

Responsible Department:	Development Services and Technical Services
Responsible Business Unit:	Development Services and Technical Services
Date of Review:	20 May 2026
Council Resolution:	110526

1. OBJECTIVE

The objective of this policy is to ensure that all properties within the Shire are allocated and display appropriate rural numbering to support property identification, emergency response and service delivery.

2. SCOPE

This Policy applies to all landowners, developers and applicants undertaking subdivision or development within the Shire of Chittering, and to all properties requiring the installation or maintenance of rural numbering.

3. DEFINITIONS

Developer means a person or entity responsible for the subdivision of land.

Landowner means the registered owner of a property within the Shire.

Rural Numbering means the allocation and display of a property identification number in accordance with the Shire's standards for addressing and location identification.

4. POLICY STATEMENT

Where new lots are created by a subdivision the developer is required to install rural numbering in accordance with the Council's standards or alternatively pay the prescribed fee (as set out in the Annual Budget Schedule of Fees & Charges) for the Shire to supply and install the required signage.

Where a building permit is issued for a new dwelling that has access from a public road and does not have an existing rural number, the landowner is required to purchase and install a rural number in accordance with Shire's standards.

5. ROLES AND RESPONSIBILITIES

Council is responsible for establishing the policy framework for rural numbering within the Shire.

The Chief Executive Officer is responsible for ensuring the implementation of this Policy.

The Development Services Department is responsible for the administration of this Policy, including ensuring rural numbering requirements are applied through subdivision and development processes.

SHIRE POLICY 7.2 Rural Numbering

The Technical Services Department is responsible for coordinating or undertaking the installation of rural numbering where this function is carried out by the Shire.

Developers are responsible for ensuring rural numbering is installed as part of subdivision works in accordance with Shire standards, or for payment of the prescribed fee where the Shire is to undertake installation.

Landowners are responsible for ensuring that rural numbering is installed and maintained for their property where required under this Policy.

6. COMPLIANCE

Legislation	<i>Local Government Act 1995 (WA)</i> <i>Land Administration Act 1997 (WA)</i>
Industry	Addressing and Rural number standards ????
Organisational Documents	Council Plan Corporate Business Plan Schedule of Fees and Charges
Strategic Alignment	

7. ADMINISTRATION

Review Cycle	Every 3 years	Next Review Due	April 2028
Policy Owner	Executive Manager Development Services		
Version	Decision Ref	Date	Change
1.0		00/11/2005	Initial adoption
2.0	110526	20/05/2026	Amendment