

Responsible Department:	Corporate Services
Responsible Business Unit:	Community Development
Date of Review:	15 April 2026
Council Resolution:	120426

1. OBJECTIVE

To provide financial assistance to students who reside in the Shire of Chittering (the Shire) and are continuing their education in year 7 or 11 in the subsequent calendar year.

2. SCOPE

This Policy applies to all nominations for the Education Scholarship Award.

3. DEFINITIONS

Nil

4. POLICY STATEMENT

The Shire will offer two financial assistance scholarships for students who reside in the Shire, and who will be continuing with their schooling during the next calendar year. The Scholarships will be available to one student graduating from Year 6 and one graduating from Year 10.

Selection is based on outstanding all round involvement and contribution to school life and the local community, including but not limited to:

- Academic achievement.
- All-round achievement.
- Community involvement.
- Outstanding leadership.

The scholarship can be used to assist the student with school fees, uniform(s), books and other extracurricular activities that may otherwise be missed out on (i.e. school trips / camps) as determined by the student and their parent or guardian.

The money is paid directly to the school the winning student will be attending, where it is held in trust until requested.

Applications are reviewed by the Education Scholarship group consisting of a three-member panel appointed by Council who will make a recommendation on award recipients to Council at the December Ordinary meeting of Council.

SHIRE POLICY 5.2 Education Scholarship Award

All applicants will be notified of Councils decision after the December meeting and invited to attend the Australia Day awards in January.

All unsuccessful applicants will be awarded a certificate of merit, and the winners will be presented with a certificate and an item of memorabilia.

5. ROLES AND RESPONSIBILITIES

The Deputy Chief Executive Officer is responsible for the implementation of this Policy, with the Community Development team responsible for the administration.

6. COMPLIANCE

Legislation	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i> <i>Local Government (Administration) Regulations 1996</i> <i>State Records Act 2000</i> <i>Freedom of Information Act 1992</i> <i>Privacy Act 1988</i> <i>Children and Community Services Act 2004.</i>
Industry	Department of Local Government, Industry Regulation and Safety – Integrated Planning and Reporting Framework Guidance Western Australian Local Government Association (WALGA) Governance Guidance
Organisational Documents	Annual Budget Long Term Financial Plan Delegations Register Policy 2.5 – Purchasing and Procurement Policy 1.5 – Record Keeping
Strategic Alignment	Communities Connected

7. ADMINISTRATION

Review Cycle	Every 3 years	Next Review Due	February 2028
Policy Owner	Deputy Chief Executive Officer		
Version	Decision Ref	Date	Change
1		18/05/2011	Initial Adoption
2		16/09/2015	Amendment
3	N161852	20/07/2016	Amendment
4	120426	15/04/2026	Amendment