



# Australian Citizenship Ceremonies Policy

## OBJECTIVE

The objective of this Policy is to provide effective, efficient, consistent and legally compliant Australian Citizenship Ceremonies for local residents / ratepayers in the Shire of Chittering (**the Shire**) on behalf of the Department of Immigration and Citizenship.

## SCOPE

This Policy applies to any other relevant Shire Officers who may be involved with the Ceremonies

## POLICY STATEMENT

Where possible citizenship ceremonies may be coordinated with Australia Day (26 January) and Australian Citizenship Day (17 September).

Private Ceremonies are unable to be officiated unless requests are in accordance with the guidelines set down, or are specifically approved by the Department of Home Affairs.

The Shire will provide, as part of the welcome package to new Australian Citizens, the additional gifts as set out below:

- Native Plant
- Commemorative \$1 Coin

The native plant is obtained from a local nursery supplier and the Commemorative \$1 Coin is obtained from the Perth Mint.

## DEFINITIONS

Nil

## ROLES AND RESPONSIBILITIES

The Chief Executive Officer is responsible for the implementation of this Policy.

## COMPLIANCE

Legislation	Local Government Act 1995, Australian Citizenship Act 2007
Industry	Department of Home Affairs (Commonwealth)
Organisational	Events Policy,
Strategic Community Plan	Strategy 1.1 Cultural Diversity and Heritage

## POLICY ADMINISTRATION

Review Cycle	3 Years	Next Review Due	2027
Policy Owner	Chief Executive Officer		

Version	Decision Ref	Date	Change
1		18/05/2011	Adoption
2		20/07/2022	Amendment
3		2025	Amendment