CHIEF EXECUTIVE OFFICER ATTACHMENTS
ORDINARY MEETING OF COUNCIL
WEDNESDAY 16 SEPTEMBER 2020

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Hon Ben Wyatt MLA
Treasurer; Minister for Finance; Aboriginal Affairs; Lands

Our Ref: 69-14695

Mr Matthew Gilfellon
Shire of Chittering
PO Box 70
BINDOON WA 6502

Email: chatter@chittering.wa.gov.au

Dear Mr Gilfellon

ABORIGINAL PLACE NAME INITIATIVE

This year is being celebrated by The United Nations (UN) General Assembly as the "International Year of Indigenous Languages" to raise awareness of the crucial role languages play in people's daily lives.

Language provides an identity that connects people to culture, embodies traditions and passes on knowledge. In Australia, Aboriginal languages are the first spoken yet they are amongst some of the most endangered in the world.

In our capacities as Minister for Lands and Minister for Local Government we encourage you to become an active and celebratory participant in embracing Aboriginal language names by bringing forward proposals for place naming.

The Western Australian government, with the support of Landgate are inviting local governments to partner with Aboriginal communities, Aboriginal Language Centres, Native Title Representatives and body corporates to identify opportunities to preserve and reawaken local languages through place naming.

Landgate and the Geographic Names Committee looks forward to working with you in identifying and recording Aboriginal place names across the State. Please contact Mr Charles Hiew, Location Data Maintenance Team Leader, at Landgate on 08 9273 7098 for assistance.

Yours sincerely

[redacted]

Hon Ben Wyatt MLA
MINISTER FOR ABORIGINAL AFFAIRS; LANDS

0 8 JUL 2019

Hon David Templeman MLA
MINISTER FOR LOCAL GOVERNMENT

0 8 JUL 2019

Level 11, Dumas House, 2 Havelock Street, West Perth, Western Australia 6005
Telephone: +61 8 6552 5900 Fax: +61 8 6552 5901 Email: Minister.Wyatt@dpc.wa.gov.au

7.3 Naming of Shire Facilities

Policy Owner:	Chief Executive Officer
Person Responsible:	Executive Manager Technical Services Technical Officer
Date of Approval:	November 2005
Amended:	

Objectives

This policy:

- is intended to provide guidelines for the provision of ***Community Facility Name Signs*** in accordance with ***AS1742.5 - 1997***, within the municipality; and
- outlines the process for considering a name change of Council property.

Scope

This policy outlines the philosophy and process for the naming of:

- Towns, localities, streets and parks;
- New Council buildings, gardens, memorials and other infrastructure or Council-owned amenities; and
- The re-naming of existing Council buildings, gardens and other infrastructure or Council owned properties.

Statement

Council recognises that the names of buildings, gardens, parks and reserves owned by the Shire can have significant influence on the future development and sense of community within an area. With this in mind, it has determined that the naming of facilities, buildings and amenities under the control of the Shire will be undertaken in a planned and coordinated way which respects and acknowledges the area's history, heritage and environment.

Naming of Towns, Localities, Streets and Parks – General

The Chief Executive Officer shall arrange for the naming of streets and reserves, and the allocation of house numbers.

Council will follow the principles and guidelines for the general naming of streets, parks, roads, towns localities, as determined by the Geographic Names Committee of Western Australia, and set out by Landgate.

While in general, Parks and Reserves shall be named after an adjacent boundary road, and buildings and facilities shall be named after the locality in which they reside or after an adjacent road, where possible, to facilitate ease of identification, alternatives may be developed using the following principles.

Principles of Naming Facilities

When proposing names for facilities developed and owned by the Shire, the following will be taken into consideration:

- The locality within which the development is situated
- Any historical events associated with or near the site
- Indigenous and cultural heritage relevant to the site
- Community or corporate sponsorship
- Marketing opportunities
- Pioneering families (family names only) associated with the immediate area (5-10 kilometres radius)
- Social or calendar events
- Significant individuals who have contributed substantially to the community.

Procedures for Naming New Facilities

The naming of new facilities will be undertaken in a timely and coordinated fashion.

Due process will be given to the consideration of any proposed name for any new facility.

Where a new facility is being developed/constructed, Elected Members and the community may suggest, in writing, names for the facility and the reasons for the suggestion. Where it is proposed to name the facility after a person who is no longer living and who made a significant contribution to the community, it is a requirement that background information on that person be provided as part of the written material.

In the event that a name or names are suggested other than a name relating to the locality or prime function of the facility, using the criteria listed above, the Chief Executive officer will prepare a confidential report on the proposed names. Elected Members will be invited to select their preferred option through a ballot system based on 'first-past-the-post'. If an absolute majority preference is not achieved through this process, the secret ballot will be recast, based on the two most popular choices.

Proposals to Rename Existing Council Facilities

Criteria for renaming an existing facility

The Shire recognises that from time to time it may be appropriate to rename a Shire owned facility.

When considering options for re-naming Shire facilities, in addition to the criteria listed in Section 2 (above), the following will also be considered:

- The historical reasons for the original name;
- The public profile/familiarity of the facility's original name;
- The costs associated with changing the facility's name; and
- The relevance to the facility's main user group of the proposed new name.

Proposing the Renaming of a Facility

Any resident or elector of the Shire may propose the renaming of a Shire facility, but a proposal by an elector must be supported in writing by an Elected Member. Nominations must be made in writing to the Chief Executive Officer.

Recognition of Community Members

In instances where the renaming proposal relates to recognising a member of the community who, in their lifetime, demonstrated outstanding contributions to the Shire, the following criteria will be required to be met:

- Persons nominated should have made substantial contribution directly to the Shire of Chittering, largely in a voluntary capacity;
- The nominee must have given extensive and distinguished service to the community that goes beyond the particular Local Government Authority concerned (e.g. service to other organisations, voluntary and community groups, school P&C etc.) in a largely voluntary capacity;
- The service should be easily recognisable as having a direct benefit to the Shire and have produced substantial long term improvement for the Shire.
- Nominees should have lived within the Shire of Chittering for a significant number of years (significant would usually mean at least 20 years) and had a long and close association and identification with the Shire.

The person making a nomination to re-name a facility after an individual will provide sufficiently detailed background information to enable the Chief Executive Officer to prepare a report on the proposal which considers the criteria listed in this policy.

Being a former Councillor or former Member of Parliament is not sufficient grounds on which to nominate an individual. In the event that the nominee is still living, the nomination must be made in

the strictest confidence without the nominee's knowledge. Death or former ownership of the land on which the facility is developed is not normally acceptable as criteria for nomination.

Process on Receipt of a Nomination

On receipt of a proposal to rename an existing facility, the Chief Executive Officer will cause a report to be prepared and circulated on a confidential basis to Elected Members for consideration. On the written advice of at least five Elected Members the report and recommendation shall be put to Council for consideration.

Current facilities that should not be renamed

The following facilities that have the following criteria should not be renamed:

- have a name that reflects a specific historical event within the Shire of Chittering;
- have a name that has specific relevance to indigenous peoples of Australia; or
- are already named after a person.

Registration of the Building's New Name

Although the names of Shire buildings do not have to be registered with Landgate, in order that the new name will be registered on maps etc. where appropriate, Landgate shall be advised of the change.

Renaming of Shire Streets

This is generally not supported as it impacts directly on residents. Renaming of streets may be considered where a realignment or similar substantial change occurs. Under these circumstances the renaming will follow the principles and guidelines for the general naming of streets, parks, roads, towns or localities, as determined by the Geographic Names Committee of Western Australian and set out by Landgate and is delegated to the Chief Executive Officer.

Definition

In accordance with ***AS1742.5 - 1997***, the purpose of Naming of Council Facilities is to advise road users of the direction to facilities, generally of a non-commercial nature. Details of typical facilities are provided in the standard, which is available for viewing at Executive Manager Technical Services.

Shape, Size, Colour

Blue with white lettering, rectangular fingerboards, in accordance with ***AS1742.5 - 1997***.

Location, Mounting

In accordance with ***AS1742.5 - 1997*** and Council Street Sign Layout guidelines.

Cost of Installation

All costs are to be borne by the applicant.

Approval

Upon receipt of a request in writing for a Naming of Shire Facilities, the request will be assessed against the criteria of this policy and actioned accordingly.

Existing signs not conforming to this policy shall be removed from road reserves six months from the date of confirmation.

From: Shire of Chittering <no-reply@sparkcms.com.au>
Sent: Sunday, 28 June 2020 10:54 AM
To: Chatter <chatter@chittering.wa.gov.au>
Subject: I20117690 - New Form From Website Shire of Chittering

New Form From Website Shire of Chittering

Shire of Chittering Website Notification

The following form was filled out on the Shire of Chittering website.

Contact Us

Name:	Jessie
Email:	[redacted]
Message:	Hello I am writing to request that the Chittering shire consider changing the name of 'Blackboy Ridge'. It would show great initiative of the Chittering Shire to lead by example and show empathy & care towards Indigenous reconciliation - let's leave this name in the past - where it belongs. I'll attach a link of another shire considering a name change and the article will explain the reasons behind this request. There are many alternative names that would be suitable as the flora of the area is wonderful, and I hope that everyone can continue to use this walk trail without the cultural cringe currently attached to the name. Thankyou kindly for your consideration. https://www.perthnow.com.au/community-news/joondalup-times/politically-incorrect-blackboy-park-on-track-to-be-renamed-c-886987
Submitted:	28/06/2020 10:54:05 AM
IP:	[redacted]
Reference Id:	00792

Policy Details	Review or New	Presented to Council to workshop	Presented to Council to adopt
Administration Policy 1.4 Complaints Handling	Review	Tuesday, 12 November 2019	Wednesday, 11 December 2019
Administration Policy 1.5 Execution of Documents	Review	Tuesday, 12 November 2019	Wednesday, 11 December 2019
Administration Policy 1.7 Communications	Review	Tuesday, 12 November 2019	Wednesday, 11 December 2019
Administration Policy 1.9 Recycled Purchasing	Review	Tuesday, 12 November 2019	Wednesday, 11 December 2019
Administration Policy 1.11 Security Cameras and CCTV	Review	Tuesday, 12 November 2019	Wednesday, 11 December 2019
Administration Policy 1.16 Community Engagement	Review	Tuesday, 12 November 2019	Wednesday, 11 December 2019
Finance Policy 2.1 Budget Preparation	Review	Tuesday, 4 February 2020	Wednesday, 18 March 2020
Finance Policy 2.7 Significant Accounting Policies	Review	Tuesday, 4 February 2020	Wednesday, 18 March 2020
Finance Policy 2.10 Cheque Signatory / EFT Requirements	Review	Tuesday, 4 February 2020	Wednesday, 18 March 2020
Finance Policy 2.11 Credit Cards	Review	Tuesday, 4 February 2020	Wednesday, 18 March 2020
Staff Policy 3.1 Code of Conduct - Staff, Volunteers and Contractors	Review	Tuesday, 12 May 2020	Wednesday 17 June 2020
Staff Policy 3.7 Staff Housing	Review	Tuesday, 12 May 2020	Wednesday 17 June 2020
Staff Policy 3.18 Use of Council Vehicles	Review	Tuesday, 12 May 2020	Wednesday 17 June 2020
Staff Policy 3.19 Social Media	Review	Tuesday, 12 May 2020	Wednesday 17 June 2020
Elected Members Policy 4.1 Code of Conduct	Review	Tuesday 11 August 2020	Wednesday 16 September 2020
Elected Members Policy 4.2 Petitions to Council	Review	Tuesday 11 August 2020	Wednesday 16 September 2020
Elected Members Policy 4.3 Elected Members' Fees, Allowances, Reimbursements and Benefits	Review	Tuesday 11 August 2020	Wednesday 16 September 2020
Elected Members Policy 4.6 Agenda Forums	Review	Tuesday 11 August 2020	Wednesday 16 September 2020
Community Development Policy 6.1 Australia Day Awards	Review	Tuesday 13 October 2020	Wednesday 18 November 2020
Engineering, Construction and Maintenance Policy 7.5 Road Maintenance	Review	Tuesday 13 October 2020	Wednesday 18 November 2020
Engineering, Construction and Maintenance Policy 7.6 Heavy Vehicle Access	Review	Tuesday 13 October 2020	Wednesday 18 November 2020
Town Planning Policy 9.5 Road Names	Review	Tuesday 13 October 2020	Wednesday 18 November 2020
Environment and Health Policy 10.2 Bushfire Control	Review	Tuesday 9 February 2021	Wednesday 17 March 2021
Environment and Health Policy 10.4 Clearing of Land	Review	Tuesday 9 February 2021	Wednesday 17 March 2021
Environment and Health Policy 10.7 Multiple Dogs	Review	Tuesday 9 February 2021	Wednesday 17 March 2021
Environment and HealthPolicy 10.8 Smoke-Free Outdoor Areas	Review	Tuesday 9 February 2021	Wednesday 17 March 2021

4.1 Code of Conduct - Elected Members

Policy Owner:	Governance
Distribution:	All Elected Members and Staff
Person Responsible:	All Executive Managers
Date of Approval:	16 December 2009
Amended:	----------

1. INTRODUCTION

1.1 This Code of Conduct provides Elected Members at the Shire of Chittering with consistent guidelines for an acceptable standard of professional conduct. The Code addresses the broader issue of ethical responsibility and encourages greater transparency and accountability in the affairs of Council.

1.2 The Code is complimentary to the principles adopted in the ***Local Government Act 1995*** and ***Local Government (Rules of Conduct) Regulations 2007*** which incorporates four fundamental aims to result in:

a) Better decision making
b) Greater community participation in the decisions and affairs of the Council
c) Greater accountability of the Council to its community
d) More efficient and effective local government.

1.3 The Code provides a guide and a basis of expectations for Elected Members. It encourages commitment to ethical and professional behaviour and outlines principles in which individual and collective local government responsibilities may be based.

~~2. STATUTORY ENVIRONMENT~~

~~**2.1** The Code of Conduct observes statutory requirements of the ***Local Government Act 1995*** (s5.103 – Codes of Conduct) and ***Local Government (Rules of Conduct) Regulations 2007***.~~

3. ROLES & OBJECTIVES

3.1 An Elected Member's primary role is to represent the community, and the effective translation of the community's needs and aspirations into a direction and future for the Shire of Chittering will be the focus of the Elected Member's public life.

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3.2 An Elected Member is part of the team in which the community has placed its trust to make decisions on its behalf; and the community is therefore entitled to expect high standards of conduct from its elected representatives.

3.3 A primary role of the Elected Members when acting as Council is to make decisions in the best interest of the community.

3.4 A primary role of all Elected Members shall be the achievement of the Council objectives contained in the Corporate Strategic Plan.

3.5 The focus of Elected Members when acting as Council shall be the effective translation of the community's needs and aspirations into an agreed direction and future for the Shire.

3.6 An Elected Member shall always act:-

- as a leader on issues of importance to the community;
- honestly, impartially and with integrity in its dealings with all elements of the community;
- responsibly by making decisions that are in the best interests of the wider Chittering community taking into account professional advice;
- openly by encouraging the participation of residents in the opinion forming and decision making process of Council;
- tolerantly by acknowledging the right of individuals both on Council and in the community, to hold differing opinions and to express those opinions;
- independently and free of undue influences created by pecuniary interests and other conflicts of interest; and
- in an ethical and procedurally fair manner in all of its dealings.

3.7 *In fulfilling the various roles, Elected Members' activities will focus on:*

- *Achieving a balance in the diversity of community views to develop an overall strategy for the future of the community;*
- *Achieving sound financial management and accountability in relation to the Shire's finances;*
- *Ensuring that appropriate mechanisms are in place to deal with the prompt handling of residents' concerns;*
- *Working with other governments and organisations to achieve benefits for the community at both a local and regional level;*
- *Having an awareness of the statutory obligations imposed on Elected Members and on the Shire of Chittering.*

4. CONDUCT

4.1 Elected Members shall act and be seen to act;

- properly and in accordance with the requirements of the law and the terms of this Code;
- as facilitators of community participation in Council processes;
- in a non-partisan way by seeking solutions and making decisions that are in the best interests of the broader Chittering community, uninfluenced by fear or favour;
- to represent the whole community first and the interests of pressure groups or individuals only in a context of the greater community good;
- in good faith (i.e. honestly, for the proper purpose and without exceeding their powers) in the interests of the Shire of Chittering and the community;
- in accordance with their obligation of fidelity to the Shire of Chittering.
- co-operatively with Council staff through appropriately defined communication channels;
- to communicate and confirm Council decisions and policies in a positive and proactive manner in the community, regardless of the level of personal support for Council's collective decisions; and
- to make no allegations which are improper or derogatory and refrain from any form of conduct, in the performance of their official duties, which may cause any reasonable person unwarranted offence or embarrassment.

4.2 Elected Members shall observe the highest standards of honesty and integrity and avoid conduct which might suggest any departure from these standards and be frank and honest in their official dealing with staff.

4.3 Elected Members will represent and promote the interests of the Shire of Chittering, while recognising their special duty to their own constituents.

5. ADMINISTRATIVE COMPLIANCE

5.1 Elected Members shall ensure compliance with proper and reasonable administrative practices and conduct and professional and responsible management practices.

5.2 Elected Members are often asked to represent the Council on external organisations. Such positions should only be accepted within time and other constraints which do not adversely reflect on Council's commitment to that organisation and in doing so, Elected Members should fairly represent the Council's position to the best of their abilities, as it is understood by them at that time.

5.3 All aspects of communication by Elected Members (verbal or written) involving Council activities, should reflect the status and objectives of Council and should be accurate, polite and professional.

5.4 Elected Members shall only claim or accept travelling and sustenance expenses arising out of travel related matters which have a direct bearing on the services, processes or business of the Council in accordance with Council's policies.

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5.5 Elected Members are expected to comply with neat and responsible dress standards at all times in their representation of Council.

5.6 When Elected Members are approached by members of the public to address an issue of individual concern on their behalf, the Elected Members:-

- Should ascertain if they have spoken to the relevant staff member and, if not, encourage the person(s) to do so, in the first instance;
- Should, prior to meeting with the person(s) or prior to discussing the matter in further detail, obtain comment and any related information from the relevant staff member; and
- Should provide a brief file note of the meeting (who with, time, date, topic and outcome only) for Council's records, if considered appropriate by the Elected Member.

5.7 Elected Members shall direct any inquiries for staff to meet proponents or ratepayers concerning any application, proposal or issue to the CEO or relevant Director. Elected Members shall not advocate on behalf of proponents / ratepayers in meetings where staff are in attendance.

5.8 Unless not practicable, Elected Members are only to approach and seek advice from staff by:-

- correspondence;
- telephone;
- email; or
- appointment

5.9 (a) Any customer requests or enquiries made by Elected Members, must be lodged with the Corporate Services department for recording.

(b) Any requests or enquiries received by Corporate Services, shall be forwarded to the relevant service department for dealing with.

(c) Elected Members shall be advised as soon as possible in writing by the responsible officer, of the progress, outcome or information related to the request or enquiry.

5.10 Elected Members shall refrain from contacting or dealing with any staff member on a matter in which they have an obligation to declare an interest, pursuant to the Local Government Act, 1995, or Council's Standing Orders unless approval to participate in the matter has been provided in accordance with sec. 5.69.

5.11 Unless not practicable, Elected Members shall only enter the staff work areas of the Administration Building after requesting and receiving approval from the CEO, a Director or relevant senior staff member.

5.12 Facilities provided for use by Elected Members within the Administration Building, shall only be available for the pursuit or conduct of Council business or interests.

6. MEDIA & EXTERNAL COMMUNICATION

6.1 Unless acting in an authorised capacity as a Council spokesperson pursuant to the local Government Act, 1995:

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(a) Councillors shall not speak, attempt to speak or give the perception of speaking on behalf of the local government;

(b) Councillors should ensure that statements made to the media are identified as their opinions only and do not necessarily represent the position of Council; and

(c) Subject to Clauses (a) and (b) above, an Elected Member may choose to make a personal statement publicly on a matter related to Council business. Elected Members approached by the media for a personal statement may request the assistance of the Chief Executive Officer, or authorised delegate, in preparing a response.

6.2 (a) Elected Members are responsible for the content they publish in a personal capacity on any form of social media platform and in this regard must understand their legal obligations.

The speed and reach of publishing online means content is available immediately to a wide audience. Anything posted can be difficult to delete and may be replicated, misconstrued and seen by people the author never intended or expected would see it.

Elected Members must recognize the potential damage that may be caused to the Shire through inappropriate use of social media. Accordingly, Elected Members should comply with this guideline to ensure that the risk of such damage is minimised, including potential action against an Elected Member under the Local Government (Rules of Conduct) Regulations 2007.

As civic leaders, Elected Members must comply with the requirements of the Local Government Act 1995 and the Local Government (Rules of Conduct) Regulations 2007 and such obligations extend to when Elected Members use social media to communicate with the community.
In particular, the Local Government (Rules of Conduct) Regulations 2007 require that Elected Members must not:

- gain directly or indirectly an advantage for themselves or any other person (Regulation 7 (1) (a))
- cause detriment to the Shire or any other person (Regulation 7(1) (b);
- use directly or indirectly the resources of the Shire for the purposes of voting in a particular way at an election, referendum or other poll, or for any other purpose, unless authorised under the Act or by the Council or CEO (Regulation 8). (This includes Elected Member photographs, commissioned by the Shire, which are used for official Shire of Chittering purposes only and cannot be used in any personal communications undertaken by the member;
- disclose information derived from a confidential document or acquired from a closed meeting, or otherwise considered confidential in nature. (Regulation 2).

(b) In view of this, Elected Members when using social media must:

- only disclose and discuss publicly available information;
- ensure that all content published is accurate and not misleading and complies with all relevant Shire policies and legislative requirements;

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- be polite and respectful to all people they interact with;
- avoid making negative comments about the Elected Members or Administration of the Shire of Chittering or members of the community;
- avoid making any comment or post any material that might otherwise cause damage to other persons, or bring the Shire's reputation into question;
- comply with their record keeping responsibilities when using social media for Elected Member activities and Council related matters by providing a copy of the post to the Shire`s Administration;

(c) Elected Members when using social media must not:

- Apart from the Shire President, imply that they are authorised to speak as a representative of the Shire or the Council, or give the impression that the views expressed are those of the Shire or the Council;
- make prior public statements expressing their opinion on matters before Council that would indicate a predetermined decision;
- post material that is offensive, obscene, defamatory, threatening, harassing, bullying, discriminatory, hateful, racist, sexist, or otherwise unlawful;
- use Shire logos;
- use a false identity;
- use or disclose any confidential information obtained in their capacity as an Elected Member of the Shire, or release information to the public before it has been dealt with by Council or approved for release by the Shire;
- mention or disclose staff members names or positions publicly or through private means (direct message) via social media

(d) Posting on the Shire's social media pages specifically

- Elected Members may like, comment or share existing content but may not post new content to the Shire's pages.
- Elected Members must not answer questions posed to the Shire on social media as this is a function of the Administration.

(e) Posting on other social media pages

- Where requests for service or official feedback have been posted on other social media sites, Elected Members may direct these to chatter@chittering.wa.gov.au or (08) 9576 4600.
- Where misinformation or factually incorrect information is posted, Elected Members may refer the original poster to the Shire for clarification i.e. contact the Shire's Customer Service (as above).p

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4.2 Informal Petitions to Council

Policy Owner: Chief Executive Officer
Distributed to: All Elected Members
Person Responsible: All Executive Managers
Date of Approval: 17 February 2010
Amended: ~~----------~~

~~Petitions are a formal written request, typically signed by many people, that requests Council to take action in respect of a particular cause. They are one of the traditional processes by which an individual can directly place issues before Council.~~

~~Formal petitions must:~~

- ~~be addressed to the Presiding Member~~
- ~~be made by electors of the district~~
- ~~state the request on each page of the petition~~
- ~~contain the names, addresses and signature of the elector(s) making the request, and the date each elector signed~~
- ~~contain a summary of the reasons for the request~~
- ~~state the name of the person upon whom, and an address which notice to the petitioners can be given.~~

~~A formal petition must be in the form prescribed by the ***Local Government Act 1995*** and ***Local Government (Constitution) Regulations 1996*** if it is~~

- ~~a proposal to change the method of filling the office of Presiding Member~~
- ~~a proposal to create a new district or the boundaries of the local government~~
- ~~a request for a poll on a recommended amalgamation~~
- ~~a submission about changes to wards, the name of a district or ward, or the number of Elected Members for a district or ward.~~

Where a petition does not conform to the Shire of Chittering's *Local Government (Council Meetings) Local Law 2014* it may be treated as an "informal" petition, and the Chief Executive Officer may at his/her discretion forward the petition to a committee or to Council accompanied by an officer report.

Once received, a petition will be presented to the next Ordinary Council Meeting for acceptance and then forwarded to Administration for investigation and action.

A follow up report will be presented to an Ordinary Council Meeting as soon as is practical on a recommended course of action.

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The submitter (the person who lodges the petition and to whom correspondence in respect of the petition may be served) will be advised of Council's resolution.

A petition will not be accepted if it is defamatory or any action it proposes is unlawful.

References:	• Local Government Act 1995 • Local Government (Constitution) Regulations 1996

4.3 Elected Members' – Entitlements and Training

Policy Owner:	Governance
Distribution:	All Elected Members and Staff
Person Responsible:	All Executive Managers
Date of Approval:	16 December 2009
Amended:	25 June 2014

Objective
The objective of this policy is to provide a clear:-

- outline of entitlements available to Council Members under the ***Local Government Act 1995*** (LG Act) and ***Local Government (Administration) Regulations 1996*** (LG Regulations) and within the prescribed ranges set by the Salaries and Allowances Tribunal through a determination published in the Government Gazette from time to time.

- guidelines to council members with regard to:
    - Completion of training in accordance with the ***Local Government Act 1995 Section 5.126(1)*** and regulations.
    - Access to training and development programs that may enhance and improve the skills necessary to perform their role and function as a council member.
    - Travel and accommodation arrangements when required to travel on Shire business.

Policy Statement
In addition to those entitlements available to Council Members (Member/s) under legislation, the policy outlines "approved expenses" the Shire will reimburse to Members if incurred in their capacity as a Council Member.

This policy provides a framework to all council members on training, professional development and travel related to Shire Representation, for the benefit of the council and the community.

The Council also recognises that Members have a responsibility to undertake development opportunities necessary to enable them to fulfil their duties of public office. To this end the policy provides for allowances to facilitate attendance at conferences and training opportunities.

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Scope

1. Allowances

Elected Member meeting attendance fees and the Shire president's local government allowance are to be paid on a quarterly basis, in arrears.

1.1 Shire President Allowance

The annual local government allowance for the Shire President is set by Council in accordance with the appropriate SAT bands (Table 7) for 'Annual allowance for Mayor or President of a Local Government'.

1.2 Deputy Shire President Allowance

An annual local government allowance is to be paid to the Deputy Shire President is set in accordance with section 5.98(A) (1) of the Local Government Act 1995, which is up to 25% of the annual local government allowance payable to the Shire President within prescribed legislation.

1.3 Elected Member Meeting Attendance fee

The annual local government attendance fee for Elected Members is set by Council in accordance with the appropriate Salaries & Allowances Tribunal (SAT) bands and is referenced in "Table 5" titled "Council meeting fees per meeting – regional local governments".

1.4 Shire President Attendance fee

The annual local government attendance fee for the Shire President is set by Council in accordance with the appropriate Salaries & Allowances Tribunal (SAT) bands and is referenced in "Table 5" titled "Council meeting fees per meeting – regional local governments".

1.5 Annual allowance in lieu of reimbursement of expenses

In accordance with section 5.99A of the Act, Council provides an annual allowance to Elected Members in lieu of reimbursement of particular types of expenses, including information and communication technology (ICT).

1.6 Information, Communication and Technology (ICT) Expenses Allowance

In terms of ICT Expenses, the annual allowance is referenced above in point "1.5". It is designed to meet all telecommunications costs including telephone, mobile phone, mobile device (iPad), home computer and internet charges.

This allowance is paid in the form of the provided computing equipment (in the form tablet/iPad) whichever is adopted by Council from time to time with appropriate software as needed.

Council supplied equipment is only to be used in relation to Council business. The onus rests with each Council Member.

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2. Expenses to be Reimbursed

2.1. The kinds of expenses that are to be reimbursed under the LG Act and LG Regulations are:-

a) travel costs; incurred because of the Member's attendance at a Council Meeting or a meeting of a Committee of which he or she is also a member;

b) *child care costs; and

c) parking.

2.2. Expenses approved for reimbursement

LG Regulations 32(1)(a) prescribes expenses that may be approved by a Local Government for reimbursement.

The express authority of the Council is given to Council Members to perform the following functions to which an expense incurred can be reimbursed:

a) attendance by an Elected Member at any working group meeting, ordinary or special briefing session and Council forum, notice of which has been given by the Chief Executive Officer;

b) attendance by an Elected Member at any meeting of anybody to which the Elected Member has been appointed by the Council or to a secondary body as approved by the Chief Executive Officer;

c) attendance by an Elected Member at any annual or special electors' meeting;

d) attendance by an Elected Member at a Shire of Chittering civic function to which all Council members are invited;

e) attendance by an Elected Member at a citizenship ceremony conduct by the Shire;

f) attendance by an Elected Member at any ceremony for the presentation by the Shire of awards to school students by any member responsible for presentation of the awards;

g) attendance by an Elected Member at any meeting of a ratepayer/residents association dealing with the interests of an area represented by that Elected Member;

h) attendance by an Elected Member at any site where:

i) the site is the subject of an item of business on an agenda for a Council briefing session or a Council meeting; and

ii) the attendance occurs between the issue of the agenda and the Council briefing session or the Council meeting.

i) attendance by an Elected Member at a meeting with the Chief Executive Officer or a Manager of the Shire at the request of the Chief Executive Officer or a Manager;

j) attendance by an Elected Member at a meeting with a ratepayer/resident or a local body or group to discuss any local government matter; and

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k) attendance by an Elected Member at a funeral for those deceased persons recognised under the Shire of Chittering's Bereavement Recognition Policy.

l) attendance by the Shire President at a meeting or function of anybody including any State Government body, in his or her capacity as the Shire President, including attendance by the Deputy Shire President or an Elected Member in place of the Shire President;

m) any other function, meeting or event in their role as an Elected Member that is supported by a written invitation.

2.3. Child Care Expenses

2.3.1 The extent to which a Council Member is to be reimbursed for child care costs incurred under 2.1 (where they are a parent or primary carer) whilst performing a function in his or her capacity as a Council Member or a function under the express authority of the Council is to be the maximum allowance provided for under the legislation, or the actual cost per hour whichever is the lower amount.

Child care costs will not be paid for where the care is provided by a member of the immediate family or relative living in the same premises as the Elected Member.

2.3.2 Claims must be made on the claim form provided and be accompanied by a receipt or invoice detailing the date, number of hours, rate and function attended and the details of the service provider.

2.4. Travel and Parking

Pursuant to section 5.98(2)(a) and Regulations 31(1)(b), an Elected Member who incurs travel and parking expenses whilst performing a function in his or her capacity as an Elected Member or under the express authority of the council is entitled to be reimbursed.

2.4.1 If the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back;

2.4.2 If the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back –

a) for the person to travel from the person's place of residence or work to the meeting and back; or

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b) if the distance travelled referred to in sub-paragraph (a) is more than 100km for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to the boundary.

2.4.3 If the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back –

c) for the person to travel from the person's place of residence or work to the meeting and back; or

d) if the distance travelled referred to in sub-paragraph (a) is more than 100km for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to the boundary.

2.4.4 Elected Members shall endeavour, where practical, to make arrangements to utilise a Council vehicle to attend appropriate meetings.

2.5. Procedures for Reimbursement

2.5.1 All claims for reimbursement must be lodged on the appropriate claim form; and are to be entered onto the Shire's spreadsheet (Appendix 1) and emailed to the Chief Executive Officer at the end of each quarter (as listed below).

2.5.2 The rate per kilometre shall reflect actual cost and will be as specified in the ***Public Service Award 1992*** issued by the Western Australian Industrial Relations Commission.

2.5.3 In submitting claims for reimbursement the Council Member shall detail the date of the claim, particulars of travel and nature of business, distance travelled, vehicle displacement and the total travelled in kilometres and certify the accuracy of such information.

2.5.4 This should be accompanied by supporting documentation where applicable (i.e. relevant invitation to support attendance at a function.)

2.5.5 Dates of payments for reimbursement are:

a) 30 September
b) 31 December
c) 31 March
d) 7 July

2.5.6 All claims for the current financial year must be submitted for processing by 1 July and paid by 7 July (in the next financial year).

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2.5.7 Under no circumstances is any reimbursement to be made in connection with costs incurred for re-election to the office of Council Member.

2.5.8 Parking Fees: Parking fees incurred as a result of performing a function as a Council Member or under the express authority of the Council shall be reimbursed upon lodgement of receipts accompanied by the associated travel claim form.

2.5.9 With reference to Section 2.2 (b), in instances where Council Members are appointed to a committee or body for which nominations have been sought by an organisation other than Council, then that appointment is to be endorsed by Council in order for the Member to claim reimbursement of costs associated with attending meetings.

3. Items to be provided by the Shire to Council Members

3.1. The CEO will make available to Elected Members, for use during their term in office:

a) a mobile computing device (iPad or similar tablet device).

b) Name Badges as required.

c) Access to a meeting room within the Shire's administration offices for meetings with ratepayers and others having business with the Shire.

3.2. Equipment and consumables are only to be used in performing the function of Council Member and are not to be used in any way associated with campaigning for election as a Council Member.

3.3. As a general rule, mobile devices (such as iPad's) will be provided and maintained by the Shire. However, in certain circumstances, and with the approval of the Chief Executive Officer, Elected Members may provide their own compatible mobile device.

3.4. Council will budget separately for the purchase of mobile computing devices (tablets) and for the cost of the Broadband service.

3.5. The devices (tablets) will remain as an asset of the Shire and one provided to the Councillors for the business of Council.

3.6. Broadband data usage shall be *set at a level to allow Councillors to properly perform their roles.*.

3.7. **Management of Elected Members Tablets**
Provision of a mobile computing device (tablet) is subject to the following:-

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3.7.1 Council shall make provision for the ongoing maintenance of equipment referred to above with all maintenance costs being met by the Shire.

3.7.2 In the event of a malfunction of the equipment the Council Member is to contact, during business hours, the Executive Assistant to the CEO who will coordinate the request for maintenance.

3.7.3 Under no circumstances should a Council Member undertake repairs or maintenance to Council equipment without the authority of the Chief Executive Officer.

3.7.4 Provision of Information, Communication and Technology (ICT) equipment will be subject to the Shire's standard replacement program which will be *(4) four years* from date of purchase.

3.7.5 To avoid doubt, the items provided above are to be returned by the member to the Shire within 14 days of ceasing to be an elected member or whenever requested to do so by the CEO

3.7.6 Mobile devices (including iPads) which are used for the business of Council will, from time to time, contain confidential information relating to the business of the Shire. As such, they must be appropriately secured /password protected and remain in the possession of the Elected Member.

3.7.7 Elected Members must acknowledge that all information, and associated documents, contained, at any time, on the tablet/s remain the property of the Shire of Chittering; and that at any time may be the subject of a Freedom of Information (FOI), Police, Crime and Corruption Commission or other competent authority inquiry and as such may be made available to any of these investigating bodies. In addition all documents, images, sound recordings and emails are subject to the State Records Act 2000 and as such form part of the official record of the Shire of Chittering and therefore must be maintained in accordance with the Act.

3.7.8 If an iPad device is lost or misplaced, this must be reported to the Shire staff at the earliest opportunity. Users must be aware that the device can be remotely locked and the contents deleted if necessary. It is the users' responsibility to take additional precautions such as backing up contacts, photos and email.

3.7.9 From time to time, Elected Members may be required to bring in their Shire supplied devices so that the Shire staff can check settings and automatic update functions.

3.7.10 Shire supplied Mobile Computing Devices will be pre-loaded with relevant work related software and applications. The installed software and applications are required to remain on the device in usable condition and be readily accessible at all times.

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3.7.11 All software and applications installed on the Tablets, are to be approved – prior to installation – by the Council's IT support provider.

3.7.12 While it is expected that Elected Members may use the Tablets to conduct research, communicate with people, conduct general Council business and store relevant documentation and photographs; Elected members are not permitted to use their Council issued tablet to send or knowingly download any explicit, discriminatory or pornographic content, access the dark-web, download or store pirated material or store other images that may reflect badly on the Shire and the devices are not to be used for operating a business or for any illegal activity.

3.7.13 Mobile devices (such as iPads) will not be made available for purchase by Elected Members while they remain in office. The existing device must either remain in service or if the device requires updating for age/technology reasons, the old device must be returned and a new one will be purchased.

3.7.14 When an Elected Member ceases to be an Elected Member, the iPad /tablet may be offered to the individual for purchase at the written down value. In such cases, the device is required to be presented to Council staff so that the sim card can be removed and the device reset to its factory settings. The individual will be required to ensure that they back-up their contacts, photos and any other personal information they wish to retain as all data on the device will be erased.

3.8. Electronic Agendas

3.8.1 The preferred technology for disseminating and managing Council Agenda Papers, Agenda Forums and Information Sessions is via an online format utilising an approved Mobile Computing Device.

3.8.2 To minimise printing costs, paper based agendas will not be distributed unless specifically requested. If a particular Elected Member requests paper based agendas on a permanent basis, then such arrangements will require the approval of Council.

3.9. Email Usage for Shire Business

For the purposes of activity related to Shire business, the user should conduct all e-mail communication through their assigned Shire email account.

4. Professional Conferences

4.1. To enable members to develop and maintain skills and knowledge relevant to their role as a representative of the Shire, the Chief Executive Officer is authorised to arrange, at the Shire's cost, and at the request of an Elected Member:

a) registration at professional conferences and meetings referred to above are to be:-

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i) considered by the CEO to be directly relevant to the Shire's affairs; or

ii) convened by the Western Australian Local Government Association (WALGA) including the Convention.

4.2. The type of conference that Elected Members attend will be related to a particular function or activity in which Council is involved rather than individual or personal development type conference/seminars.

4.3. An Elected Member who is funded by the council to attend a conference, seminar, forum, delegation or similar event, shall participate as a representative of the council, not as an individual.

4.4. Registration at conferences will include the dinner for the Elected Member.

4.5. Subject to the Section 4.1, a maximum amount (per Elected Member) is set annually for attendance at conferences in accordance with the Shire of Chittering Annual Budget.

4.6. For the purpose of Regulation 32(1)(a), the express authority by resolution of the Council is given to Elected Members to perform the following function – the attendance by an Elected Member at a professional conference, the registration for which is arranged by the Chief Executive Officer.

5. Travel and Accommodation

Travel and accommodation expenses incurred as part of attending professional development activities must be in accordance with Section 5 of this policy - Elected Members' – Entitlements and Training.

5.1. Travel within Western Australia

Elected Members may attend Shire Representation events within Western Australia during their term of office upon the following conditions:

5.1.1. The travel falls within the definitions for conference, professional development or delegation;

5.1.2. Prior approval has been granted by the mayor or deputy mayor as applicable;

5.1.3. In deciding whether approval is to be granted the mayor or deputy mayor should take into consideration the council members remaining term of office; and

5.1.4. There is sufficient budget allocation for the council members travel.

5.2. Travel outside of Western Australia

Council Members may attend Shire Representation events held outside WA and overseas during their term of office upon the following conditions:

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5.2.1. The travel falls within the definitions for conference, professional development or delegation;

5.2.2. An item has been presented to the council with the exclusion of the Shire President's and/or councillor acting in that office, interstate travel specifying:

- the benefit to the City of the attendance at the conference, professional development or delegation;
- whether, if applicable, there is a necessity to send more than one council member; and
- whether the information to be discussed at the conference or professional development can be sourced from within Western Australia.

5.2.3. Approval has been granted by council resolution; and

5.2.4. There is sufficient budget allocation for the council members travel.

5.3. General conditions of travel

5.3.1. Bookings

Travel, accommodation and registrations will be booked by the Office of the Chief Executive Officer. This will allow the Shire to take advantage of any discounts offered. Where practicable, travel requests should be provided at least one month before travel to allow adequate time for bookings to be made.

5.3.2. Travel

5.3.2.1. The cost of air travel to and from destinations is to be by the shortest most practical route unless additional travel is contemplated before or after a conference.

5.3.2.2. The proposed duration of the conference attendance together with travel time and planned supplementary pre or post conference activities relevant to the Shire of Chittering, will be notified to Council or the Chief Executive Officer for confirmation and/or amendment prior to the delegate's departure for the conference.

5.3.2.3. Where a council member chooses to arrive earlier or extend their stay at the location of a conference or deviates from the travel arrangements, then the council member will be responsible for the full cost associated with that extended stay and/or variation to travel arrangements for private purposes. The exception would be if the flight schedules determine an extended stay is required.

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5.3.2.4. Air travel will be booked as one return economy class airfare on the most economical flight. The cost of any upgrade to business class shall be paid from the council members' personal funds or personal frequent flyer points.

5.3.2.5. Other than to amend departure times, tickets provided to representatives of the Shire are not to be exchanged, downgraded or rebated for any reason. Tickets or bookings may not be altered to include personal travel that is not part of the scheduled conference itinerary.

5.3.2.6. The Shire President shall have the authority to assess special, medical or extenuating circumstances and approve business travel. Such requests must be in writing and supported by appropriate evidence.

5.3.2.7. Hire cars may be booked only if required to meet the reasonable travel requirements of the conference or professional development at the discretion of the Chief Executive Officer.

5.3.2.8. Taxi fares for reasonable travel requirements relevant to the conference and/or council business will be reimbursed upon return, upon the production of receipts to verify the expense.

5.3.2.9. Where an Elected Member elects to travel interstate by private motor vehicle they will be reimbursed for actual accommodation costs and vehicle costs in accordance with the Local Government travel allowance up to an equivalent amount that would have been expended had the travel occurred by air.

5.3.2.10. All claims for reimbursement must be lodged on the appropriate claim form and submitted to the Office of the CEO to process for approval and payment. Claim forms must be submitted with accompanying receipts for all expenses in order to be reimbursed.

5.3.2.11. A part of the Shire's business travel insurance policy, any travel insurance for Council Members or their spouses is provided for as part of that certificate of currency.

5.3.3. Accommodation

Accommodation for an Elected Member will be booked, where practicable, in a standard room at a reasonably priced hotel at the associated venue or, if unavailable, at premises in close proximity to the venue. Bookings will include accommodation the night before and/or after the event where necessary because of travel, airline flights and/or event timetables.

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5.3.4. Meal and Incidentals

The following expenses incurred by an Elected Member in performing a function referred to in Clause 4.1 (a) are approved for reimbursement:

5.3.4.1. The Shire will pay to a daily and combined level for reasonable costs of meals and incidentals per annual ATO Taxation Determination. Such expenses which will be paid or reimbursed by the Shire include:

- Taxi, rideshare (i.e. Uber), train, bus and tram fares to/from the airport and the venue during the conference;
- Vehicle hire, petrol and parking fees;
- food and beverages consumed by the member during the conference - being breakfasts, lunches and/or dinners not included in the registration fee.
- Laundry and dry cleaning - if the stay is for more than three days.
- costs associated with the attendance of the Elected Member at any meetings or forums with other government bodies or associations, at the discretion of the CEO.

5.3.4.2. The extent to which the costs are to be reimbursed is the "actual cost". All costs are to be fully substantiated by receipts and invoices and a Council Member Reimbursement of Expenses form is to be completed and submitted to the Office of the CEO to process for approval and payment.

5.3.4.3. The Shire will not pay for or reimburse:

- Alcohol expenses of any type;
- Entertainment costs not associated with those scheduled as part of the Shire Representation event.
- Any expenses associated with matters other than those attended to while attending the Shire Representation event.
- A meal allowance if the conference provides meals as part of the package.

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Meal and beverage claims will be accepted where it is reasonable for the Elected Member to have incurred the expense. Meal claims will not be accepted where meals are provided at the event or activity or where the expense is incurred outside of reasonable travelling times for example more than a day in advance of or after the end of the event or activity.

5.3.5. Accompanying persons

5.3.5.1. In recognising the contribution of elected members to the community and period of time spent away from an elected member's principal residence, for elected member development Council authorises payment of associated expenses of Elected Members' spouses/partners to attend one (1) conference annually in Western Australia.

5.3.5.2. A partner or spouse may accompany a council member to a Shire Representation event/s but the Shire will not pay for partners and spouses to accompany Council Members on

Council business - other than payment for attendance at the official conference dinner.

5.3.5.3. All expenses incurred by the accompanying person are to be paid by the accompanying person or council member, except the following which will be paid or reimbursed by the Shire:

- Official conference meals; and
- Accommodation provided there is no increase in accommodation costs arising if the council member attending the event on their own.

5.3.5.4. Where the Shire meets an account containing any expenditure of cost incurred on behalf of an accompanying person attending, such expenditure must be repaid to the Shire by the council member/accompanying person within 30 days of being invoiced for such expenditure.

5.3.5.5. Where Council is represented by a person requiring assistance for the reason of disability, the accompanying person shall be given the same privileges as the representative regarding the travel, accommodation and reasonable expenses incurred.

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6 Workplace Information

Following participation in an event covered by section 2 or a Shire Representation event of more than 5 days' duration covered in section 4:

6.1. The council member(s) is expected to submit an individual or composite report (where approval has been granted for more than one member to attend) for inclusion in the next ordinary Council meeting briefing session**.**

6.2. The report should document;

- the program and major points of interest to the shire;
- whether the objectives of the participation were met;
- the benefits to the council member, council and the community; and
- the value of future attendance or representation by council at similar events.

6.3. All conference and training papers remain the property of the Shire.

7. Professional Development

7.1. Commitment to professional development

7.1.1. As the public face of the council and as community representatives, council members play an integral leadership role in the processes for the development, communication and representation of the Council Strategic Plan and the council's policies, strategies and programs.

7.1.2. Professional development for council members contributes towards a positive presentation of the Council for the betterment of the organisation and the community.

7.1.3. Council will allocate funds through its budget process to meet approved professional development needs of council members.

7.2. Mandatory Training

Each council member must complete training in accordance with the ***Local Government Act 1995, Section 5.126(1)*** and the ***Local Government (Administration) Regulations 1996***:

7.2.1. Council Member Essentials

An Elected Member must pass the course titled *Council Member Essentials* in accordance with the **Local Government (Administration) Regulations 1996** within a period of twelve months beginning on the day on which the council member is elected. The course consists of the following modules:

- Understanding Local Government;
- Serving on Council;
- Meeting Procedures;
- Conflicts of Interest; and
- Understanding Financial Reports and Budgets; and

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Is provided by any of the following bodies –

i. North Metropolitan TAFE;
ii. South Metropolitan TAFE; and/or
iii. WALGA

7.2.1.1. Priority will be given to the attendance of any new Elected Member at any induction or training course that is specifically organised for the benefit of the new Elected Member.

7.2.1.2. An Elected Member is not entitled to any subsidy where a course of study is subsidised through other means.

7.2.2. Exemption from Mandatory Training

A council member is exempt from the requirement in section 5.126(1) of the Local Government Act 1995 if:

7.2.2.1. the Elected Member passed either of the following courses within the period of five years ending immediately before the day on which the council member is elected:

- Council Member Essentials;
- 52756WA Diploma of Local Government (Elected Member) ; or

7.2.2.2. the Elected member passed the course titled LGASS00002 Elected Member Skill Set before 1 July 2019 and within a period of five years ending immediately before the day on which the council member is elected.

7.2.2.3. A person who is a council member on the day on which the Local Government Regulations Amendment (Induction and Training) Regulations 2019 regulation 8 comes into operation is exempt from the requirement in section 5.126(1) until the end of their term of office.

7.3. Personal development

Elected members are encouraged to identify individual and group personal development needs to enhance their effectiveness. As the needs of individual council members may vary, each member is encouraged to seek the assistance of the Chief Executive Officer in analysing his or her particular requirements and in identifying appropriate courses, seminars and training to meet those needs.

7.4. Funding for Professional Development

The council will allocate funds for professional development during the budget process.

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7.5. Report on Training

The Shire must prepare a report for each financial year on the training completed by Elected Members in the financial year. The report must be published on the Shire's website within one month after the end of the financial year to which the report relates.

8. Dispute Resolution

All disputes in regard to this policy will be referred to the Chief Executive Officer, in the first instance. In the event that the Member and the Chief Executive Officer cannot reach an agreement, the matter will be submitted to Council for a ruling.

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Acceptance of Terms

I hereby certify that I have received a written copy of the "Elected Members' – Entitlements and Training" Policy. I have read and fully understand the terms of this policy.

By: _____ Dated: _____

Council Member's Signature

_____

Council Member's Printed Name

References:	• Local Government Act 1995 • Local Government (Administration) Regulations 1996 • Salaries and Allowances Act 1975 • State Records Act 2000 • Shire of Chittering Code of Conduct Elected Members

Appendix 1: Elected Member Quarterly Claim Form

Name						
Date of Claim	Mileage Claim				Miscellaneous claims	
	Travel from	Travel to	Distance travelled	Reason for travel	Details of claim	Amount

4.6 Agenda Forums

Policy Owner: Chief Executive Officer
Person Responsible: Executive Assistant
Date of Approval: 17 May 2017[Resolution 090517]
Amended:

Objective

The Shire of Chittering conducts Agenda Forums the week prior to every Ordinary Meeting of Council. Agenda Forums are open to the public, unless the matter is of a confidential nature.

Agenda Forums provide Councillors with the opportunity to peruse the draft Council Agenda, to seek additional information, clarify any concern, request the drafting of alternative motions, and organise attendance at on-site visits if considered appropriate. Agenda Forums also provide the Chief Executive Officer (CEO) with the opportunity to delete items from, or otherwise modify the Council Agenda prior to it being officially released for public consumption.

Definitions

Council Agenda – The Council Agenda distributed as part of the Agenda Forum is the CEO's draft Council Agenda. For clarity, it is not the final version distributed to the general public as per S's5.5 and 5.25 of the Local Government Act.

Policy

Calling of Agenda Forums

Local public notice of Agenda Forums will be provided in the same way and at the same time as the local public notice given for Ordinary Meetings of Council.

Agenda Forums will be held ~~on a Tuesday~~ the week prior to the Ordinary Meeting of Council. Council will set the date, time and duration of Agenda Forums when adopting its meeting schedule for Ordinary Council Meetings.

Agenda

The agenda for the Ordinary Meeting of Council will be distributed to Councillors on the Friday prior to the Agenda Forum. The matters that are listed on the Council Meeting Agenda will be the same matters for discussion at the Agenda Forum.

The Program for the Agenda Forum shall consist of the following:

(i) Declaration of opening

(ii) Record of attendance / apologies / leave of absence
(iii) Disclosure of interest
(iv) Public question time
(v) Presentations and Deputations
(vi) Reports
(vii) Notice of Motion
(viii) Closed to the public
(ix) Closure

The schedule of the Agenda Forum will be made available to members of the public at the Agenda Forum.

Attendance of the public

Agenda Forums are generally open to members of the public. Members of the public are required to be respectable and abide by the directions of the Presiding Member in relation to their conduct at the Agenda Forum. A failure to observe decorum or a direction of the Presiding Member will result in the member of the public being asked to leave the premises.

Agenda Forums will be closed to members of the public when matters are to be discussed that:

a) Are recommended to be dealt with as a confidential matter under s.23(2) of the ***Local Government Act 1995***; or
b) The Presiding Member considers, on the advice of the Chief Executive Officer, could be dealt with as a confidential item.

Presiding Member and Quorum

The President will preside at Agenda Forums. In the absence of the President the Agenda Forum will be presided over by the Deputy President. In the absence of both the President and Deputy President, those present will determine by a simple majority vote by show of hands an elected member to preside at the meeting.

As per the local law for the conduct of public meetings, the Presiding Member determines all procedural matters for the conduct of an Agenda Forum. This policy establishes the general procedure for the conduct of an Agenda Forum.

There is no quorum requirement for an Agenda Forum.

Declaring Interests

Councillors and staff must disclose any financial, proximity or impartiality interests they have in an item listed on the Agenda and declare that interest at the commencement of the Agenda Forum; or immediately before the matter is discussed.

Interests are to be disclosed and dealt with in accordance with the ***Local Government Act 1995*** as if the Agenda Forum were a Council Meeting.

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Public Presentations and Deputations

Members of the public and applicants will have the opportunity to present or make a deputation to Councillors at an Agenda Forum. The purpose of allowing for presentations and deputations is so that the public/the applicant has the opportunity to put their position to Council, and members of Council will have an opportunity to ask questions of members of the public and/or applicant.

Requests for presentations and deputations will only be allowed at either the Agenda Forum or Ordinary Council Meeting; not for both.

Public Question Time

There is no Question Time at an Agenda Forum. Members of the public may make presentations and deputations at Agenda Forums, and may ask questions on any topic relevant to the local government at each Council Meeting.

Points/Requests for Clarification by Councillors

Councillors will have the opportunity to ask questions of any officer or person in attendance to provide further information or clarification.

No Debate

No debate, or discussion between Councillors that could be interpreted as debate, will be permitted.

No Decisions

No decision will be made at an Agenda Forum by the Council, other than the election of Presiding Member in the absence of the President or Deputy President.

Foreshadowed Amendments and Alternative Motions

A Councillor may foreshadow at an Agenda Forum their intention to move an alternative motion, or an amendment, to the Officer Recommendation.

Modifications to Council Agenda

Following information forthcoming prior to or as part of the Agenda Forum, the CEO may at that officer's discretion, choose to modify or withdraw an officer's agenda item prior to the Council Agenda being finalised and released for formal distribution.

Record of Proceedings

Detailed minutes of Agenda Forums will not be kept. The following details will be recorded:

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a) Date, venue and commencement time
b) Attendance and apologies
c) Declarations of interest
d) Closing time

Recording of Proceedings

~~Similar to Council Meetings, Agenda Forum's will be audio recorded~~. There is to be no electronic, visual or audio recording or transmitting device or instrument is permitted to be used. Any person found to be using such a device will be required to leave the premises.

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3.1.8 Chittering Tourism Advisory Group

NAME
The name of the Committee shall be the Chittering Tourism Advisory Group (CTAG)

VISION
To develop Chittering as a thriving, sustainable and diverse tourism destination. (Interpreted from Chittering's Strategic Community Plan 2016)

OBJECTIVES
To make recommendations and advise Council on select matters relating to tourism and tourism related directives in related economic development strategies.

To suggest targets and track the progress made by the Shire in undertaking tourism activities.

The Advisory Group will advise Council all matters in tourism relating to:
a) Stakeholder engagement
b) Marketing
c) Business support & development
d) Investment attraction & infrastructure implementation
e) Visitor satisfaction
f) Undertaking major projects

RESPONSIBLE OFFICER
The Responsible Officer shall be the Economic Development Coordinator who will ensure agendas and minutes are produced and forwarded to Council, and report any recommendations from the Advisory Group to Council.

MEMBERSHIP
a) One Shire of Chittering Councillor as member and one Councillor as proxy
b) One Chittering Tourism Association representative as a member
c) Five tourism industry personnel from the Chittering local government area

Tenure of Membership
Where a person is appointed as a member of an advisory Group, the person's membership of the advisory group continues until—
(a) the person no longer holds the office by virtue of which the person became a member, or is no longer a member of Council; or a member of the Chittering Tourism Association
(b) the person resigns from membership of the advisory group; or
(c) the advisory group is disbanded;
whichever occurs first.

DELEGATED AUTHORITY
Nil

ADVISORY GROUP

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Chairperson
The Council member will act as Chairperson of the Advisory Group.

Secretary
A Shire staff officer will fulfil the role of Secretary.

Standing Ex-Officio Members
Nil

MEETINGS

Advisory Group meetings
Meetings of the Advisory Group shall be as determined by the Group. Meetings are determined at the final year meeting for the next calendar year.

Quorum
The quorum at any meeting shall be half plus one of the number of offices. Therefore the number for a Quorum shall be half plus one voting members.

Voting
As advisory groups do not have delegated authority, voting is not required.

Notes
1. Any notes from an advisory group are to be forwarded to Council via the monthly Elected Members Information Bulletin.
2. A report is to be prepared by the responsible officer of the Advisory Group of any recommendations made by the Advisory Group to be presented to Council at the next ordinary meeting of the council, for consideration.

Who acts if no presiding member?
If, in relation to the presiding member of an Advisory Group —
a. the office of presiding member and the office of deputy presiding member are vacant; or
b. the presiding member and the deputy presiding member, if any, are not available or are unable or willing to perform the functions of presiding member,

then the Advisory Group members present at the meeting are to choose one of themselves to preside at the meeting.

Meetings
Meetings shall be closed to the public and are not required to have questions from the public as there are no Council delegations.

Members interests to be disclosed
Members of the Advisory group are bound by the provisions of the Local Government Act 1995, Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

Code of Conduct
Members must comply with the Shire's Staff Policy 3.1 Code of Conduct – Staff, Volunteers and Contractors

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LONG TERM FINANCIAL PLAN

2018-19 TO 2027-2028

SHIRE OF CHITTERING
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM

	BUDGET	PROPOSED ESTIMATES									
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
EXPENSES	$	$	$	$	$	$	$	$	$	$	$
General Purpose Funding	-236,864	-241,049	-245,319	-256,463	-262,986	-275,032	-282,442	-290,088	-303,007	-316,189	-324,776
Governance	-875,926	-864,851	-879,065	-925,231	-946,531	-995,140	-1,017,980	-1,041,515	-1,094,866	-1,146,667	-1,176,084
Law, Order, Public Safety	-1,271,474	-1,263,456	-1,286,293	-1,340,197	-1,376,525	-1,428,836	-1,462,132	-1,497,192	-1,545,623	-1,587,920	-1,624,087
Health	-331,556	-340,960	-348,567	-367,840	-380,416	-398,434	-409,216	-420,714	-435,676	-447,883	-458,697
Education and Welfare	-95,173	-97,182	-99,136	-104,129	-107,042	-112,446	-115,723	-119,130	-124,729	-130,240	-133,937
Housing	-323,106	-330,606	-337,741	-354,513	-364,715	-382,472	-393,511	-404,985	-423,123	-440,892	-453,260
Community Amenities	-2,134,767	-2,179,318	-2,222,219	-2,296,781	-2,359,442	-2,444,203	-2,516,550	-2,591,392	-2,683,413	-2,775,526	-2,856,604
Recreation and Culture	-1,177,454	-1,210,967	-1,238,110	-1,349,524	-1,435,445	-1,584,841	-1,682,548	-1,716,564	-1,762,555	-1,798,084	-1,828,410
Transport	-4,523,053	-4,705,660	-4,925,927	-5,312,063	-5,628,287	-5,958,159	-6,100,365	-6,259,674	-6,566,461	-6,777,572	-6,996,936
Economic Services	-972,075	-744,311	-759,372	-788,434	-811,268	-842,531	-867,382	-893,115	-926,018	-958,773	-986,601
Other Property and Services	-68,947	-70,283	-71,662	-74,580	-76,648	-79,889	-82,275	-84,736	-88,279	-91,904	-94,641
	-12,010,395	-12,048,645	-12,413,411	-13,169,756	-13,749,306	-14,501,981	-14,930,127	-15,319,103	-15,953,749	-16,471,651	-16,934,033
REVENUE											
General Purpose Funding	6,219,156	7,179,617	7,724,799	8,295,157	8,806,568	9,504,643	9,260,998	9,760,712	10,292,509	10,856,919	11,452,992
Law, Order, Public Safety	519,772	444,962	446,442	447,967	449,537	451,693	453,936	456,269	458,694	461,217	463,841
Health	44,680	46,020	47,401	48,823	50,288	52,299	54,391	56,567	58,830	61,183	63,630
Education and Welfare	18,703	6,784	6,868	6,954	7,042	7,164	7,290	7,422	7,559	7,701	7,849
Housing	144,166	148,209	152,373	156,662	161,080	167,148	173,457	180,020	186,845	193,942	201,324
Community Amenities	974,969	1,002,165	1,030,176	1,059,028	1,088,745	1,129,557	1,172,002	1,216,144	1,262,052	1,309,796	1,359,450
Recreation and Culture	27,470	27,530	27,592	27,655	27,721	27,811	27,905	28,002	28,103	28,209	28,318
Transport	87,272	89,180	91,144	93,168	95,253	98,115	101,092	104,189	107,409	110,758	114,241
Economic Services	255,433	115,649	118,904	122,256	125,709	130,452	135,383	140,513	145,847	151,394	157,164
Other Property & Services	72,523	72,673	72,828	72,987	73,151	73,376	73,610	73,853	74,106	74,370	74,644
	8,418,052	9,187,012	9,773,075	10,385,540	10,940,321	11,697,958	11,516,257	12,080,393	12,679,189	13,313,278	13,981,817
Increase/(Decrease)	-3,592,343	-2,861,633	-2,640,336	-2,784,216	-2,808,985	-2,804,023	-3,413,869	-3,238,710	-3,274,560	-3,158,373	-2,952,216
BORROWING COST EXPENSE											
Governance	-2,000	-3,823	-3,072	-2,297	-1,490	-651	0	0	0	0	0
Health	-25,676	-24,517	-23,306	-22,042	-20,721	-19,340	-17,898	-16,393	-14,820	-13,177	-11,460
Housing	-9,127	-6,465	-4,989	-2,032	-129	0	0	0	0	0	0
Recreation & Culture	-3,589	-4,013	-3,689	-1,809	-717	0	0	0	0	0	0
Transport	-11,972	-11,432	-10,867	-10,277	-9,661	-9,018	-8,346	-7,643	-6,910	-6,144	-5,344
Economic Services	-14,900	-20,367	-17,948	-15,459	-13,384	-11,409	-9,373	-7,274	-5,111	-2,881	-583
Total Borrowing Costs	-67,264	-70,617	-63,871	-53,916	-46,102	-40,418	-35,617	-31,310	-26,841	-22,202	-17,387
NON-OPERATING REVENUE											
Law, Order & Public Safety	0	30,000	0	0	0	0	0	0	0	0	0
Recreation and Culture	48,595	174,000	200,000	5,245,000	1,055,000	2,050,000	50,000	70,000	20,000	20,000	0
Transport	1,238,664	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000
Total Non-Operating Revenue	1,287,259	1,074,000	1,070,000	6,115,000	1,925,000	2,920,000	920,000	940,000	890,000	890,000	870,000
Profit/(Loss) on Sale of Assets											
Law, Order & Public Safety Loss	-12,034	0	0	0	0	0	0	0	0	0	0
Transport (Loss)	-23,134	0	0	0	0	0	0	0	0	0	0
Transport (Profit)	28,000	0	0	0	0	0	0	0	0	0	0
Total Profit/(Loss)	-7,168	0	0	0	0	0	0	0	0	0	0
NET RESULT	**-2,379,516**	**-1,858,250**	**-1,634,207**	**3,276,868**	**-930,087**	**75,559**	**-2,529,486**	**-2,330,020**	**-2,411,401**	**-2,290,575**	**-2,099,603**
TOTAL COMPREHENSIVE INCOME	**-2,379,516**	**-1,858,250**	**-1,634,207**	**3,276,868**	**-930,087**	**75,559**	**-2,529,486**	**-2,330,020**	**-2,411,401**	**-2,290,575**	**-2,099,603**

SHIRE OF CHITTERING
STATEMENT OF COMPREHENSIVE INCOME BY NATURE AND TYPE

	BUDGET	PROPOSED ESTIMATES									
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
EXPENSES											
Employee Costs	(3,675,308)	(3,748,228)	(3,922,854)	(4,138,279)	(4,360,919)	(4,590,887)	(4,728,435)	(4,870,108)	(5,216,031)	(5,572,330)	(5,839,317)
Materials & Contracts	(2,951,305)	(2,685,056)	(2,728,750)	(2,739,560)	(2,792,215)	(2,853,612)	(2,933,644)	(3,014,880)	(3,083,375)	(3,159,349)	(3,256,081)
Utilities	(147,229)	(153,846)	(159,994)	(164,791)	(169,733)	(174,824)	(180,069)	(185,471)	(191,035)	(196,766)	(202,669)
Depreciation on Non-Current Assets	(4,629,753)	(4,846,366)	(4,977,882)	(5,448,393)	(5,693,960)	(6,076,259)	(6,209,650)	(6,364,311)	(6,572,966)	(6,646,851)	(6,733,606)
Interest Expense	(67,264)	(70,617)	(63,871)	(98,916)	(133,970)	(190,335)	(244,532)	(232,947)	(220,846)	(208,208)	(195,006)
Insurances	(172,012)	(175,452)	(178,961)	(182,541)	(186,191)	(189,915)	(193,713)	(197,588)	(201,539)	(205,570)	(209,682)
Other Expenditure	(434,788)	(439,696)	(444,970)	(451,193)	(458,419)	(466,568)	(475,701)	(485,108)	(494,798)	(504,778)	(515,058)
	(12,077,659)	**(12,119,262)**	**(12,477,282)**	**(13,223,672)**	**(13,795,408)**	**(14,542,399)**	**(14,965,744)**	**(15,350,413)**	**(15,980,590)**	**(16,493,853)**	**(16,951,420)**
REVENUE											
Rates	5,433,286	5,741,285	6,249,925	6,777,165	7,257,070	7,907,080	7,606,966	8,056,961	8,533,582	9,038,401	9,573,088
Operating Grants and Subsidies	1,266,118	1,675,274	1,701,318	1,727,903	1,758,794	1,791,136	1,826,890	1,863,583	1,905,368	1,951,190	1,998,421
Fees and Charges	1,305,686	1,344,475	1,384,608	1,425,951	1,468,541	1,526,574	1,586,715	1,649,248	1,714,271	1,781,880	1,852,181
Interest Earnings	136,148	147,650	157,155	172,652	172,188	187,343	207,896	220,776	234,044	247,709	261,783
Other Revenue	276,814	278,329	280,069	281,869	283,728	285,825	287,791	289,824	291,926	294,098	296,343
	8,418,052	**9,187,012**	**9,773,075**	**10,385,540**	**10,940,321**	**11,697,958**	**11,516,257**	**12,080,393**	**12,679,189**	**13,313,278**	**13,981,817**
	(3,659,607)	**(2,932,250)**	**(2,704,207)**	**(2,838,132)**	**(2,855,087)**	**(2,844,441)**	**(3,449,486)**	**(3,270,020)**	**(3,301,401)**	**(3,180,575)**	**(2,969,603)**
Non Operating Grants, Subsidies and C	1,287,259	1,074,000	1,070,000	6,115,000	1,925,000	2,920,000	920,000	940,000	890,000	890,000	870,000
Profit on Asset Disposals	28,000	0	0	0	0	0	0	0	0	0	0
Loss on Asset Disposals	(35,168)	0	0	0	0	0	0	0	0	0	0
	1,280,091	**1,074,000**	**1,070,000**	**6,115,000**	**1,925,000**	**2,920,000**	**920,000**	**940,000**	**890,000**	**890,000**	**870,000**
Net Result	**(2,379,516)**	**-1,858,250**	**-1,634,207**	**3,276,868**	**-930,087**	**75,559**	**-2,529,486**	**-2,330,020**	**-2,411,401**	**-2,290,575**	**-2,099,603**
Other Comprehensive Income											
Changes on revaluation of non-current a	0	0	0	0	0	0	0	0	0	0	0
	0	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL COMPREHENSIVE INCOME	**(2,379,516)**	**-1,858,250**	**-1,634,207**	**3,276,868**	**-930,087**	**75,559**	**-2,529,486**	**-2,330,020**	**-2,411,401**	**-2,290,575**	**-2,099,603**

SHIRE OF CHITTERING
STATEMENT OF FINANCIAL POSITION

	BUDGET	PROPOSED ESTIMATES									
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
	$	$	$	$	$	$	$	$	$	$	$
Current assets											
Cash and cash equivalents	12,127	171,680	263,111	(1,265,795)	(1,847,484)	(3,335,712)	(3,340,073)	(3,379,967)	(3,412,597)	(3,445,584)	(3,441,166)
Cash Backed Reserves	2,095,677	2,487,593	2,887,345	2,450,868	2,762,140	3,116,267	3,489,306	3,873,535	4,269,291	4,676,919	5,067,225
Trade and other receivables	888,720	388,720	388,720	388,720	388,720	388,720	388,720	388,720	388,720	388,720	388,720
Inventories	5,706	5,706	5,706	5,706	5,706	5,706	5,706	5,706	5,706	5,706	5,706
Total current assets	**3,002,230**	**3,053,699**	**3,544,882**	**1,579,499**	**1,309,082**	**174,981**	**543,659**	**887,994**	**1,251,120**	**1,625,761**	**2,020,485**
Non-current assets											
Investments	42,500	42,500	42,500	42,500	42,500	42,500	42,500	42,500	42,500	42,500	42,500
Trade and other receivables	51,449	51,449	51,449	51,449	51,449	51,449	51,449	51,449	51,449	51,449	51,449
Property, plant and equipment	30,971,201	30,585,309	29,267,616	37,389,706	39,257,518	43,870,333	42,388,808	41,324,193	39,368,077	37,162,416	35,123,775
Infrastructure	103,240,060	102,296,530	101,279,483	100,169,176	98,624,119	96,962,319	95,276,929	93,386,855	92,276,010	90,193,380	87,919,247
Total non-current assets	**134,305,210**	**132,975,788**	**130,641,049**	**137,652,832**	**137,975,586**	**140,926,602**	**137,759,687**	**134,804,997**	**131,738,036**	**127,449,745**	**123,136,971**
TOTAL ASSETS	**137,307,440**	**136,029,486**	**134,185,931**	**139,232,330**	**139,284,668**	**141,101,583**	**138,303,346**	**135,692,991**	**132,989,156**	**129,075,505**	**125,157,456**
Current liabilities											
Trade and other payables	222,018	222,018	222,018	222,018	222,018	222,018	222,018	222,018	222,018	222,018	222,018
Long Term Borrowings	192,829	209,349	230,468	217,575	241,644	268,750	280,335	292,434	1,623,075	1,818,447	315,220
Provisions	497,807	497,807	497,807	497,807	497,807	497,807	497,807	497,807	497,807	497,807	497,807
Total current liabilities	**912,654**	**929,174**	**950,293**	**937,400**	**961,469**	**988,575**	**1,000,160**	**1,012,259**	**2,342,900**	**2,538,272**	**1,035,045**
Non-current liabilities											
Long Term Borrowings	1,620,522	2,184,298	1,953,830	3,736,255	4,694,611	6,408,861	6,128,526	5,836,092	4,213,017	2,394,570	2,079,350
Provisions	151,975	151,975	151,975	151,975	151,975	151,975	151,975	151,975	151,975	151,975	151,975
Total non-current liabilities	**1,772,497**	**2,336,273**	**2,105,805**	**3,888,230**	**4,846,586**	**6,560,836**	**6,280,501**	**5,988,067**	**4,364,992**	**2,546,545**	**2,231,325**
TOTAL LIABILITIES	**2,685,151**	**3,265,447**	**3,056,098**	**4,825,630**	**5,808,055**	**7,549,411**	**7,280,661**	**7,000,326**	**6,707,892**	**5,084,817**	**3,266,370**
NET ASSETS	**134,622,289**	**132,764,039**	**131,129,832**	**134,406,700**	**133,476,613**	**133,552,172**	**131,022,684**	**128,692,665**	**126,281,263**	**123,990,687**	**121,891,085**
Equity											
Retained surplus	53,476,923	51,226,757	49,192,798	52,906,143	51,664,784	51,386,216	48,483,691	45,769,442	42,962,285	40,264,082	37,774,173
Asset revaluation reserve	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691
Other reserves	2,095,675	2,487,591	2,887,343	2,450,866	2,762,138	3,116,265	3,489,304	3,873,533	4,269,289	4,676,917	5,067,223
TOTAL EQUITY	**134,622,289**	**132,764,039**	**131,129,832**	**134,406,700**	**133,476,613**	**133,552,172**	**131,022,686**	**128,692,666**	**126,281,265**	**123,990,690**	**121,891,087**

SHIRE OF CHITTERING
STATEMENT OF EQUITY

	BUDGET	PROPOSED ESTIMATES									
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
	$	$	$	$	$	$	$	$	$	$	$
Retained surplus											
Balance as at 1 July	56,361,998	53,476,923	51,226,757	49,192,798	52,906,143	51,664,784	51,386,216	48,483,691	45,769,442	42,962,285	40,264,082
Total comprehensive Income	(2,379,516)	(1,858,250)	(1,634,207)	3,276,868	(930,087)	75,559	(2,529,486)	(2,330,020)	(2,411,401)	(2,290,575)	(2,099,603)
Transfer from /(to) reserves	(505,559)	(391,916)	(399,752)	436,477	(311,272)	(354,127)	(373,039)	(384,229)	(395,756)	(407,628)	(390,306)
Balance as at 30 June	**53,476,923**	**51,226,757**	**49,192,798**	**52,906,143**	**51,664,784**	**51,386,216**	**48,483,691**	**45,769,442**	**42,962,285**	**40,264,082**	**37,774,173**
Reserves - cash backed											
Balance as at 1 July	1,590,116	2,095,675	2,487,591	2,887,343	2,450,866	2,762,138	3,116,265	3,489,304	3,873,533	4,269,289	4,676,917
Transfer from /(to) retained surplu	505,559	391,916	399,752	(436,477)	311,272	354,127	373,039	384,229	395,756	407,628	390,306
Balance as at 30 June	**2,095,675**	**2,487,591**	**2,887,343**	**2,450,866**	**2,762,138**	**3,116,265**	**3,489,304**	**3,873,533**	**4,269,289**	**4,676,917**	**5,067,223**
Reserves - asset revaluation											
Balance as at 1 July	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691	79,049,691
Revaluation increment	0	0	0	0	0	0	0	0	0	0	0
Revaluation decrement	0	0	0	0	0	0	0	0	0	0	0
Balance as at 30 June	**79,049,691**	**79,049,691**	**79,049,691**	**79,049,691**	**79,049,691**	**79,049,691**	**79,049,691**	**79,049,691**	**79,049,691**	**79,049,691**	**79,049,691**
Total Equity	**134,622,289**	**132,764,039**	**131,129,832**	**134,406,700**	**133,476,613**	**133,552,172**	**131,022,686**	**128,692,666**	**126,281,265**	**123,990,690**	**121,891,087**

SHIRE OF CHITTERING
STATEMENT OF CASH FLOWS

	BUDGET	PROPOSED ESTIMATES									
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Cash Flows from operating activities											
EXPENDITURE											
Employee Costs	(3,675,308)	(3,748,228)	(3,922,854)	(4,138,279)	(4,360,919)	(4,590,887)	(4,728,435)	(4,870,108)	(5,216,031)	(5,572,330)	(5,839,317)
Materials & Contracts	(2,951,305)	(2,685,056)	(2,728,750)	(2,739,560)	(2,792,215)	(2,853,612)	(2,933,644)	(3,014,880)	(3,083,375)	(3,159,349)	(3,256,081)
Utilities	(147,229)	(153,846)	(159,994)	(164,791)	(169,733)	(174,824)	(180,069)	(185,471)	(191,035)	(196,766)	(202,669)
Interest Expenses	(67,264)	(70,617)	(63,871)	(98,916)	(133,970)	(190,335)	(244,532)	(232,947)	(220,846)	(208,208)	(195,006)
Insurance	(172,012)	(175,452)	(178,961)	(182,541)	(186,191)	(189,915)	(193,713)	(197,588)	(201,539)	(205,570)	(209,682)
Goods and Services Tax	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)
Other	(434,788)	(439,696)	(444,970)	(451,193)	(458,419)	(466,568)	(475,701)	(485,108)	(494,798)	(504,778)	(515,058)
	(8,247,906)	**(8,072,896)**	**(8,299,400)**	**(8,575,279)**	**(8,901,448)**	**(9,266,140)**	**(9,556,094)**	**(9,786,103)**	**(10,207,624)**	**(10,647,002)**	**(11,017,814)**
REVENUE											
Rates	5,433,286	5,741,285	6,249,925	6,777,165	7,257,070	7,907,080	7,606,966	8,056,961	8,533,582	9,038,401	9,573,088
Operating Grants & Subsidies	1,266,118	1,675,274	1,701,318	1,727,903	1,758,794	1,791,136	1,826,890	1,863,583	1,905,368	1,951,190	1,998,421
Fees and Charges	1,305,686	1,844,475	1,384,608	1,425,951	1,468,541	1,526,574	1,586,715	1,649,248	1,714,271	1,781,880	1,852,181
Goods and Services Tax	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000
Interest Received	136,148	147,650	157,155	172,652	172,188	187,343	207,896	220,776	234,044	247,709	261,783
Other	276,814	278,329	280,069	281,869	283,728	285,825	287,791	289,824	291,926	294,098	296,343
	9,218,052	**10,487,012**	**10,573,075**	**11,185,540**	**11,740,321**	**12,497,958**	**12,316,257**	**12,880,393**	**13,479,189**	**14,113,278**	**14,781,817**
Net Cash flows from Operating Activities	**970,146**	**2,414,117**	**2,273,675**	**2,610,261**	**2,838,873**	**3,231,818**	**2,760,164**	**3,094,290**	**3,271,565**	**3,466,276**	**3,764,003**
Cash flows from investing activities											
Payments											
Purchase Land	(76,966)	(768,125)	(66,250)	(64,375)	0	0	0	0	0	0	0
Purchase Buildings	(1,072,051)	(471,130)	(545,000)	(9,125,000)	(3,580,000)	(6,125,000)	(145,000)	(1,520,000)	(25,000)	(25,000)	(25,000)
Purchase Infrastructure Assets- Roads	(2,417,698)	(2,017,390)	(2,176,621)	(2,119,437)	(1,669,078)	(1,882,592)	(2,115,372)	(1,973,529)	(2,077,643)	(2,070,832)	(2,070,832)
Purchase Infrastructure Assets- Footpaths	(156,740)	(279,354)	(50,000)	(50,000)	(50,000)	(30,000)	(50,000)	(50,000)	(50,000)	(50,000)	0
Purchase Infrastructure Assets - Parks	(40,000)	(262,440)	(280,000)	(220,000)	(580,000)	(320,000)	(150,000)	(150,000)	(130,000)	(90,000)	0
Purchase Infrastructure Assets- Bridges	(219,548)	0	(150,000)	(250,000)	0	0	0	0	0	0	0
Purchase Infrastructure Assets - Other	0	(99,050)	(10,000)	(10,000)	(10,000)	(40,000)	0	0	(865,000)	0	0
Purchase Plant and Equipment	(801,124)	(672,183)	(439,090)	(743,636)	(168,091)	(880,683)	(781,817)	(417,908)	(487,180)	(168,182)	(450,000)
Purchase Furniture and Equipment	0	(15,000)	0	0	0	0	0	0	0	0	0
Receipts											
Proceeds from Sale of Assets	169,181	1,067,728	1,073,818	122,272	40,455	251,000	199,454	701,816	128,818	45,454	125,000
Contributions towards the Development of Assets	1,287,259	1,074,000	1,070,000	6,115,000	1,925,000	2,920,000	920,000	940,000	890,000	890,000	870,000
Net cash flows from investing activities	**(3,327,687)**	**(2,442,944)**	**(1,573,143)**	**(6,345,176)**	**(4,091,714)**	**(6,107,275)**	**(2,122,735)**	**(2,469,621)**	**(2,616,005)**	**(1,468,560)**	**(1,550,832)**
Cash flows from financing activities											
Loan Repayments - Principal	(132,769)	(192,829)	(209,349)	(230,468)	(217,575)	(241,644)	(268,750)	(280,335)	(292,434)	(1,623,075)	(1,818,447)
New Loan Borrowings Raised	845,000	773,125	0	2,000,000	1,200,000	1,983,000	0	0	0	0	0
Net cash flows from financing activities	**712,231**	**580,296**	**(209,349)**	**1,769,532**	**982,425**	**1,741,356**	**(268,750)**	**(280,335)**	**(292,434)**	**(1,623,075)**	**(1,818,447)**
Net (decrease)/increase in cash held	**(1,645,310)**	**551,469**	**491,183**	**(1,965,383)**	**(270,416)**	**(1,134,101)**	**368,679**	**344,334**	**363,126**	**374,641**	**394,724**
Cash at the Beginning of Reporting Period	3,753,114	2,107,804	2,659,273	3,150,456	1,185,073	914,656	(219,445)	149,233	493,568	856,694	1,231,335
Cash at the End of Reporting Period	**2,107,804**	**2,659,273**	**3,150,456**	**1,185,073**	**914,656**	**(219,445)**	**149,233**	**493,568**	**856,694**	**1,231,335**	**1,626,059**

SHIRE OF CHITTERING
RATE SETTING STATEMENT

	BUDGET	PROPOSED ESTIMATES									
	2017-18 $	2018-19 $	2019-20 $	2020-21 $	2021-22 $	2022-23 $	2023-24 $	2024-25 $	2025-26 $	2026-27 $	2027-28 $
OPERATING REVENUE											
General Purpose Funding	785,870	1,438,333	1,474,874	1,517,992	1,549,498	1,597,563	1,654,033	1,703,751	1,758,928	1,818,518	1,879,904
Governance	53,908	54,223	54,548	54,882	55,227	55,700	56,192	56,704	57,236	57,789	58,365
Law,Order Public Safety	519,772	444,962	446,442	447,967	449,537	451,693	453,936	456,269	458,694	461,217	463,841
Health	44,680	46,020	47,401	48,823	50,288	52,299	54,391	56,567	58,830	61,183	63,630
Education and Welfare	18,703	6,784	6,868	6,954	7,042	7,164	7,290	7,422	7,559	7,701	7,849
Housing	144,166	148,209	152,373	156,662	161,080	167,148	173,457	180,020	186,845	193,942	201,324
Community Amenities	974,969	1,002,165	1,030,176	1,059,028	1,088,745	1,129,557	1,172,002	1,216,144	1,262,052	1,309,796	1,359,450
Recreation and Culture	27,470	27,530	27,592	27,655	27,721	27,811	27,905	28,002	28,103	28,209	28,318
Transport	115,272	89,180	91,144	93,168	95,253	98,115	101,092	104,189	107,409	110,758	114,241
Economic Services	255,433	115,649	118,904	122,256	125,709	130,452	135,383	140,513	145,847	151,394	157,164
Other Property and Services	72,523	72,673	72,828	72,987	73,151	73,376	73,610	73,853	74,106	74,370	74,644
	3,012,766	3,445,728	3,523,150	3,608,375	3,683,251	3,790,878	3,909,292	4,023,432	4,145,608	4,274,877	4,408,729
LESS OPERATING EXPENDITURE											
General Purpose Funding	(236,864)	(241,049)	(245,319)	(256,463)	(262,986)	(275,032)	(282,442)	(290,088)	(303,007)	(316,189)	(324,776)
Governance	(877,926)	(868,674)	(882,137)	(927,528)	(948,021)	(995,791)	(1,017,980)	(1,041,515)	(1,094,866)	(1,146,667)	(1,176,084)
Law, Order, Public Safety	(1,283,508)	(1,263,456)	(1,286,293)	(1,340,197)	(1,376,525)	(1,428,836)	(1,462,132)	(1,497,192)	(1,545,623)	(1,587,920)	(1,624,087)
Health	(357,232)	(365,477)	(371,873)	(389,882)	(401,137)	(417,774)	(427,114)	(437,107)	(450,496)	(461,060)	(470,157)
Education and Welfare	(95,173)	(97,182)	(99,136)	(104,129)	(107,042)	(112,446)	(115,723)	(119,130)	(124,729)	(130,240)	(133,937)
Housing	(332,233)	(337,071)	(342,730)	(356,545)	(364,844)	(382,472)	(393,511)	(404,985)	(423,123)	(440,892)	(453,260)
Community Amenities	(2,134,767)	(2,179,318)	(2,222,219)	(2,296,781)	(2,359,442)	(2,444,203)	(2,516,550)	(2,591,392)	(2,683,413)	(2,775,526)	(2,856,604)
Recreation and Culture	(1,181,043)	(1,214,980)	(1,241,799)	(1,351,333)	(1,436,162)	(1,584,841)	(1,682,548)	(1,716,564)	(1,762,555)	(1,798,084)	(1,828,410)
Transport	(4,558,159)	(4,717,092)	(4,936,794)	(5,322,340)	(5,637,948)	(5,967,177)	(6,108,711)	(6,267,317)	(6,573,371)	(6,783,716)	(7,002,280)
Economic Services	(986,975)	(764,678)	(777,320)	(803,893)	(824,652)	(853,940)	(876,755)	(900,389)	(931,129)	(961,654)	(987,184)
Other Property & Services	(68,947)	(70,283)	(71,662)	(74,580)	(76,648)	(79,889)	(82,275)	(84,736)	(88,279)	(91,904)	(94,641)
	(12,112,827)	**(12,119,262)**	**(12,477,282)**	**(13,223,672)**	**(13,795,408)**	**(14,542,399)**	**(14,965,744)**	**(15,350,413)**	**(15,980,590)**	**(16,493,853)**	**(16,951,420)**
Increase(Decrease)	(9,100,061)	(8,673,534)	(8,954,132)	(9,615,297)	(10,112,157)	(10,751,522)	(11,056,452)	(11,326,982)	(11,834,983)	(12,218,976)	(12,542,691)
ADD											
Movement in Leave Reserve Bank Account	41,913	0	0	0	0	0	0	0	0	0	0
Movement in Deferred Pensioners	15,827	0	0	0	0	0	0	0	0	0	0
Movement in Deferred Pensioner ESL	665	0	0	0	0	0	0	0	0	0	0
Movement in Non-Current LSL Provision	(211)	0	0	0	0	0	0	0	0	0	0
(Profit)/ Loss on the disposal of assets	7,168	0	0	0	0	0	0	0	0	0	0
Depreciation Written Back	4,629,753	4,846,366	4,977,882	5,448,393	5,693,960	6,076,259	6,209,650	6,364,311	6,572,966	6,646,851	6,733,606
Sub Total	4,695,115	4,846,366	4,977,882	5,448,393	5,693,960	6,076,259	6,209,650	6,364,311	6,572,966	6,646,851	6,733,606
LESS CAPITAL PROGRAMME											
Purchase/Construct Land	(76,966)	(768,125)	(66,250)	(64,375)	0	0	0	0	0	0	0
Purchase Buildings	(1,072,051)	(471,130)	(545,000)	(9,125,000)	(3,580,000)	(6,125,000)	(145,000)	(1,520,000)	(25,000)	(25,000)	(25,000)
Infrastructure Assets - Roads	(2,417,698)	(2,017,390)	(2,176,621)	(2,119,437)	(1,669,078)	(1,882,592)	(2,115,372)	(1,973,529)	(2,077,643)	(2,070,832)	(2,070,832)
Infrastructure Assets - Footpaths	(156,740)	(279,354)	(50,000)	(50,000)	(50,000)	(30,000)	(50,000)	(50,000)	(50,000)	(50,000)	0
Infrastructure Assets - Parks	(40,000)	(262,440)	(280,000)	(220,000)	(580,000)	(320,000)	(150,000)	(150,000)	(130,000)	(90,000)	0
Infrastructure Assets - Bridges	(219,548)	0	(150,000)	(250,000)	0	0	0	0	0	0	0
Infrastructure Assets - Other	0	(99,050)	(10,000)	(10,000)	(10,000)	(40,000)	0	0	(865,000)	0	0
Purchase Plant and Equipment	(801,124)	(672,183)	(439,090)	(743,636)	(168,091)	(880,683)	(781,817)	(417,908)	(487,180)	(168,182)	(450,000)
Purchase Furniture and Equipment	0	(15,000)	0	0	0	0	0	0	0	0	0
Proceeds from Sale of Assets	169,181	1,067,728	1,073,818	122,272	40,455	251,000	199,454	701,816	128,818	45,454	125,000
Contributions for the Development of Assets	1,287,259	1,074,000	1,070,000	6,115,000	1,925,000	2,920,000	920,000	940,000	890,000	890,000	870,000
Repayment of Debt - Loan Principal	(132,769)	(192,829)	(209,349)	(230,468)	(217,575)	(241,644)	(268,750)	(280,335)	(292,434)	(1,623,075)	(1,818,447)
Transfer to Reserves	(857,228)	(391,916)	(399,752)	(413,523)	(311,272)	(354,127)	(373,039)	(384,229)	(395,756)	(407,628)	(390,306)
Sub Total	(4,317,684)	(3,027,689)	(2,182,244)	(6,989,167)	(4,620,561)	(6,703,046)	(2,764,524)	(3,134,185)	(3,304,195)	(3,499,263)	(3,759,585)
LESS FUNDING FROM											
Loans	845,000	773,125	0	2,000,000	1,200,000	1,983,000	0	0	0	0	0
Reserves	351,669	0	0	850,000	0	0	0	0	0	0	0
Opening Surplus/(Deficit)	2,433,123	340,447	0	0	0	0	0	0	0	0	0
Closing (Surplus)/Deficit	(340,447)	0	(91,431)	1,528,906	581,688	1,488,228	4,360	39,895	32,630	32,987	(4,418)
TO BE MADE UP FROM RATES	**(5,433,286)**	**(5,741,285)**	**(6,249,925)**	**(6,777,165)**	**(7,257,070)**	**(7,907,080)**	**(7,606,966)**	**(8,056,961)**	**(8,533,582)**	**(9,038,401)**	**(9,573,088)**

SHIRE OF CHITTERING
CAPITAL EXPENDITURE SCHEDULE

FURNITURE & EQUIPMENT ITEM DESCRIPTION	BUDGET 2017/18	PROPOSED ESTIMATES 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Governance											
Telephone system Replacement		15,000									
TOTAL EXPENDITURE	**0**	**15,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

FURNITURE & EQUIPMENT FUNDING SOURCES	BUDGET 2017/18	PROPOSED REVENUE 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Reserve Funds	0	0	0	0	0	0	0	0	0	0	0
Council Funds	0	15,000	0	0	0	0	0	0	0	0	0
TOTAL FUNDING	**0**	**15,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

LAND ITEM DESCRIPTION	BUDGET 2017/18	PROPOSED ESTIMATES 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Community Amenities											
Acquire Land	0	718,125	66,250	64,375	0	0	0	0	0	0	0
Lot 104 Gray Road subdivision	0	30,000			0	0	0	0	0	0	0
Lot 8007 Land Purchase	0	20,000			0	0	0	0	0	0	0
Lot 215 Great Northern Highway Purchase	76,966	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE	76,966	768,125	66,250	64,375	0	0	0	0	0	0	0

LAND FUNDING SOURCES	BUDGET 2017/18	PROPOSED REVENUE 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Reserve Funds	0	0	0	0	0	0	0	0	0	0	0
Proceeds from Sale of Assets - Land	0	0	0		0	0	0	0	0	0	0
Council Funds	0	50,000	66,250	64,375	0	0	0	0	0	0	0
Loan Funds	76,966	718,125	0	0	0	0	0	0	0	0	0
TOTAL FUNDING	**76,966**	**768,125**	**66,250**	**64,375**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

BUILDINGS ITEM DESCRIPTION	BUDGET 2017/18	PROPOSED ESTIMATES 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Recreation & Culture											
Chinkabee Complex Buildings (Capital) - Community Gymnasium	0	0	0	10,000	150,000	0	0	0	0	0	0
Chinkabee Complex Buildings (Capital) - Masterplan for sporting facilities	0	0	10,000	0	0	0	0	0	0	0	0
Chinkabee Complex Buildings (Capital) - Minor New Works	0	0	10,000	10,000	0	10,000	10,000	10,000	10,000	10,000	10,000
Chinkabee Complex Buildings (Capital) - Implement Masterplan	0	0	0	70,000	730,000	0	0	0	0	0	0
Lower Chittering Hall Buildings (Capital) - Regional Sports Facilty Design	0	100,000	0	0	0	0	0	0	0	0	0
Lower Chittering Hall Buildings (Capital) - Equipment Upgrades	0	0	10,000	0	0	0	10,000	0	0	0	0
Lower Chittering Hall Buildings (Capital) - Regional Sports Fac Stage 1 cor	0	0	500,000	9,000,000	100,000	0	0	0	0	0	0
Lower Chittering Hall Buildings (Capital) - Regional Sports Fac Stage 2 cor	0	0	0	0	0	6,000,000	0	0	0	0	0
Muchea Hall Netball Courts Resurfacing (Capital)	40,875	0	0	0	0	0	0	0	0	0	0
Muchea Hall Clubroom Development -	0	0	0	0	2,200,000	0	0	0	0	0	0
Muchea Hall Clubroom Development - Equipment Upgrades	0	0	0	0	0	0	0	0	0	0	0
Muchea Hall Clubroom Development - Changeroom extensions	0	10,000	0	0	0	0	0	0	0	0	0
Muchea Hall Clubroom Development - Materials - Renewal	60,500	18,400	0	0	0	0	0	0	0	0	0
Muchea Community Gymnasium - Materials - construct	0	0	0	0	0	100,000	0	0	0	0	0
Wannamal Hall Buildings (Capital) - Lock up Storage Shed - Rest Area	0	5,000	0	0	0	0	0	0	0	0	0
Wannamal Hall Buildings (Capital) - Minor New Works	0	0	5,000	5,000	0	5,000	5,000	0	5,000	5,000	5,000
Wannamal Hall Buildings (Capital) -	0	0	0	0	0	0	0	0	0	0	0
Wannamal Hall Buildings (Capital) - Equipment Upgrades	0	0	0	0	0	0	10,000	0	0	0	0
Sandown Park Buildings (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
SWIM AREAS - Building (Capital) -	0	0	0	0	0	0	0	0	0	0	0
Clune Park Public Conveniences Buildings (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
Sussex Bend Public Conveniences Buildings (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
Sandown Park Ablution/Shower Block - Materials	150,500	9,000	0	0	0	0	0	0	0	0	0
Brockman Centre Precinct Buildings (Capital) - Access ramps & paths	0	38,000	0	0	0	0	0	0	0	0	0
Brockman Centre Precinct Buildings (Capital) - Minor New Works	0	0	10,000	10,000	0	10,000	10,000	10,000	10,000	10,000	10,000
Brockman Centre Precinct Buildings (Capital) - Replace Arts Building	0	0	0	20,000	400,000	0	0	0	0	0	0
Bindoons Men Shed Buildings (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
Chittering Museum Buildings (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
Transport											
Depot Buildings (Capital) - Relocation costs for depot	0	0	0	0	0	0	100,000	1,500,000	0	0	0
Depot Machinery Shed And Fencing Upgrade - Materials	36,652	70,500	0	0	0	0	0	0	0	0	0
Economic Services											
RURAL - Building Lifestyle Village (Capital) - Lifestyle Village	0	100,000	0	0	0	0	0	0	0	0	0
Camping/Caravan Facilities - Feasibility Study	0	10,000	0	0	0	0	0	0	0	0	0
Camping/Caravan Facilities - Materials	0	0	0	0	0	0	0	0	0	0	0
Tourist Bureau Buildings (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
Visitor Centre Auto Door - Materials Replace door	12,000	0	0	0	0	0	0	0	0	0	0
Lot 168 Binda Place - Materials - Acquisition	695,544	0	0	0	0	0	0	0	0	0	0
Other Property											
Administration Buildings (Capital) -											
Administration Building Upgrade - Customer Service/Office Refit	48,600	110,230	0	0	0	0	0	0	0	0	0
Records Storage Donga - Materials	27,380	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE	**1,072,051**	**471,130**	**545,000**	**9,125,000**	**3,580,000**	**6,125,000**	**145,000**	**1,520,000**	**25,000**	**25,000**	**25,000**

BUILDINGS FUNDING SOURCES	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Loan Funds - Lower Chittering Regional Sporting Facility	0	0	0	2,000,000	0	1,983,000	0	0	0	0	0
Loan Funds - Land Acquisition	665,000	0	0	0	0	0	0	0	0	0	0
Contributions - Sandown Park Toilets	48,595	0	0	0	0	0	0	0	0	0	0
Contributions - Chinkabee Gymnasium	0	50,000	0	0	0	0	0	0	0	0	0
Contributions - Brockman Centre Ramps	0	8,000	0	0	0	0	0	0	0	0	0
Contributions - Muchea Cricket nets	0	23,000	0	0	0	0	0	0	0	0	0
Contributions - Muchea Clubroom Development	0	0	0	0	450,000	0	0	0	0	0	0
Contributions - Lower Chittering Regional Sporting Facility	0	0	0	0	0	0	0	0	0	0	0
Contributions - Muchea Gymnasium	0	0	0	0	50,000	0	0	0	0	0	0
Contributions - Muchea Oval Reticulation/Lighting	0	0	0	0	50,000	0	0	0	0	0	0
Grant Funds - Chinkabee Gymnasium	0	50,000	0	0	0	0	0	0	0	0	0
Grant Funds - Brockman Centre Ramps	0	20,000	0	0	0	0	0	0	0	0	0
Grant Funds - Muchea Cricket nets	0	23,000	0	0	0	0	0	0	0	0	0
Grant Funds - Muchea Clubroom Development	0	0	30,000	0	550,000	0	0	0	0	0	0
Grant Funds - Muchea BMX/Skate Park	0	0	70,000	0	0	0	0	0	0	0	0
Grant Funds - Lower Chittering Regional Sporting Facility	0	0	0	4,600,000	0	0	0	0	0	0	0
Grant Funds - Chinkabee Masterplan	0	0	0	125,000	125,000	0	0	0	0	0	0
Grant Funds - Muchea Gymnasium	0	0	0	0	50,000	0	0	0	0	0	0
Grant Funds - Muchea Oval Reticulation/Lighting	0	0	0	0	50,000	0	0	0	0	0	0
Grant Funds - Brockman Centre Arts Building	0	0	0	0	200,000	0	0	0	0	0	0
Grant Funds - Wannamal Courts Resurface	0	0	0	0	60,000	0	0	0	0	0	0
Council Funds	358,456	297,130	445,000	2,400,000	1,995,000	4,142,000	145,000	1,520,000	25,000	25,000	25,000
TOTAL FUNDING	**1,072,051**	**471,130**	**545,000**	**9,125,000**	**3,580,000**	**6,125,000**	**145,000**	**1,520,000**	**25,000**	**25,000**	**25,000**

	AY	BB	BE	BH	BK	BN	BQ	BT	BW	BZ	CC
	BUDGET	PROPOSED ESTIMATES									
ROADS & BRIDGES ITEM DESCRIPTION	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
ROADC - Roads Outside BUA - Sealed - Black Spot											
Chittering Road (Bs)	140,000	0	0	0	0	0	0	0	0	0	0
Muchea East Road (Bs)	278,920	0	0	0	0	0	0	0	0	0	0
Blue Plains/Maddern (Bs)	266,248	0	0	0	0	0	0	0	0	0	0
Julimar Road (Bs)	81,452	0	0	0	0	0	0	0	0	0	0
Wandena Road (Bs)	89,034	0	0	0	0	0	0	0	0	0	0
Roads Not Mapped To Coa	0	0	0	0	0	0	0	0	0	0	0
ROADC - Bridges (Capital)											
Bridge 5265 - Chittering Valley Road Slk 0.32 - Cap Ex	0	0	0	0	0	0	0	0	0	0	0
Bridge 4701 - Blizzard Road Slk 0.32 - Cap Ex	160,629	0	0	0	0	0	0	0	0	0	0
Bridge 4025 - Chittering Road	0	0	150,000	0	0	0	0	0	0	0	0
Bridge 4868 - Chittering Valley Road	0	0	0	250,000	0	0	0	0	0	0	0
Bridge 5374 - Flat Rocks Rd	58,919	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE	**2,637,246**	**2,017,390**	**2,326,621**	**2,369,437**	**1,669,078**	**1,882,592**	**2,115,372**	**1,973,529**	**2,077,643**	**2,070,832**	**2,070,832**

ROADS & BRIDGES FUNDING SOURCES	BUDGET 2017/18	PROPOSED REVENUE 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Roads to Recovery Grant Funding	0	207,884	207,884	207,884	207,884	207,884	207,884	207,884	207,884	207,884	207,884
Regional Road Group Grant Funding	510,427	662,116	662,116	662,116	662,116	662,116	662,116	662,116	662,116	662,116	662,116
BlackSpot Grant Funding	527,237	0	0	0	0	0	0	0	0	0	0
Bridge Grant Funding	201,000	0	0	0	0	0	0	0	0	0	0
Council Funds	1,398,582	1,147,390	1,456,621	1,499,437	799,078	1,012,592	1,245,372	1,103,529	1,207,643	1,200,832	1,200,832
TOTAL FUNDING	**2,637,246**	**2,017,390**	**2,326,621**	**2,369,437**	**1,669,078**	**1,882,592**	**2,115,372**	**1,973,529**	**2,077,643**	**2,070,832**	**2,070,832**
	AZ	**BC**	**BF**	**BI**	**BL**	**BO**	**BR**	**BU**	**BX**	**CA**	**CD**

FOOTPATHS ITEM DESCRIPTION	BUDGET 2017/18	PROPOSED ESTIMATES 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Footpath - Archilabld St	0	190,300	0	0	0	0	0	0	0	0	0
Footpath - Ridgetop Ramble	71,240	0	0	0	0	0	0	0	0	0	0
Footpath - Forrest Hills Parade	48,000	0	0	0	0	0	0	0	0	0	0
Chittering Walk Trail	0	0	0	0	0	0	0	0	0	0	0
Blackboy Ridge Trail	30,000	36,500	0	0	0	20,000	30,000	0	0	0	0
Bindoon Tale Trail	7,500	0	0	0	0	0	0	0	0	0	0
Carty Reserve to Bindoon Trail	0	31,614	50,000	50,000	50,000	10,000	20,000	50,000	50,000	50,000	0
Wannamal Trail Ehancement	0	20,940	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE	**156,740**	**279,354**	**50,000**	**50,000**	**50,000**	**30,000**	**50,000**	**50,000**	**50,000**	**50,000**	**0**

FOOTPATHS FUNDING SOURCES	BUDGET 2017/18	PROPOSED REVENUE 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Footpath Grants	0	0	0	0	0	0	0	0	0	0	0
Reserve Funds	0	0	0	0	0	0	0	0	0	0	0
Council Funds	156,740	279,354	50,000	50,000	50,000	30,000	50,000	50,000	50,000	50,000	0
TOTAL FUNDING	**156,740**	**279,354**	**50,000**	**50,000**	**50,000**	**30,000**	**50,000**	**50,000**	**50,000**	**50,000**	**0**

PARKS INFRASTRUCTURE ITEM DESCRIPTION	BUDGET 2017/18	PROPOSED ESTIMATES 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
COMMUNIT AMENITIES											
COM AMEN - Infrastructure Parks & Ovals (Capital)	0	0	0	0	0	0	0	0	0	0	0
RECREATION & CULTURE											
Rfr - Skate Park Equipment - Materials	0	0	0	0	0	0	0	0	0	0	0
Sussex Bend Reserve (Capita) - Materials	0	0	0	0	0	0	0	0	0	0	0
John Glenn Parks & Ovals (Capital) - BMX/Skate Park	0	15,000	80,000	0	0	0	0	0	0	0	0
Clune Park Infrastructure Parks (Capital) - Materials	0	18,000	0	0	0	40,000	0	0	0	40,000	0
Sussex Bend Reserve Infrastructure Parks (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
Trail Upgrade (Rear of Businesses) - Materials	0	35,000	0	0	0	0	0	0	0	0	0
Town Park Development - Materials - Pop-up Park	0	18,000	0	0	0	0	0	0	0	0	0
Bindoon Oval Infrastructure Parks (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
Bindoon Multi-Court Resurfacing - Materials	30,000	0	0	0	0	0	0	0	40,000	0	0
Chinkabee Sports Complex Minor New Works - Materials	0	0	0	0	0	0	0	0	0	0	0
Chinkabee Sports Complex Cricket Pitch Resurface - Materials	0	12,000	0	0	0	0	0	0	10,000	0	0
Chittering Lak - Lakeview Park - Materials	0	0	0	20,000	150,000	150,000	0	0	0	0	0
Mountain Bike Park - Materials	0	15,000	100,000	100,000	100,000	100,000	100,000	100,000	0	0	0
Maddern Road POS - Nature Park - Materials	0	5,000	50,000	0	0	0	0	0	0	0	0
Lower Chittering Hall Parks & Ovals (Capital) - Equipment Upgrades	0	0	0	0	0	0	0	0	0	0	0
Lower Chittering Hall Parks & Ovals (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
Muchea Oval Infrastructure Parks (Capital) - Crikcet Practice nets	0	67,000	0	0	0	0	0	0	0	0	0
Muchea Oval Infrastructure Parks (Capital) - Resurface netball courts	0	0	0	0	0	0	0	0	30,000	0	0
Muchea Oval Infrastructure Parks (Capital) - Reticualtion & Lighting	0	0	0	50,000	100,000	0	0	0	0	0	0
Muchea Oval Infrastructure Parks (Capital) - Entrance Signage	0	20,000	0	0	0	0	0	0	0	0	0
Muchea Oval Infrastructure Parks (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
Muchea Dual Pump And Jump Track - Materials	10,000	0	0	0	0	0	0	0	0	0	0
Rfr - Bindoon Oval Bore - Materials	0	0	0	0	0	0	0	0	0	0	0
Wannamal Tennis Courts - Resurfacing	0	0	0	0	180,000	0	0	0	0	0	0
Wannamal Trail Enhancement - Materials	0	20,940	0	0	0	0	0	0	0	0	0
Carty Reserve to Bindoon Trail - Stage 1 - Carty Res - Bindoon	0	0	50,000	50,000	50,000	0	0	0	0	0	0
Carty Reserve to Bindoon Trail - Stage 2 - Carty Res - Bindoon	0	0	0	0	0	10,000	20,000	50,000	50,000	50,000	0
Blackboy Ridge Trail - Basic Enhancements - New Trails	0	0	0	0	0	20,000	30,000	0	0	0	0
Blackboy Ridge Trail - Basic Enhancements - Trail Upgrades	0	36,500	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE	**40,000**	**262,440**	**280,000**	**220,000**	**580,000**	**320,000**	**150,000**	**150,000**	**130,000**	**90,000**	**0**

0

PARKS INFRASTRUCTURE FUNDING SOURCES	BUDGET 2017/18	PROPOSED REVENUE 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Grant Funds -	0	0	70,000	70,000	70,000	50,000	50,000	70,000	20,000	20,000	0
Reserve Funds -	0	0	0	0	0	0	0	0	0	0	0
Contributions -	0	0		0	0	0	0	0	0	0	0
Contributions -	0		0	0	0	0	0	0	0	0	0
Contributions -	0	0			0	0	0	0	0	0	0
Council Funds	40,000	262,440	210,000	150,000	510,000	270,000	100,000	80,000	110,000	70,000	0
TOTAL FUNDING	**40,000**	**262,440**	**280,000**	**220,000**	**580,000**	**320,000**	**150,000**	**150,000**	**130,000**	**90,000**	**0**

OTHER INFRASTRUCTURE ITEM DESCRIPTION	BUDGET 2017/18	PROPOSED ESTIMATES 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
LAW, ORDER & PUBLIC SAFETY											
FIRE - Infrastructure Other (Capital)	0	0	0	0	0	0	0	0	0	0	0
ANIMAL - Infrastructure Other (Capital) -	0	0	0	0	0	0	0	0	0	0	0
OLOPS - Infrastructure Other (Capital) - CCTV - Various locations	0	64,550	0	0	0	0	0	0	0	0	0
ESL BFB - Infrastructure Other (Capital) -	0	0	0	0	0	0	0	0	0	0	0
EM - Infrastructure Other (Capital) -	0	0	0	0	0	0	0	0	0	0	0
EDUCATION & WELFARE											
PRE-SCHOOL - Infrastructure Other (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
Bus Shelters Infrastructure Other (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
FAMILIES - Infrastructure Other (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
SENIOR - Infrastructure Other (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
MOW - Infrastructure Other (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
AGED OTHER - Infrastructure Other (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
WELFARE - Infrastructure Other (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
COMMUNITY AMENITIES											
SAN - Infrastructure Other (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
SAN OTH - Infrastructure Other (Capital) - Mooliabeenie Rehabilitation	0	0	0	0	0	0	0	0	0	0	0
SAN OTH - Infrastructure Other (Capital) - Bindoon Refuse Site Rehabilitat	0	0	0	0	0	0	0	0	865,000	0	0
SEW - Infrastructure Other (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
STORM - Infrastructure Other (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
ENVIRON - Infrastructure Other (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
PLAN - Infrastructure Other (Capital) - Materials	0	0	0	0	0	0	0	0	0	0	0
Cemetery Memorial Garden - Materials - Cemetery Memorial Garden	0	34,500	10,000	10,000	10,000	40,000	0	0	0	0	0
TOTAL EXPENDITURE	**0**	**99,050**	**10,000**	**10,000**	**10,000**	**40,000**	**0**	**0**	**865,000**	**0**	**0**

OTHER INFRASTRUCTURE FUNDING SOURCES	BUDGET 2017/18	PROPOSED REVENUE 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Grant Funding	0	0	0	0	0	0	0	0	0	0	0
Developer Contributions	0	0	0	0	0	0	0	0	0	0	0
Council Funds	0	99,050	10,000	10,000	10,000	40,000	0	0	865,000	0	0
TOTAL FUNDING	**0**	**99,050**	**10,000**	**10,000**	**10,000**	**40,000**	**0**	**0**	**865,000**	**0**	**0**

PLANT & EQUIPMENT ITEM DESCRIPTION	BUDGET 2017/18	PROPOSED ESTIMATES 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Transport											
CH1273 New Loader Crawler	0	0	0	450,000	0	0	0	0	0	0	0
CH6494 New Trailer (P1277)	0	0	0	0	0	0	0	0	5,909	0	0
CH6515 New Trailer (P1279)	0	0	0	0	0	0	0	0	7,727	0	0
New Bomag Compactor	0	0	0	0	0	0	0	0	0	16,364	0
CH1260 New Skid Steer Loader	0	0	0	0	80,909	0	0	0	0	0	0
New Generator (P1286)	0	0	0	11,364	0	0	0	0	0	0	0
1TEL299 New Trailer	0	0	7,727	0	0	0	0	0	0	0	0
1TQR856 New Trailer	0	0	0	0	0	0	0	0	7,727	0	0
1TQU605 New Trailer	0	0	0	0	0	0	0	0	7,727	0	0
CH3752 New Arbor Equipment (P3752)	0	0	0	0	0	0	0	80,000	0	0	0
CH3955 New Trailer (P3955)	0	0	0	0	0	0	0	10,000	0	0	0
CH5026 New Utility (BMO) (P5026)	0	40,909	0	0	0	0	40,909	0	0	0	0
CH5987 New Tractor (P5987)	0	0	0	0	0	0	52,545	0	0	0	0
CH6084 New Trailer (P6084)	0	0	0	0	0	0	0	0	7,727	0	0
CH6085 New Road Broom (P6085)	0	36,182	0	0	0	0	0	0	0	0	0
CH6333 New Trailer (P6333)	0	0	0	0	0	0	9,091	0	0	0	0
CH6434 New Trailer (P6434)	0	0	0	0	0	0	0	20,909	0	0	0
CH6535 New Trailer (P6535)	0	0	0	0	0	0	0	0	3,636	0	0
1GME009 New Ranger Utility 4x4 (P1306)	0	0	0	43,182	0	0	0	0	43,182	0	0
CH0 New Utility	0	0	0	0	0	45,455	0	0	0	0	0
Ch784 2018 Ranger 4X4	40,909	0	0	42,727	0	0	42,727	0	0	42,727	0
Various Plant Replacements	0	0	0	0	0	0	0	0	0	0	450,000
PARKING - Plant & Equipment (Capital)	0	0	0	0	0	0	0	0	0	0	0
LICENSING - Plant & Equipment (Capital)	0	0	0	0	0	0	0	0	0	0	0
AERO - Plant & Equipment (Capital)	0	0	0	0	0	0	0	0	0	0	0
WATER - Plant & Equipment (Capital)	0	0	0	0	0	0	0	0	0	0	0
Economic Services											
CH451 New Vehicle (P1270) (PBS)	0	30,000	0	0	0	30,000	0	0	0	30,000	0
CH602 New Vehicle (P1278) (EDO)	0	0	0	24,545	0	0	0	0	24,545	0	0
Econdev - New Vehicle Ranger 2018 4X4 (Spo)	0	0	0	0	0	0	0	0	0	0	0
Otherecon - New Vehicle Toyota Bus CH5464	0	0	113,636	0	0	0	0	0	0	0	0
Other Property											
0Ch New Vehicle (P0003) (EMCS)	0	36,364	0	0	0	36,364	0	0	0	36,364	0
Administration P&E (Capital)	0	0	0	0	0	0	0	0	0	0	0
Admin Server/It Upgrade (Capital)	130,000	25,500	0	0	0	0	0	0	0	0	0
Administration Photocopier	11,650	0	0	0	0	0	0	0	0	0	0
PWO - Plant and Equipment (Capital)	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE	**801,124**	**672,183**	**439,090**	**743,636**	**168,091**	**880,683**	**781,817**	**417,908**	**487,180**	**168,182**	**450,000**

PLANT & EQUIPMENT FUNDING SOURCES	BUDGET 2017/18	PROPOSED REVENUE 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Proceeds from Sale of Plant	169,181	97,728	93,818	122,272	40,455	251,000	199,454	101,816	128,818	45,454	125,000
Reserve Funds	0	0	0	0	0	0	0	0	0	0	0
Restricted Cash	0	0	0	0	0	0	0	0	0	0	0
Loan Funds	100,000	0	0	0	0	0	0	0	0	0	0
Council Funds	531,943	574,455	345,272	621,364	127,636	629,683	582,363	316,092	358,362	122,728	325,000
TOTAL FUNDING	**801,124**	**672,183**	**439,090**	**743,636**	**168,091**	**880,683**	**781,817**	**417,908**	**487,180**	**168,182**	**450,000**

TOTAL RENEWALS

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Furniture & Equipment	0	15,000	0	0	0	0	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Buildings	1,032,671	208,130	35,000	45,000	2,600,000	25,000	45,000	20,000	25,000	25,000	25,000
Roads & Bridges	254,632	550,641	487,766	476,293	508,953	600,897	557,390	528,798	604,018	505,878	505,878
Footpath	0	0	0	0	0	0	0	0	0	0	0
Parks & Ovals	30,000	79,000	0	0	180,000	0	0	0	80,000	0	0
Plant & Equipment	801,124	672,183	439,090	743,636	168,091	880,683	781,817	417,908	487,180	168,182	450,000
Other Infrastructure	0	0	0	0	0	0	0	0	865,000	0	0
TOTAL ASSET RENEWALS	**2,118,427**	**1,524,954**	**961,856**	**1,264,929**	**3,457,044**	**1,506,580**	**1,384,207**	**966,706**	**2,061,198**	**699,060**	**980,878**

TOTAL NEW ASSETS

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Furniture & Equipment	0	0	0	0	0	0	0	0	0	0	0
Land	76,966	768,125	66,250	64,375	0	0	0	0	0	0	0
Buildings	0	205,000	510,000	9,080,000	980,000	100,000	0	0	0	0	0
Roads & Bridges	0	0	0	0	0	0	0	0	0	0	0
Footpath	0	0	0	0	0	0	0	0	0	0	0
Parks & Ovals	0	20,000	200,000	150,000	150,000	130,000	150,000	150,000	50,000	50,000	0
Plant & Equipment	0	0	0	0	0	0	0	0	0	0	0
Other Infrastructure	0	0	0	0	0	0	0	0	0	0	0
TOTAL NEW ASSETS	**76,966**	**993,125**	**776,250**	**9,294,375**	**1,130,000**	**230,000**	**150,000**	**150,000**	**50,000**	**50,000**	**0**

TOTAL ASSET UPGRADES

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Furniture & Equipment	0	0	0	0	0	0	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Buildings	39,380	58,000	0	0	0	6,000,000	100,000	1,500,000	0	0	0
Roads & Bridges	2,382,614	1,466,749	1,838,855	1,893,144	1,160,125	1,281,695	1,557,982	1,444,731	1,473,625	1,564,954	1,564,954
Footpath	156,740	279,354	50,000	50,000	50,000	30,000	50,000	50,000	50,000	50,000	0
Parks & Ovals	10,000	163,440	80,000	70,000	250,000	190,000	0	0	0	40,000	0
Plant & Equipment	0	0	0	0	0	0	0	0	0	0	0
Other Infrastructure	0	99,050	10,000	10,000	10,000	40,000	0	0	0	0	0
TOTAL ASSET UPGRADES	**2,588,734**	**2,066,593**	**1,978,855**	**2,023,144**	**1,470,125**	**7,541,695**	**1,707,982**	**2,994,731**	**1,523,625**	**1,654,954**	**1,564,954**

SHIRE OF CHITTERING
RESERVE FUNDS

EMPLOYEE ENTITLEMENT RESERVE

Purpose - To be used to fund employee accumulated annual, sick, long service, and employee gratuities

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	BUDGET	PROPOSED ESTIMATES								
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	95,527	137,440	140,189	142,993	146,139	149,792	153,836	158,451	163,205	168,101	173,144
Transfer from Accumulated Surplus											
- Interest Earned	1,913	2,749	2,804	3,146	3,653	4,044	4,615	4,754	4,896	5,043	5,194
- Other Transfers	40,000	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	0	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**137,440**	**140,189**	**142,993**	**146,139**	**149,792**	**153,836**	**158,451**	**163,205**	**168,101**	**173,144**	**178,338**

PLANT REPLACEMENT RESERVE

Purpose - To be used to fund plant purchases, trades or major overhauls

	BUDGET	PROPOSED ESTIMATES								
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	326,716	733,250	747,915	762,873	779,656	799,147	820,724	845,346	870,706	896,827	923,732
Transfer from Accumulated Surplus											
- Interest Earned	6,534	14,665	14,958	16,783	19,491	21,577	24,622	25,360	26,121	26,905	27,712
- Other Transfers	400,000	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	0	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**733,250**	**747,915**	**762,873**	**779,656**	**799,147**	**820,724**	**845,346**	**870,706**	**896,827**	**923,732**	**951,444**

SEPTIC TANK EFFLUENT DISPOSAL (WASTE WATER TREATMENT) RESERVE

Purpose - To be used to fund the upgrade of the Septic Tank Disposal system

	BUDGET	PROPOSED ESTIMATES								
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	50,936	91,955	143,794	196,670	250,997	307,272	365,568	426,535	489,331	554,011	620,631
Transfer from Accumulated Surplus											
- Interest Earned	1,019	1,839	2,876	4,327	6,275	8,296	10,967	12,796	14,680	16,620	18,619
- Other Transfers	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	(10,000)	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**91,955**	**143,794**	**196,670**	**250,997**	**307,272**	**365,568**	**426,535**	**489,331**	**554,011**	**620,631**	**689,250**

PUBLIC AMENITIES & BUILDINGS RESERVE
Purpose - To be used to fund future public amenities and building maintenance requirements

	BUDGET	PROPOSED ESTIMATES									
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	78,925	0	0	0	0	0	0	0	0	0	0
Transfer from Accumulated Surplus											
- Interest Earned	1,578	0	0	0	0	0	0	0	0	0	0
- Other Transfers	0	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	(80,503)	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		bb	be	bh	bk	bn	bq	bt	bw	bz	cc

GRAVEL ACQUISITION RESERVE
Purpose - To be used to fund the purchase of gravel or land containing gravel

	BUDGET	PROPOSED ESTIMATES									
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	67,357	0	0	0	0	0	0	0	0	0	0
Transfer from Accumulated Surplus											
- Interest Earned	1,347	0	0	0	0	0	0	0	0	0	0
- Other Transfers	0	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	(68,704)	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

COMMUNITY HOUSING RESERVE
Purpose - To be used to fund the repairs, improvements, extensions or construction of community units

	BUDGET	PROPOSED ESTIMATES									
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	80,713	72,327	73,774	75,249	76,904	78,827	80,955	83,384	85,886	88,463	91,117
Transfer from Accumulated Surplus											
- Interest Earned	1,614	1,447	1,475	1,655	1,923	2,128	2,429	2,502	2,577	2,654	2,734
- Other Transfers	0	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	(10,000)	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**72,327**	**73,774**	**75,249**	**76,904**	**78,827**	**80,955**	**83,384**	**85,886**	**88,463**	**91,117**	**93,851**

SENIORS HOUSING RESERVE
Purpose - To be used to fund the repairs, improvements, extensions or construction of seniors units

	BUDGET	PROPOSED ESTIMATES								
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	17,121	7,463	7,612	7,764	7,935	8,133	8,353	8,604	8,862	9,128	9,402
Transfer from Accumulated Surplus											
- Interest Earned	342	149	152	171	198	220	251	258	266	274	282
- Other Transfers	0	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	(10,000)	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**7,463**	**7,612**	**7,764**	**7,935**	**8,133**	**8,353**	**8,604**	**8,862**	**9,128**	**9,402**	**9,684**

PUBLIC OPEN SPACE RESERVE
Purpose - To be used to fund public open space developments in accordance with developer precincts

	BUDGET	PROPOSED ESTIMATES								
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	265,721	271,035	276,456	281,985	288,189	295,394	303,370	312,471	321,845	331,500	341,445
Transfer from Accumulated Surplus											
- Interest Earned	5,314	5,421	5,529	6,204	7,205	7,976	9,101	9,374	9,655	9,945	10,243
- Other Transfers	0	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	0	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**271,035**	**276,456**	**281,985**	**288,189**	**295,394**	**303,370**	**312,471**	**321,845**	**331,500**	**341,445**	**351,688**

BINDOON COMMUNITY BUS RESERVE
Purpose - To be used to fund the shortfall on operations of the bus and to allow for its eventual replacement

	BUDGET	PROPOSED ESTIMATES								
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	44,057	44,938	45,837	46,754	47,783	48,978	50,300	51,809	53,363	54,964	56,613
Transfer from Accumulated Surplus											
- Interest Earned	881	899	917	1,029	1,195	1,322	1,509	1,554	1,601	1,649	1,698
- Other Transfers	0	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	0	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**44,938**	**45,837**	**46,754**	**47,783**	**48,978**	**50,300**	**51,809**	**53,363**	**54,964**	**56,613**	**58,311**

BINDON CEMETERY DEVELOPMENT RESERVE

Purpose - To be used to fund the development or acquisition of cemetery land or facilities

	BUDGET	PROPOSED ESTIMATES								
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	33,313	33,979	34,659	35,352	36,130	37,033	38,033	39,174	40,349	41,559	42,806
Transfer from Accumulated Surplus											
- Interest Earned	666	680	693	778	903	1,000	1,141	1,175	1,210	1,247	1,284
- Other Transfers	0	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	0	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**33,979**	**34,659**	**35,352**	**36,130**	**37,033**	**38,033**	**39,174**	**40,349**	**41,559**	**42,806**	**44,090**

RECREATION DEVELOPMENT RESERVE

Purpose - To be used to fund the development or acquisition of recreation land or facilities

	BUDGET	PROPOSED ESTIMATES								
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	229,021	233,601	438,273	647,038	11,273	111,555	244,117	380,991	521,971	667,180	816,745
Transfer from Accumulated Surplus											
- Interest Earned	4,580	4,672	8,765	14,235	282	3,012	7,324	11,430	15,659	20,015	24,502
- Other Transfers	100,000	200,000	200,000	200,000	100,000	129,550	129,550	129,550	129,550	129,550	100,000
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	(100,000)	0	0	(850,000)	0	0	0	0	0	0	0
CLOSING BALANCE	**233,601**	**438,273**	**647,038**	**11,273**	**111,555**	**244,117**	**380,991**	**521,971**	**667,180**	**816,745**	**941,247**

AMBULANCE REPLACEMENT RESERVE

Purpose - To be used to fund contributions towards the cost of purchasing or replacing an ambulance

	BUDGET	PROPOSED ESTIMATES								
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	4,260	4,345	4,432	4,521	4,620	4,736	4,864	5,010	5,160	5,315	5,474
Transfer from Accumulated Surplus											
- Interest Earned	85	87	89	99	116	128	146	150	155	159	164
- Other Transfers	0	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	0	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**4,345**	**4,432**	**4,521**	**4,620**	**4,736**	**4,864**	**5,010**	**5,160**	**5,315**	**5,474**	**5,638**

WASTE MANAGEMENT RESERVE
Purpose - To be used to fund the replacement of landfill sites and rehabilitation of existing landfill sites

	BUDGET	PROPOSED ESTIMATES									
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	188,762	292,537	398,388	506,356	617,496	732,933	852,722	978,304	1,107,653	1,240,883	1,378,109
Transfer from Accumulated Surplus											
- Interest Earned	3,775	5,851	7,968	11,140	15,437	19,789	25,582	29,349	33,230	37,226	41,343
- Other Transfers	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	0	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**292,537**	**398,388**	**506,356**	**617,496**	**732,933**	**852,722**	**978,304**	**1,107,653**	**1,240,883**	**1,378,109**	**1,519,452**

LANDCARE VEHICLES RESERVE
Purpose - To be used to fund the financing of landcare vehicles - transferred to Plant Replacement Reserve

	BUDGET	PROPOSED ESTIMATES									
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	71,041	0	0	0	0	0	0	0	0	0	0
Transfer from Accumulated Surplus											
- Interest Earned	1,421	0	0	0	0	0	0	0	0	0	0
- Other Transfers	0	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	(72,462)	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

CONTRIBUTION TO ROADWORKS RESERVE
Purpose - To be used to fund the maintenance of Mooliabeenee Road

	BUDGET	PROPOSED ESTIMATES									
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	36,648	37,381	38,129	38,892	39,748	40,742	41,842	43,097	44,390	45,722	47,094
Transfer from Accumulated Surplus											
- Interest Earned	733	748	763	856	994	1,100	1,255	1,293	1,332	1,372	1,413
- Other Transfers	0	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	0	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**37,381**	**38,129**	**38,892**	**39,748**	**40,742**	**41,842**	**43,097**	**44,390**	**45,722**	**47,094**	**48,507**

UNSPENT GRANTS RESERVE
Purpose - To be used to isolate fund received for specific projects not completed

	BUDGET	PROPOSED ESTIMATES								
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
Opening Balance	0	135,426	138,135	140,898	143,998	147,598	151,583	156,130	160,814	165,638	170,607
Transfer from Accumulated Surplus											
- Interest Earned	0	2,709	2,763	3,100	3,600	3,985	4,547	4,684	4,824	4,969	5,118
- Other Transfers	135,426	0	0	0	0	0	0	0	0	0	0
Less Transfers to Accumulated Surplus											
- Transfer to Municipal Fund	0	0	0	0	0	0	0	0	0	0	0
CLOSING BALANCE	**135,426**	**138,135**	**140,898**	**143,998**	**147,598**	**151,583**	**156,130**	**160,814**	**165,638**	**170,607**	**175,725**
TOTAL RESERVES	**2,095,677**	**2,487,593**	**2,887,345**	**2,450,868**	**2,762,140**	**3,116,267**	**3,489,306**	**3,873,535**	**4,269,291**	**4,676,919**	**5,067,225**
Opening Balance	**1,590,118**	**2,095,677**	**2,487,593**	**2,887,345**	**2,450,868**	**2,762,140**	**3,116,267**	**3,489,306**	**3,873,535**	**4,269,291**	**4,676,919**
Total interest earned	31,802	41,916	49,752	63,523	61,272	74,577	93,489	104,679	116,206	128,078	140,306
Total Transfers from Muni	825,426	350,000	350,000	350,000	250,000	279,550	279,550	279,550	279,550	279,550	250,000
Total Transfers To Muni	(351,669)	0	0	(850,000)	0	0	0	0	0	0	0

SHIRE OF CHITTERING
FINANCIAL RATIOS

	BUDGET 2017/18	PROPOSED ESTIMATES 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024-25	2025-26	2026-27	2027-28
CURRENT RATIO											
Current Assets divided by Current Liabilities											
Current Assets	3,002,230	3,053,699	3,544,882	1,579,499	1,309,082	174,981	543,659	887,994	1,251,120	1,625,761	2,020,485
Current Liabilities	912,654	929,174	950,293	937,400	961,469	988,575	1,000,160	1,012,259	2,342,900	2,538,272	1,035,045
Benchmark: >100% or 1:1	**3.29**	**3.29**	**3.73**	**1.68**	**1.36**	**0.18**	**0.54**	**0.88**	**0.53**	**0.64**	**1.95**
LIQUIDITY RATIO											
Current Assets - Restricted Assets - Self Supporting Loans Divided by Current Liabilities - Liabilities Associated with Restricted Assets - Current Loan Borrowings											
Current Assets - Restricted Assets	906,555	566,108	657,539	(871,367)	(1,453,056)	(2,941,284)	(2,945,645)	(2,985,539)	(3,018,169)	(3,051,156)	(3,046,738)
Current Liabilities - Liabilities associated with Restricted Assets	582,385	579,636	576,832	573,686	570,033	565,989	561,374	556,620	551,724	546,681	541,487
Liquidity Ratio Benchmark: > 1:1	**1.56**	**0.98**	**1.14**	**-1.52**	**-2.55**	**-5.20**	**-5.25**	**-5.36**	**-5.47**	**-5.58**	**-5.63**
OPERATING SURPLUS RATIO											
Net operating surplus divided by own source operating revenue, expressed as a percentage											
Operating Revenue	8,446,052	9,187,012	9,773,075	10,385,540	10,940,321	11,697,958	11,516,257	12,080,393	12,679,189	13,313,278	13,981,817
Operating Expenditure	(12,112,827)	(12,119,262)	(12,477,282)	(13,223,672)	(13,795,408)	(14,542,399)	(14,965,744)	(15,350,413)	(15,980,590)	(16,493,853)	(16,951,420)
Net Operating Surplus	(3,666,775)	(2,932,250)	(2,704,207)	(2,838,132)	(2,855,087)	(2,844,441)	(3,449,486)	(3,270,020)	(3,301,401)	(3,180,575)	(2,969,603)
Divided by Own Source Revenue (Excl Grants)	7,179,934	7,511,739	8,071,757	8,657,636	9,181,527	9,906,822	9,689,367	10,216,810	10,773,821	11,362,088	11,983,396
Benchmark: >0%	**-51%**	**-39.0%**	**-33.5%**	**-32.8%**	**-31.1%**	**-28.7%**	**-35.6%**	**-32.0%**	**-30.6%**	**-28.0%**	**-24.8%**
RATES COVERAGE RATIO											
Net rate revenue divided by operating revenue											
Net Rate Revenue	5,433,286	5,741,285	6,249,925	6,777,165	7,257,070	7,907,080	7,606,966	8,056,961	8,533,582	9,038,401	9,573,088
Operating Revenue	8,446,052	9,187,012	9,773,075	10,385,540	10,940,321	11,697,958	11,516,257	12,080,393	12,679,189	13,313,278	13,981,817
Benchmark: >40%	**64%**	**62%**	**64%**	**65%**	**66%**	**68%**	**66%**	**67%**	**67%**	**68%**	**68%**
OWN SOURCE REVENUE COVERAGE RATIO											
Own Source Revenue divided by Total Expenses											
Own Source Revenue	7,179,934	7,511,739	8,071,757	8,657,636	9,181,527	9,906,822	9,689,367	10,216,810	10,773,821	11,362,088	11,983,396
Total Expenses	12,112,827	12,119,262	12,477,282	13,223,672	13,795,408	14,542,399	14,965,744	15,350,413	15,980,590	16,493,853	16,951,420
Benchmark: >40%	**59%**	**62%**	**65%**	**65%**	**67%**	**68%**	**65%**	**67%**	**67%**	**69%**	**71%**
DEBT SERVICE COVER RATIO											
Annual operating surplus before interest and depreciation divided by annual debt service payments											
Operating Revenue	8,446,052	9,187,012	9,773,075	10,385,540	10,940,321	11,697,958	11,516,257	12,080,393	12,679,189	13,313,278	13,981,817
Less Operating Expenses	(12,112,827)	(12,119,262)	(12,477,282)	(13,223,672)	(13,795,408)	(14,542,399)	(14,965,744)	(15,350,413)	(15,980,590)	(16,493,853)	(16,951,420)
Except Interest Expense & Depreciation	4,697,017	4,916,983	5,041,753	5,547,309	5,827,930	6,266,594	6,454,182	6,597,258	6,793,812	6,855,059	6,928,612
= OSBID	1,030,242	1,984,734	2,337,546	2,709,177	2,972,843	3,422,153	3,004,696	3,327,237	3,492,411	3,674,484	3,959,009
Divided by Principal & Interest	200,033	263,446	273,220	329,384	351,545	431,979	513,282	513,282	513,280	1,831,283	2,013,453
Benchmark: >2.0	**5.2x**	**7.5x**	**8.6x**	**8.2x**	**8.5x**	**7.9x**	**5.9x**	**6.5x**	**6.8x**	**2.0x**	**2.0x**
ASSET SUSTAINABILITY RATIO											
Capital Expenditure on replacement or renewal of assets divided by the depreciation expense											
Capital Renewal Expenditure	2,118,427	1,524,954	961,856	1,264,929	3,457,044	1,506,580	1,384,207	966,706	2,061,198	699,060	980,878
Depreciation Expense	4,629,753	4,846,366	4,977,882	5,448,393	5,693,960	6,076,259	6,209,650	6,364,311	6,572,966	6,646,851	6,733,606
Benchmark: >90%	**46%**	**31%**	**19%**	**23%**	**61%**	**25%**	**22%**	**15%**	**31%**	**11%**	**15%**

Benchmark: >50%	**46%**	**51%**	**49%**	**25%**	**61%**	**25%**	**22%**	**49%**	**51%**	**11%**	**49%**
ASSET CONSUMPTION RATIO											
Depreciated replacement cost of assets (WDV) divided by current replacement costs of depreciable assets											
Depreciated Replacement Cost of Assets (WDV)	134,211,261	132,881,839	130,547,100	137,558,883	137,881,637	140,832,653	137,665,738	134,711,048	131,644,087	127,355,796	123,043,022
Current Replacement Cost of Assets	177,168,192	180,685,136	183,328,279	195,788,455	201,805,169	210,832,444	213,875,179	217,284,800	220,790,805	223,149,365	225,570,197
Benchmark: >50%	**76%**	**74%**	**71%**	**70%**	**68%**	**67%**	**64%**	**62%**	**60%**	**57%**	**55%**
ASSET RENEWAL FUNDING RATIO											
Net present value of planned capital expenditure on renewals over ten years divided by the net present value of the required capital expenditures on renewals over the same period											
NPV of Planned Renewal Expenditure	2,118,427	1,524,954	961,856	1,264,929	3,457,044	1,506,580	1,384,207	966,706	2,061,198	699,060	980,878
NPV of Asset Management Plan Projections	1,362,578	1,646,254	1,032,856	1,593,754	860,164	1,871,785	1,991,224	2,368,852	2,121,580	1,040,344	1,272,162
Benchmark: >75%						**101.2%**					
INDICATIVE ADDITIONAL BORROWING CAPACITY											
NET DEBT RATIO											
Loan Borrowings	1,813,351	2,393,647	2,184,298	3,953,830	4,936,255	6,677,611	6,408,861	6,128,526	5,836,092	4,213,017	2,394,570
Operating Revenue	8,446,052	9,187,012	9,773,075	10,385,540	10,940,321	11,697,958	11,516,257	12,080,393	12,679,189	13,313,278	13,981,817
Net Debt Ratio	**21.47%**	**26.05%**	**22.35%**	**38.07%**	**45.12%**	**57.08%**	**55.65%**	**50.73%**	**46.03%**	**31.65%**	**17.13%**
PRUDENTIAL LOAN SERVICE LIMITS[1]											
Net Debt Ratio	**50%**	Loan Term (Years)		**15**							
Debt Service Coverage Ratio	**3.0x**	Interest Rate		**6.00%**							
INDICATIVE ADDITIONAL BORROWING CAPACITY											
Individual year's capacity without breaching NDR	2,409,675	2,199,859	2,702,239	1,238,940	533,905	(828,632)	(650,732)	(88,329)	503,503	2,443,622	4,596,338
Individual year's capacity without breaching DSCR	1,392,552	3,866,756	4,914,029	5,571,674	6,210,037	6,883,445	4,742,328	5,786,530	6,321,285	(5,890,042)	(6,738,196)
Without breaching NDR during life of loan	0	0	0	0	0	0	0	0	503,503	2,443,622	4,596,338
Without breaching DSCR during life of loan	0	0	0	0	0	0	0	0	0	0	0
Indicative Additional Borrowing Capacity	0	0	0	0	0	0	0	0	0	0	0

IMPORTANT NOTES

1 NDR and DSCR constraints at 50% and 3.0x are generic prudential limits only.
2 Assumes any additional new loan(s) drawn will be amortised to zero over the loan term.
3 Average 15 year rate over to 10 year period from 2003-2012 was 6%. Excludes applicable State guarantee fees.
4 Actual loan applications require submission of audited financial statements, approved budgets, details of loan purposes and are subject to WATC approva
5 Successive year's capacity assumes previous year's capacity not drawn. Therefore, if any future capacity is used, it will lower the additional capacity in su