



**Corporate Services Attachments
Wednesday, 16 November 2016**

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**MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016**

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SHIRE OF CHITTERING
STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

| | NOTE | October 2016 Actual \$ | October 2016 YTD Budget \$ | 2016/17 Budget \$ | Variances Actuals to YTD Budget \$ | Variances Actual Budget to YTD % | |
|--|------|---------------------------------|-------------------------------------|-------------------------|---|--|---|
| Operating | | | | | | | |
| Revenues/Sources | | | | | | | |
| | 1,2 | | | | | | |
| Governance | | 20,070 | 8,808 | 33,959 | 11,262 | 127.86% | ▲ |
| General Purpose Funding | | 388,910 | 404,637 | 1,383,985 | (15,727) | (3.89%) | |
| Law, Order, Public Safety | | 176,471 | 152,216 | 388,940 | 24,255 | 15.93% | ▲ |
| Health | | 17,837 | 15,752 | 47,275 | 2,085 | 13.24% | |
| Education and Welfare | | 1,371 | 1,848 | 22,550 | (477) | (25.81%) | |
| Housing | | 45,932 | 52,868 | 161,617 | (6,936) | (13.12%) | |
| Community Amenities | | 803,766 | 794,596 | 955,106 | 9,170 | 1.15% | |
| Recreation and Culture | | 51,730 | 116,514 | 167,698 | (64,784) | (55.60%) | ▼ |
| Transport | | 379,967 | 393,528 | 2,571,730 | (13,561) | (3.45%) | |
| Economic Services | | 39,555 | 43,496 | 108,528 | (3,941) | (9.06%) | |
| Other Property and Services | | 44,860 | 308,247 | 371,312 | (263,387) | (85.45%) | ▼ |
| | | <u>1,970,469</u> | <u>2,292,510</u> | <u>6,212,699</u> | <u>(322,041)</u> | <u>(14.05%)</u> | |
| (Expenses)/(Applications) | | | | | | | |
| | 1,2 | | | | | | |
| Governance | | (331,725) | (341,813) | (1,095,485) | 10,088 | 2.95% | |
| General Purpose Funding | | (64,916) | (72,977) | (224,504) | 8,061 | 11.05% | |
| Law, Order, Public Safety | | (387,755) | (393,130) | (1,133,803) | 5,375 | 1.37% | |
| Health | | (130,755) | (120,586) | (352,171) | (10,169) | (8.43%) | |
| Education and Welfare | | (17,586) | (19,486) | (93,686) | 1,900 | 9.75% | |
| Housing | | (96,557) | (104,361) | (313,053) | 7,804 | 7.48% | |
| Community Amenities | | (598,125) | (632,995) | (2,046,023) | 34,870 | 5.51% | |
| Recreation & Culture | | (352,030) | (404,824) | (1,240,551) | 52,794 | 13.04% | ▼ |
| Transport | | (1,535,364) | (1,489,002) | (4,468,241) | (46,362) | (3.11%) | |
| Economic Services | | (179,127) | (215,173) | (616,195) | 36,046 | 16.75% | ▼ |
| Other Property and Services | | (71,645) | (15,116) | (46,104) | (56,529) | (373.97%) | ▲ |
| | | <u>(3,765,585)</u> | <u>(3,809,463)</u> | <u>(11,629,815)</u> | <u>43,878</u> | <u>(1.15%)</u> | |
| Adjustments for Non-Cash | | | | | | | |
| (Revenue) and Expenditure | | | | | | | |
| (Profit)/Loss on Asset Disposals | 4 | (1,855) | (277,024) | (271,064) | 275,169 | 99.33% | ▲ |
| Movement in Employee Benefit Provisions | | 35,000 | 0 | | 35,000 | 0.00% | |
| Rounding Adjustment | | (1) | 0 | 5 | (1) | 0.00% | |
| Depreciation on Assets | 2(a) | 1,548,602 | 1,521,568 | 4,564,872 | 27,034 | (1.78%) | |
| Capital Revenue and (Expenditure) | | | | | | | |
| Purchase Land and Buildings | 3 | (5,507) | (37,000) | (144,561) | 31,493 | 85.12% | ▼ |
| Purchase Furniture and Equipment | 3 | 0 | 0 | (18,500) | 0 | 0.00% | |
| Purchase Plant and Equipment | 3 | 0 | (38,000) | (38,000) | 38,000 | 100.00% | ▼ |
| Purchase Infrastructure Assets - Roads | 3 | (1,051,115) | 0 | (4,478,111) | (1,051,115) | 0.00% | |
| Purchase Infrastructure Assets - Bridges | 3 | (2,161) | 0 | (261,000) | (2,161) | 0.00% | |
| Purchase Infrastructure Assets - Footpaths | 3 | 0 | 0 | (95,130) | 0 | 0.00% | |
| Purchase Infrastructure Assets - Drainage | 3 | 0 | 0 | (81,669) | 0 | 0.00% | |
| Purchase Infrastructure Assets - Parks & Ovals | 3 | 0 | (52,000) | 0 | 52,000 | 100.00% | ▼ |
| Proceeds from Disposal of Assets | 4 | 21,855 | 45,000 | 337,999 | (23,145) | (51.43%) | ▼ |
| Repayment of Debentures | 5 | (29,231) | (29,714) | (82,366) | 483 | 1.63% | |
| Transfers to Restricted Assets (Reserves) | 6 | (396,800) | (207,632) | (866,204) | (189,168) | (91.11%) | ▲ |
| Transfers from Restricted Assets (Reserves) | 6 | 0 | 0 | 98,099 | 0 | 0.00% | |
| ADD Net Current Assets July 1 B/Fwd | 7 | 1,684,217 | 1,544,255 | 1,544,255 | 139,962 | 9.06% | |
| LESS Net Current Assets Year to Date | 7 | <u>5,155,937</u> | <u>6,217,660</u> | <u>0</u> | <u>(1,061,722)</u> | <u>17.08%</u> | |
| Amount Raised from Rates | 8 | <u>(5,183,977)</u> | <u>(5,265,160)</u> | <u>(5,268,496)</u> | <u>81,183</u> | <u>(1.54%)</u> | |

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this Statement of Financial Activity can be found in the Shire of Chittering Policy Register - **Policy 2.7 Significant Accounting Policies**.

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Shire of Chittering Vision Statement

Chittering: Keeping the balance

Because we:

- *have a long term view of the area*
- *place emphasis on the shire's assets*
- *undertake detailed assessments on new major works*
- *manage and operate using effective and efficient approaches*
- *ensure the finances are adequately managed*
- *carry out regular performance assessments*

Shire of Chittering Mission Statement

"To work with and for our local community; to enhance our rural lifestyle; to protect our natural environment; to provide good governance and quality services; to operate with long term sustainability as an achievable goal; to encourage and approve suitable, non-intrusive, sustainable development; and to encourage employment within these frameworks."

Shire of Chittering Values

- *Excellence*
- *Integrity*
- *Consistency*
- *Communication*
- *Customer focus*
- *Co-operation*
- *Trust*
- *Respect*
- *Valuing our staff*
- *Continuous improvement*

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

2. STATEMENT OF OBJECTIVE (Contd)

Council operations as disclosed in this report encompasses the following service orientated activities/programs:

GOVERNANCE - SCHEDULE 4

Administration and operation of facilities and services to elected members of Council, policy determination, public ceremonies and presentations. Other costs relating to tasks of assisting elected members and ratepayers, which do not concern specific council services.

GENERAL PURPOSE FUNDING - SCHEDULE 3

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY - SCHEDULE 5

Supervision of local laws, fire prevention including the provision of six volunteer fire brigades, animal control and the support of local emergency and public safety organisations such as the Chittering Rural Watch.

HEALTH - SCHEDULE 7

Food quality control, immunisation, contributions to medical health and the operation of the Chittering Community Health Centre and the Chittering-Gingin St John Ambulance

EDUCATION AND WELFARE - SCHEDULE 8

Operation and control of Senior Services other than housing, vacation swimming classes and youth services. The provision and maintenance of school bus shelters.

HOUSING - SCHEDULE 9

Maintenance of staff and rental housing. Administration and maintenance of community and seniors housing units in a joint venture arrangement with Homeswest.

COMMUNITY AMENITIES - SCHEDULE 10

Operation and control of cemeteries, public conveniences and sanitation services including the Bindoon, Muchea and Wannamal refuse sites. Funding of Town Planning services, drainage schemes and Landcare projects

RECREATION AND CULTURE - SCHEDULE 11

Maintenance of halls, the library and various parks, reserves and other recreation activities and cultural pursuits.

TRANSPORT - SCHEDULE 12

Construction and maintenance of roads, bridges footpaths, drainage works, lighting and cleaning of streets and Department of Transport licensing administration.

ECONOMIC SERVICES - SCHEDULE 13

The regulation and provision of building and extractive industries control, tourism services, area promotion, noxious weed control, community bus operations, business enterprise centre contributions and other economic development initiatives.

OTHER PROPERTY & SERVICES - SCHEDULE 14

Private works carried out by Council, public works and plant operation costs allocation.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

| 3. ACQUISITION OF ASSETS | 2016/17 Budget \$ | October 2016 Actual \$ | |
|---|-------------------------|---------------------------------|-------------|
| The following assets have been acquired during the period under review: | | | |
| <u>By Program</u> | | | |
| Community Amenities | | | |
| <u>Urban Stormwater Drainage</u> | | | |
| Drainage - Sussex Bend/Murray Grey Circle | 81,669 | 0 | |
| Recreation and Culture | | | |
| <u>Public Halls, Civic Centres</u> | | | |
| Muchea Hall Pavilion | 80,000 | 0 | (Job Level) |
| Muchea Hall CCTV | 18,500 | 0 | (Job Level) |
| <u>Other Recreation & Sport</u> | | | |
| Chinkabee Playground Equipment | 8,006 | 0 | (Job Level) |
| Bindoon Oval Practice Wicket | 34,000 | 35,928 | (Job Level) |
| John Glenn Park - Shaded Area & BBQ | 18,000 | 0 | (Job Level) |
| <u>Heritage</u> | | | |
| Brockman Centre Beautification | 22,481 | 278 | (Job Level) |
| Brockman Centre - Arts & Crafts Pergola | 5,080 | 5,228 | (Job Level) |
| Transport | | | |
| <u>Maintenance</u> | | | |
| Depot - Oil Separator | 37,000 | 0 | (Job Level) |
| <u>Construction Streets, Roads, Bridges, Depots</u> | | | |
| Works Program/Road Construction | | | |
| - RRG - Chittering Road Reconstruct | 447,814 | 110,467 | (Job Level) |
| - RRG - Chittering Road Reseal | 71,710 | 0 | (Job Level) |
| - RRG - Chittering Valley Rd Reseal | 79,504 | 0 | (Job Level) |
| - BS - Julimar Road | 162,940 | 3,384 | (Job Level) |
| - BS - Muchea East Rd | 262,398 | 1,720 | (Job Level) |
| - BS - Blue Plains/Maddern Roads | 283,399 | 1,720 | (Job Level) |
| - BS - Chittering Rd - State BS | 68,487 | 4,255 | (Job Level) |
| - BS - Chittering Road - National BS | 124,700 | 4,255 | (Job Level) |
| - BS - Chittering Road - National BS | 109,280 | 4,255 | (Job Level) |
| - Roads to Recovery - Binda Place | 1,927,650 | 752,037 | (Job Level) |
| - Council - Morley Road | 112,767 | 93,895 | (Job Level) |
| - Council - Spice Road | 148,864 | 14,275 | (Job Level) |
| - Council - Orchard Road | 152,148 | 2,553 | (Job Level) |
| - Council - Learners Way | 155,915 | 2,127 | (Job Level) |
| - Council - Owen Road | 55,419 | 14,054 | (Job Level) |
| - Council - Perry Road | 59,809 | 39,789 | (Job Level) |
| - Council - Carl Street | 184,429 | 2,331 | (Job Level) |
| - Council - Humphrey Street | 10,874 | 0 | (Job Level) |
| - Council - Hay Flat Road | 60,000 | 0 | (Job Level) |
| - Footpath - Ridgetop Ramble | 95,130 | 0 | (Job Level) |
| - Bridge - Blizzard | 201,000 | 1,081 | (Job Level) |
| - Bridge - Flat Rocks Road | 60,000 | 1,081 | (Job Level) |
| <u>Road Plant Purchases</u> | | | |
| Mower | 38,000 | 0 | |
| | <u>5,176,974</u> | <u>1,094,711</u> | |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

| 3. ACQUISITION OF ASSETS (Continued) | 2016/17 Budget \$ | October 2016 Actual \$ |
|---|-------------------------|---------------------------------|
| The following assets have been acquired during the period under review: | | |
| <u>By Class</u> | | |
| Land Held for Resale - Current | 0 | 0 |
| Land Held for Resale - Non Current | 0 | 0 |
| Land | 0 | 0 |
| Land and Buildings | 144,561 | 5,507 |
| Furniture and Equipment | 18,500 | 0 |
| Plant and Equipment | 38,000 | 0 |
| Motor Vehicles | 0 | 0 |
| Infrastructure Assets - Roads | 4,478,108 | 1,051,115 |
| Infrastructure Assets - Bridges & Culverts | 261,000 | 2,161 |
| Infrastructure Assets - Footpaths | 95,130 | 0 |
| Infrastructure Assets - Drainage | 81,669 | 0 |
| Infrastructure Assets - Parks & Ovals | 0 | 0 |
| Infrastructure Assets - Other | 60,006 | 35,928 |
| | <u>5,176,974</u> | <u>1,094,711</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

| <u>By Program</u> | Written Down Value | | Sale Proceeds | | Profit(Loss) | |
|---|-------------------------|----------------------------------|-------------------------|----------------------------------|-------------------------|----------------------------------|
| | 2016/17 Budget \$ | October 2,016 Actual \$ | 2016/17 Budget \$ | October 2,016 Actual \$ | 2016/17 Budget \$ | October 2,016 Actual \$ |
| Health MVS723 - Holden Malibu | 14,000 | | 14,000 | | 0 | 0 |
| Economic Services MVS510 - Holden Malibu | 14,000 | | 14,000 | | 0 | 0 |
| Other Property & Services PH1507 - Toro Mower | 28,936 | | 20,000 | 0 | (8,936) | 0 |
| PH1701 - Roller | 10,000 | 20,000 | 25,000 | 21,855 | 15,000 | 1,855 |
| Unclassified Land - Portion Lot 62 | 0 | 0 | 265,000 | 0 | 265,000 | 0 |
| | 66,936 | 20,000 | 337,999 | 21,855 | 271,064 | 1,855 |

| <u>By Class of Asset</u> | Written Down Value | | Sale Proceeds | | Profit(Loss) | |
|--------------------------|-------------------------|----------------------------------|-------------------------|----------------------------------|-------------------------|----------------------------------|
| | 2016/17 Budget \$ | October 2,016 Actual \$ | 2016/17 Budget \$ | October 2,016 Actual \$ | 2016/17 Budget \$ | October 2,016 Actual \$ |
| Motor Vehicles | 28,000 | 0 | 28,000 | 0 | 0 | 0 |
| Plant & Equipment | 38,936 | 20,000 | 45,000 | 21,855 | 6,064 | 1,855 |
| Land | 0 | 0 | 265,000 | 0 | 265,000 | 0 |
| | 66,936 | 20,000 | 337,999 | 21,855 | 271,064 | 1,855 |

| <u>Summary</u> | 2016/17 Budget \$ | October 2,016 Actual \$ |
|---------------------------|-------------------------|----------------------------------|
| Profit on Asset Disposals | 280,000 | 1,855 |
| Loss on Asset Disposals | (8,936) | 0 |
| | <u>271,064</u> | <u>1,855</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

| Particulars | Principal 1-Jul-16 | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|---------------------------------------|-----------------------|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|-------------------------|-------------------------|-------------------------|
| | | 2016/17 Budget \$ | 2016/17 Actual \$ | 2016/17 Budget \$ | 2016/17 Actual \$ | 2016/17 Budget \$ | 2016/17 Actual \$ | 2016/17 Budget \$ | 2016/17 Actual \$ |
| Health | | | | | | | | | |
| Loan 79 - Multi Purpose Health Centre | 613,534 | | | 24,886 | 18,046 | 588,648 | 595,488 | 26,786 | 8,865 |
| Housing | | | | | | | | | |
| Loan 72 Staff Housing Development | 147,878 | | | 26,072 | 6,357 | 121,806 | 141,521 | 8,183 | 2,183 |
| Loan 73 Seniors & Community Housing | 48,580 | | | 7,560 | 1,843 | 41,020 | 46,737 | 3,035 | 796 |
| Transport | | | | | | | | | |
| Loan 79 New Grader | 286,076 | | | 11,604 | 0 | 274,472 | 286,076 | 12,490 | (5,116) |
| Recreation & Culture | | | | | | | | | |
| Loan 74 Land Acquisition Gray Road | 87,418 | | | 12,244 | 2,985 | 75,174 | 84,433 | 5,512 | 1,437 |
| | 1,183,486 | 0 | 0 | 82,366 | 29,231 | 1,101,120 | 1,154,255 | 56,006 | 8,165 |

All loan repayments are financed by general purpose income.

SHIRE OF CHITTERING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2016/17

Nil

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

| | 2016/17 Budget \$ | October 2016 Actual \$ |
|--|-------------------------|---------------------------------|
| 6. RESERVES | | |
| Cash Backed Reserves | | |
| (a) Employee Entitlements Reserve | | |
| Opening Balance | 137,320 | 137,320 |
| Amount Set Aside / Transfer to Reserve | 37,104 | 35,000 |
| Amount Used / Transfer from Reserve | <u>(61,049)</u> | <u>0</u> |
| | <u>113,375</u> | <u>172,320</u> |
| (b) Plant Replacement Reserve | | |
| Opening Balance | 120,710 | 120,710 |
| Amount Set Aside / Transfer to Reserve | 201,849 | 200,000 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>322,559</u> | <u>320,710</u> |
| (c) Public Amenities and Buildings Reserve | | |
| Opening Balance | 61,982 | 61,982 |
| Amount Set Aside / Transfer to Reserve | 16,449 | 0 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>78,431</u> | <u>61,982</u> |
| (d) Gravel Acquisition Reserve | | |
| Opening Balance | 66,119 | 66,119 |
| Amount Set Aside / Transfer to Reserve | 1,013 | 0 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>67,132</u> | <u>66,119</u> |
| (e) Community Housing Reserve | | |
| Opening Balance | 74,429 | 74,429 |
| Amount Set Aside / Transfer to Reserve | 5,940 | 4,800 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>80,369</u> | <u>79,229</u> |
| (f) Seniors Housing Reserve | | |
| Opening Balance | 12,807 | 12,807 |
| Amount Set Aside / Transfer to Reserve | 4,196 | 4,000 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>17,003</u> | <u>16,807</u> |
| (g) Public Open Space Reserve | | |
| Opening Balance | 260,836 | 260,836 |
| Amount Set Aside / Transfer to Reserve | 23,996 | 0 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>284,832</u> | <u>260,836</u> |
| (h) Bindoon Community Bus Reserve | | |
| Opening Balance | 43,247 | 43,247 |
| Amount Set Aside / Transfer to Reserve | 662 | 0 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>43,909</u> | <u>43,247</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

| | 2016/17 Budget \$ | October 2016 Actual \$ |
|---|-------------------------|---------------------------------|
| 6. RESERVES (Continued) | | |
| Cash Backed Reserves (Continued) | | |
| (i) Bindoon Cemetery Development Reserve | | |
| Opening Balance | 32,700 | 32,700 |
| Amount Set Aside / Transfer to Reserve | 5,022 | 0 |
| Amount Used / Transfer from Reserve | 0 | 0 |
| | <u>37,722</u> | <u>32,700</u> |
| (j) Recreation Development Reserve | | |
| Opening Balance | 224,810 | 224,810 |
| Amount Set Aside / Transfer to Reserve | 412,348 | 0 |
| Amount Used / Transfer from Reserve | (37,050) | 0 |
| | <u>600,108</u> | <u>224,810</u> |
| (k) Ambulance Replacement Reserve | | |
| Opening Balance | 1,181 | 1,181 |
| Amount Set Aside / Transfer to Reserve | 3,018 | 3,000 |
| Amount Used / Transfer from Reserve | 0 | 0 |
| | <u>4,199</u> | <u>4,181</u> |
| (l) Waste Management Reserve | | |
| Opening Balance | 85,292 | 85,292 |
| Amount Set Aside / Transfer to Reserve | 101,307 | 100,000 |
| Amount Used / Transfer from Reserve | 0 | 0 |
| | <u>186,599</u> | <u>185,292</u> |
| (m) Landcare Vehicles Reserve | | |
| Opening Balance | 69,735 | 69,735 |
| Amount Set Aside / Transfer to Reserve | 1,068 | 0 |
| Amount Used / Transfer from Reserve | 0 | 0 |
| | <u>70,803</u> | <u>69,735</u> |
| (n) Binda Place Reserve | | |
| Opening Balance | 109,735 | 109,735 |
| Amount Set Aside / Transfer to Reserve | 1,681 | 0 |
| Amount Used / Transfer from Reserve | 0 | 0 |
| | <u>111,416</u> | <u>109,735</u> |
| (o) Contributions to Roadworks Reserve | | |
| Opening Balance | 35,974 | 35,974 |
| Amount Set Aside / Transfer to Reserve | 551 | 0 |
| Amount Used / Transfer from Reserve | 0 | 0 |
| | <u>36,525</u> | <u>35,974</u> |
| (p) Septic Tank Disposal System (STED) Reserve | | |
| Opening Balance | 0 | 0 |
| Amount Set Aside / Transfer to Reserve | 50,000 | 50,000 |
| Amount Used / Transfer from Reserve | 0 | 0 |
| | <u>50,000</u> | <u>50,000</u> |
| Total Cash Backed Reserves | <u><u>2,104,982</u></u> | <u><u>1,733,677</u></u> |

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

| | 2016/17 Budget \$ | October 2016 Actual \$ |
|---|-------------------------|---------------------------------|
| 6. RESERVES (Continued) | | |
| Cash Backed Reserves (Continued) | | |
| Summary of Transfers To Cash Backed Reserves | | |
| Transfers to Reserves | | |
| Employee Entitlement Reserve | 37,104 | 35,000 |
| Plant Replacement Reserve | 201,849 | 200,000 |
| Public Amenities and Buildings Reserve | 16,449 | 0 |
| Gravel Acquisition Reserve | 1,013 | 0 |
| Community Housing Reserve | 5,940 | 4,800 |
| Seniors Housing Reserve | 4,196 | 4,000 |
| Public Open Space Reserve | 23,996 | 0 |
| Bindoon Community Bus Reserve | 662 | 0 |
| Cemetery Development Reserve | 5,022 | 0 |
| Recreation Development Reserve | 412,348 | 0 |
| Ambulance Replacement Reserve | 3,018 | 3,000 |
| Waste Management Reserve | 101,307 | 100,000 |
| Landcare Vehicles Reserve | 1,068 | 0 |
| Binda Place Reserve | 1,681 | 0 |
| Contributions to Roadworks Reserve | 551 | 0 |
| Septic Tank Disposal System (STED) Reserve | 50,000 | 50,000 |
| | <u>866,204</u> | <u>396,800</u> |
| Transfers from Reserves | | |
| Employee Entitlement Reserve | (61,049) | 0 |
| Plant Replacement Reserve | 0 | 0 |
| Public Amenities and Buildings Reserve | 0 | 0 |
| Gravel Acquisition Reserve | 0 | 0 |
| Community Housing Reserve | 0 | 0 |
| Seniors Housing Reserve | 0 | 0 |
| Public Open Space Reserve | 0 | 0 |
| Bindoon Community Bus Reserve | 0 | 0 |
| Cemetery Development Reserve | 0 | 0 |
| Recreation Development Reserve | (37,050) | 0 |
| Ambulance Replacement Reserve | 0 | 0 |
| Waste Management Reserve | 0 | 0 |
| Landcare Vehicles Reserve | 0 | 0 |
| Binda Place Reserve | 0 | 0 |
| Contributions to Roadworks Reserve | 0 | 0 |
| Septic Tank Effluent Disposal (STED) Reserve | 0 | 0 |
| | <u>(98,099)</u> | <u>0</u> |
| Total Transfer to/(from) Reserves | <u>768,105</u> | <u>396,800</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

6. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Employee Entitlements Reserve

- to be used to fund employee accumulated annual, sick, long service leave and employee gratuities

Plant Replacement Reserve

- to be used to fund plant purchases, trades or major overhauls

Public Amenities and Buildings Reserve

- to be used to fund future public amenities and building maintenance requirements of Council

Gravel Acquisition Reserve

- to be used to fund the purchase of gravel or land containing gravel

Community Housing Reserve

- to be used to fund repairs, improvements, extensions or construction of community units

Seniors Housing Reserve

- to be used to fund repairs, improvements, extensions or construction of seniors units

Public Open Space Reserve

- to be used to fund public open space developments in accordance with developer precincts

Bindoon Community Bus Reserve

- to be used to fund the shortfall on operations of the bus and to allow for its eventual replacement

Bindoon Cemetery Development Reserve

- to be used to fund the development or acquisition of cemetery land or facilities

Recreation Development Reserve

- to be used to fund the development or acquisition of recreation land or facilities

Ambulance Replacement Reserve

- to be used to contribute towards the cost of purchasing or replacing an Ambulance

Waste Management Reserve

- to be used to fund the replacement of landfill sites and rehabilitation of existing landfill sites the planned replacement Copier purchase.

Landcare Vehicles Reserve

- to be used for the financing of Landcare vehicles

Binda Place Reserve

- to be used for the upgrade of Binda Place with additional car parking

Contributions to Roadworks Reserve

- to be used for the maintenance of Mooliabeenee Road

Septic Tank Effluent Disposal (STED) Reserve

- to be used to fund connections to the STED system in the Bindoon Townsite

All reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

| | 2015/16 B/Fwd Per 2016/17 Budget \$ | 2015/16 B/Fwd Per Financial Report \$ | October 2016 Actual \$ |
|--|--|--|---------------------------------|
| 7. NET CURRENT ASSETS | | | |
| Composition of Estimated Net Current Asset Position | | | |
| CURRENT ASSETS | | | |
| Cash - Unrestricted | 1,566,148 | 346,952 | 3,275,689 |
| Cash - Restricted Unspent Grants | 279,512 | 785,722 | 124,187 |
| Cash - Restricted Unspent Loans | 0 | 682,000 | 0 |
| Cash - Restricted Reserves | 1,040,834 | 1,336,877 | 1,733,677 |
| Rates - Current | 131,500 | 162,012 | 2,158,548 |
| Sundry Debtors | 134,162 | 191,327 | 42,236 |
| Provision For Doubtful Debts | (3,685) | (3,685) | (3,685) |
| Inventories | (2,409) | 3,540 | (1,955) |
| | <u>3,146,062</u> | <u>3,504,745</u> | <u>7,328,697</u> |
| LESS: CURRENT LIABILITIES | | | |
| Sundry Creditors | (123,724) | (79,279) | (138,833) |
| Income Received in Advance | 0 | 0 | (12,482) |
| Accrued Interest | 0 | (16,136) | 0 |
| Accrued Salaries & Wages | 0 | (12,244) | 0 |
| GST Payable | 0 | (40,379) | 12,845 |
| Leave Provisions | (470,707) | (472,933) | (472,933) |
| | <u>(594,431)</u> | <u>(620,971)</u> | <u>(611,403)</u> |
| NET CURRENT ASSET POSITION | 2,551,631 | 2,883,774 | 6,717,294 |
| Less: Cash - Reserves - Restricted | (1,040,834) | (1,336,877) | (1,733,677) |
| Less: Cash - Unspent Grants - Restricted | 0 | 0 | 0 |
| Add Back : Liabilities Supported by Reserves | 155,702 | 137,320 | 172,320 |
| Adjustment for Trust Transactions Within Muni | 0 | 0 | 0 |
| ESTIMATED SURPLUS/(DEFICIENCY) C/FWD | <u>1,666,499</u> | <u>1,684,217</u> | <u>5,155,937</u> |

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

8. RATING INFORMATION

| RATE TYPE | Rate in \$ | Number of Properties | Rateable Value \$ | 2016/17 Rate Revenue \$ | 2016/17 Interim Rates \$ | 2016/17 Back Rates \$ | 2016/17 Total Revenue \$ | 2016/17 Budget \$ |
|--------------------------|-------------------|----------------------|-------------------|-------------------------|--------------------------|-----------------------|--------------------------|-------------------|
| General Rate | | | | | | | | |
| GRV - General Rate | 0.095393 | 1,533 | 29,043,675 | 2,770,563 | 7,866 | 0 | 2,778,429 | 2,774,563 |
| UV - General Rate | 0.006109 | 701 | 313,469,000 | 1,914,983 | 1,377 | 0 | 1,916,360 | 1,915,983 |
| Sub-Totals | | 2,234 | 342,512,675 | 4,685,546 | 9,243 | 0 | 4,694,789 | 4,690,546 |
| Minimum Rates | Minimum \$ | | | | | | | |
| GRV - General Rate | 1000 | 501 | 3,252,152 | 501,000 | 0 | 0 | 501,000 | 501,000 |
| UV - General Rate | 950 | 81 | 6,138,568 | 76,950 | 0 | 0 | 76,950 | 76,950 |
| Sub-Totals | | 582 | 9,390,720 | 577,950 | 0 | 0 | 577,950 | 577,950 |
| Specified Area Rates | | | | | | | 0 | 0 |
| | | | | | | | 5,272,739 | 5,268,496 |
| Movement in Excess Rates | | | | | | | (88,762) | 0 |
| Totals | | | | | | | 5,183,977 | 5,268,496 |

All land except exempt land in the Shire of Chittering is rated according to its Gross Rental Value (GRV) in townships and Rural Residential areas or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

| Detail | Balance 01-Jul-16 \$ | Amounts Received \$ | Amounts Paid (\$) | Balance \$ |
|---------------------------------|----------------------------|---------------------------|-------------------------|----------------|
| BCITF Levy | 456 | 9,013 | (454) | 9,015 |
| BRB Levy | 560 | 9,884 | (892) | 9,552 |
| Bonds - Key & Hall Hire | 9,827 | 1,300 | (4,900) | 6,227 |
| Bonds - Animal Control | 100 | 50 | (100) | 50 |
| Bonds - Extractive Industries | 28,888 | 0 | 0 | 28,888 |
| Bonds - Developer | 148,651 | 0 | (5,515) | 143,136 |
| Bonds - Community Bus Hire | 1,100 | 300 | (300) | 1,100 |
| Bonds - Crossovers | 16,514 | 0 | 0 | 16,514 |
| Extractive Industry Licences | 3,880 | 0 | 0 | 3,880 |
| Revegetation of Block Trust | 0 | 0 | 0 | 0 |
| Bonds - Pit Rehabilitation | 31,287 | 0 | 0 | 31,287 |
| Bonds - Seal Coat | 0 | 0 | 0 | 0 |
| Bonds - Sand Extraction | 251 | 0 | 0 | 251 |
| Bonds - Defect Roadworks | 60,406 | 0 | 0 | 60,406 |
| Bonds - Transportable Buildings | 0 | 10,000 | 0 | 10,000 |
| Bonds - Community Housing | 2 | 550 | (550) | 2 |
| Bonds - Staff Housing | 961 | 0 | (960) | 1 |
| Unclaimed Monies Trust | 407 | 0 | 0 | 407 |
| Bonds - Gravel Pit | 12,583 | 0 | 0 | 12,583 |
| Nominations - Elected Members | 0 | 240 | (240) | 0 |
| | <u>315,873</u> | <u>31,337</u> | <u>(13,911)</u> | <u>333,299</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

10. OPERATING STATEMENT

| | October 2016 Actual \$ | 2016/17 Budget \$ | 2015/16 Actual \$ |
|---|---------------------------------|-------------------------|---------------------------|
| OPERATING REVENUES | | | |
| Governance | 20,070 | 33,959 | 35,627 |
| General Purpose Funding | 5,572,887 | 6,652,481 | 5,782,229 |
| Law, Order, Public Safety | 176,471 | 388,940 | 601,313 |
| Health | 17,837 | 47,275 | 86,263 |
| Education and Welfare | 1,371 | 22,550 | 19,228 |
| Housing | 45,932 | 161,617 | 152,666 |
| Community Amenities | 803,766 | 955,106 | 971,227 |
| Recreation and Culture | 51,730 | 167,698 | 110,687 |
| Transport | 379,967 | 2,571,730 | 1,599,154 |
| Economic Services | 39,555 | 108,528 | 114,786 |
| Other Property and Services | 44,860 | 371,312 | 123,899 |
| TOTAL OPERATING REVENUE | 7,154,446 | 11,481,195 | 9,597,081 |
| OPERATING EXPENSES | | | |
| Governance | 331,725 | 1,095,485 | 975,496 |
| General Purpose Funding | 64,916 | 224,504 | 250,188 |
| Law, Order, Public Safety | 387,755 | 1,133,803 | 1,099,441 |
| Health | 130,755 | 352,171 | 376,161 |
| Education and Welfare | 17,586 | 93,686 | 99,849 |
| Housing | 96,557 | 313,053 | 243,543 |
| Community Amenities | 598,125 | 2,046,023 | 1,844,175 |
| Recreation & Culture | 352,030 | 1,240,551 | 1,168,731 |
| Transport | 1,535,364 | 4,468,241 | 4,700,195 |
| Economic Services | 179,127 | 616,195 | 572,181 |
| Other Property and Services | 71,645 | 46,105 | 154,657 |
| TOTAL OPERATING EXPENSE | 3,765,585 | 11,629,816 | 11,484,618 |
| CHANGE IN NET ASSETS RESULTING FROM OPERATIONS | <u>3,388,861</u> | <u>(148,620)</u> | <u>(1,887,537)</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

11. BALANCE SHEET

| | October 2016 Actual \$ | 2015/16 Actual \$ |
|--------------------------------------|---------------------------------|-------------------------|
| CURRENT ASSETS | | |
| Cash and Cash Equivalents | 5,133,553 | 3,151,551 |
| Trade and Other Receivables | 2,197,099 | 410,142 |
| Inventories | (1,955) | 3,540 |
| Other Financial Assets | 42,500 | 42,500 |
| TOTAL CURRENT ASSETS | <u>7,371,197</u> | <u>3,607,733</u> |
| NON-CURRENT ASSETS | | |
| Other Receivables | 34,957 | 34,957 |
| Inventories | 0 | 0 |
| Property, Plant and Equipment | 29,600,155 | 30,008,665 |
| Infrastructure | 103,041,736 | 103,107,116 |
| TOTAL NON-CURRENT ASSETS | <u>132,676,848</u> | <u>133,150,738</u> |
| TOTAL ASSETS | <u>140,048,045</u> | <u>136,758,471</u> |
| CURRENT LIABILITIES | | |
| Trade and Other Payables | 138,470 | 208,527 |
| Long Term Borrowings | 56,661 | 85,892 |
| Provisions | 472,933 | 472,933 |
| TOTAL CURRENT LIABILITIES | <u>668,064</u> | <u>767,352</u> |
| NON-CURRENT LIABILITIES | | |
| Trade and Other Payables | 0 | 0 |
| Long Term Borrowings | 1,097,595 | 1,097,595 |
| Provisions | 147,099 | 147,099 |
| TOTAL NON-CURRENT LIABILITIES | <u>1,244,694</u> | <u>1,244,694</u> |
| TOTAL LIABILITIES | <u>1,912,758</u> | <u>2,012,046</u> |
| NET ASSETS | <u>138,135,287</u> | <u>134,746,425</u> |
| EQUITY | | |
| Retained Surplus | 58,984,578 | 55,992,516 |
| Reserves - Cash Backed | 1,733,677 | 1,336,877 |
| Reserves - Asset Revaluation | 77,417,032 | 77,417,032 |
| TOTAL EQUITY | <u>138,135,287</u> | <u>134,746,425</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016

12. FINANCIAL RATIOS

| | 2016 | 2015 | 2014 | 2013 |
|---------------|--------|-------|-------|-------|
| Current Ratio | 11.121 | 2.411 | 1.697 | 2.790 |

$$\frac{\text{current assets minus restricted current assets}}{\text{current liabilities minus current liabilities associated with restricted assets}}$$

This ratio is a measure of short term (unrestricted) liquidity. That is, the ability of Council to meet its liabilities (obligations) as and when they fall due.

A ratio of greater than one (100%) indicates Council has more current assets than current liabilities.

If less than one (100%), current liabilities are greater than current assets and Council has a short term funding issue.

SHIRE OF CHITTERING
FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016
Report on Significant variances Greater than 10% and \$10,000

REPORTABLE OPERATING REVENUE VARIATIONS

Governance - \$11,262

| | |
|---|----------|
| Members is less than YTD budget due to timing of reimbursements | 409 |
| Other Gov is more than YTD budget due to unbudgeted LSL reimbursments | (11,671) |

Law, Order, Public Safety - \$24,255

| | |
|--|----------|
| Fire Prev is more than YTD budget due to increased fines | (271) |
| Fire - ESL is more than YTD budget due to timing of grant payments | (12,813) |
| Animal Control is more than YTD budget due to increased registrations and fines and timing of registrations | (15,478) |
| Other LOPS is less than YTD budget for no major reason | 81 |
| Emergency Management is less than YTD budget due to adjusted funding for Bushfire Mitigation Officer and reimbursements for CESM from DFES still to be finalised | 4,226 |

Recreation & Culture - \$64,784

| | |
|--|----------|
| Halls is less than YTD budget due to grant revenue funding timing | 53,882 |
| Rec & Sport is less than YTD budget due to contribution and grant funding timing | 23,265 |
| Library is more than YTD budget for no major reason | (10) |
| Heritage is more than YTD budget due to grant revenue funding timing | (12,170) |
| Other Culture is more than YTD budget due to sale of plates and books | (183) |

Other Property & Services - \$263,387

| | |
|---|---------|
| Private Works is less than YTD budget due to less private works | 5,324 |
| POC is less than YTD budget for no major reason | 804 |
| S&W is less than YTD budget due to less workers comp claims | 2,572 |
| Unc is less than YTD budget due to timing of sale of Lot 62 | 254,687 |

REPORTABLE OPERATING EXPENSE VARIATIONS

Recreation & Culture - \$52,794

| | |
|--|---------|
| Public Halls is more than YTD budget due to timing of works program | (5,616) |
| Other Rec & Sport is less than YTD budget due to timing of works program | 52,332 |
| Libraries is less than YTD budget due to timing of payments | 5,666 |
| Heritage is less than YTD budget due to timing of payments | 1,489 |
| Other Culture is more than YTD budget due to timing of payments | (1,077) |

Economic Services - \$36,046

| | |
|--|--------|
| Rural services is less than YTD budget due to timing of spraying program | 16,521 |
| Tourism is less than YTD budget due to timing of payments | 1,964 |
| Building is less than YTD budget due to timing of payments | 4,282 |
| Econ Dev is less than YTD budget due to timing of payments for projects | 7,964 |
| Other is less than YTD budget due to timing of payments | 5,315 |

SHIRE OF CHITTERING
FOR THE PERIOD 1 JULY 2016 TO 31 OCTOBER 2016
Report on Significant variances Greater than 10% and \$10,000

Other Property & Services - \$56,529

| | |
|--|----------|
| Private Works is less than YTD budget due to limited private works to date | 3,718 |
| PWOH under allocated | (56,252) |
| POC under allocated | (6,917) |
| S&W is less due to less workers comp claims | 3,046 |
| Unclassified is more than YTD budget for no major reason | (125) |

REPORTABLE CAPITAL EXPENSE VARIATIONS

Purchase Land and Buildings - \$31,493

Works are continuing on projects

Purchase Plant & Equipment - \$38,000

Mower not purchased to date

Purchase Infrastructure - Roads - \$1,051,115

Works have commenced on projects

Purchase Infrastructure - Parks & Ovals - \$52,000

Works have not yet commenced

Proceeds from Disposal of Assets - \$23,145

Not all assets disposed of to date

Transfer to Restricted Assets - \$189,168

Transfer to Reserves ahead of budget timing

For individual projects please refer to Note 3 in the financial statements

SHIRE OF CHITTERING

BANK RECONCILIATION
AS AT 31 OCTOBER 2016

| GENERAL LEDGER | MUM ACC | TRUST ACC | WA RESERVE |
|---|---------------------|-------------------|---------------------|
| OPENING BALANCE 1 JULY 2016 | 1,613,424.01 | 315,672.00 | 1,336,677.07 |
| PLUS RECEIPTS | | | |
| TOTAL RECEIPTS (Beginning of the Month) | 5,093,747.77 | 27,611.55 | 396,800.00 |
| RECEIPTS THIS MONTH | 495,148.08 | 3,724.91 | |
| TOTAL YEAR TO DATE RECEIPTS | 5,588,895.85 | 31,336.46 | 396,800.00 |
| LESS PAYMENTS | | | |
| TOTAL PAYMENTS (Beginning of Month) | (2,851,260.65) | (13,670.52) | 0.00 |
| PAYMENTS THIS MONTH | (1,152,432.08) | (240.00) | 0.00 |
| TOTAL YEAR TO DATE PAYMENTS | (4,003,692.73) | (13,910.52) | 0.00 |
| BALANCE | 3,398,626.23 | 333,298.63 | 1,733,677.07 |
| BANK STATEMENT | | | |
| BALANCE AS PER BENDIGO BANK | 165,821.79 | 333,110.39 | 848,133.10 |
| BALANCE AS PER CRA | 232,598.33 | 0.00 | 0.00 |
| 11AM ACCOUNT | 3,000,000.00 | 0.00 | 0.00 |
| RESERVE TERM DEPOSIT - BENDIGO BANK | 0.00 | 0.00 | 886,467.78 |
| MUNICIPAL TERM DEPOSIT | 0.00 | 0.00 | 0.00 |
| WA TREASURY CORPORATION | 0.00 | 0.00 | 0.00 |
| LESS LANDFILL TO BE RECEIPTED | (524.00) | 0.00 | 0.00 |
| PLUS OUTSTANDING DEPOSITS | 9,170.42 | 728.24 | 0.00 |
| LESS UNPRESENTED CHEQUES | (8,440.31) | (540.00) | 0.00 |
| RESERVE INTEREST | 0.00 | 0.00 | (923.81) |
| BALANCE | 3,398,626.23 | 333,298.63 | 1,733,677.07 |
| GENERAL LEDGER BALANCE TO: | 191000 | 192000 | 193100 |

| FUND - INSTITUTION | AMOUNT | MATURITY | INTEREST |
|-------------------------------------|-----------------------|----------|----------|
| Reserve Term Deposit - Bendigo Bank | \$886,467.78 | 23.12.16 | 2.70% |
| 11AM Account - Bendigo Bank | \$3,000,000.00 | On Call | 1.50% |
| Municipal - Bendigo Bank | \$0.00 | | |
| | \$3,886,467.78 | | |

Prepared By:

Veronica Robinson
Rates Officer

Date: 1 November 2016

Checked By:

Jean Sutherland
Executive Manager Corporate Services

Date: 2/11/16

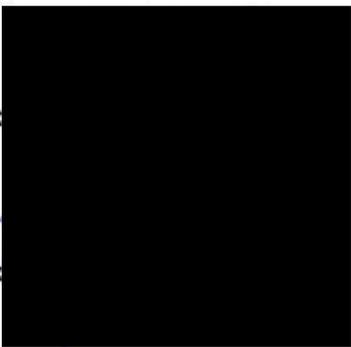
SHIRE OF CHITTERING

**ACCOUNTS PAID
AS AT THE 31 OCTOBER 2016 PRESENTED TO THE
COUNCIL MEETING ON THE 16 NOVEMBER 2016**

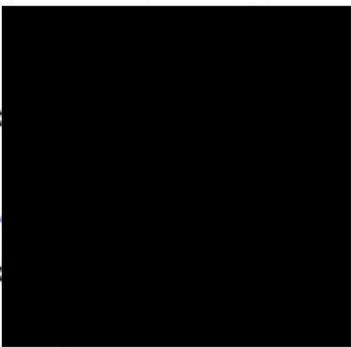
This Schedule of Accounts paid under delegated authority as detailed below, which is to be submitted to each member of Council on the 16 November 2016, has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods, the rendition of services and as to prices, computations and costings.

| Voucher No's | | Value | Pages | | Fund No. | Fund Name |
|--------------|--------------|------------------------|-------|----|----------|----------------|
| From | To | | From | To | | |
| PR 3822 | PR 3822 | \$ 88,434.48 | 1 | 1 | 1 | Municipal Fund |
| PR 3823 | PR 3823 | \$ 92,763.92 | 1 | 1 | 1 | Municipal Fund |
| EFT13189 | EFT13309 | \$ 926,901.43 | 1 | 5 | 1 | Municipal Fund |
| 14146 | 14159 | \$ 10,802.26 | 5 | 5 | 1 | Municipal Fund |
| Direct | Debt | \$ 2,399.38 | 5 | 5 | 1 | Municipal Fund |
| Bank | Transfer | \$ 31,131.51 | 6 | 6 | 1 | Municipal Fund |
| Trust 545 | 547 | \$ 240.00 | 6 | 6 | 2 | Trust Fund |
| | Total | \$ 1,152,672.98 | | | | |

Officer: Catherine Choules

Signature: 

Authorised by: Jean Sutherland

Signature: 

Date of Report: 1 November 2016

Disclosure of Interest by Officer: Nil

| LIST OF ACCOUNTS PAID IN OCTOBER 2016 - SUBMITTED TO COUNCIL 16 NOVEMBER | | | | | Amount |
|--|------------|--------------------------------------|--|--|----------------------|
| Chq/EFT | Date | Name | Description | | |
| Payroll Payments | | | | | |
| PR 3822 | 5/10/2016 | BENDIGO BANK | PAYROLL ENDING - 5 OCTOBER 2016 | | 88,434.48 |
| PR 3823 | 19/10/2016 | BENDIGO BANK | PAYROLL ENDING - 19 OCTOBER 2016 | | 92,763.92 |
| | | | Total Payroll Payments | | \$ 181,198.40 |
| EFT Payments | | | | | |
| EFT13189 | 06/10/2016 | GAME PLANNING AUSTRALIA PTY LTD | COMMUNITY INFRASTRUCTURE DEVELOPMENT PLAN PROJECT | | 6,305.20 |
| EFT13190 | 10/10/2016 | ZURICH FINANCIAL SERVICES | INSURANCE EXCESS | | 500.00 |
| EFT13191 | 13/10/2016 | BENDIGO BANK | CREDIT CARD PAYMENTS | | 4,595.81 |
| EFT13192 | 13/10/2016 | ABCO PRODUCTS | BATHROOM SUPPLIES | | 835.80 |
| EFT13193 | 13/10/2016 | ACE ELECTRICAL & COMMUNICATIONS | ELECTRICAL REPAIRS - BINDOON OVAL BORE, MUCHEA & BINDOON FIRE STATION, BROCKMAN CENTRE, CHINKABEE COMPLEX, TECH SERVICES OFFICE, BINDA PLACE, MUCHEA OVAL, MUCHEA LANDFILL | | 7,401.38 |
| EFT13194 | 13/10/2016 | ANIMAL CARE EQUIPMENT & SERVICES INC | RANGER EQUIPMENT | | 274.85 |
| EFT13195 | 13/10/2016 | AUSTRALIAN TAXATION OFFICE | BAS - SEPTEMBER 16 | | 32,539.00 |
| EFT13196 | 13/10/2016 | AVON TOURISM INC | 2016-2017 AVON TOURISM MEMBERSHIP | | 6,050.00 |
| EFT13197 | 13/10/2016 | BALLAJURA JUNIOR FOOTBALL CLUB | KIDSPORT MEMBERSHIP | | 328.00 |
| EFT13198 | 13/10/2016 | BAX SERVICES | CLEAN SOFT FALL SAND IN PLAYGROUNDS | | 4,014.19 |
| EFT13199 | 13/10/2016 | BINDOON BAKEHAUS & CAFE | CATERING | | 292.25 |
| EFT13200 | 13/10/2016 | BINDOON HARDWARE & RURAL SUPPLIES | GENERAL HARDWARE, ROAD MATERIALS & RETICULATION SUPPLIES | | 2,109.81 |
| EFT13201 | 13/10/2016 | BINDOON MENS SHED | BROCKMAN CENTRE - CLEANING OF PUBLIC TOILETS | | 1,650.00 |
| EFT13202 | 13/10/2016 | BIOCYCLE WA AGENT | BINDOON MENS SHED ATU QUARTERLY MAINTENANCE SERVICE | | 286.00 |
| EFT13203 | 13/10/2016 | BOC LIMITED | OXY-ACETYLENE | | 34.48 |
| EFT13204 | 13/10/2016 | BROOKS HIRE SERVICE PTY LTD | ROLLER HIRE | | 4,292.20 |
| EFT13205 | 13/10/2016 | CHITTERING HEALTH SERVICE | PRE-EMPLOYMENT MEDICAL | | 236.50 |
| EFT13206 | 13/10/2016 | CHITTERING JUNIOR FOOTBALL CLUB INC | 2016 - 2017 COMMUNITY SPONSORSHIP - DISABILITY CLINIC | | 1,000.00 |
| EFT13207 | 13/10/2016 | CHITTERING MECHANICAL & TYRES | FIRE VEHICLE SERVICING | | 7,680.30 |
| EFT13208 | 13/10/2016 | CHITTERING PEST & WEED | WEED SPRAYING | | 2,409.00 |
| EFT13209 | 13/10/2016 | CHITTERING SCOUT GROUP | SCHOOL HOLIDAY ACTIVITY - BMX SAUSAGE SIZZLE | | 250.00 |
| EFT13210 | 13/10/2016 | CHITTERING TOURIST ASSOC (INC) | CONTRIBUTION TOWARDS TOURISM PROMOTIONS OFFICER | | 5,500.00 |
| EFT13211 | 13/10/2016 | COMMANDER PTY LIMITED | BCM PHONE SYSTEM SERVICE CONTRACT | | 228.65 |
| EFT13212 | 13/10/2016 | CONTEK CIVIL | RAISE TELSTRA PITS TO NEW LEVELS FOR BINDA PLACE UPGRADE | | 726.00 |

| LIST OF ACCOUNTS PAID IN OCTOBER 2016 - SUBMITTED TO COUNCIL 16 NOVEMBER | | | | |
|--|------------|--------------------------------------|--|-----------|
| EFT13213 | 13/10/2016 | COOEE COURIERS & TRANSPORT | FREIGHT | 105.93 |
| EFT13214 | 13/10/2016 | COURIER AUSTRALIA | FREIGHT | 92.80 |
| EFT13215 | 13/10/2016 | DEPARTMENT OF AGRICULTURE AND FOOD | ROLLS OF ROLLERTRAP | 220.00 |
| EFT13216 | 13/10/2016 | DEPT OF FIRE AND EMERGENCY SERVICES | 2016-2017 ESL LEVY - COUNCIL BUILDINGS | 2,343.00 |
| EFT13217 | 13/10/2016 | DUN & BRADSTREET (Australia) PTY LTD | LEGAL EXPENSES - RATES RECOVERY | 1,350.06 |
| EFT13218 | 13/10/2016 | ECOWATER SERVICES PTY LTD | MUCHEA HALL ATU MAINTENANCE QUARTERLY SERVICE | 230.30 |
| EFT13219 | 13/10/2016 | ELLENBROOK LITTLE ATHLETICS CLUB INC | KIDSPORT MEMBERSHIP | 220.00 |
| EFT13220 | 13/10/2016 | FULTON HOGAN INDUSTRIES PTY LTD | EZI STREET (COLD MIX) | 2,068.00 |
| EFT13221 | 13/10/2016 | HAYDON AGRICULTURAL CONTRACTORS | GRAVEL CARTAGE | 28,644.00 |
| EFT13222 | 13/10/2016 | HAYS SPECIALIST RECRUITMENT | CONTRACT GRADER DRIVER | 1,188.00 |
| EFT13223 | 13/10/2016 | HIGH PERFORMANCE PRINTER REPAIRS | ANNUAL SERVICE AGREEMENT - HP PLOTTER | 770.00 |
| EFT13224 | 13/10/2016 | HOTEL SCOTTALIAN | COUNCIL MEETING CATERING - SEPTEMBER | 390.00 |
| EFT13225 | 13/10/2016 | JCT'S CREATIVE SOLUTIONS | FIRE STATION MONTHLY CLEANING | 330.00 |
| EFT13226 | 13/10/2016 | JEFF LOUDON | CLEANING OF ROBERT HINDMARSH REST AREA | 825.00 |
| EFT13227 | 13/10/2016 | JR & A HERSEY | PPE | 480.15 |
| EFT13228 | 13/10/2016 | JUDDS RURAL CONTRACTING | SUSSEX BEND FENCING | 350.00 |
| EFT13229 | 13/10/2016 | KEYNOTE CONFERENCES | WASTE & RECYCLING CONFERENCE 2016 - CR GORDON HOUSTON | 1,300.00 |
| EFT13230 | 13/10/2016 | LANDGATE CUSTOMER ACCOUNT | VALUATION EXPENSES | 525.70 |
| EFT13231 | 13/10/2016 | MARKETFORCE PRODUCTIONS | NEWSPAPER ADVERTISEMENTS | 5,162.54 |
| EFT13232 | 13/10/2016 | MIL-TEK WASTE SOLUTIONS | MILTEC PRESS SERVICE | 390.50 |
| EFT13233 | 13/10/2016 | MOORE STEPHENS (WA) PTY LTD | AUDIT CERTIFICATION - CHITTERING AGED FRIENDLY COMMUNITY PROJECT | 1,265.00 |
| EFT13234 | 13/10/2016 | MUCHEA IRRIGATION & RURAL SUPPLIES | BINDA PLACE - RETICULATION PARTS | 4,769.22 |
| EFT13235 | 13/10/2016 | MUCHEA PLUMBING & GAS | INSTALL SUMP PUMP TO BINDOON TOILETS ATU | 1,168.86 |
| EFT13236 | 13/10/2016 | McLEODS BARRISTERS & SOLICITORS | LEGAL EXPENSES - CLEANING CONTRACT, HEALTH CENTRE LEASE, UNAUTHORISED BUILDING WORKS, UNLAWFUL USE, EXTRACTIVE INDUSTRY, LOT 62 LAND DEVELOPMENT | 3,604.19 |
| EFT13237 | 13/10/2016 | NEVE CONTRACTING | SCHOOL HOLIDAY ACTIVITY - SUSSEX BEND BMX TRACK, COACHING | 770.00 |
| EFT13238 | 13/10/2016 | ON PRESS DIGITAL PRINT SOLUTIONS | 2016 - 2017 FIREBREAK BOOKLET, FIRE PERMIT BOOKS & BUSINESS CARDS | 2,340.80 |
| EFT13239 | 13/10/2016 | PUMA ENERGY | MOTORCHARGE | 3,181.20 |
| EFT13240 | 13/10/2016 | RELIANCE PETROLEUM | DIESEL | 16,021.40 |
| EFT13241 | 13/10/2016 | RSEA PTY LTD | HIRE OF TRAFFIC LIGHTS | 2,220.43 |
| EFT13242 | 13/10/2016 | SHAWSETT TRAINING & SAFETY | FIRE DRIVER TRAINING | 2,450.00 |

| LIST OF ACCOUNTS PAID IN OCTOBER 2016 - SUBMITTED TO COUNCIL 16 NOVEMBER | | | | |
|--|------------|--------------------------------------|---|------------|
| EFT13243 | 13/10/2016 | SHIRE OF CHITTERING | PAYROLL DEDUCTIONS | 878.18 |
| EFT13244 | 13/10/2016 | SPENCE INDUSTRIES | VEHICLE SERVICING | 4,413.20 |
| EFT13245 | 13/10/2016 | STAPLES AUSTRALIA | STATIONERY | 1,068.66 |
| EFT13246 | 13/10/2016 | STEWART & HEATON CLOTHING CO P/L | FIRE PPE | 897.72 |
| EFT13247 | 13/10/2016 | STRADA CONSULTANTS | CHITTERING ROAD - TRAFFIC MANAGEMENT PLANS | 396.00 |
| EFT13248 | 13/10/2016 | SWAN LIMESTONE | CRICKET PRACTISE NETS - LIMESTONE WALLS | 7,672.50 |
| EFT13249 | 13/10/2016 | SYNTHETIC SPORTS SYSTEMS PTY LTD | CRICKET PRACTISE NETS - SUPPLY & INSTALL SYNTHETIC TURF | 4,180.00 |
| EFT13250 | 13/10/2016 | T-QUIP | TORO GM360 2WD MOWER SERVICE | 2,295.50 |
| EFT13251 | 13/10/2016 | THE SIGNCRAFT GROUP | BINDA PLACE SIGNAGE | 51,403.00 |
| EFT13252 | 13/10/2016 | THE UNIVERSITY OF WA | SERVICE LEARNING UNIT | 2,000.00 |
| EFT13253 | 13/10/2016 | TOTALLY WORKWEAR - Joondalup | WORKS PPE | 5,198.06 |
| EFT13254 | 13/10/2016 | TRACC CIVIL PTY LTD | BINDA PLACE REDEVELOPMENT PROGRESS PAYMENTS | 348,172.39 |
| EFT13255 | 13/10/2016 | TUSS GROUP PTY LTD | CONCRETE HEADWALLS | 2,235.42 |
| EFT13256 | 13/10/2016 | UNIQC INTERNATIONAL PTY LTD | FLEET MANAGEMENT SERVICES - COUNCIL RESOLUTION 110616 | 3,850.00 |
| EFT13257 | 13/10/2016 | VODAFONE MESSAGING | MESSAGING - RANGERS & FIRE BRIGADES | 690.60 |
| EFT13258 | 13/10/2016 | WALGA | 2016-2017 WALGA ENVIRONMENTAL PLANNING TOOL SUBSCRIPTION | 1,500.00 |
| EFT13259 | 13/10/2016 | WESTRAC PTY LTD | CH1261 - PARTS | 582.15 |
| EFT13260 | 31/10/2016 | A LEVIS & SONS | DRILLING OF BORE AT BINDOON OVAL | 6,000.00 |
| EFT13261 | 31/10/2016 | ACE ELECTRICAL & COMMUNICATIONS | ELECTRICAL REPAIRS - HEALTH CENTRE, STAFF HOUSING & WANNAMAL FIRE STATION | 2,553.42 |
| EFT13262 | 31/10/2016 | AUDIOVAULT INDUSTRIES PTY LTD | BINDOON SHOW - CHITTERING YOUTH KREW ACTIVITY - SILENT DISCO | 214.50 |
| EFT13263 | 31/10/2016 | AUSTRALIA POST | POSTAGE - SEPTEMBER 2016 | 1,798.29 |
| EFT13264 | 31/10/2016 | AVON WASTE | WASTE COLLECTION SERVICES - SEPTEMBER 2016 | 49,391.00 |
| EFT13265 | 31/10/2016 | BINDOON & DISTRICTS LITTLE ATHLETICS | KIDSPORT MEMBERSHIP | 2,820.00 |
| EFT13266 | 31/10/2016 | BINDOON BAKEHAUS & CAFE | CATERING | 318.75 |
| EFT13267 | 31/10/2016 | BINDOON BASKETBALL ASSOC | KIDSPORT MEMBERSHIP | 285.00 |
| EFT13268 | 31/10/2016 | BINDOON IGA | CHAMBER SUPPLIES | 114.48 |
| EFT13269 | 31/10/2016 | BINDOON MOWERS & MACHINERY | ENGINE OIL | 160.00 |
| EFT13270 | 31/10/2016 | BPA ENGINEERING PTY LTD | BINDA PLACE - PROJECT MANAGEMENT | 6,655.00 |
| EFT13271 | 31/10/2016 | BROOKS HIRE SERVICE PTY LTD | ROLLER HIRE | 2,223.57 |
| EFT13272 | 31/10/2016 | CHITTERING LANDCARE GROUP | REFUND OF TRAFFIC INFRINGEMENT - CH10648 | 200.00 |
| EFT13273 | 31/10/2016 | CHITTERING MECHANICAL & TYRES | FIRE VEHICLE SERVICING | 10,273.80 |

| LIST OF ACCOUNTS PAID IN OCTOBER 2016 - SUBMITTED TO COUNCIL 16 NOVEMBER | | | | |
|--|------------|------------------------------------|---|------------|
| EFT13274 | 31/10/2016 | CHITTERING PEST & WEED | PEST INSPECTIONS AND TREATMENTS | 6,820.00 |
| EFT13275 | 31/10/2016 | CHITTERING TOURIST ASSOC (INC) | 2016 - 2017 COMMUNITY SPONSORSHIP - SEPTEMBER COLOUR PROJECT | 272.97 |
| EFT13276 | 31/10/2016 | CMS LEGAL | PAYROLL DEDUCTIONS | 200.00 |
| EFT13277 | 31/10/2016 | COURIER AUSTRALIA | FREIGHT | 32.01 |
| EFT13278 | 31/10/2016 | DANHIRE PTY LTD | TREE PRUNING | 2,090.00 |
| EFT13279 | 31/10/2016 | DSY ENGINEERING | PORTABLE SHEEP YARDS | 990.00 |
| EFT13280 | 31/10/2016 | ENTIRE FIRE MANAGEMENT | 2016-2017 FIRE MITIGATION - FIREBREAKS & HAZARD REDUCTION BURN | 26,856.80 |
| EFT13281 | 31/10/2016 | EVKON PTY LTD | CRICKET PRACTISE NETS - SUPPLY & INSTALL NEW CONCRETE PAD | 10,256.40 |
| EFT13282 | 31/10/2016 | FULTON HOGAN INDUSTRIES PTY LTD | EZI STREET (COLD MIX) | 704.00 |
| EFT13283 | 31/10/2016 | GAME PLANNING AUSTRALIA PTY LTD | COMMUNITY INFRASTRUCTURE DEVELOPMENT CONTRIBUTION PLAN | 2,189.00 |
| EFT13284 | 31/10/2016 | HOTEL SCOTTALIAN | COUNCIL MEETING CATERING - OCTOBER | 325.00 |
| EFT13285 | 31/10/2016 | INTEGRITY FENCING & GATES | CRICKET PRACTISE NETS - FENCING | 18,480.00 |
| EFT13286 | 31/10/2016 | JOHN DAVID BARLOW | REIMBURSEMENT - COURTESY BUS DRIVER | 246.30 |
| EFT13287 | 31/10/2016 | KEYNOTE CONFERENCES | WASTE & RECYCLE 2016 CONFERENCE - ADDITIONAL TICKET | 88.00 |
| EFT13288 | 31/10/2016 | LANDGATE CUSTOMER ACCOUNT | VALUATION EXPENSES | 268.40 |
| EFT13289 | 31/10/2016 | LGISWA | 2016-2017 WORK CARE, PROPERTY & LIABILITY INSURANCE - 2ND INSTALMENT | 113,329.31 |
| EFT13290 | 31/10/2016 | MARK BARKER | REIMBURSEMENT | 61.80 |
| EFT13291 | 31/10/2016 | MIRACLE RECREATION EQUIPMENT | PLAYGROUND EQUIPMENT | 605.00 |
| EFT13292 | 31/10/2016 | MOORE STEPHENS (WA) PTY LTD | AUDIT SERVICES PROVIDED WITH RESPECT TO THE YEAR ENDED 30 JUNE 2016 | 21,406.00 |
| EFT13293 | 31/10/2016 | MUCHEA IRRIGATION & RURAL SUPPLIES | RETICULATION SUPPLIES | 280.00 |
| EFT13294 | 31/10/2016 | McLEODS BARRISTERS & SOLICITORS | LEGAL EXPENSES - CLEANING CONTRACT | 215.56 |
| EFT13295 | 31/10/2016 | N & M RUSSELL PLUMBING & GAS | PLUMBING REPAIRS - EDMONDS PLACE, WANNAMAL REST AREA, MUCHEA FIRE STATION, SENIOR & STAFF HOUSING | 2,841.50 |
| EFT13296 | 31/10/2016 | NORTHERN VALLEYS NEWS | CHATTER @ CHITTERING | 1,084.00 |
| EFT13297 | 31/10/2016 | ON PRESS DIGITAL PRINT SOLUTIONS | SHIRE STATIONERY | 592.90 |
| EFT13298 | 31/10/2016 | ORACLE SURVEYS | SURVEYING - GRAY ROAD BINDOON | 5,590.50 |
| EFT13299 | 31/10/2016 | PICNIC TABLES HIRE | BINDOON SHOW - PICNIC TABLES AND UMBRELLA'S | 1,243.00 |
| EFT13300 | 31/10/2016 | RADIOWEST BROADCASTERS PTY LTD | AROUND THE TOWNS AREA PROMOTION | 88.00 |
| EFT13301 | 31/10/2016 | RBC RURAL | PHOTOCOPIER METERPLAN CHARGES | 2,674.65 |
| EFT13302 | 31/10/2016 | REDINK HOMES | REFUND PLANNING FEE | 541.72 |
| EFT13303 | 31/10/2016 | SHIRE OF CHITTERING | PAYROLL DEDUCTIONS | 710.00 |
| EFT13304 | 31/10/2016 | SLIMS TYRE SERVICE | NEW TRUCK TYRES | 1,193.50 |

| LIST OF ACCOUNTS PAID IN OCTOBER 2016 - SUBMITTED TO COUNCIL 16 NOVEMBER | | | | | |
|--|------------|----------------------------------|---|--|----------------------|
| EFT13305 | 31/10/2016 | SOUTH METROPOLITAN TAFF | PROFESSIONAL DEVELOPMENT - CERTIFICATE III IN CARPENTRY & JOINERY | | 472.97 |
| EFT13306 | 31/10/2016 | SYNTHETIC SPORTS SYSTEMS PTY LTD | CRICKET PRACTISE NETS - SYNTHETIC TURF | | 726.00 |
| EFT13307 | 31/10/2016 | TALIS CONSULTANTS PTY LTD | ROAD ASSET MANAGEMENT PLANS | | 825.00 |
| EFT13308 | 31/10/2016 | WESTRAC PTY LTD | CH1261 - PARTS | | 7,130.65 |
| EFT13309 | 31/10/2016 | WORKWEAR GROUP - LGCC | CORPORATE UNIFORMS | | 712.80 |
| | | | Total EFT Payments | | \$ 926,901.43 |
| Cheque Payments | | | | | |
| 14146 | 13/10/2016 | BINDOON GENERAL STORE | MONTHLY NEWSPAPER ACCOUNT | | 43.80 |
| 14147 | 13/10/2016 | DEPARTMENT OF TRANSPORT | CH6333 - 12 MONTH REGISTRATION | | 49.50 |
| 14148 | 13/10/2016 | NELSON GRANT MEWS | RATES REFUND | | 785.50 |
| 14149 | 13/10/2016 | TELSTRA | OFFICE & MOBILE CHARGES | | 4,117.47 |
| 14150 | 31/10/2016 | DEPARTMENT OF TRANSPORT | CH230 - 12 MONTH REGISTRATION | | 358.40 |
| 14151 | 31/10/2016 | LGRCEU | PAYROLL DEDUCTIONS | | 164.00 |
| 14152 | 31/10/2016 | MR & MRS EDMONDS | RATES REFUND | | 510.50 |
| 14153 | 31/10/2016 | MR & MRS ROBERT SMILLIE | RATES REFUND | | 785.50 |
| 14154 | 31/10/2016 | MR JAMES MCHARDY | RATES REFUND | | 242.64 |
| 14155 | 31/10/2016 | NORMAN RAWLINS | RATES REFUND | | 667.96 |
| 14156 | 31/10/2016 | RETA JEAN CARLETON | RATES REFUND | | 785.50 |
| 14157 | 31/10/2016 | SHIRE OF CHITTERING | PETTY CASH REIMBURSEMENT | | 468.05 |
| 14158 | 31/10/2016 | SYNERGY | ELECTRICITY CHARGES | | 443.10 |
| 14159 | 31/10/2016 | TELSTRA | MOBILE TELEPHONE CHARGES | | 1,380.34 |
| | | | Cheque Payments | | \$ 10,802.26 |
| Direct Debits - October 2016 | | | | | |
| | | BENDIGO BANK/COMMONWEALTH BANK | BANK FEES | | 1,550.04 |
| | | WESTNET | WESTNET/INTERNET | | 74.94 |
| | | CLUE DESIGN | WEB SITE MANAGEMENT | | 588.50 |
| DD02 | 17/10/2016 | ISUZU | SERVICE AGREEMENT - CH1256 | | 185.90 |
| | | | Total Direct Debits | | \$ 2,399.38 |

| LIST OF ACCOUNTS PAID IN OCTOBER 2016 - SUBMITTED TO COUNCIL 16 NOVEMBER | | | | | | |
|--|------------|---------------------------------|--|---------------------------------|-----------|------------------|
| Bank Transfers | | | | | | |
| DD5467.1 | 05/10/2016 | WA SUPER | | PAYROLL DEDUCTIONS | | 12,635.23 |
| DD5467.2 | 05/10/2016 | LGIA SUPER | | SUPERANNUATION CONTRIBUTIONS | | 1,269.32 |
| DD5467.3 | 05/10/2016 | FUTURE SUPER FUND | | SUPERANNUATION CONTRIBUTIONS | | 72.68 |
| DD5467.4 | 05/10/2016 | RAMSAY SUPERANNUATION FUND | | SUPERANNUATION CONTRIBUTIONS | | 197.16 |
| DD5467.5 | 05/10/2016 | DIANO FAMILY SUPER FUND PTY LTD | | SUPERANNUATION CONTRIBUTIONS | | 63.64 |
| DD5467.6 | 05/10/2016 | REST SUPERANNUATION | | SUPERANNUATION CONTRIBUTIONS | | 200.96 |
| DD5467.7 | 05/10/2016 | AMP FLEXIBLE LIFETIME INSURANCE | | SUPERANNUATION CONTRIBUTIONS | | 631.36 |
| DD5467.8 | 05/10/2016 | AUSTRALIAN SUPER | | SUPERANNUATION CONTRIBUTIONS | | 466.99 |
| DD5481.1 | 19/10/2016 | WA SUPER | | PAYROLL DEDUCTIONS | | 12,702.08 |
| DD5481.2 | 19/10/2016 | LGIA SUPER | | SUPERANNUATION CONTRIBUTIONS | | 1,269.32 |
| DD5481.3 | 19/10/2016 | RAMSAY SUPERANNUATION FUND | | SUPERANNUATION CONTRIBUTIONS | | 163.98 |
| DD5481.4 | 19/10/2016 | DIANO FAMILY SUPER FUND PTY LTD | | SUPERANNUATION CONTRIBUTIONS | | 63.64 |
| DD5481.5 | 19/10/2016 | REST SUPERANNUATION | | SUPERANNUATION CONTRIBUTIONS | | 295.63 |
| DD5481.6 | 19/10/2016 | AMP FLEXIBLE LIFETIME INSURANCE | | SUPERANNUATION CONTRIBUTIONS | | 631.95 |
| DD5481.7 | 19/10/2016 | AUSTRALIAN SUPER | | SUPERANNUATION CONTRIBUTIONS | | 467.57 |
| | | | | Total Transfers | \$ | 31,131.51 |
| Trust Payments | | | | | | |
| 545 | 31/10/2016 | KYLIE HUGHES | | REFUND OF NOMINATION FEE | | 80.00 |
| 546 | 31/10/2016 | LOIS JONES | | REFUND OF NOMINATION FEE | | 80.00 |
| 547 | 31/10/2016 | MARY ANGUS | | REFUND OF NOMINATION FEE | | 80.00 |
| | | | | Total Municipal Payments | \$ | 240.00 |
| | | | | Total Trust Payments | \$ | 240.00 |

ANNUAL REPORT

2015-2016



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President's Message

I present this Annual Report to the 30 June 2016 in my capacity as President of the Shire of Chittering.

First and foremost, I am sure I reflect the sentiment of my fellow councillors when I say that we are delighted to have been chosen to represent

the residents of the Shire and will do our utmost to honour the responsibilities we have taken on.

In the eight months that I have been serving on Council I have worked with my colleagues and the Chief Executive Officer to develop a responsible and affordable budget and to put us on a sustainable path moving forward. As part of the budget process in the lead-up to the 2016-17 financial year, savings have been identified in fleet costs, salaries, vehicles and plant and equipment. We will continue to look at ways to responsibly review costs while at the same time maintaining and wherever possible improving service levels.

With this in mind, we have commenced a review of fleet services and roads asset management to ensure we have a sustainable long term plan in place for these asset classes. The biggest of these is our road network which includes 302km of sealed roads and 136km of unsealed roads and which is valued at \$103m. Proper investment in this asset class is critical to secure long term financial sustainability for the Shire.

Major projects that the Shire was able to complete during 2015-2016 were:

- Carpark upgrades to Clune Park and Muchea Hall
- Roadworks on Chittering Road
- Roadworks on North Road, Archibald Street and a concrete footpath on Ridgetop Ramble
- Toilet facility at Sussex Bend Playground and a BMX/pump track
- Upgrade to tennis seating and shaded area at Wannamal Hall
- Installation of solar panels on the Administration buildings
- CCTV upgrades Sussex Bend Playground and BMX track
- Assisting in funding for the construction of new cricket wickets at Muchea and Lower Chittering ovals.

Council continues to provide the community with

the opportunity to seek funding through the Shire's Community Assistance Grants and Event Sponsorship. During 2015-2016, Council allocated \$26,000 for community groups and also provided support to six community groups for the use of the Shire's community bus.

I would like to take this opportunity to thank the two previous presidents, Robert Hawes and Steve Vallance. Their commitment and dedication to serving the Chittering community is evident when I talk to residents. Most recently, the untimely passing of Steve Vallance on 29 June 2016 has been a shock for the local community. He was a widely respected person, a natural leader and a man who was always prepared to listen. He had a strong desire to see the Shire grow and prosper while retaining the qualities which make Chittering a special place for both residents and visitors. Steve was a man of great empathy and integrity and his presence will be sorely missed.

Finally, the Shire is represented by an excellent group of Councillors with a wide spread of expertise which will hold us in good stead as we work at improving efficiencies and developing opportunities to grow the Shire and protect its population and natural assets.

Cr Gordon Houston
President



Chief Executive Officer's Message

During the past year, the Shire had a challenging period with the resignation of four elected members in July 2015. Their resignation meant that Council was unable to conduct official business and the Department of

Local Government and Communities appointed a Commissioner (Commissioner Graham Partridge OAM) until the Local Government Elections in October 2015. Five new Elected Members were voted in (and two previous councillors were returned) by the residents and were sworn in on 21 October 2015.

Heavy rainfalls and localised flooding which occurred on 20 January 2016 also created a challenging period for both property owners and Council maintenance crews. Rainfall intensities were well in excess of the 1 in 100 year event with 60mm of rain being received in one 30 minute period. Council appreciated the patience of residents during the clean-up and applied for and received disaster relief funding from the State Government to assist with the works.

Regardless of the challenges, the Shire ended the financial year in a sound financial position with a surplus of \$1.7million. This was made up of close to \$1million of grants received in advance for expenditure in 2016-2017 financial year, with the balance being explained generally by under expenditure, project savings and projects being carried forward to the new budget.

Of the various projects undertaken throughout the year, one of the more significant project highlights was the completion of the Chittering Health Centre. This project was funded by Royalties for Regions, Regional Development Australia, Country Health WA and municipal funds. The centre was officially opened on 6 November 2015. The southern wing is leased to Jupiter Health and Medical Services, and the northern wing to WA Country Health Services.

The Shire has also awarded a contract for the beautification of Binda Place. This project will result in a significant improvement to the safety and amenity of the town including footpaths, street trees, landscaping and additional car-parking. A new entrance into the

street from the highway will include passing lanes for through traffic, making it much safer and less stressful for both residents and visitors to turn into Binda Place. The project is due for completion during the 2016-2017 financial year.

The Shire continues to hold popular local events like Wear-Ya-Wellies, Muchea Youth Festival, Seniors Week 'Intergenerational Fun Day'; all of which have seen increases in participation. The Shire's "Taste of Chittering" was held for the third time at Lower Chittering, providing a great opportunity to promote Chittering generally and also for the many local businesses that get involved in the event.

I would like to thank the past and current Councillors for their commitment and commend the Shire's staff for their hard work and level of support that they have given me during my initial two months. I would also like to thank my predecessor (Gary Tuffin) for his dedication and commitment to the Chittering Shire.

There is a lot to do and we will be working with the community over the next 12 months to review the Shires Strategic Community Plan (our long term vision for the future) and to deliver cost effective services and infrastructure for the community.

Chief Executive Officer

Vision and Mission

Our Vision

“A Sustainable Future”

The Shire of Chittering will provide significant and thriving local areas to live and work

Our Values

Excellence

To develop a culture of achieving high quality outputs and service delivery

Integrity

To operate and behave with honesty, respect and in a transparent manner

Consistency

To uphold consistency in dealings with all persons and organisations

Communication

To plainly and clearly exchange information in a timely manner. To have open and effective communication, and to attempt to adopt a non-advertised approach to dispute resolution

Customer Focus

To cater for the needs of our customers and to achieve positive outcomes

Respect

To recognise and acknowledge individuals, their opinions and their contributions

Valuing our Staff

Committed to having an enthusiastic, dedicated workforce, with appropriate skills to carry out tasks and to provide services to our community

Continuous Improvement

To continue to pursue innovation, assess and adjust where necessary; work arrangements, work practices; and to stay abreast of change

Your Council

as at 30 June 2016



President

Gordon Houston

Term expires - October 2019

Email: crhouston@chittering.wa.gov.au

6177 Great Northern Highway
Bindoon WA 6502

Phone: 9576 4600

Fax: 9576 1250

Email: chatter@chittering.wa.gov.au



Deputy President

Peter Osborn

Term expires - October 2017

Email: crosborn@chittering.wa.gov.au



Aaron King

Term expires - October 2019

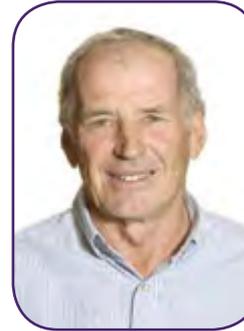
Email: crking@chittering.wa.gov.au



George Tilbury

Term expires - October 2019

Email: crtilbury@chittering.wa.gov.au



Don Gibson

Term expires - October 2017

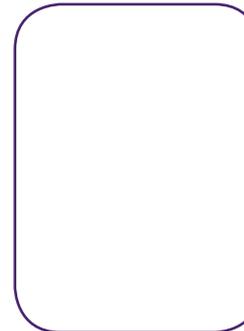
Email: crgibson@chittering.wa.gov.au



Michelle Rossouw

Term expires - October 2017

Email: crossouw@chittering.wa.gov.au



VACANCY

Term expires - October 2019

Organisation Structure

Elected Members

Human Resources & Information Systems

Chief Executive Officer

Member Services & Executive Support

Technical Services

Maintenance & Construction

Parks & Gardens

Waste Management

Building Maintenance

Development Services

Planning Services

Environmental Health Services

Building Services

Emergency Services

Ranger Services

Corporate Services

Financial & Rates Services

Governance & Administration

Economic Development

Community Development

Library Services

Strategic Community Plan and Corporate Business Plan

The *Local Government Act 1995* requires all local governments to implement a Plan for the Future. In July 2013 new requirements for this plan came into effect under the Integrated Planning and Reporting Framework. This framework was introduced to ensure the integration of community priorities into strategic planning for councils.

The Shire's *Strategic Community Plan 2012-2022* was adopted by Council on 21 November 2012 and the Corporate Business Plan 2013-2017 on 26 June 2013. These two documents together form part of the Shire's vision of 'a sustainable future'.

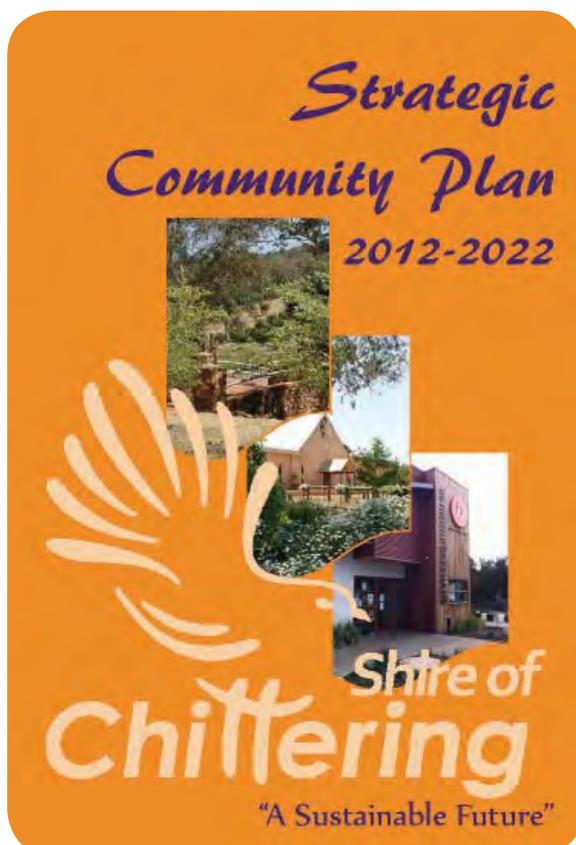
The Strategic Community Plan is a ten (10) year plan that captures the aspirations of our community and describes the Shire's objectives through six key areas (Social, Natural Environment, Built Environment, Access, Economic and Governance). Each theme identifies key objectives which is addressed by the Corporate Plan to implement projects, conduct operations and provide services.

The Strategic Community Plan must be reviewed once every four years, with the first review to be undertaken in the 2016-2017 financial year.

The Corporate Business Plan is a four (4) year plan, and contains the objectives and strategies of the Strategic Community Plan, with the addition of specific operating actions and capital works to be delivered by the Shire.

The Corporate Business Plan was last reviewed on 17 June 2015. Further information on the Shire's Corporate Plan can be found on our website at www.chittering.wa.gov.au.

The following section summarises the Shire's progress towards meeting its objectives and highlights key projects during the year.



Social

Building a sense of community

OUR VISION: Chittering will be recognised for its diversity, retaining our rural nature through lifestyle choices, and the provision of recreation and local services.

| Outcome | Strategies | Measurable results | 2015 | 2016 | |
|--------------------------|--|---|---|---|---|
| Access to local services | Improve services to community | Increase in membership for Volunteer Emergency Services | Total volunteers - 246 | Total volunteers - 238 | |
| | | Increase in community participation in fire protection workshops (community engagement) | Red Balloon Day - Thank you to Fireys held on 29 February 2015 Bush Fire Ready Campaign - run from July 2014 until June 2015 | Bushfire Ready Campaign ran from July 2015 until June 2016. The following workshops were conducted: <ul style="list-style-type: none"> September 2015: one 'Bushfire Ready' in Bindoon; December 2015: two 'Bushfire Ready', in Bindoon and Wannamal LED board installed on Muchea East Road, Lower Chittering that was fully funded by Council. | |
| | | Decrease in number of infringement and warnings due to people complying with fire hazard and fire breaks requirements | Infringements - 38 Warnings - 164 | Infringements - 14 Warnings - 483 | |
| | | Develop and implement Shire of Chittering Ageing Population Strategy | Not commenced | <i>Shire of Chittering Age Friendly Community Plan 2016-2019</i> was first presented to Council on 16 March 2016. After public consultation was endorsed by Council on 18 May 2016. | |
| | | Advocate for local health and youth services | Construction of a multipurpose health centre facilitating current and additional services | 95% complete at 30 June 2015 | 100% completed in July 2015. Officially opened on 6 November 2015. |
| | Advocate for local health and youth services | Advocate for local health and youth services | Develop and implement Shire of Chittering Health Services Plan | Not commenced | Not commenced. Focus at this stage has been to deliver the new multipurpose facility |
| | | | Increased facilities and number of medical services available within the Shire for residents of all ages | Awaiting completion of Multi-Purpose Health Facility (Chittering Health Centre) | Multipurpose Health Facility completed. |
| | | | Develop and implement Shire of Chittering Youth Services Plan | Council resolved on 20 May 2015 to advertise the draft plan for public comment; deadline for comments 1 July 2015. | After public consultation final <i>Shire of Chittering Youth Strategy 2015-2018</i> was presented to Council on 16 December 2015 and endorsed. |
| | | | Increase number of Shire and community led youth activities available within the Shire | Ongoing | <ul style="list-style-type: none"> School holiday activities: July 2015 (circus - 60ppl); Octobe 2015 (Brockman Centre - 30ppl) Annual Youth Festival - March 2016 Wear Ya Wellies - May 2016 Reviewed Terms of Reference for Chittering Youth Krew Advisory Group. |
| | | | | | |

Social

Building a sense of community

OUR VISION: Chittering will be recognised for its diversity, retaining our rural nature through lifestyle choices, and the provision of recreation and local services.

| Outcome | Strategies | Measurable results | 2015 | 2016 |
|--|---|---|--|---|
| Strengthened social connections | Facilitate and nurture community interaction | Increase in volunteer memberships in community groups | Data not available | Data not available |
| | | Develop and implement Shire of Chittering Community Development Plan: <ul style="list-style-type: none"> Increase in community events held each year | Ongoing events: Intertown Challenge, Wear-Ya-Wellies, Lantern Festival, Muchea Youth Festival, Seniors Week "Intergenerational Fun Day", Outdoor Movie Night, Thank-a-Volunteer BBQ, Australia Day | Ongoing events: Intertown Challenge, Wear-Ya-Wellies, Muchea Youth Festival, Seniors Week "Intergenerational Fun Day", Outdoor Movie Night, Thank-a-Volunteer BBQ, Australia Day |
| | | Develop and implement Chittering Economic Development Strategy: <ul style="list-style-type: none"> Increase in festivals and events held each year | The <i>Chittering Economic Development Strategy 2015-2025</i> was presented to Council on 18 February 2015 and endorsed; to be reviewed annually. Annual Shire Event - Taste of Chittering | <i>Chittering Economic Development Strategy 2015-2025</i> : Key Strategic Direction Update was presented to Council on 16 March 2016. Continued with annual 'Taste of Chittering' event. |
| Active communities | Support local community groups | Develop and implement <i>Shire of Chittering Sport & Recreation Plan 2013-2023</i> | Reviewed 18 February 2015 | Reviewed internally during April 2016. |
| | | Increase in participation and activities available through community led groups | Ongoing | Ongoing |
| | | Improvement and increase in sporting, recreational and social facilities within the Shire | Ongoing | Ongoing |
| | Develop recreational areas for future generations | Undertake feasibility study to establish community needs for new sporting facilities | Expressions of Interest received. Currently seeking grant funding | At the Council meeting held on 20 April 2016 Council was requested to appoint a consultant to under a proposed regional sports and community centre in Lower Chittering. Jill Powell and Associates were appointed. Workshops will be held throughout the community during July 2016. |

Natural Environment

Preserving and enhancing our natural environment

OUR VISION: Chittering values its clean rural environment, and our communities will ensure local communities and visitors enjoy the natural beauty of our lakes, wetlands and natural areas.

| Outcome | Strategies | Measurable Results | 2015 | 2016 |
|---------------------------------|--|--|---|---|
| Protected environment | Protect and value our local environment and biodiversity | Implementation of the <i>Shire of Chittering Local Biodiversity Strategy</i> : <ul style="list-style-type: none"> Increase area of conservation land (POS) ceded | In January the Shire cleared conditions for a two lot rural subdivision on Julimar Road, requiring owner to fence all conservation value vegetation identified in the Strategy. Placed Restrictive Covenants on titles protecting vegetation. In February Council initiated rezoning of Lot 9001 Rosewood Drive; an Indicative High Conservation Value Area in the Strategy, from 'Rural Residential' to 'Rural Conservation'. | Odelon purchased as Reserve by DPaW. Currently rewording the Shire's Local Planning Strategy to include Local Biodiversity Strategy objectives. Identification of further Rural Zone lots. Shire has purchased WALGA's Environmental Planning Tool. |
| | Promote our local environment with places to visit | Develop and implement the Shire of Chittering Trails Master Plan: <ul style="list-style-type: none"> Funding attracted to support further development of the trails | Mountain Bike Trail Plan Funding received from Lotterywest and Department of Sport and Recreation for this plan to be prepared during the 2015-2016 financial year | Final <i>Mountain Bike Trails Master Plan</i> endorsed by Council on 20 April 2016. Implementation is subject to future budget consideration. |
| Sustainable resources | Reduce waste through recycling and re-use | Develop and implement the Shire of Chittering Waste Management Strategy: <ul style="list-style-type: none"> Reduction of the quantity of waste going to the landfill | Kerbside waste and recycling commenced September 2014. Review of services to be carried out end 2015. Operational changes implemented at Bindoon and Muchea Landfill and Recycling Centres to improve efficiency. | A waste and recycling survey was undertaken in the community; with the results presented to Council on 15 June 2016. The survey indicated that 86% of respondents were satisfied or somewhat satisfied with the service. |
| Environmental leadership | Promote and support sustainable lifestyle choices | Implementation of the Shire of Chittering – "Towards Carbon Neutral": <ul style="list-style-type: none"> Number of initiatives implemented Reduction in energy use | Energy efficient lighting being implemented in Council buildings. Installation of 12 solar street lights at two intersections. | Solar panels installed on the Shire's administration centre buildings. |

Built Environment

Infrastructure for future lifestyle choices

OUR VISION: Our communities will have a built environment and infrastructure that builds on our amenity and liveability providing local centres, housing and recreation choices, whilst ensuring that our assets are sustainable.

| Outcome | Strategies | Measurable Results | 2015 | 2016 |
|---|--|---|---|--|
| Local and central activity areas supporting community needs | Create options to enhance growth, redevelopment, activity and the individuality of the local areas | Develop and implement the Shire of Chittering Community Infrastructure Plan: <ul style="list-style-type: none"> Developer contributions received | Draft Community Infrastructure Plan completed. | Document to be presented to Council for their consideration late 2016. Draft Developer Contribution Plan being prepared. |
| | | Undertake a feasibility study for in-fill sewage (Bindoon and Muchea) | Muchea to be completed | Ongoing - STED program approved for Bindoon |
| | Provide a regional and central area providing recreation, employment, housing and service choices | Review of the Shire of <i>Chittering Local Planning Policy No 1</i> by December 2013 | In progress | Ongoing. To be considered further as part of the <i>Strategic Community Plan</i> review in late 2016. |
| Sustainable assets | Maintain and manage assets and infrastructure to meet future needs | Develop and implement the Shire of Chittering Asset Management Plan (AMP) | Completed | Roads, buildings and parks asset management plans currently under review. |
| Housing choice | Plan for the provision of residential growth and changing needs | Completion of Lot 62 Development Plan: <ul style="list-style-type: none"> Facilitate the development of an independent living units site | Council resolved at the OCM held on 20 August 2014 that the offer to purchase from Retirees WA be accepted. | Retirees WA have paid a deposit on the land. the balance payment is pending. Stage 1 of the development is proposed to commence in 2018. |
| | | Increased availability of varied lot sizes released to meet the needs of the community | Ongoing | Ongoing. To be considered further as part of the <i>Strategic Community Plan</i> review in late 2016. |



Access

Local transport and access solutions

OUR VISION: Our future communities will have alternative transport options placing value on safe access for all.

| Outcome | Strategies | Measurable Results | 2015 | 2016 |
|--------------------------------------|--|---|---|--|
| Access to local and central services | Facilitate sustainable transport solutions | Meetings held to advocate for access to public transport. | Ongoing | Ongoing. Community bus trials being considered for implementation in late 2016 (weekly service to Midland and Joondalup). |
| Safe access | Facilitate improved road safety | Meetings held to advocate for a heavy haulage By-pass around Bindoon. | The Shire established the Bindoon Bypass Reference Group. | Ongoing - corridor options referred to the 'Bindoon Heavy Haulage Reference Group'. |
| | | Reduction in the number of accidents recorded with the Shire of Chittering | Data not available | Date not available |
| | | Black Spot funding received | Successful applications. | Successful applications for: <ul style="list-style-type: none"> Chittering Road Julimar Road Intersection of Muchea East/Wandena Roads Intersection of Blue Plains/Maddern Roads |
| | Enable inclusive access | Number of buildings fitted with disabled access | <ul style="list-style-type: none"> Administration Centre Bindoon Hall | Bindoon Library upgraded with an automatic door, with funding obtained through the Lighthouse Project Grants Program. |
| | | Level of community satisfaction with access to Shire facilities through community surveys | No specific surveys undertaken. | No specific surveys undertaken. Community Perception Survey planned for August 2016. |



Economic

Prosperity for the future

OUR VISION: Chittering will have created a prosperous and thriving economy to ensure employment is available and Chittering thrives. Our natural areas will continue to attract visitors and be a weekend destination.

| Outcome | Strategies | Measurable Results | 2015 | 2016 |
|------------------------------|--|--|--|---|
| Economic growth | Facilitate environmentally sound industrial and commercial growth | Amend <i>Town Planning Scheme #6</i> for the Muchea Employment Node by December 2013 | <ul style="list-style-type: none"> Amendment 52 Gazetted on 26 June 2015 | <ul style="list-style-type: none"> Amendment 56 supported by Council on 18 November 2015 and submitted to WAPC. WAPC provided modifications prior to advertising. Amendment 60 supported by Council; currently pending endorsement with WAPC. |
| | | Encourage and foster the development of commercial land: <ul style="list-style-type: none"> The take up and development of industrial sites | First stage of Scheme 52 Amendment has been approved | <ul style="list-style-type: none"> Structure Plan for Lot 102 Great Northern Highway resolved by Council on 18 May 2016. A number of Development Applications have been approved for 'Industrial' type uses in the Muchea Employment Node. |
| | Seek investment for local business growth | Develop and implement the Shire of Chittering Economic Development Strategy by December 2013 | <i>Chittering Economic Development Strategy</i> endorsed by Council on 18 February 2015. | <i>Key Strategic Directions Update</i> endorsed by Council on 16 March 2016. |
| | | Level of increase in commercial investment in the Shire of Chittering | Ongoing | Commercial investment/growth, particularly in Bindoon, is dependent on sewerage (2018), major streetscape upgrades (2016) and encouraging growth through new development (e.g. Retirees WA). |
| | Create (facilitate) waste management centre, with a focus on sustainable waste management | Develop and implement of the Shire of Chittering Waste Management Plan: <ul style="list-style-type: none"> Increase in revenue Decrease in operating costs | Completed | Waste and Recycling Survey undertaken in January 2016. Results presented to Council on 15 June 2016. |
| | Facilitate local service growth | Promote local business and events, where possible: <ul style="list-style-type: none"> Create a local business web link on the Shire's website Number of commercial development applications issued | <ul style="list-style-type: none"> Completed 8 - home business renewals no longer included | On-line business directory now available. Ongoing promotion of Chittering and all events (Shire and other). Strategic partnership with Wheatbelt Business Network. |
| Support local businesses | <ul style="list-style-type: none"> Advocate for improved broadband access Promote local businesses | Council proactively participates in the National Broadband Network rollout: <ul style="list-style-type: none"> Level of take up of new "Broadband" services | Application for NBN Bindoon (Bell Hill Reserve) refused by Council at the Ordinary Council Meeting held on 20 May 2015 | Two locations: <ol style="list-style-type: none"> Bell Hill Reserve; and Lot 504 Great Northern Highway were approved by Council on 18 May 2016. |
| Chittering: a place to visit | Promote and improve Chittering's profile as a tourism destination | Increase in visitation to the Chittering Tourist Centre | Data not available | Data not available |
| | | Redevelopment of Binda Place shopping district | Concept redesigned and further community consultation undertaken. | Tender were called and presented to Council on 18 May 2016. Council appointed TRACC Civil to undertake the redevelopment. Construction to commence in the new financial year. |

Governance

Strong leadership

OUR VISION: We will continue to provide strong and transparent leadership providing services and actively engaging with our partners and community.

| Outcomes | Strategies | Measurable Results | 2015 | 2016 |
|---------------------------------|--|---|---|---|
| Good governance | Continue to provide transparent leadership | Policies are reviewed annually | Reviewed by Council on 17 June 2015 | Policies reviewed internally during June 2016. Two policies were presented to Council and amended: <ol style="list-style-type: none"> 6.2 Education Scholarship Policy (updated 16 September 2015); and 2.12 Purchasing Policy (updated 28 October 2015). |
| | | Delegations are reviewed annually | Reviewed by Council on 17 June 2015 | Reviewed by Council on 15 June 2016. |
| | | Local Laws are reviewed to ensure compliance with legislative requirements and relevant to the Shire's conditions and obligations | Signs Local Law was reviewed by Council and updated draft Signs, Hoardings and Bill Posting Local Law 2015 out for public comment; deadline for comment is 19 August 2015 Draft Cats Local Law 2015 out for public comment; deadline for comment is 19 August 2015 | Draft Signs, Hoardings and Bill Posting Local Law 2015 currently on hold. <i>Cats Local Law 2015</i> was presented to Council on 17 June 2015. Following submission to the Joint Standing Committee on Delegated Legislation they recommended amendments. <i>Cats Amendment Local Law 2016</i> was tabled to Council on 20 April 2016 for advertising. |
| Stakeholder engagement | Continue to build the Shire's capacity through stakeholder partnerships and advocacy | Council proactively advocates for community needs and aspirations: <ul style="list-style-type: none"> Meetings held with government officials to express community concerns Meetings held with relevant government agencies to express community concerns | Ongoing | Bindoon Heavy Haulage Reference Group formed to deal with matters arising from the proposed Bindoon Bypass. Community Strategic Plan and associated consultation process to occur in later part of 2016 calendar year. |
| Sustainable organisation | Maintain an efficient and capable organisation | Development of the Shire of Chittering Workforce Plan: <ul style="list-style-type: none"> Employee retention levels Financial ratios | Workforce Plan reviewed during May 2015. | Workforce Plan reviewed during May 2016. Further review to be undertaken in early 2017. |

Plan for the future

MAJOR PROJECTS 2014-2017

Chittering Health Centre - project cost \$2.68million



Project Description

This project will see the provision of a multi-purpose community health centre in which to co-locate all the current community medical services (both private and government) to ensure that an appropriate standard of health services are retained within the region.

Project Timeframe

| | |
|-----------------------------------|-----------------|
| Commenced | July 2014 |
| Completed | July 2015 |
| Officially opened | 6 November 2015 |
| Leased to: | |
| Jupiter Health & Medical Services | September 2015 |
| WA Country Health Services | September 2015 |



Government of Western Australia
WA Country Health Service

Project Funding

| Description | Budget | Actual |
|----------------------------------|--------------------|--------------------|
| Royalties for Regions (Regional) | \$792,412 | \$792,412 |
| Country Health WA | \$600,000 | \$600,000 |
| Regional Development Australia | \$450,000 | \$450,000 |
| TOTAL FUNDING | \$1,842,412 | \$1,842,412 |
| Municipal Funds (partial loan) | \$792,388 | \$836,067 |
| TOTAL FUNDS | \$2,634,800 | \$2,678,479 |



Regional
Development
Australia

Note: Further detailed information can found in the Chittering Multi-purpose Community Health Business Case.

Plan for the future

MAJOR PROJECTS 2014-2017

Binda Place Improvement - estimated project cost \$1.93million



Project Description

This project will improve the safety and efficiency of the carriageway and parking areas in Binda Place. The area will be aesthetically enhanced through the addition of street-scaping (plantings and furniture).

Project Timeframe

Commencement June 2016
Completion January 2017

Project Funding

| Description | Budget |
|----------------------------------|--------------------|
| Roads to Recovery | \$1,658,163 |
| Wheatbelt Development Commission | \$124,487 |
| TOTAL FUNDING | \$1,782,650 |
| Municipal Funds | \$145,000 |
| TOTAL FUNDS | \$1,927,650 |



Note: Further detailed information can found in the Binda Place Improvement Plan.



Corporate Services

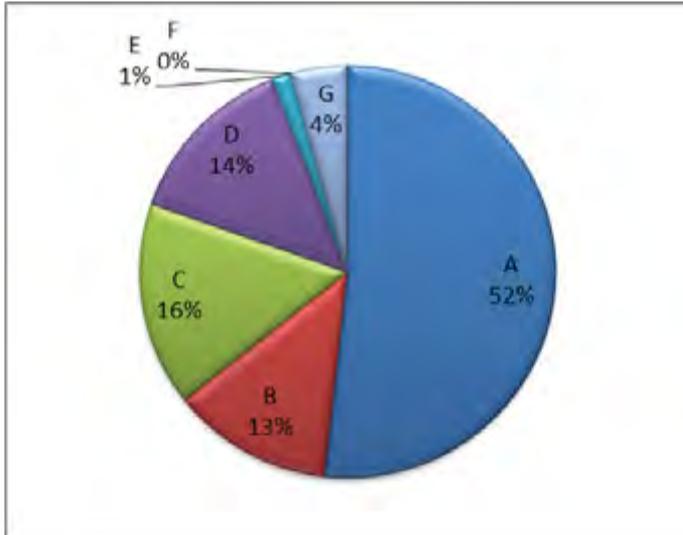
FINANCE

The Shire achieved a surplus position of \$1,684,218 as at 30 June 2016. It is to be noted that \$1,154,461 of these funds are restricted, as these funds were received in 2015-2016 however projects relate to 2016-2017 financial year.

During the 2015-2016 financial year the Shire received \$5,312,756 in grant funding: \$3,269,500 for capital projects and \$2,043,256 for operations. Please see the table on page 20 for further information.

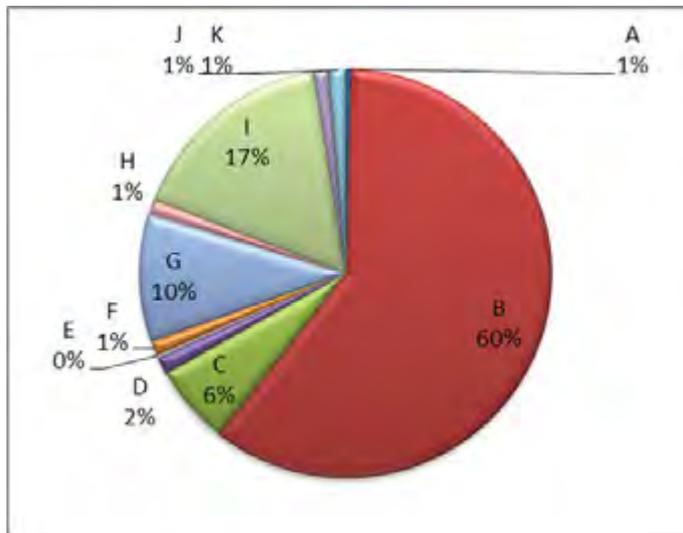
The Shire’s revenue for 2015-2016 was \$9,597,080. The breakdown of this revenue is shown in the following graphs by Nature and Type, and by Program.

GRAPH 1: Revenue - by Nature and Type



| | | |
|------------------------------------|---|-----------|
| Rates | A | 4,967,020 |
| Operating Grants, Subsidies & Cont | B | 1,206,593 |
| Non-Operating Grants | C | 1,538,184 |
| Fees & Charges | D | 1,321,556 |
| Interest Earnings | E | 143,325 |
| Profit on Asset Disposal | F | 903 |
| Other | G | 419,499 |

GRAPH 2: Revenue - by Program

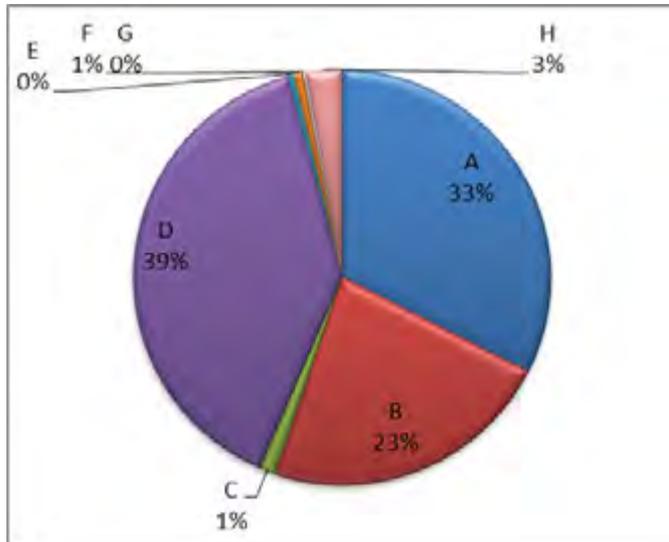


| | | |
|----------------------------|---|-----------|
| Governance | A | 35,627 |
| General Purpose Funding | B | 5,782,229 |
| Law, Order & Public Safety | C | 601,313 |
| Health | D | 131,263 |
| Education & Welfare | E | 19,228 |
| Housing | F | 107,666 |
| Community Amenities | G | 971,227 |
| Recreation & Culture | H | 110,687 |
| Transport | I | 1,599,154 |
| Economic Services | J | 114,786 |
| Other Property & Services | K | 123,900 |

Corporate Services

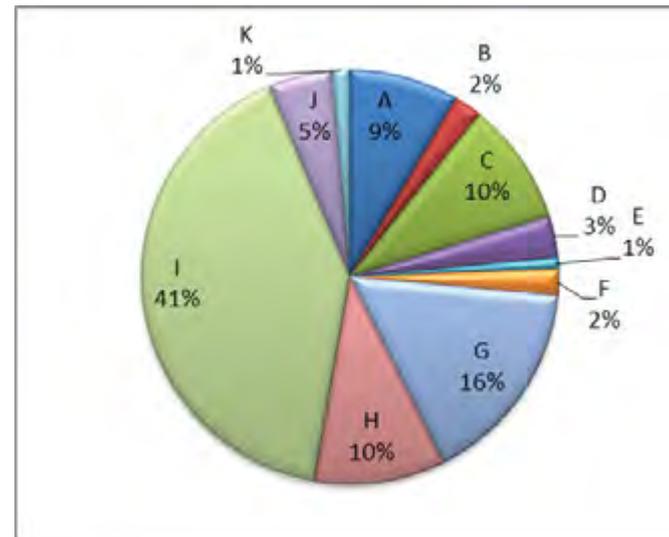
The Shire's expenditure for 2015-2016 was \$11,484,617. The breakdown of this expenditure is shown in the following graphs by Nature and Type, and by Program.

Graph 3: Expenditure - by Nature and Type



| | | |
|------------------------|---|-----------|
| Employee Costs | A | 3,731,260 |
| Materials | B | 2,601,854 |
| Utility Charges | C | 151,322 |
| Depreciation | D | 4,525,773 |
| Interest | E | 53,500 |
| Insurance | F | 79,294 |
| Loss on Asset Disposal | G | 23,242 |
| Other | H | 318,372 |

Graph 4: Expenditure - by Program



| | | |
|----------------------------|---|-----------|
| Governance | A | 975,496 |
| General Purpose Funding | B | 250,188 |
| Law, Order & Public Safety | C | 1,099,441 |
| Health | D | 376,161 |
| Education & Welfare | E | 99,849 |
| Housing | F | 239,601 |
| Community Amenities | G | 1,848,117 |
| Recreation & Culture | H | 1,168,731 |
| Transport | I | 4,700,195 |
| Economic Services | J | 572,181 |
| Other Property & Services | K | 154,657 |

RESERVE ACCOUNTS

The Shire has a total of \$1,336,877 cash backed reserves; \$360,692 was transferred to various reserves and \$64,649 was transferred from various reserves to fund employee leave entitlements. The Brockman Precinct, Administration Centre and Office Equipment Reserves were closed during 2015-2016 to consolidate the number of Reserves.

It is the Shire of Chittering's intention in coming years to transfer funds to reserves on an annual basis to fund future identified projects.

LOANS AND BORROWINGS

The Shire's debt with the Western Australian Treasury Corporation and Key Start as at 30 June 2016 amounts to \$1,183,487. No new borrowings were taken out in this financial year.

Corporate Services

GRANT FUNDING

Funding through grant submissions was attracted to the following projects:

TABLE 1: Grant Funding Submissions

| Project | Funder/Program | Amount \$ |
|---|--|------------------|
| Roads and General Purpose Funding | Federal Government (Financial Assistance Grants) | 568,954 |
| Road Maintenance | Main Roads WA | 95,500 |
| ESL Operational Funding | DFES | 255,868 |
| Bushfire Risk Planning Coordinator | DFES | 154,749 |
| Muchea Youth Festival Wear-ya-wellies Taste of Chittering | Lotterywest | 16,500 |
| Recreation Feasibility Study | Department of Sport and Recreation | 25,000 |
| Club Development | Department of Sport and Recreation | 11,000 |
| Muchea Youth Festival Wear-ya-wellies Taste of Chittering | Office of Road Safety | 3,600 |
| Mountain Bike Trail Plan | Lotterywest | 20,000 |
| Visitor Centre Feasibility Study | Tourism WA | 10,000 |
| Kidsport | Department of Sport and Recreation | 34,000 |
| Operating Grants Total | | 1,195,171 |
| Blizzard Bridge | WALCGC | 40,000 |
| Road Projects - various | Main Roads WA Regional Road Group Blackspot Funding | 849,837 |
| Road Project - Binda Place Redevelopment | Roads to Recovery | 595,847 |
| Library Automatic Door | LGMA Lighthouse Grant Funding | 7,500 |
| Chittering Health Centre | Regional Development Australia Fund | 45,000 |
| Non-Operating Grants | | 1,538,184 |
| TOTAL GRANTS | | 2,733,355 |



IMAGE: Thank a Volunteer Day 2015

Corporate Services

RATES

Rate Revenue

Rate revenue raised in 2015-2016 was \$4,967,020. As at 30 June 2016 the amount outstanding for rates was \$196,969. A concession of \$186,586 was granted to GRV properties that were previously rated UV and affected by the implementation of the rating review in 2015-2016.

Property Transfers

A total of 138 properties were sold/transferred throughout the 2015-2016 financial year totalling \$79,261,010.

TABLE: Property transfers

| Locality | 2015-2016 | | 2014-2015 | | 2013-2014 | |
|-------------------------------|------------|---------------------|------------|---------------------|------------|---------------------|
| | No | Amount | No | Amount | No | Amount |
| Chittering/Lower Chittering | 92 | \$44,035,720 | 107 | \$48,320,168 | 129 | \$9,282,917 |
| Muchea | 20 | \$23,155,790 | 27 | \$17,498,500 | 27 | \$14,661,500 |
| Bindoon/Mooliabeenee/Wannamal | 26 | \$12,069,500 | 39 | \$15,033,500 | 48 | \$19,452,000 |
| TOTAL | 138 | \$79,261,010 | 173 | \$80,852,168 | 204 | \$93,396,417 |

RATES INCENTIVE PRIZE WINNERS

During the 2015-2016 rate year, as an incentive for ratepayers to pay their rates by the due date, the Shire awarded the following donated prizes:

TABLE: 2015-2016 Rates Incentive Prize winners

| Prize Awarded | Recipient |
|---|---------------------------|
| First prize - \$1,000 (jointly sponsored by the Shire of Chittering and Bendigo Bank) | L & S Dugay |
| Black Swan Theatre Company – double pass (2 tickets) to production of “Next to Normal” | W Standen |
| Perth Ambassador Hotel – 2 night weekend stay for 2 people | J McGhee |
| Muchea Irrigation & Rural Supplies - \$100 shop voucher | R Renton and J Kirkwood |
| Chittering Pest & Weed - \$250 pest control treatment | M & T Godsell |
| ACE Electrical – “FREE” safety certificate | R Grose |
| 7th Ave Bar & Restaurant - \$50 voucher | R & A Anspach |
| WASO – 4 tickets to see “Beethoven & Mahler” | Hilley Pty Ltd and L Bush |
| Chittering Book-keeping – 5hrs of free book-keeping (worth \$325) or Intuit Quickbooks Online Software worth \$420 (conditions apply and transferrable) | K & H Massing |
| Bindoon Tractors Pty Ltd – 1 day hire of a mini-excavator or skid steer loader | N & A Merrifield |

Corporate Services

The Shire extends a big thankyou to the following sponsors:

Rates Incentive Prize Sponsors



Bullbrook Community Bank® Branch
 Bindoon Community Bank® Branch
 Ellenbrook branch



black swan
 STATE THEATRE COMPANY

ACE
 Electrical + Communication Pty Ltd



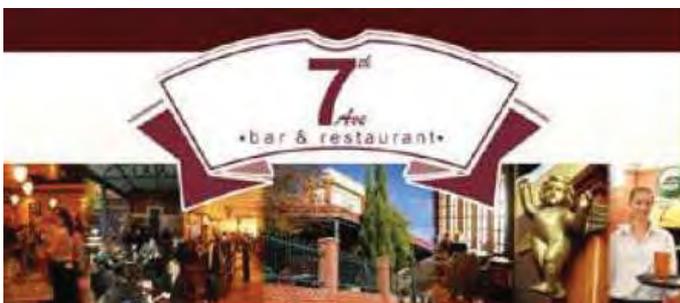
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PEST & WEED
 RESIDENTIAL • COMMERCIAL • RURAL




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 West Australian
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Chittering
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Bindoon
 Tractors Pty Ltd

Corporate Services

COMMUNICATIONS

The Shire of Chittering continues to follow the objectives of the Council endorsed “Community Engagement Plan” and “Communication Plan”. This ensures that community members will always be informed through professional consistent communication.

Primary communication methods:

- Chatter - the Shire’s monthly newsletter which can be found in the Northern Valleys News or online at www.chittering.wa.gov.au (click the NEWS icon)
- eChatter – the Shire’s email summary of what has been released over the past month, along with items for comment and upcoming event details. Residents simply need to request to be added to the email list.
- Keep Me Posted – the Shire’s mailed version of eChatter. Residents simply need to request to be added to the mailing list.
- Facebook – our Facebook presence has continued to grow with the Chittering Shire profile enjoying 1,944 friends, with the Chittering Bush Fire Ready Group having 2,013 members. The three ‘interest’ pages are also proving popular; Visit Chittering – 544, Chittering Youth Krew – 255 and Taste of Chittering – 1,215. The Facebook account has also been linked to Twitter (233 followers) and Instagram (226 followers) for additional coverage.
- Website – the Shire of Chittering website averages over 5,000 users a month.



BUSINESS

Chittering Chamber of Commerce, Heartlands WA and Wheatbelt Business Network

The Shire of Chittering continues to support these three organisations.

1. Chittering Chamber of Commerce – membership and a position on the committee. “A Community group dedicated to the advancement and promotion of business and business interests in the region.”
2. Heartlands WA – membership. “Promotes opportunities, employment prospects, infrastructure benefits, community connectedness, lifestyle choices, land package varieties, business and industry developmental possibilities, social service facilities including education and health, tourism and a vast array of products, services, events, festivals, food and wine.”
3. Wheatbelt Business Network – membership and promotional support for initiatives. “A not-for-profit, member driven, business association providing networking, a voice for business and one-on-one support.”

Chittering Economic Development Strategy

A Key Strategic Direction Update was prepared which noted the completion of the following items;

- Multi-purpose health centre construction
- Commencement of Binda Place beautification
- Improved NBN connectivity
- Commencement of a feasibility study into the most appropriate location for a Regional Community Sports and Recreation Facility
- Commencement of a free online local business listing with a ‘shop local’ promotional aspect
- Commencement of a signage audit in order to create a plan
- Continued successful annual local showcase event (Taste of Chittering)
- Continued area promotion and support of the Visitor Centre
- Formation of a Bindoon Bypass Reference Group
- Continued regional collaboration

With a number of other short and medium term initiatives ‘underway’.

Corporate Services

TOURISM

Experience Perth, Avon Valley Tourism and Discover Golden Horizons

The Shire of Chittering is a member of our region's Tourist Organisation (Perth Region, Experience Perth) along with being an active participating member of our sub-regional tourism organisation (Avon Tourism). In addition Chittering is an active voluntary member of a voluntary tourism group (Discover Golden Horizons).



COMMUNITY FUNDING AND SUPPORT

Community Grant Funding Scheme

The Shire understands the vital role that our local groups and volunteers play in the Chittering community; therefore the Shire allocates funds in its annual budget known as the "Community Grant Funding Scheme". The Community Grant Funding Scheme is designed to provide benefits to Shire residents through recreational, sporting, social or cultural means.

During 2015-2016 Council allocated almost \$26,000 towards the following local community groups:

General Applications

1. Bindoon Primary School P&C – rollers doors/blinds
2. Chittering Art Society – display units
3. Bindoon & Districts Agricultural Society – poultry exhibition cages
4. Bindoon Sport & Recreation Association – defibrillator
5. Bindoon Playgroup – indoor play/gym equipment
6. Immaculate Heart Playgroup – office equipment
7. Bindoon & Districts Historical Society – machinery shelter shed
8. Chittering Wildlife Carers – snake catching equipment



Sponsorship

1. Chittering Art Society – art exhibition
2. Bindoon Mobile Recovery Campaign – fuel and mechanical checks for display car
3. Bindoon Community Progress Association – ANZAC Day 2016
4. Bindoon & Districts Agricultural Society – Rodeo 2015
5. Bindoon & Districts Historical Society – extension of WWI display
6. Bindoon Playgroup – community Christmas party
7. Chittering Tourist Association – September Colour
8. Chittering Junior Football Club – disability clinics

Council also provided support to the following groups for use of the Shire's Community Bus:

1. Chittering Tourist Association – Famil Tours
2. Bindoon & Districts Historical Society – knowledge development
3. Chittering Cancer Support – excursions
4. Chittering Bindoon Retirees – excursions
5. Chittering Wildlife Carers – research and education
6. Chittering Junior Football Club – travel to events



Corporate Services

Event Support

The Shire provided financial and in-kind support for a number of community events and programs (not limited to):

ANZAC Day Celebrations

The Shire of Chittering supports the Bindoon Community Progress Association with their organisation of this important annual event.

Bindoon and Districts Agricultural Show 2015

The Shire of Chittering supported the Bindoon and Districts Agricultural Show with their Annual Show. The Shire also attended the Show as an exhibitor, giving locals and visitors the opportunity to see what projects are being undertaken in the area.

Bindoon Primary School

Monetary donation towards the 2015 graduation gifts.

AUSTRALIA DAY 2016

The Shire of Chittering held the Australia Day Awards Ceremony on Monday, 25 January in the Bindoon Town Hall with approximately 70 people in attendance. This annual ceremony recognises those members of the Chittering community who voluntarily invest so much of their time into the community. It is the perfect opportunity to publicly thank them for their efforts. This year we also had the pleasure of sharing the excitement of an Australian Citizenship Ceremony, welcoming our newest Australian to the Shire, Susan Jones.

The School Citizenship Awards are presented to students who attend our local schools, and they are nominated by their school.

- **Immaculate Heart College – Harmarnie Barker:** Harmarnie resides in Lower Chittering and was nominated by Principal Angela Evangelinou-Yiannakis. Harmarnie is a courteous and polite student who always greets staff and fellow students with a positive attitude. Harmarnie demonstrates respect and acceptance of diversity; seeking out the schools wheelchair bound student to support her with play and help her move between classes. Harmarnie displays empathy, support and consideration for fellow students.

The Community Service Awards are awarded following submissions from Councillors to thank recipients for their service to their community:

- **Vicki & Keren Portelli:** Vicki and Keren reside in Lower Chittering and have been involved in the community for many years, including the Chittering Valley Progress and Sporting Association, Chittering Broncos, Bindoon Basketball Association, Chittering Scouts (just to name a few). The contribution made by Vicki and Kieran is why they are a deserving couple for this award.
- **Rita & Craig Herbert:** Rita and Craig run the successful and award winning Bindoon Fresh Meats. Their contribution to the community through their support for local community groups and events is why they were nominated for this award. They have also added to the personality of the "CBD" (Binda Place) through their positive involvement, fresh outlook and kindness. They have shown the community the value of involvement and the benefit of kindness.

At the 2015 Local Government Convention two former Councillors were awarded the Merit Award, which recognises Elected Members who have provided distinguished service to the community through their local government:

- **Alex Douglas:** Committed to improving tourism opportunities, aged care facilities and water access to the Shire of Chittering, Alex has been pivotal in lobbying for upgraded water services in the Shire, has championed improved planning for the Bindoon Town Site and was actively involved in the development of the local retirement village. Alex has served 14yrs as an elected member, and represented Council on a number of committees, including chairing the Chittering Tourism Association. Alex was a member of the Wheatbelt North Regional Road Group, the District Health Advisory Council and the Bindoon and Districts Historical Society.
- **Doreen Mackie:** Doreen served 8yrs with the Shire of Chittering providing exemplary community representation and as a result of her medical background Doreen was interested in implementing improved access to health facilities in the Shire. Doreen was heavily involved in the implementation of the Chittering Health Centre. Doreen was a member of the District Health Advisory Council and the Bindoon Progress Association. Doreen also serves on the Bindoon Incident Support Brigade and was an active member of the Chittering Bush Fire Advisory Committee.



IMAGE: Steve Vallance presenting award to Doreen Mackie

Corporate Services

The *Premier's Australia Day Active Citizenship Awards* focusses on community contribution and participation rather than personal achievement. These awards are selected from people and groups/events that have made a noteworthy contribution during 2015; or have given outstanding service to the local community over a number of years through active involvement. This award is judged on active citizenship, how the nominees have contributed to community life and their active participation in local projects:

- How has the nominee contributed to the Chittering community?
- How has the nominee demonstrated leadership on a community issue resulting in the enhancement of community life?
- What has the nominee achieved that has brought about change and value to community life?

Unfortunately at the close of nominations there were no submissions received for a person under 25yrs.

The following community groups / events were nominated by community members for the *Premier's Australia Day Active Citizenship Award for an Outstanding Contribution by a Community Group / Event*:

- **Bindoon Annual Historic Vehicle Day:** The Bindoon Annual Historic Vehicle Day was nominated by Chris Waldie. The Bindoon Annual Historic Vehicle Day was first run in 2013 and is a major drawcard for local traders (evidenced by their keen sponsorship of the event). Not only is the event attended by car clubs and followers, the general public are also interested and attend, with an estimated 2,000 people at the 2015 event. The 2015 event showcased 30 stallholders who all reported successful trading and indicated their support for future events. This is becoming an annual event, bringing another group of visitors to our region, providing new customers to local businesses and tourism exposure.
- **2015 Chittering Wildflower Festival:** The 2015 Chittering Wildflower Festival was nominated by Colleen Osborn. The major contribution to the community is the financial sense, however the harnessing of energy and ideas to bring about a successful event is an example of a healthy and happy community working together. Reports of the economic return received by community groups and local businesses were very positive. Businesses reporting their 'best day ever', or best for some years. The flow on effect is the return visitors who will again spend in Chittering. Accommodation availability was limited and food outlets were busy with record numbers of people visiting the Chittering Visitor Centre for information. Currently the success of the 2015 festival has increased interest in more groups participating for 2016. This is a community inclusive event and is proving popular for the Chittering Community and visitors alike.
- **Bindoon Primary School P&C:** The Bindoon Primary School P&C was nominated by Alison Reliti. The Bindoon Primary School P&C provide support and funding for all students, parents and carers of Bindoon Primary School. During 2015 they built a fence around the kindy playground as well as a bike path and parking area for parents dropping off children to kindergarten. They are a committed group of volunteers who attend the following events to raise awareness of the school: Wear Ya Wellies (May), Taste of Chittering (August) and Bindoon Agricultural Show (October). During 2014/2015 they also raised funds towards the PATHS system, which is an alternate learning system that helps children learn to be resilient and open to alternate ways of learning, which for some children can mean the difference between passing and excelling in the schooling environment.
- **Wannamal Community Centre's Long Table Dinner:** The Wannamal Community Centre's Long Table Dinner was nominated by Annette Howard. The attending crowd enjoyed a long table dinner on the 'spruced-up' Wannamal Oval, savouring the Wannamal hospitality under a setting sun. The opportunity to watch the sunset, listen to kookaburras sing and smell the gum trees, especially for the local farmers after a long, hot harvest and many fires, it provided a much-needed tranquil evening. Amongst the laughter, chatter, fellowship and children running around, the sky darkened as a canopy of twinkling stars and sparkling fairy lights added another level to the night.
- **2015 Taste of Chittering:** The 2015 Taste of Chittering was nominated by Colleen Osborn. With over 5,000 visitors, and 80 stallholders this event was a huge success for showcasing the Chittering Valley. The direct economic benefit to stallholders and the wider business community was income immediately injected into our community. Many of the stallholders were volunteer groups who took advantage of the opportunity to raise funds for their cause. This was the third year and each year it continues to grow and attract new visitors to our region.

The winner was **Wannamal Community Centre** which was collected by Ruth Loudon and Annette Howard.



IMAGE: Steve Vallance, Ruth Loudon and Annette Howard

Corporate Services

The following community members were nominated by local community members for the *Premier's Australia Day Active Citizenship Award for an Outstanding Contribution by a Local Citizen*:

- **Clive Jenner:** Clive was nominated by Karen Dore (Economic Development/Communications Officer, Shire of Chittering). Clive did an amazing job organising the Arvosi Concert; with tireless promotion ensuring that all the tickets were sold. Those that attended the concert had an amazing 'sing-a-long' time. Clive showed the community what can be achieved with passion and determination.
- **Alex Douglas:** Alex was nominated by Colleen Osborn (Chittering Tourist Association). Alex has contributed to the Chittering community since he arrived over 30yrs ago. He has participated on many committees during this time, including Bindoon Theatre Inc, having recently steered this group into the more broadly based group 'Bindoon Entertainment, Arts and Theatre Group' (BEAT). Added to this his current role with the Bindoon Men's Shed and the Chittering Tourism Association. Alex's past positions have been with the Bindoon Retirees, Bindoon Progress Association, Bindoon Agricultural Society and the Bindoon Arts & Crafts. Alex also contributed as an elected member for the Shire of Chittering for 13yrs, during this time he also served as Shire President; retiring last year. Alex has spent countless hours travelling within the Chittering region to promote us with the tourism promotional trailer. Alex's contribution in attracting the very first doctor to Bindoon and the recent provision of a future retirement village in Bindoon will forever remain a legacy to the community.

The winner was **Alex Douglas**.

In the absence of Alex Douglas, Ruth Loudon and Annette Howard cut the celebration cake, before all attendees were invited into the kitchen area to enjoy supper and some light conversation.

COMMUNITY EVENTS

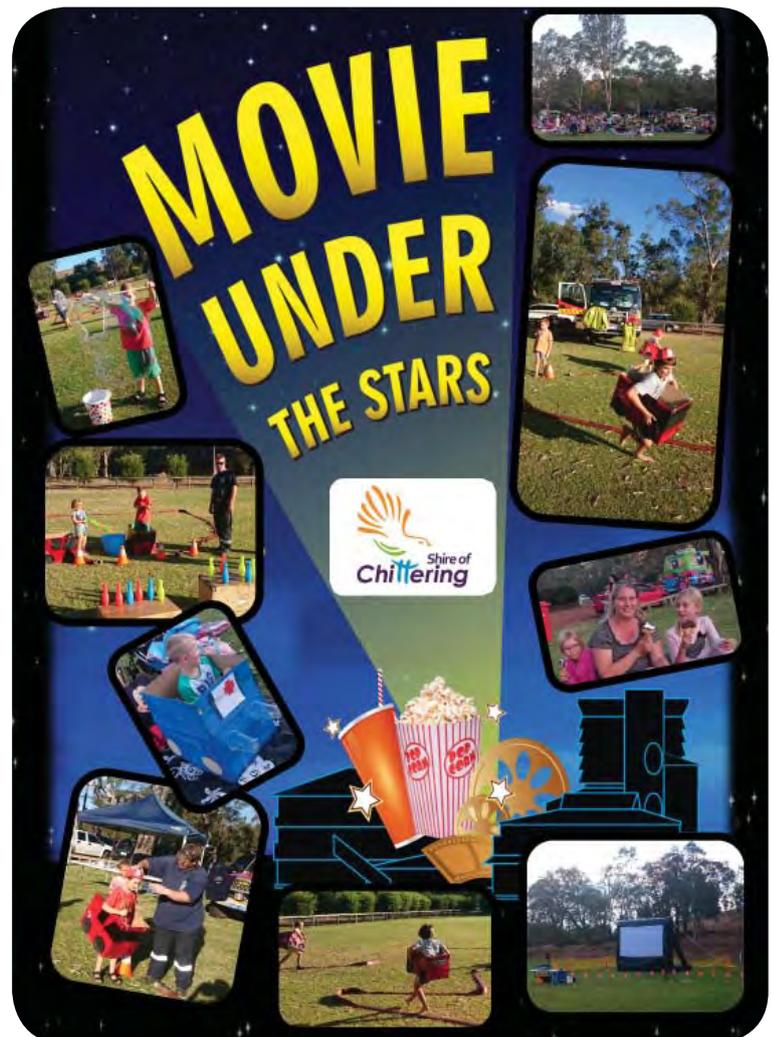
Planes Fire and Rescue Outdoor Movie Night

Chittering's Bush Fire ready themed free movie night was enjoyed by over 150 people on Saturday, 20 February 2016. Perfect weather, plus activities and yummy food, coupled with refreshments, followed by a very entertaining movie "Planes Fire and Rescue", made for another successful community event.

Parents and kids put on their crafty hats and constructed a range of cardboard box emergency vehicles to be used as seating during the movie. Gingin fire and rescue service volunteers delighted the children with an interactive fire truck and rescue race and Chittering Wildlife shared some interesting facts about how to help wildlife during a bushfire. The giant bubble blowing kept littlies and adults alike transfixed.

Since the Shire purchased the movie screen (through a successful funding application) it has been used on a number of occasions both by the Shire and local community groups and is a great fundraising idea, through requesting a gold coin donation on entry, selling food and offering low expensive activities.

The cinema package is available for use by social and community groups by contacting the Shire.



Corporate Services

Seniors Week - Intergenerational Fun Day

Seniors and students spent much of Friday, 13 November 2015 together at the Shires annual Intergenerational Fund day, in celebration of Seniors Week.

Invited guests received a gift bag containing local information provided by WA Country Health Services and the Bindoon Chemist as well as a personalised Shire Calendar for 2015. Seniors teamed up with students and participated in a range of activities, including bean bag toss and pass ball, spelling games on iPads and a 'taster' of the Seniors Fitness Class usually run at the Bindoon Town Hall.

The day was filled with laughter and cheering with some of the games between seniors and students getting quite competitive. Lunch was a delicious and attractively presented buffet, prepared by the Bindoon Primary School P7C Canteen Manager. The day was heralded as a success with those attending looking forward to the planned activities for next year. The day would not have been possible without the assistance of Parent volunteers on the day, the students of the Bindoon Primary School Senior Class and Bindoon Primary School Staff.



Volunteer Week

Over the past year local volunteers have attended to the regular activities necessary for the running of their various organisations, along with the planning and delivery of special events. Some of the achievements in the past twelve months, that would not have been possible without volunteers, include:

- Annual iconic events, the Bindoon Agricultural Show + Rodeo and the Chittering Wildflower Festival and major Shire events, the Muchea Youth Festival, Wear Ya Wellies and Taste of Chittering.
- Business networking opportunities and information sharing.
- Community social activities and fundraisers, including; Arvosi Concert, Bindoon Fireman's Ball, Bingo Nights, Dorloff Family Fundraiser, Fashion Parades, Outdoor Movie Nights, Ride for Restoration and Suicide Prevention Country & Western Night.
- Incident response by St John Ambulance and Volunteer Bush Fire Brigades, plus the associated training.
- Markets, held on a monthly basis in Lower Chittering and Bindoon, plus Swap Meets.
- Regular sporting events (athletics, basketball, cricket, equine, football, judo, karate, netball, tennis...) which rely on coaches, umpires, committees, canteen assistants and car-pooling (to get teams to matches across the region).
- Visitor information and attractions, such as the Bindoon Museum.



These amazing people were invited to attend a Thank a Volunteer Day meal and movie at the Muchea Hall on Saturday 5 December 2016, in recognition of all the hard work and dedication to our community. Those in attendance were pampered by Shire Corporate Services Staff who served hot beef/pork rolls and an amazing cake for deserts followed by popcorn while they our amazing volunteers and their families settled back and enjoyed Big Hero 6 on the big screen.

Corporate Services

Wear Ya Wellies

Bindoon's Edmonds Reserve was the place to be on Sunday 22 May 2016 for the Shire's third Wear Ya Wellies family fun day. Conservative numbers gathered at the gate suggest that we had 900 attendees with most attendees enjoying the educational antics of Tyrannosaurus Park under the big top. And of course it wouldn't be a Wear Ya Wellies without the Muddy maze where kids and the kids at heart enjoyed themselves splashing around in the mud and being rescued by the willing Youth Krew who were on hand to retrieve stuck welly boots and children.

Stall holders in on the day reported that they were really happy to be a part of the event and are already planning for next year. Unfortunately we were unable to combine the Bindoon Farmers Markets who chose to remain at the new venue of Clune Park on the day. Leading into the event both event coordinators worked really hard to ensure that we drew crowds between the two events, however most feedback received as part of event debriefing and as part of patron surveys suggest that the combining of the two events would be much better.



A random survey at the entrance gate provided a snapshot of how people found out about the event and also which post code they came from. Responses varied from Facebook to word of mouth, flyers, posters, the Shire Website and other websites such as Weekend notes and What's on in Perth. Many also just googled for events and stumbled across Wear Ya Wellies. 23% of postcodes represented the Shire of Chittering with the remainder spanning from Moora and Gillingara to Ellenbrook, Bassendean, Kwinana, Floreat, Burns Beach, Bedford, Scarborough, West Perth, Guilderton and Two Rocks.

Muchea Youth Festival

The sixth Muchea Youth Festival was held on Saturday, 19 March 2016 at Sandown Park. Although we didn't have a very good attendance, only recording 189 people, there were some fantastic outcomes to come out of the event with many people who did attend saying that it was fantastic despite the rain, they thoroughly enjoyed the bands and the food was exceptional.

The Youth Krew once again excelled in their enthusiasm and commitment to our Community with all of them putting in excess of 20 hours volunteer time over the weekend. Leading into the event we had four old Youth Krew members and four new members who had not completely gelled together as a group. The Community and Club Development Officer as the Project Manager for the Youth Festival and the Responsible Officer for the Youth Krew was extremely proud of the hard work that the Youth Krew put in, they all stuck to their posts and carried out their roles with the utmost professionalism and one of the best outcomes was that they are now a very solid group who work closely with each other and have formed some good ties.

Those that attended the Festival were pleasantly shocked with the attendance of the Police Academy and commented on how approachable and helpful the recruits were. We have also begun discussions with them regarding the possibility of them being involved in other shire events and in particular the Bindoon Ag Show.

Those that participated in the obstacle course had a blast of a time and despite a protest on first place for the Youth Krew, this part of the event was really well received. At the end of the day the protest was sorted out and the Youth Krew striped of their 1st place and this was awarded to Team Gobble Guts with 2nd place going to the Shredders. The police recruits donated their 2nd place 18 + team prize to the Chittering Scout Group and the Bronco's walked away victorious 18 + team winners.

The Shire would like to acknowledge that without the ongoing financial support of Lotterywest and the Road Safety Commission, along with the passionate involvement of the Chittering Youth Krew, it would have been impossible to offer this event to the community. Thanks also go to Shane Kay, Peter Haydon, the Joondalup Police Academy, Chittering Scouts, Chittering Broncos, South Midlands Polocrosse Club, Muchea Volunteer Fire Brigade and the Wongan Hills Youth Group for their assistance.

Adam Taylor (Ace Electrical) and Noel Russell (N&M Plumbing & Gas) deserve a special mention for their ongoing support of local events. These two local businessmen attend the Youth Festival, Wear Ya Wellies and Taste of Chittering from sun-up to sun-down, helping out with both professional services and any other task that needs attention.

Much reflection has occurred since the event with planning for youth activities and events for the 2016-2017 year focusing on where we might be able to combine resources and youthful enthusiasm with the Bindoon Agricultural Society for the Annual Bindoon Show and other smaller events spread across the year.

Corporate Services



IMAGE: Muchea Youth Festival 2016

NORTHERN VALLEYS EARLY YEARS NETWORK

The Shire of Chittering recognises the importance of supporting families with children under 5 and in 2015 started working with neighbouring shires to create the Northern Valleys Early Years Network (NVEYN). The network consists of members from local governments as well as family day-care, playgroup, community members and other service providers.

For the first part of 2016 community members were offered the opportunity to attend workshops within the Shire outlining information about becoming a family day care provider and what this would entail.

Since then the commitment from NVEYN members has been minimal, therefore the group has had to go into recession until further notice.

SUPPORT TO LOCAL RESIDENTS

Assistance Donations

During 2015-2016 the following residents were provided with financial contribution towards costs associated with participating in a state/national sporting event:

- **Kerryn Parsons:** represented WA at the Polocrosse National Titles in Albury, Wodonga NSW.
- **Jessica Seery:** received youth sponsorship to travel to Thailand for training in Muay Thai as part of her plans for challenging for the National Muay Thai Title.

Corporate Services

Education Scholarships

Applications for the Educational Scholarships opened on Wednesday 2 September 2015 and closed on 6 November 2015. The Scholarships were advertised via the Shire of Chittering Community Engagement plan with mail outs to all staff and Councillors, Media Contacts, Community Groups and Schools, public notices on the Shire Website and Facebook sites; as well as advertisements in the Northern Valley News and the Advocate.

This year the Shire received four year 6 graduating student applications and 2 year 10 graduating student applications.

- **Adam Brocklehurst** received \$1,000 for Year 6, Education Scholarship for the 2016 School Year
- **Ebony White** received \$1,000 for Year 10, Education Scholarship for the 2016 School Year



IMAGE: Adam Brocklehurst and Cr Peter Osborn



IMAGE: Ebony White and Cr Peter Osborn

Kidsport Funding

The Shire of Chittering continues to facilitate the KidSport Grant Program available through the Department of Sport and Recreation (DSR). The program aims to assist Western Australian children aged between 5-18yrs to participate in community sport and recreation, regardless of their financial circumstances.

The 2015–2016 year has seen significant change in the application process and recording systems for KidSport with a new online system still to be finalised as we enter the new financial year.

For the 2015-2016 financial year funding was received to the value of \$17,000 however these funds were fully expended by 31 January 2016 which necessitated a new grant agreement for the period 1 February–30 June 2016 of \$17,000 for a total of \$34,000 for the 2015–2016 financial year.

For the period 1 July–31 January 2016 a total of 95 vouchers were issued to 95 individual kids. For the period 1 February–30 June 2016 a total of 103 vouchers were issued to 102 eligible children. Info graphics from the Department of Sport and Recreation Database providing a breakdown of clubs and social demographics of the children are not available at the time of producing this report due to the refinements still being undertaken with the new online database.



Corporate Services

Chittering Youth Krew

The Chittering Youth Krew commenced the year with a review of the terms of reference for the group. We sadly lost some of our older members through the year and they will be missed immensely however we have also gladly acquired a few new members who have come on board with great enthusiasm and energy.

The Krew are passionate about keeping young people in the local area by having events, activities, services and spaces for young people to access and aim to do this by:

- Finding solutions to youth getting into trouble and to prevent boredom by developing and organising activities and events for local young people.
- Representing the views of local young people to the broader community and to the Shire.
- Learning leadership skills
- Learning event management skills
- Increasing youth participation by communicating to local people what is happening in our Shire.
- Working alongside community groups, sports clubs and businesses to improve youth engagement and participation and by;
- Working alongside the Community and Club Development Officer to plan and deliver the Annual Youth Festival and events.



We have a strong group of committed youth who have been busy this year with the following events:

- Taste of Chittering August 2015
- Muchea Youth Festival March 2016
- April 2016 School Holiday Dance Party held in the Bindoon Hall in conjunction with BEAT.
- Wear Ya Wellies May 2016

AUSTRALIAN CITIZENSHIP CEREMONIES

Throughout the 2015-2016 financial year the Shire conducted five ceremonies for nine (9) new Australian citizens. New local Australian citizens receive a native plant and the CWA cookbook which is donated by the Chittering Bindoon CWA. Where do our newest Australian citizens hail from?

- United Kingdom - 8
- New Zealand - 1

BINDOON LIBRARY

The Bindoon Library offers public computers and free internet access. Membership is free to borrow books, DVDs and videos. Bindoon Library has a Storytime session on Tuesday's from 10am until 11am and also gives new junior members a Better Beginnings pack full of information about the library, designed to encourage the young to enjoy reading.



IMAGE: Steve Vallance, John Henson and Hon Christian Porter MP (Federal Member for Moore) - Australian Citizenship Ceremony on 10 May 2016

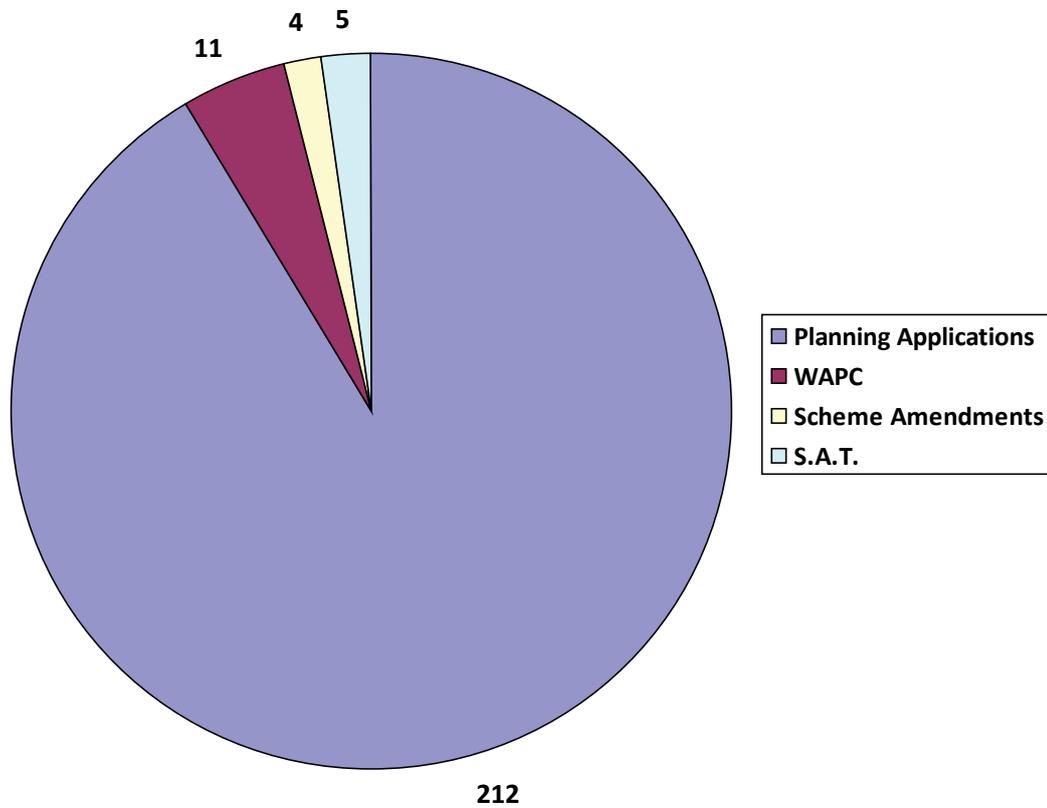
Development Services

PLANNING AND BUILDING SERVICES

Applications for Planning Approval

| Description | 2015-2016 | 2014-2015 | 2013-2014 | 2012-2013 |
|-------------------------------------|------------|------------|------------|------------|
| Planning Applications | 212 | 371 | 395 | 323 |
| WAPC (subdivision/amalgamations) | 11 | 11 | 13 | 10 |
| Scheme Amendments | 4 | 7 | 3 | 3 |
| State Administrative Tribunal (SAT) | 5 | 2 | 6 | 7 |
| TOTAL | 232 | 391 | 417 | 343 |

GRAPH: 2015-2016 applications



Development Services

Applications for Building Permits

| Description | 2015-2016 | 2014-2015 | 2013-2014 | 2012-2013 |
|---------------|------------|------------|------------|------------|
| Dwelling | 54 | 80 | 81 | 66 |
| Shed | 69 | 71 | 74 | 68 |
| Patio | 35 | 38 | 35 | 37 |
| Pool | 36 | 23 | 22 | 36 |
| Water tank | 41 | 51 | 45 | 51 |
| Granny flat | 7 | 14 | 8 | 4 |
| Miscellaneous | 69 | 46 | 20 | 19 |
| TOTAL | 311 | 323 | 285 | 281 |

MUCHEA EMPLOYMENT NODE STRUCTURE PLAN

The Muchea Employment Node Structure Plan (MENSP) objectives are progressing with Amendment 52 having been formalised over Precinct 1 of the MENSP. Amendment 52 has formally rezoned Precinct 1 of the MENSP to "Industrial Development", The Western Australian Planning Commission is currently assessing the Structure Plan for this site.

Amendment 60 to the Town Planning Scheme No 6 is currently being assessed by the Western Australian Planning Commission (WAPC) following Council resolving to formally support the rezoning of this site from Agricultural Resource to Light Industry.

Possible water providers are being investigated.

DEVELOPER CONTRIBUTION PLAN

Development Contribution Plans are prepared to help ensure that existing and required community infrastructure (predominately community) is planned for, financed and implemented in a timely manner.

There is a draft Development Contribution Plan (DCPs) being prepared for the Shire of Chittering for Community Infrastructure.

It is estimated that this plan will be implemented in 2016-2017.

COMMUNITY INFRASTRUCTURE PLAN

The Community Infrastructure Plan is required to be developed as it forms a key component in developing the Developer Contribution Plan for future developments within the Shire. The Community Infrastructure Plan identifies the services and facilities required over the next five (5) to ten (10) years, based on the projected growth of the Shire.

The Shire has received the draft version of this document. Once formalised it will be presented to Council and then advertised for community comment.

REVIEW OF THE LOCAL PLANNING STRATEGY

The Local Planning Strategy (LPS) provides a guide for the subdivision and development of land within the Shire. It outlines the vision for development and the outcome of implementing the strategy in order to achieve orderly planning and to create a sustainable community, local employment opportunity and the preservation of its local biodiversity. Following the 2014 public advertising, it has been identified that a further review of the Strategy is required, and this has commenced with further public consultation proposed for late 2016.

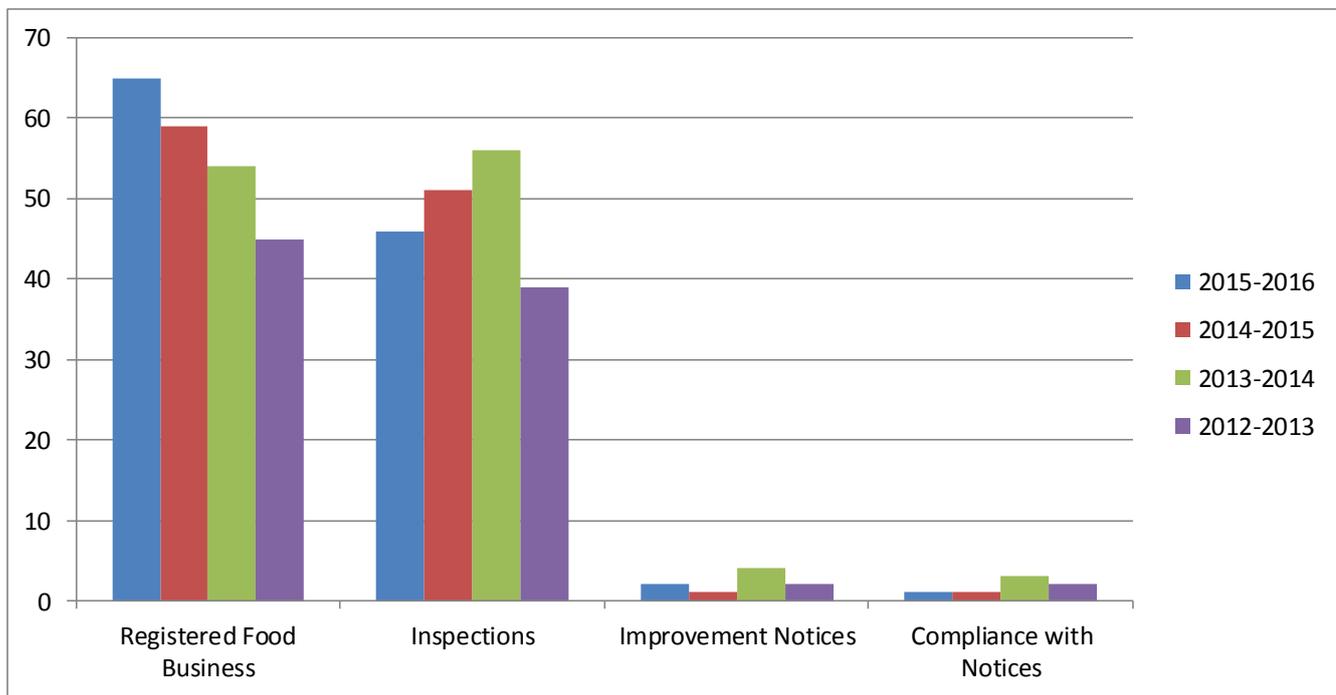
Development Services

ENVIRONMENTAL HEALTH

Food Act 2008

Under the *Food Act 2008, Section 121* each Local Government is required to submit an annual report to the Department of Health (DOH) on food related activities. The following table is a summary of the reports between 2012 and 2016:

| Description | 2015-2016 | 2014-2015 | 2013-2014 | 2012-2013 |
|--------------------------|-----------|-----------|-----------|-----------|
| Registered Food Business | 65 | 59 | 54 | 45 |
| Inspections | 46 | 51 | 56 | 39 |
| Improvement Notices | 2 | 1 | 4 | 2 |
| Compliance with Notices | 1 | 1 | 3 | 2 |



The number of registered food businesses is steadily increasing each year. The trend continued in 2014-2015 with an overall increase of five. This consisted of seven new premises and two closures.

Food Sampling

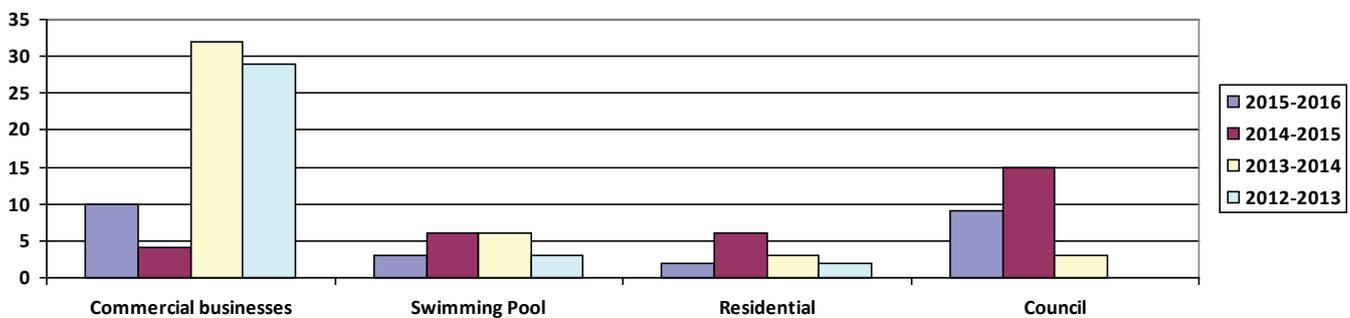
Several food samples were taken to the food analytical laboratory for analysis and comparison with the Food Standards Code. Included were samples taken from a local bakery and fig jam manufacturer. All samples complied with the relevant food standards.

Development Services

Microbiological Water Sampling Program

Testing water for compliance with the microbiological requirements of the NHMRC Australian Drinking Water Guidelines is necessary to ensure that water is potable, particularly at registered food businesses, B&Bs and lodging houses, where reticulated/disinfected scheme water supply is not available. Public swimming pools are also tested to ensure safety at first start-up and during the swimming season. The water supplies at residential premises are tested when people have been diagnosed with a possible water-borne infection or upon request when they have a concern about their water quality. Note - chemical testing is not undertaken.

| Description | 2015-2016 | 2014-2015 | 2013-2014 | 2012-2013 |
|--------------------------------------|-----------|-----------|-----------|-----------|
| Commercial businesses | 10 | 4 | 32 | 29 |
| Swimming Pool (Catholic Ag. College) | 3 | 6 | 6 | 3 |
| Residential | 2 | 6 | 3 | 2 |
| Council | 9 | 15 | 3 | 0 |
| TOTAL | 24 | 31 | 44 | 34 |

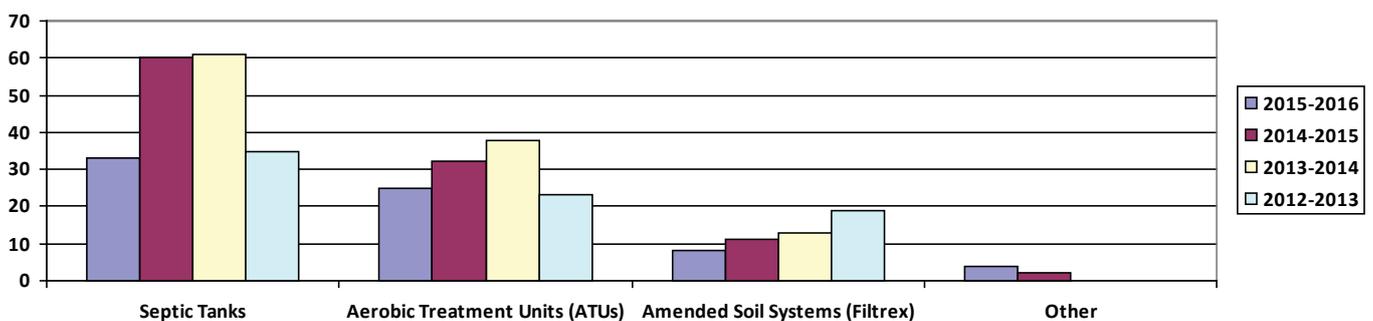


The Muchea Fire Station was found to have bacterial contamination (E.coli). A filtration/UV disinfection apparatus was installed to resolve the problem. There were no other samples which did not comply with standards.

Wastewater Treatment System Approvals

The following table shows the applications received for the last four years:

| System Type | 2015-2016 | 2014-2015 | 2013-2014 |
|---|-----------|------------|------------|
| Septic Tanks | 33 | 60 | 61 |
| Aerobic Treatment Units (ATU's) | 25 | 32 | 38 |
| Amended Soil Systems (Filtrex) | 8 | 11 | 13 |
| Other (grey water and composting toilets) | 4 | 2 | N/A |
| TOTAL | 70 | 105 | 112 |



Development Services

Each wastewater system involves a preliminary site check to ascertain that the proposed system is suitable for the site conditions and the issue of an approval to construct if considered suitable. Once installed the system is inspected to ensure that it meets requirements and if so, a permit to use the system is issued. If the system does not comply further conditions and inspections may be required before it is passed. Installation of a system without approval or the use of a system without a permit is a contravention of the *Health Act 1911*.

The downturn in the mining industry had a follow on effect to the building industry and as a result the number of new dwellings and associated wastewater systems dropped during the year.

Waste Management

The Shire's Kerbside Waste and Recycling Service commenced in September 2014 through Avon Waste as the contractor. In January 2016 an on-line survey was undertaken to gauge community satisfaction with the service following the first 15 months of operation. In a report to Council in June 2016 the results of the survey were discussed. The survey indicated that 86 % of respondents were satisfied or somewhat satisfied with the service. The survey was useful in identifying the issues of concern regarding the service and it was resolved that in the forthcoming year these matters would be investigated with a view to implementing improvements where feasible.

The annual waste and recycling census report to the Department of Environment Regulation will be completed later this year and a summary report will be submitted to Council at that time. This report will summarise the tonnages of waste and recycling materials collected throughout the year and determine the diversion rate of non-waste materials from landfill.



Development Services

EMERGENCY AND FIRE MANAGEMENT

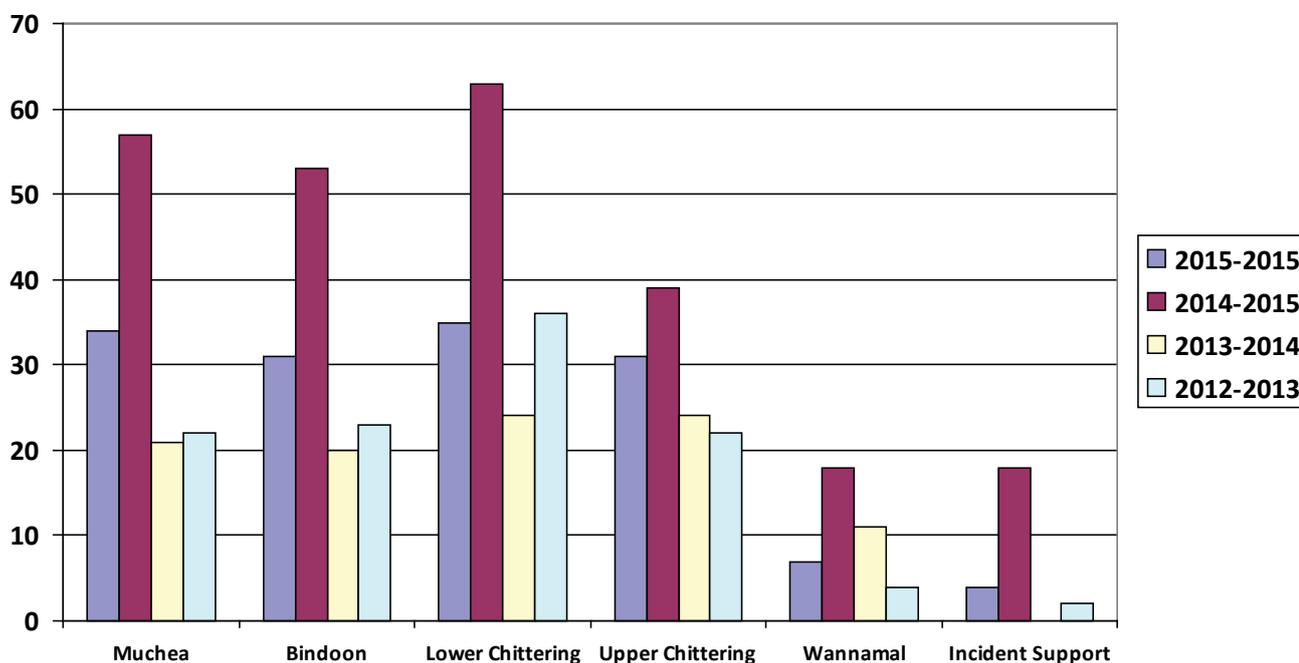
Local Emergency Management

During the year, the Shire of Chittering has maintained its obligations for compliance as per the Emergency Management Act, hosting four Local Emergency Management Committee meetings and the Bindoon fire in November was utilised as the annual Local Emergency Management Committee and Local Recovery Committee exercise.

Chittering Fire Service

The Shire of Chittering currently has six volunteer bushfire brigades, staffed by approximately 240 volunteers. The Shire received \$191,000 from the Local Government Grant Scheme to fund the operations of the volunteer bushfire brigades. The following table shows the total incidents that the brigades have attended over the past four years. Included in these figures is assistance provided to major bushfire incidents in the City of Wanneroo, City of Swan, Shire of Gingin, Shire of Waroona, Shire of Serpentine/Jarrahdale, Shire of Harvey and Shire of Yarloop:

| Brigade | 2015-2016 | 2014-2015 | 2013-2014 | 2012-2013 |
|--------------------------|------------|------------|------------|------------|
| Muchea VBFB | 34 | 57 | 21 | 22 |
| Bindoon VBFB | 31 | 53 | 20 | 23 |
| Lower Chittering VBFB | 35 | 63 | 24 | 36 |
| Upper Chittering VBFB | 31 | 39 | 24 | 22 |
| Wannamal VBFB | 7 | 18 | 11 | 4 |
| Incident Support Brigade | 4 | 13 | 0 | 2 |
| TOTAL | 142 | 243 | 100 | 109 |



This year has also seen a continuing commitment to training by brigades and an introduction of a DFES web based data base to manage training occurrences and records. Brigades are committed to regular maintenance training and have also conducted 15 training courses or exercises over the past year, these courses have enhanced the knowledge and skills of the all the members in attendance. In addition to response and training our brigades have also conducted 13.57ha of private hazard reduction burning.

Development Services

Mitigation

With the Shires continuing strong commitment to bush fire mitigation, has seen the ongoing works a bush fire mitigation contractor who 16.2km of reserve fire breaks, 38.49ha of hazard reduction burning and 80km of strategic fire break maintenance has been completed to date. Further to this the Shire has undertaken a partnership with the Department of Fire and Emergency Services and employed a fully funded fulltime Bushfire Risk Planning Coordinator to conduct tenure blind risk assessments throughout Shire, and to negotiate with all stakeholders on lowering the risk for the community.

RANGER SERVICES

Ranger services have had another successful year serving the community, with a strong focus on education (over infringement) resulting in successful outcomes. Shire Rangers continue to undertake annual inspections of Shire reserves, emergency/fire access routes, firebreaks and dog/cat registrations.

The Rangers are responsible for undertaking Council's statutory requirements including:

- animal welfare
- cat control
- customer service
- dog control
- fire prevention
- littering control
- public education
- stock control

The Shire Rangers are now equipped with purpose built vehicles which greatly improve safety in relation to the movement of animals. The following table indicates some of the primary duties undertaken by the Rangers over the last three years:

| Description | 2015-2016 | 2014-2015 | 2013-2014 |
|---------------------------------------|-----------|-----------|-----------|
| Dogs | | | |
| Dogs Wandering Complaints | 172 | 222 | 253 |
| Dog Warnings Issued | 166 | 163 | 132 |
| Dog Infringements Issued | 49 | 28 | 29 |
| Dog Attacks Reported | 26 | 45 | 38 |
| Dog Barking Complaints | 16 | 15 | 22 |
| Additional Dog Applications Submitted | 13 | 18 | 16 |
| Additional Dog Applications Approved | 10 | 23 | 11 |
| Dogs Impounded | 25 | 48 | 55 |
| Dogs Returned to Owner | 32 | 57 | 73 |
| Dogs Surrendered | 0 | 6 | 5 |
| Dogs Re-homed | 4 | 10 | 17 |
| Dog Registration Checks | 934 | 519 | 484 |
| Dogs Registered | 713 | 523 | 615 |

Development Services

| Description | 2015-2016 | 2014-2015 | 2013-2014 |
|--------------------------------|-----------|-----------|-----------|
| Cats | | | |
| Cat Registration Checks | 64 | 135 | 142 |
| Cats Registered | 51 | 65 | 160 |
| Cat Infringements Issued | 0 | 0 | 0 |
| Cats Impounded | 14 | 60 | 41 |
| Cats Returned to Owner | 1 | 0 | 1 |
| Cats Surrendered | 0 | 0 | 0 |
| Cats Re-homed | 8 | 21 | 31 |
| Stock | | | |
| Livestock Impounded | 29 | 3 | 29 |
| Stock Wandering Complaints | 133 | 151 | 151 |
| Stock Wandering | 107 | 285 | 150 |
| Warnings Issued | 16 | 17 | 22 |
| Stock Infringements Issued | 0 | 0 | 2 |
| Fire Prevention | | | |
| Firebreak Inspections | 1,428 | 1,237 | 1,591 |
| Firebreak Complaints | 18 | 81 | 203 |
| Complaint Properties | 870 | 440 | 982 |
| Firebreak Work Orders Issued | 216 | 156 | 118 |
| Firebreak Second Inspections | 208 | 256 | 238 |
| Firebreak Infringements Issued | 10 | 30 | 19 |
| Reserve Inspections | 4 | 24 | 36 |



Development Services

| Description | 2015-2016 | 2014-2015 | 2013-2014 |
|-------------------------------|-----------|-----------|-----------|
| Fire Control | | | |
| Fire Investigations | 12 | 29 | 21 |
| Fire Complaints | 14 | 31 | 12 |
| Fire Incidents Attended | 2 | 12 | 10 |
| Fire Warnings Issued | 16 | 8 | 9 |
| Fire Infringements Issued | 1 | 8 | 7 |
| Fire Permits Issued | 32 | 60 | N/A |
| Litter Control | | | |
| Litter Complaints | 12 | 24 | 27 |
| Warnings Issued | 0 | 4 | 0 |
| Infringements Issued | 1 | 2 | 1 |
| Other Duties | | | |
| Abandoned Vehicles | 11 | 7 | 7 |
| After Hours Phone Calls | 201 | 308 | 209 |
| After Hours Callouts | 57 | 106 | 240 |
| Rural Numbers Installed | 108 | 113 | 36 |
| Miscellaneous | 39 | 121 | 111 |
| Wildlife Callouts | 3 | 22 | 33 |
| Graffiti Complaints | 2 | 2 | 7 |
| Off Road Vehicle Complaints | 5 | 7 | 19 |
| Security Camera Installations | 10 | 25 | 54 |



Development Services

COMPLIANCE

| Planning | | 2015-2016 |
|---|--------------|------------|
| Planning compliance audit | | 399 |
| Illegal structures | | 11 |
| Living in sheds | | 29 |
| Unauthorised transport depots | | 8 |
| Overstocking of grazing animals | | 0 |
| Compliance with conditions of planning approval | | 4 |
| Illegal signage | | 2 |
| Sea containers (held off due to policy review) | | 28 |
| Complaints | | 22 |
| Other compliance matters | | 31 |
| | TOTAL | 534 |

| Building | | 2015-2016 |
|---------------------------|--------------|------------|
| Building compliance audit | | 767 |
| Building without a permit | | 28 |
| | TOTAL | 795 |

| Extractive Industry Annual Inspections | | 2015-2016 |
|--|--------------|-----------|
| Inspections completed | | 6 |
| | TOTAL | 6 |

| Fire Prevention | | 2015-2016 |
|--------------------------------|--------------|--------------|
| Firebreak inspections | | 1,206 |
| Firebreak complaints | | 12 |
| Complaint properties | | 939 |
| Firebreak work orders issued | | 267 |
| Firebreak second inspections | | 267 |
| Firebreak infringements issued | | 13 |
| | TOTAL | 2,704 |

| Policy review | | 2015-2016 |
|------------------------------------|--------------|-----------|
| Overdue for review and development | | 4 |
| | TOTAL | 4 |

| SAT ¹ and Prosecutions | | 2015-2016 |
|-----------------------------------|--------------|-----------|
| SAT | | 4 |
| Prosecutions | | 3 |
| | TOTAL | 7 |

¹ State Administrative Tribunal



Technical Services

ROAD CONSTRUCTION

\$1,517,395 was invested in road construction through the Shire, of which \$1,445,684 was received from the “Regional Road Group”, “Black Spot” and “Roads to Recovery” funds. Projects included during 2015-2016 were:

- Chittering Road
- Binda Place
- Archibald Street
- North Road
- Julimar Road
- Ridgetop Ramble footpath

ROAD MAINTENANCE

\$1,014,687 was invested in road maintenance throughout the Shire. This included:

| | |
|----------------------|-----------|
| Bridge maintenance | \$55,778 |
| Drainage maintenance | \$152,915 |
| Road signage | \$27,003 |
| Tree pruning | \$130,735 |
| Verge maintenance | \$110,774 |

All other funds were used for maintenance grading, bitumen patching and gravel sheeting.

PARKS AND RESERVES

\$640,847 was spent on the maintenance and improvements of the Shire’s parks, ovals and reserves.



IMAGE: Tourism board at Carty Reserve

Technical Services

BUILDING MAINTENANCE

\$208,000 was invested in upgrades to the Shire's buildings. Projects included during 2015-2016 were:

| Description | Amount |
|--|------------------|
| Shire Admin. Solar Power System | \$35,000 |
| Sussex Bend Reserve. CCTV Installation | \$22,000 |
| Sussex Bend Reserve. New Toilet Block | \$58,000 |
| Wannamal Hall. Tennis Shelter, Ventilation Windows, Vacuum Cleaner | \$42,000 |
| Chinkabee Complex. Toilet Upgrade | \$12,000 |
| 6169 Great Northern Hwy Bindoon. Modification works | \$20,500 |
| Bindoon Transit Park. Install lights, power, drainage and Fire hoses | \$10,500 |
| Brockman Centre. Install Roof Ventilators, Re sheet Roof | \$8,000 |
| TOTAL | \$208,000 |

All other funds were used for maintenance of all Shire owned buildings and facilities, which includes painting, annual electrical checks, pest inspections, safety inspections, plumbing maintenance and associated building maintenance.



IMAGE: Sussex Bend BMX Track (under construction)



Statutory reports

COMPLIANCE WITH THE DISABILITY SERVICES ACT 1999, SECTION 29(2)

The *Disability Access and Inclusion Plan* was adopted by Council in June 2012.

State local government authorities are also required to annually report on the current plan’s implementation.

The annual progress report for the period 2015-2016 was completed and submitted to Disability Services Commission on 29 June 2016.

| Outcome | Number of Strategies/Initiatives Planned | Strategies/Initiatives Completed | | |
|---|--|---|---|--|
| 1. Services and events | People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority. | <table border="1"> <tr> <td>Number of strategies that were implemented that were effective</td> <td>2</td> </tr> </table> | Number of strategies that were implemented that were effective | 2 |
| | Number of strategies that were implemented that were effective | 2 | | |
| | <table border="1"> <tr> <td>Total number of strategies planned (whether implemented or not)</td> <td>2</td> </tr> </table> | Total number of strategies planned (whether implemented or not) | 2 | <p>Installation of automatic sliding door for access to the Library and Council Chambers (funded by Lighthouse Grant Funding) provides access to Library Services and Council Chambers for employees, volunteers, the community and visitors with disabilities.</p> <p>Upgrade, including railing, to the ramp access to the Administration building to ensure slope meets the standard has enhanced access to the building and services for people with disability.</p> |
| Total number of strategies planned (whether implemented or not) | 2 | | | |
| <table border="1"> <tr> <td>Number of strategies that were implemented</td> <td>2</td> </tr> </table> | Number of strategies that were implemented | 2 | | |
| Number of strategies that were implemented | 2 | | | |



Lighthouse Project
Local employment of
people with disability

Statutory reports

| Outcome | Number of Strategies/Initiatives Planned | Strategies/Initiatives Completed | | | | | | |
|---|--|---|---|--|---|---|--|---|
| 2. Buildings and facilities | <p>People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.</p> <table border="1"> <tr> <td>Total number of strategies planned (whether implemented or not)</td> <td>5</td> </tr> <tr> <td>Number of strategies that were implemented</td> <td>5</td> </tr> </table> | Total number of strategies planned (whether implemented or not) | 5 | Number of strategies that were implemented | 5 | <table border="1"> <tr> <td>Number of strategies that were implemented that were effective</td> <td>5</td> </tr> </table> <ol style="list-style-type: none"> Footpath between Pioneer Drive and Forrest Hills Drive at Ridgetop Ramble Estate (Bindoon). Footpath is 520metres long, constructed with concrete, tactile indicators and disable access ramps at intersections and driveways. Project fully funded by municipal funds. Archibald Street (Muchea) – 180metres of concrete footpath including tactile indicators and disable access to driveways and intersections. Project fully funded by municipal funds. Muchea Hall/Sports Ground (Muchea) – asphalt to gravel carpark with disable bay. Project fully funded by municipal funds. Clune Park (Bindoon) – asphalt to gravel carpark allowing better access for people with disability to use the park. Project fully funded by municipal funds. Sussex Bend Playground (Lower Chittering) – new unisex toilet block. | Number of strategies that were implemented that were effective | 5 |
| Total number of strategies planned (whether implemented or not) | 5 | | | | | | | |
| Number of strategies that were implemented | 5 | | | | | | | |
| Number of strategies that were implemented that were effective | 5 | | | | | | | |
| 3. Information | <p>People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.</p> <table border="1"> <tr> <td>Total number of strategies planned (whether implemented or not)</td> <td>1</td> </tr> <tr> <td>Number of strategies that were implemented</td> <td>1</td> </tr> </table> | Total number of strategies planned (whether implemented or not) | 1 | Number of strategies that were implemented | 1 | <table border="1"> <tr> <td>Number of strategies that were implemented that were effective</td> <td>1</td> </tr> </table> <p>Shire of Chittering's website (chittering.wa.gov.au) updated and communication plan completed.</p> | Number of strategies that were implemented that were effective | 1 |
| Total number of strategies planned (whether implemented or not) | 1 | | | | | | | |
| Number of strategies that were implemented | 1 | | | | | | | |
| Number of strategies that were implemented that were effective | 1 | | | | | | | |
| 4. Level and quality of service | <p>People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.</p> <table border="1"> <tr> <td>Total number of strategies planned (whether implemented or not)</td> <td>1</td> </tr> <tr> <td>Number of strategies that were implemented</td> <td>1</td> </tr> </table> | Total number of strategies planned (whether implemented or not) | 1 | Number of strategies that were implemented | 1 | <table border="1"> <tr> <td>Number of strategies that were implemented that were average</td> <td>1</td> </tr> </table> <p>Media releases included in local newspapers (Northern Valleys News), Facebook and the Shire's website (www.chittering.wa.gov.au). Shire staff (both administration and works) are fully aware of the need to assist people with disability the same as other people are assisted in the community; and to seek advice from their supervisor if they need assistance in providing this service. The Shire's induction process includes the DAIP and what the expectations of our staff are in relation to the employee, volunteers and the public. The DAIP is located in the Bindoon Library (Administration centre) as well on the website. The Shire also has a 'Register of Contact' for people with disability and this register is used if required.</p> | Number of strategies that were implemented that were average | 1 |
| Total number of strategies planned (whether implemented or not) | 1 | | | | | | | |
| Number of strategies that were implemented | 1 | | | | | | | |
| Number of strategies that were implemented that were average | 1 | | | | | | | |

Statutory reports

| Outcome | Number of Strategies/Initiatives Planned | Strategies/Initiatives Completed | | | | | | | | |
|--|---|--|----------|---|----------|---|---|----------|---|----------|
| 5. Complaints | <p>People with disability have the same opportunities as other people to make complaints to a public authority.</p> <table border="1"> <tr> <td>Total number of strategies planned (whether implemented or not)</td> <td>1</td> </tr> <tr> <td>Number of strategies that were implemented</td> <td>1</td> </tr> </table> | Total number of strategies planned (whether implemented or not) | 1 | Number of strategies that were implemented | 1 | <table border="1"> <tr> <td>Number of strategies that were implemented that were average</td> <td>1</td> </tr> </table> <p>The Shire's website is continually updated with information in regard to the different methods that people can make complaints. Staff members are always willing to assist.</p> | Number of strategies that were implemented that were average | 1 | | |
| Total number of strategies planned (whether implemented or not) | 1 | | | | | | | | | |
| Number of strategies that were implemented | 1 | | | | | | | | | |
| Number of strategies that were implemented that were average | 1 | | | | | | | | | |
| 6. Consultation | <p>People with disability have the same opportunities as other people to participate in any public consultation by a public authority.</p> <table border="1"> <tr> <td>Total number of strategies planned (whether implemented or not)</td> <td>1</td> </tr> <tr> <td>Number of strategies that were implemented</td> <td>1</td> </tr> </table> | Total number of strategies planned (whether implemented or not) | 1 | Number of strategies that were implemented | 1 | <table border="1"> <tr> <td>Number of strategies that were implemented that were average</td> <td>1</td> </tr> </table> <p>While reviewing the DAIP in 2015-2016 to include Outcome 7, the Shire engaged the public via Facebook, email lists, media releases and the DAIP contact register. The Shire received notification regarding service provision for the region and the DAIP contact register was used to contact people with disability to inform them of the forthcoming workshops.</p> | Number of strategies that were implemented that were average | 1 | | |
| Total number of strategies planned (whether implemented or not) | 1 | | | | | | | | | |
| Number of strategies that were implemented | 1 | | | | | | | | | |
| Number of strategies that were implemented that were average | 1 | | | | | | | | | |
| 7. Employment | <p>People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.</p> <table border="1"> <tr> <td>Total number of strategies planned (whether implemented or not)</td> <td>3</td> </tr> <tr> <td>Number of strategies that were implemented</td> <td>3</td> </tr> </table> | Total number of strategies planned (whether implemented or not) | 3 | Number of strategies that were implemented | 3 | <table border="1"> <tr> <td>Number of strategies that were implemented that were effective</td> <td>2</td> </tr> <tr> <td>Number of strategies that were implemented that were average</td> <td>1</td> </tr> </table> <ol style="list-style-type: none"> 1. Installation of automatic sliding door for access to the Bindoon Library and Council Chambers (funded by Lighthouse Grant Funding). Provides both employment and volunteer opportunities for the Bindoon Library and Records Department; and easier access to the Economic and Community Development Departments for future employment/volunteer/work experience opportunities. 2. Identified a job in jeopardy for a gardener, and through a grant, was able to modify plant to ensure on-going employment and work satisfaction for this employee. 3. Recruitment information packs font has been changed to a minimum of 12 font size and can be provided in larger font if necessary. Position Descriptions have been and will continue to be reviewed to ensure that the requirements listed are current and do not exclude applications from people with disability. Details of suitable positions vacant are sent to Essential Personnel to increase the opportunity for people with disability to apply. | Number of strategies that were implemented that were effective | 2 | Number of strategies that were implemented that were average | 1 |
| Total number of strategies planned (whether implemented or not) | 3 | | | | | | | | | |
| Number of strategies that were implemented | 3 | | | | | | | | | |
| Number of strategies that were implemented that were effective | 2 | | | | | | | | | |
| Number of strategies that were implemented that were average | 1 | | | | | | | | | |

Statutory reports

RECORD KEEPING

The *State Records Act 2000* requires the Shire to have an approved Record Keeping Plan which details the way the Shire keeps its records.

The Shire's Record Keeping Plan was reviewed in January 2014 and policies and procedures were updated to reflect the functions of the Shire.

FREEDOM OF INFORMATION

Access to information/documents may be granted to members of the community under the *Freedom of Information Act 1992*. An Information Statement is available along with application forms on the Shire's website. The statement is a guide on the Freedom of Information (FOI) process and also lists the types of documents available outside of FOI.

During 2015-2016, the Shire received four (4) Freedom of Information applications. Two (2) applications were completed within the time-frame prescribed by legislation and two (2) applications were carried over to 2016-2017.

Freedom of Information legislation provides for extensions of time beyond the 45 day time-frame. Extensions of time must be agreed by both parties. Nil (0) such applications were completed in accordance with agreed extended time-frames.

NATIONAL COMPETITION POLICY

In 1995 the Council of Australian Governments entered into a number of agreements, collectively known as the National Competition Policy. Local Government is affected mainly where it operates significant business activities which compete, or could compete, with private business sector business.

Local Government will also be affected where local laws unnecessarily affect competition.

The Shire is required to comply with certain policies contained with the National Competition Policy Statement, and report on the progress in connection with the National Competitive Neutrality Principles and review of Local Laws.

During the financial year the Shire met its obligations under the National Competition Policy. The Shire continues to monitor Council policies and local laws for anti-competitive practices.

The Shire does not operate significant business activities which compete or could compete with private business sector business.

COMPETITIVE NEUTRALITY

Local Governments are required to apply the principle of competitive neutrality to all business activities generating user-pays income in excess of \$200,000.

The principle of competitive neutrality is that government businesses should not enjoy a competitive advantage, or disadvantage, simply as a result of their public sector ownership.

Annual reports must show that a public benefit test has been conducted for all significant business activities to determine if competitive neutrality is in the public interest.

The Shire does not have business activities which generate user-pays income in excess of \$200,000.

REGISTER OF COMPLAINTS

The *Local Government Act 1995, Section 5.121* requires that the Complaints Officer of the local government is to maintain a register of complaints which records all complaints that result in an action under the *Local Government Act 1995, Section 5.110(6)(b) or (c)*.

For the purposes of *Section 5.53(2)(hb)* of the *Local Government Act 1995* it is advised that the Shire received one (1) complaint during this period.

Statutory reports

REGISTER OF POLICIES

In accordance with the *Local Government Act 1995, Section 2.7(2)* Council is to determine the Shire's policies. The Shire's Register of Policies was reviewed by staff during June 2016. This document is available on the Shire's website (www.chittering.wa.gov.au/council/policies).

DELEGATION AUTHORITY REGISTER

In accordance with the *Local Government Act 1995, Section 5.46* the Chief Executive Officer is to keep a register of delegations. This register is to be reviewed every financial year. The Shire's Delegated Authority Register was reviewed by Council on 15 June 2016. This document is available on the Shire's website (www.chittering.wa.gov.au/council/publications).

COMPLIANCE WITH THE PUBLIC INTEREST DISCLOSURE ACT 2009

There were no Public Interest Disclosures reported to the Shire of Chittering during the reporting period.

COMPLIANCE WITH THE LOCAL GOVERNMENT (RULES OF CONDUCT) REGULATIONS 2007

There were no Rules of Conduct breaches received where members were found to be in breach of the Regulations.

LOCAL LAWS

The *Local Government Act 1995* requires all existing Local Laws to be reviewed every eight years. As part of this process the intention to review Local Laws is advertised in the media giving residents and ratepayers the opportunity to comment on any proposed changes, additions or deletions to the Shire's Local Laws.

During 2015-2016, Council resolved to advertise for public comments the Signs, Hoardings and Bill Posting Local Law 2015. At the Ordinary Council Meeting held on 28 October 2015, Council resolved to lay the Signs, Hoardings and Bill Posting Local Law 2015 on the table. This local law will need to be re-commenced if Council is to proceed.

Also during 2015-2016 Council resolved to make the Cats Local Law 2015. The Cats Local Law 2015 was first advertised on 1 July 2015 for public comment. The Cats Local Law 2015 was adopted by Council at the Ordinary Council Meeting held on 28 October 2015. The local law was gazetted on 8 December 2015 and notification was submitted to the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL having reviewed the local law advised the Shire of necessary amendments on 23 March 2016. These amendments were presented to Council on 20 April 2015 in the form of the Cats Amendment Local Law 2015, and were subsequently advertised for public comments on 11 May 2016. The Cats Amendment Local Law 2016 is currently being reviewed and should be presented to Council in August 2016.

PAYMENT TO EMPLOYEES

The *Local Government (Administration) Regulation 19B* requires the annual report to contain details of the number of employees of the local government entitled to an annual salary of \$100,000 or more in bands of \$10,000 for each such band over \$100,000.

TABLE: Salary Band

| \$ FROM | \$ TO | No of Employees |
|------------|------------|-----------------|
| 100,000.00 | 109,999.99 | 2 |
| 110,000.00 | 119,999.99 | 2 |
| 170,000.00 | 179,999.99 | 1 |

Statutory reports

ORDINARY COUNCIL / COMMISSIONER

The Council of the Shire of Chittering consists of seven Elected Members sitting as one body, with the President being elected by the members. The Council is the policy and decision making body for the Shire, and meets every third Wednesday at 7pm (February - December). The Chief Executive Officer and the Executive Managers of the Shire's three departments and the Manager Human Resources also attend council meetings to assist the President and Councillors with information as required.

Members of the public are welcome to attend Council meetings and to ask questions on any issue during public question time, but are not permitted to take part in council debate.

At the conclusion of the Ordinary Council Meeting held on 15 July 2015 four Elected Members advised the Chief Executive Officer of their resignation. These resignations meant that Council no longer had the required quorum to conduct any business and a Commissioner (Graham Partridge OAM) was therefore appointed by the Minister for Local Government to oversee Council matters. Commissioner Partridge fulfilled his appointment until a new Council was elected on 21 October 2015.

The following tables represent all members of Council from 1 July 2015 through to 30 June 2016.

TABLE: Attendance of Elected Members at Council Meetings - 1 July 2015 to 15 July 2015

| Elected Members | Annual Electors [o] | Special Electors [o] | Ordinary Council [1] | Special Council [1] |
|----------------------------|---------------------|----------------------|----------------------|---------------------|
| Robert Hawes (President) | 0 | 0 | 1 | 1 |
| Michelle Rossouw (Deputy) | 0 | 0 | 1 | 1 |
| Alex Douglas | 0 | 0 | 1 | 1 |
| Doreen Mackie ¹ | 0 | 0 | 1 | 1 |
| Don Gibson | 0 | 0 | 1 | 1 |
| Sandra Clarke | 0 | 0 | 1 | 1 |
| Barni Norton | 0 | 0 | 1 | 1 |

¹ Doreen Mackie was granted approved leave of absence for the period 27 July 2015 until 23 September 2015

TABLE: Attendance of Commissioner at Council Meetings - 27 July 2015 to 21 October 2015

| Elected Members | Annual Electors [o] | Special Electors [o] | Ordinary Council [2] | Special Council [o] |
|----------------------|---------------------|----------------------|----------------------|---------------------|
| Graham Partridge OAM | 0 | 0 | 2 | 0 |

The Local Government Elections were held on Saturday, 17 October 2015 and the following were sworn in by Shane Love MLA on 28 October 2015:

1. Steve Vallance
2. Aaron King
3. Gordon Houston
4. George Tilbury
5. Donald Gibson
6. Peter Osborn
7. Michelle Rossouw



Statutory reports

The following table reflects meeting attendance of the newly elected Council.

TABLE: Attendance of Elected Members at Council Meetings - 21 October 2015 to 30 June 2016

| Elected Members | Annual Electors [1] | Special Electors [o] | Ordinary Council [8] | Special Council [2] |
|--|---------------------|----------------------|----------------------|---------------------|
| Steve Vallance (President) ¹ | 1 | 0 | 7 | 2 |
| Gordon Houston (Deputy/President) ² | 1 | 0 | 8 | 2 |
| Peter Osborn (Deputy) ^{2, 3} | 1 | 0 | 8 | 2 |
| Aaron King | 1 | 0 | 8 | 2 |
| George Tilbury | 1 | 0 | 8 | 2 |
| Don Gibson ⁴ | 1 | 0 | 7 | 2 |
| Michelle Rossouw ⁵ | 1 | 0 | 8 | 1 |

¹ Steve Vallance was granted approved leave of absence for the period 12 April 2016 until 24 April 2016. Steve Vallance passed away on 29 June 2016

² Gordon Houston was elected President and Peter Osborn was elected Deputy President on 19 July 2016

³ Peter Osborn was granted approved leave of absence for the period 24 April until 5 May 2016

⁴ Don Gibson was granted approved leave of absence for the period 20 April 2016 until 24 April 2016

⁵ Michelle Rossouw was granted approved leave of absence for the periods 22 December 2015 until 2 January 2016

Committees and Advisory Groups

The Shire of Chittering currently has one committee of Council and seven advisory groups. Advisory groups are established as required to consider and provide advice to Council on a number of issues. Membership to an advisory group does not attract a sitting fee to elected members as advisory groups are not a formal committee constituted pursuant to the *Local Government Act 1995*. The following are the Shire's advisory groups:

- Chittering Australia Day Advisory Group
- Chittering Community Planning Advisory Group
- Chittering Community Support Funding Advisory Group
- Chittering Education Scholarship Advisory Group
- Chittering Health Advisory Group
- Chittering Mining Advisory Group
- Chittering Youth Krew Advisory Group

Membership on an advisory group

Council will appoint at least one Council member to the Advisory Group and one staff members. Community representation may also be appointed to the Group. Membership shall be no greater than fifteen (15) inclusive of members and deputies. Membership of each advisory group is outlined in the Council Committees and Advisory Groups Booklet.

Tenure of membership

Where a person is appointed as a member of an advisory Group, the person's membership of the advisory group continues until—

1. the person no longer holds the office by virtue of which the person became a member, or is no longer the Chief Executive Officer, or the Chief Executive Officer's representative, as the case may be;
 2. the person resigns from membership of the advisory group;
 3. the advisory group is disbanded; or
 4. the next ordinary elections day,
- whichever happens first.

Meetings of advisory groups are closed to the public and are not required to have questions from the public as there are no Council delegations.

There are two other Committees with the Shire of Chittering:

1. Chittering Bush Fire Advisory Committee; and
2. Local Emergency Management Committee

Statutory reports

Disbanded Committees and Advisory Groups

Nil

External Bodies

In addition to its own committees and advisory groups, the Shire of Chittering is also represented by Councillors on the following bodies:

- Avon Midland Zone (WALGA)
- Avon Regional Organisation of Councils (AROC)
- Bindoon and Districts Agricultural Society
- Bindoon Community Progress Association
- Bindoon and Districts Historical Society
- Bindoon Sport and Recreation Association
- Chittering Tourist Association
- Chittering Valley Land Conservation District Committee
- Chittering Valley Progress and Sporting Association
- District Health Advisory Council (WA Country Health Service Wheatbelt)
- Ellen Brockman Integrated Catchment Committee
- Northern Growth Alliance
- The Livestock Centre Muchea Consultative Group
- Tronox Community Consultative Committee
- Wannamal Community Centre Inc.
- Wheatbelt Development Assessment Panel
- Wheatbelt North Regional Road Group



IMAGE: April 2016 school holiday activity with the Bindoon Men's Shed

Concise Financial Report

for the Year Ended 30 June 2016

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Concise Financial Report

for the Year Ended 30 June 2016

Local Government Act 1995
Local Government (Financial Management) Regulations 1996

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Shire being the annual financial report and other information for the financial year ended 30 June 2016 are in my opinion properly drawn up to present fairly the financial position of the Shire at 30th June 2016 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

Signed as authorisation of issue on the 12th day of October 2016



Alan Sheridan
Chief Executive Officer

Concise Financial Report

for the Year Ended 30 June 2016

STATEMENT OF COMPREHENSIVE INCOME BY NATURE AND TYPE

| | NOTE | 2016 \$ | 2016 Budget \$ | 2015 \$ |
|---|------|---------------------|----------------------|--------------------|
| Revenue | | | | |
| Rates | 23 | 4,967,020 | 4,912,776 | 5,138,750 |
| Operating grants, subsidies and contributions | 30 | 1,206,593 | 946,775 | 2,262,009 |
| Fees and charges | 29 | 1,321,556 | 1,396,874 | 1,315,237 |
| Interest earnings | 2(a) | 143,326 | 154,700 | 172,677 |
| Other revenue | 2(a) | 419,499 | 292,077 | 399,827 |
| | | <u>8,057,993</u> | <u>7,703,202</u> | <u>9,288,500</u> |
| Expenses | | | | |
| Employee costs | | (3,731,260) | (3,628,699) | (3,754,474) |
| Materials and contracts | | (2,601,854) | (2,915,790) | (2,506,683) |
| Utility charges | | (151,322) | (123,004) | (154,826) |
| Depreciation on non-current assets | 2(a) | (4,525,773) | (2,117,026) | (1,930,321) |
| Interest expenses | 2(a) | (53,500) | (60,338) | (63,856) |
| Insurance expenses | | (79,294) | (212,304) | (187,318) |
| Other expenditure | | (318,372) | (373,400) | (341,162) |
| | | <u>(11,461,375)</u> | <u>(9,430,561)</u> | <u>(8,938,640)</u> |
| | | <u>(3,403,382)</u> | <u>(1,727,359)</u> | <u>349,860</u> |
| Non-operating grants, subsidies and contributions | 30 | 1,538,184 | 1,956,905 | 3,269,500 |
| Profit on asset disposals | 21 | 903 | 286,857 | 249,335 |
| (Loss) on asset disposals | 21 | (23,242) | (30,816) | (20,650) |
| Fair value adjustments to financial assets at | | | | |
| (Loss) on revaluation of Infrastructure - parks and ovals | 8(b) | 0 | 0 | (227,514) |
| (Loss) on revaluation of Infrastructure - other | 8(b) | 0 | 0 | (51,426) |
| Net result | | <u>(1,887,537)</u> | <u>485,587</u> | <u>3,569,105</u> |
| Other comprehensive income | | | | |
| <i>Items that will not be reclassified subsequently to profit or loss</i> | | | | |
| Changes on revaluation of non-current assets | 13 | 1,039,664 | 0 | 61,728,505 |
| Total other comprehensive income | | <u>1,039,664</u> | <u>0</u> | <u>61,728,505</u> |
| Total comprehensive income | | <u>(847,873)</u> | <u>485,587</u> | <u>65,297,610</u> |

This statement is to be read in conjunction with the accompanying notes.

Concise Financial Report

for the Year Ended 30 June 2016

STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM

| | NOTE | 2016 \$ | 2016 Budget \$ | 2015 \$ |
|---|------|---------------------|----------------------|--------------------|
| Revenue | 2(a) | | | |
| Governance | | 28,127 | 30,479 | 77,056 |
| General purpose funding | | 5,782,229 | 5,704,267 | 7,135,296 |
| Law, order, public safety | | 601,313 | 353,847 | 403,132 |
| Health | | 86,263 | 43,320 | 26,680 |
| Education and welfare | | 19,228 | 23,800 | 37,833 |
| Housing | | 107,666 | 169,740 | 137,729 |
| Community amenities | | 971,227 | 1,005,325 | 947,960 |
| Recreation and culture | | 110,687 | 89,384 | 213,354 |
| Transport | | 112,567 | 98,000 | 2,060 |
| Economic services | | 114,786 | 110,940 | 137,215 |
| Other property and services | | 123,900 | 74,100 | 170,185 |
| | | <u>8,057,993</u> | <u>7,703,202</u> | <u>9,288,500</u> |
| Expenses | 2(a) | | | |
| Governance | | (970,190) | (1,059,923) | (1,023,829) |
| General purpose funding | | (250,188) | (228,583) | (353,720) |
| Law, order, public safety | | (1,099,441) | (931,060) | (925,783) |
| Health | | (355,017) | (373,873) | (251,753) |
| Education and welfare | | (99,849) | (136,660) | (132,075) |
| Housing | | (226,394) | (297,529) | (242,343) |
| Community amenities | | (1,844,175) | (2,034,462) | (1,805,038) |
| Recreation and culture | | (1,162,440) | (1,412,866) | (1,110,857) |
| Transport | | (4,675,290) | (2,194,459) | (2,135,832) |
| Economic services | | (571,485) | (627,170) | (615,304) |
| Other property and services | | (153,406) | (73,638) | (278,250) |
| | | <u>(11,407,875)</u> | <u>(9,370,223)</u> | <u>(8,874,784)</u> |
| Finance costs | 2(a) | | | |
| Health | | (21,144) | (27,848) | (28,462) |
| Housing | | (13,207) | (13,212) | (15,080) |
| Recreation and culture | | (6,291) | (6,293) | (7,043) |
| Transport | | (12,858) | (12,985) | (13,271) |
| | | <u>(53,500)</u> | <u>(60,338)</u> | <u>(63,856)</u> |
| | | <u>(3,403,382)</u> | <u>(1,727,359)</u> | <u>349,860</u> |
| Non-operating grants, subsidies and contributions | 30 | 1,538,184 | 1,956,905 | 3,269,500 |
| Profit on disposal of assets | 21 | 903 | 286,857 | 249,335 |
| (Loss) on disposal of assets | 21 | (23,242) | (30,816) | (20,650) |
| Fair value adjustments to financial assets at | | | | |
| (Loss) on revaluation of infrastructure - parks and ovals | 8(b) | 0 | 0 | (227,514) |
| (Loss) on revaluation of infrastructure - other | 8(b) | 0 | 0 | (51,426) |
| | | <u>0</u> | <u>0</u> | <u>(278,940)</u> |
| Net result | | <u>(1,887,537)</u> | <u>485,587</u> | <u>3,569,105</u> |
| Other comprehensive income | | | | |
| <i>Items that will not be reclassified subsequently to profit or loss</i> | | | | |
| Changes on revaluation of non-current assets | 13 | 1,039,664 | 0 | 61,728,505 |
| Total other comprehensive income | | <u>1,039,664</u> | <u>0</u> | <u>61,728,505</u> |
| Total comprehensive income | | <u>(847,873)</u> | <u>485,587</u> | <u>65,297,610</u> |

This statement is to be read in conjunction with the accompanying notes.

Concise Financial Report

for the Year Ended 30 June 2016

STATEMENT OF FINANCIAL POSITION

| | NOTE | 2016 \$ | 2015 \$ |
|---|------|--------------------|--------------------|
| CURRENT ASSETS | | | |
| Cash and cash equivalents | 3 | 3,151,551 | 3,305,011 |
| Trade and other receivables | 5 | 389,372 | 304,351 |
| Inventories | 6 | 3,540 | 6,641 |
| TOTAL CURRENT ASSETS | | <u>3,544,463</u> | <u>3,616,003</u> |
| NON-CURRENT ASSETS | | | |
| Investments | 4 | 42,500 | 42,500 |
| Other receivables | 5 | 34,957 | 42,506 |
| Property, plant and equipment | 7 | 29,984,906 | 29,277,614 |
| Infrastructure | 8 | 103,130,874 | 105,030,642 |
| TOTAL NON-CURRENT ASSETS | | <u>133,193,237</u> | <u>134,393,262</u> |
| TOTAL ASSETS | | <u>136,737,700</u> | <u>138,009,265</u> |
| CURRENT LIABILITIES | | | |
| Trade and other payables | 9 | 187,755 | 555,719 |
| Current portion of long term borrowings | 10 | 85,892 | 81,541 |
| Provisions | 11 | 472,933 | 470,707 |
| TOTAL CURRENT LIABILITIES | | <u>746,580</u> | <u>1,107,967</u> |
| NON-CURRENT LIABILITIES | | | |
| Long term borrowings | 10 | 1,097,595 | 1,179,962 |
| Provisions | 11 | 147,099 | 127,037 |
| TOTAL NON-CURRENT LIABILITIES | | <u>1,244,694</u> | <u>1,306,999</u> |
| TOTAL LIABILITIES | | <u>1,991,274</u> | <u>2,414,966</u> |
| NET ASSETS | | <u>134,746,426</u> | <u>135,594,299</u> |
| EQUITY | | | |
| Retained surplus | | 55,992,517 | 58,176,097 |
| Reserves - cash backed | 12 | 1,336,877 | 1,040,834 |
| Revaluation surplus | 13 | 77,417,032 | 76,377,368 |
| TOTAL EQUITY | | <u>134,746,426</u> | <u>135,594,299</u> |

This statement is to be read in conjunction with the accompanying notes.

Concise Financial Report

for the Year Ended 30 June 2016

STATEMENT OF CHANGES IN EQUITY

| | NOTE | RETAINED SURPLUS \$ | RESERVES CASH BACKED \$ | REVALUATION SURPLUS \$ | TOTAL EQUITY \$ |
|-----------------------------------|------|---------------------------|----------------------------------|------------------------------|-----------------------|
| Balance as at 1 July 2014 | | 54,575,895 | 1,071,931 | 14,648,863 | 70,296,689 |
| Comprehensive income | | 3,569,105 | 0 | 0 | 3,569,105 |
| Net result | | 3,569,105 | 0 | 0 | 3,569,105 |
| Changes on revaluation of assets | 13 | 0 | 0 | 61,728,505 | 61,728,505 |
| Total comprehensive income | | 3,569,105 | 0 | 61,728,505 | 65,297,610 |
| Transfers from/(to) reserves | | 31,097 | (31,097) | 0 | 0 |
| Balance as at 30 June 2015 | | 58,176,097 | 1,040,834 | 76,377,368 | 135,594,299 |
| Comprehensive income | | (1,887,537) | 0 | 0 | (1,887,537) |
| Net result | | (1,887,537) | 0 | 0 | (1,887,537) |
| Changes on revaluation of assets | 13 | 0 | 0 | 1,039,684 | 1,039,684 |
| Total comprehensive income | | (1,887,537) | 0 | 1,039,684 | (847,853) |
| Transfers from/(to) reserves | | (296,043) | 296,043 | 0 | 0 |
| Balance as at 30 June 2016 | | 55,992,517 | 1,336,877 | 77,417,032 | 134,746,426 |

This statement is to be read in conjunction with the accompanying notes.

Concise Financial Report

for the Year Ended 30 June 2016

STATEMENT OF CASH FLOWS

| | NOTE | 2016 Actual \$ | 2016 Budget \$ | 2015 Actual \$ |
|---|-------|----------------------|----------------------|----------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | | | |
| Receipts | | | | |
| Rates | | 4,944,033 | 4,927,776 | 5,079,524 |
| Operating grants, subsidies and contributions | | 1,141,611 | 966,775 | 2,400,933 |
| Fees and charges | | 1,321,556 | 1,396,874 | 1,315,237 |
| Interest earnings | | 143,325 | 154,700 | 172,677 |
| Goods and services tax | | 514,382 | 0 | 894,906 |
| Other revenue | | 419,499 | 292,077 | 399,827 |
| | | <u>8,484,406</u> | <u>7,738,202</u> | <u>10,263,104</u> |
| Payments | | | | |
| Employee costs | | (3,769,963) | (3,480,699) | (3,685,354) |
| Materials and contracts | | (2,905,319) | (2,905,790) | (2,828,059) |
| Utility charges | | (151,322) | (123,004) | (154,826) |
| Interest expenses | | (53,907) | (44,338) | (64,512) |
| Insurance expenses | | (79,294) | (212,304) | (187,318) |
| Goods and services tax | | (503,885) | 0 | (874,920) |
| Other expenditure | | (318,370) | (373,400) | (341,163) |
| | | <u>(7,782,060)</u> | <u>(7,139,535)</u> | <u>(8,136,152)</u> |
| Net cash provided by (used in) operating activities | 14(b) | 702,346 | 598,667 | 2,126,952 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | | |
| Payments for purchase of property, plant & equipment | | (999,449) | (1,077,894) | (5,003,648) |
| Payments for construction of infrastructure | | (1,556,552) | (3,110,907) | (1,548,226) |
| Non-operating grants, subsidies and contributions | | 1,538,184 | 1,956,905 | 3,269,500 |
| Proceeds from sale of fixed assets | | 240,027 | 515,350 | 706,068 |
| Net cash provided by (used in) investment activities | | <u>(777,790)</u> | <u>(1,716,546)</u> | <u>(2,576,306)</u> |
| CASH FLOWS FROM FINANCING ACTIVITIES | | | | |
| Repayment of debentures | | (78,016) | (78,014) | (73,950) |
| Net cash provided by (used in) financing activities | | <u>(78,016)</u> | <u>(78,014)</u> | <u>(73,950)</u> |
| Net increase (decrease) in cash held | | (153,460) | (1,195,893) | (523,304) |
| Cash at beginning of year | | 3,305,011 | 2,858,905 | 3,828,315 |
| Cash and cash equivalents at the end of the year | 14(a) | <u>3,151,551</u> | <u>1,663,012</u> | <u>3,305,011</u> |

This statement is to be read in conjunction with the accompanying notes.

Concise Financial Report

for the Year Ended 30 June 2016

RATE SETTING STATEMENT

| | NOTE | 2016 Actual \$ | 2016 Budget \$ | 2015 Actual \$ |
|--|-------|-------------------------|----------------------|-------------------------|
| Net current assets at July 1 b/fwd - surplus/(deficit) | | <u>1,704,445</u> | <u>1,666,499</u> | <u>2,053,701</u> |
| | | 1,704,445 | 1,666,499 | 2,053,701 |
| Revenue from operating activities (excluding rates) | | | | |
| Governance | | 28,127 | 37,919 | 81,719 |
| General purpose funding | | 815,209 | 784,051 | 1,996,546 |
| Law, order, public safety | | 601,313 | 353,847 | 404,496 |
| Health | | 86,263 | 43,320 | 28,340 |
| Education and welfare | | 19,228 | 23,800 | 37,833 |
| Housing | | 107,666 | 169,740 | 137,729 |
| Community amenities | | 971,227 | 1,005,325 | 953,107 |
| Recreation and culture | | 110,687 | 89,384 | 213,354 |
| Transport | | 113,470 | 119,857 | 16,180 |
| Economic services | | 114,786 | 110,940 | 139,330 |
| Other property and services | | 123,900 | 339,100 | 390,451 |
| | | <u>3,091,876</u> | <u>3,077,283</u> | <u>4,399,085</u> |
| Expenditure from operating activities | | | | |
| Governance | | (975,496) | (1,065,357) | (1,023,956) |
| General purpose funding | | (250,188) | (228,583) | (353,720) |
| Law, order, public safety | | (1,099,441) | (931,060) | (927,192) |
| Health | | (376,161) | (401,721) | (280,215) |
| Education and welfare | | (99,849) | (136,680) | (132,075) |
| Housing | | (243,543) | (310,741) | (257,423) |
| Community amenities | | (1,844,175) | (2,037,769) | (1,809,958) |
| Recreation and culture | | (1,168,731) | (1,419,159) | (1,117,900) |
| Transport | | (4,700,195) | (2,229,519) | (2,163,297) |
| Economic services | | (572,181) | (627,170) | (615,304) |
| Other property and services | | (154,657) | (73,638) | (278,250) |
| | | <u>(11,484,617)</u> | <u>(9,461,377)</u> | <u>(8,959,290)</u> |
| Operating activities excluded from budget | | | | |
| (Profit) on disposal of assets | 21 | (903) | (286,857) | (249,335) |
| Loss on disposal of assets | 21 | 23,242 | 30,816 | 20,650 |
| Movement in deferred pensioner rates (non-current) | | 7,549 | 0 | (7,841) |
| Movement in employee benefit provisions (non-current) | | 20,062 | 0 | 4,200 |
| Movement in employee entitlement reserve | | (18,380) | 0 | (6,637) |
| Depreciation and amortisation on assets | 2(a) | 4,525,773 | 2,117,026 | 1,930,321 |
| Amount attributable to operating activities | | <u>(2,130,953)</u> | <u>(2,856,610)</u> | <u>(815,146)</u> |
| INVESTING ACTIVITIES | | | | |
| Non-operating grants, subsidies and contributions | | 1,538,184 | 1,956,905 | 3,269,500 |
| Proceeds from disposal of assets | 21 | 240,027 | 515,350 | 706,068 |
| Purchase of property, plant and equipment | 7(b) | (999,449) | (1,077,894) | (5,003,648) |
| Purchase and construction of infrastructure | 8(b) | (1,556,552) | (3,110,907) | (1,548,226) |
| Amount attributable to investing activities | | <u>(777,790)</u> | <u>(1,716,546)</u> | <u>(2,576,306)</u> |
| FINANCING ACTIVITIES | | | | |
| Repayment of debentures | 22(a) | (78,016) | (78,014) | (73,950) |
| Transfers to reserves (restricted assets) | 12 | (360,692) | (368,430) | (265,380) |
| Transfers from reserves (restricted assets) | 12 | 64,649 | 106,824 | 296,477 |
| Amount attributable to financing activities | | <u>(374,059)</u> | <u>(339,620)</u> | <u>(42,853)</u> |
| Surplus(deficiency) before general rates | | <u>(3,282,802)</u> | <u>(4,912,776)</u> | <u>(3,434,305)</u> |
| Total amount raised from general rates | 23 | <u>4,967,020</u> | <u>4,912,778</u> | <u>5,138,750</u> |
| Net current assets at June 30 c/fwd - surplus/(deficit) | 24 | <u><u>1,684,218</u></u> | <u><u>0</u></u> | <u><u>1,704,445</u></u> |

This statement is to be read in conjunction with the accompanying notes

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Preparation

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this financial report are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The local government reporting entity

All Funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 20 to these financial statements.

(b) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(e) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for sale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

(f) Fixed Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory requirement to revalue non-current assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the Shire commenced the process of adopting Fair Value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at Fair Value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the Shire revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Fixed Assets (Continued)

Land under control

In accordance with Local Government (Financial Management) Regulation 16(a), the Shire was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course showground, racecourse or other sporting or recreational facility of State or Regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

Initial recognition and measurement between mandatory revaluation dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework detailed above.

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land under roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Fixed Assets (Continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- Restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount; or
- Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Major depreciation periods used for each class of depreciable asset are:

| | |
|--|-----------------|
| Buildings | 30 to 50 years |
| Furniture and equipment | 4 to 10 years |
| Plant and equipment | 5 to 15 years |
| Sealed roads and streets | |
| formation | not depreciated |
| pavement | 50 years |
| seal | |
| - bituminous seals | 20 years |
| - asphalt surfaces | 25 years |
| Gravel roads | |
| formation | not depreciated |
| pavement | 50 years |
| Formed roads (unsealed) | |
| formation | not depreciated |
| pavement | 50 years |
| Footpaths - slab | 20 years |
| Sewerage piping | 100 years |
| Water supply piping and drainage systems | 75 years |

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Capitalisation threshold

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Fair Value of Assets and Liabilities

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Valuation techniques (Continued)

(g) Fair Value of Assets and Liabilities (Continued)

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued in accordance with the regulatory framework.

(h) Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or at cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Financial Instruments (Continued)

Classification and subsequent measurement (continued)

(i) Financial assets at fair value through profit and loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short-term profit taking. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets, where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Financial Instruments (Continued)

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which will have an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(i) Impairment of Assets

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(j) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Employee Benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

(l) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

(m) Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(n) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Investment in Associates

An associate is an entity over which the Shire has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the Shire and the associate are eliminated to the extent of the Shire's interest in the associate.

When the Shire's share of losses in an associate equals or exceeds its interest in the associate, the Shire discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

(p) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 17.

(q) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 2(c). That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period.

(r) Superannuation

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

(t) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

(u) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statement, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

(v) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) New Accounting Standards and Interpretations for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the Shire.

Management's assessment of the new and amended pronouncements that are relevant to the Shire, applicable to future reporting periods and which have not yet been adopted are set out as follows:

| Title | Issued / Compiled | Applicable ⁽¹⁾ | Impact |
|--|-------------------|---------------------------|--|
| (i) AASB 9 Financial Instruments (incorporating AASB 2014-7 and AASB 2014-8) | December 2014 | 1 January 2018 | Nil – The objective of this Standard is to improve and simplify the approach for classification and measurement of financial assets compared with the requirements of AASB 139. Given the nature of the financial assets of the Shire, it is not anticipated the Standard will have any material effect. |
| (ii) AASB 15 Revenue from Contracts with Customers | December 2014 | 1 January 2018 | This Standard establishes principles for entities to apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of revenue and cash flows arising from a contract with a customer. The effect of this Standard will depend upon the nature of future transactions the Shire has with those third parties it has dealings with. It may or may not be significant. |
| (iii) AASB 16 Leases | February 2016 | 1 January 2019 | Under AASB 16 there is no longer a distinction between finance and operating leases. Lessees will now bring to account a right-to-use asset and lease liability onto their statement of financial position for all leases. Effectively this means the vast majority of operating leases as defined by the current AASB 117 Leases which currently do not impact the statement of financial position will be required to be capitalised on the statement of financial position once AASB 16 is adopted. Currently, operating lease payments are expensed as incurred. This will cease and will be replaced by both depreciation and interest charges. Based on the current number of operating leases held by the Shire, the impact is not expected to be significant. |

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

| 1. SIGNIFICANT ACCOUNTING POLICIES (Continued) | | | | |
|--|-------|-------------------|---------------------------|--|
| (w) New Accounting Standards and Interpretations for Application in Future Periods (Continued) | Title | Issued / Compiled | Applicable ⁽¹⁾ | Impact |
| (v) AASB 2014-3 Amendments to Australian Accounting Standards - Accounting for Acquisitions of Interests in Joint Operations [AASB 1 & AASB 11] | | August 2014 | 1 January 2016 | This Standard amends AASB 11: <i>Joint Arrangements</i> to require the acquirer of an interest (both initial and additional) in a joint operation in which the activity constitutes a business, as defined in AASB 3: <i>Business Combinations</i> , to apply all of the principles on business combinations accounting in AASB 3 and other Australian Accounting Standards except for those principles that conflict with the guidance in AASB 11; and disclose the information required by AASB 3 and other Australian Accounting Standards for business combinations. |
| (v) AASB 2014-4 Amendments to Australian Accounting Standards - Clarification of Acceptable Methods of Depreciation and Amortisation [AASB 116 & 138] | | August 2014 | 1 January 2016 | Since adoption of this Standard would impact only acquisitions of interests in joint operations on or after 1 January 2016, management believes it is impracticable at this stage to provide a reasonable estimate of such impact on the Shire's financial statements. This Standard amends AASB 116 and AASB 138 to establish the principle for the basis of depreciation and amortisation as being the expected pattern of consumption of the future economic benefits of an asset. It also clarifies the use of revenue-based methods to calculate the depreciation of an asset is not appropriate nor is revenue generally an appropriate basis for measuring the consumption of the economic benefits embodied in an intangible asset. Given the Shire currently uses the expected pattern of consumption of the future economic benefits of an asset as the basis of calculation of depreciation, it is not expected to have a significant impact. |
| (v) AASB 2014-5 Amendments to Australian Accounting Standards arising from AASB 15 | | December 2014 | 1 January 2017 | Consequential changes to various Standards arising from the issuance of AASB 15. It will require changes to reflect the impact of AASB 15. |

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) New Accounting Standards and Interpretations for Application in Future Periods (Continued)

| Title | Issued / Compiled | Applicable ⁽¹⁾ | Impact |
|--|-------------------|---------------------------|--|
| (vii) AASB 2015-2 Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 101 [AASB 7, 101, 134 & 1049] | January 2015 | 1 January 2016 | This Standard amends AASB 101 to provide clarification regarding the disclosure requirements in AASB 101. Specifically, the Standard proposes narrow-focus amendments to address some of the concerns expressed about existing presentation and disclosure requirements and to ensure entities are able to use judgement when applying a Standard in determining what information to disclose in their financial statements. This Standard also makes editorial and consequential amendments as a result of amendments to the Standards listed in the title column. |
| (viii) AASB 2015-6 Amendments to Australian Accounting Standards – Extending Related Party Disclosures to Not-for-Profit Public Sector Entities [AASB 10, 124 & 1049] | March 2015 | 1 July 2016 | It is not anticipated it will have any significant impact on disclosures as they currently exist and any changes will relate to presentation. The objective of this Standard is to extend the scope of AASB 124 <i>Related Party Disclosures</i> to include not-for-profit sector entities. The Standard is expected to have a significant disclosure impact on the financial report of the Shire as both Elected Members and Senior Management will be deemed to be Key Management Personnel and resultant disclosures will be necessary. |

Notes:

⁽¹⁾ Applicable to reporting periods commencing on or after the given date.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(x) Adoption of New and Revised Accounting Standards

During the current year, the Shire adopted all of the new and revised Australian Accounting Standards and Interpretations which were compiled, became mandatory and which were applicable to its operations.

These new and revised standards were as follows:

- (i) AASB 2015-3 Amendments to Australian Accounting Standards arising from the withdrawal of AASB 1031 Materiality
- (ii) AASB 2015-7 Amendments to Australian Accounting Standards - Fair Value Disclosures of Not-for-Profit Public Sector Entities

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

| 2. REVENUE AND EXPENSES | 2016 \$ | 2015 \$ | |
|---|-------------------------------|-------------------------------|-------------------------------|
| (a) Net Result | | | |
| The Net result includes: | | | |
| (i) Charging as an expense: | | | |
| Auditors remuneration | | | |
| - Audit of the Annual Financial Report | 20,500 | 19,500 | |
| - Assistance with the finalisation of the annual financial report | 10,250 | 7,000 | |
| - Other services | 12,397 | 14,348 | |
| Depreciation | | | |
| Buildings - non-specialised | 560,007 | 433,269 | |
| Furniture and equipment | 32,991 | 18,281 | |
| Plant and equipment | 365,599 | 327,428 | |
| Motor Vehicles | 110,856 | 100,134 | |
| Infrastructure - roads | 3,144,720 | 947,338 | |
| Infrastructure - footpaths | 14,759 | 13,309 | |
| Infrastructure - drainage | 96,080 | 4,661 | |
| Infrastructure - parks and ovals | 66,588 | 52,708 | |
| Infrastructure - bridges and culverts | 132,173 | 29,402 | |
| Infrastructure - other | 0 | 3,791 | |
| | <u>4,525,773</u> | <u>1,930,321</u> | |
| Interest expenses (finance costs) | | | |
| Debentures (refer Note 22 (a)) | 53,500 | 63,856 | |
| | <u>53,500</u> | <u>63,856</u> | |
| (ii) Crediting as revenue: | | | |
| Other revenue | | | |
| Reimbursements and recoveries | 419,499 | 399,827 | |
| | <u>419,499</u> | <u>399,827</u> | |
| | 2016 Actual \$ | 2016 Budget \$ | 2015 Actual \$ |
| Interest earnings | | | |
| - Reserve funds | 24,341 | 25,000 | 36,080 |
| - Other funds | 60,464 | 80,000 | 85,684 |
| Other interest revenue (refer note 28) | 58,520 | 49,700 | 50,913 |
| | <u>143,325</u> | <u>154,700</u> | <u>172,677</u> |

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

2. REVENUE AND EXPENSES (Continued)

(b) Statement of Objective

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

COMMUNITY VISION

"A sustainable future"

The Shire of Chittering will provide significant and thriving local areas to live and work.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance and contributions to medical health and community health centres.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Senior citizen programs, youth services and events.

HOUSING

Objective:

To provide and maintain staff, community and seniors housing.

Activities:

Provision and maintenance of staff, community and seniors housing.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

2. REVENUE AND EXPENSES (Continued)

(b) Statement of Objective (Continued)

COMMUNITY AMENITIES

Objective:

To provide services required by the community

Activities:

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban stormwater drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

Activities:

Maintenance of public halls, various parks and reserves.
Operation of library, museum and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, bridges, footpaths, drainage works, street lighting and cleaning of streets and verge maintenance.

ECONOMIC SERVICES

Objective:

To help promote the Shire and its economic wellbeing.

Activities:

Tourism and area promotion, provision of rural services including weed control, community bus operations, economic and community development programs and building control.

OTHER PROPERTY AND SERVICES

Objective:

To monitor and control the Shire's overheads operating accounts.

Activities:

Private works operation, plant repair and operation costs and engineering operation costs.
Any other items not classified elsewhere.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

2. REVENUE AND EXPENSES (Continued)

| (c) Conditions Over Grants/Contributions | | Opening Balance ⁽¹⁾ 1/07/14 | Received ⁽²⁾ 2014/15 | Expended ⁽³⁾ 2014/15 | Closing Balance ⁽¹⁾ 30/06/15 | Received ⁽²⁾ 2015/16 | Expended ⁽³⁾ 2015/16 | Closing Balance 30/06/16 |
|--|-------------------|---|------------------------------------|------------------------------------|--|------------------------------------|------------------------------------|-----------------------------|
| Grant/Contribution | | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Function/ Activity | | | | | | | | |
| R4R - Health Centre | Health | 785,722 | 0 | (785,722) | 0 | 0 | 0 | 0 |
| R2R - Binda Place | Transport | 0 | 100,719 | (16,207) | 84,512 | 0 | (84,512) | 0 |
| WDC - Binda Place | Transport | 0 | 142,000 | 0 | 142,000 | 0 | (17,513) | 124,487 |
| WDC - Age Friendly | Rec & Culture | 0 | 53,000 | 0 | 53,000 | 0 | (53,000) | 0 |
| RRG - Road Projects | Transport | 0 | 0 | 0 | 0 | 220,757 | 0 | 220,757 |
| R2R - Binda Place | Transport | 0 | 0 | 0 | 0 | 595,847 | 0 | 595,847 |
| WALGCC - Bridge | Transport | 0 | 0 | 0 | 0 | 40,000 | 0 | 40,000 |
| VC Sustainability Grant | Economic Services | 0 | 0 | 0 | 0 | 10,000 | (5,187) | 4,813 |
| DFES - BRPC Position | LOPS | 0 | 0 | 0 | 0 | 154,749 | (60,287) | 94,462 |
| Total | | 785,722 | 295,719 | (801,929) | 279,512 | 1,021,353 | (220,499) | 1,080,366 |

Notes:

(1) - Grants/contributions recognised as revenue in a previous reporting period which were not expended at the close of the previous reporting period.

(2) - New grants/contributions which were recognised as revenues during the reporting period and which had not yet been fully expended in the manner specified by the contributor.

(3) - Grants/contributions which had been recognised as revenues in a previous reporting period or received in the current reporting period and which were expended in the current reporting period in the manner specified by the contributor.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

| | Note | 2016 \$ | 2015 \$ |
|---|------|------------------|------------------|
| 3. CASH AND CASH EQUIVALENTS | | | |
| Unrestricted | | 734,308 | 1,984,665 |
| Restricted | | 2,417,243 | 1,320,346 |
| | | <u>3,151,551</u> | <u>3,305,011</u> |
| The following restrictions have been imposed by regulations or other externally imposed requirements: | | | |
| Employee Entitlement Reserve | 12 | 137,320 | 155,702 |
| Plant Replacement Reserve | 12 | 120,710 | 89,388 |
| Public Buildings and Amenities Reserve | 12 | 61,982 | 29,831 |
| Gravel Acquisition Reserve | 12 | 66,119 | 64,754 |
| Community Housing Reserve | 12 | 74,429 | 68,092 |
| Seniors Housing Reserve | 12 | 12,807 | 8,542 |
| Brockman Centre Precinct Reserve | 12 | 0 | 9,502 |
| Public Open Space Reserve | 12 | 260,836 | 255,450 |
| Bindoon Community Bus Reserve | 12 | 43,247 | 42,354 |
| Cemetery Development Reserve | 12 | 32,700 | 32,026 |
| Administration Centre Reserve | 12 | 0 | 3,551 |
| Recreation Development Reserve | 12 | 224,810 | 43,800 |
| Ambulance Replacement Reserve | 12 | 1,181 | 1,157 |
| Waste Management Reserve | 12 | 85,292 | 20,996 |
| Office Equipment Reserve | 12 | 0 | 4,694 |
| Landcare Vehicles Reserve | 12 | 69,735 | 68,295 |
| Binda Place Reserve | 12 | 109,735 | 107,469 |
| Contributions to Roadworks Reserve | 12 | 35,974 | 35,231 |
| Unspent grants | 2(c) | 1,080,366 | 279,512 |
| | | <u>2,417,243</u> | <u>1,320,346</u> |
| 4. INVESTMENTS | | | |
| Financial assets at fair value through profit and loss | | <u>42,500</u> | <u>42,500</u> |
| Financial assets at fair value through profit and loss | | | |
| At the beginning of the year | | <u>42,500</u> | <u>42,500</u> |
| At the end of the year | | <u>42,500</u> | <u>42,500</u> |

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

| | 2016 \$ | 2015 \$ |
|---------------------------------------|----------------|----------------|
| 5. TRADE AND OTHER RECEIVABLES | | |
| Current | | |
| Rates outstanding | 162,012 | 131,476 |
| Sundry debtors | 187,642 | 122,660 |
| GST receivable | 39,718 | 50,215 |
| | <u>389,372</u> | <u>304,351</u> |
| Non-current | | |
| Rates outstanding - pensioners | 34,957 | 42,506 |
| | <u>34,957</u> | <u>42,506</u> |
| 6. INVENTORIES | | |
| Current | | |
| Fuel and materials | 3,540 | 6,641 |
| | <u>3,540</u> | <u>6,641</u> |

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

| | 2016 \$ | 2015 \$ |
|---|-------------------|-------------------|
| 7 (a). PROPERTY, PLANT AND EQUIPMENT | | |
| Land and buildings | | |
| Land - freehold at: | | |
| - Independent valuation 2014 - level 2 | 13,088,766 | 13,088,766 |
| - Additions after valuation - cost | 71,416 | 71,416 |
| | <u>13,160,182</u> | <u>13,160,182</u> |
| | <u>13,160,182</u> | <u>13,160,182</u> |
| Buildings - non-specialised at: | | |
| - Independent valuation 2014 - level 2 | 3,276,000 | 3,276,000 |
| - Additions after valuation - cost | 3,527,215 | 3,160,940 |
| Less: accumulated depreciation | <u>(993,276)</u> | <u>(433,269)</u> |
| | 5,809,939 | 6,003,671 |
| Buildings - specialised at: | | |
| - Independent valuation 2014 - level 3 | 6,401,700 | 6,401,700 |
| Less: accumulated depreciation | <u>0</u> | <u>0</u> |
| | 6,401,700 | 6,401,700 |
| | <u>12,211,639</u> | <u>12,405,371</u> |
| Total land and buildings | <u>25,371,821</u> | <u>25,565,553</u> |
| Furniture and equipment at: | | |
| - Management valuation 2016 - level 3 | 88,158 | 113,975 |
| - Additions after valuation - cost | 0 | 96,008 |
| Less accumulated depreciation | <u>0</u> | <u>(23,919)</u> |
| | 88,158 | 186,064 |
| Plant and equipment at: | | |
| - Independent valuation 2016 - level 2 | 3,876,527 | 1,833,289 |
| - Independent valuation 2016 - level 3 | 100,800 | 0 |
| - Additions after valuation - cost | 0 | 1,651,010 |
| Less accumulated depreciation | <u>0</u> | <u>(500,925)</u> |
| | 3,977,127 | 2,983,374 |
| Motor Vehicles at: | | |
| - Independent valuation 2016 - level 2 | 547,800 | 38,105 |
| - Additions after valuation - cost | 0 | 609,953 |
| Less accumulated amortisation | <u>0</u> | <u>(105,435)</u> |
| | 547,800 | 542,623 |
| | <u>29,984,906</u> | <u>29,277,614</u> |

The fair value of property, plant and equipment is determined at least every three years in accordance with the regulatory framework. Additions since the date of valuation are shown as cost, given they were acquired at arms length and any accumulated depreciation reflects the usage of service potential, it is considered the recorded written down value approximates fair value. At the end of each intervening period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with Local Government (Financial Management) Regulation 17A (2) which requires property, plant and equipment to be shown at fair value.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

7. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Movements in Carrying Amounts

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

| | Balance at the Beginning of the Year | Additions | (Disposals) | Revaluation Increments/ (Decrements) Transferred to Revaluation | Revaluation (Losses)/ Reversals Through Profit or Loss | Impairment (Losses)/ Reversals | Depreciation (Expense) | Transfers | Carrying Amount at the End of Year |
|--|--------------------------------------|----------------|------------------|---|--|--------------------------------|------------------------|-----------|------------------------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Land - freehold | 13,160,182 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 13,160,182 |
| Total land | 13,160,182 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 13,160,182 |
| Buildings - non-specialised | 5,003,671 | 366,275 | 0 | 0 | 0 | 0 | (560,007) | 0 | 5,809,939 |
| Buildings - specialised | 5,401,700 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5,401,700 |
| Total buildings | 12,405,371 | 366,275 | 0 | 0 | 0 | 0 | (560,007) | 0 | 12,211,639 |
| Total land and buildings | 25,565,553 | 366,275 | 0 | 0 | 0 | 0 | (560,007) | 0 | 25,371,821 |
| Furniture and equipment | 166,064 | 30,987 | (1,252) | (94,650) | 0 | 0 | (32,991) | 0 | 88,158 |
| Plant and equipment | 2,983,374 | 441,221 | (91,289) | 1,009,420 | 0 | 0 | (365,599) | 0 | 3,977,127 |
| Motor Vehicles | 542,623 | 150,966 | (169,627) | 124,394 | 0 | 0 | (110,856) | 0 | 547,800 |
| Total property, plant and equipment | 29,277,614 | 999,449 | (262,368) | 1,039,664 | 0 | 0 | (1,069,453) | 0 | 29,984,906 |

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

| 7. PROPERTY, PLANT AND EQUIPMENT (Continued) | | | | | | |
|--|----------------------|--|--------------------------------|------------------------|--|--|
| (c) Fair Value Measurements | | | | | | |
| Asset Class | Fair Value Hierarchy | Valuation Technique | Basis of valuation | Date of last Valuation | Inputs used | |
| Land and buildings | | | | | | |
| Land - freehold | 2 | Observable open market values of similar assets, adjusted for condition and comparability, at their highest and best use | Independent registered valuers | June 2014 | Available market information | |
| Buildings - non-specialised | 2 | Observable open market values of similar assets, adjusted for condition and comparability, at their highest and best use | Independent registered valuers | June 2014 | Available market information | |
| Buildings - specialised | 2 | Current replacement cost | Independent registered valuers | June 2014 | Utilising both observable and unobservable inputs being construction costs based on recent contract prices, current condition (Level 2 inputs), residual values and remaining useful life assessments (Level 3 inputs) | |
| Furniture and equipment | | | | | | |
| Furniture and equipment | 3 | Cost approach using depreciated replacement cost | Independent registered valuers | June 2016 | Residual values and remaining useful life assessments | |
| Plant and equipment | | | | | | |
| Plant and equipment | 2 | Cost approach using depreciated replacement cost | Independent registered valuers | June 2016 | Residual values and remaining useful life assessments | |
| Motor Vehicles | 3 | Market approach using recent observable market data for similar assets | Independent registered valuers | June 2016 | Open market values of similar assets adjusted for condition and comparability | |
| Motor Vehicles | 2 | Market approach using recent observable market data for similar assets | Independent registered valuers | June 2016 | Open market values of similar assets adjusted for condition and comparability | |

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

| | 2016 \$ | 2015 \$ |
|---------------------------------------|---------------------|---------------------|
| 8 (a). INFRASTRUCTURE | | |
| Infrastructure - roads | | |
| - Management valuation 2015 - level 3 | 119,128,772 | 119,128,772 |
| - Additions after valuation - cost | 1,376,006 | 0 |
| Less accumulated depreciation | <u>(25,084,400)</u> | <u>(21,939,680)</u> |
| | 95,420,378 | 97,189,092 |
| Infrastructure - footpaths | | |
| - Management valuation 2015 - level 3 | 1,179,866 | 1,179,866 |
| - Additions after valuation - cost | 80,222 | 0 |
| Less accumulated depreciation | <u>(375,764)</u> | <u>(361,005)</u> |
| | 884,324 | 818,861 |
| Infrastructure - drainage | | |
| - Management valuation 2015 - level 3 | 6,179,549 | 6,179,549 |
| Less accumulated depreciation | <u>(2,118,768)</u> | <u>(2,022,688)</u> |
| | 4,060,781 | 4,156,861 |
| Infrastructure - parks and ovals | | |
| - Management valuation 2015 - level 3 | 1,320,828 | 1,320,828 |
| - Additions after valuation - cost | 100,324 | 0 |
| Less accumulated depreciation | <u>(636,588)</u> | <u>(568,000)</u> |
| | 784,564 | 752,828 |
| Infrastructure - bridges and culverts | | |
| - Management valuation 2015 - level 3 | 7,980,000 | 7,980,000 |
| Less accumulated depreciation | <u>(5,999,173)</u> | <u>(5,867,000)</u> |
| | 1,980,827 | 2,113,000 |
| | <u>103,130,874</u> | <u>105,030,642</u> |

The fair value of infrastructure is determined at least every three years in accordance with the regulatory framework. Additions since the date of valuation are shown as cost. Given they were acquired at arms length and any accumulated depreciation reflects the usage of service potential, it is considered the recorded written down value approximates fair value. At the end of each intervening period the valuation is reviewed and, where appropriate, the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires infrastructure to be shown at fair value.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

8. INFRASTRUCTURE (Continued)

(b) Movements in Carrying Amounts

Movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

| | Balance as at the Beginning of the Year | Additions | (Disposals) | Revaluation Increments/ (Decrements) Transferred to Revaluation | Revaluation (Loss)/ Reversal Transferred to Profit or Loss | Impairment (Losses)/ Reversals | Depreciation (Expense) | Transfers | Carrying Amount at the End of the Year |
|---------------------------------------|--|------------------|-------------|--|---|--------------------------------------|---------------------------|-----------|---|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Infrastructure - roads | 97,189,092 | 1,376,006 | 0 | 0 | 0 | 0 | (3,144,720) | 0 | 95,420,378 |
| Infrastructure - footpaths | 818,861 | 80,222 | 0 | 0 | 0 | 0 | (14,759) | 0 | 884,324 |
| Infrastructure - drainage | 4,156,861 | 0 | 0 | 0 | 0 | 0 | (96,080) | 0 | 4,060,781 |
| Infrastructure - parks and ovals | 752,828 | 100,324 | 0 | 0 | 0 | 0 | (68,589) | 0 | 784,564 |
| Infrastructure - bridges and culverts | 2,113,000 | 0 | 0 | 0 | 0 | 0 | (132,173) | 0 | 1,980,827 |
| Total Infrastructure | ### | 1,556,552 | 0 | 0 | 0 | 0 | (3,456,320) | 0 | 103,130,874 |

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for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

8. INFRASTRUCTURE (Continued)

(c) Fair Value Measurements

| Asset Class | Fair Value Hierarchy | Valuation Technique | Basis of valuation | Date of last Valuation | Inputs used |
|---------------------------------------|----------------------|--|----------------------|------------------------|--|
| Infrastructure - roads | 3 | Cost approach using depreciated replacement cost | Management valuation | June 2015 | Construction costs and current condition (Level 2), residual values and remaining life assessments (Level 3) inputs. |
| Infrastructure - footpaths | 3 | Cost approach using depreciated replacement cost | Management valuation | June 2015 | Construction costs and current condition (Level 2), residual values and remaining life assessments (Level 3) inputs. |
| Infrastructure - drainage | 3 | Cost approach using depreciated replacement cost | Management valuation | June 2015 | Construction costs and current condition (Level 2), residual values and remaining life assessments (Level 3) inputs. |
| Infrastructure - parks and ovals | 3 | Cost approach using depreciated replacement cost | Management valuation | June 2015 | Construction costs and current condition (Level 2), residual values and remaining life assessments (Level 3) inputs. |
| Infrastructure - bridges and culverts | 3 | Cost approach using depreciated replacement cost | Management valuation | June 2015 | Construction costs and current condition (Level 2), residual values and remaining life assessments (Level 3) inputs. |

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

| | 2016 \$ | 2015 \$ |
|------------------------------------|----------------|----------------|
| 9. TRADE AND OTHER PAYABLES | | |
| Current | | |
| Sundry creditors | 79,279 | 385,845 |
| Accrued interest on debentures | 16,135 | 16,542 |
| Accrued salaries and wages | 12,244 | 103,779 |
| ATO liabilities | 80,097 | 49,553 |
| | <u>187,755</u> | <u>555,719</u> |

10. LONG-TERM BORROWINGS

Current

Secured by floating charge
Debentures

| | |
|---------------|---------------|
| 85,892 | 81,541 |
| <u>85,892</u> | <u>81,541</u> |

Non-current

Secured by floating charge
Debentures

| | |
|------------------|------------------|
| 1,097,595 | 1,179,962 |
| <u>1,097,595</u> | <u>1,179,962</u> |

Additional detail on borrowings is provided in Note 22.

11. PROVISIONS

| | Provision for Annual Leave \$ | Provision for Long Service Leave \$ | Total \$ |
|---------------------------------------|--|--|----------------|
| Opening balance at 1 July 2015 | | | |
| Current provisions | 294,291 | 176,416 | 470,707 |
| Non-current provisions | 0 | 127,037 | 127,037 |
| | <u>294,291</u> | <u>303,453</u> | <u>597,744</u> |
| Additional provision | 259,106 | 65,346 | 324,452 |
| Amounts used | (255,154) | (47,010) | (302,164) |
| Balance at 30 June 2016 | <u>298,243</u> | <u>321,789</u> | <u>620,032</u> |
| Comprises | | | |
| Current | 298,243 | 174,690 | 472,933 |
| Non-current | 0 | 147,099 | 147,099 |
| | <u>298,243</u> | <u>321,789</u> | <u>620,032</u> |

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

12. RESERVES - CASH BACKED

| | Actual 2016 Opening Balance | Actual 2016 Transfer to | Actual 2016 Transfer (from) | Budget 2016 Opening Balance | Budget 2016 Transfer to | Budget 2016 Transfer (from) | Budget 2016 Closing Balance | Actual 2015 Opening Balance | Actual 2015 Transfer to | Actual 2015 Transfer (from) | Actual 2015 Closing Balance |
|--|--------------------------------------|-------------------------------|-----------------------------------|--------------------------------------|-------------------------------|-----------------------------------|--------------------------------------|--------------------------------------|-------------------------------|-----------------------------------|--------------------------------------|
| Employee Entitlement Reserve | 155,702 | 28,520 | (46,902) | 155,702 | 28,740 | (16,151) | 168,291 | 162,336 | 40,808 | (47,446) | 155,702 |
| Plant Replacement Reserve | 89,388 | 31,322 | 0 | 89,388 | 2,147 | 0 | 91,535 | 105,132 | 84,256 | (100,000) | 89,388 |
| Public Buildings and Amenities Reserve | 29,831 | 32,150 | 0 | 29,832 | 32,083 | (7,500) | 54,415 | 76,694 | 6,137 | (95,000) | 29,831 |
| Gravel Acquisition Reserve | 64,754 | 1,365 | 0 | 64,754 | 1,555 | 0 | 66,309 | 62,741 | 2,013 | 0 | 64,754 |
| Community Housing Reserve | 69,092 | 6,337 | 0 | 68,992 | 5,436 | 0 | 74,428 | 71,498 | 7,213 | (10,520) | 68,092 |
| Seniors Housing Reserve | 8,542 | 4,265 | 0 | 8,542 | 4,208 | 0 | 12,747 | 21,542 | 4,760 | (17,750) | 8,542 |
| Brookman Centre Precinct Reserve | 9,502 | 0 | (9,502) | 9,502 | 228 | (9,730) | 0 | 9,207 | 295 | 0 | 9,502 |
| Public Open Space Reserve | 255,450 | 5,166 | 0 | 255,451 | 5,136 | (35,000) | 165,587 | 247,509 | 7,641 | 0 | 255,450 |
| Blinocoon Community Bus Reserve | 42,354 | 893 | 0 | 42,354 | 1,017 | 0 | 43,371 | 41,037 | 1,317 | 0 | 42,354 |
| Cemetery Development Reserve | 32,026 | 675 | 0 | 32,026 | 769 | 0 | 32,794 | 31,028 | 397 | 0 | 32,026 |
| Administration Centre Reserve | 3,551 | 0 | (3,551) | 3,551 | 65 | (3,636) | 0 | 32,605 | 946 | (30,000) | 3,551 |
| Recreation Development Reserve | 43,800 | 181,010 | 0 | 43,800 | 1,052 | 0 | 44,852 | 42,438 | 1,382 | 0 | 43,800 |
| Ambulance Replacement Reserve | 1,157 | 24 | 0 | 1,157 | 28 | 0 | 1,181 | 1,121 | 36 | 0 | 1,157 |
| Waste Management Reserve | 20,955 | 64,236 | 0 | 20,956 | 13,769 | 0 | 34,724 | 20,343 | 653 | 0 | 20,956 |
| Office Equipment Reserve | 4,694 | 0 | (4,694) | 4,694 | 112 | (4,807) | 0 | 10,085 | 261 | (5,652) | 4,694 |
| Landcare Vehicles Reserve | 66,295 | 1,440 | 0 | 68,295 | 1,540 | 0 | 69,835 | 95,560 | 2,735 | (30,000) | 68,295 |
| Binnis Place Reserve | 107,460 | 2,266 | 0 | 107,460 | 267,581 | 0 | 375,049 | 8,914 | 100,555 | 0 | 107,460 |
| Contributions to Roadworks Reserve | 35,231 | 743 | 0 | 35,231 | 847 | 0 | 36,078 | 34,136 | 1,095 | 0 | 35,231 |
| | 1,040,834 | 360,692 | (64,649) | 1,040,834 | 368,430 | (109,624) | 1,302,440 | 1,071,931 | 265,380 | (295,477) | 1,040,834 |

All of the reserve accounts are supported by money held in financial institutions and match the amount shown as restricted cash in Note 2 to this financial report.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

12. RESERVES - CASH BACKED

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

| Name of Reserve | Anticipated date of use | Purpose of the reserve |
|--|-------------------------|---|
| Employee Entitlement Reserve | Ongoing | To be used to fund employee annual, sick, long service leave and employee gratuities |
| Plant Replacement Reserve | Ongoing | To be used to fund plant purchases, trades and major overhauls |
| Public Buildings and Amenities Reserve | Ongoing | To be used to fund future public amenities and building maintenance requirements of Council owned buildings |
| Gravel Acquisition Reserve | Ongoing | To be used to fund the purchase of gravel or land containing gravel |
| Community Housing Reserve | Ongoing | To be used to fund repairs, improvements, extensions or construction of community units |
| Seniors Housing Reserve | Ongoing | To be used to fund repairs, improvements, extensions or construction of seniors units |
| Brockman Centre Precinct Reserve | Ongoing | To be used to fund scheduled or agreed maintenance or improvements to buildings in this precinct. Closed in 2015-2018. |
| Public Open Space Reserve | Ongoing | To be used to fund public open space developments in accordance with developer precincts |
| Bindoon Community Bus Reserve | Ongoing | To be used to fund the shortfall on operations of the bus and to allow for its eventual replacement |
| Cemetery Development Reserve | Ongoing | To be used to fund future improvements to the Bindoon Cemetery |
| Administration Centre Reserve | Ongoing | To be used to fund major improvements or construction of Councils administration building requirements. Closed in 2015-2016 |
| Recreation Development Reserve | Ongoing | To be used to fund the development or acquisition of recreational land and facilities |
| Ambulance Replacement Reserve | Ongoing | To be used to contribute towards the cost of purchasing or replacing an ambulance |
| Waste Management Reserve | Ongoing | To be used to fund the replacement of landfill sites and rehabilitation of existing landfill sites |
| Office Equipment Reserve | Ongoing | To be used for the replacement of office equipment. Closed in 2015-2016. |
| Landscape Vehicles Reserve | Ongoing | To be used for the financing of replacement Landscape vehicles |
| Blinda Place Reserve | Ongoing | To be used for the upgrade of Blinda Place |
| Contributions to Roadworks Reserve | Ongoing | To be used for the maintenance of Moollabaranes Road |

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for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

13. REVALUATION SURPLUS

| | 2016 Opening Balance | 2016 Revaluation Increment | 2016 Revaluation Decrement | 2016 Total Movement on Revaluation | 2016 Closing Balance | 2015 Opening Balance | 2015 Revaluation Increment | 2015 Revaluation Decrement | 2015 Total Movement on Revaluation | 2015 Closing Balance |
|---------------------------------------|----------------------------|----------------------------------|----------------------------------|---|----------------------------|----------------------------|----------------------------------|----------------------------------|---|----------------------------|
| Land and buildings | \$ 14,550,525 | 0 | 0 | 0 | \$ 14,550,525 | \$ 14,550,525 | 0 | 0 | 0 | \$ 14,550,525 |
| Furniture and equipment | 98,337 | 0 | (94,950) | (94,950) | 3,387 | 98,337 | 0 | 0 | 0 | 98,337 |
| Plant and equipment | 0 | 1,009,420 | 0 | 1,009,420 | 1,009,420 | 0 | 0 | 0 | 0 | 0 |
| Motor Vehicles | 0 | 124,894 | 0 | 124,894 | 124,894 | 0 | 0 | 0 | 0 | 0 |
| Infrastructure - roads | 57,512,861 | 0 | 0 | 0 | 57,512,861 | 0 | 57,512,861 | 0 | 57,512,861 | 57,512,861 |
| Infrastructure - footpaths | 324,299 | 0 | 0 | 0 | 324,299 | 0 | 324,299 | 0 | 324,299 | 324,299 |
| Infrastructure - drainage | 3,732,125 | 0 | 0 | 0 | 3,732,125 | 0 | 3,732,125 | 0 | 3,732,125 | 3,732,125 |
| Infrastructure - bridges and culverts | 159,420 | 0 | 0 | 0 | 159,420 | 0 | 159,420 | 0 | 159,420 | 159,420 |
| | 76,377,368 | 1,134,314 | (94,950) | 1,039,564 | 77,417,032 | 14,648,863 | 51,728,505 | 0 | 51,728,505 | 76,377,368 |

Movements on revaluation of fixed assets are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Para 40.1.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

14. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

| | 2016 \$ | 2016 Budget \$ | 2015 \$ |
|---------------------------|------------------|----------------------|------------------|
| Cash and cash equivalents | <u>3,151,551</u> | <u>1,663,012</u> | <u>3,305,011</u> |

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

| | | | |
|--|--------------------|--------------------|--------------------|
| Net result | (1,887,537) | 485,587 | 3,569,105 |
| Non-cash flows in Net result: | | | |
| Depreciation | 4,525,773 | 2,117,026 | 1,930,321 |
| (Profit)/Loss on sale of asset | 22,339 | (256,041) | (228,685) |
| Loss on revaluation of fixed assets | 0 | | 278,940 |
| Reversal of loss on revaluation of fixed assets | 0 | | |
| Changes in assets and liabilities: | | | |
| (Increase)/Decrease in receivables | (77,472) | 35,000 | 99,684 |
| (Increase)/Decrease in inventories | 3,101 | (5,000) | 2,004 |
| Increase/(Decrease) in payables | (367,962) | 129,000 | (323,986) |
| Increase/(Decrease) in provisions | 22,288 | 50,000 | 69,069 |
| Grants contributions for the development of assets | <u>(1,538,184)</u> | <u>(1,956,905)</u> | <u>(3,269,500)</u> |
| Net cash from operating activities | <u>702,346</u> | <u>598,667</u> | <u>2,126,952</u> |

| | 2016 \$ | 2015 \$ |
|--|------------------|------------------|
| (c) Undrawn Borrowing Facilities | | |
| Credit Standby Arrangements | | |
| Bank overdraft limit | 150,000 | 150,000 |
| Bank overdraft at balance date | 0 | 0 |
| Credit card limit | 25,000 | 25,000 |
| Credit card balance at balance date | <u>(2,618)</u> | <u>(4,999)</u> |
| Total amount of credit unused | <u>172,182</u> | <u>170,001</u> |
| Loan facilities | | |
| Loan facilities - current | 85,892 | 81,541 |
| Loan facilities - non-current | <u>1,097,595</u> | <u>1,179,962</u> |
| Total facilities in use at balance date | <u>1,183,487</u> | <u>1,261,503</u> |
| Unused loan facilities at balance date | <u>NIL</u> | <u>NIL</u> |

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for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

15. CONTINGENT LIABILITIES

The Shire of Chittering has no known contingent liabilities as at 30 June 2016.

16. CAPITAL AND LEASING COMMITMENTS

(a) Operating Lease Commitments

The Shire did not have any future operating lease commitments at the reporting date.

(b) Capital Expenditure Commitments

The Shire did not have any future capital expenditure commitments at the reporting date.

17. JOINT VENTURE ARRANGEMENTS

Housing units owned by Homeswest are on Council owned land and there is a joint venture arrangement with regard to the initial construction and ongoing management and maintenance of the units for a period of fifty (50) years from commencement.

There is no attributable value to the non current assets relating to items such as air conditioners & waste management systems for the housing units, as they are written off to nil and considered immaterial.

18. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY

| | 2016 | 2015 |
|-----------------------------|--------------------|--------------------|
| | \$ | \$ |
| Governance | 2,643,767 | 2,736,014 |
| General purpose funding | 208,145 | 185,118 |
| Law, order, public safety | 3,411,759 | 2,741,608 |
| Health | 3,372,951 | 3,310,619 |
| Education and welfare | 211,613 | 219,963 |
| Housing | 2,171,191 | 2,314,658 |
| Community amenities | 2,203,755 | 2,075,351 |
| Recreation and culture | 10,099,672 | 9,981,645 |
| Transport | 105,873,481 | 107,023,857 |
| Economic services | 527,289 | 544,361 |
| Other property and services | 5,089,780 | 4,673,127 |
| Unallocated | 924,297 | 2,202,934 |
| | <u>136,737,700</u> | <u>138,009,265</u> |

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for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

| | 2016 | 2015 | 2014 |
|-----------------------------------|---------|--------|---------|
| 19. FINANCIAL RATIOS | | | |
| Current ratio | 1.850 | 2.411 | 1.424 |
| Asset sustainability ratio | 0.437 | 1.495 | 1.464 |
| Debt service cover ratio | 8.771 | 16.645 | 4.671 |
| Operating surplus ratio | (0.500) | 0.041 | (0.081) |
| Own source revenue coverage ratio | 0.897 | 0.788 | 0.810 |

The above ratios are calculated as follows:

| | |
|-----------------------------------|--|
| Current ratio | $\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$ |
| Asset sustainability ratio | $\frac{\text{capital renewal and replacement expenditure}}{\text{Depreciation expenses}}$ |
| Debt service cover ratio | $\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$ |
| Operating surplus ratio | $\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$ |
| Own source revenue coverage ratio | $\frac{\text{own source operating revenue}}{\text{operating expenses}}$ |

Notes:

- (a) Information relating to the **asset consumption ratio** and the **asset renewal funding ratio** can be found at Supplementary Ratio Information on Page 58 of this document.

2016

- (b) The Debt Service Cover and Operating Surplus ratios disclosed above, were distorted by the change to the payment of FAGs during the year ended 30 June 2016 which saw the advance payment for the first quarter of the following year cease. This created a timing difference which resulted in an amount of \$586,431 less revenue for the year.

2015

- (c) The Current ratio as disclosed above, was distorted by an item of significant revenue relating to the early payment of 2015/16 Financial Assistance Grants (FAGs) of \$686,431, which was received prior to year end.
- (d) The Debt Service Cover and the Operating Surplus ratios as disclosed above were distorted by the item of significant revenue detailed in (c) above as well as an item of significant expense being the loss on revaluation of fixed assets amounting to \$278,940.
- (e) The Own Source Coverage ratio as disclosed above, was distorted by the item of significant expense as detailed in (d) above.

2014

- (f) The Current, Debt Service Cover and Operating Surplus ratios disclosed above, were distorted by the change to the payment of FAGs during the year ended 30 June 2014 which saw the advance payment for the first quarter of the following year cease. This created a timing difference which resulted in an amount of \$520,169 less revenue for the year.

These items are considered "one-off" timing/non-cash in nature and, if they were ignored, the calculations disclosed in the columns above would be as follows:

| | 2016 | 2015 | 2014 |
|-----------------------------------|--------|--------|------|
| Current ratio | 1.85 | 1.79 | 1.85 |
| Debt service cover ratio | 13.23 | 14.41 | 6.94 |
| Operating surplus ratio | (0.41) | (0.00) | 0.00 |
| Own source revenue coverage ratio | 0.60 | 0.81 | 0.81 |

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for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

20. TRUST FUNDS

Funds held at balance date over which the Shire has no control and which are not included in the financial statements are as follows:

| | 1 July 2015 | Amounts Received | Amounts Paid | 30 June 2016 |
|-------------------------------|----------------|---------------------|-----------------|-----------------|
| | \$ | \$ | (\$) | \$ |
| BCITF Levy | 2 | 42,536 | (42,082) | 456 |
| BRB Levy | 1 | 41,493 | (40,934) | 560 |
| Bonds - Animal Control | 250 | 450 | (600) | 100 |
| Bonds - Key & Hall Hire | 16,127 | 6,800 | (13,100) | 9,827 |
| Bonds - Extractive Industry | 29,330 | 27 | (469) | 28,888 |
| Bonds - Developers | 182,921 | 66,472 | (100,742) | 148,651 |
| Bonds - Community Bus Hire | 1,155 | 500 | (555) | 1,100 |
| Bonds - Crossovers | 61,239 | 20 | (44,745) | 16,514 |
| Extractive Industry Licences | 3,880 | 0 | 0 | 3,880 |
| Bonds - Sand Extraction | 251 | 0 | 0 | 251 |
| Bonds - Defect Roadworks | 77 | 60,329 | 0 | 60,406 |
| Bonds - Pit Rehabilitation | 31,287 | 0 | 0 | 31,287 |
| Bonds - Community Housing | 2 | 750 | (750) | 2 |
| Bonds - Staff Housing | 1 | 2,620 | (1,660) | 961 |
| Bonds - Gravel Pit | 12,562 | 21 | 0 | 12,583 |
| Unclaimed Monies | 407 | 0 | 0 | 407 |
| Nominations - Elected Members | 0 | 1,520 | (1,520) | 0 |
| | <u>339,492</u> | | | <u>315,873</u> |

21. DISPOSALS OF ASSETS - 2015/16 FINANCIAL YEAR

The following assets were disposed of during the year:

| | Actual Net Book Value | Actual Sale Proceeds | Actual Profit | Actual Loss | Budget Net Book Value | Budget Sale Proceeds | Budget Profit | Budget Loss |
|------------------------------------|-----------------------------|----------------------------|------------------|-----------------|-----------------------------|----------------------------|------------------|-----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Plant and Equipment | | | | | | | | |
| Governance | | | | | | | | |
| MVS157 - Holden Caprice | 40,000 | 38,636 | 0 | (1,364) | 40,309 | 38,500 | 0 | (1,809) |
| MVS130 - Holden Commodore | 28,942 | 25,000 | 0 | (3,942) | 28,625 | 25,000 | 0 | (3,625) |
| Community amenities | | | | | | | | |
| MVS724 - Holden Commodore | 28,942 | 25,000 | 0 | (3,942) | 28,307 | 25,000 | 0 | (3,307) |
| Transport | | | | | | | | |
| MVU322 - Holden Colorado | 26,948 | 27,951 | 903 | 0 | 25,503 | 27,850 | 2,347 | 0 |
| MVU819 - Holden Colorado | 32,026 | 28,541 | 0 | (3,485) | 31,073 | 32,000 | 927 | 0 |
| PH1030 - Crew Cab Truck | 26,545 | 25,454 | 0 | (1,091) | 19,517 | 29,000 | 9,483 | 0 |
| PH1001 - Truck | 31,017 | 27,273 | 0 | (3,744) | 32,802 | 18,000 | 0 | (14,802) |
| PH1302 - Backhoe | 33,727 | 30,000 | 0 | (3,727) | 40,273 | 33,000 | 0 | (7,273) |
| PLE475 - Road Broom | 0 | 0 | | | 900 | 10,000 | 9,100 | 0 |
| Economic services | | | | | | | | |
| MVS156 - Holden Cruze | 12,958 | 12,272 | 0 | (686) | 12,000 | 12,000 | 0 | 0 |
| Other property and services | | | | | | | | |
| Land - Lot 62 | 0 | 0 | | | 0 | 265,000 | 265,000 | 0 |
| FCOP504 - Copier | 1,251 | 0 | 0 | (1,251) | 0 | 0 | 0 | 0 |
| | <u>262,366</u> | <u>240,027</u> | <u>903</u> | <u>(23,242)</u> | <u>259,309</u> | <u>515,350</u> | <u>286,857</u> | <u>(30,818)</u> |

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for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

22. INFORMATION ON BORROWINGS

(a) Repayments - Debentures

| Particulars | Principal 1 July 2015 \$ | New Loans \$ | Principal Repayments | | Principal 30 June 2016 | | Interest Repayments | |
|---------------------------------------|-----------------------------------|--------------------|-------------------------|---------------|---------------------------|------------------|------------------------|---------------|
| | | | Actual \$ | Budget \$ | Actual \$ | Budget \$ | Actual \$ | Budget \$ |
| Health | | | | | | | | |
| Loan 79 - Chittering Health Centre | 637,359 | 0 | 23,824 | 23,824 | 613,535 | 613,535 | 21,144 | 27,848 |
| Housing | | | | | | | | |
| Loan 72 - Staff Housing | 172,437 | 0 | 24,559 | 24,559 | 147,878 | 147,878 | 9,692 | 9,696 |
| Loan 73 - Seniors & Community Housing | 55,652 | 0 | 7,072 | 7,071 | 48,580 | 48,581 | 3,515 | 3,516 |
| Recreation and culture | | | | | | | | |
| Loan 74 - Land Gray Road | 98,870 | 0 | 11,452 | 11,451 | 87,418 | 87,419 | 6,291 | 6,293 |
| Transport | | | | | | | | |
| Loan 79 - Grader | 297,185 | 0 | 11,109 | 11,109 | 286,076 | 286,076 | 12,858 | 12,985 |
| | 1,261,503 | 0 | 78,016 | 78,014 | 1,183,487 | 1,183,489 | 53,500 | 60,338 |

All loan repayments were financed by general purpose revenue.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

22. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2015/16

The Shire did not take up any new debentures during the year ended 30 June 2016.

(c) Unspent Debentures

The Shire did not have any unspent debentures as at 30 June 2016.

(d) Overdraft

Council established an overdraft facility of \$150,000 in 2010 to assist with short term liquidity requirements. The balance of the bank overdraft at 30 June 2016 was \$Nil.

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for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

23. RATING INFORMATION - 2015/16 FINANCIAL YEAR

| RATE TYPE | Rate in \$ | Number of Properties | Rateable Value \$ | Rate Revenue \$ | Interim Rates \$ | Back Rates \$ | Total Revenue \$ | Budget Rate Revenue \$ | Budget Interim Rate \$ | Budget Back Rate \$ | Budget Total Revenue \$ |
|--|------------|----------------------|-------------------|-----------------|------------------|---------------|------------------|------------------------|------------------------|---------------------|-------------------------|
| Differential general rate / general rate | | | | | | | | | | | |
| Gross rental value valuations | | | | | | | | | | | |
| General Rate | 0.093728 | 1,553 | 28,330,453 | 2,655,357 | 42,155 | 0 | 2,697,512 | 2,655,357 | 2,000 | 0 | 2,657,357 |
| Unimproved value valuations | | | | | | | | | | | |
| General Rate | 0.006010 | 700 | 312,673,000 | 1,879,165 | 3,128 | 0 | 1,882,293 | 1,879,165 | 2,990 | 0 | 1,882,155 |
| Sub-Total | | 2,253 | 341,003,453 | 4,534,522 | 45,283 | 0 | 4,579,805 | 4,534,522 | 4,990 | 0 | 4,539,512 |
| Minimum payment | \$ | | | | | | | | | | |
| Gross rental value valuations | | | | | | | | | | | |
| General Rate | 1,000 | 481 | 3,965,374 | 481,000 | 0 | 0 | 481,000 | 481,000 | 0 | 0 | 481,000 |
| Unimproved value valuations | | | | | | | | | | | |
| General Rate | 950 | 83 | 7,220,568 | 78,850 | 0 | 0 | 78,850 | 78,850 | 0 | 0 | 78,850 |
| Sub-Total | | 564 | 11,185,942 | 559,850 | 0 | 0 | 559,850 | 559,850 | 0 | 0 | 559,850 |
| Discourts/concessions (refer note 27) | | | | | | | | | | | |
| Totals | | 2,817 | 352,189,395 | 5,094,372 | 45,283 | 0 | 5,139,655 | 5,094,372 | 4,990 | 0 | 5,099,362 |
| Movement in Excess rates | | | | | | | (186,586) | | | | (186,586) |
| Total amount raised from general rate | | | | | | | 4,953,069 | | | | 4,912,776 |
| | | | | | | | 13,951 | | | | 0 |
| | | | | | | | 4,967,020 | | | | 4,912,776 |

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

24. NET CURRENT ASSETS

Composition of net current assets

| | 2016 (30 June 2016 Carried Forward) \$ | 2016 (1 July 2015 Brought Forward) \$ | 2015 (30 June 2015 Carried Forward) \$ |
|--|--|---|--|
| Surplus/(Deficit) | <u>1,684,218</u> | <u>1,704,445</u> | <u>1,704,445</u> |
| CURRENT ASSETS | | | |
| Cash and cash equivalents | | | |
| Unrestricted | 734,308 | 1,984,665 | 1,984,665 |
| Restricted | 2,417,243 | 1,320,346 | 1,320,346 |
| Receivables | | | |
| Rates outstanding | 162,012 | 131,476 | 131,476 |
| Sundry debtors | 187,642 | 122,660 | 122,660 |
| GST receivable | 39,718 | 50,215 | 50,215 |
| Inventories | | | |
| Fuel and materials | 3,540 | 6,641 | 6,641 |
| LESS: CURRENT LIABILITIES | | | |
| Trade and other payables | | | |
| Sundry creditors | (79,279) | (385,845) | (385,845) |
| Accrued interest on debentures | (16,135) | (16,542) | (16,542) |
| Accrued salaries and wages | (12,244) | (103,779) | (103,779) |
| ATO liabilities | (80,097) | (49,553) | (49,553) |
| Current portion of long term borrowings | | | |
| Secured by floating charge | (85,892) | (81,541) | (81,541) |
| Provisions | | | |
| Provision for annual leave | (298,243) | (294,291) | (294,291) |
| Provision for long service leave | (174,690) | (176,416) | (176,416) |
| Unadjusted net current assets | <u>2,797,883</u> | <u>2,508,036</u> | <u>2,508,036</u> |
| Adjustments | | | |
| Less: Reserves - restricted cash | (1,336,877) | (1,040,834) | (1,040,834) |
| Add: Secured by floating charge | 85,892 | 81,541 | 81,541 |
| Add: Employee Entitlement Reserve | 137,320 | 155,702 | 155,702 |
| Adjusted net current assets - surplus/(deficit) | <u>1,684,218</u> | <u>1,704,445</u> | <u>1,704,445</u> |

Difference

There was no difference between the surplus/(deficit) 1 July 2015 brought forward position used in the 2016 audited financial report and the surplus/(deficit) carried forward position as disclosed in the 2015 audited financial report.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

25. SPECIFIED AREA RATE - 2015/16 FINANCIAL YEAR

The Shire did not impose any specified area rates.

26. SERVICE CHARGES - 2015/16 FINANCIAL YEAR

The Shire did not impose any service charges.

27. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS - 2015/16 FINANCIAL YEAR

Rates Discounts

| Discount % or \$ | Actual \$ | Budget \$ | Circumstances in which Discount is Granted |
|------------------|-----------|-----------|--|
| | 0 | 0 | |

Waivers or Concessions

Rate or Fee and Charge to which the Waiver or Concession is Granted

| Type | Actual \$ | Budget \$ |
|--------------------|----------------|----------------|
| Rates | 186,586 | 186,586 |
| Photocopying Rates | 926 | 1,200 |
| Write Offs | 80 | 150 |
| | <u>187,592</u> | <u>187,936</u> |

Rate or Fee and Charge to which the Waiver or Concession is Granted

Rates
 Circumstances in which the Waiver or Concession is Granted and to whom it was available
 Concession was granted to all GRV properties that were previously rated UV and affected by the implementation of the rating review in 15-16.

Objects of the Waiver or Concession
 To cap the rate increases to a maximum of \$300.

Reasons for the Waiver or Concession
 Minimise the impact of the spread of the rate burden after the implementation of the rating review.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

28. INTEREST CHARGES AND INSTALMENTS - 2015/16 FINANCIAL YEAR

| | Date Due | Instalment Plan Admin Charge \$ | Instalment Plan Interest Rate % | Unpaid Rates Interest Rate % |
|---------------------------------|----------|---------------------------------|---------------------------------|------------------------------|
| Instalment Options | | | | |
| Option One | | | | |
| Single full payment | 28.08.15 | 10 | 5.50% | 11.00% |
| Option Two | | | | |
| First Instalment | 28.08.15 | | | |
| Second Instalment | 05.01.16 | | | |
| Option Three | | | | |
| First Instalment | 28.08.15 | | | |
| Second Instalment | 30.10.15 | | | |
| Third Instalment | 08.01.16 | | | |
| Fourth Instalment | 12.03.16 | | | |
| Interest on unpaid rates | | | | |
| Interest on instalment plan | | | | |
| Charges on instalment plan | | | | |
| Interest on Deferred Pensioners | | | | |

| Revenue \$ | Budgeted Revenue \$ |
|---------------|---------------------|
| 29,950 | 23,500 |
| 27,405 | 25,000 |
| 30,310 | 27,000 |
| 1,165 | 1,200 |
| 88,830 | 76,700 |

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

| 29. FEES & CHARGES | 2016 \$ | 2015 \$ |
|-----------------------------|------------------|------------------|
| Governance | 9,888 | 10,246 |
| General purpose funding | 49,800 | 52,959 |
| Law, order, public safety | 57,661 | 67,541 |
| Health | 38,103 | 23,289 |
| Education and welfare | 5,314 | 6,643 |
| Housing | 143,476 | 123,981 |
| Community amenities | 924,650 | 919,358 |
| Recreation and culture | 6,706 | 7,416 |
| Transport | 490 | 1,330 |
| Economic services | 81,553 | 98,640 |
| Other property and services | 4,115 | 3,834 |
| | <u>1,321,556</u> | <u>1,315,237</u> |

There were no changes during the year to the amount of the fees or charges detailed in the original budget.

30. GRANT REVENUE

Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:

| By Nature or Type: | 2016 \$ | 2015 \$ |
|--|------------------|------------------|
| Operating grants, subsidies and contributions | | |
| Governance | 87 | 52,775 |
| General purpose funding | 568,954 | 1,729,253 |
| Law, order, public safety | 410,617 | 223,370 |
| Education and welfare | 13,600 | 29,983 |
| Recreation and culture | 79,000 | 196,141 |
| Transport | 102,860 | 70 |
| Economic services | 29,591 | 28,300 |
| Other property and services | 1,884 | 2,117 |
| | <u>1,206,593</u> | <u>2,262,009</u> |
| Non-operating grants, subsidies and contributions | | |
| Governance | 7,500 | 0 |
| Law, order, public safety | 0 | 682,480 |
| Health | 45,000 | 1,005,000 |
| Recreation and culture | 0 | 561,512 |
| Transport | 1,485,684 | 995,508 |
| Economic services | 0 | 25,000 |
| | <u>1,538,184</u> | <u>3,269,500</u> |

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

31. EMPLOYEE NUMBERS

The number of full-time equivalent employees at balance date

| | |
|-----------|-----------|
| <u>41</u> | <u>44</u> |
|-----------|-----------|

32. ELECTED MEMBERS REMUNERATION

The following fees, expenses and allowances were paid to council members and/or the president.

| | 2016 \$ | 2016 Budget \$ | 2015 \$ |
|------------------------------|----------------|----------------------|----------------|
| Meeting Fees | 74,381 | 99,400 | 99,400 |
| President's allowance | 11,420 | 15,000 | 12,636 |
| Deputy President's allowance | 2,265 | 3,750 | 3,000 |
| Travelling expenses | 7,888 | 18,000 | 20,178 |
| Telecommunications allowance | 21,482 | 24,500 | 24,236 |
| | <u>117,436</u> | <u>160,650</u> | <u>159,450</u> |

33. MAJOR LAND TRANSACTIONS

The Shire did not participate in any major land transactions during the 2015/16 financial year.

34. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

The Shire did not participate in any trading undertakings or major trading undertakings during the 2015/16 financial year.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

35. FINANCIAL RISK MANAGEMENT

The Shire's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk. The Shire's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Shire.

The Shire does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council.

The Shire held the following financial instruments at balance date:

| | Carrying Value | | Fair Value | |
|------------------------------|------------------|------------------|------------------|------------------|
| | 2016 | 2015 | 2016 | 2015 |
| | \$ | \$ | \$ | \$ |
| Financial assets | | | | |
| Cash and cash equivalents | 3,151,551 | 3,305,011 | 3,151,551 | 3,305,011 |
| Investments | 42,500 | 42,500 | 42,500 | 42,500 |
| Receivables | 424,329 | 346,857 | 424,329 | 346,857 |
| | <u>3,618,380</u> | <u>3,694,368</u> | <u>3,618,380</u> | <u>3,694,368</u> |
| Financial liabilities | | | | |
| Payables | 187,755 | 555,719 | 187,755 | 555,719 |
| Borrowings | 1,183,487 | 1,261,503 | 1,183,487 | 1,261,503 |
| | <u>1,371,242</u> | <u>1,817,222</u> | <u>1,371,242</u> | <u>1,817,222</u> |

Fair value is determined as follows:

- Cash and cash equivalents, receivables, payables - estimated to the carrying value which approximates net market value.
- Borrowings, held to maturity investments, estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles.
- Financial assets at fair value through profit and loss, available for sale financial assets - based on quoted market prices at the reporting date or independent valuation.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

35. FINANCIAL RISK MANAGEMENT (Continued)

(a) Cash and Cash Equivalents

Financial assets at fair value through profit and loss

The Shire's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. The finance area manages the cash and investments portfolio with the assistance of independent advisers (where applicable). The Shire has an investment policy and the policy is subject to review by Council. An Investment Report is provided to Council on a monthly basis setting out the make-up and performance of the portfolio.

The major risk associated with investments is price risk - the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments of their issuers or factors affecting similar instruments traded in a market.

Cash and investments are also subject to interest rate risk - the risk that movements in interest rates could affect returns.

Another risk associated with cash is credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to the Shire.

The Shire manages these risks by diversifying its portfolio and only investing in investments authorised by *Local Government (Financial Management) Regulation 19C*. Council also seeks advice from independent advisers (where considered necessary) before placing any cash and investments.

| | 2016 \$ | 2015 \$ |
|--|------------|------------|
| Impact of a 10% ⁽¹⁾ movement in price of investments | | |
| - Equity | 4,250 | 4,250 |
| - Statement of Comprehensive Income | 4,250 | 4,250 |
| Impact of a 1% ⁽¹⁾ movement in interest rates on cash | | |
| - Equity | 31,516 | 33,050 |
| - Statement of Comprehensive Income | 31,516 | 33,050 |

Notes:

⁽¹⁾ Sensitivity percentages based on management's expectation of future possible market movements.

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

35. FINANCIAL RISK MANAGEMENT (Continued)

(b) Receivables

The Shire's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Shire manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Shire to recover these debts as a secured charge over the land – that is, the land can be sold to recover the debt. The Shire is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Shire makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the Shire's credit risk at balance date was:

| | 2016 | 2015 |
|--|------|------|
| Percentage of rates and annual charges | | |
| - Current | 0% | 0% |
| - Overdue | 100% | 100% |
| Percentage of other receivables | | |
| - Current | 92% | 81% |
| - Overdue | 8% | 19% |

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

35. FINANCIAL RISK MANAGEMENT (Continued)

(c) Payables

Borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Shire manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required.

The contractual undiscounted cash flows of the Shire's Payables and Borrowings are set out in the Liquidity Sensitivity Table below:

| | <u>2016</u> | Due within 1 year \$ | Due between 1 & 5 years \$ | Due after 5 years \$ | Total contractual cash flows \$ | Carrying values \$ |
|------------|----------------|----------------------|----------------------------|----------------------|---------------------------------|--------------------|
| Payables | 187,755 | 0 | 0 | 0 | 187,755 | 187,755 |
| Borrowings | 138,502 | 552,910 | 918,864 | 1,610,276 | 1,183,487 | 1,183,487 |
| | <u>326,257</u> | <u>552,910</u> | <u>918,864</u> | <u>1,798,031</u> | <u>1,371,242</u> | <u>1,371,242</u> |
| | | | | | | |
| Payables | 555,719 | 0 | 0 | 0 | 555,719 | 555,719 |
| Borrowings | 138,502 | 554,007 | 1,057,365 | 1,749,874 | 1,261,503 | 1,261,503 |
| | <u>694,221</u> | <u>554,007</u> | <u>1,057,365</u> | <u>2,305,593</u> | <u>1,817,222</u> | <u>1,817,222</u> |

Concise Financial Report

for the Year Ended 30 June 2016

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

35. FINANCIAL RISK MANAGEMENT (Continued)

(c) Payables Borrowings (continued)

Borrowings are also subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation.

The following tables set out the carrying amount, by maturity, of the financial instruments exposed to interest rate risk:

| | <1 year \$ | >1<2 years \$ | >2<3 years \$ | >3<4 years \$ | >4<5 years \$ | >5 years \$ | Total \$ | Weighted Average Effective Interest Rate % |
|--------------------------------|---------------|------------------|------------------|------------------|------------------|----------------|-------------|--|
| Year ended 30 June 2016 | | | | | | | | |
| Borrowings | | | | | | | | |
| Fixed rate | 0 | 0 | 0 | 0 | 0 | 0 | (1,183,487) | 4.84% |
| Debtentures | | | | | | | | |
| Weighted average | | | | | | | | |
| Effective interest rate | | | | | | | | 4.84% |
| Year ended 30 June 2015 | | | | | | | | |
| Borrowings | | | | | | | | |
| Fixed rate | 0 | 0 | 0 | 0 | 0 | 0 | (1,261,503) | 4.88% |
| Debtentures | | | | | | | | |
| Weighted average | | | | | | | | |
| Effective interest rate | | | | | | | | 4.88% |

Concise Financial Report

for the Year Ended 30 June 2016

INDEPENDENT AUDIT REPORT

MOORE STEPHENS

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INDEPENDENT AUDITOR'S REPORT TO THE ELECTORS OF THE SHIRE OF CHITTERING

REPORT ON THE FINANCIAL REPORT

We have audited the accompanying financial report of the Shire of Chittering, which comprises the statement of financial position as at 30 June 2016, statement of comprehensive income by nature or type, statement of comprehensive income by program, statement of changes in equity, statement of cash flows and the rate setting statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statement by Chief Executive Officer.

Management's Responsibility for the Financial Report

Management is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards, the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended) and for such internal control as Management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Shire's preparation and fair presentation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Shire's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Council, as well as evaluating the overall presentation of the financial report.

We believe the audit evidence we obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report of the Shire of Chittering is in accordance with the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended), including:

- a) giving a true and fair view of the Shire's financial position as at 30 June 2016 and of its financial performance and its cash flows for the year ended on that date; and
- b) complying with Australian Accounting Standards (including Australian Accounting Interpretations).

Concise Financial Report

for the Year Ended 30 June 2016

INDEPENDENT AUDIT REPORT

MOORE STEPHENS

**INDEPENDENT AUDITOR'S REPORT
TO THE ELECTORS OF THE SHIRE OF CHITTERING (CONTINUED)**

REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS

In accordance with the Local Government (Audit) Regulations 1996, we also report that:

- a) There are no matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) No matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- c) In relation to the Supplementary Ratio Information presented at page 60 of this report, we have reviewed the calculations as presented and nothing has come to our attention to suggest it is not:
 - i) reasonably calculated; and
 - ii) based on verifiable information.
- d) All necessary information and explanations were obtained by us.
- e) All audit procedures were satisfactorily completed in conducting our audit.

Date: 14 October 2016
Perth, WA

MOORE STEPHENS
CHARTERED ACCOUNTANTS



WEN-SHIEN CHAI
PARTNER

Concise Financial Report

for the Year Ended 30 June 2016

SUPPLEMENTARY RATIO INFORMATION

RATIO INFORMATION

The following information relates to those ratios which only require attestation they have been checked and are supported by verifiable information. It does not form part of the audited financial report.

| | 2016 | 2015 | 2014 |
|-----------------------------|------|-------|------|
| Asset consumption ratio | 0.79 | 0.808 | 0.77 |
| Asset renewal funding ratio | 2.11 | 2.14 | 0.65 |

The above ratios are calculated as follows:

| | |
|-----------------------------|---|
| Asset consumption ratio | $\frac{\text{depreciated replacement costs of assets}}{\text{current replacement cost of depreciable assets}}$ |
| Asset renewal funding ratio | $\frac{\text{NPV of planning capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$ |



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SHIRE OF CHITTERING

**REGIONAL SPORTS & COMMUNITY CENTRE
FEASIBILITY STUDY
STAGE ONE**

DRAFT REPORT
JULY 2016

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1. STUDY AREA AND BRIEF

The Shire of Chittering is located north of Perth, with an area covering 1,220km², primarily non-urban and with its boundary only 56km from Perth CBD.

The Shire services the town sites of Muchea, Bindoon and Wannamal along with the localities of Mooliabenee, Upper Chittering and Lower Chittering.

The aim of the Regional Sports & Community Centre feasibility study is to consider all alternatives in order to establish the most effective investment of funds.

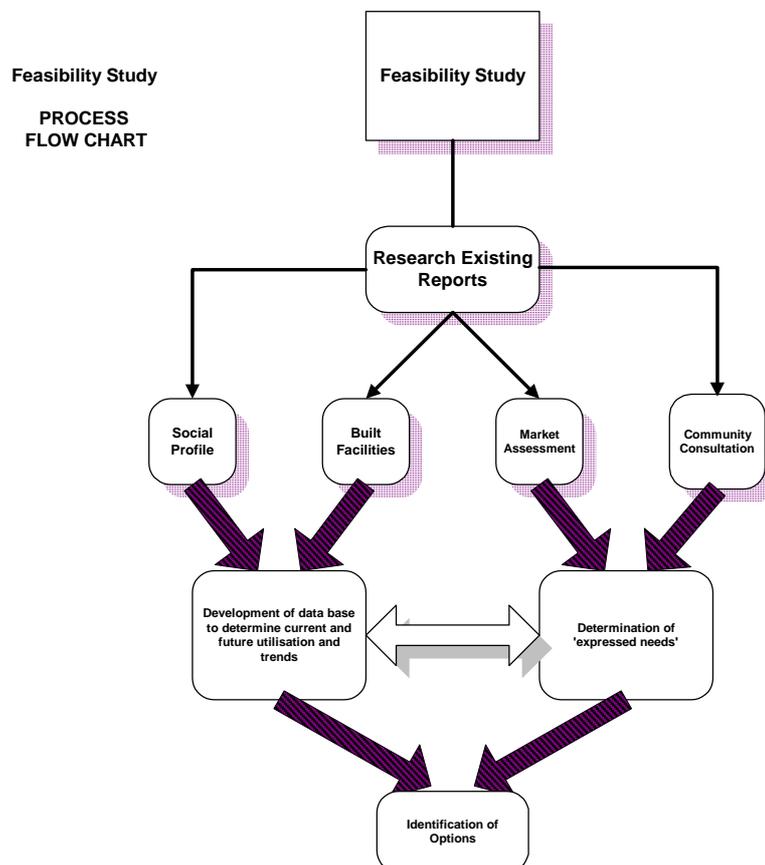
The study's objectives are:

- This project will include the assessment of the suitability of a 10 hectare green field site in Lower Chittering and possible consolidation of existing facilities in the southern part of the shire into a regional sporting hub.
- Identify the social and economic benefits of co-locating the facilities
- Identifying any issues and constraints the project may encounter including community response to the proposed project.
- Identify any major environmental or physical constraints the proposed site may have.
- The feasibility study will critically assess options available and provide Council with both an appropriate model and sufficient information to make an informed decision about whether to proceed with the development of the Regional Sports & Community Centre.

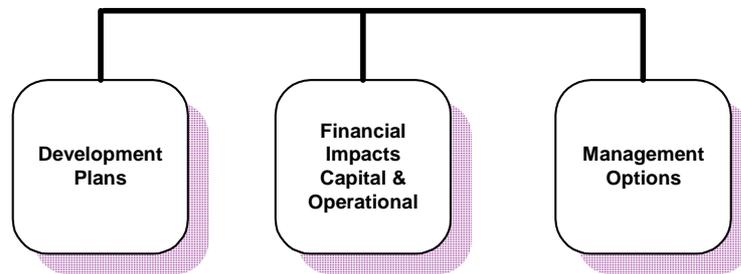
The Regional Sports & Community Centre will be designed to provide for the future sporting and community requirements of the residents within the Shire of Chittering.

The study methodology identifies two distinct stages as follows:

Stage One



Following completion of stage one the following aspects and detail will be ascertained to complete the Feasibility Study.



This report provides the findings to date of Stage One and identifies the proposed mix of facilities based on the information and data collated during Stage One.

2. REVIEW OF REPORTS

To work from an informed position a detailed review of a range of planning documents has been conducted. This review has provided a framework onto which the process of analysis and ultimately the formulation of recommendations can be tied.

The review has considered the following documents in which Community Services and Facilities are addressed:

- ❖ Community Development Plan 2014-2024
- ❖ Sport and Recreation Plan 2012-2022
- ❖ Shire of Chittering Youth Strategy 2015-2018
- ❖ Strategic Community Plan 2012-2022
- ❖ Chittering Economic Development Strategy 2015-2025
- ❖ Community Infrastructure Development Report July 2014
- ❖ Access Inclusion Plan 2012-2017
- ❖ Shire of Chittering Age Friendly Community Plan 2016-2019

2.1 Community Development Plan 2014-2024

The Community Development Plan has been established to develop a ten (10) year Strategy to assist for future planning and provide the Community within Chittering a strategic direction. The Strategy provides for the high-level objectives of the Shire in relation to the wider community development.

The Community Plan identifies Sport and Recreation as a key element within Community Development and states:

“The Shire of Chittering recognises the importance of sport and recreation to the Shire’s residents. The Shire and the community play an important role in the provision of sport and recreation opportunities which are part of our social fabric and provide enjoyment and generate community cohesion.

The Shire of Chittering has developed a Sport and Recreation Plan 2012 -22, which was endorsed by Council on the 20th March 2013.

A major project that was identified in the Plan was the development of a regional sports community facility in the lower part of Chittering.

A feasibility study will be required to determine:

- *the viability of the project (Need & nexus) - review existing sporting facilities and their ability to meet current and future demands*
- *the scale of the project ie types & how many playing fields*
- *the buildings required eg Change rooms, club house/civic function centre etc*
- *suitability of the proposed land site (10 hectares)*
- *the estimated cost of the project*

What’s been done to date

A site of 10 hectares has been identified in Lower Chittering in the Maryville estate Stage 11. The site is to be released as a condition of subdivision as a reserve that will vest in the Shire.

Council has also collected a small amount of developer contributions for the development of this site which would be used to fund this study”

2.2 Sport and Recreation Plan 2012-2022

The plan has been developed to establish a ten (10) year plan to help the Shire and the community determine a strategic direction for the future planning, provision and management of sport and recreation. It provides strategies and actions designed to improve the planning and provision of sport and recreation in the Shire of Chittering over the next ten years.

The undertaking of a Feasibility Study into the need for facilities in Lower Chittering was contained within this plan:

“3.3 Undertake a Sport and Recreation Feasibility Study for the establishment of two major recreation facilities in Bindoon and Maryville

When property is released by the Developers for Stage 11 of Maryville Downs, develop a plan for Community Facilities on the land and seek funding opportunities“

2.3 Shire of Chittering Youth Strategy 2015-2018

In December 2015 the Shire adopted the Youth Strategy within the following context:

“The development of a youth specific plan is considered essential as the Shire of Chittering has the second highest population of Youth in the Avon-Midland Country Zone and has the highest population for a non-regional Shire in Western Australia. The Shire’s overall population is expected to double by 2026, hence the development of the Shire of Chittering Youth Strategy 2015 – 2018.”

The plan addressed a number of areas relevant to young people and determined the Shires priorities as follows

- Listening to young people
- Things to do and places to go
- Reducing risky behaviours
- Helping young people to succeed
- Getting about

Whilst the report did not have a direct link to the proposed development of a regional facility it is important to bear in mind young people’s needs as stated within the strategy:

“Young people felt that there was a lack of things to do and requests were made for more youth activities and other sporting facilities. An audit of current services has highlighted that there are a number of semi-regular youth specific events within the Shire of Chittering, and that there may be a lack of awareness amongst young people about what opportunities actually exist.

Youth responses to the survey indicated a strong desire for a regular “drop-in” style of service. Contemporary research on youth centres and activities suggest that traditional stand-alone youth centres are now being replaced by intergenerational spaces that allow social engagement across the lifespan and promote inclusion of young people with varying interests and abilities”

2.4 Strategic Community Plan 2012-2022

The Shires Strategic Community plan was adopted by council on 21 November 2012 and is due to be reviewed by the end of June 2016.

It states:

“Our Strategic Community Plan (SCP) sets out our vision and aspirations for our community for the next ten (10) years. This Plan will guide our decisions over the next ten (10) years and is focused on meeting our current and future community’s requirements.”

The plan is required by State Government to centre on six key areas under which it operates these are:

- Social;
- Natural Environment;
- Built Environment;
- Access;
- Economic; and
- Governance

Under the key area of Social: Building a Sense of Community, the following vision was determined and subsequent strategies put in place and measurable results these being:

“Vision: Chittering will be recognised for its diversity, retaining our rural nature through lifestyle choices, and the provision of recreation and local services.”

The plan stated within the section “our Plan to achieve the Vision”

| Outcome | Strategies | Key Priorities | Links | Timeframe | Partners |
|---------------------------|--|---|----------------------------|----------------|---|
| Active Communities | Develop recreational areas for future generations. | Explore options to build a multi-purpose recreational centre(s) | SOC to Term Financial Plan | Long Long term | .DSR Community Groups Lotterywest |

This strategy was further supported within the tracking measurable results section of the report by ensuring within a 0-5 timeframe the undertaking of a feasibility study to establish community needs for new sporting facilities.

2.5 Chittering Economic Development Strategy 2015-2025

The purpose of this document is to provide a ten-year strategy that outlines broad actions aimed at creating partnerships between the community, business and industry, Council and Governments in order to promote and enhance growth and development within the Shire / region.

The Strategy will focus on five key strategic areas:

1. Enabling Infrastructure
2. Business Support and Growth
3. Visitor Attraction
4. Economic Precincts
5. Regional Collaboration

The requirement for this Strategy was identified in the Shire of Chittering Community Strategic Plan 2012-2022, with a short-term timeframe of zero to five years.

Within the report strategy one the following statements were made which relate directly to this study

“Strategy One – Enabling Infrastructure – focuses on providing a strong physical platform on which to build and support investment.

The planning for, and provision of (where appropriate/feasible), infrastructure is essential to providing a conducive and attractive investment environment. Without an investment platform, such as this, it would be difficult for Local Government and private sector partners to work together cooperatively. The identification and facilitation of major economic and opportunities, creating safe and attractive places, managing the movement of people, goods and services and providing essential services are all key roles for Council in the investment facilitation and attraction process. Our vision is that communities will have a built environment and infrastructure that builds on our amenity and liveability providing local centres, housing and recreation choices, whilst ensuring that our assets are sustainable.

| Regional Community Sports and Recreational Facility | | | |
|--|--------------------------------|--------------------|--|
| <i>Undertake a Feasibility Study, to consider the most appropriate location and the facilities required. Reference CCSRES/CMSRES</i> | <i>Chief Executive Officer</i> | <i>Medium term</i> | <i>Provide appropriate facilities to retain and attract new residents to support local businesses.</i> |

The Shire of Chittering Corporate Business Plan 2013-2017 refers to New Town as an opportunity that will allow the Shire to provide housing choices to the future workforce in the nearby Muchea Employment Node and cater for spill over growth from Perth. The “New Town” has the potential to provide around 16,000 lots accommodating over 41,000 residents when fully developed without losing its rural ambience.

The WAPC has recently acknowledged the importance of this project, in that it will require this scale of development to make it economically viable for a developer to provide the normal level of required public infrastructure (public utilities) that many of the current developments in Chittering do not have.

2.6.3 Chittering New Town

The idea of a “New Town” in the Shire of Chittering was first raised by the State government in the early 1990s. The Government strategy states that the New Town would provide for around 10,000 people, with the creation of local jobs and development of the town to start in around 2021. The concept was incorporated into the Shire of Chittering’s Local Planning Strategy in 2004 which sets out the direction for growth over the next 20 years.

The development of the “New Town” would provide an exciting opportunity to plan for sustainable population and employment growth within the Shire of Chittering. The model for the “New Town” is based around:

- the up-front provision of managed key services and infrastructure - education, health and lifestyle facilities and services;*
- the creation of a community based around self-responsibility, with a partnership formed between government, corporate enterprises and the community to provide infrastructure and services;*

- *development of the local economy and employment creation being a core business of the management of the town, with a focus on self-sufficiency, but also to include the export of goods and services; and*
- *the support and nurturing of a food bowl in the district and a market place to sell the produce”.*

2.6 Community Infrastructure Development Report

This report was aimed at addressing the Shires need to plan for additional community infrastructure due to its continued growth in population. It recognised that this continued growth places demands on community infrastructure and that planning for its development and funding is necessary and in place prior to the community demands.

In terms of this report the need for sport and recreation facilities the report stated:

“An audit of current community facilities within the Shire was undertaken. Results of the audit are summarised below.

Recreation

The Shire is home to numerous active sporting teams, especially cricket and football. However, the existing facilities require upgrading. For example, the Lower Chittering oval urgently requires improved drainage.

The high demand for sporting facilities in the area puts increased pressure on car parking, and some low-cost measures could be introduced to improve the efficiency of car parking at facilities in the short term– for example, painting lines on the ground. This may also contribute to improved safety of existing car parking provision.

The Shire has purchased land for a regional recreational facility, but this may be unnecessary if current facilities can be upgraded.

The small size of the local ovals is a consistent issue across the LGA. Council could consider whether ovals could be expanded by removing play equipment and by viewing halls and ovals in tandem with nearby parks. For example, Mueha Hall and John Glenn Park, and Bindoon Hall and Clune Park, duplicate many of their facilities although the sites are very close to each other.”

The report calculated the future community facilities infrastructure requirements which incorporated a two stage approach of maintaining and upgrading existing facilities and identifying new facility development.

In terms of sport and recreation facilities the report states:

“Notably, while some facilities – Chinkabee Sporting Complex, Lower Chittering Hall, Mueha Hall, and Wannamal Hall – are managing to serve the current population, they do not have sufficient capacity to accommodate the requirements of the future population. If larger regional community and sporting facilities and/or more integrated sporting facilities are provided, Council could rationalise some of its current assets”

The second approach to determining the need for facilities was based on a standards based and resulted in the following needs being determined:

“However, the Shire currently lacks a full size sports oval. Infrastructure benchmarks suggest a sports oval should be provided at a rate of 1 per 5000 persons. The current population of the Shire suggests one oval should be provided. By 2021, two ovals will be required. None of the suburbs by themselves will have sufficient population to justify the provision of a fully fledged sports oval. An option for Council to consider is the consolidation of sports facilities in two locations by 2021.

The most appropriate solution would appear to be one sports oval serving the population of the southern part of the Shire and one sports oval serving the northern Shire population. This would entail the consolidation of existing facilities provided at ovals in Muchea and Lower Chittering and providing a full size oval on acquired Council land with appropriate changing facilities. It would also require the provision of a full sized sports oval and changing facilities at Bindoon.

Other sporting facilities that will be required over time in the Shire include a basketball/netball court, which benchmarks suggest should be provided at the rate of one per 5,000 population. By 2021, the population of the Shire will require two basketball /netball courts to meet population demands. As with the sports ovals, the likely population distribution would suggest the provision of one court in the north, and one court in the south of the Shire. The age profile and faster population growth rate of Lower Chittering and Muchea would suggest that the priority for the provision of these facilities would be in the South.

Existing sports oval, lawn bowls and tennis courts facilities in the shire are sufficient for the current population. The population growth in the Shire would require new tennis facilities to be provided in Lower Chittering by 2016 with population growth over the period to 2026 will require a further two courts to be provided in the Shire. The four tennis courts provided at the Chinkabee complex will accommodate the demand for these facilities in the northern suburbs of the Shire, as will the tennis facilities at Wannamal. The future development of the New Town is likely to see an increase in demands for tennis facilities. These are likely to be in the southern part of the Shire. A population of 10,000 would require an additional four tennis courts to be provided.”

2.7 Access Inclusion Plan 2012-2017

The Shire of Chittering is committed to ensuring that the community is accessible for and inclusive of people with disabilities, their families and carers.

The Shire of Chittering interprets an accessible and inclusive community as one in which the Shire functions, facilities and services (both in-house and contracted) are open, available and accessible to people with disabilities. This includes providing the same opportunities, rights and responsibilities as other people in the community in an effort to provide equal opportunities and the equitable distribution of resources as needed.

Any new developments will be designed around universal access and meet the needs of the Shires Access Inclusion Plan and Policy

2.8 Shire of Chittering Age Friendly Community Plan 2016-2019

The Shire developed the Age Friendly Community Plan using community and stakeholder input to ensure it is targeted in addressing the current and future needs of older people living in the Shire of Chittering.

The Plan is structured around 8 domains one of which is Sport and Recreation , and clear objectives are provided, namely

“Provide facilities and recreation services that contribute to the social and physical wellbeing of older community members.”

2.9 Summary

This review has highlighted the need for additional facilities to cater for the increase in population within the Shire. Further it has identified the direction of the Shire of Chittering and allows any proposals to be structured to meet the needs of the community as well as the Shires Strategic Plan. The specific detail contained within each report will be considered when determining the specific needs and functional areas in any proposed Regional Sports and Community Centre.

3. DEMOGRAPHY

In order to gain an understanding of the community profile of the study area demographic data has been obtained from the Australian Bureau of Statistics and the Department of Planning, which identifies the existing and projected population base which would form a potential market for any reserve development.

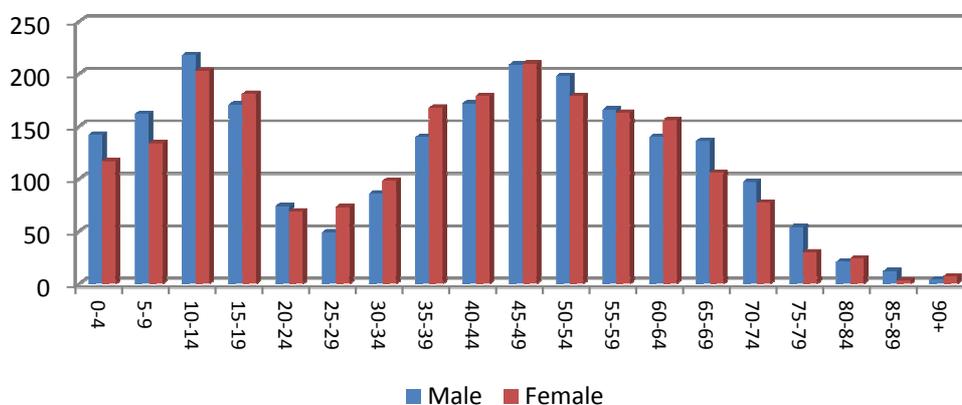
3.1 CURRENT POPULATION

The population figures for the Shire of Chittering have been compiled from the Australian Bureau of Statistics, 2011 Census of Community Profiles.

The Shire consists of a total population of 4,428 people and these have been broken down into five year age groups and gender¹:

| | Male | Female | Total | % of population |
|--------|------|--------|-------|-----------------|
| 0-4 | 142 | 117 | 259 | 5.8 |
| 5-9 | 162 | 134 | 296 | 6.7 |
| 10-14 | 218 | 203 | 421 | 9.5 |
| 15-19 | 171 | 181 | 352 | 7.9 |
| 20-24 | 74 | 69 | 143 | 3.3 |
| 25-29 | 49 | 73 | 122 | 2.8 |
| 30-34 | 86 | 98 | 184 | 4.2 |
| 35-39 | 140 | 168 | 308 | 7 |
| 40-44 | 172 | 179 | 351 | 7.9 |
| 45-49 | 209 | 210 | 419 | 9.5 |
| 50-54 | 198 | 179 | 377 | 8.5 |
| 55-59 | 166 | 163 | 329 | 7.4 |
| 60-64 | 140 | 156 | 296 | 6.7 |
| 65-69 | 136 | 106 | 242 | 5.5 |
| 70-74 | 97 | 77 | 174 | 3.9 |
| 75-79 | 54 | 30 | 84 | 1.9 |
| 80-84 | 21 | 24 | 45 | 1 |
| 85-89 | 12 | 3 | 15 | 0.3 |
| 90+ | 4 | 7 | 11 | 0.2 |
| Totals | 2251 | 2177 | 4428 | 100 |

Age-Gender Shire of Chittering



¹ It is estimated that the population is currently in the vicinity of 5,400. The estimates do not provide details of the population and therefore the 2011 Census has to be used for base data when considering the detail of the population. The estimates do provide confirmation of the population growth currently being experienced within the Shire

The percentage of males in the shire is 50.8%, whilst females make up 49.2% of the population.

In order to undertake a comparative assessment against Metropolitan Perth these five-year age groups have been grouped into generic demographic groupings as follows:

| | |
|-------|-------|
| 0-14 | 45-64 |
| 15-24 | 65+ |
| 25-44 | |

For the study area, the following totals and percentages are evident:

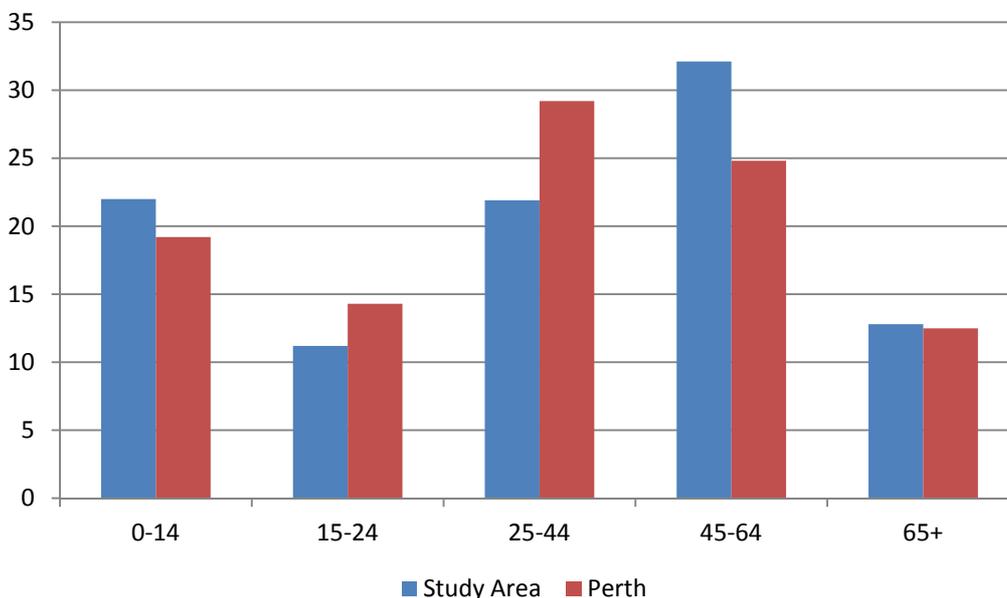
| Age | 0-14 | 15-24 | 25-44 | 45-64 | 65+ |
|--------------|------|-------|-------|-------|------|
| Total | 976 | 495 | 965 | 1421 | 571 |
| % | 22.0 | 11.2 | 21.9 | 32.1 | 12.8 |

When one compares these figures to the total population for Metropolitan Perth, the commensurate percentages are shown in the table below:

| Age | 0-14 | 15-24 | 25-44 | 45-64 | 65+ |
|-------------------|------|-------|-------|-------|------|
| Study Area | 22.0 | 11.2 | 21.9 | 32.1 | 12.8 |
| Perth | 19.2 | 14.3 | 29.2 | 24.8 | 12.5 |
| Variation | +2.8 | -3.1 | -7.3 | +7.3 | +0.3 |

These variations are more clearly seen in the graph below:

Comparative Assessment -Age Groups



As can be seen from the chart, the Shire of Chittering has a lower population in the 15-24 and 25-44 age groups with higher numbers in the 45-65 age group. This is important when one considers the type of facilities required with the younger age group of 0-14 and older age groups 45+ are the predominant needs groupings. The lower numbers in the 15-19 and 25-44 is the tendency for these age groups to leave the area for further education and employment prospects.

3.2 Population by townsites

The Shire of Chittering is a large local authority which covers 1,220km². It has six distinct communities and an assessment of the demography's of these areas reveal the following in terms of population bases and median ages

| Area | Total Population 2011 Census | Median Age |
|------------------|------------------------------|------------|
| Lower Chittering | 1,558 | 40 |
| Bindoon | 1,063 | 45 |
| Muchea | 1,018 | 39 |
| Chittering | 503 | 41 |
| Wannamal | 284 | 46 |
| Mooliabeenee | 283 | 46 |

3.3 Social Characteristics

The social characteristics of the Shire are given in the table below:

| | Shire of Chittering | WA |
|---------------------------------|---------------------|-----------------|
| Median age | 42 | 36 |
| Median weekly individual income | \$565 | \$662 |
| Median weekly household income | \$1368 | \$1416 |
| Average household size | 2.7 | 2.6 |
| Indigenous persons | 61 (1.4%) | 69664 (3.1%) |
| Australian born | 3141 (71%) | 1407806 (62.9%) |
| Overseas born | 29% | 37.1% |
| English speaking only | 92% | 79.3% |

This data clearly indicates that the majority of the population is Australian born. This is important when the participation trends are taken into account, as the highest participating category of people in recreational activities are Australian born with a participation rate of 57.6%.

The Shire has a total indigenous population of 61 which is 1.4% of the total population and their median age is 15 yrs of age.

Of the overseas born in Chittering England has 12.5% followed by New Zealand 2.8%, Scotland 1.3%, South Africa 0.9% and Netherlands 0.8%.

In terms of language spoken at home 92% of the Chittering population speak English whereas Dutch 0.6%, German 0.5%, Italian 0.4% French 0.2%, and Afrikaans 0.2%, were the other most common languages which is important when considering any marketing campaigns.

3.4 Population Projections

Population projections are taken from WA Tomorrow Population Report No. 10 (August2015) contains the latest population forecasts by age and sex, for Western Australia and its regions. They represent the official Western Australian Government forecasts for the years 2014 to 2026.

This report provides updated population projections to 2026, by age group and gender, for the whole of Western Australia, and Local government areas.

The projections are based on an analysis of trends in migration, fertility and mortality in Western Australia and trends in other similarly placed nations.

These forecasts have been prepared using 10 000 slightly different simulations. The simulations emulate the variability that is shown in past data. The simulations have been sorted by the size of population. They have been broken into five bands, each with 2 000 simulations. We have published the median value of each band to give 5 forecasts.

Band A contains the lowest simulations. Band E has the highest simulations. The forecast for Band C is also the median value for all forecasts as it is the middle band. The Band C forecast is comparable with the previous WA Tomorrow (2005) publication.

The projections are useful for assessing potential growth or decline and the five yearly Local Government Area Projections for the Shire of Chittering have an average accuracy of 98.6%.

| | Low Band | High Band | Median Band |
|------|----------|-----------|-------------|
| 2011 | 4530 | 4530 | 4530 |
| 2016 | 5010 | 5790 | 5370 |
| 2021 | 5800 | 6920 | 6380 |
| 2026 | 6570 | 8000 | 7290 |

The Shire of Chittering, based on the median band projections is expected to have an increase in population according to the projections and based on the median band the population will increase to 7290 over the next 10 years.

3.5 Summary

- ❖ The demography of the study area (Shire of Chittering) as at the 2011 Census indicates that the population comprises 4,428 people, with a distribution of 50.8% male to 49.2% female.
- ❖ A total of 47.2% of the population are under 39 years of age which, when one compares this to the participation trends, would indicate that the study area has a highly active community.
- ❖ The over 50 year age groups account for 35.4%
- ❖ The Shire of Chittering area has a lower population in the 15-24 and 25-44 age group with higher numbers in the 0-14 and 45-65 age groups. This is important when one considers the type of developments required
- ❖ The Lower Chittering area contains the highest population with 1,558, Bindoon 1,063, and Muchea 1,018.
- ❖ The median age in the southern part of the shire is younger than the northern portion with median ages in Lower Chittering 40 and Muchea 39 compared to Bindoon 45 and Wannamal 46
- ❖ The majority of the population is Australian born. This is important when the participation trends are taken into account, as the highest participating category of people in recreational activities are Australian born with a participation rate of 57.6%.
- ❖ Of the overseas born in Chittering England has 12.5% followed by New Zealand 2.8%, Scotland 1.3%, South Africa 0.9% and Netherlands 0.8%.
- ❖ In terms of language spoken at home 92% of the Chittering population speak English whereas Dutch 0.6%, German 0.5%, Italian 0.4% French 0.2%, and Afrikaans 0.2%, were the other most common languages which is important when considering any marketing campaigns.
- ❖ The Shire of Chittering, based on the median band projections is expected to have an increase in population to 7,290 by 2026.

4. PARTICIPATION TRENDS

4.1 Participation of Australians Aged 15 Years and Over

Participation in Sport and Physical Recreation, Australia, 2013-14

The *Exercise, Recreation and Sport Survey* (ERASS) was a joint initiative of the Australian Sports Commission and State and Territory Departments of Sport and Recreation, conducted on an annual basis between 2001 and 2010. ERASS ceased at the end of 2010. Ongoing national sport and recreation statistics is being collected by the Australian Bureau of Statistics (ABS),

The Australian Bureau of Statistics' (ABS) "National Participation in Sport and Physical Recreation Survey" was conducted from July 2013 to June 2014 using the ABS Multipurpose Household Survey (MPHS). The survey collected data about the characteristics of people aged 15 years and over who participated in sport and physical recreation activities as players, competitors and in other physically active roles. Involvements in non-playing roles such as coaches, umpires and club officials were excluded from the data. The survey also collected data about the type of activities participated in, the frequency of participation, whether it was organised by a club, association or some other organisation and the facilities used.

Findings

Of the Australian population aged 15 years and over, an estimated 60% (11.1 million people) reported that they had participated in sport and physical recreation at least once during the 12 months prior to the interview in 2013–14, compared with 65% in 2011-12.

Participation generally decreased with age. People aged 15–17 years reported the highest participation rate in sport and physical recreation (74%), while people aged 65 years and over had the lowest (47%). Male and female participation rates were similar, except in the 25-34 age group where participation rates were higher for males (67%) than females (61%).

Walking for exercise was the most popular physical recreational activity, with 19% of people aged 15 years and over walking for exercise at least once in the 12 months prior to interview. Females were more likely to walk for exercise than males (25% and 14% respectively). Fitness and gym were the next most popular activity (17%) again with more females than males participating (19% and 16% respectively). Males were more likely than females to play golf (6.6% and 1.4% respectively) or participate in cycling and BMX (8.5% and 4.0% respectively).

4.1.1 Age and Gender

The highest participation rate in sport and physical recreation was reported by people aged 15–17 years (78%). Participation generally decreased with age, with persons aged 65 years and over having the lowest participation rate (50%).

In general, males had slightly higher participation rates than females (66% and 64% respectively) although this was not the case for all age groups. Participation rates in the younger age groups were significantly different between males and females. Males aged 15–17 years had a higher participation rate than females of the same age (85% and 70% respectively). Similarly for 18–24 year olds, males again had a higher participation rate than females (76% and 67% respectively).

4.1.2 Birthplace

People born in Australia were more likely to participate in sport and physical recreation than those born in other countries (67% and 59% respectively). While the participation rates were similar for males and females born in Australia (68% and 67% respectively) and overseas in main English-speaking countries (69% and 70% respectively), the rate for males born overseas, not in a main English-speaking countries, was significantly higher than that of females (58% and 47% respectively).

4.1.3 Type of Participation

People can choose to take part in sport and physical recreation either through organised or non-organised activities. Organised activities can be arranged through recreation clubs, sporting or non-sporting associations, through gymnasiums or through a wide variety of other sporting and non-sporting arrangements. Around a quarter of the population (27%) reported participating in organised sport and physical recreation while almost double that (53%) took part in non-organised activity.

Participation in organised sport and physical recreation was highest amongst persons aged 15–17 years (58%). Participation rates in organised activities were similar for males and females (28% and 27% respectively) but were higher for males (54%) than females (51%) in non-organised activities

4.1.4 Frequency of Participation

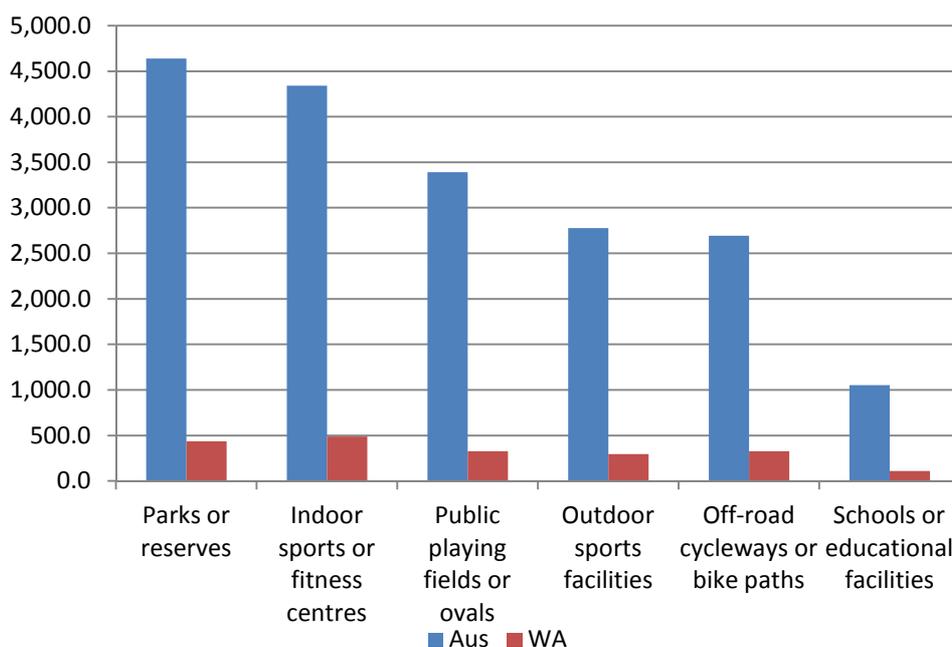
Of the 11.7 million people who participated in sport and physical recreation in the 12 months prior to interview, more than half (52%) participated 105 times or more (i.e. on average at least two times each week). This included the number of times spent training and practising for an activity. A larger percentage of female than male participants took part 105 times or more (55% compared with 49% respectively)

Comparing the top 25 most frequently participated in sports and physical activities, persons walking for exercise were more likely to participate 105 times or more (58%). This was followed by fitness and gym activities, where 40% of participants participated 105 times or more.

4.1.5 Facilities Used

There is a wide range of facilities available to people who participate in sport and physical recreation. Not all are purpose built such as ovals, tennis courts and gymnasiums with parks, beaches and walking trails also often used for exercise and physical activity. Those who participated in sport and physical recreation were asked whether they had used any of six selected facilities in the 12 months before interview (see graph below). Parks and reserves were used by the most people (40%), followed by indoor sports and fitness centres (37%).

Venue Usage Australia/West Australia



4.1.6 Comparison over Surveys

There was a decline in participation numbers from 2013-14 from the previous survey an estimated 60% (11.1 million people) reported that they had participated in sport and physical recreation at least once during the 12 months prior to the interview in 2013–14, compared with 65% in 2011-12).

4.2 Participation rates by activity type

The table below provides a list of the top 20 type of activities participated in, the number of participants and the participation rate for the survey period 2013-14.²

| | ESTIMATE ('000) | PARTICIPATION RATE (%) |
|---------------------------------|-----------------|------------------------|
| Walking for exercise | 3544.9 | 19.2 |
| Fitness/Gym | 3214 | 17.4 |
| Jogging/Running | 1363.1 | 7.4 |
| Swimming/Diving | 1174.8 | 6.4 |
| Cycling/BMX | 1151.9 | 6.2 |
| Golf | 732 | 4 |
| Tennis (indoor and outdoor) | 563.1 | 3 |
| Soccer (outdoor) | 438.8 | 2.4 |
| Netball (indoor and outdoor) | 413.8 | 2.2 |
| Basketball (indoor and outdoor) | 406.1 | 2.2 |
| Yoga | 317.5 | 1.7 |
| Football sports | 297.7 | 1.6 |
| Bush walking | 285.6 | 1.5 |
| Dancing/Ballet | 237.2 | 1.3 |
| Australian Rules football | 224 | 1.2 |
| Martial arts | 220.4 | 1.2 |
| Cricket (outdoor) | 219.7 | 1.2 |
| Indoor Soccer | 218.8 | 1.2 |
| Pilates | 197.8 | 1.1 |
| Surf sports | 196 | 1.1 |

² Participation in Sport and Physical Recreation, Australia, 2013-14, ABS 18/2/15

4.3 Children's Participation in Cultural and Leisure Activities, Australia, April 2012

The 2012 Survey of Children's Participation in Cultural and Leisure Activities was conducted throughout Australia in April 2012 as a supplement to the Australian Bureau of Statistics' (ABS) monthly Labour Force Survey (LFS). Information about the participation of children aged 5 to 14 years in cultural, sporting and other leisure activities is provided.

Statistics in this publication were collected in April 2012 as a supplement to the Australian Bureau of Statistics' (ABS) monthly Labour Force Survey (LFS)

Information collected in the survey includes:

- children's participation in selected organised cultural activities and organised sports, and attendance at selected cultural venues and events outside of school hours during the 12 months prior to interview
- participation in selected recreational activities (such as skateboarding, rollerblading or riding a scooter, bike riding, watching television, videos or DVDs, and other screen-based activities) outside of school hours during the most recent two school weeks prior to interview
- the use of the Internet and mobile phones
- characteristics of children who participated and the frequency and duration of their involvement in some activities.

4.3.1 Findings

In the 12 months to April 2012, of the 2.8 million children aged 5 to 14 years, 1.7 million (60%) participated in at least one organised sport outside of school hours.

Approximately two thirds (66%) of all children aged between 9 and 11 years participated in organised sport, higher than the participation rates of those aged 5 to 8 years and 12 to 14 years (56% and 60% respectively).

More males (949,000) participated than females (727,000). Participation was higher for children born in Australia (61%) compared with those born overseas (52%) and higher for children in couple families (64%) compared with those living in one-parent families (48%).

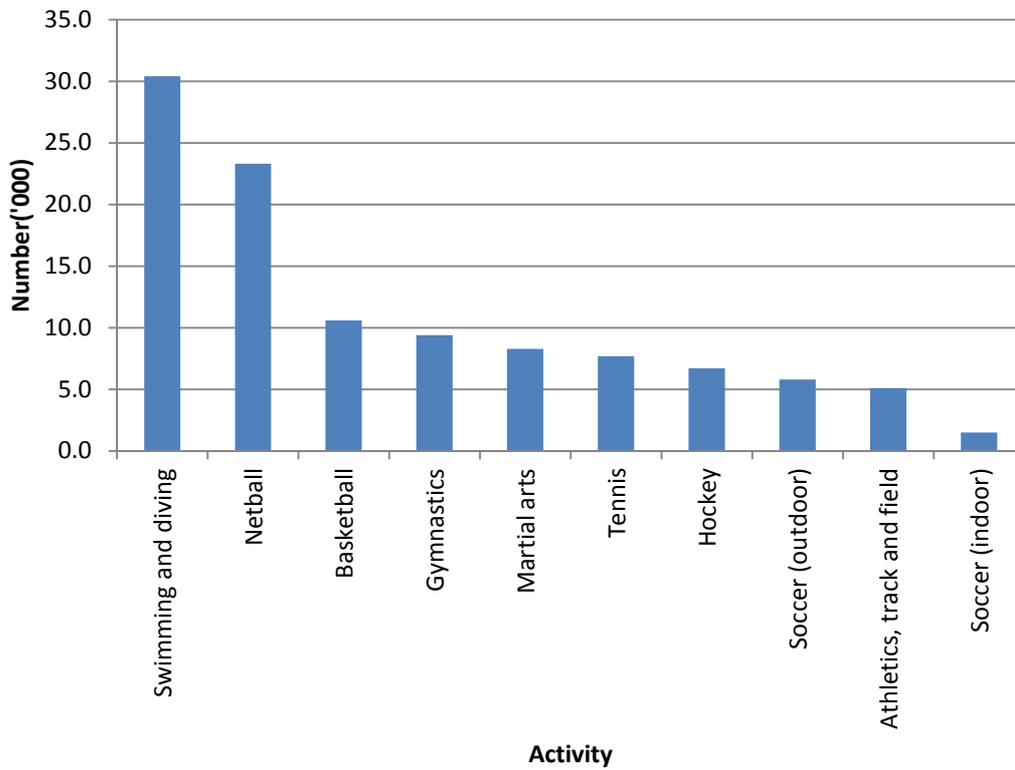
Participation rates varied between the states and territories, with the highest participation rate in the Australian Capital Territory (73%).

The most popular sport for males was outdoor soccer, with 309,700 participants and a participation rate of 22%.

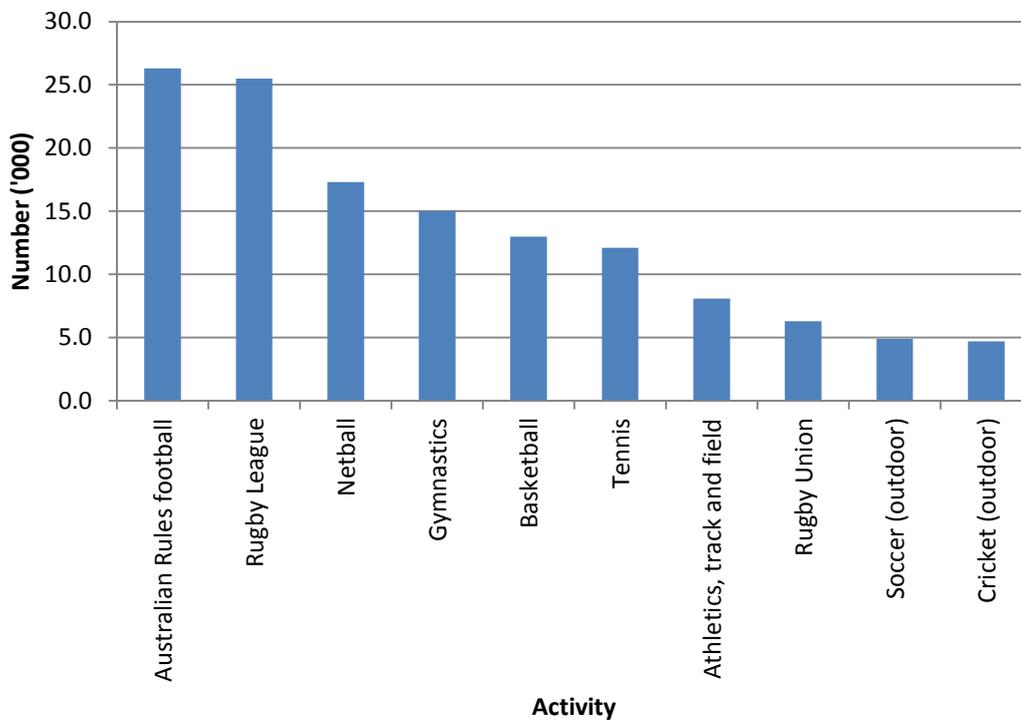
Nineteen percent of all females (256,900) participated in swimming and diving, the most popular sport for this group, followed by netball (220,400 females or 16%).

On average, children spent five hours in the last school fortnight playing and training in organised sport outside of school hours.

Girls Top Ten Activities 2012³



Boys Top Ten Activities 2012



³ Children's Participation in Cultural and Leisure Activities, Australia, Apr 2012, ABS

4.4 Summary

The participation trends have been collated for adults and children and provide a picture of the type of activities and frequency of participation.

The top ten activities by participation rates are:

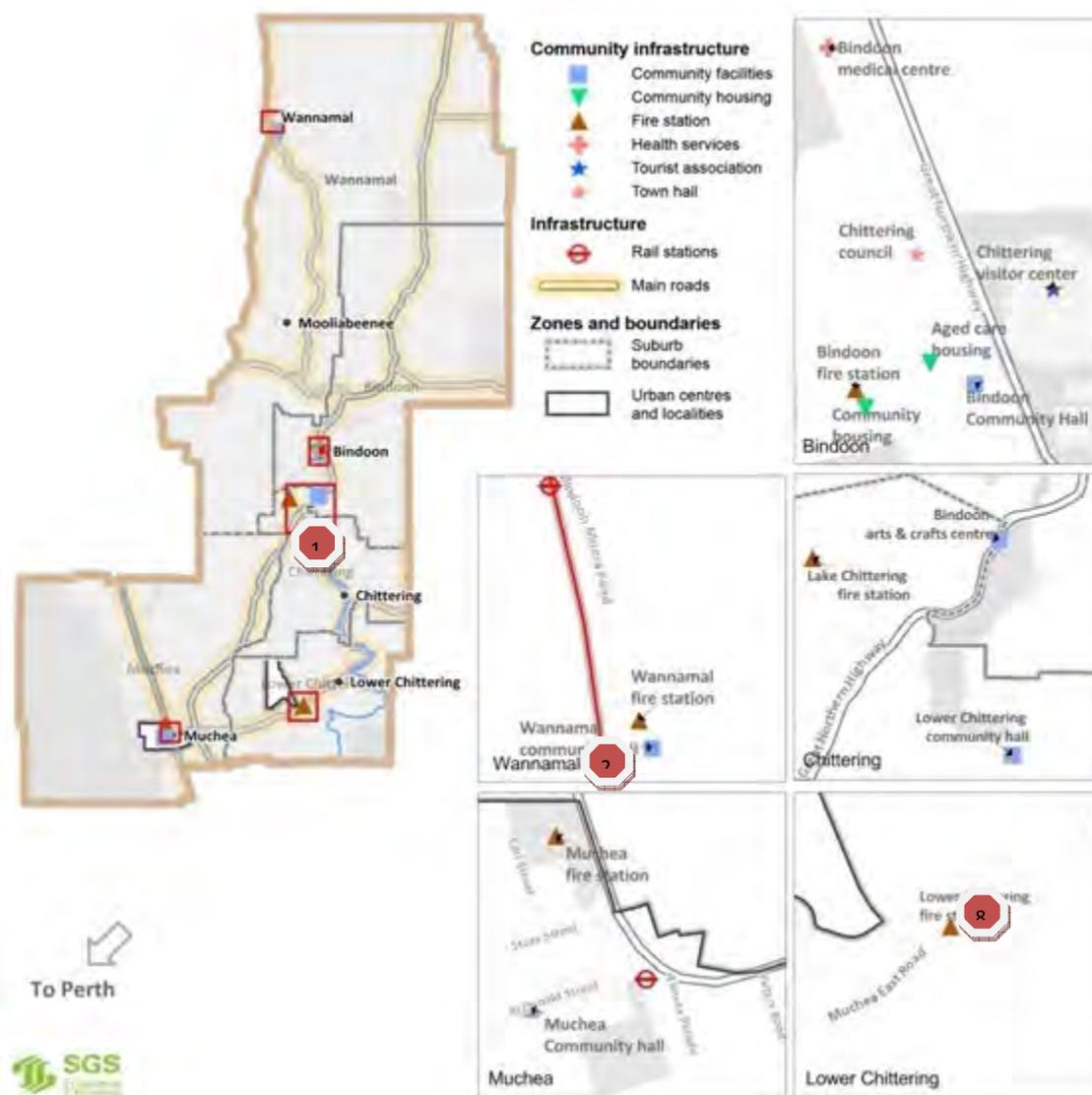
- Walking for exercise
- Fitness/Gym
- Jogging/Running
- Swimming/Diving
- Cycling/BMX
- Golf
- Tennis (indoor and outdoor)
- Soccer (outdoor)
- Netball (indoor and outdoor)
- Basketball (indoor and outdoor)

The activities highlighted above cannot be undertaken within the Shire due to a lack of facilities.

These participation rates will be utilised to assist in the development of functional areas to ensure they cater for the participation of the community in relevant activities.

5. FACILITY INVENTORY

One of the key tasks in this study was the assessment of the current level and adequacy of recreational and cultural facilities available to the community. An inventory has been completed and the various facilities are reported on as follows;



Bindoon

- Bindoon Hall
- Chinkabee Complex
- Bindoon & Districts Bowling Club
- Bindoon Tennis Club
- Brockman Centre
- Clune Park
- BMX Track Bindoon
- Catholic Agricultural College

Muechea

- John Glenn Park
- Muechea Hall Oval
- Sandown Park

Upper / Lower Chittering

- Lower Chittering Hall and Oval
- Sussex Bend POS

Wannamal

- Wannamal Community Centre

5.1 Bindoon

5.1.1 Bindoon Hall



Figure 1 Public Toilets



Figure 2 Bindoon Hall

The Hall is located at 6180 Great Northern Highway, Bindoon directly opposite the Shire of Chittering offices and consists of:

- ⇒ Main Hall (capacity of 255)
- ⇒ CWA Meeting Room
- ⇒ Stage
- ⇒ Kitchen
- ⇒ External public toilets
- ⇒ Air conditioned
- ⇒ Toilets M/F & Disabled
- ⇒ Storage

The Hall is a historical building, built in 1939 and listed on the municipal register and is leased to the Bindoon Theatre Group.

The centre is located in the heart of Bindoon adjacent to the Chinkabee Sporting Complex and shopping area and has good access to the community.

5.1.2 Chinkabee Complex

The Chinkabee Complex is located at 6166 Great Northern Highway in Bindoon, adjacent to the Bindoon Town Hall.

It caters for a range of sport and recreation and provides the following facilities:

- ⇒ Sporting Oval (junior size)
- ⇒ Artificial turf cricket wicket
- ⇒ Playground
- ⇒ Bindoon Agricultural Building
- ⇒ Holding pens
- ⇒ Small car park and perimeter road
- ⇒ BBQ's
- ⇒ Playgroup adjacent to bowling club rooms

The area is often used for events, and regular users. The site is often used as caravan/motor homes stop and at times this can conflict with use of the oval due to the lack of space.



Figure 3 Playground



Figure 4 Playgroup and clubrooms



Figure 5 Oval



Figure 6 Agricultural Shed

5.1.3 Bindoon & Districts Bowling Club

The Bowling club facilities form part of the Chinkabee complex and comprise:

- ⇒ Artificial turf bowling green
- ⇒ Club house
- ⇒ Storage
- ⇒ Toilets/Showers
- ⇒ Veranda/pergola
- ⇒ Viewing shelters

The site is leased to the Bindoon Sport and Recreation Association who have responsibility for the ongoing maintenance of the facilities.

The bowling green was resurfaced in January 2014 following successful CSRFF grant application. Further grant application in November 2014 for lighting the greens and courts was successful and works completed in 2015.



Figure 7 Bowling Green



Figure 8 Bowling Club

5.1.4 Bindoon Tennis / Netball Courts

The tennis/netball courts form part of the Chinkabee complex and comprise:

- ⇒ 4 x plexipave multi use courts
- ⇒ Floodlit
- ⇒ Tennis hit-up wall
- ⇒ Viewing shelters

Grant application in November 2014 for lighting the greens and courts was successful and works completed in 2015.



Figure 9 Tennis/Netball Courts



Figure 10 Viewing shelter to courts

5.1.5 Brockman Centre

The Brockman Centre is located on Great Northern Highway 4kms south of the Bindoon town site and comprise a number of buildings including the Museum, and old Roads Board building which are leased to the Bindoon Historical Society, whereas the old house and depot yard are leased to the Bindoon Arts and Crafts club.



Figure 11 Bindoon Men's Shed



Figure 12 Bindoon Museum



Figure 13 Bindoon Museum



Figure 14 Old Road Boards building



Figure 15 Arts & Craft Club



Figure 16 Signage

5.1.6 Clune Park

Clune Park is located just north of the Bindoon town site on the Great Northern Highway and a short distance from the shops.

Clune Park is a passive park and provides for a range of informal activities and social and community events. It has high quality facilities as follows:

- ⇒ Toilets,
- ⇒ Play ground /shaded
- ⇒ Fitness equipment
- ⇒ BBQ's
- ⇒ Picnic tables and seating
- ⇒ Skate Park
- ⇒ A rotunda



Figure 17 Public Toilets



Figure 18 BBQ's



Figure 19 Playground



Figure 20 Garden landscape



Figure 21 Rotunda



Figure 22 Skate Park



Figure 23 Open spaces Picnic Area



Figure 24 Fitness Equipment

5.1.7 BMX Track Bindoon

In close proximity to Clune Park is the Bindoon BMX track which has no facilities supporting the track, but would certainly provide for the activity within the town.



Figure 25 BMX Track

5.1.8 Catholic Agricultural College

The Bindoon Pony Club and the Chittering Riding Club both operate on facilities provided for them at the Catholic Agricultural College and at this stage no change in circumstances is expected.

5.2 Muchea

5.2.1 Muchea Oval and Hall

Muchea Hall and Oval are located at 48 Archibald Street, Muchea. The oval is home to the Chittering Junior Football Club, the only junior football club in the Shire and therefore services a wide catchment. Some 300-400 young people use the facilities weekly and it is in high demand.

The facilities include:

- ⇒ Clubroom,
- ⇒ Change rooms,
- ⇒ Toilets,
- ⇒ Kitchen/canteen,
- ⇒ 4 x Netball/basketball courts,
- ⇒ Junior oval,
- ⇒ Muchea hall seats 180
- ⇒ Stage
- ⇒ Viewing stands
- ⇒ Storage sheds,
- ⇒ BBQ,
- ⇒ Public toilets,
- ⇒ Picnic tables,
- ⇒ Playground
- ⇒ Floodlighting,
- ⇒ Centre cricket wicket and practise nets
- ⇒ 3 x sports shelters
- ⇒ Scoreboard



Figure 26 Oval



Figure 27 Courts



Figure 28 Viewing area



Figure 29 Club rooms



Figure 30 Playground



Figure 31 Sports shelters



Figure 32 Muchea Hall



Figure 33 Cricket practise wickets

5.2.2 John Glen Park

John Glenn Park is located on Muchea South Road in the Muchea Town site. The park has well-maintained toilets, BBQ's, a gazebo and shady tables, other facilities include a playground, skate park and BMX track. The park caters for informal recreation and supplements the facilities available at Muchea Oval.



Figure 34 Skate Park



Figure 35 Public Toilets



Figure36 BMX Track



Figure37Half court basketball



Figure 38 BBQ's and shelter



Figure 39 Information signs



Figure 40 Playground

5.2.3 Sandown Park

Sandown Park is a 13 ha venue used mainly for equestrian purposes, predominantly Polocrosse. It is leased to the South Midlands Polocrosse Association.

It has a number of sport specific facilities in place as follows:

s

- ⇒ Clubroom
- ⇒ Ablution /shower facilities
- ⇒ Equestrian Arena
- ⇒ Small Jumping area
- ⇒ Lunging training ring
- ⇒ Holding pens
- ⇒ Yards
- ⇒ Dressage area
- ⇒ Viewing shelter
- ⇒ Perimeter jump course



Figure 41 Perimeter jump course and oval



Figure 42 Clubroom



Figure 43 Signage for Playground



Figure 44 Ablution /shower block



Figure 45 Dressage area



Figure 46 Lunging circle

5.3 Upper/Lower Chittering

5.3.1 Lower Chittering Hall and Oval

The Lower Chittering Hall and Oval are located on Chittering Valley Road.

It comprises of the following facilities

- ⇒ Junior oval
- ⇒ Tennis courts x 2
- ⇒ Cricket practise nets
- ⇒ Hit up wall
- ⇒ Storage sheds
- ⇒ Hall (250 persons)
- ⇒ Kitchen,
- ⇒ Bar
- ⇒ Playground
- ⇒ BBQ and picnic tables

There are a number of issues with the Lower Chittering Hall. Consultation with the Shire identified that the most pressing issues related to poor car parking provision, poor drainage for the oval and the lack of change rooms.



Figure 47 Hall/clubrooms



Figure 48 Oval



Figure 49 BBQ and Picnic table



Figure 50 Playground



Figure 51 Tennis Courts



Figure 52 Hit up wall

5.3.2 Sussex Bend POS

Sussex Bend public open space is located on Sussex Bend in the Maryville Downs Estate, Lower Chittering.

Sussex Bend Public Open Space is a recently developed passive park containing a BBQ, shady tables and a modern playground area.

5.4 Wannamal

5.4.1 Wannamal Community Centre

The Wannamal Community Centre is located on the Bindoon-Moora Road at Wannamal. The facilities are managed by the Wannamal Community Centre Inc. Management Committee whilst the Shire undertakes the maintenance.

The Hall was opened in 1982 and is in good condition.

The facilities comprise:

- ⇒ Large multipurpose hall
- ⇒ Sports Oval (junior)
- ⇒ Kitchen
- ⇒ Storage
- ⇒ Patio, BBQ Viewing area
- ⇒ 4 x Synthetic Turf Tennis Courts
- ⇒ Tennis viewing shelter
- ⇒ Floodlights to court
- ⇒ Hit up Wall
- ⇒ Playground



Figure 53 Tennis courts



Figure 54 Hit up Wall Mural



Figure 55 Hit up Wall



Figure 56 Oval



Figure 57 Tennis Viewing shelter



Figure 58 Hall Patio



Figure 59 Wannamal Hall



Figure 60 Playground

5.5 Summary

It is clear that in terms of volume of facilities the Shire Chittering is reasonably serviced, in that most sports wishing to participate have a facility. It should be noted that not all sports are active in the area and whilst it could be that there is no demand the lack of facilities could limit people's choices. However the quality and location of some facilities needs some attention.

Gaps in service provision are evident in terms of a senior sized oval as currently no senior cricket or football can be played within the shire, additionally there are no spaces for indoor sport or fitness gym equipment.

The growth in population is expected to place increased demands on the existing facilities as most are currently operating at capacity.

Additional facilities will be required within the Muchea/Lower Chittering area with the additional population. At the same time the existing facilities will be need to be maintained to a high standard to retain their currency with the community.

6. COMPARATIVE FACILITY PROVISION

When considering the extent of facilities provided by the Shire it is useful to measure provision against similar sized Councils to assess the level of provision. However there are some inherent difficulties in any comparative assessment as invariably assessments tend to concentrate on volume of facilities rather than quality of facilities. Also the differing community demands place differing pressures on each individual council and any service provision needs to be responsive to their own community and not necessarily meet other council's provisions.

The table below provides a summary of other council's provisions of similar size:

| Facilities/Council | Shire of Donnybrook / Balingup | Shire of Denmark | Town of Narrogin | Shire of Bridgetown – Greenbushes |
|--------------------------|---|--|--|---|
| Population (approx) | 5100 | 5927 | 4700 | 4670 |
| Aquatic Centre | Indoor | Nil | Indoor 25m | Outdoor 50m |
| Indoor Recreation Centre | Donnybrook Recreation Centre Balingup Sporting Complex | Denmark Recreation Centre | Narrogin Recreation Centre | Bridgetown Greenbushes Recreation Centre |
| Senior Football Oval | V C Mitchell Park Egan Park Balingup Oval | McLean Park High School | Town Oval | Bridgetown Sportsground Greenbushes |
| Tennis | 8 grass/4 hard courts Balingup 6 grass courts | Denmark Country Club, 8 synthetic turf courts | Narrogin Tennis Club 6 synthetic turf courts, floodlit | Bridgetown Tennis Club 10 grass/2 hard courts and 1 public court adjacent to Memorial Park 2 plexipave courts Greenbushes |
| Cricket Oval | Egan Park | Town Oval | Town Oval | Bridgetown Sportsground and Greenbushes Sportsground |
| Netball Courts | 4 outdoor courts | Played indoors at Recreation Centre | Played indoors at Recreation Centre | Played indoors at Recreation Centre 2 Courts Greenbushes |
| Golf Course | Donnybrook Country Club grass greens Balingup Golf Course | Denmark Country Club | Narrogin Golf Club | 2 Bridgetown Golf Club and Greenbushes Golf Club |
| Bowling Club | Donnybrook Country Club 2 greens Balingup 3 bowling greens | Denmark Bowling Club 2 x artificial turf greens | Narrogin Bowling Club | 2 bowling green's at Bridgetown Bowling Club |
| Community Halls | Kirup, Noggerup, Yabberup, Newlands, Brookhampton, Balingup Town Hall, Donnybrook Memorial Hall | Tingledale, Kentdale, Parryville, Scout Hall, Nornalup, Scottsdale, Peaceful Bay | Town Hall, Mayors Parlour, Reception Centre | Bridgetown Town Hall, Lesser Hall, Greenbushes Town Hall |

| Facilities/Council | Shire of Donnybrook / Balingup | Shire of Denmark | Town of Narrogin | Shire of Bridgetown – Greenbushes |
|--------------------|--------------------------------|----------------------------------|---|---|
| Skate Park | Egan Park Skate Park | Skate Park at McLean Park | | 2 small facilities at Bridgetown and Greenbushes new skate park planned |
| Hockey pitches | Egan Park Hard court | Play at Mt Barker Synthetic turf | Synthetic hockey pitch at Recreation centre | Greenbushes Sportsground |
| Croquet green | | Nil | Croquet club | Nil |

This analysis has provided the consultants with a sound base for examining options for the future, it has provided the following:

- ❖ Highlighted “gaps and duplication” in provision;
- ❖ Provided an assessment of the standard of facilities;
- ❖ Highlighted the lack of indoor sports venues;
- ❖ Identified issues with conflict of use;
- ❖ Raised issues regarding the use of some facilities; and
- ❖ Highlighted the lack of a senior oval.

Specific issues have been identified and these issues formed the starting point for the development of additional facilities to supplement the existing facilities.

7. CONSULTATION

In order to assess the recreation and leisure needs of the community a short community survey, club survey and community workshops were undertaken.

7.1 Community Survey

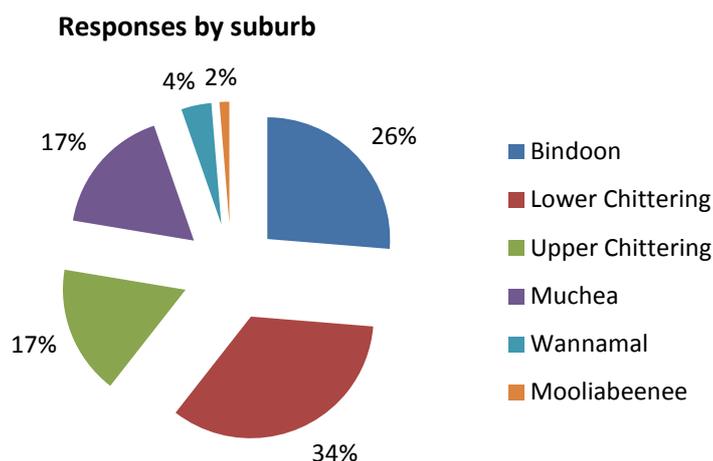
A random survey of 500 was distributed across the Shire, via Australia Post, the surveys were distributed in accordance with the number of residents in each suburb as follows:

| Locality | No Assessments | % | No Properties in Survey |
|------------------|----------------|----|-------------------------|
| Wannamal | 80 | 3 | 15 |
| Bindoon | 656 | 26 | 30 |
| Chittering | 491 | 19 | 97 |
| Lower Chittering | 835 | 33 | 165 |
| Mooliabeenee | 66 | 3 | 13 |
| Muchea | 407 | 16 | 80 |

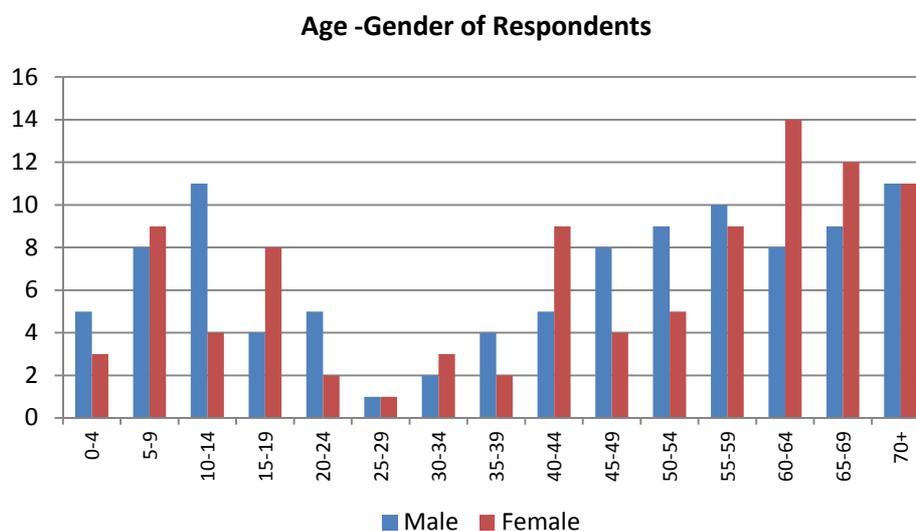
The following responses have been gained.

7.1.1 Respondents location and demography

A total of 500 surveys were distributed and 76 have been returned representing a 15.2% return rate.

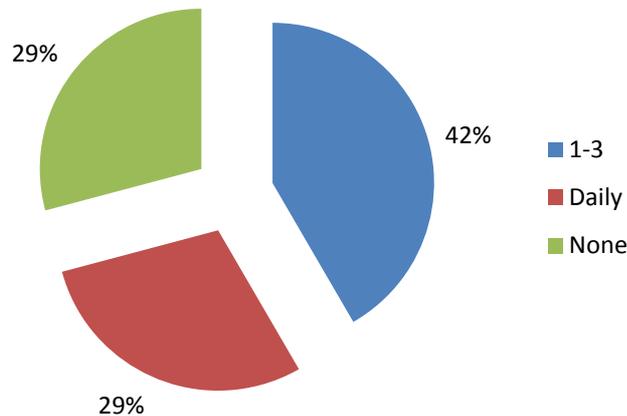


The surveys represented 196 persons with a cross section of the population as follows:



7.1.2 Level of current activity

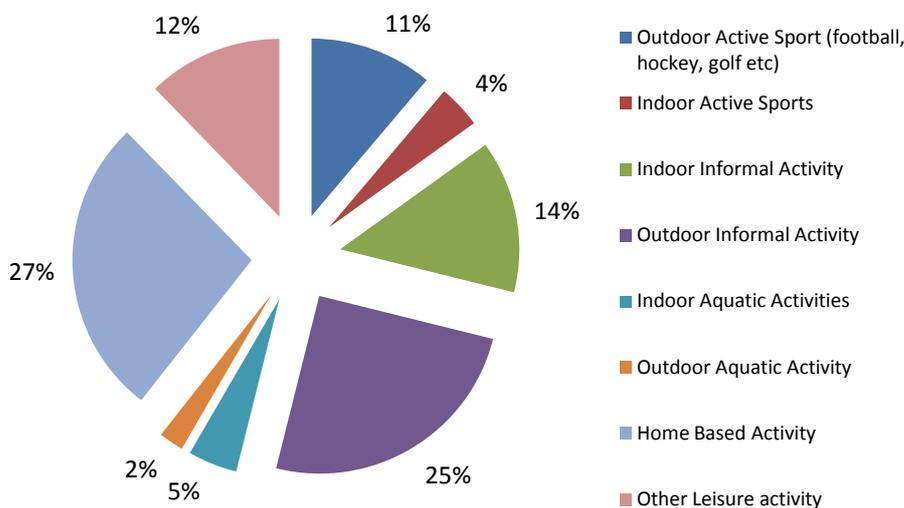
When asked “How many times in the last week did you take part in a Recreational activity” the responses showed a fairly active community with 71% participation 1-3 times a week or daily. However 29% indicated that they had not participated in any recreational activity during the past week..



7.1.3 Types of Activity

The types of activities participated in revealed a wide cross section of activities with the dominant location being home based, followed by outdoor informal activity.

Minimal responses were gained for Outdoor Aquatic activity due to the survey being undertaken in winter and Indoor Active Sports, possibly due to the lack of facilities within the shire to participate.



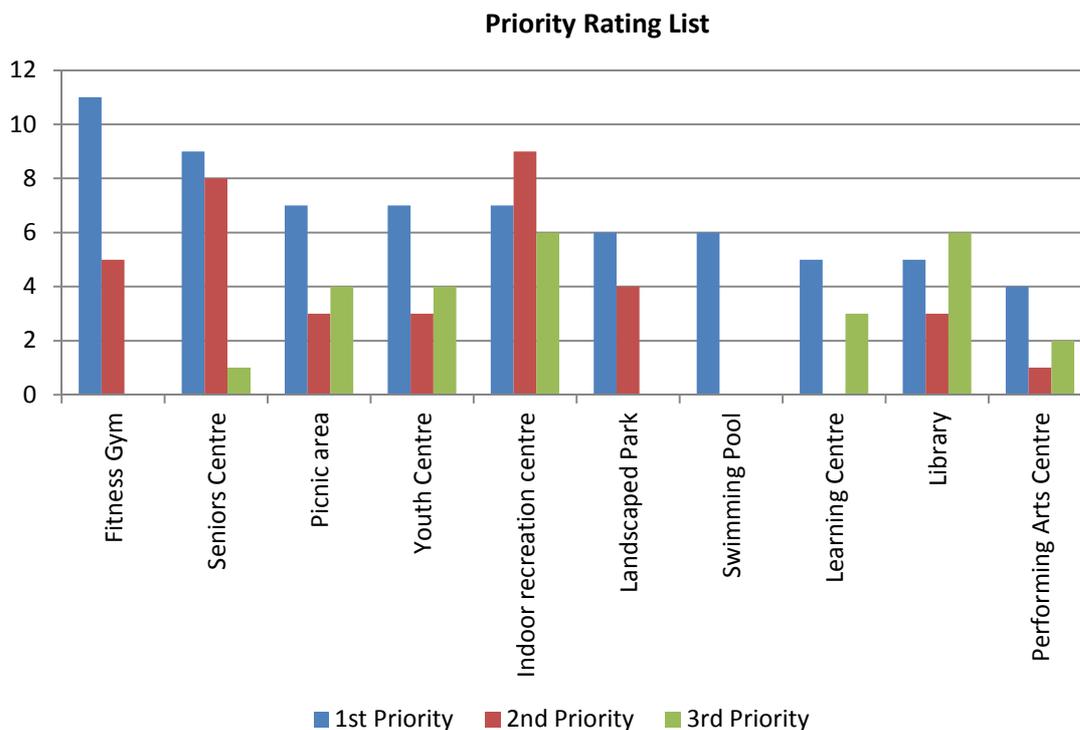
The top activities participated in at home were identified as TV , Reading and BBQ and the Outdoor Informal activities included Walking (36), Farming (5), Jogging (3), Park (2), and Skate Park (1)

7.1.4 Is there a need for more facilities

When questioned whether there was a need for more recreational and social facilities within the shire 88% of respondents replied yes.

7.1.5 Rating of specific features

The 88% were then asked to prioritise the types of facilities they would like to see developed from a list of various functional elements resulting in the following outcomes:



The top priority was deemed as a fitness gymnasium by the respondents it was also the popular response for second priority.

Seniors Centre, picnic areas, youth centre and indoor recreation centre round out the top five priorities.

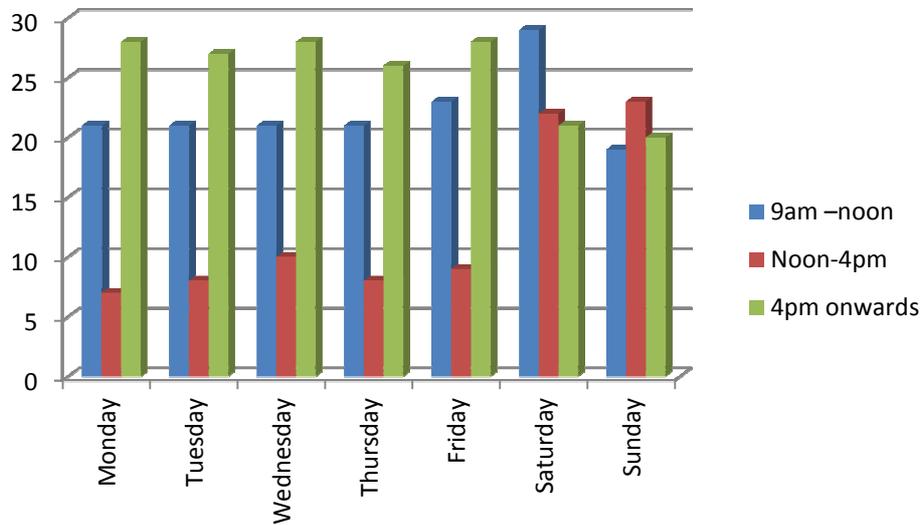
7.1.6 Additional Activities required

When asked to identify if there was a need for any additional activities 36% of respondents stated that there was a need for the following activities

- Swimming Pool
- Badminton
- Soccer
- Pottery & crafts
- Yoga & Tai Chi
- Walking trails
- Women’s fitness
- Roller Skating
- Dog Training
- Group singing
- Target shooting
- Star Gazing
- Rodeo
- Community garden
- Outdoor Gym
- Movie theatre
- Teenage area

7.1.7 Preferred utilization times

The next question asked for the preferred time to participate in activities.

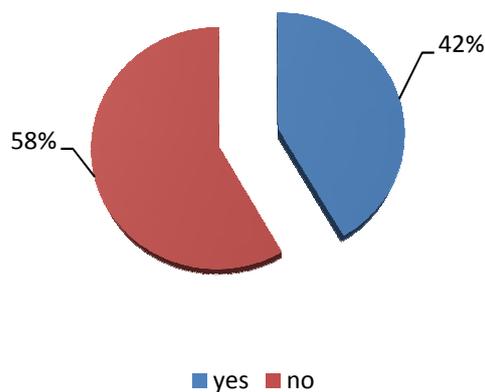


The preferred utilisation times indicate the peak times are after 4pm. These times allow for the council staff to be responsive to the community’s usage patterns in the setting of opening and closing times for any facility with afternoons being the quiet period mid week along with weekend night times.

7.1.8 Higher Fees

All respondents were asked if they would be prepared to pay higher fees to use any developments and the majority answered in the affirmative with 58% of people willing to pay higher fees.

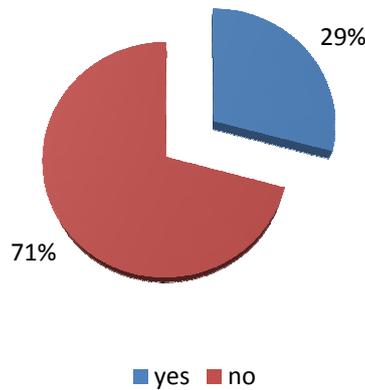
PREPARED TO PAY HIGHER FEES TO USE



7.1.9 Increased Rates

When asked if they believed ratepayers will be prepared to subsidise any improvements to Recreational Facilities through increased rates 71% stated No and some made additional comments that they “already pay enough rates”

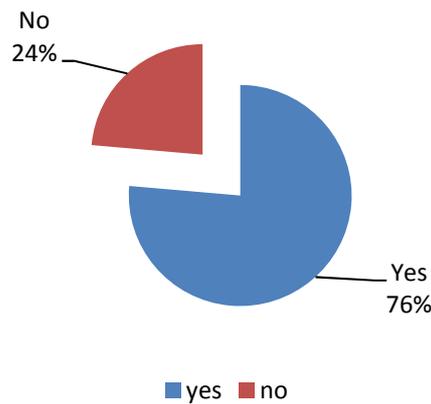
Ratepayers Subsidise Developments



7.1.10 Potential Use

The last question of the survey asked the respondents if they would use any facilities if they were developed and 76% said they would use the facilities.

WOULD YOU USE NEW FACILITIES IF DEVELOPED



7.2 Club Survey

A total of 64 surveys were distributed to all known organisations and clubs in the Shire of Chittering with a total of 18 replies as follows:

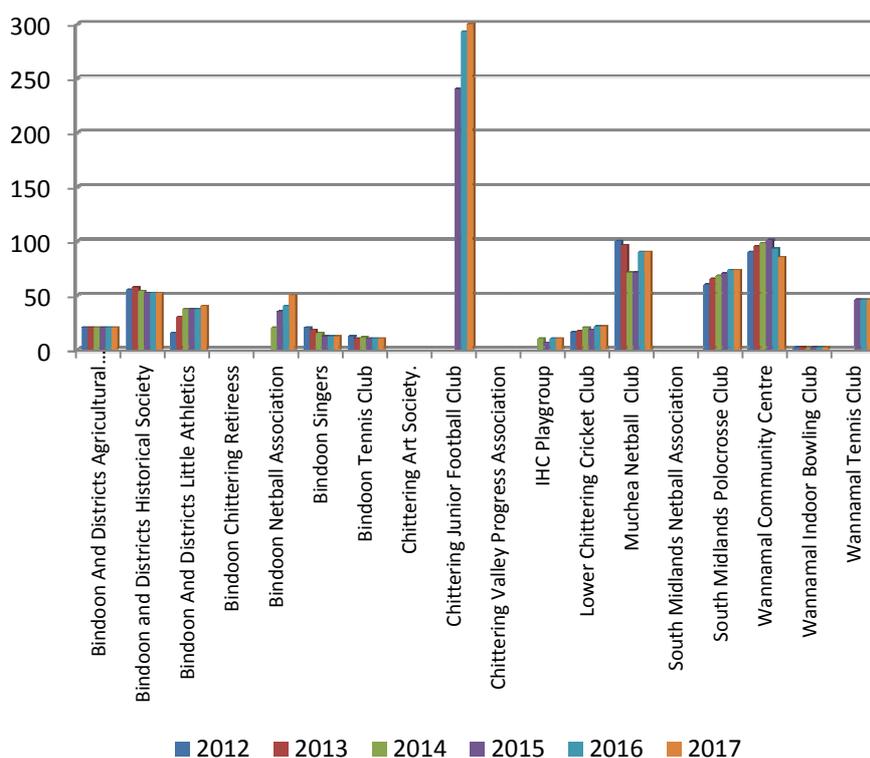
| Clubs who responded | |
|--|------------------------------------|
| Bindoon And Districts Agricultural Society | IHC Playgroup |
| Bindoon and Districts Historical Society | Lower Chittering Cricket Club |
| Bindoon And Districts Little Athletics | Muchea Netball Club |
| Bindoon Chittering Retirees | South Midlands Netball Association |
| Bindoon Netball Association | South Midlands Polocrosse Club |
| Bindoon Singers | Wannamal Community Centre |
| Bindoon Tennis Club | Wannamal Indoor Bowling Club |
| Chittering Art Society. | Wannamal Tennis Club |
| Chittering Junior Football Club | |
| Chittering Valley Progress Association | |

A summary of the completed responses is given below:

It should be noted that the responses from users have not been validated by other means and is reprinted as provided by the users.

7.2.1 Membership (past 5 years and projected next year)

| | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 |
|--|------|------|------|------|------|------|
| Bindoon And Districts Agricultural Society | 20 | 20 | 20 | 20 | 20 | 20 |
| Bindoon and Districts Historical Society | 55 | 57 | 54 | 52 | 52 | 52 |
| Bindoon And Districts Little Athletics | 15 | 30 | 37 | 37 | 37 | 40 |
| Bindoon Chittering Retiree’s | | | | | | |
| Bindoon Netball Association | | | 20 | 35 | 40 | 50 |
| Bindoon Singers | 20 | 18 | 15 | 12 | 12 | 12 |
| Bindoon Tennis Club | 12 | 10 | 11 | 10 | 10 | 10 |
| Chittering Art Society. | | | | | | |
| Chittering Junior Football Club | | | | 240 | 293 | 300 |
| Chittering Valley Progress Association | | | | | | |
| IHC Playgroup | | | 10 | 6 | 10 | 10 |
| Lower Chittering Cricket Club | 16 | 17 | 20 | 18 | 21 | 21 |
| Muchea Netball Club | 100 | 96 | 71 | 71 | 90 | 90 |
| South Midlands Netball Association | | | | | | |
| South Midlands Polocrosse Club | 60 | 65 | 68 | 70 | 73 | 73 |
| Wannamal Community Centre | 90 | 95 | 98 | 101 | 93 | 85 |
| Wannamal Indoor Bowling Club | 2 | 2 | 2 | 2 | 2 | 2 |
| Wannamal Tennis Club | | | | 46 | 46 | 46 |



It can be seen that most clubs are static or experiencing a small decline in membership. The provision of new facilities could well support growth in clubs but without this development any growth would be difficult.

7.2.2 Fees

All clubs were asked to provide a list of membership categories and annual fees.

The fees given below are the annual fees payable by the junior and adult memberships:

| | Junior | Senior | Social | Family | Notes |
|--|------------------------------------|--------|--------|--------|--|
| Bindoon And Districts Agricultural Society | | \$5 | | | |
| Bindoon and Districts Historical Society | | 20 | | | |
| Bindoon And Districts Little Athletics | \$170 | | | | |
| Bindoon Chittering Retiree's | No annual fee | | | | |
| Bindoon Netball Association | \$90 | | | | Net set go 8-10yrs \$90, Netsetgo 5-7yrs \$60 |
| Bindoon Singers | No annual membership \$3 per visit | | | | |
| Bindoon Tennis Club | | \$60 | | | |
| Chittering Art Society. | No annual Fee | | | | |
| Chittering Junior Football Club | \$90-\$170 | | | | Auskick \$90, Junior \$130, Youth \$170 |
| Chittering Valley Progress Association | No Membership fee | | | | |
| IHC Playgroup | \$5 | | | | \$40 per term/child |
| Lower Chittering Cricket Club | | \$130 | \$75 | | |
| Muchea Netball Club | \$220 | \$230 | | | Net set go 8-10yrs \$100, Uniform \$35 |
| South Midlands Netball Association | | | | | Not provided |
| South Midlands Polocrosse Club | \$305 | \$465 | \$10 | | |
| Wannamal Community Centre | 10 | 25 | | 50 | Additional fees for sports \$30 Bowls and Tennis |
| Wannamal Indoor Bowling Club | | \$55 | | | |
| Wannamal Tennis Club | | 30 | | | |

The membership fees for all clubs are low and restrict the ability of clubs to fund new facilities and services. The fees do not reflect current "user pays" philosophies, with the exception of Polocrosse, Netball and Football, and Council needs to assist clubs in the setting of appropriate fees to ensure future existence and progress.

7.2.3 Facilities Used

Clubs were asked which facilities and buildings they currently used:

| Facility | |
|--|--|
| Bindoon And Districts Agricultural Society | Bindoon Oval and Town Hall once per year |
| Bindoon and Districts Historical Society | Bindoon Museum |
| Bindoon And Districts Little Athletics | Bindoon school oval, jump pit |
| Bindoon Chattering Retiree's | Chinkabee complex |
| Bindoon Netball Association | Gingin Regional facility, Chinkabee Courts and Muchea Courts |
| Bindoon Singers | Bindoon Town Hall |
| Bindoon Tennis Club | Chinkabee tennis courts, lights and shed with cupboards |
| Chattering Art Society. | Agricultural society office Bindoon |
| Chattering Junior Football Club | Muchea Oval, clubrooms and facilities |
| Chattering Valley Progress Association | Chattering Valley hall, kitchen, bar and oval |
| IHC Playgroup | IHC school hall |
| Lower Chattering Cricket Club | Lower Chattering Hall |
| Muchea Netball Club | Muchea Netball Courts, storeroom and clubroom |
| South Midlands Netball Association | Gingin Regional facility, Chinkabee Courts and Muchea Courts |
| South Midlands Polocrosse Club | Sandown Park Muchea |
| Wannamal Community Centre | Wannamal hall, tennis courts, playground, oval and walk trail |
| Wannamal Indoor Bowling Club | Wannamal Community Hall |
| Wannamal Tennis Club | 4 x synthetic Tennis courts and lights, undercover tennis shed and storage |

7.2.4 Major maintenance over next 10 years

All clubs were asked to identify if they believed their facilities will require major maintenance or development within the next 10 years and if so what works are required, the responses are as follows:

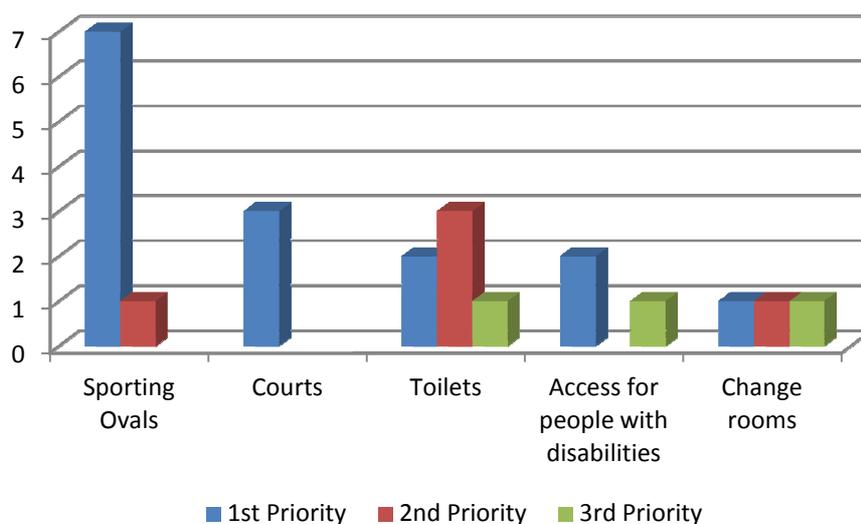
| | Yes | No | Requirements |
|--|-----|----|--|
| Bindoon And Districts Agricultural Society | | x | |
| Bindoon and Districts Historical Society | x | | Expansion to donated house for artifacts storage and display building in 2017 |
| Bindoon And Districts Little Athletics | | x | |
| Bindoon Chattering Retirees | x | | General repairs due to wear and tear |
| Bindoon Netball Association | x | | Resurfacing of courts |
| Bindoon Singers | | x | |
| Bindoon Tennis Club | x | | Resurfacing of courts |
| Chattering Art Society. | x | | We need a permanent home , art gallery and workshops rooms |
| Chattering Junior Football Club | x | | Require a secondary oval, canteen refurbishment and Patio/Wet weather protection |

| | | | |
|--|---|---|---|
| Chittering Valley Progress Association | x | | New tennis courts in Chittering valley, hall ongoing maintenance, disabled facilities and showers |
| IHC Playgroup | x | | Require a purpose built building for playgroup |
| Lower Chittering Cricket Club | x | | Bigger change rooms , showers and disabled toilet |
| Muchea Netball Club | | x | |
| South Midlands Netball Association | x | | Ensure courts are resurfaced |
| South Midlands Polocrosse Club | x | | Permanent yarding, ongoing maintenance , top dressing of grassed area |
| Wannamal Community Centre | | x | |
| Wannamal Indoor Bowling Club | | x | |
| Wannamal Tennis Club | x | | No detail provided |

The IHC Playgroup and Chittering Art Society are looking for new facilities whereas the bulk of responses focus on maintaining their existing facilities to ensure their currency for use.

7.2.5 Priority Facility Listing

A list of 20 facilities was given and the clubs were asked to rank them in order of what they thought was the most important.



It is recognised that each club has very specific needs for their sport/activity e.g. tennis courts, squash courts etc. However the main generic priorities were identified as:

- ⇒ Sporting Ovals
- ⇒ Courts
- ⇒ Toilets
- ⇒ Access for People with Disabilities
- ⇒ Change rooms

7.2.6 Ability to pay

All groups were asked if they would be able to make a financial contribution as a club to development of facilities for your activities.

The responses were:

| | |
|-----|----|
| Yes | 1 |
| No | 16 |

The next question asked whether they thought people would be prepared to pay higher fees for participation in order to fund improved facilities.

The responses were:

| | |
|--------|----|
| Yes | 5 |
| No | 11 |
| Unsure | 1 |

Would you use the facility if developed?

| | |
|--------|----|
| Yes | 5 |
| No | 10 |
| Unsure | 2 |

7.2.7 Additional Comments

Some clubs made additional comments as follows:

South Midlands Polocrosse Club - Have concerns over the threat to their facilities if a regional centre was located at Sandown Park. They believe the site is not big enough for all parties and feel that equine activities should remain separate from other sports due to safety reasons, but are not against a regional centre for other non equestrian sporting activities.

Muceha Netball Club - Whilst happy with their existing facilities they would like to see development of an indoor mixed/social multipurpose hall for badminton, netball, basketball which would supplement existing club structures.

7.3 Public Workshops

A series of public workshops were scheduled throughout the Shire at a variety of times and locations to allow the community the opportunity to find out more about the project and provide their input into the identification of needs.

The workshops were scheduled as follows

| | | |
|-------------------------------|----------------------|------------------|
| <u>Muceha Hall</u> | Monday 4 July 2016 | 6:30pm– 8:30pm |
| | Thursday 7 July 2016 | 12:30pm – 2:30pm |
| <u>Lower Chittering Hall</u> | Saturday 2 July 2016 | 10am – 12pm |
| <u>Bindoon Shire Chambers</u> | Monday 4 July 2016 | 12:30pm- 2pm |
| | Thursday 7 July 2016 | 6pm – 8pm |

The workshops were not well attended with 13 people total attending but did provide an opportunity to provide information on the study and the findings to date.

General agreement was gained from all attendees and further information gained on individual requirements.

7.4 Individual Interviews

A couple of in person and telephone interviews have been conducted with identified key stakeholders namely the Shire of Swan and Netball WA, a summary of these discussions is as follows;

7.4.1 Shire of Swan

Information has been sought from the Shire of Swan into the potential developments within the Bullsbrook area.

Specific details were sought as follows:

1. What facilities are currently located in Bullsbrook as the development of any facilities at the proposed site will likely "pick up" some Swan residents within the catchment.

Response

Pickett Park has a range of facilities – Pickett Park Hall, Sports Club, lawn bowls, skate/BMX park, sports field and a new community centre/library is currently under construction. We also have several small buildings including the Bullsbrook Kindergarten and Lowery Park Hall (on old land sales office) and there is a golf course as well.

2. What plans for community facilities are there for Bullsbrook.

Response

No other plans until the land is developed for residential purposes, then there could be some additional sports fields and pavilions – perhaps a renovation of the outdoor youth elements.

3. Are there any identified gaps in your service provision within Bullsbrook.

Response

None at this stage. All our facilities are designed for mixed use.

4. Are there any groups pushing the council for facilities.

Response

Not really, because we have standards of provision that guide development of these.

5. Any other information you think is important in my deliberations for the Shire of Chittering.

Response

There is a thought that the area will increase from 5,000 to 20,000 residents in Bullsbrook. This will require additional facilities as mentioned in 2.

7.4.2 Netball WA

Information has been sought from Netball WA in terms of defined needs and some understanding of the sports current participation rates and trends in participation.

The decline of the regional competition resulting in Muchea Netball being linked with Wanneroo Region is a concern and would be much better placed within the Shire of Chittering along with the Gingin competition..

7.5 Summary

The response from the community consultation has resulted in the defining of needs from the general community as well as the sporting community.

Some common elements have been highlighted and will now be considered in the proposed redevelopment.

These elements include:

- Sporting Ovals (Senior)
- Gymnasium/Fitness Area
- Sportsman's Clubhouse/kitchen/functions
- Children's Activity Centre
- Multi use courts
- Multipurpose centre

8. DEVELOPMENT RATIONALE

In order to meet the expressed needs of the community and to cater for the diverse population identified during the consultation and demographic analysis there is a need for a facility to cater for the following activities:

- Additional sporting activities
- Fitness and physical activity program
- Baby boomer quality programs
- Designed for safety and security
- Access
- An integrated development of a variety of community services
- Social “community places”
- Environmentally sustainable.

Functional areas required are:

Internal

- New indoor multi use sports hall containing two courts minimum
- Gymnasium containing fixed equipment
- Aerobics / Activity Room
- Function room which has a capacity to be used as a whole or 2-3 extra meeting rooms for smaller groups (20, 50, and 50 capacity)
- Café as a central hub and appropriate lounge area
- Storage
- Toilets/showers (male/female and disabled) to cater for internal and external users but maintaining building integrity out of hours
- Children’s activity area /crèche
- Secure outdoor playground
- Car parking
- Disability access throughout
- Office area/reception

External

- Two senior size ovals (Football/cricket/soccer/hockey)
- 6 x multi use courts (netball/basketball/tennis)
- Picnic area including BBQ’s tables seating
- Playground
- Outdoor fitness equipment
- Overflow caravan/camping area (access to internal toilets/showers)

Stage Two

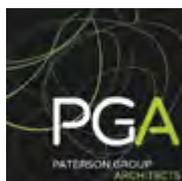
- Library
- One stop council office

The proposed development is to integrate with external facilities and be linked into the existing school and other developments in the area

SHIRE OF CHITTERING

**REGIONAL SPORTS & COMMUNITY CENTRE
FEASIBILITY STUDY
PHASE TWO**

DRAFT REPORT
OCTOBER 2016



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1 PROJECT BACKGROUND AND BRIEF

The Shire of Chittering is located north of Perth, with an area covering 1,220km², primarily non-urban and with its boundary only 56km from Perth CBD.

The Shire services the town sites of Muchea, Bindoon and Wannamal along with the localities of Mooliabeenee, Upper Chittering and Lower Chittering.

The aim of the Regional Sports & Community Centre feasibility study is to consider all alternatives in order to establish the most effective investment of funds.



The proposed site is shown above with the approximate site boundaries marked in blue.

The study's objectives are:

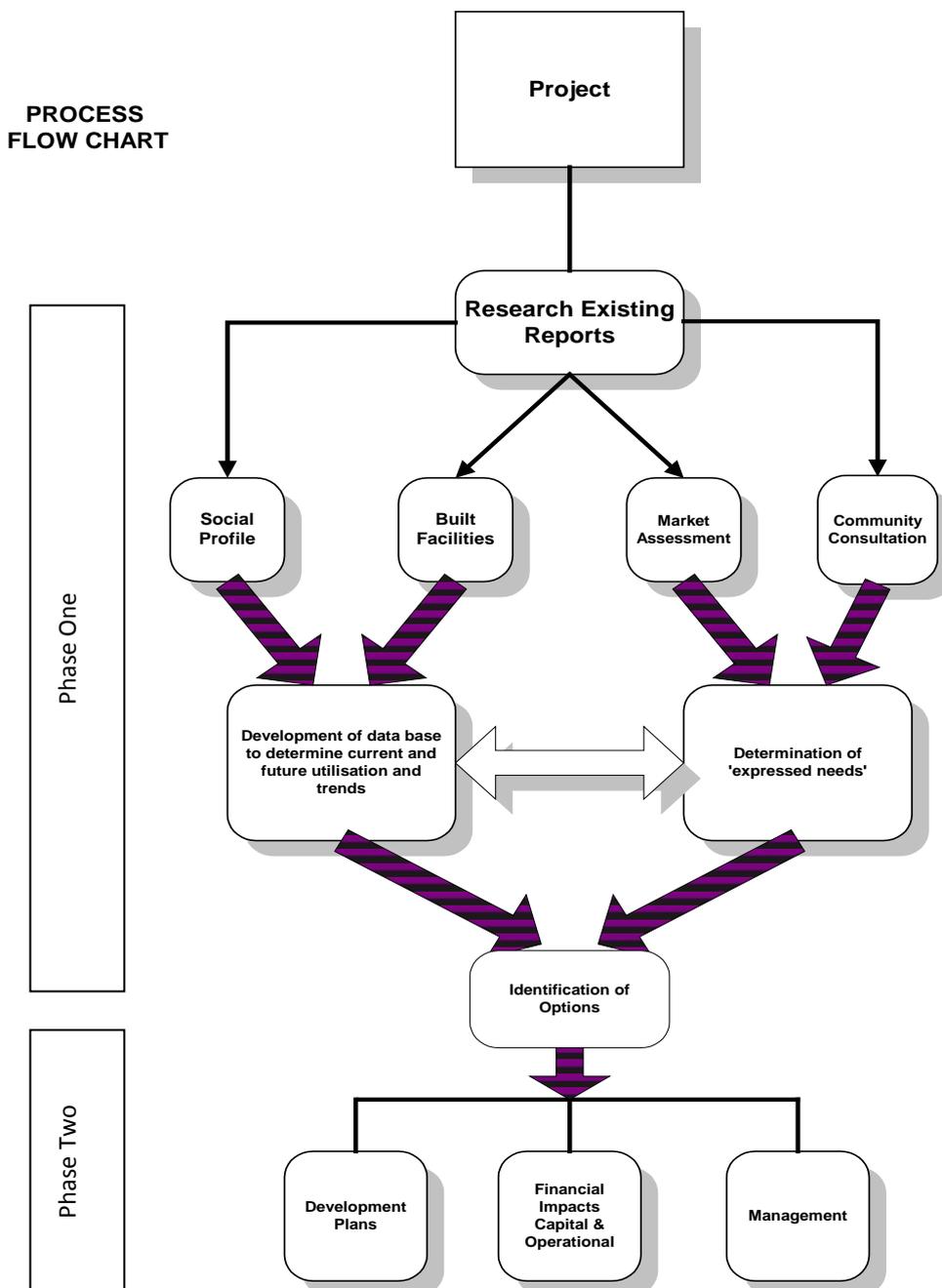
- The assessment of the suitability of a 10 hectare green field site in Lower Chittering and possible consolidation of existing facilities in the southern part of the shire into a regional sporting hub.
- Identify the social and economic benefits of co-locating the facilities
- Identifying any issues and constraints the project may encounter including community response to the proposed project.
- Identification of any major environmental or physical constraints the proposed site may have.
- To critically assess options available and provide Council with both an appropriate model and sufficient information to make an informed decision about whether to proceed with the development of the Regional Sports & Community Centre.

The Regional Sports & Community Centre will be designed to provide for the future sporting and community requirements of the residents within the Shire of Chittering.

2 PROJECT METHODOLOGY

The report has concentrated on seven key areas of investigation and includes:

- Review of Previous Reports and existing information
- Development of a social profile
- Assessment of participation trends and statistics
- Facility inventory condition and use
- Community Consultation
- Plan development
- Financial aspects
- Management options



3 SUMMARY OF PHASE ONE

Phase one of this report concentrated on five key areas of investigation and includes:

- Review of Previous Reports and existing information
- Development of a social profile
- Assessment of participation trends and statistics
- Facility inventory condition and use
- Community Consultation

3.1 Review of Reports

The review of previous planning studies and reports identified that substantial research and planning has been undertaken to date by the Shire of Chittering. The review highlighted the need for additional facilities to cater for the increase in population within the Shire. Further it has identified the direction of the Shire of Chittering and allows any proposals to be structured to meet the needs of the community as well as the Shires Strategic Plan. The specific detail contained within each report was considered when determining the specific needs and functional areas in any proposed Regional Sports and Community Centre.

3.2 Social Profile

- ❖ The demography of the study area (Shire of Chittering) as at the 2011 Census indicates that the population comprises 4,428 people, with a distribution of 50.8% male to 49.2% female.
- ❖ A total of 47.2% of the population are under 39 years of age which, when one compares this to the participation trends, would indicate that the study area has a highly active community.
- ❖ The over 50 year age groups account for 35.4%
- ❖ The Shire of Chittering area has a lower population in the 15-24 and 25-44 age group with higher numbers in the 0-14 and 45-65 age groups. This is important when one considers the type of developments required
- ❖ The Lower Chittering area contains the highest population with 1,558, Bindoon 1,063, and Muchea 1,018.
- ❖ The median age in the southern part of the shire is younger than the northern portion with median ages in Lower Chittering 40 and Muchea 39 compared to Bindoon 45 and Wannamal 46
- ❖ The majority of the population is Australian born. This is important when the participation trends are taken into account, as the highest participating category of people in recreational activities are Australian born with a participation rate of 57.6%.
- ❖ Of the overseas born in Chittering England has 12.5% followed by New Zealand 2.8%, Scotland 1.3%, South Africa 0.9% and Netherlands 0.8%.
- ❖ In terms of language spoken at home 92% of the Chittering population speak English whereas Dutch 0.6%, German 0.5%, Italian 0.4% French 0.2%, and Afrikaans 0.2%, were the other most common languages which is important when considering any marketing campaigns.
- ❖ The Shire of Chittering, based on the median band projections is expected to have an increase in population to 7,290 by 2026.

3.3 Participation Trends

The participation trends were collated for adults and children and provided a picture of the type of activities and frequency of participation.

The top ten activities by participation rates are:

- Walking for exercise
- Fitness/Gym
- Jogging/Running
- Swimming/Diving

- Cycling/BMX
- Golf
- Tennis (indoor and outdoor)
- Soccer (outdoor)
- Netball (indoor and outdoor)
- Basketball (indoor and outdoor)

The activities highlighted above cannot be undertaken within the Shire due to a lack of facilities.

These participation rates will be utilised to assist in the development of functional areas to ensure they cater for the participation of the community in relevant activities.

3.4 Facility Inventory

It is clear that in terms of volume of facilities the Shire Chittering is reasonably serviced, in that most sports wishing to participate have a facility. It should be noted that not all sports are active in the area and, whilst it could be that there is no demand, the lack of facilities could limit people's choices. However the quality and location of some facilities needs some attention.

Gaps in service provision are evident in terms of a senior sized oval as currently no senior cricket or football can be played within the shire, additionally there are no spaces for indoor sport or fitness gym equipment.

The growth in population is expected to place increased demands on the existing facilities as most are currently operating at capacity.

Additional facilities will be required within the Muchea/Lower Chittering area with the additional population. At the same time the existing facilities will be need to be maintained to a high standard to retain their currency with the community.

3.5 Consultation

The response from the community consultation has resulted in the defining of needs from the general community as well as the sporting community.

Some common elements have been highlighted and will now be considered in the proposed redevelopment.

These elements include:

- Sporting Ovals (Senior)
- Gymnasium/Fitness Area
- Sportsman's Clubhouse/kitchen/functions
- Children's Activity Centre
- Multi use courts
- Multipurpose centre

4 PROPOSED FACILITY
4.1 Development Rationale

In order to meet the expressed needs of the community and to cater for the existing and future population there is a need to develop facilities to ensure better use of resources with facilities that are multi use and capable of being shared by a number of users rather than a stand alone facility.

The identified needs and the following design criteria have formed the base for the development of conceptual plans for the proposed facility.

4.2 Design Criteria**4.2.1 Multi Use**

It is essential that the overall development and each component have as much flexibility of use as possible without seriously impacting on the functional design requirements and having risk management aspects in mind.

4.2.2 Design

The functionality, operational and maintenance characteristics of the built environment are to be paramount to aesthetics.

4.2.3 Capital Cost

The design is to be cost effective and utilise building materials and methods suitable for the area.

4.2.4 Staged Development

The development is to be capable of being constructed in two or more discrete stages with the function of the development stages capable of being managed effectively on a "stand alone" basis, in response to funding and budgetary constraints.

4.3 Identified Functional Elements

Based on the demographic analysis, facility inspections and consultation the following design elements have been identified as the basic requirements to develop a new facility to meet the needs.

- New indoor multi use sports hall containing two courts minimum
- Gymnasium containing fixed equipment
- Aerobics / Activity Room
- Function room which has a capacity to be used as a whole or 2-3 extra meeting rooms for smaller groups (20, 50, and 50 capacity)
- Café as a central hub and appropriate lounge area
- Storage
- Toilets/showers (male/female and UAT) to cater for internal and external users but maintaining building integrity out of hours
- Children's activity area /crèche
- Secure outdoor playground
- Car parking
- Disability access throughout
- Office area/reception

External

- Two ovals (Football/cricket/soccer/hockey) 1 x senior size and 1 x junior size
- 6 x multi use courts (netball/basketball/tennis)
- Picnic area including BBQ's tables seating
- Playground
- Outdoor fitness equipment
- Overflow caravan/camping area (access to internal toilets/showers)

4.4 Design Response

The proposed facilities are the result of detailed consultation, research and analysis and are based on the need to provide West Australia's regional areas with facilities of quality commensurate to the Metropolitan area. In response site plans and layout plans have been developed and are attached.

(Site Plan SK01/C, and Layout Plan SK02/C are attached as separate documents)

Detailed descriptions of the varying elements are outlined below:

4.4.1 Main Sports Hall (1565m²)

The Main Sports Hall is designed as a multipurpose space which can be used for a range of sports and multi marked with 2 netball courts, 2 basketball courts, 2 volleyball courts, 6 badminton courts, all with the appropriate run offs to allow for competitive matches to be held as well as social games.

The courts have an allowance for seating along the length of the court for spectators and match officials

4.4.2 Aerobics/Activity Rooms

A total of two activity rooms have been provided for of identical size as follows:

- Activity Room 1 – 88m² (Total area includes store)
- Activity Room 2 – 88m² (Total area includes store)

The activity rooms provide for larger and smaller classes and all have independent access off passages. The activity rooms have been provided with storage within the room itself ensuring ease of access.

4.4.3 Gymnasium (200m²)

The gymnasium is a significant size and located adjacent to change rooms with access off the main central passage. It is envisaged that this area would have a range of fixed and moveable equipment to allow for a range of exercise and fitness programs.

4.4.4 Crèche (155m²)

A crèche is provided for with dual access off the central foyer and from the external entry to allow for use beyond the operational hours of the Centre. The crèche includes within the total area its own toilet facilities, nursing mothers' room, kitchen and storage. Direct access to an external secure playground (82m²) is provided. Facing north, the playground will enjoy winter sun and with covered areas to protect children during the summer period.

4.4.5 Function Room (300m²)

A large function space with bar facilities is included. Located adjacent to the main oval, the function space provides for views from within the centre for football and cricket games. This space also enjoys direct access to the covered external viewing area.

4.4.6 Office (42m²)

A secure central office is provided within clear sight of the reception and the central spine to assist in the day to day operation of the centre.

4.4.7 Reception (14m²)

A reception area is provided on entry to the facility. The area is a secure area with the ability to secure by means of door and security grilles when not in use for the sports hall.

4.4.8 Kitchen (85m²) and Cafe

As an extension of the reception counter, a café is provided. This arrangement provides for operational efficiency, minimising the staff required to run the centre in both busy and quiet periods. The kitchen is linked directly to the café servery for efficient operations, and has an external servery to cater directly to patrons viewing or participating in external activities.

4.4.9 Circulation Spine

Patrons enter the complex into a central access spine that allows easy and direct access to all facilities. The entry space also flows effortlessly into the café seating area, providing an inviting social

setting for all patrons of the centre, allowing for social interaction, contributing to community engagement and a sense of ownership.

4.4.10 First Aid Room (17m²)

A First Aid /Medical room is provided to allow for a single bed and supplies which has direct access to ambulance attendance via the service courtyard.

4.4.11 Change Rooms and Toilets (Sports Hall)

Small change rooms have been provided to service the indoor sports and gymnasium. These have been kept to a minimum as use patterns in other similar type facilities indicate that the majority of people play their sport then go home for showers.

Male and female toilets are provided for off the main central corridor across from the function room and outside the sports hall. Two Universal Access Toilets which contains a shower cubicle and bench are also provided for in the same location (It should be noted an additional Universal Access Toilet has been provided within the crèche area, with access through the Nursing mothers room).

4.4.12 Change Rooms and Toilets (Oval and caravan parking)

Two senior change rooms of 142m² to cater for football teams, cricket teams etc as well as two junior change rooms , two massage rooms and a separate umpires change room. These facilities can easily cater for full use of the ovals concurrently.

Male and Female public toilets are also provided, with a shower included in the Universal Access toilet to cater for caravan patrons and the general public.

4.4.13 Storage

A total of three storage areas have been provided for with the two largest (75m² and 63m²) attached to the main sports hall. A third store room of 47m² has external access to the oval.

4.4.14 External

A range of different external activity areas are included, all listed below:

- Two ovals (Football/cricket/soccer/hockey) 1 x senior size and 1 x junior size
- 6 x multi use courts (netball/basketball/tennis)
- Picnic area including BBQ's, tables, seating
- Playground
- Outdoor fitness equipment
- Overflow caravan/camping area (access to internal toilets/showers)

4.5 Future Facilities

In addition to the functional elements identified in the study, council believes the site suitable for the possible provision of:

- Library
- One stop council office

4.6 Potential Staged Development

In order to assist in the development of the total concept, the plans can clearly be split into a staged development as follows:

Sporting Community Centre Stages

1. Development of a multipurpose sport and recreation centre
2. Development of new external playing areas including ovals and multi use courts
3. Development of landscaping, picnic areas and all other external works

Future Facility Stages

- ⇒ Library
- ⇒ Council Office

5 USAGE ESTIMATES

As with any facility development, a key factor to consider is the potential usage levels and types.

Two methods of estimation are considered as valid and are discussed below, these being:

- Participation Rate Projection (Exercise, Recreation and Sport Survey (ERASS))
- Community Consultation Method.

5.1 Participation Rate Projection (Exercise, Recreation and Sport Survey (ERASS))

As stated previously in this report the Exercise, Recreation and Sport Survey (ERASS) aimed at determining data on the participation rates of the community in sport and physical activity.

The results of this survey identified that 27% of persons had participated in sport or physical activities organised by a club or association in the week prior to the survey period. A number of these activities would have been conducted indoors such as basketball, netball and aquatic activities.

If this figure is representative of the study area the following attendances would be evident from the study area:

$$4428 \times 27\% = 1195 \text{ per week}$$

In order to take into account of the range of use of the facility the following activities could/should be evident at the proposed facilities. Based on the current participation rates evident in these activities, if this is represented within the Shire of Chittering, the following numbers would utilise the facilities on a weekly basis.

| Activity | Percentage | Number'000 |
|---------------------------|------------|------------|
| Aerobics/fitness | 17.4 | 770 |
| Running | 7.4 | 327 |
| Tennis | 3 | 132 |
| Australian Rules Football | 1.2 | 53 |
| Netball | 2.2 | 97 |
| Cricket(Outdoor) | 1.2 | 53 |
| Basketball | 2.2 | 97 |
| Soccer (Outdoor) | 2.4 | 106 |
| Martial Arts | 1.2 | 53 |
| Badminton | 0.5 | 22 |

Based on the above table, if this figure is representative of the study area 1710 persons per week would use the facilities:

It should be noted that these figures only take into account the potential usage in organised activities and with the development of the new centre, additional usage would be experienced in informal activities such as walking, social functions and organised group bookings and could well see the number double.

These estimates are based on the 2011 population of 4,428 and will rise as the population increases. For example the estimated 2016 population is 5400 therefore the estimate of use would be 1458 per

week. Should the population projections be accurate by the year 2026 with a population of 7,290, estimated usage would increase to 1,968 per week.

5.2 Community Consultation Method

During this study a consultation process was undertaken that allowed the community to indicate their needs for future development.

Of the 15.2% response rate 88% of them stated there was a need for more recreational and social facilities within the shire. A further 76% of the respondents stated they would use the new facilities.

If these responses are indicative of the total population this would equate to the following utilisation estimate:

$$15.2\%/76\% = 11.5\% \times 4428 = 509 \text{ persons per week}$$

Similar to the participation rates these estimates are based on the 2011 population of 4,428 and will rise as the population increases. For example the estimated 2016 population is 5,400 therefore the estimate of use would be 621 per week. Should the population projections be accurate by the year 2026, with a population of 7,290 estimated usage would increase to 838 per week.

5.3 Participation Estimates Summary

Estimating the potential use of any new facilities is difficult to ensure accuracy but it is possible to define certain usage based on existing participation rates throughout Australia as there are no obvious reasons for the Shire of Chittering community to differ dramatically from the rest of Australia, participation per week is expected to be within the range of 650 -1200 rising to 1500-2000 by 2026.

The facility is expected to raise its levels of participation in line with the increase in population.

6 MANAGEMENT

6.1 Management Options

Overview

The issue of management is critical to the successful performance of facilities. Management issues cannot be left as “last item” consideration in the planning and development process: rather they must be identified at the inception stage of a project.

“Getting it right”

The desired operational philosophy of the facility will be either strengthened or threatened depending on the management system adopted.

Management planning should occur concurrently with the facility design process to ensure the type of management can be accommodated and operational philosophy's can be met.

“Good management is the single most important component of any leisure facility. Excellent facilities will never achieve their optimum with poor management. Yet dynamic, creative management can turn a poorly planned and poorly designed facility into something close to a great success”.

(Marriot, 1986)

The outcomes for a recreation facility can be set along the continuum of benefits defined as either social and/or financial. Dependent on the identification of the desired outcomes an appropriate management system can be selected. The desired outcomes need to be determined in conjunction with other philosophical answers to the following questions:

- ⇒ What level of use or ownership is required by the Shire, community groups and the general community?
- ⇒ Will a membership system be implemented and what categories will apply?
- ⇒ Will some areas be made available for sub-lease or exclusive use?
- ⇒ What type of pricing structure is envisaged?
- ⇒ Is an operating subsidy acceptable?

These questions form the basis of determining the operational philosophy but it should be recognised that this list is not exhaustive.

Once the philosophical base has been determined it will be possible to recommend a management system to ensure achievement of the desired outcomes.

6.2 Management Systems

There are four principle Management Systems currently utilised in the management of recreational facilities. Subtle changes can be made to these base systems to tailor a system specific to the Shire's needs.

These base systems are;

- ⇒ Direct Management
- ⇒ Contract Management
- ⇒ Lease
- ⇒ Committee of Management

In order to assess the merits of each system a brief description is given for each system.

6.2.1 Direct Management

The Direct Management system would mean the Shire would take full responsibility for the day to day operations. This would give full control over the facility, controls the utilisation, and ensures the implementation of desired policies. Although this is the most common method of management in Australia the majority of these facilities operate with large operating deficits. However, it should be noted that the two most profitable centres in Australia are managed this way.

The crucial aspect in this system is the need for a specialised staff which may not be compatible with the Shire's future plans.

6.2.2 Contract Management

An individual, community organisation, or commercial organisation is contracted to manage the facility for a fixed period. The responsibilities are clearly outlined in the contract.

In this system the Shire would retain the responsibility for maintenance of the building plant and capital equipment. A fixed fee is negotiated to operate the centre with all operating revenue retained by the Shire. The Shire would not have any control over the centre on a day to day basis. The majority of swimming pools in country WA are managed in this way. The difficulty in this system is the lack of control on the financial performance and can lead to large deficits which would remain the responsibility of the Shire.

6.2.3 Lease

The basic element in a lease agreement is a legally binding document between the Shire (the lessor) and the management (the lessee). A lease is between two legal entities and gives rights over the centre for a specified time in return for a rent. The lease document would clearly define the rights and responsibilities of both the lessee and the lessor, and penalties would be imposed for any breach of conditions. The lessee would be given freedom to operate the centre in the terms of the lease which, unless stipulated within the lease, would prevent the Shire from impacting on the day to day operation. It would be difficult to withdraw from the agreement without the consent of the lessee. It may be that a lease, if well construed, would limit the financial liability on the Shire but it will also restrict the ability to pursue a certain ethos or philosophy.

6.2.4 Committee of Management

A committee of management is formed to oversee the management of the centre. Clearly defined limits are set on both financial and social measures. The committee is directly responsible to the Shire. This method would enable all organisations involved in the funding of the centre to have a say in the day to day operations. It would be important to set detailed terms of reference for the committee to ensure that the level of responsibility and limits on authority are clearly understood and adhered to. The profits from the centre are usually retained in the community. The placement of an independent management separate from the Shire may provide more flexible management and maintain the community ethos of the Chittering region.

6.3 Selecting a Suitable Management System

The four management systems outlined can be seen as alternatives on the previously described continuum. At one end of the continuum is direct management and at the other is the lease. The

determination of an operational philosophy will certainly affect the type of management system selected.

As identified in the previous chapter the weekly attendance is likely in the initial stages to be between 650-1200 and as such it would be difficult to recommend that the Shire undertake a direct management approach at the outset.

A number of country community facilities operate successfully by indirect management by the creation of a community committee charged with the responsibility for operating the facility in the best interests of the community.

Although this is the recommended option at this stage, it should be noted that any population growth will impact on the facilities use and, as such, the Shire needs to ensure that should growth provide an increase in the user base then it would be appropriate to review the management structure and the possibility of undertaking direct management.

The community management committee needs to ensure that the full range of activities are allowed for by the inclusion of specific representatives from the Chittering Sport and Recreation Committee, Chittering Youth Council, seniors representatives and children's representatives.

Support services need to be provided by the Shire and it could well be that a financial subsidy may be required to assist the operation of the centre.

6.4 Proposed Management Structure

It will be proposed that, whilst it be acknowledged that the individual sports will be managed independently, the facility will require the formation of a joint facility committee with 1 representatives from each group, that is, 1 from Football Club, 1 from Netball Club, 1 from Hockey Club, 1 from the Tennis Club and 1 from the Cricket Club and as new facilities are developed additional members be added. In its initial stages the committee should also include a council representative who would withdraw once council is happy that the facility is functioning satisfactorily.

A review of other management structures and models in place in other areas has been undertaken and we are of the opinion that the most successful models are those which have a clearly defined purpose and direction and incorporate commitment from all those involved.

The Management Committees prime responsibility would be to discuss issues of policy, funding priorities and events, which would impact on other areas e.g. end of year events, competitions, change-over periods, attendance figures and their implications, major Shire events etc. and development of the Terms of Reference, need to take this into consideration.

Council will need to play a key active role in the implementation for the initial two years but should gradually withdraw once the users are comfortable with the change.

6.5 Draft Management Committee Terms of Reference

⇒ The purpose of the Management Agreement

The Management Agreement is based on the resident groups being able to discuss and agree utilisation and safe access to the facility. The groups will be expected to manage the facility and pay all operating costs.

- **The overall scope and period of the arrangement**

The management of a building constructed on Shire land (by either the shire or the community) provides the committee with responsibilities to maintain the quiet enjoyment of the surrounding premises. Whilst the security of tenure provides for the users in terms of use, it is not in any way provided to enable exclusion of the community from its use.

- **The exact area and nature of the managed area or the function to be managed**

A description and plan of the demised managed area should be attached to the Terms of Reference to clearly delineate area of responsibility.

The use of the facility to be clearly detailed and the restrictions on use to be stated, such as not to carry on a business from the premises, no sleeping on the premises, not to store chemicals, inflammable liquid etc,

- **The exact nature of any financial arrangements, including a schedule for required payments by any party, annually in advance.**

The base managed area fee is for the facility. Whilst the Shire may choose to waive this fee, it should be determined to allow for a full knowledge of the cost to the Shire.

All managed area fees to be tied to the Consumer Price Index and definition of the CPI.

The payment of all utility costs (water, power, rubbish collection etc) shall be met by the Management Committee.

- **The responsibilities of all parties in relation to major and minor maintenance, including the requirement for a maintenance schedule**

The Management Committee to keep and maintain the premises in good tenantable repair and condition.

In essence the Shire shall be responsible for all structural maintenance and the Management Committee responsible for all minor/day to day maintenance and more specifically as contained within the Maintenance Schedules attached as an appendix to the managed area.

The Management Committee will have a responsibility for the prompt reporting of all items of major maintenance and acts of vandalism to the Council.

The Management Committee shall not be permitted to erect any signs without the approval of the appropriate Shire officers.

Alterations shall not be made to the premises without the prior written consent of the Shire.

- **The responsibilities of all parties in relation to all forms of insurance, including building, contents, workers compensation and public liability.**

The Management Committee shall be responsible for contents, workers compensation and public liability insurance and will need to provide proof of cover on demand.

The Shire shall insure the building as an asset of the Shire.

- **Any other specific legal requirements that the Shire wishes to ensure are dealt with. For example occupational health and safety, consumption of alcohol etc.**

Need to include reference to the State Government's legislation regarding "No Smoking" in public buildings

To permit the Shire right of entry to view the condition of the premises.

The consumption of alcohol on the premises is subject to the approval of the Council and the Licensing Court whose requirements must be met.

- **The ability of the Management Committee to sub let or manage any function or area granted under the agreement.**

The sub leasing of the facility is subject to Shire approval and as such the procedure needs to be described within the managed area document. This does not preclude the casual hiring of the facility to other community groups which is permitted and encouraged.

- **Any programming or service requirements**

Community use clause example

To encourage the maximum use of the premises by Community organisations when not being used by the Management Committee and to liaise closely with the Shires Booking Officer for this purpose and not to attempt to place any restrictions on the use of the premises by others except by reason of a prior booking.

Hire Charges

That it will not at any time increase the hire charges for the use of the premises without the prior written consent of the Shire. It is agreed that all such charges collected by the Management Committee are the property of the Management Committee

- **Reasons for termination of the agreement by any party**

A standard notice period needs to be determined that the Shire is happy with. This period is generally of a minimum of three months from the date of notice in writing.

- **Dispute resolution.**

A standard clause contained within any managed area addresses any matters of dispute resolution and referral to an independent arbitration body.

6.6 Management Summary

The management of the Regional Centre is a key element in the successful operation of the facility for the community. The Regional Centre has an opportunity to provide a vital community service to the community.

The preferred option clearly provides an opportunity for all community groups to commence discussions on an equal footing with the aim being the “best” outcome for the community as a whole.

6.7 Recommended Management Option:

That:

- ⇒ **The Shire of Chittering appoints a Management Advisory Committee to ensure all parties' interests are accounted for in the implementation phase;**
- ⇒ **The Shire indirectly manage the centre as a business unit of Council; and**
- ⇒ **Utilise the expertise of local community associations in the conduct of sporting, recreational and cultural programs within the centre.**

7 RISK ANALYSIS

As part of this study APP has been engaged to undertake a high level Risk Assessment of the proposed facility. The three components of the assessment as identified in the Risk Management - Principles and Guidelines Standard AS/NZS ISO 31000:2009 are:

- Risk Identification – identify sources of risk, areas of impacts, events and their causes and their potential consequences.
- Risk Analysis – involves consideration of the causes and sources of the risk, their consequences and the likelihood the risk will occur.
- Risk Evaluation – making decisions based on the risk analysis about which risks need treatment and priority

Table 1 identifies the risk categories and the action required.

Table 1 – Risk Categories

| | |
|------------------|--|
| Very High | Extreme risk, immediate action required |
| High | High risk senior management attention needed. |
| Mod | Moderate risk management responsibility must be specified. |
| Low | Low risk, manage by routine procedures. |

7.1 Workshop

As part of the assessment, Councillors and key Shire employees were invited to a Risk Workshop at the Shire of Chittering on 18 October 2016 to provide valuable local input into identifying risks and establishing mitigation measures to potentially reduce risks to a manageable level.

APP facilitated the workshop and has established a Risk Register (see Annexure A). The register is divided into three primary stages of development.

Stage 1 - Feasibility

- Needs
- Planning – Community – Political
- Environment
- Services – Utilities
- Feasibility

Stage 2 – Funding – Design - Approvals

- Funding
- Design

Stage 3 – Construction (to be reviewed following detailed design)

- Cost
- Construction
- Sustainability
- Quality Assurance
- Occupational Safety & Health

7.2 Summary

Stages 1 and 2 were assessed which resulted in the identification of 27 risks. An evaluation process was undertaken for each risk and then mitigation actions were established for each one. Three risks have been established as Moderate and one identified as a High risk. These are summarised below in Table 2.

It is important to note that the risks identified may not comprise all risks or potential risks to the project.

The Group agreed that the Risk Register is a dynamic document and is to be reviewed on periodic basis, particularly entering new stages or when new risks that are higher than low are identified.

Table 2 – Identified Risks Exceeding Low Risks

| Identified Risk | Consequence if not Addressed | Mitigation Proposed | Risk Rating After Mitigation Measures |
|---|---------------------------------------|---|---------------------------------------|
| Internal political intervention does not support the facility | Development is stalled or stopped | No mitigation was proposed as it was considered unlikely to occur and would be addressed at the time of occurrence | Moderate |
| External political support ceases | Development is stalled or stopped | Maintain links with Politicians adjoining local authorities and sporting associations such as DSR, Lotterywest, Royalties for Regions | Moderate |
| Not submitting Grant application | Project is stopped | Forward planning and discussion with Grant Authorities and other opportunities like memberships, club participation etc as alternate back-up for funding source | Moderate |
| Reticulated water unavailable | Limitation of recreational facilities | Investigate alternative methods and sustainable outcomes | High |

(A detailed Risk Register is provided as a separate document –Chittering Risk Assessment)

8 ENGINEERING SERVICING

A detailed servicing investigation of the site has been undertaken by Porter Consulting Engineers. The feasibility servicing investigation is based on servicing the site with power, communications, water, wastewater and drainage and is based on a desktop study of existing services, aerial imagery and information readily available online. No geotechnical investigations were available at the time this investigation was undertaken.

The report provides details on the following aspects:

- Landform
- Land Use
- Indicative Servicing Construction Costs
- Earthworks and Clearing
- Water Supply
- Wastewater
- Firefighting
- Roads and Pavements
- Drainage
- Power
- Communications
- Fencing
- Gas
- Landscaping

8.1 Conclusion

Based on the information available, with the exception of water supply, there does not appear to be any significant engineering factors that would prevent the development of the proposed Chittering Regional Sporting Complex.

However, the supply of water in the quantities required to support the Sporting Complex is a high risk item and requires further consideration.

Porter Consulting Engineers advise that indicative costs provided are an Opinion of Probable Costs only, and will require further review once more detailed design work has been undertaken. The costs developed by the consulting engineers have been reviewed by the quantity surveyor, with the figures expressed in the financial report Chapter 9.

The reader should be satisfied that they are appropriate for their use. Porter Consulting Engineers does not accept liability or responsibility for their interpretation or use.

(The full report is provided as a separate document Engineers Report and Costings)

9 FINANCIAL

9.1 Capital Costs

Capital costs based on the concept plans provided in chapter 4 and Engineering advice provided in Chapter 8 have been developed by Ian Silver Cost Planning Intelligence

| Ref | Buildings | Unit | Qty | Rate \$ | Amount \$ |
|-----|---|------|-------|---------|-------------------|
| 1 | Multi Purpose Centre | m2 | 1610 | 3000 | 4,830,000 |
| 2 | Courts and Storage | m2 | 1775 | 1500 | 2,662,500 |
| 3 | Library/Council Office | m2 | 1000 | 3950 | 3,950,000 |
| 4 | Change rooms | m2 | 405 | 3850 | 1,559,250 |
| | | | | | 13,001,750 |
| | Playing Fields | | | | |
| 5 | Main Oval - Stolons including reticulation and natural drainage | m2 | 18500 | 17 | 314,500 |
| 6 | Junior Oval - Stolons including reticulation and natural drainage | m2 | 12500 | 17 | 212,500 |
| 7 | Lighting to ovals | Item | 1 | 385000 | 385,000 |
| 8 | Cricket wicket | No | 2 | 7500 | 15,000 |
| 9 | Seating plats to main oval viewing area | m2 | 485 | 385 | 186,725 |
| 10 | Roofing to outdoor viewing area | m2 | 605 | 275 | 166,375 |
| | | | | | 1,280,100 |
| | External Works | | | | |
| 11 | Roads and car parking | m2 | 17000 | 110 | 1,870,000 |
| 12 | Pedestrian paving | m2 | 2000 | 95 | 190,000 |
| 13 | Caravan bays including power and water | No | 33 | 16500 | 544,500 |
| 14 | Picnic area including BBQ, tables, bench seats etc | No | 2 | 65700 | 131,400 |
| 15 | Children's playground area including equipment | No | 2 | 145000 | 290,000 |
| 16 | Outdoor fitness track including equipment and shelters | Item | | | 151,444 |
| 17 | Tennis courts complete with fencing and lighting | No | 6 | 85000 | 510,000 |
| 18 | Provision for landscaping and reticulation to general areas | m2 | 51725 | 30 | 1,551,750 |
| 19 | Way finding and signage | Item | 1 | 75000 | 75,000 |
| | | | | | 5,314,094 |
| | Site Works | | | | |
| 20 | Top soil strip | m3 | 76000 | 2 | 152,000 |
| 21 | Cut to fill | m3 | 17000 | 16 | 272,000 |
| 22 | Clay layer shaping | M2 | 59000 | 250 | 147,500 |
| 23 | Imported sand fill | m3 | 20300 | 30 | 609,000 |
| 24 | Imported clayey gravel fill | m3 | 4300 | 25 | 107,500 |
| 25 | Stabilisation | m2 | 76000 | 0.40 | 30,400 |
| 26 | Provision of rock excavation | m3 | 250 | 185 | 46,250 |
| 27 | Post construction Geotech | Item | 1 | 5000 | 5000 |
| 28 | Retaining walls | m2 | 125 | 500 | 62,500 |
| 29 | Pitched banks | m2 | 4000 | 85 | 340,000 |
| | | | | | 1,772,150 |
| | External Services | | | | |
| 30 | Stormwater disposal allowance | Item | | | 225,000 |
| 31 | Sewer disposal system - Assume on-site | Item | | | 350,000 |
| 32 | Site fire service mains | Item | | | 135,000 |
| 33 | Site water supply and reticulation | Item | | | 111,000 |
| 34 | Water storage tanks/pumps | Item | | | 425,000 |
| 35 | External electrical MSB, sub-mains, general lighting, etc | | | | 400,000 |
| | | | | | 1,646,000 |
| | External Works Siteworks and Services Preliminaries | | | | |
| 36 | Site establishment | Item | | | 10,000 |
| 37 | Site supervision | Item | | | 83,200 |
| 38 | Survey and set out | Item | | | 25,000 |
| 39 | Dust management | Item | | | 50,000 |
| 40 | General preliminaries | Item | | | 35,000 |
| | | | | | 203,200 |
| | Total Current Construction Cost | | | | 23,217,294 |

| | | | | | |
|----|-------------------------------------|------|--|-----|-------------------|
| 41 | Headworks charges –Power and Water | Item | | | 750,000 |
| 42 | Design Contingency | | | 10% | 2,321,729 |
| 43 | Construction Contingency | | | 5% | 1,276,951 |
| 44 | FF & E to building facilities | Item | | | 910,123 |
| 45 | Allowance for professional fees | | | 10% | 2,553,902 |
| 46 | Escalation excluded – Current rates | | | 0 | 0 |
| | Total Current Cost Budget | | | | 31,029,999 |

Exclusions:

GST
 Fencing
 Future escalation in construction costs
 Electronic Scoreboards and Video Stadium Screens
 Grounds equipment

Subject to funding availability, the total cost could be split into distinct phases as outlined below:

1. Development of ovals
2. Development of Multipurpose Centre
3. Development of courts
4. Landscaping, picnic area, fitness track, playgrounds
5. Development of Library/Council Office

Further staging can be developed through the detailed design stage and costings to ensure appropriate level of development and economies.

9.2 Grant Funding Availability

A review of existing funding opportunities has revealed that three main sources of assistance are currently available and these are the Community Sporting and Facilities Fund, DSR Lotterywest and Royalties for Regions.

9.2.1 Community Sporting and Facilities Fund, DSR

Through CSRFF, the State Government invests \$12 million annually towards the development of high quality physical environments in which people can enjoy sport and recreation.

Priority will be given to projects that lead to facility sharing and rationalisation. Multi-purpose facilities reduce infrastructure required to meet similar needs and increase sustainability.

The type of projects which will be considered for funding include:

- Change rooms and ablutions.
- Clubrooms including social space, kitchen, administration areas and viewing areas. Please note that these areas have a minimal impact on physical activity and would be considered a lower priority.
- Floodlighting projects.
- New Playing surfaces—ovals, courts synthetic surfaces etc.
- Resurfacing of existing sports surfaces. It is expected that facility managers will budget for these items as part of the ongoing operation of the facility, frequently over 7 to 10 years, and will be considered a low priority for funding. If supported a resurfacing project may attract a reduced funding percentage.
- Sports storage.

Three types of grants are available small grants, annual grants and forward planning grants. The Chittering Regional Centre would be eligible for a Forward Planning Grant.

Forward Planning Grant

\$166,667–\$2,000,000 will be allocated to the large scale projects where the total project cost exceeds \$500,000 and may require an implementation period of between one and three years. Grants given in this category may be allocated in one or a combination of the years in the triennium.

Examples of forward planning projects:

- multipurpose leisure/recreation centre
- swimming pool – new or major upgrade including heating to allow increased use
- construction of large synthetic fields
- playing field construction
- clubroom – new or major upgrade
- large ablution block/change rooms

The maximum standard CSRFF grant approved will be no greater than one-third of the total estimated cost (excluding GST) of the applicant's project.

Some applications will be eligible for up to one half of the project cost. This eligibility will be measured against key development principles. Applicants will have to show their eligibility through Part 3 of the application form. Meeting Development Bonus criteria will not automatically ensure the applicant is eligible for 50% of the project cost.

Applicants must meet at least one of the following criteria to be eligible for a development bonus:

- Location – regional, remote or growth areas
- Co-location of sports and facilities
- Sustainability initiatives – water saving, energy reduction etc
- Increased participation – new users, increased participation from existing users, special interest groups participation etc.

9.2.2 Lotterywest

Lotterywest grants aim to assist community organisations to turn their ideas into reality. The grants are made as an investment, not only in the future of the organisation, but in the future of the Western Australian community as a whole.

Lotterywest grants should make a difference to a community. Their preference is for proposals that have come from, or been embraced by, a community, that will involve a wide cross section of people and will enhance the quality-of-life of Western Australians.

Sopecific grant categories are many but the one most relevant to this project is the Community Space Outdoor Grant which states:

“What we can support

- Creation of skate parks
- Development of playgrounds
- Memorials marking our culture, heritage and community sentiment
- Design of community gardens to promote sustainable living
- Earthworks, play equipment and shade facilities
- Temporary infrastructure that may make public spaces more welcoming for people”

<http://www.lotterywest.wa.gov.au/grants/grant-types/community-spaces>

9.2.3 Royalties for Regions

The Regional Grants Scheme (RGS) is a Royalties for Regions (RfR) initiative, administered by each of the nine Regional Development Commissions (RDC). This Scheme seeks to improve economic and community infrastructure and services in regional Western Australia by helping to help attract investment, increase job opportunities and assist in improving the quality of life in the regions. The RGS is a contestable funding round with grants available from \$50 001 to \$300 000. Royalties for Regions focuses on delivering benefits to regional WA through six objectives:

- Building capacity in regional communities
- Retaining benefits in regional communities
- Improving services to regional communities
- Attaining sustainability
- Expanding opportunity
- Growing prosperity.

Additionally the Country Local Government Grant is a further avenue for funding. The Country Local Government Fund (CLGF) was formed as part of the Government's commitment to fund the regional local government infrastructure backlog.

Since 2008-09 over \$360 million has been invested through CLGF to support over 1600 projects for individual local governments, as well as to over 140 strategic projects by groups of local governments.

CLGF overall aims are to:

- Address infrastructure needs and support capacity building
- Improve the financial sustainability of country local governments through improved asset management
- Provide financial assistance to regional local governments that choose to amalgamate voluntarily
- Assist groups of country local governments to fund regionally significant infrastructure projects

10 PROGRAM /FACILITY SUSTAINABILITY MATRIX

As part of the Department of Sport and Recreations decision making guide a Program /Facility Sustainability rating system has been developed with a range of aspects for consideration including:

- Social Well being
- Catchment Dynamics
- Community and Stakeholder Engagement
- Policy
- Location
- Design
- Environment
- Operations
- Funding Availability

A detailed rating assessment specific to each question has been provided to allow the matrix to be completed. Ratings are in essence 1-4 with 1 being poor and 4 being the top rating.

The ratings are then averaged across the matrix to finish with a Sustainability Rating.

The completion of the matrix for the proposed Chittering Regional Centre resulted in a sustainability rating of 3.57. (The full completed matrix appears on the following three pages)

The lowest rating area was contained within the Operations area due to the nature of the facility and the location.

The Decision making guide summed up the justification of need as follows:

“Need can be justified if you can answer YES to (and provide evidence to support) all of the following questions:

- *Are there real provision gaps in the study area?*
- *Does the audit indicate existing facilities and programs will not meet the demands of the population?*
- *Is the population profile suited to the nature of the proposed facility or program?*
- *Do local participation rates and population forecasts suggest that existing facilities/programs are inadequate?*
- *Does the comparison of population to standards indicate an under supply?*
- *Does the proposal have the general support of the local community?”*

The completion of all of the necessary areas of investigation clearly allows us to state the need has been justified.

SUSTAINABILITY MATRIX

| 1.0 | Social Wellbeing | 13% | Criteria |
|--|---|-------------|----------|
| 1.1 | To what extent will this facility/program proposal enhance the social wellbeing of the community? | 4 | |
| 1.2 | To what extent will this facility/program add to the sense of community? | 4 | |
| 1.3 | To what extent will this facility/program bring different parts of the community together? | 4 | |
| 1.4 | To what extent will this facility/program cater for all age groups? | 4 | |
| 1.5 | To what extent will this facility/program cater for both genders? | 4 | |
| 1.6 | To what extent will this facility/program address known social issues in the catchment population? | 4 | |
| 1.7 | To what extent will this facility/program increase participation rates? | 4 | |
| 1.8 | To what extent will this facility/program cater for the disadvantaged in the catchment population? | 4 | |
| Social Wellbeing Subtotal | | 4 | |
| 2.0 | Catchment Dynamics | 9% | |
| 2.1 | How well do existing and projected participation rates match the proposed facility's/program's function? | 4 | |
| 2.2 | How distinct is the catchment population for this facility/program from other facilities or programs? | 4 | |
| 2.3 | How well does the target population of the proposed facility/program match the age profile of the existing catchment population? | 4 | |
| 2.4 | How well does the income profile of the catchment population reflect the income vs. participation profile of the proposed facility/program? | 4 | |
| 2.5 | How well does the cultural flavour of the proposed facility/program mirror the catchment population? | 4 | |
| Catchment Dynamics Subtotal | | 4 | |
| 3.0 | Community and Stakeholder Engagement | 12% | |
| 3.1 | To what degree does the local community (nearby residents) support the proposed facility/program? | 4 | |
| 3.2 | To what degree does the catchment population support the proposed facility/program? | 4 | |
| 3.3 | How likely is the local council(s) to support development of the proposed facility/program? | 4 | |
| 3.4 | How likely is the state government (DSR) to support development of the proposed facility/program? | 3 | |
| 3.5 | How likely is the state sporting association(s) to support development of the proposed facility/program? | 4 | |
| 3.6 | How well have the needs of special interest groups been interpreted and included in the planning process? | 4 | |
| 3.7 | How secure is community group/potential tenants' commitment to using the proposed facility/program? | 2 | |
| 3.8 | To what extent have Indigenous and non-Indigenous heritage impacts been addressed? | 2 | |
| Community and Stakeholder Engagement Subtotal | | 3.37 | |

| | | |
|--------------------------|---|-------------|
| 4.0 | Policy | 7% |
| 4.1 | How well does the proposed facility comply with the recommendations of Liveable Neighbourhoods? | 3 |
| 4.2 | To what extent does the facility promote the objectives of Network City? | 4 |
| 4.3 | How well does the facility/program meet DSR's SD4 policy guidelines? | 4 |
| 4.4 | How well does the facility/program meet relevant local government policies? | 4 |
| 4.5 | How well does facility/program development of this kind support the local authority's Corporate plan? | 4 |
| 4.6 | To what extent does the proposed facility/program comply with regional community facility and service development strategies? | 4 |
| 4.7 | To what extent does the proposed facility/program reflect the WA State Sustainability Strategy? | 4 |
| 4.8 | How well does this facility/program proposal reflect other State government's initiatives? | 4 |
| Policy Subtotal | | 3.87 |
| 5.0 | Location | 13% |
| 5.1 | To what extent does the location and design of the facility integrate with the surrounding urban fabric? | 4 |
| 5.2 | How accessible is the facility/program via public transport? | |
| 5.3 | How accessible is the facility/program for pedestrians and cyclists? | 3 |
| 5.4 | To what degree does the standards gap analysis indicate a need? | 4 |
| 5.5 | How readily will local schools and education institutions be able to access the proposed facility or program? | 4 |
| 5.6 | What degree of visibility and exposure will this facility/program have within the local community? | 3 |
| 5.7 | To what extent will the facility/program generate activity that will enhance community safety? | 4 |
| Location Subtotal | | 3.66 |
| 6.0 | Design | 12% |
| 6.1 | How strong are the synergies between the potential user groups at present? | 3 |
| 6.2 | To what degree does the design of the facility/program allow for flexibility and changing function? | 4 |
| 6.3 | To what extent does the proposed facility/program allow for shared use? | 4 |
| 6.4 | To what degree does the design incorporate ESD (ecologically sustainable design) principals? | 4 |
| 6.5 | To what degree will this facility allow for passive surveillance to enhance community safety? | 3 |
| Design Subtotal | | 3.6 |

| | | | |
|-------------|--|-------------|-------------|
| 7.0 | Environment | 7% | |
| 7.1 | To what degree will the proposed facility/program provide opportunities for alternative transport modes? | 4 | |
| 7.2 | To what degree will the proposed facility enhance the physical environment? | 4 | |
| 7.3 | To what degree will the facility/program accommodate community based environmental programs? | 4 | |
| 7.4 | To what degree will the facility assist in minimising waste to the environment? | 3 | |
| | Environment Subtotal | 3.75 | |
| 8.0 | Operations | 15% | |
| 8.1 | To what extent will the facility/program be able to recover operating costs from user fees? | 2 | |
| 8.2 | To what extent are other parties able to contribute to operating costs? | 2 | |
| 8.3 | To what extent will this facility/program facilitate full time use (all hours, all seasons)? | 4 | |
| 8.4 | To what extent will this facility/program provide local employment opportunities? | 3 | |
| | Operations Subtotal | 2.75 | |
| 9.0 | Funding Availability | 12% | |
| 9.1 | What is the likelihood of the capital cost of the project being fully funded? | 3 | |
| 9.2 | To what degree does the Council have adequate reserves set aside for this purpose? | 4 | |
| 9.3 | What is the likelihood of financial (capital and management) contributions from more than one local government? | 2 | |
| 9.4 | What is the likelihood of financial contributions from other entities (<i>e.g. state, not for profit sector, developer contributions</i>)? | 3 | |
| 9.5 | What level of priority does the host local authority ascribe to this facility/program? | 4 | |
| | Funding Subtotal | 3.2 | |
| 10.0 | Sustainability Rating | 100% | 3.57 |

11 SUMMARY

Phase two of the Shire of Chittering Regional Sports and Community Centre Study has centred on five key areas of enquiry, these being

- Development of site plans and floor plans
- Engineering Service Assessment
- Risk Analysis
- Usage and Management analysis
- Capital costs for the development

Each of these avenues of enquiry has addressed the specific requirements of the project brief as well as additional information where it was considered necessary.

The development of a Regional Centre is a major undertaking and, whilst some issues still need resolution, it can be seen that the Regional Sport and Community Centre would meet a number of known needs. The proposed development has also identified the potential development of a library and a one stop council office, to cater for the expected growth in population, particularly within the southern half of the Shire.

The construction costs are substantial, but we are of the opinion that a staged development can and should be implemented to achieve the overall master plan.