

**MINUTES FOR  
ORDINARY MEETING OF COUNCIL**

**WEDNESDAY, 18 MARCH 2015**

**Council Chambers  
6177 Great Northern Highway  
Bindoon**

**Commencement: 7:00pm**

**Closure: 7:20pm**



**These minutes will be confirmed at the Ordinary Meeting of Council to be held on Wednesday, 15 April 2015.**

**SIGNED BY**

\_\_\_\_\_  
Person presiding at meeting which minutes were confirmed

**DATE**

\_\_\_\_\_

**Disclaimer**

The purpose of this Council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the *Local Government Act 1995* (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of Chittering expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

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\* indicates separate attachments

## **1. DECLARATION OF OPENING OF MEETING / ANNOUNCEMENTS OF VISITORS**

The Presiding Member declared the meeting open at 7:00pm.

## **2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

### **2.1 Attendance**

The following members were in attendance:

Cr Robert Hawes	President (Presiding Member)
Cr Michelle Rossouw	Deputy President
Cr Don Gibson	
Cr Alex Douglas	
Cr Sandra Clarke	
Cr Doreen Mackie	
Cr Barni Norton	

The following staff were in attendance:

Mr Gary Tuffin	Chief Executive Officer
Mr Azhar Awang	Executive Manager Development Services
Mr Jim Garrett	Executive Manager Technical Services
Mrs Karen Parker	Manager Human Resources
Ms Karen Dore	Economic Development/Communications Officer (Minute Secretary)

There were 15 members of the general public in attendance.

### **2.2 Apologies**

Ms Jean Sutherland	Executive Manager Corporate Services
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### **2.3 Approved leave of absence**

Council has previously approved leave of absence for Cr Barni Norton for the Ordinary Council meeting of 18 March 2015, however, Cr Norton was present for the meeting.

## **3. DISCLOSURE OF INTEREST**

Nil

## 4. PUBLIC QUESTION TIME

### 4.1 Response to previous public questions taken on notice

#### 4.1.1 Proposed NBN Fixed Wireless Facility – Lot 12383 Forrest Hills Parade, Bindoon (Reserve 44213 Bell Hill Reserve)

Julie Duzevich, Bindoon

**Question 1** Why did the Shire's advertisement and letter to residents omit the correct title and address of the Reserve as nobody has ever referred to it as Lot 12383? It is misleading in that residents think it is on private land somewhere on Forrest Hills Parade and not Bell Hill Reserve – Crown Land. Also the 96 square metre compound was also omitted. So why did they do that?

**Answer 1** *It is not essential to provide the actual Reserve name as most new-comers to the area are not familiar with the Reserve name. The requirement is to provide the Lot or Reserve number where it can be located on the property map. However, we have provided an extension to the submissions period for a further two (2) weeks, now closing on Friday, 20 March. Another public notice to appear in The Advocate on 25 February which includes the full name of the reserve; and we have also included "Bell Hill Reserve" in the outgoing correspondence to the affected landowners.*

**Question 2** When residents are phoning for information from Planning they are being told there is already a tower on the Reserve. Where is the documentation from the Department of Planning proving it is legitimate?

**Answer 2** *The Vodafone Pager Repeater (Bushfire Brigade System) has utilised an old windmill stand and has been in use for over 15yrs. Vodafone has maintenance records but no paperwork on any agreement. Vodafone suggested that due to age any agreement would have been verbal.*

Sylvio Borg, Bindoon

**Question 1:** I live within 100m of Bell Hill Reserve, why did I not receive a letter regarding the NBN proposal?

**Answer 1:** *Investigation of the correspondence sent out to the affected landowners indicated that seventeen (17) nearby residents were missed from the list. The affected landowners have now been sent correspondence regarding the proposal, and have been allowed an extension to the public submissions period, which is now Friday, 20 March 2015.*

Lynn Borg, Bindoon

**Question 1:** Why has the NBN application submitted to the Department of Planning when it hasn't yet been presented to Council?

*Answer 1: This was sent to the Department of Planning as the Department of Planning is considered one of the relevant agencies in considering the proposal, particularly in reference to the Statement of Planning Policy 5.2 – Telecommunications Infrastructure. On the completion of the advertising period, all submission will be assessed and a report presented to the next available Ordinary Council meeting for Council's consideration.*

**Question 2:** With regards to the letter received from the Shire's Executive Manager Development Services, how can a 'non-reply' from a resident be considered as support in the affirmative?

*Response 2: The content of the letter is so that it gives a clear indication to the landowners, that should Council not receive a response before the closing date of submissions it will be taken as that the landowner does not object to the proposal. This is a standard practice that is applied as a template for all proposals for public comment.*

#### **4.1.2 2013/14 Annual Report**

Alan Barnes, Bindoon

**Question 1:** With reference to page forty-three (43) of the 2013/14 Annual Report is the \$3m discrepancy a printing error? How did this get passed by the Auditors?

*Answer 1: There is no printing error in the 2013/14 Annual Report. The 2013/14 budget figure for Cash and Cash Equivalents amount of \$986,781 is an estimate at the time of the budget in July 2013, and is estimated as if all the projects planned in that financial year are completed. Unfortunately, not all planned projects were completed in 2013/14, and therefore the funds were carried over to the new 2014/15 budget, where the projects are intended to be completed.*

#### **4.2 Public question time**

John Curtis, Casuarina Close

**Question 1:** What formula is used in applying the payment options on ratepayers assessments? [with reference to the \$55 administrative charge for payment options]

*Answer 1: The Chief Executive Officer advised that the charge was based on the amount of staff time involved in administering the options. The Chief Executive Officer further advised that he was not sure where the figure of \$55 has come from as the instalment charge is \$10 per instalment.*

Mr Curtis stated that he felt \$55 was a bit high.

**Question 2: What interest rate does the Council earn on ratepayers money?**

*Answer 2: The Chief Executive Officer sought clarification as to which interest rate he was referring to and advised that the Executive Manager Corporate Services would be better placed to answer the question and, as such, he took the question on notice.*

**Question 3: Is the Council working on ways of getting public transport for the Shire?**

*Answer 3: The Shire President advised that many approaches had been made to the Perth Transport Authority and he was not convinced that currently requests were being listened to. He assured Mr Curtis that the advocacy would continue.*

Mr Curtis stated that there were no options for people in Bindoon in the event of an emergency if they did not have a car.

## **5. PRESENTATIONS / PETITIONS / DEPUTATIONS**

### **5.1 Petitions**

#### **5.1.1 Proposed NBN Fixed Wireless Facility – Lot 12383 Forrest Hills Parade, Bindoon (ref I1557883)**

**5.1.1 COUNCIL RESOLUTION - 010315**

Moved Cr Douglas/ Seconded Cr Norton

That the Petition presented by the Friends of Bell Hill Reserve, in objection to the NBN Co Development Application P397/14, with 142 signatures, be received.

**THE MOTION WAS PUT AND DECLARED CARRIED 7/0**

### **5.2 Presentations**

Nil

### **5.3 Deputations**

Nil

## **6. APPLICATIONS FOR LEAVE OF ABSENCE**

### **6.1 Cr Barni Norton**

**6.1 COUNCIL RESOLUTION - 020315**

Moved Cr Douglas/ Seconded Cr Gibson

That Cr Norton's be granted approved leave of absence for the Ordinary Council Meeting, 15 April 2015

**THE MOTION WAS PUT AND DECLARED CARRIED 7/0**

## **7. CONFIRMATION OF MINUTES**

### **7.1 Ordinary Meeting of Council – 18 February 2015**

**7.1 OFFICER RECOMMENDATION / COUNCIL RESOLUTION - 030315**

Moved Cr Gibson/ Seconded Cr Douglas

That the minutes of the Ordinary Meeting of Council held on Wednesday, 18 February 2015 be confirmed as a true and correct record of proceedings.

**THE MOTION WAS PUT AND DECLARED CARRIED 7/0**

## **8. ANNOUNCEMENT FROM THE PRESIDING MEMBER**

Nil



## 9. REPORTS

### 9.1 DEVELOPMENT SERVICES

#### 9.1.1 Proposed Building Envelope Relocation – Lot 400 Leschenaultia Drive, Chittering\*

Report date	5 March 2015
Applicant	K and K Holthaus
File ref	N151596; A10799; P003/15
Prepared by	Stephanie Gladman, Planning Officer
Supervised by	Azhar Awang, Executive Manager Development Services
Voting requirements	Simple Majority
Documents tabled	Nil
Attachments	<ol style="list-style-type: none"><li>1. Locality Plan</li><li>2. Aerial Photo</li><li>3. Proposed Building Envelope Diagram</li><li>4. Schedule of Submissions</li><li>5. Blue Plains Estate – Development Plan 2004</li><li>6. Blue Plains Estate – Development Plan 2005</li><li>7. Pictures from site visit conducted on 11 March 2015</li></ol>

#### Background

An application was submitted to the Shire to modify an existing building envelope located on Lot 400 Leschenaultia Drive (refer Attachment 1 – Locality Plan).

The property contains a number of vegetated areas, including a wooded portion to the north west corner of Leschenaultia Drive with a number of small number of trees located towards the lower portion of the property in an easterly direction towards Dampiera Court (refer Attachment 2 – Aerial Photo).

The original building envelope is located towards the front of the property along Leschenaultia Drive and would require the removal of a number of significant trees on the property in order to establish a dwelling and other structures on the site. The original building envelope is 2,000m<sup>2</sup> in area and is setback 15m from the front, 35m from the side boundary and 90m from the rear of the property.

The new building envelope is proposed to be located towards the middle of the property. The area of the new envelope is 2,059m<sup>2</sup>, with the envelope setback 50m from the front, 40m from the side and 42m from the rear of the property.

The property is contained within the Blue Plains Estate Development Plan (DP) (see Attachment 5 – Blue Plains Estate 2004), with the plan indicating a natural drainage flow line through the property; however Lot 400 is not included in the development plan as it was yet to be developed. The more recent version of the Blue Plans Estate Development Plan (see Attachment 6 – Blue Plains Estate 2005 applicable), includes the developed Lot 400 Leschenaultia however the flow line is not identified.

The positioning of the proposed envelope is:

- located on a portion of the property which is largely already cleared;
- located in a way which reduces the need to remove a large number of trees; and
- able to retain a band of established trees located towards the north of the property which may help screen any future development on the property from Leschenaultia Drive.

However, the proposed envelope is traversed by a flow line.

Council's consideration is requested in relation to the change to the building envelope from its original position to the new, as indicated on Attachment 3 – Proposed Building Envelope Diagram.

### Consultation

#### External

The application was referred to four (4) affected surrounding landowners for comment in accordance with the Scheme. One (1) submission was received, which was objecting to the proposal. Further to this, Chittering Landcare was contacted for comment in relation to any environmental concerns or issues which may result from the building envelope change (refer Attachment 4 – Schedule of Submissions).

### Statutory Environment

The property is zoned 'Rural Residential' in the Shire of Chittering's Town Planning Scheme No. 6. The objectives of the zone are as follows:

- *To designate areas where rural residential developments can be accommodated without detriment to the environment or the rural character of the area;*
- *To meet the demand for a rural lifestyle on small lots, generally in excess of 1 hectare; and*
- *To maintain and enhance the rural character and amenity of the locality.*

The following Clause 5.8.2 relates to building envelopes in Rural Residential Zones:

*Development will only be permitted in areas identified as building envelopes provided that Council may vary the boundaries of such envelopes if it is satisfied that such variation is desirable and will not detrimentally affect the objection for the Zone or the amenity of the area generally.*

A Building Envelope is defined under the Scheme:

*'an area of land within a lot marked on a plan approved by the responsible authority within which all buildings and effluent disposal facilities on the lot must be contained'.*

### Policy Implications

#### Local Planning Policy No 18 – Setbacks

#### **4. Objectives**

The objectives of LPP 18 – Setbacks are:

- *To maintain the rural character of the Shire; and*
- *To allow maximum flexibility for building while maintaining rural character, ensuring light, safety and visual privacy, preserving natural vegetation.*

#### **5. Policy Statement**

*5.1 Where specified, setbacks are to be in accordance with the requirements of Local Planning Policies, Development Plans (including any building envelopes) and the Residential Design Codes. The procedure of variation is as specified in TPS No 6 and the Residential Codes respectively.*

5.5 *The minimum building setback from a drainage easement is 10m.*

5.7 *Otherwise, the following minimum setbacks generally apply to buildings (including retaining walls), dams and water tanks:*

(b) *Rural Residential, Small Rural Holdings and Rural Retreat Zones, in the absence of building envelopes:*

*Other Road – 20m*

*Secondary Road Frontage – 15m*

*Rear – 20m*

*Side – 15m*

*The minimum separation between dwellings on adjoining lots is 50m.*

#### **Financial Implications**

Not applicable

#### **Strategic Implications**

Not applicable

#### **Site Inspection**

Site inspection undertaken: Yes

A site inspection was undertaken on 11 March 2015 with the Applicant, Brendan Jeans (Senior Planner) and Stephanie Gladman (Planning Officer).

The property is sloping towards a south easterly direction and is largely cleared of vegetation, with a number of trees towards the front of the property and a wooded area to the western portion of the property (see Attachment 7 – Picture from site visit).

The Applicant outlined their plans for the building envelope in the future indicating the potential siting of a dwelling, water tank and shed, if the proposed change to the building envelope was approved. They advised that they were aware of the potential from storm water run-off generated by rainfall events and were willing to site the house appropriately and provide infrastructure such as retaining walls, swales and gravelled driveways to help mitigate any impact and to direct any excess water away from any future structures into the lower portion of the property.

#### **Triple Bottom Line Assessment**

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

One (1) submission was received which opposed the change in building envelope location because it was not in line with any other houses on the southern side of Leschenaultia Drive and therefore will block the current resident's rural view. Further to this, the objector noted that the positioning of the building envelope was not in-keeping with the presentation of the estate (refer Attachment 4).

##### Environmental implications

The one (1) submission objecting to the change in building envelope location outlined the following concerns in terms of the relocations impact environmentally:

- building envelope is situated in the water course; and
- the leach drain, septic system and all recycle tanks would have to be placed in the water course area if the envelope was to be located.

## **Comment**

### Consultation

The application was referred to surrounding landowners for comment. One (1) submission was received objecting to the proposal (refer Attachment 4). A number of concerns were raised through the process including:

- new envelope located in watercourse;
- not in line with other houses and will block residents residential view and encroach on privacy;
- it's not in-keeping with the presentation of the estate; and
- the leach drain, septic system and recycle tanks would have to be placed in the water course if the envelope was relocated.

Liaison with Landcare was also undertaken and advised that the flow line was positioned south west to north east of the property and would pass across the southern end of the proposed building envelope. They advised that this would need to be taken into consideration when building permits are issued to ensure the movement of water will not damage any infrastructure.

### Social concerns

The main social concern raised was that the new building envelope would possibly result in a future dwelling not being in line with any other houses on the same side of Leschenaultia Drive and would block the current resident's rural view and encroach on people's privacy.

Additionally the objector felt that it was not in-keeping with the estate.

The proposed building envelope is set well back from the boundary of the nearest developed property being 60m from the side boundary. There is a wooded area to the north east corner of the block provides screening and privacy from the adjacent properties. Attachment 7 indicates the view from Lot 400 onto the adjoining lot, with the adjoining lot's dwelling facing in a southerly direction towards the boundary of their property and not into Lot 400.

### Environmental concerns

The environmental concerns expressed by the objector were that the new building envelope was situated in the watercourse with no other land owner in Leschenaultia Drive able to build in the valley due to this reason. Further, due to the positioning of the envelope, the leach drain, septic system and all recycle tanks would be placed in the watercourse if the envelope was relocated.

The original approved Blue Plains Estate Development Plan indicates the location of a flow line within the vicinity of Lot 400, however at that time Lot 400 had not been created. The following year an additional Blue Plains Estate Development Plan was approved, which did contain Lot 400. This plan however did not include the flow line.

Liaison with Chittering Land Care indicated that the flow line was positioned south west to north east of the property and would pass across the southern end of the proposed building envelope. They advised that this would need to be taken into consideration when building permits are issued to ensure the movement of water will not damage any infrastructure.

The location of the proposed envelope will reduce the amount of clearing required, as the original building envelope is set amongst a band of established trees.

A requirement for future planning approval may stipulate that the Applicant require the leach drain, septic system and recycle tanks to be located in the northern portion of the building envelope and that a minimum of 10m setback from the position of the flow line.

The applicants expressed at the site meeting that due to the flow line they were willing to work with the Shire to resolve this issue and mitigate any negative effects by providing infrastructure to help direct any potential runoff from the flow line to a location at the southern portion of the property and away from any potential building structures within the building envelope.

#### Local Planning Policy

It is noted that the proposed building envelope relocation complies with all setback requirements of *Local Planning Policy No 18*. The minimum separation distance of 50m between dwellings is well exceeded through the proposed location of the new envelope. Therefore, it is recommended that the application be approved.

The proposed building envelope is located:

- 50m from the front of the property
- 40m from the secondary road
- 42m from the rear of the property
- 62m from the easterly property boundary

#### Shire of Chittering Town Planning Scheme No 6

The objectives of the Rural Residential zone are as follows:

- *to designate areas where rural residential developments can be accommodated without detriment to the environment or the rural character of the area;*
- *to meet the demand for a rural lifestyle on small lots, generally in excess of 1 hectare;*
- *to maintain and enhance the rural character and amenity of the locality.*

Clause 5.8.2 of the Scheme gives Council the ability to approve an application to vary a building envelope, given that it will not have a detrimental impact on the objectives of the zone. This application to change the building envelope location is considered to be consistent with the objectives of the Rural Residential zone.

Development within the existing building envelope would result in a portion of remnant vegetation being cleared from the property and would be setback on the northern portion of the property close to Leschenaultia Drive.

The proposed building envelope is located towards the middle of the block with the area predominantly cleared of any vegetation. Therefore, the proposal is not detrimental to the environment as minimal additional clearing would be required.

Clause 5.8.6 *Land Management* of the Scheme states that *all owners or occupiers shall maintain the land, including any water courses or drainage swales, in a manner, which prevents degradation of the land or any vegetation thereon. A suitable buffer is to be maintained around the water course or drainage swale and stock access managed to minimise degradation to the watercourse.*

As a condition of approval Council may recommend that all future building within the building envelope must be setback a minimum of 10m from the flow-line.

It is the Officer's Recommendation to support the building envelope relocation for the following reasons:

- it will be located on a portion of the property which is largely already cleared;
- it will be located in a way which reduces the need to remove a large number of trees; and
- it will be able to retain a band of established trees located towards the north of the property which may help screen any future development on the property from Leschenaultia Drive.

**9.1.1 OFFICER RECOMMENDATION / COUNCIL RESOLUTION – 040315**

**Moved Cr Gibson/ Seconded Cr Clarke**

**That Council grants Planning Approval for the proposed Building Envelope Relocation at Lot 400 Leschenaultia Drive, Chittering subject to the following conditions:**

- 1. all future development shall be contained within the approved building envelope;**
- 2. any additional clearing of vegetation within the building envelope will require approval from council;**
- 3. all development is to be setback from the flow-line area at a minimum of 10m; and**
- 4. any leach drain, septic system and recycle tanks are to be located within the northern portion of the building envelope a minimum 10m away from the watercourse area.**

**THE MOTION WAS PUT AND DECLARED CARRIED 7/0**

**9.2 TECHNICAL SERVICES**

Nil

## 9.3 CORPORATE SERVICES

### 9.3.1 Financial statements for the period ending 28 February 2015\*

<b>Report date</b>	4 March 2015
<b>Applicant</b>	Shire of Chittering
<b>File ref</b>	N151597; 12/03/4
<b>Prepared by</b>	Jean Sutherland, Executive Manager Corporate Services
<b>Supervised by</b>	Gary Tuffin, Chief Executive Officer
<b>Voting requirements</b>	Simple Majority
<b>Documents tabled</b>	Financial Statements for period ending 28 February 2015
<b>Attachments</b>	1. Statement of Financial Activity for period ending 28 February 2015 Bank reconciliation for period ending 28 February 2015 List of accounts paid for February 2015

#### Background

In accordance with *Local Government (Financial Management) Regulation 34(1)*, local governments are required to prepare, each month, a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of council within two (2) months after the end of the month to which the statement relates.

The statement of financial activity for the period ending 28 February 2015, financial statements, bank reconciliation and list of accounts paid for the period ending 28 February 2015 are hereby presented for Council's information.

#### Consultation

Chief Executive Officer  
Executive Manager Development Services  
Executive Manager Technical Services  
Manager Human Resources  
Community Emergency Services Manager  
Building Co-ordinator

#### Statutory Environment

State: *Local Government Act 1995*  
*Local Government (Financial Management) Regulations 1996*

#### Policy Implications

Not applicable

#### Financial Implications

Not applicable

#### Strategic Implications

Not applicable

#### Site Inspection

Not applicable



### **Triple Bottom Line Assessment**

#### Economic implications

There are no known significant economic implications associated with this proposal.

#### Social implications

There are no known significant social implications associated with this proposal.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Comment**

Council is requested to accept the monthly statement of financial activity, financial statements, bank reconciliation and list of payments as presented.

#### **9.3.1 OFFICER RECOMMENDATION / COUNCIL RESOLUTION – 050315**

**Moved Cr Rossouw/ Seconded Cr Douglas**

**That Council:**

1. endorse the list of payments:
  - a. PR3458
  - b. PR3462
  - c. EFT 10592 - EFT 10703
  - d. Municipal Fund Cheques 13795 – 13858
  - e. BPV49 – BPV49
  - f. Direct Debits and Transfers as listed
  - g. Trust Fund Cheques 445 - 445

**Totalling \$1,012,882.36 for the period ending 28 February 2015.**
2. receive the bank reconciliation for the period ending 28 February 2015.
3. receive the financial statements for the period ending 28 February 2015.

**THE MOTION WAS PUT AND DECLARED CARRIED 7/0**

### 9.3.2 Naming of Walking Opportunities in the Bindoon Country Club Estate\*

<b>Report date</b>	12 March 2015
<b>Applicant</b>	Shire of Chittering
<b>File ref</b>	N151598; 28/05/0001; 18/07/8; 18/03/93
<b>Prepared by</b>	Karen Dore, Economic Development / Communications Officer
<b>Supervised by</b>	Jean Sutherland, Acting Chief Executive Officer Jim Garrett, Executive Manager Technical Services
<b>Voting requirements</b>	Simple Majority
<b>Documents tabled</b>	Nil
<b>Attachments</b>	1. Walk / Bridle Trails General Recommendations 2. Geonoma Adhoc Report 3. Map, showing proposed walk locations and names

#### Background

In 2006 Council received a series of general recommendations from Bindoon Country Club Estate residents with regards to the walk / bridle trails and reserves within the Estate (see Attachment 1: note, this documentation was supplied by Mrs Lois Jones in September 2012).

Further to these recommendations a presentation was made to the Chittering Community Planning Advisory Committee on 13 September 2012.

In consultation with representatives of the local residents (Mr and Mrs John and Janet Pilbeam) the ten (10) most used walk trails have been identified as 'Stage 1' of the naming and signage project.

The names suggested (in alphabetical order) are:

1. Banksia Walk
2. Briar Walk\*
3. Casuarina Walk
4. Dryandra Walk
5. Evergreen Walk\*
6. Jarrah Walk
7. Rangeview Walk\*
8. Robin Walk\*
9. Wandoo Walk
10. Zamia Walk

In support of the walk names with an asterisk – these names have been suggested as they refer to the 'road' that they run from.

In support of the walk names without an asterisk – these names have been suggested as they refer to local flora.

The Landgate Geonoma Report does not have any of the names suggested and requires Council and the Geographic Names Committee endorsement.

#### Consultation

Local resident representatives – Mr and Mrs Pilbeam, and Mrs Jones  
Landgate Geonoma Adhoc Report

## Statutory Environment

Geographic Names Committee Western Australian-Policies and Standards for Geographical Naming in Western Australia – referencing “8.8 Roads and tracks on Government managed land”.

*Authorities or agencies of Commonwealth, State, Territory or Local Governments which are responsible for the management of roads or tracks on land administered by them, shall liaise with Landgate to develop practices and processes for their naming.*

*The naming policies in this document shall be applied for all such naming actions and road/track extents. The chosen name, and where possible the origin of the name, shall be forwarded to Landgate so that the information is recorded within the State’s Gazetteer.*

## Policy Implications

### 9.5 Road Names

## Financial Implications

Monies to cover the signage production costs have been allocated in the 2014-2015 Budget under GL1491020 Signage.

## Strategic Implications

Nil

## Site Inspection

A site inspection was undertaken on 11 December 2013. The information gathered at this inspection has been verified as currently correct by Mr and Mrs Pilbeam.

## Triple Bottom Line Assessment

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

The naming of, and provision of signage for, these ‘walking opportunities’ will ensure that the walkways can be safely utilised by local residents knowing that ‘in case of emergency’ they will be able to identify exactly where they are by providing the name of the walk that they are on.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Comment

The Landgate Geographic Name Committee Principals, Guidelines and Procedures prescribe as follows:

***Suitable Names*** - Preferred sources of names include names from Aboriginal languages currently or formerly identified with the general area, pioneers of the State or area, citizens who have made a significant community contribution, war casualty lists and thematic names (e.g. nautical, sporting flora and fauna etc). Ethnic and gender diversity is encouraged. Given/first and surname combinations are suitable only if the surname alone cannot be used because of duplication. All name proposals must clearly identify the origin of the name and provide relevant references to allow for the verification of the name.

The suggested names meet this requirement.

**Unsuitable Names** - Names characterised as follows are to be avoided - given/first names, corrupted, unduly cumbersome or difficult to pronounce names, obscene, derogatory, racist or discriminating names, company or commercialised names (unless in an historical context).

The suggested names meet this requirement.

**Name Duplication** - Name duplication within local governments or adjoining local governments shall be avoided. When a duplicated name is proposed elsewhere, it must not be duplicated more than 5 times in the metropolitan region, must be at least 10 km from the existing duplication and must have a different road type.

These exclusions apply to similar sounding or written names, and also apply to those within similar sounding suburbs even if more than 10 km away. In rural areas the distance should be at least 50 km away.

The suggested names meet this requirement.

- Banksia – Banksia Street, Joondanna is approximately 90km away
- Briar – Briar Lane is adjacent. Briar Court, Kingsley is approximately 75km away
- Casuarina – Casuarina Way, Wanneroo is approximately 66km away
- Dryandra – Dryandra Drive, Mirrabooka is approximately 75km away
- Evergreen – Evergreen Rise is adjacent. Evergreen Ramble, Ballajura is approximately 71km away
- Jarrah – Jarrah Road, East Victoria Park is approximately 83km away.
- Rangeview – Rangeview Rise, Bindoon is adjacent. Rangeview Road, Landsdale is approximately 71km away
- Robin – Robin Grove is adjacent. Robin Street, Menora is approximately 81km away
- Wandoo – Wandoo Circle, Toodyay is approximately 66km away
- Zamia – Zamia Road, Gooseberry Hill is approximately 75km away

\*According to a manual search on “Google maps” none of these names currently occurs more than 5 times in the metropolitan area.

With reference to the use of the road type descriptor “Walk”, a walk is a road type suitable for use in Australia meaning “thoroughfare with restricted access used mainly by pedestrians”.

### 9.3.2 OFFICER RECOMMENDATION / COUNCIL RESOLUTION – 060315

Moved Cr Mackie/ Seconded Cr Clarke

That Council recommend to the Geographic Naming Committee that the following new names, for local walking opportunities within the Country Club Estate in Bindoon, be endorsed:

1. Banksia Walk
2. Briar Walk
3. Casuarina Walk
4. Dryandra Walk
5. Evergreen Walk
6. Jarrah Walk
7. Rangeview Walk
8. Robin Walk
9. Wandoo Walk
10. Zamia Walk

THE MOTION WAS PUT AND DECLARED CARRIED 7/0

## 9.4 CHIEF EXECUTIVE OFFICER

### 9.4.1 Annual Electors Meeting – 4 February 2015\*

<b>Report date</b>	17 February 2015
<b>Applicant</b>	Shire of Chittering
<b>File ref</b>	N151599; 04/02/3
<b>Prepared by</b>	Natasha Mossman, Executive Support Officer
<b>Supervised by</b>	Gary Tuffin, Chief Executive Officer
<b>Voting requirements</b>	Simple Majority
<b>Documents tabled</b>	Nil
<b>Attachments</b>	1. "Unconfirmed" Minutes for Annual General Meeting of Electors held 4 February 2015

#### Background

The Shire's Annual General Meeting of Electors was held on Wednesday, 4 February 2015 in the Bindoon Town Hall. There were no formal recommendations moved at the meeting.

During the meeting there were questions that were taken on notice from Mr C Mattingly and Mr J Curtis. The Shire's responses to the questions taken on notice are listed below:

Resident	Question	Response
Mr C Mattingly	<b>Why is the new lawn mower for ovals sitting in someone's back garden?</b>	<p>Mowers are parked occasionally at a Shire of Chittering's employee property in Muchea for better security, as the Shire does not have anywhere secure it can park machinery in Muchea.</p> <p>The employee works in the parks and gardens department and is responsible for mowing the ovals, parks and verges in Muchea and Lower Chittering. The employee starts work from their property which in turns helps the Shire with productivity, as it does not require them to travel to Bindoon to then drive a Shire truck back to Muchea to start work. The employee also knocks off work in Muchea. Not having to travel to and from Shire's Work Depot has helped increase the time that they can mow in a day.</p> <p>The mower is used to mow all our ovals and parks on a fortnightly rotation system. The oval mowing is done in two to three days before cricket games held at all three sports ovals. When the mower is not mowing ovals it is mowing parks and road verges in Muchea, Lower Chittering and Bindoon.</p> <p>Your comments that the mower had been there for two weeks has been verified with the Shire's database that the mower had actually worked on all the Shire ovals as well as parks during this period.</p> <p>It is not uncommon for other Shire plant to be</p>

Resident	Question	Response															
		stored at the employee residential addresses for security reasons when plant is working in the area.															
Mr J Curtis	<b>Does the Council receive any money from the sale of recycled cans and newspapers? How much?</b>	As stated at the meeting the Shire does receive money for the sale of recycled cans and newspapers. The amount for the 2014/15 financial year (as at 11 February 2015) is: <ul style="list-style-type: none"> <li>• ERS Wastepaper (paper and cardboard) \$215.60</li> <li>• SRS Scrap Metal (recycle cans) \$282.60</li> </ul>															
	<b>How many residents were charged extra rates by using the instalment options 2 and 3?</b>	<p>The number of Assessments (or rate notices) as at 10 February 2015 for the 2014/15 rating year is as follows:</p> <table> <tr> <th>Option</th><th>Non-Pensioner/Senior</th><th>Pensioner/Senior<sup>1</sup></th></tr> <tr> <td>Option 2</td><td>227</td><td>46</td></tr> <tr> <td>Option 3</td><td>741</td><td>119</td></tr> <tr> <td>Alternate payment arrangements</td><td>24</td><td></td></tr> <tr> <td>Total number ratable assessments</td><td>2,932</td><td></td></tr> </table> <p><sup>1</sup> Are exempt so no extra charges or fees</p>	Option	Non-Pensioner/Senior	Pensioner/Senior <sup>1</sup>	Option 2	227	46	Option 3	741	119	Alternate payment arrangements	24		Total number ratable assessments	2,932	
Option	Non-Pensioner/Senior	Pensioner/Senior <sup>1</sup>															
Option 2	227	46															
Option 3	741	119															
Alternate payment arrangements	24																
Total number ratable assessments	2,932																

#### Consultation

Nil

#### Statutory Environment

State: Local Government Act 1995, Sections 5.27 and 5.32

##### 5.27. Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

##### 5.32. Minutes of electors' meetings

The CEO is to —

- (a) cause minutes of the proceedings at an electors' meeting to be kept and preserved; and
- (b) ensure that copies of the minutes are made available for inspection by members of the public before the council meeting at which decisions made at the electors' meeting are first considered.

#### Policy Implications

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Site Inspection**

Not applicable

**Triple Bottom Line Assessment**

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

**Comment**

The minutes of the Annual Electors Meeting are now presented to Council to be received.

**9.4.1 OFFICER RECOMMENDATION / COUNCIL RESOLUTION – 070315**

**Moved Cr Rossouw/ Seconded Cr Mackie**

**That Council confirm that the minutes of the Annual Electors Meeting held on Wednesday, 4 February 2015 be confirmed as a true and correct record of proceedings.**

**THE MOTION WAS PUT AND DECLARED CARRIED 7/0**

**10. REPORTS OF COMMITTEES**

Nil

**11. MOTIONS, OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Cr Gibson queried when a workshop might be held in order to discuss the matters arising from the Annual General Meeting of Electors. Cr Hawes advised that budget items would be considered during the Annual process.

The Chief Executive Officer sought clarification with regards to the matters being referred to as no motions were passed. Cr Gibson advised that he was referring to the suggestions made during public question time.

Cr Hawes advised that the matters would be discussed at the Council briefing to be held on the first Wednesday in April.

**13. NEW BUSINES OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**14. MEETING CLOSED TO THE PUBLIC**

**14.1 Matters for which the meeting may be closed**

Nil

**15. CLOSURE**

The Presiding Member declared the meeting closed at 7:20pm.





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