



## Ordinary Council Meeting Attachments Wednesday, 18 March 2015

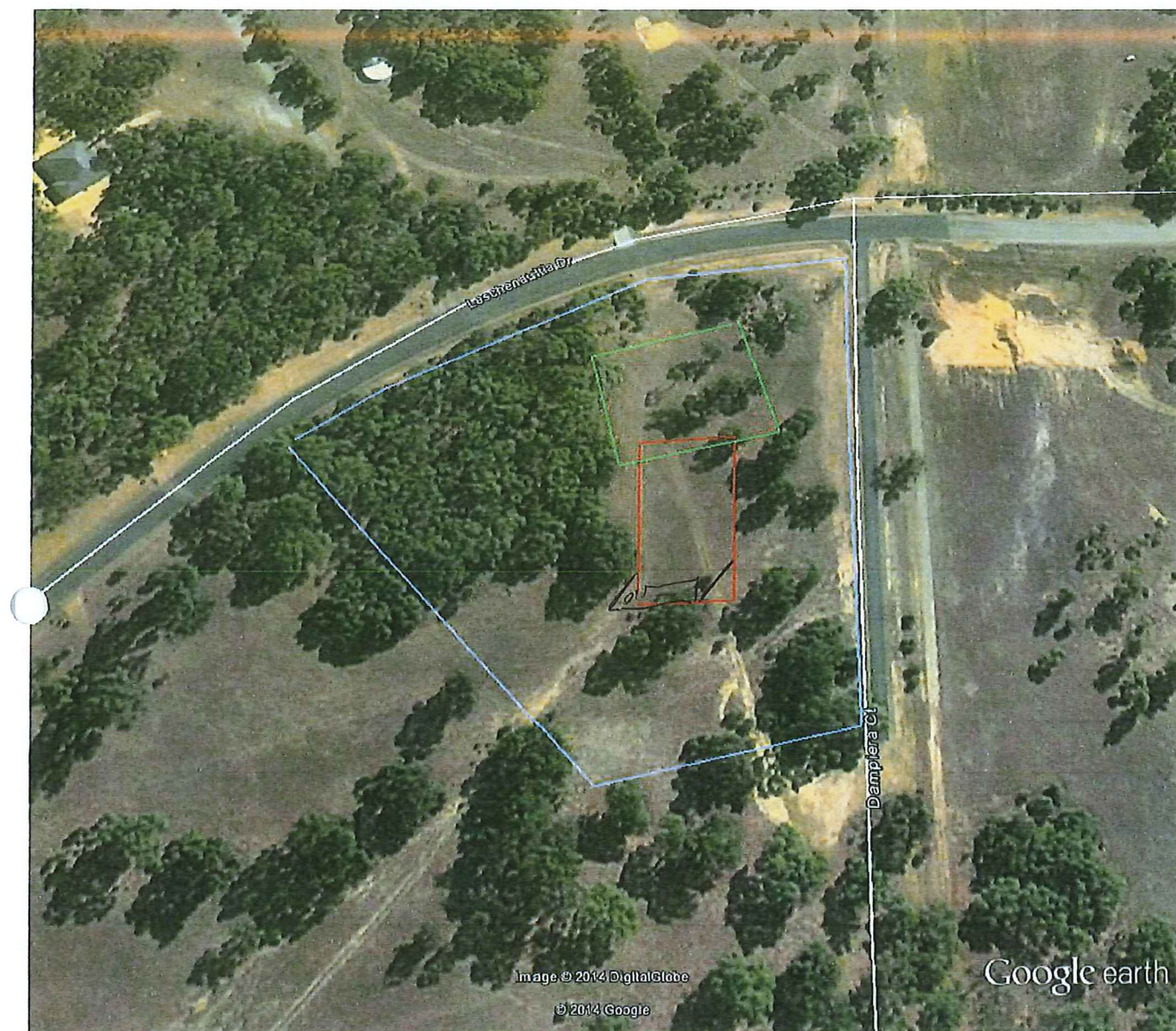
REPORT NUMBER	REPORT TITLE AND ATTACHMENT DESCRIPTION	PAGE NUMBER(S)
<b>9.1.1</b>	<b>Proposed Building Envelope Relocation – Lot 400 Leschenaultia Drive, Chittering</b> 1. Locality Plan 2. Aerial Photo 3. Proposed Building Envelope Diagram 4. Schedule of Submissions 5. Blue Plains Estate – Development Plan 2004 6. Blue Plains Estate – Development Plan 2005 7. Pictures from site visit conducted on 11 March 2015	1 – 11
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Attachment No. 1 – Locality Plan for P003/15 Proposed Building Envelope Relocation

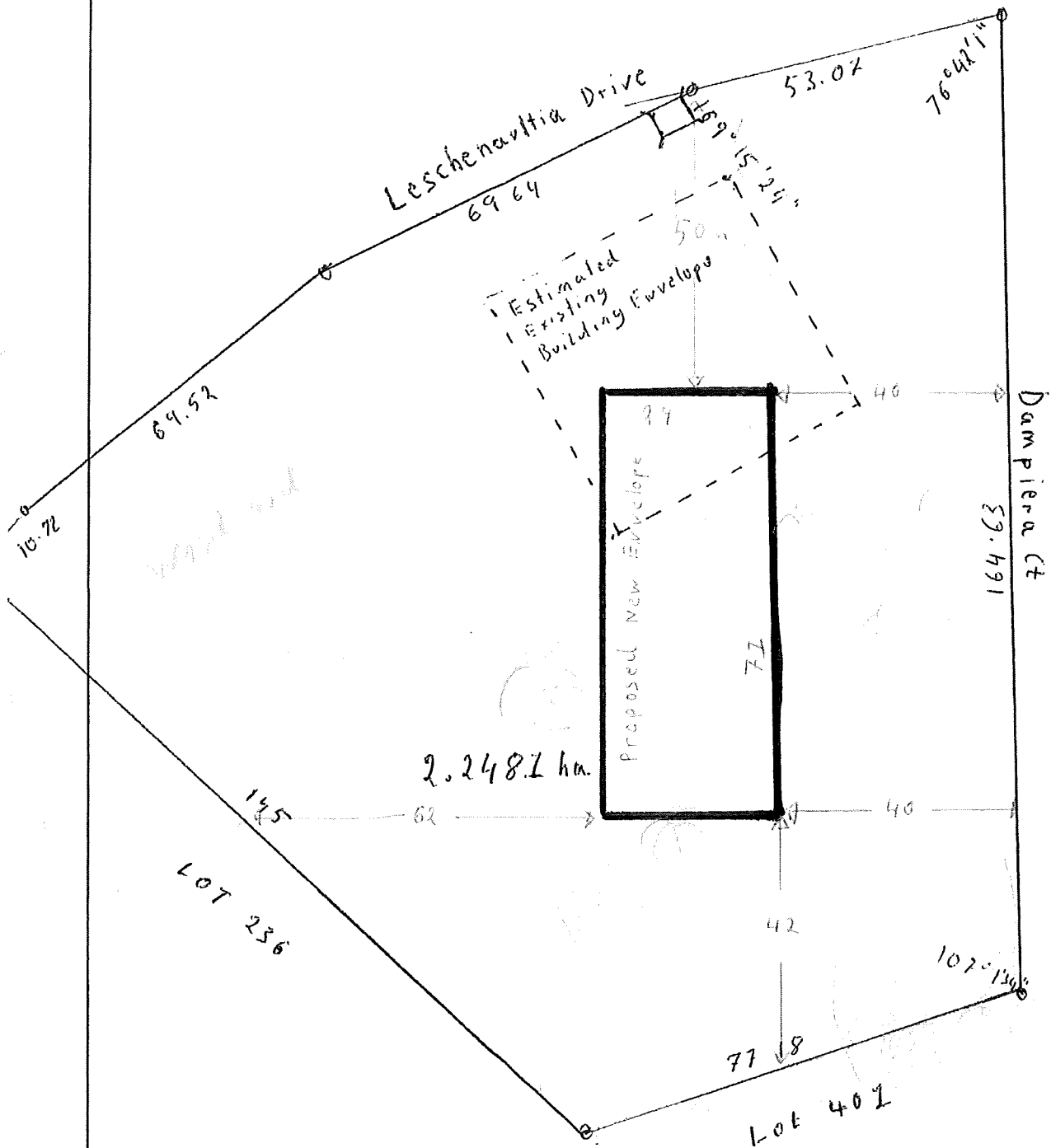
Lot 400 Leschenaultia Drive







Request to change Building Envelope



Karen & Karsten Holthaus  
15 Farnsworth Approach  
Tapping WA 6065  
E-mail khaus@bigpond.com

Scale	1:100 @ A4	Date	6-Jan-15
Land m2	21,494 m2	2.2481 ha	
Street Address	Leschanaultia Drive		
Lot No. 400	Land Gate Deposited Plan		47345
Sheet 1 of 1 Sheet			
Edition 1		Version 1	

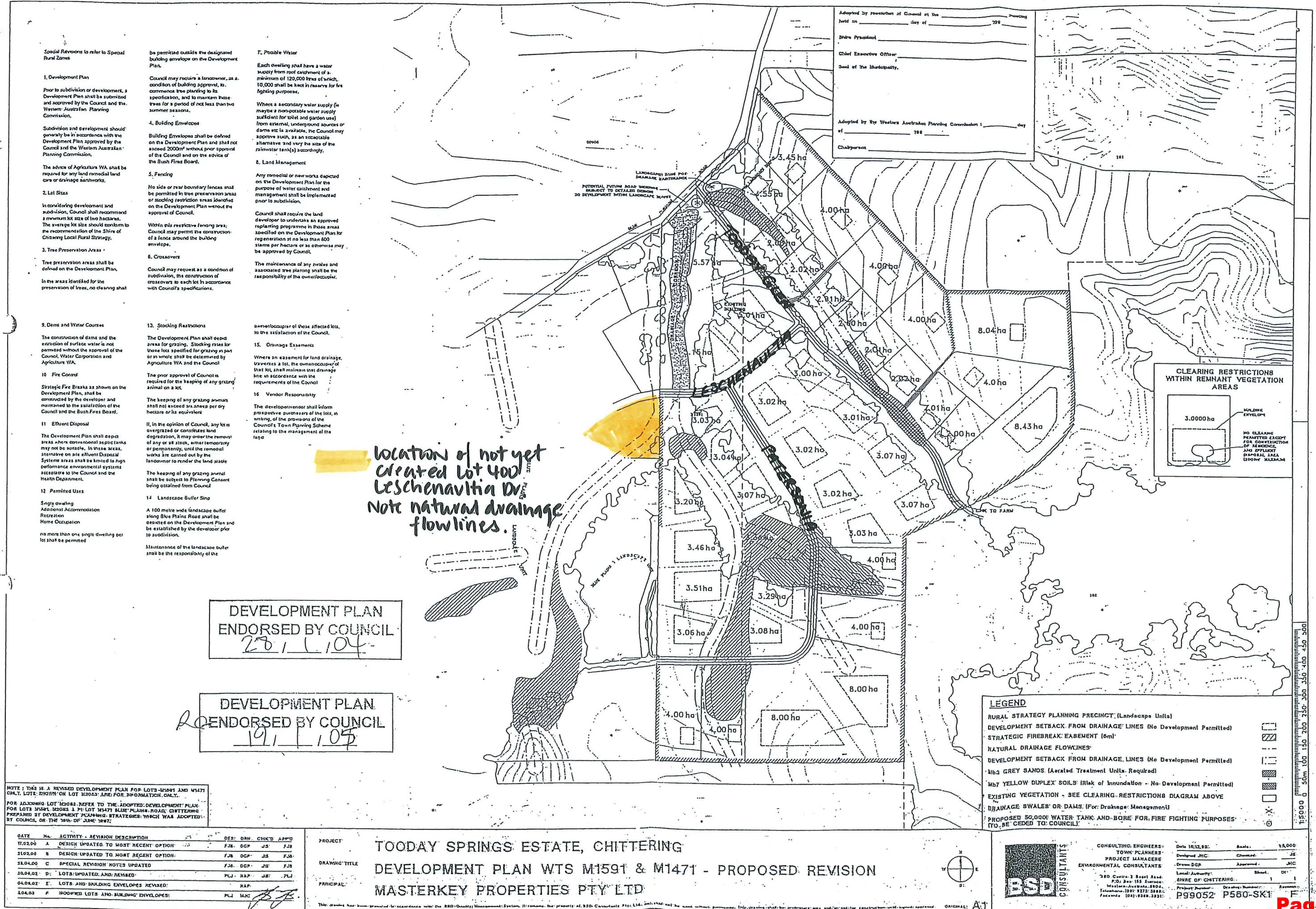


## Building Envelope Relocation – Lot 400 Leschenaultia Drive, Chittering

Referral Authority Submissions		
Submitter	Comment	Shire Officer Response
Chittering Land Care	<ul style="list-style-type: none"> <li>There appears to be no environmental issues to moving the building envelope. It may even reduce the need to remove any trees.</li> </ul>	Noted (see Condition No. 2)
	<ul style="list-style-type: none"> <li>There appears to be a flow-line south west to north east that will pass across the southern end of the envelope. This will need to be taken into consideration when building licences are issued to ensure the movement of water will not damage any future infrastructure.</li> </ul>	Noted (see Condition No. 3)
Public Submissions		
Submitter	Comment	Shire Officer Response
1	<p>Objects to building envelope relocation based on the following:</p> <ul style="list-style-type: none"> <li>The new envelope is situated in the water course (no other land owner on this part of Leschenaultia Drive could build in the Valley because of this reason);</li> <li>It is not in line with any other houses on this side of Leschenaultia Drive and therefore will block the current resident's rural view and encroach on people's privacy;</li> <li>Its not in-keeping of the presentation of the estate;</li> <li>It was their understanding that the Leach drain, septic system and all recycle tanks would have to be placed in the watercourse if the envelope was relocated; and</li> <li>Objector looked at purchasing Lot 400 Leschenaultia Drive in May 2013 we were verbally told that the building envelope would be extremely difficult to change because of the bushland/large native trees and natural water course on this block.</li> </ul>	<p>Noted (see Condition No. 3)</p> <p>Noted.</p> <p>Noted.</p> <p>Noted (see Condition No. 4)</p> <p>Noted, proposed building envelope is located in a area which is already largely cleared of vegetation. The portion of the building envelope traversing the watercourse has been addressed in Conditions No. 3 and No. 4.</p>

*\*Note: Comments are as per original submission received by the Shire. Submission comments have not been edited unless for the purposes of confidentiality where necessary.*







BLUE PLAINS & HIDDEN VALLEY ESTATES SCHEME PROVISIONS

1. Development Plan:  
Prior to subdivision or development, a Development Plan shall be submitted and approved by the Council and the Western Australian Planning Commission. Subdivision and development should generally be in accordance with the Development Plan approved by the Council and the Western Australian Planning Commission.
2. Lot Sizes:  
In considering development and subdivision, Council shall recommend a minimum lot size of two hectares. The average lot size should conform to the recommendations of the Shire of Chittering Local Rural Strategy;
3. Tree Preservation Areas:  
Tree Preservation areas are defined on the Development Plan as all naturally vegetated areas. In the areas identified for the preservation of trees, no clearing shall be permitted outside the designated building envelope on the Development Plan, other than for driveways and required firebreaks. Council may require a land owner, as a condition of building approval, to commence tree planting to its specification, and to maintain those trees for a period of not less than two summer seasons;
4. Building Envelopes:  
Building envelopes are defined on the Development Plan and clearing of remnant vegetation for the construction of buildings within the envelope shall not exceed a maximum of 2000m<sup>2</sup> without the prior approval of Council and the Department of Environment.
5. Fencing:  
No side or rear boundary fences shall be permitted in tree preservation areas or stocking restriction areas identified on the Development Plan. Within this restrictive fencing area, Council may permit the construction of a fence around the building envelope.
6. Crossovers:  
The construction of crossovers to each lot shall be in accordance with Council's specifications;
7. Potable Water:  
Each dwelling shall have a water supply storage minimum of 120,000 litres, of which 10,000 litres shall be kept in reserve for fire fighting purposes;
8. Land Management:  
Any remedial or new works depicted on the Development Plan for the purpose of water catchment shall be implemented prior to subdivision. The maintenance of any swales and associated tree planting shall be the responsibility of the owner/occupier;
9. Dams and Water Courses:  
The construction of dams and the extraction of surface water is not permitted without the approval of the Council, Department of Environment and Department of Agriculture;
10. Fire Control:  
Strategic Fire Breaks as shown on the Development Plan, have been constructed by the developer and shall be maintained to the satisfaction of the Council and the Bush Fires Board, in accordance with Local Planning Policy No.21 Fire Management Plans;
11. Effluent Disposal:  
The Development Plan depicts areas where conventional septic tanks may not be suitable. In these areas, alternative site effluent disposal systems shall be limited to high performance environmental systems acceptable to the Council and the Health Department;
12. Permitted Uses:  
A single house and associated outbuildings are the only permitted uses. Other uses specified in the Town Planning Scheme may be permitted at the discretion of the Council;
13. Domestic Pets:  
The keeping of domestic cats shall be prohibited;
14. Stocking Restrictions:  
Stock shall be restricted to previously cleared areas. The prior approval of Council is required for the keeping of any grazing animal on a lot. If, in the opinion of Council, any lot is overgrazed or constitutes land degradation, it may order the removal of any or all stock, either temporarily or permanently, until the remedial works are carried out by the landowner to render the land stable;
15. Drainage:  
Landowners shall maintain natural drainage lines to prevent erosion and soil export to adjoining lots. There shall be no alteration to natural drainage lines;
16. Vendor Responsibility:  
The developer/vendor shall inform prospective purchasers of the lots, in writing, of the provisions of the Council's Town Planning Scheme relating to the management of the land, as specified in the Development and Fire Management Plans for the land concerned.



ADOPTION

Adopted by resolution of the Council of the  
SHIRE OF CHITTERING at the Ordinary Meeting  
of the Council held on the 30<sup>th</sup> day of November  
2005 and the Seal of the Municipality was pursuant  
to that resolution hereto affixed in the presence of:

*John Stanger*  
PRESIDENT



*John Stanger*  
CHIEF EXECUTIVE  
OFFICER

8 December 2005  
DATE

LOT 400  
Leschenaultia Dr.  
original location of  
building envelope.  
NOTE: No natural  
flowlines indicated.

LEGEND

BUILDING ENVELOPES TO CONTAIN  
MAXIMUM CLEARING AREA OF 2,000m<sup>2</sup>

AERATED TREATMENT UNIT

STRATEGIC FIRE BREAK



SCALE 1:4000 @ A1  
0 50 100 150 200 250m

Shire of Chittering

BLUE PLAINS ESTATE, CHITTERING  
DEVELOPMENT PLAN  
Lot 9000 on Plan 40197



Prepared for:  
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Drawn: M. Kelly  
Date: November 2005



**Attachment 7 – Picture from Site Visit**

Looking from northern portion of property in a southern direction towards location of building envelope



Looking from within area proposed for building envelope towards 'wooded' area





Looking from the southern portion of the property in an westerly direction towards the Leschenaultia Drive



Looking from directly south towards the area which would entail the proposed building envelope and flow line





Looking towards the dwelling on the property next door. There is a sufficient buffer between the dwelling and the location of the building envelope on the adjacent property. Note also the southerly aspect the house direct towards the adjacent property











**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015**

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**SHIRE OF CHITTERING**

**STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015**

	NOTE	February 2015 Actual \$	February 2015 YTD Budget \$	2014/15 Budget \$	Variances Actuals to YTD Budget \$	Variances Actual Budget to YTD %	
<b>Operating</b>							
<b>Revenues/Sources</b>	1,2						
Governance		57,047	58,800	70,896	(1,753)	(2.98%)	
General Purpose Funding		1,071,240	1,049,043	1,400,492	22,198	2.12%	
Law, Order, Public Safety		233,539	242,267	350,414	(8,728)	(3.60%)	
Health		718,575	1,070,612	1,085,180	(352,037)	(32.88%)	▼
Education and Welfare		8,478	37,622	40,070	(29,144)	(77.47%)	▼
Housing		85,211	87,022	130,671	(1,811)	(2.08%)	
Community Amenities		814,655	867,067	968,917	(52,412)	(6.04%)	
Recreation and Culture		463,209	594,853	600,770	(131,644)	(22.13%)	▼
Transport		653,537	1,104,805	1,161,141	(451,268)	(40.85%)	▼
Economic Services		97,738	117,133	152,095	(19,395)	(16.56%)	▼
Other Property and Services		374,949	360,157	666,493	14,792	4.11%	
		<u>4,578,178</u>	<u>5,589,379</u>	<u>6,627,138</u>	<u>(1,011,201)</u>	<u>(18.09%)</u>	
<b>(Expenses)/(Applications)</b>	1,2						
Governance		(593,377)	(699,752)	(1,165,332)	106,375	15.20%	▼
General Purpose Funding		(135,151)	(145,573)	(233,452)	10,422	7.16%	
Law, Order, Public Safety		(642,498)	(575,130)	(838,589)	(67,368)	(11.71%)	▲
Health		(191,429)	(202,252)	(284,519)	10,823	5.35%	
Education and Welfare		(70,160)	(97,652)	(144,991)	27,492	28.15%	▼
Housing		(162,018)	(187,526)	(289,513)	25,508	13.60%	▼
Community Amenities		(1,091,333)	(1,340,813)	(1,972,742)	249,480	18.61%	▼
Recreation & Culture		(629,246)	(742,304)	(1,065,870)	113,058	15.23%	▼
Transport		(1,461,312)	(1,443,354)	(2,148,435)	(17,958)	(1.24%)	
Economic Services		(404,786)	(454,943)	(653,831)	50,157	11.02%	▼
Other Property and Services		(130,943)	91,148	(118,304)	(222,091)	243.66%	▼
		<u>(5,512,253)</u>	<u>(5,798,151)</u>	<u>(8,915,576)</u>	<u>285,898</u>	<u>(4.93%)</u>	
<b>Adjustments for Non-Cash</b>							
<b>(Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	4	(5,381)	(278,630)	(535,656)	273,249	98.07%	▲
Movement in Deferred Pensioner Rates/ESL		0	24,760	37,140	(24,760)	100.00%	▲
Movement in Employee Benefit Provisions		39,109	0	0	39,109	0.00%	
Movement in Deferred Liabilities		0	0	0	0	0.00%	
Rounding Adjustment		0	0	3	0	0.00%	
Depreciation on Assets	2(a)	1,094,041	1,099,072	1,648,617	(5,031)	0.46%	
<b>Capital Revenue and (Expenditure)</b>							
Purchase Land and Buildings	3	(2,469,440)	(2,095,874)	(3,228,384)	(373,566)	(17.82%)	▲
Purchase Furniture and Equipment	3	(14,416)	(80,078)	(80,078)	65,662	82.00%	▼
Purchase Plant and Equipment	3	(116,157)	(337,327)	(562,327)	221,170	65.57%	▼
Purchase Motor Vehicles	3	(523,222)	(523,222)	(523,222)	0	0.00%	
Purchase Infrastructure Assets - Roads	3	(859,174)	(1,354,952)	(2,222,506)	495,778	36.59%	▼
Purchase Infrastructure Assets - Bridges	3	0	0	0	0	0.00%	
Purchase Infrastructure Assets - Footpaths	3	0	(73,328)	(110,000)	73,328	100.00%	▼
Purchase Infrastructure Assets - Drainage	3	0	0	0	0	0.00%	
Purchase Infrastructure Assets - Parks & Ovals	3	0	(34,837)	(34,837)	34,837	100.00%	▼
Purchase Infrastructure Assets - Other	3	0	0	0	0	0.00%	
Proceeds from Disposal of Assets	4	320,168	376,168	976,168	(56,000)	(14.89%)	▼
Repayment of Debentures	5	(53,366)	(56,334)	(77,476)	2,968	5.27%	
Transfers to Restricted Assets (Reserves)	6	(72,647)	(65,964)	(519,300)	(6,683)	(10.13%)	
Transfers from Restricted Assets (Reserves)	6	0	242,097	352,097	(242,097)	(100.00%)	▼
<b>ADD</b> Net Current Assets July 1 B/Fwd	7	2,113,401	2,113,401	2,113,401	0	0.00%	
<b>LESS</b> Net Current Assets Year to Date	7	<u>3,582,291</u>	<u>3,898,551</u>	<u>0</u>	<u>(316,259)</u>	<u>8.11%</u>	
<b>Amount Raised from Rates</b>	8	<u>(5,063,450)</u>	<u>(5,152,371)</u>	<u>(5,054,798)</u>	<u>88,921</u>	<u>(1.73%)</u>	

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CHITTERING****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015****1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The report has also been prepared on the accrual basis under the convention of historical cost accounting modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Superannuation**

The Shire of Chittering contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent a cash refund or a reduction in the future payments is available.

**(g) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**SHIRE OF CHITTERING****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015****1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(h) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(i) Inventories*****General***

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

***Land Held for Resale***

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's

**(j) Fixed Assets*****Initial Recognition***

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

***Revaluation***

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

***Land Under Roads***

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst this treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail. Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.



**SHIRE OF CHITTERING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Computer Equipment and Software	3 years
Plant and Equipment - Heavy	5 to 15 years
Plant and Equipment - Light	0 to 10 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Footpaths - asphalt	10 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

Property, plant and equipment is brought to account at cost and will be carried at net written down values. Items of property, plant and equipment, including buildings but excluding freehold land are to be depreciated over estimated useful lives on a straight line basis.

**(l) Classification**

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

*(i) Financial assets at fair value through profit and loss*

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in

**SHIRE OF CHITTERING****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015****1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(i) Classification (Continued)***(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

**Recognition and derecognition**

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

**Subsequent measurement**

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

**Impairment**

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

**SHIRE OF CHITTERING****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015****1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

- (m) The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

**(n) Impairment**

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

**(o) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**SHIRE OF CHITTERING****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015****1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(p) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

- (ii) The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(q) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(r) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of

**(s) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF CHITTERING****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015****2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

***Shire of Chittering Vision Statement***

*Chittering: Keeping the balance*

*Because we:*

- *have a long term view of the area*
- *place emphasis on the shire's assets*
- *undertake detailed assessments on new major works*
- *manage and operate using effective and efficient approaches*
- *ensure the finances are adequately managed*
- *carry out regular performance assessments*

***Shire of Chittering Mission Statement***

*"To work with and for our local community; to enhance our rural lifestyle; to protect our natural environment; to provide good governance and quality services; to operate with long term sustainability as an achievable goal; to encourage and approve suitable, non-intrusive, sustainable development; and to encourage employment within these frameworks."*

***Shire of Chittering Values***

- |                         |                                 |
|-------------------------|---------------------------------|
| • <i>Excellence</i>     | • <i>Trust</i>                  |
| • <i>Integrity</i>      | • <i>Respect</i>                |
| • <i>Consistency</i>    | • <i>Valuing our staff</i>      |
| • <i>Communication</i>  | • <i>Continuous improvement</i> |
| • <i>Customer focus</i> |                                 |
| • <i>Co-operation</i>   |                                 |

Council operations as disclosed in this report encompasses the following service orientated activities/programs:

**GOVERNANCE - SCHEDULE 4**

Administration and operation of facilities and services to elected members of Council, policy determination, public ceremonies and presentations. Other costs relating to tasks of assisting elected members and ratepayers, which do not concern specific council services.

**GENERAL PURPOSE FUNDING - SCHEDULE 3**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY - SCHEDULE 5**

Supervision of local laws, fire prevention including the provision of six volunteer fire brigades, animal control and the support of local emergency and public safety organisations such as the Chittering Rural Watch.

**HEALTH - SCHEDULE 7**

Food quality control, immunisation, contributions to medical health and the operation of the Chittering Community Health Centre and the Chittering-Gingin St John Ambulance



**SHIRE OF CHITTERING****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015****2. STATEMENT OF OBJECTIVE (Continued)****EDUCATION AND WELFARE - SCHEDULE 8**

Operation and control of Senior Services other than housing, vacation swimming classes and youth services. The provision and maintenance of school bus shelters.

**HOUSING - SCHEDULE 9**

Maintenance of staff and rental housing. Administration and maintenance of community and seniors housing units in a joint venture arrangement with Homeswest.

**COMMUNITY AMENITIES - SCHEDULE 10**

Operation and control of cemeteries, public conveniences and sanitation services including the Bindoon, Muchea and Wannamal refuse sites. Funding of Town Planning services, drainage schemes and Landcare projects

**RECREATION AND CULTURE - SCHEDULE 11**

Maintenance of halls, the library and various parks, reserves and other recreation activities and cultural pursuits.

**TRANSPORT - SCHEDULE 12**

Construction and maintenance of roads, bridges footpaths, drainage works, lighting and cleaning of streets and Department of Transport licensing administration.

**ECONOMIC SERVICES - SCHEDULE 13**

The regulation and provision of building and extractive industries control, tourism services, area promotion, noxious weed control, community bus operations, business enterprise centre contributions and other economic development initiatives.

**OTHER PROPERTY & SERVICES - SCHEDULE 14**

Private works carried out by Council, public works and plant operation costs allocation.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

	2014/15 Budget \$	February 2015 Actual \$	
<b>3. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Administration</b>			
Administration Centre Upgrade	31,780	18,058	
Admin Centre - Subdivision & Power Upgrade	50,000	21,477	
Motor Vehicle - CEO	43,758	43,758	
Motor Vehicle - EMCS	31,738	31,738	
Motor Vehicle - MHR	22,876	22,876	
<b>Law, Order &amp; Public Safety</b>			
<b><u>Fire Prevention</u></b>			
LED Fire Danger/Event Signage	15,000	0	
Water Tank - Julimar/Chittering Rd	10,000	10,900	
Generator	13,050	0	
<b><u>Animal Control</u></b>			
Motor Vehicle - Ranger	34,415	34,415	
Cage for Ranger Vehicle	8,700	8,700	
<b><u>Emergency Management</u></b>			
Motor Vehicle - CESM	43,448	43,448	
<b>Health</b>			
<b><u>Preventative Services</u></b>			
Sound Metre	8,764	8,764	
Motor Vehicle - EHO	22,913	22,913	
<b><u>Other Health</u></b>			
Multi Purpose Health Centre	2,634,800	2,081,271	
Bindoon Medical Centre Extensions	2,830	2,830	
<b><u>Housing - Community</u></b>			
Contribution to new House	0	0	
<b>Community Amenities</b>			
<b><u>Town Planning &amp; Regional Development</u></b>			
Photocopier - Development Services	5,652	5,652	
Motor Vehicle - EMDS	31,738	31,738	
Motor Vehicle - Senior Planner	22,876	22,876	
<b>Protection of the Environment</b>			
Motor Vehicle - Landcare	33,815	33,815	
Motor Vehicle - Landcare	36,224	36,224	
Motor Vehicle - Landcare	33,815	33,815	
<b>Recreation and Culture</b>			
<b><u>Public Halls, Civic Centres</u></b>			
Bindoon Hall Upgrade	344,604	344,604	(Job Level)
Muchea Hall - Verandah	25,000	1,200	(Job Level)
Chinkabee Complex - Lighting Upgrade	139,370	0	(Job Level)
Chinkabee Complex - CCTV Upgrade	28,000	0	
<b><u>Other Recreation &amp; Sport</u></b>			
BMX Track - Sussex Bend	34,837	0	

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

	2014/15 Budget \$	February 2015 Actual \$	
<b>3. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program (Continued)</u></b>			
<b>Transport</b>			
<b><u>Construction Streets, Roads, Bridges, Depots</u></b>			
Works Program/Road Construction			
- RRG - Muchea South Road 12/13	533,980	431,882	(Job Level)
- BS - Ridgetop Ramble - 12/13	139,932	72,961	(Job Level)
- BS - Chittering Road	114,621	106,261	(Job Level)
- BS - Muchea East Rd	174,000	43,561	(Job Level)
- Roads to Recovery - Binda Place	297,944	5,155	(Job Level)
- Council - Parkside Gardens	224,815	61,204	(Job Level)
- Council - Flat Rocks Road	89,254	34,559	(Job Level)
- Council - Wandena Road	136,233	34,223	(Job Level)
- Council - Tea Tree Road	74,926	35,936	(Job Level)
- Council - Health Centre Road	21,801	9,202	(Job Level)
- Council - Newnham Rise	0	0	(Job Level)
- Council - Carnaby Street	0	0	(Job Level)
 - Bicycle Network - Pioneer Drive	110,000	0	(Job Level)
 - Developers - McGLew Road	0	0	(Job Level)
 <b><u>Road Plant Purchases</u></b>			
Truck - CH5757	85,000	0	
Truck - CH1258	125,000	0	
Motor Vehicle - EMTS	36,467	36,467	
Motor Vehicle - WM	36,224	36,224	
Motor Vehicle - CH354	33,815	33,815	
Slasher	6,995	6,995	
Truck - CH1254	225,000	0	
Motor Vehicle - TO	36,224	36,224	
Mower	0	0	
Plant Trailer	18,582	19,562	
Mulcher	70,000	70,000	
 <b>Economic Services</b>			
<b><u>Tourism</u></b>			
Tourism Centre - CCTV Upgrade	22,662	0	
 <b><u>Building Control</u></b>			
Motor Vehicle - BS	22,876	22,876	
 <b>Unclassified</b>			
Lot 62 Development Costs	415,000	24,231	
	<u>6,761,354</u>	<u>3,982,409</u>	



SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

	2014/15 Budget \$	February 2015 Actual \$
<b>3. ACQUISITION OF ASSETS (Continued)</b>		
The following assets have been acquired during the period under review:		
<b><u>By Class</u></b>		
Land and Buildings	3,228,384	2,469,440
Furniture and Equipment	80,078	14,416
Plant and Equipment	562,327	116,157
Motor Vehicles	523,222	523,222
Infrastructure Assets - Roads	2,222,506	859,174
Infrastructure Assets - Footpaths	110,000	0
Infrastructure Assets - Parks & Ovals	34,837	0
	<u>6,761,354</u>	<u>3,982,409</u>

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

#### 4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2014/15 Budget \$	February 2,015 Actual \$	2014/15 Budget \$	February 2,015 Actual \$	2014/15 Budget \$	February 2,015 Actual \$
<b>Administration</b>						
MVS155 - Holden Caprice	37,400	37,400	37,273	37,273	(127)	(127)
MVS129 - Holden Commodore	23,815	23,815	25,455	25,455	1,639	1,639
MVS509 - Holden Cruze	11,273	11,273	14,296	14,296	3,024	3,024
<b>Law, Order, Public Safety</b>						
MVU317 - Holden Colorado	21,409	21,409	20,000	20,000	(1,409)	(1,409)
MVU316 - Mitsubishi Triton	15,000	15,000	16,364	16,364	1,364	1,364
<b>Health</b>						
MVS719 - Holden Cruze	11,727	11,727	13,387	13,387	1,660	1,660
<b>Community Amenities</b>						
MVS720 - Holden Commodore	22,923	22,923	25,455	25,455	2,532	2,532
MVS717 - Holden Cruze	10,773	10,773	13,387	13,387	2,615	2,615
MVU712 - Ford Ranger	18,000	18,000	17,273	17,273	(727)	(727)
MVU711 - Ford Ranger	18,000	18,000	17,273	17,273	(727)	(727)
MVU710 - Ford Ranger	18,000	18,000	16,364	16,364	(1,636)	(1,636)
FCOP503 - Ricoh Copier	1,830	1,830	0	0	(1,830)	(1,830)
<b>Transport</b>						
MVU319 - Holden Colorado	26,811	26,811	24,842	24,842	(1,969)	(1,969)
MVU814 - Ford Ranger	22,318	22,318	25,455	25,455	3,136	3,136
MVU318 - Nissan Navara	18,637	18,637	17,273	17,273	(1,364)	(1,364)
MVU815 - Ford Ranger	21,477	21,477	17,273	17,273	(4,204)	(4,204)
PH1029 - Isuzu Truck	24,420		35,000	0	10,580	0
PH1027 - Hino Truck	22,461		15,000		(7,461)	0
PH1018 - Isuzu Truck	75,055		70,000		(5,055)	0
PH1502 - Mowing Trailer	3,789		3,000		(789)	0
PLE438 - Mulcher	3,667	3,667	4,959	4,959	1,291	1,291
Mower	0		3,000		3,000	0
<b>Economic Services</b>						
MVS716 - Holden Cruze	11,727	11,727	13,842	13,842	2,115	2,115
<b>Unclassified</b>						
Land	0	0	530,000	0	530,000	0
	440,511	314,786	976,168	320,168	535,656	5,381

#### By Class of Asset

	Written Down Value		Sale Proceeds		Profit(Loss)	
	2014/15 Budget \$	February 2,015 Actual \$	2014/15 Budget \$	February 2,015 Actual \$	2014/15 Budget \$	February 2,015 Actual \$
Motor Vehicles	309,290	309,289	315,209	315,209	5,920	5,920
Plant & Equipment	129,391	3,667	130,959	4,959	1,566	1,291
Furniture & Equipment	1,830	1,830	0	0	(1,830)	(1,830)
Land	0	0	530,000	0	530,000	0
	440,511	314,786	976,168	320,168	535,656	5,381

#### Summary

Profit on Asset Disposals  
Loss on Asset Disposals

	2014/15 Budget \$	February 2,015 Actual \$
Profit on Asset Disposals	562,956	19,376
Loss on Asset Disposals	(27,300)	(13,995)
	535,656	5,381

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

## 5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-14	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$
<b>Health</b>									
Loan 79 - Multi Purpose Health Centre	649,985			22,807	28,183	627,178	621,802	28,864	35,536
<b>Housing</b>									
Loan 72 Staff Housing Development	195,619			23,183	11,405	172,436	184,214	11,073	5,723
Loan 73 Seniors & Community Housing	62,267			6,615	3,253	55,652	59,014	4,027	2,068
<b>Transport</b>									
Loan 79 New Grader	318,000			10,636	5,259	307,364	312,741	13,459	6,787
<b>Recreation &amp; Culture</b>									
Loan 71 Old Roads Board Building	3,525			3,525	0	0	3,525	59	0
Loan 74 Land Acquisition Gray Road	109,581			10,710	5,266	98,871	104,315	7,129	3,654
	1,338,977	0	0	77,476	53,366	1,261,501	1,285,611	64,611	53,768

All loan repayments are financed by general purpose income.



SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

5. INFORMATION ON BORROWINGS (Continued)
- (b) New Debentures - 2014/15
- Nil

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

	2014/15 Budget \$	February 2015 Actual \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Employee Entitlements Reserve</b>		
Opening Balance	162,340	162,339
Amount Set Aside / Transfer to Reserve	38,786	39,109
Amount Used / Transfer from Reserve	(47,445)	0
	<u>153,681</u>	<u>201,448</u>
<b>(b) Plant Replacement Reserve</b>		
Opening Balance	105,132	105,132
Amount Set Aside / Transfer to Reserve	82,452	2,189
Amount Used / Transfer from Reserve	(100,000)	0
	<u>87,584</u>	<u>107,321</u>
<b>(c) Public Amenities and Buildings Reserve</b>		
Opening Balance	76,695	76,694
Amount Set Aside / Transfer to Reserve	7,289	7,211
Amount Used / Transfer from Reserve	(55,000)	0
	<u>28,984</u>	<u>83,905</u>
<b>(d) Gravel Acquisition Reserve</b>		
Opening Balance	62,740	62,741
Amount Set Aside / Transfer to Reserve	1,463	1,306
Amount Used / Transfer from Reserve	0	0
	<u>64,203</u>	<u>64,047</u>
<b>(e) Community Housing Reserve</b>		
Opening Balance	71,499	71,499
Amount Set Aside / Transfer to Reserve	6,468	6,389
Amount Used / Transfer from Reserve	(10,000)	0
	<u>67,967</u>	<u>77,888</u>
<b>(f) Seniors Housing Reserve</b>		
Opening Balance	21,542	21,542
Amount Set Aside / Transfer to Reserve	4,502	4,532
Amount Used / Transfer from Reserve	(14,000)	0
	<u>12,044</u>	<u>26,074</u>
<b>(g) Brockman Centre Precinct Reserve</b>		
Opening Balance	9,207	9,207
Amount Set Aside / Transfer to Reserve	215	192
Amount Used / Transfer from Reserve	0	0
	<u>9,422</u>	<u>9,399</u>
<b>(h) Public Open Space Reserve</b>		
Opening Balance	247,509	247,509
Amount Set Aside / Transfer to Reserve	5,773	5,154
Amount Used / Transfer from Reserve	(60,000)	0
	<u>193,282</u>	<u>252,663</u>
<b>(i) Bindoon Community Bus Reserve</b>		
Opening Balance	41,038	41,037
Amount Set Aside / Transfer to Reserve	957	854
Amount Used / Transfer from Reserve	0	0
	<u>41,995</u>	<u>41,891</u>



SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

	2014/15 Budget \$	February 2015 Actual \$
<b>6. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>(j) Bindoon Cemetery Development Reserve</b>		
Opening Balance	31,029	31,029
Amount Set Aside / Transfer to Reserve	724	646
Amount Used / Transfer from Reserve	0	0
	<u>31,753</u>	<u>31,675</u>
<b>(k) Administration Centre Reserve</b>		
Opening Balance	32,605	32,605
Amount Set Aside / Transfer to Reserve	760	679
Amount Used / Transfer from Reserve	(30,000)	0
	<u>3,365</u>	<u>33,284</u>
<b>(l) Recreation Development Reserve</b>		
Opening Balance	42,438	42,438
Amount Set Aside / Transfer to Reserve	990	884
Amount Used / Transfer from Reserve	0	0
	<u>43,428</u>	<u>43,322</u>
<b>(m) Ambulance Replacement Reserve</b>		
Opening Balance	1,121	1,121
Amount Set Aside / Transfer to Reserve	26	23
Amount Used / Transfer from Reserve	0	0
	<u>1,147</u>	<u>1,144</u>
<b>(n) Waste Management Reserve</b>		
Opening Balance	20,342	20,343
Amount Set Aside / Transfer to Reserve	474	424
Amount Used / Transfer from Reserve	0	0
	<u>20,816</u>	<u>20,767</u>
<b>(o) Office Equipment Reserve</b>		
Opening Balance	10,085	10,085
Amount Set Aside / Transfer to Reserve	235	210
Amount Used / Transfer from Reserve	(5,652)	0
	<u>4,668</u>	<u>10,295</u>
<b>(p) Landcare Vehicles Reserve</b>		
Opening Balance	95,561	95,560
Amount Set Aside / Transfer to Reserve	2,229	1,990
Amount Used / Transfer from Reserve	(30,000)	0
	<u>67,790</u>	<u>97,550</u>
<b>(q) Binda Place Reserve</b>		
Opening Balance	6,913	6,913
Amount Set Aside / Transfer to Reserve	365,161	144
Amount Used / Transfer from Reserve	0	0
	<u>372,074</u>	<u>7,057</u>
<b>(r) Contributions to Roadworks Reserve</b>		
Opening Balance	34,135	34,136
Amount Set Aside / Transfer to Reserve	796	711
Amount Used / Transfer from Reserve	0	0
	<u>34,931</u>	<u>34,847</u>
<b>Total Cash Backed Reserves</b>	<u><u>1,239,134</u></u>	<u><u>1,144,577</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

	2014/15 Budget \$	February 2015 Actual \$
<b>6. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Employee Entitlement Reserve	38,786	39,109
Plant Replacement Reserve	82,452	2,189
Public Amenities and Buildings	7,289	7,211
Gravel Acquisition	1,463	1,306
Community Housing	6,468	6,389
Seniors Housing	4,502	4,532
Brockman Centre Precinct	215	192
Public Open Space	5,773	5,154
Bindoon Community Bus	957	854
Cemetery Development	724	646
Administration Centre	760	679
Recreation Development	990	884
Ambulance Replacement	26	23
Waste Management	474	424
Office Equipment	235	210
Landcare Vehicles	2,229	1,990
Binda Place	365,161	144
Contributions to Roadworks	796	711
	<u>519,300</u>	<u>72,647</u>
<b>Transfers from Reserves</b>		
Employee Entitlement Reserve	(47,445)	0
Plant Replacement Reserve	(100,000)	0
Public Amenities and Buildings	(55,000)	0
Gravel Acquisition	0	0
Community Housing	(10,000)	0
Seniors Housing	(14,000)	0
Brockman Centre Precinct	0	0
Public Open Space	(60,000)	0
Bindoon Community Bus	0	0
Cemetery Development	0	0
Administration Centre	(30,000)	0
Recreation Development	0	0
Ambulance Replacement	0	0
Waste Management	0	0
Office Equipment	(5,652)	0
Landcare Vehicles	(30,000)	0
Binda Place	0	0
Contributions to Roadworks	0	0
	<u>(352,097)</u>	<u>0</u>
<b>Total Transfer to/(from) Reserves</b>	<u>167,203</u>	<u>72,647</u>

**SHIRE OF CHITTERING****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015****6. RESERVES (Continued)**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Employee Entitlements Reserve**

- to be used to fund employee accumulated annual, sick, long service leave and employee gratuities

**Plant Replacement Reserve**

- to be used to fund plant purchases, trades or major overhauls

**Public Amenities and Buildings Reserve**

- to be used to fund future public amenities and building maintenance requirements of Council

**Gravel Acquisition Reserve**

- to be used to fund the purchase of gravel or land containing gravel

**Community Housing Reserve**

- to be used to fund repairs, improvements, extensions or construction of community units

**Seniors Housing Reserve**

- to be used to fund repairs, improvements, extensions or construction of seniors units

**Brockman Centre Precinct Reserve**

- to be used to fund scheduled or agreed maintenance or improvements to buildings in this precinct

**Public Open Space Reserve**

- to be used to fund public open space developments in accordance with developer precincts

**Bindoon Community Bus Reserve**

- to be used to fund the shortfall on operations of the bus and to allow for its eventual replacement

**Bindoon Cemetery Development Reserve**

- to be used to fund the development or acquisition of cemetery land or facilities

**Administration Centre Reserve**

- to be used to fund major improvement or construction of Council's administrative building requirements

**Recreation Development Reserve**

- to be used to fund the development or acquisition of recreation land or facilities

**Ambulance Replacement Reserve**

- to be used to contribute towards the cost of purchasing or replacing an Ambulance

**Waste Management Reserve**

- to be used to fund the replacement of landfill sites and rehabilitation of existing landfill sites

**Office Equipment Reserve**

- to be used for the replacement of office equipment

**Landcare Vehicles Reserve**

- to be used for the financing of Landcare vehicles

**Binda Place Reserve**

- to be used for the upgrade of Binda Place with additional car parking

**Contributions to Roadworks Reserve**

- to be used for the maintenance of Mooliabeenee Road

All reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.



**SHIRE OF CHITTERING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015**

	<b>2013/14 B/Fwd Per 2014/15 Budget \$</b>	<b>2013/14 B/Fwd Per Financial Report \$</b>	<b>February 2015 Actual \$</b>
<b>7. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	932,172	549,388	2,260,632
Cash - Restricted Unspent Grants	792,412	857,197	0
Cash - Restricted Unspent Loans	682,000	1,000,000	0
Cash - Restricted Reserves	1,071,931	1,071,931	1,144,577
Investments	0	42,500	42,500
Rates - Current	85,000	80,091	684,199
Sundry Debtors	259,351	265,269	855,269
Provision For Doubtful Debts	(3,685)	(3,685)	(3,685)
Inventories	(4,921)	8,645	(5,344)
	<u>3,814,260</u>	<u>3,871,336</u>	<u>4,978,148</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(431,388)	(319,499)	(18,181)
Income Received in Advance	0	(39,925)	(40,008)
Accrued Interest	0	0	0
Accrued Salaries & Wages	0	(86,918)	0
Payroll Creditors	0	0	0
GST Payable	4,330	3,837	11,299
Accrued Expenditure	0	0	0
Leave Provisions	(405,838)	(405,838)	(405,838)
	<u>(832,896)</u>	<u>(848,343)</u>	<u>(452,728)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>2,981,364</b>	<b>3,022,993</b>	<b>4,525,420</b>
Less: Cash - Reserves - Restricted	(1,071,931)	(1,071,931)	(1,144,577)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Liabilities Supported by Reserves	162,340	162,339	201,448
Adjustment for Trust Transactions Within Muni	0	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u><u>2,071,773</u></u>	<u><u>2,113,401</u></u>	<u><u>3,582,291</u></u>

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015

## 8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2014/15 Rate Revenue \$	2014/15 Interim Rates \$	2014/15 Back Rates \$	2014/15 Total Revenue \$	2014/15 Budget \$
<b>General Rate</b>								
GRV - General Rate	11.4878	302	7,082,594	813,634	0	0	813,634	814,134
UV - General Rate	0.6753	2,283	618,166,000	4,174,476	25,924	0	4,200,400	4,184,478
<b>Sub-Totals</b>		2,585	625,248,594	4,988,110	25,924	0	5,014,034	4,998,612
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - General Rate	500	9	30,765	4,500	0	0	4,500	4,000
UV - General Rate	750	129	8,983,613	96,750	0	0	96,750	96,750
<b>Sub-Totals</b>		138	9,014,378	101,250	0	0	101,250	100,750
Specified Area Rates							0	0
							5,115,284	5,099,362
Discounts							0	0
Movement in Excess Rates							(51,834)	0
<b>Totals</b>							5,063,450	5,099,362

All land except exempt land in the Shire of Chittering is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF CHITTERING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015**

**9. TRUST FUNDS**

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

<b>Detail</b>	<b>Balance 01-Jul-14 \$</b>	<b>Amounts Received \$</b>	<b>Amounts Paid (\$)</b>	<b>Balance \$</b>
BCITF Levy	274	43,071	(31,134)	12,211
BRB Levy	82	25,384	(18,973)	6,493
Bonds - Key & Hall Hire	1,395	13,050	(2,050)	12,395
Bonds - Animal Control	150	250	(250)	150
Bonds - Extractive Industries	29,241	66	0	29,307
Bonds - Developer	358,749	14,484	(171,353)	201,880
Bonds - Community Bus Hire	1,155	800	(800)	1,155
Bonds - Crossovers	16,470	56,225	0	72,695
Extractive Industry Licences	3,880	0	0	3,880
Revegetation of Block Trust	0	51	0	51
Bonds - Pit Rehabilitation	31,218	48	0	31,266
Bonds - Seal Coat	0	0	0	0
Bonds - Sand Extraction	251	0	0	251
Bonds - Defect Roadworks	4,210	9	0	4,219
Bonds - Transportable Buildings	0	0	0	0
Bonds - Community Housing	1	1,438	(1,438)	1
Bonds - Staff Housing	721	1,440	(2,160)	1
Unclaimed Monies Trust	406	1	0	407
Bonds - Gravel Pit	12,497	0	0	12,497
Nominations - Elected Members	0	0	0	0
	<b>460,700</b>	<b>156,317</b>	<b>(228,158)</b>	<b>388,859</b>



**SHIRE OF CHITTERING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015**

**10. OPERATING STATEMENT**

	<b>February 2015 Actual \$</b>	<b>2014/15 Budget \$</b>	<b>2013/14 Actual \$</b>
<b>OPERATING REVENUES</b>			
Governance	57,047	70,896	35,315
General Purpose Funding	6,134,690	6,454,789	5,612,852
Law, Order, Public Safety	233,539	350,414	322,460
Health	718,575	1,085,180	181,337
Education and Welfare	8,478	40,070	27,176
Housing	85,211	130,671	136,591
Community Amenities	814,655	968,917	703,773
Recreation and Culture	463,209	600,770	116,362
Transport	653,537	1,161,141	1,077,545
Economic Services	97,738	152,095	150,037
Other Property and Services	374,949	666,493	57,003
<b>TOTAL OPERATING REVENUE</b>	<b>9,641,628</b>	<b>11,681,436</b>	<b>8,420,450</b>
<b>OPERATING EXPENSES</b>			
Governance	593,377	1,165,332	941,983
General Purpose Funding	135,151	233,452	239,782
Law, Order, Public Safety	642,498	838,589	708,188
Health	191,429	284,519	287,519
Education and Welfare	70,160	144,991	75,905
Housing	162,018	289,513	224,169
Community Amenities	1,091,333	1,972,742	1,513,866
Recreation & Culture	629,246	1,065,870	890,807
Transport	1,461,312	2,148,435	2,082,075
Economic Services	404,786	653,831	641,631
Other Property and Services	130,943	118,305	77,233
<b>TOTAL OPERATING EXPENSE</b>	<b>5,512,253</b>	<b>8,915,578</b>	<b>7,683,159</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>4,129,375</u></b>	<b><u>2,765,858</u></b>	<b><u>737,291</u></b>

**SHIRE OF CHITTERING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015**

**11. BALANCE SHEET**

	<b>February 2015 Actual \$</b>	<b>2013/14 Actual \$</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	3,405,209	3,478,516
Trade and Other Receivables	1,535,782	402,163
Inventories	(5,344)	8,645
Other Financial Assets	42,500	42,500
<b>TOTAL CURRENT ASSETS</b>	<u>4,978,147</u>	<u>3,931,824</u>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	34,665	34,665
Inventories	0	0
Property, Plant and Equipment	28,044,714	25,630,460
Infrastructure	43,243,388	43,084,060
<b>TOTAL NON-CURRENT ASSETS</b>	<u>71,322,767</u>	<u>68,749,185</u>
<b>TOTAL ASSETS</b>	<u>76,300,914</u>	<u>72,681,009</u>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	64,087	520,193
Long Term Borrowings	24,110	77,475
Provisions	405,838	405,838
<b>TOTAL CURRENT LIABILITIES</b>	<u>494,035</u>	<u>1,003,506</u>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	0	0
Long Term Borrowings	1,257,978	1,257,977
Provisions	122,837	122,837
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>1,380,815</u>	<u>1,380,814</u>
<b>TOTAL LIABILITIES</b>	<u>1,874,850</u>	<u>2,384,320</u>
<b>NET ASSETS</b>	<u>74,426,064</u>	<u>70,296,689</u>
<b>EQUITY</b>		
Retained Surplus	58,632,624	54,575,895
Reserves - Cash Backed	1,144,577	1,071,931
Reserves - Asset Revaluation	14,648,863	14,648,863
<b>TOTAL EQUITY</b>	<u>74,426,064</u>	<u>70,296,689</u>

**SHIRE OF CHITTERING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015**

**12. FINANCIAL RATIOS**

	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
Current Ratio	13.102	1.697	2.790	2.060

$$\frac{\text{current assets minus restricted current assets}}{\text{current liabilities minus current liabilities associated with restricted assets}}$$

This ratio is a measure of short term (unrestricted) liquidity. That is, the ability of Council to meet its liabilities (obligations) as and when they fall due.

A ratio of greater than one (100%) indicates Council has more current assets than current liabilities.

If less than one (100%), current liabilities are greater than current assets and Council has a short term funding issue.



**SHIRE OF CHITTERING**  
**FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015**  
**Report on Significant variances Greater than 10% and \$10,000**

**REPORTABLE OPERATING REVENUE VARIATIONS**

***Health - \$352,037***

Prev Serv is less than YTD budget due to less fees collected to date	1,150
Other Health is less than YTD budget due to not receiving grant funding to date	350,887

***Education & Welfare - \$29,144***

Aged & Disabled - Aged is less than YTD budget for no major reason	1,272
Other Welfare is less due to timing of grant income	27,872

***Recreation & Culture - \$131,644***

Halls is less than YTD budget due to not receiving grants and contributions to date	106,909
Rec & Sport is less than YTD budget as grant funding not received to date	24,741
Library is higher than YTD budget for no major reason	(201)
Heritage is less than YTD budget for no major reason	391
Other Culture is higher than YTD budget for no major reason	(196)

***Transport - \$451,267***

Transport is less than YTD budget due to timing of claiming road grants	451,267
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***Economic Services - \$19,395***

Tourism is less than YTD budget due to timing of grants	17,313
Building is less than YTD budget for no major reason	656
Other Econ is less than YTD budget for no major reason	1,426

**REPORTABLE OPERATING EXPENSE VARIATIONS**

***Governance - \$106,375***

Members is less than YTD budget mainly due to timing of payments for chamber maint	11,370
Other Gov is less than YTD budget due to timing of payments	54,996
Admin is less than YTD budget for no major reason, timing of payments	40,009

***Law, Order, Public Safety - \$67,368***

Fire is higher than YTD budget due to timing of payments	(3,618)
ESL is higher than YTD budget due to repairs to vehicles and increased incidents	(66,046)
Animal Control is less than YTD budget due to timing of payments	4,783
Other LOPS is less than YTD budget for no major reason	4,920
EM is more than YTD budget due to overtime for fire incidents (recouped from DFES)	(7,407)

***Education & Welfare - \$27,492***

Education is more than YTD budget due to additional scholarship	(1,352)
Aged is more than YTD budget due to timing of payments	(1,202)
Aged other is less than YTD budget due to timing of payments for seniors events	1,413
Other is less than YTD budget due to timing of payments for events and contributions	28,633

**SHIRE OF CHITTERING**  
**FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015**  
**Report on Significant variances Greater than 10% and \$10,000**

**Housing - \$25,508**

Staff, Community & Seniors housing are all less than budget due to timing of maint	20,919
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**Community Amenities - \$249,480**

Sanitation is less than YTD budget due to less landfill and waste collection expenses	113,741
San Other is less than YTD budget for no major reason	83
Sewerage is less than YTD budget for no major reason	374
Stormwater is less than YTD budget due to works not commenced on Muchea drainage	15,291
PofE is less than YTD budget due to timing of payments	34,339
TP is less than YTD budget for no major reason and timing of payments	59,010
Other is less than YTD budget for no major reason	26,642

**Recreation & Culture - \$113,058**

Public Halls is less than YTD budget due to timing of payments	351
Other Rec & Sport is less than YTD budget due to timing of payments (Consultant)	87,543
Libraries is less than YTD budget due to timing of payments	2,635
Heritage is less than YTD budget due to timing of works	9,761
Other Culture is less than YTD budget due to timing of payments for comm grants	12,768

**Economic Services - \$50,157**

Rural services is less than YTD budget for no major reason	7,592
Tourism is less than YTD budget due to timing of payments	9,111
Building is less than YTD budget due to less employee expenses & payment of refunds	24,748
Econ Dev is less than YTD budget for no major reason	2,177
Other is less than YTD budget for no major reason	6,529

**Other Property & Services - \$222,091**

Private Works is less than YTD budget due to limited private works	17,044
PWOH under allocated	(12,820)
POC over allocated	22,568
S&W is higher due to Workers Comp and Parental Leave claims	(26,838)
Unclassified is higher than YTD budget due to timing of payments for Lot 62	(222,045)

**REPORTABLE CAPITAL EXPENSE VARIATIONS**

**Purchase Land and Buildings - \$373,566**

Works are completed on Bindoon Hall.  
 Works are continuing on the Multi Purpose Health Centre.

**Purchase Furniture & Equipment - \$65,662**

CCTV grant funding application not known yet.

**Purchase Plant & Equipment - \$221,170**

Not all Plant and Equipment has been purchased.

**SHIRE OF CHITTERING**  
**FOR THE PERIOD 1 JULY 2014 TO 28 FEBRUARY 2015**  
**Report on Significant variances Greater than 10% and \$10,000**

***Purchase Infrastructure - Roads - \$495,778***

Works are continuing on road projects.

***Purchase Infrastructure - Footpaths - \$73,328***

Works have not commenced due to funding not being received.

***Purchase Infrastructure - Parks & Ovals - \$34,837***

Works have not commenced on BMX Track at Sussex Bend

***Proceeds from Disposal of Assets - \$56,000***

Not all plant has been disposed of to date

***Transfer from Restricted Assets \$242,097***

Transfer from reserves less than YTD budget as transfers not undertaken to date.

***For individual projects please refer to Note 3 in the financial statements***



SHIRE OF CHITTERING  
BANK RECONCILIATION  
AS AT 28 FEBRUARY 2015

GENERAL LEDGER	MUNI ACC	TRUST ACC	RIA RESERVE
OPENING BALANCE 1 JULY 2014	2,405,484.42	460,699.57	1,071,931.35
PLUS RECEIPTS			
TOTAL RECEIPTS (Beginning of the Month)	8,330,486.52	143,309.95	72,645.71
RECEIPTS THIS MONTH	510,468.19	13,076.13	0.00
TOTAL YEAR TO DATE RECEIPTS	8,840,954.71	156,386.08	72,645.71
LESS PAYMENTS			
TOTAL PAYMENTS (Beginning of Month)	(7,974,674.80)	(227,727.63)	0.00
PAYMENTS THIS MONTH	(1,012,382.36)	(500.00)	0.00
TOTAL YEAR TO DATE PAYMENTS	(8,987,057.16)	(228,227.63)	0.00
<b>BALANCE</b>	<b>2,259,381.97</b>	<b>388,858.02</b>	<b>1,144,577.06</b>
BANK STATEMENT			
BALANCE AS PER BENDIGO BANK	426,058.74	386,656.02	93,711.22
BALANCE AS PER CBA	11,581.31	0.00	0.00
11AM ACCOUNT	0.00	0.00	0.00
RESERVE TERM DEPOSIT - BENDIGO BANK	0.00	0.00	1,051,039.99
MUNICIPAL TERM DEPOSIT	0.00	0.00	0.00
WA TREASURY CORPORATION	1,850,000.00	0.00	0.00
JAN LANDFILL TO BE RECEIPTED	(302.00)	0.00	0.00
PLUS OUTSTANDING DEPOSITS	3,149.20	2,752.00	0.00
LESS UNPRESENTED CHEQUES	(31,105.28)	(550.00)	0.00
RESERVE INTEREST	0.00	0.00	(174.15)
<b>BALANCE</b>	<b>2,259,381.97</b>	<b>388,858.02</b>	<b>1,144,577.06</b>
GENERAL LEDGER BALANCE TO:	1910000	1990000	1951000

FUND - INSTITUTION	AMOUNT	MATURITY	INTEREST
Reserve Term Deposit Bendigo Bank	\$1,051,039.99	23-Apr-15	3.30%
11AM Account - Bendigo Bank	\$0.00		
Municipal - Bendigo Bank	\$0.00		
WA Treasury Corporation	\$1,850,000.00	On Call	2.50%
	<b>\$2,901,039.99</b>		

Prepared By:

Veronica Robinson  
Rates Officer

Date: 3 March 2015

Checked By:

Jean Sutherland  
Executive Manager Corporate Services

Date:

4/3/15

# SHIRE OF CHITTERING

## ACCOUNTS PAID AS AT THE 28 FEBRUARY 2015 PRESENTED TO THE COUNCIL MEETING ON THE 18 MARCH 2015

This Schedule of Accounts paid under delegated authority as detailed below, which is to be submitted to each member of Council on the 18 March 2015, has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods, the rendition of services and as to prices, computations and costings.

Voucher No's		Value	Pages		Fund No.	Fund Name
From	To		From	To		
PR3458	PR348	\$ 95,102.26	1	1	1	Municipal Fund
PR3462	PR3462	\$ 91,832.08	1	1	1	Municipal Fund
EFT 10592	EFT 10703	\$ 767,826.28	1	5	1	Municipal Fund
13795	13858	\$ 54,932.12	5	6	1	Municipal Fund
Direct	Debit	\$ 2,594.43	6	6	1	Municipal Fund
BPV 49	BPV 49	\$ 95.19	6	6	1	Municipal Fund
445	445	\$ 500.00	6	6	2	Trust Fund
	<b>Total</b>	<b>\$ 1,012,882.36</b>				

Officer: Catherine Choules

Signature: 

Authorised by: Jean Sutherland

Signature: 

Date of Report: 3 March 2015

Disclosure of Interest by Officer: Nil

**LIST OF ACCOUNTS PAID IN FEBRUARY 2015 - SUBMITTED TO COUNCIL 18 MARCH 2015**

**Item 9.3.1 - Attachment 1**

Chq/EFT	Date	Name	Description	Amount
<b>Payroll Payments</b>				
PR3458	12/02/2015	BENDIGO BANK	PAYROLL ENDING - 11/02/2015	95,102.26
PR3462	26/02/2015	BENDIGO BANK	PAYROLL ENDING - 25/02/2015	91,832.08
			<b>Total Payroll Payments</b>	<b>186,934.34</b>
<b>EFT Payments</b>				
EFT10592	16/02/2015	A & S LAWN SUPPLIES	REPAIRS TO LAWN - JOHN GLENN PARK	400.00
EFT10593	16/02/2015	A TEAM PRINTING	THREE EVENT FLYER	506.00
EFT10594	16/02/2015	ACE ELECTRICAL & COMMUNICATIONS	ELECTRICAL REPAIRS TO FERGUSON HOUSE & RECTIFY AIR-CON AT LANDFILL	683.71
EFT10595	16/02/2015	ALL HOURS AUTO ELECTRICS	REPAIRS TO WANNAMAL 2.4 AIR CONDITIONER	3,880.27
EFT10596	16/02/2015	ARRB GROUP LTD	MUCHEA SOUTH ROAD & PARKSIDE GARDENS - CORE TESTING	5,554.45
EFT10597	16/02/2015	AUSSIE GOLD	SUPPLY YOUTH KREW SHIRTS	178.20
EFT10598	16/02/2015	AUSTRALIA DAY COUNCIL OF WA	AUSTRALIA DAY MERCHANDISE	623.00
EFT10599	16/02/2015	AUSTRALIA POST	POSTAGE CHARGES	978.23
EFT10600	16/02/2015	AUSTRALIAN TAXATION OFFICE	BAS - JANUARY 2015	23,998.00
EFT10601	16/02/2015	AVON WASTE	KERBSIDE REFUSE & RECYCLABLE COLLECTION SERVICES - W/E 16 - 23 JAN 15	22,987.11
EFT10602	16/02/2015	BAX SERVICES	CLEANING OF SANDPIT LOCATED AT CLUNE PARK & CHINKABEE COMPLEX	3,597.66
EFT10603	16/02/2015	BEST CONSULTANTS	MULTI PURPOSE HEALTH CENTRE - ELECTRICAL CONSULTING SERVICES	880.00
EFT10604	16/02/2015	BINDOON BAKEHAUS & CAFE	MEETING REFRESHMENTS	152.00
EFT10605	16/02/2015	BINDOON HARDWARE & RURAL SUPPLIES	ASSORTED HARDWARE SUPPLIES	550.77
EFT10606	16/02/2015	BINDOON SPORT AND RECREATION	SUB-METER CHARGES FOR BINDOON OVAL	664.03
EFT10607	16/02/2015	BROOKE DISCOUNT TYRE SERVICE	NEW TYRES, TYRE REPAIRS & PURCHASE OF NEW BATTERIES	2,402.10
EFT10608	16/02/2015	BUNNINGS BUILDING SUPPLIES	SUPPLIES FOR ABESTOS REMOVAL	215.38
EFT10609	16/02/2015	CHITTERING PEST & WEED	INSTALL ANTI BIRD NETTING AT BINDOON HALL	1,650.00
EFT10610	16/02/2015	CHITTERING/BINDOON CWA	CHITTERING BINDOON CWA 70th BIRTHDAY CELEBRATION SPONSORSHIP	500.00
EFT10611	16/02/2015	CLUE DESIGN 2009	SHIRE WEBPAGE ENHANCEMENTS	82.50
EFT10612	16/02/2015	COASTMAC TRAILERS	DE-RATE NEW PLANT TRAILER & SUPPLY NEW VIN PLATE	1,078.00
EFT10613	16/02/2015	COMMANDER PTY LIMITED	SERVICE CONTRACT ON BCM PHONE SYSTEM	228.66
EFT10614	16/02/2015	COOEE COURIERS & TRANSPORT	FREIGHT	211.86
EFT10615	16/02/2015	COURIER AUSTRALIA	FREIGHT	65.37
EFT10616	16/02/2015	COVS PARTS PTY LTD	PARTS, DRUMS OF HYDROLYIC OIL & ULTRA LUBE	1,787.94
EFT10617	16/02/2015	DAVID & DEBBIE WILSON	REIMBURSEMENT FOR STATIONERY & FUEL - UCVBFB	84.63
EFT10618	16/02/2015	DSA PTY LTD	MULTI-PURPOSE HEALTH CENTRE - CONTRACT ENGINEERING - CLAIM 4	1,375.00
EFT10619	16/02/2015	DUN & BRADSTREET (Australia) PTY LTD	RATES/DEBTORS LEGAL EXPENSES	543.40
EFT10620	16/02/2015	ESRI AUSTRALIA PTY LTD	ARCMAPS 10.2 LICENCE RENEWAL	1,199.00
EFT10621	16/02/2015	EW & NM SCHMIDT & SONS	REPAIRS TO FIRE APPLIANCES	5,407.85



**LIST OF ACCOUNTS PAID IN FEBRUARY 2015 - SUBMITTED TO COUNCIL 18 MARCH 2015**

**Item 9.3.1 - Attachment 1**

Chq/EFT	Date	Name	Description	Amount
EFT10622	16/02/2015	FILTREX INNOVATIVE WASTE WATER	REFUND APPLICATION FEES - CANCELLED	118.00
EFT10623	16/02/2015	GINGIN CONCRETE	CONCRETE - CNR MUCHEA EAST ROAD AND HEREFORD WAY LOWER CHITTERING	242.00
EFT10624	16/02/2015	GOLDY HOLDEN	LOG BOOK SERVICING	661.00
EFT10625	16/02/2015	JCT'S CREATIVE SOLUTIONS	CONTRACT CLEANING OF OFFICES & PUBLIC AMENITIES	5,260.57
EFT10626	16/02/2015	JEFF LOUDON	CLEANING OF ROBERT HINDMARSH REST AREA	852.50
EFT10627	16/02/2015	JR & A HERSEY	PPE & FENCE DROPPERS	401.97
EFT10628	16/02/2015	LANDGATE CUSTOMER ACCOUNT	GRV & UV VALUATION EXPENSES/MINING TENEMENTS	313.80
EFT10629	16/02/2015	LOCK, STOCK & FARRELL	SUPPLY LOCKS & KEYS FOR CLUNE PARK & TRAFFIC COUNTERS - MASTER SYSTEM	276.20
EFT10630	16/02/2015	MAINPEAK PTY LTD	SUPPLY GPS TRACKERS FOR LONE WORKERS - OHS REQUIREMENT	910.00
EFT10631	16/02/2015	MIDALIA STEEL	REPLACEMENT OF FENCING - TECHNICAL SERVICES BUILDING	2,075.81
EFT10632	16/02/2015	MUCHEA CONTRACTING SERVICES	REMOVE ROADSIDE VEGETATION AND SLASH FROM MUCHEA TO KILKOOLEY GATE	728.75
EFT10633	16/02/2015	McLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES - USE OF RESERVES 9213 & 48060 & PARKING OF VEHICLES	648.25
EFT10634	16/02/2015	NATIONWIDE SIGNS	SIGNAGE - MARYVILLE BRIDLE TRAIL	488.40
EFT10635	16/02/2015	NORTHERN VALLEYS NEWS	CHATTER @ CHITTERING ADVERTISING	1,595.00
EFT10636	16/02/2015	NOVUS AUTOGLASS	REPLACEMENT OF PASSENGER SIDE WINDOW FOR ISUZU CREWCAB	310.00
EFT10637	16/02/2015	PHOENIX HOLDEN	LOG BOOK SERVICING FOR SHIRE VEHICLES	990.00
EFT10638	16/02/2015	RADIOWEST BROADCASTERS PTY LTD	RADIOWEST AROUND THE TOWNS - MONTHLY LOCAL PROMOTION INTERVIEW	77.00
EFT10639	16/02/2015	RBC RURAL	PHOTOCOPIER METERPLAN CHARGES	1,734.35
EFT10640	16/02/2015	ROWE GROUP	REVIEW OF LOCAL PLANNING STRATEGY - DEC 2014	82.50
EFT10641	16/02/2015	SHIRE OF CHITTERING	PAYROLL DEDUCTIONS	365.00
EFT10642	16/02/2015	STATE LIBRARY OF WESTERN AUSTRALIA	BETTER BEGINNINGS GIFT BOOKS	121.00
EFT10643	16/02/2015	TOTAL PACKAGING (WA) PTY LTD	DISPENSERS FOR DOG WASTE BAGS	85.80
EFT10644	16/02/2015	UHY HAINES NORTON	AUDIT COMMITTEE MEETING TELECONFERENCE	550.00
EFT10645	16/02/2015	VODAFONE MESSAGING	3 MESSAGING - FOR ALL FIRE BRIGADES	159.51
EFT10646	16/02/2015	WC & SJ WRIGHT	FLOATING OF ROLLER & BACKHOE	704.00
EFT10647	16/02/2015	WORKFORCE CLOTHING PTY LTD	PPE	198.00
EFT10648	26/02/2015	BENDIGO BANK	CREDIT CARD PAYMENT	7,426.61
EFT10649	26/02/2015	ACE ELECTRICAL & COMMUNICATIONS	CCTV, AIR CONDITIONER & ALARM PANEL REPAIRS	1,732.56
EFT10650	26/02/2015	AGRISON PTY LTD	PURCHASE OF GENERATOR - 80KVA - DIESEL ENGINE	12,880.00
EFT10651	26/02/2015	ALL HOURS AUTO ELECTRICS	INVESTIGATE BATTERY DRAINING ON CH1252 AND REPAIR AS NECESSARY	412.50
EFT10652	26/02/2015	ATI-MIRAGE	PROFESSIONAL DEVELOPMENT	598.00
EFT10653	26/02/2015	AVON WASTE	KERBSIDE REFUSE & RECYCLABLE COLLECTION SERVICES - W/E 30 JAN & 6 FEB 15	23,005.56
EFT10654	26/02/2015	BADGE CONSTRUCTION (WA) PTY LTD	CONSTRUCTION OF CHITTERING MULTI-PURPOSE HEALTH CENTRE - CLAIM 6	334,344.04
EFT10655	26/02/2015	BUNNINGS BUILDING SUPPLIES	PEST CONTROL & WELDING SUPPLIES	368.29
EFT10656	26/02/2015	CATHOLIC AGRICULTURAL COLLEGE	GRAVEL FOR MUCHEA SOUTH ROAD	7,211.60

# LIST OF ACCOUNTS PAID IN FEBRUARY 2015 - SUBMITTED TO COUNCIL 18 MARCH 2015

Chq/EFT	Date	Name	Description	Amount
EFT10657	26/02/2015	CITY AND REGIONAL WASTE	PROVIDE UPPER LEVEL DUMP SITE FOR AVON WASTE	1,732.50
EFT10658	26/02/2015	CJD EQUIPMENT PTY LTD	PARTS & FREIGHT	454.19
EFT10659	26/02/2015	COLOURWEST PAINTING	4/6194 GNH - EXTERNAL PAINTING	3,960.00
EFT10660	26/02/2015	COURIER AUSTRALIA	FREIGHT	130.22
EFT10661	26/02/2015	COVS PARTS PTY LTD	PARTS	54.16
EFT10662	26/02/2015	DEPARTMENT OF FIRE AND EMERGENCY	2014/15 ESL 3RD QUARTER CONTRIBUTION	52,012.80
EFT10663	26/02/2015	DOWNER EDI WORKS PTY LTD	COMPLETE STABILISING SERVICE IN PREPARATION FOR BITUMEN SEALING	58,807.47
EFT10664	26/02/2015	EASTERN HILLS SAWS & MOWERS P/L	THROTTLE CABLE	17.50
EFT10665	26/02/2015	FILTREX INNOVATIVE WASTE WATER	REFUND APPLICATION FEES - CANCELLED	113.00
EFT10666	26/02/2015	FIND WISE LOCATION SERVICES	BINDA PLACE CARPARK SERVICE LOCATIONS	1,384.90
EFT10667	26/02/2015	FINETONE CABINETS	MODIFY KITCHEN CABINETS FOR NEW ELECTRIC OVEN	242.00
EFT10668	26/02/2015	FRED HOOGLAND	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
EFT10669	26/02/2015	GENSPARK	SUPPLY AND FIT EXTERNAL FLOOD LIGHTS - MUCHEA FIRE STATION	491.70
EFT10670	26/02/2015	GOVQUIP	PORTABLE PA SYSTEM - REPLACEMENT FOR DAMAGED UNIT - INSURANCE CLAIM	2,579.50
EFT10671	26/02/2015	IT VISION	PROFESSIONAL DEVELOPMENT	539.00
EFT10672	26/02/2015	JCT'S CREATIVE SOLUTIONS	BINDOON HALL - CLEANING	140.00
EFT10673	26/02/2015	VACTOR JET RODDING	DRAIN CLEARING USING JET CLEANER	1,782.00
EFT10674	26/02/2015	LANDGATE CUSTOMER ACCOUNT	SLIP SUBSCRIPTION SERVICES ANNUAL CHARGE	2,710.40
EFT10675	26/02/2015	LMB AUTOMOTIVES	PARTS & LABOUR TO RECTIFY HYDRAULIC LEAK	945.00
EFT10676	26/02/2015	LOCK, STOCK & FARRELL	BINDOON HALL - UPGRADE LOCKS TO MASTER SYSTEM	1,919.05
EFT10677	26/02/2015	MIDALIA STEEL	4/6194 GNH - FENCING MATERIALS TO REPAIR FENCE DUE TO STORM DAMAGE	1,690.80
EFT10678	26/02/2015	MODERN MOWING	JOHN GLENN PARK TOILET, MUCHEA HALL & CHITTERING HALL CLEANING	1,490.50
EFT10679	26/02/2015	MURPHY CONTRACTORS (CIVIL) PTY LTD	LAYING OF PIPES FOR NEW ESTATE	21,661.20
EFT10680	26/02/2015	NATASHA MOSSMAN	REIMBURSEMENT	107.48
EFT10681	26/02/2015	ORACLE SURVEYS	PROVIDE WORKS FOR SUBDIVISION PORTION - LOTS 5 & 62 GNH BINDOON	11,725.00
EFT10682	26/02/2015	PAC FIRE AUSTRALIA PTY LTD	PALLET OF CLASS 'A' BUSHFIRE FOAM OFFER	2,851.20
EFT10683	26/02/2015	PACIFIC BRANDS - LGCC	STAFF UNIFORMS	2,147.22
EFT10684	26/02/2015	PCS - PERFECT COMPUTER SOLUTIONS PTY	TOSHIBA LAPTOP (INSURANCE CLAIM PR0004002)	2,160.00
EFT10685	26/02/2015	PETER HUNT ARCHITECT	ARCHITECT SERVICES - MULTI PURPOSE HEALTH CENTRE	22,000.00
EFT10686	26/02/2015	PHOENIX HOLDEN	VEHICLE REPAIRS	727.40
EFT10687	26/02/2015	PUMA ENERGY	FUEL CARD	7,979.04
EFT10688	26/02/2015	RADROCK MOBILE CLIMBING	INTERTOWN CHALLENGE - CLIMBING WALL & DUAL BUNGEE TRAMPOLINES	1,925.00
EFT10689	26/02/2015	RBC RURAL	PHOTOCOPIER METERPLAN CHARGES	1,165.36
EFT10690	26/02/2015	RELIANCE PETROLEUM	DIESEL	8,178.26
EFT10691	26/02/2015	ROAD AND TRAFFIC SERVICES	LINE MARKING TO OLD GINGIN ROAD TO GREAT NORTHERN HWY	1,196.80

**LIST OF ACCOUNTS PAID IN FEBRUARY 2015 - SUBMITTED TO COUNCIL 18 MARCH 2015**

Chq/EFT	Date	Name	Description	Amount
EFT10692	26/02/2015	ROCLA PTY LTD	SUPPLY & DELIVERY OF PIPES FOR MEDICAL CENTRE ROAD	13,051.50
EFT10693	26/02/2015	SHIRE OF CHITTERING	PAYROLL DEDUCTIONS	365.00
EFT10694	26/02/2015	SHIRE OF GOOMALLING	PURCHASE OF BE-ACTIVE TRAILER	330.00
EFT10695	26/02/2015	STAPLES AUSTRALIA	STATIONERY & PAPER	718.63
EFT10696	26/02/2015	STATEWIDE CLEANING SUPPLIES PTY LTD	BATHROOM & CLEANING PRODUCTS	1,476.27
EFT10697	26/02/2015	TOTAL GREEN RECYCLING	REMOVE "E WASTE" FROM MUCHEA LANDFILL	2,936.73
EFT10698	26/02/2015	TOTALLY WORKWEAR - Joondalup	PPE FOR WORKS STAFF	504.18
EFT10699	26/02/2015	WA SUPER	SUPERANNUATION CONTRIBUTIONS	30,977.87
EFT10700	26/02/2015	WALGA	ADVERTISING	771.61
EFT10701	26/02/2015	WANNEROO AGRICULTURAL MACHINERY	PARTS & REPAIRS FOR CASE MAXIFARM TRACTOR	929.15
EFT10702	26/02/2015	WC & SJ WRIGHT	FLOAT ROLLER & TOWING OF ABANDONED VEHICLE TO LANDFILL	902.00
EFT10703	26/02/2015	WEST COAST SHADE	CLUNE PARK - REPAIR SHADE SAILS & SUPPLY REPLACEMENT CANOPIES	7,359.00
<b>Cheque Payments</b>				<b>\$ 767,826.28</b>
13795	16/02/2015	BINDOON GENERAL STORE	MONTHLY NEWSPAPER ACCOUNT - JANUARY 2015	45.50
13796	16/02/2015	CHITTERING ROADHOUSE	CATERING FOR COUNCIL FUNCTIONS	1,377.50
13797	16/02/2015	ELISSIA BANFIELD	RATES REFUND	430.46
13798	16/02/2015	ELLENBROOK CHRISTIAN COLLEGE	YEAR 6/7 SCHOLARSHIP - MADELINE CRAM	1,000.00
13799	16/02/2015	HOLY CROSS ELLENBROOK	YEAR 10 SCHOLARSHIP - KATE PASSMORE	1,000.00
13800	16/02/2015	JIMS BINS (WOODVALE)	REFUND OF OVERPAYMENT	83.90
13801	16/02/2015	KEITH CUNNINGHAM	REFUND OF OVERPAYMENT FOR WANNAMAL LANDFILL	25.80
13802	16/02/2015	LA SALLE COLLEGE	YEAR 6/7 SCHOLARSHIP - ELLISE DONALDSON	1,000.00
13803	16/02/2015	LEANNE GIELENS	RATES REFUND	733.91
13804	16/02/2015	SHIRE OF CHITTERING	PETTY CASH REIMBURSEMENT INCL INTER-TOWN CHALLENGE PRIZE MONEY	2,430.75
13805	16/02/2015	STEPHANIE GLADMAN	REIMBURSEMENT OF PRE EMPLOYMENT MEDICAL	198.00
13806	16/02/2015	SYNERGY	ELECTRICITY CHARGES	768.35
13807	16/02/2015	TELSTRA	OFFICE & MOBILE TELEPHONE CHARGES	4,103.31
13808	16/02/2015	WATER CORPORATION - DEVELOPMENT	WATER CONNECTION - LOT 5 GREAT NORTHERN HIGHWAY	15,887.80
13809	26/02/2015	AARON LEE SAVILL	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13810	26/02/2015	ADAM WRIGHT	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13811	26/02/2015	AMP FLEXIBLE LIFETIME INSURANCE	SUPERANNUATION CONTRIBUTIONS	380.00
13812	26/02/2015	AMP SUPERANNUATION LIMITED	SUPERANNUATION CONTRIBUTIONS	440.54
13813	26/02/2015	APRIL ELAINE STOKES	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13814	26/02/2015	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1,366.38
13815	26/02/2015	AVALON SHEDS AND STABLES	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00



**LIST OF ACCOUNTS PAID IN FEBRUARY 2015 - SUBMITTED TO COUNCIL 18 MARCH 2015**

Chq/EFT	Date	Name	Description	Amount
13816	26/02/2015	BRIAN PHILIP COOKE	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	704.00
13817	26/02/2015	BRYAN JEFFREY RILEY	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13818	26/02/2015	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	216.13
13819	26/02/2015	COLIN ANDREW LAWSON	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13820	26/02/2015	COMMISSIONER OF POLICE	2015 FIREARM LICENCE RENEWAL - MARLIN & CZ	119.00
13821	26/02/2015	COUNTRY CRAFTED HOMES	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	950.52
13822	26/02/2015	GEMMA RAQUEL AYRE	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13823	26/02/2015	GLENN TREFOR TAYLOR	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13824	26/02/2015	GREG SLATER	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	270.00
13825	26/02/2015	HIGHLINE LTD	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13826	26/02/2015	IAN BRUCE MCKAY	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13827	26/02/2015	JA & JL LEEDS	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13828	26/02/2015	JOHN JACOB DOBBE	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13829	26/02/2015	KALMAR FACTORY DIRECT	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13830	26/02/2015	LGRCEU	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	174.60
13831	26/02/2015	LUKE JAMES DALGLISH	PAYROLL DEDUCTIONS	90.00
13832	26/02/2015	MARK UTTING	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13833	26/02/2015	MARTIN HOWARD CANT	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	211.20
13834	26/02/2015	MEIKA JANE GOUGH	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	640.00
13835	26/02/2015	MELANIE NICOLOPOULOS	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13836	26/02/2015	MICHAEL GRAHAM NAPIER	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13837	26/02/2015	MICHELLE ELIZABETH WOOD	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13838	26/02/2015	MILFORD HOMES	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	684.49
13839	26/02/2015	NEWBOLD PATIOS	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13840	26/02/2015	OUTDOOR INNOVATORS	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13841	26/02/2015	PETER DRAPER	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13842	26/02/2015	PLUNKETT HOMES	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	1,336.87
13843	26/02/2015	RAY HAMMOND	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	350.00
13844	26/02/2015	RICHARD LEE PROCTOR	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13845	26/02/2015	RIVERINA POOLS AND SPAS	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13846	26/02/2015	RONALD PHILLIP HUGHES	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	806.80
13847	26/02/2015	RONALD WATERHOUSE	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	1,584.49
13848	26/02/2015	ROSS SQUIRE HOMES	RATES REFUND	564.37
13849	26/02/2015	S D'ARCY & B ANDERSON	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	384.00
13850	26/02/2015	SHARON MICHELE CRAWFORD	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00

**LIST OF ACCOUNTS PAID IN FEBRUARY 2015 - SUBMITTED TO COUNCIL 18 MARCH 2015**

Chq/EFT	Date	Name	Description	Amount
13851	26/02/2015	STALLION BUILDING CO	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	1,209.60
13852	26/02/2015	SWAN PATIOS AND PERGOLAS	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13853	26/02/2015	SYNERGY	ELECTRICITY CHARGES	9,275.45
13854	26/02/2015	STEVEN CARMAN	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13855	26/02/2015	TERRENCE GORDON MCKIE	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	180.00
13856	26/02/2015	THOMAS PATRICK GRANT	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13857	26/02/2015	TYRON JOEL WHIERS	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	90.00
13858	26/02/2015	WAYNE COLIN WRIGHT	BUILDING LICENCE APPLICATION FEE REFUND - STATUTORY TIMEFRAME NOT MET	1,478.40
<b>Total Cheques Payments</b>				<b>54,932.12</b>
<b>Direct Debits</b>				
		BENDIGO BANK/COMMONWEALTH BANK	BANK FEES	1,930.99
		WESTNET	WESTNET/INTERNET	74.94
		CLUE DESIGN	WEB SITE MANAGEMENT	588.50
<b>Total Direct Debits</b>				<b>2,594.43</b>
<b>Bank Transfers</b>				
BPV49	04/02/2015	BENDIGO BANK	TRANSFER INTEREST TO TRUST ACCOUNTS	95.19
<b>Total Transfers</b>				<b>\$ 95.19</b>
<b>Total Municipal Payments</b>				
				<b>\$1,012,382.36</b>
<b>Trust Payments</b>				
445	26/02/2015	BULLSBROOK RESIDENTS AND RATEPAYERS	RETURN OF BOND - OUTDOOR CINEMA PACKAGE	500.00
<b>Total Trust Payments</b>				<b>\$ 500.00</b>

**WALK/BRIDLE TRAILS****Present Situation**

There are fifteen walk/bridle trails within the Chittering Country Club. Most trails are in reasonable condition with some areas requiring attention - these will be addressed as to the recommendations for each trail.

**GENERAL RECOMMENDATIONS - WALK/BRIDLE TRAILS AND RESERVES**

1. The Shire needs to be careful of any unauthorized activities taking place within the Public Open Space areas - e.g. unauthorized BMX track in Hidden Gully Reserve - as these activities could expose the Shire to Duty of Care litigation.
2. All trails will need routine maintenance as to walking/riding surface and vegetation control - shrubs, grass, tree branches etc.
3. Great care is required as to any surface grading activities with regards to any impact on surface water erosion.
4. All signage of trails and reserves need to be clearly visible.
5. All entrances to Public Open Space require bollards to prevent unauthorized vehicular access.
6. The Shire needs to monitor all unauthorized use of Public Open Space by property owners, to gain vehicular access to their lots.

**WALK/BRIDLE TRAILS : NAMES, LOCATIONS AND RECOMMENDATIONS****1. Marri Trail**

Located off Forrest Hills Parade between lots 154 and 156.

The trail is in good condition except for the eastern end, where it runs into Bell Hill Reserve between lots 151 and 153. This area requires ballast rocks to remedy severe water erosion - suggest Shire Engineer to assess.



**2. Sandpiper Mews Trail**

Located off the end of Sandpiper Mews between lots 156 and 165.

This trail is in good condition except for an area running into Sandpiper Mews that needs some repair for water scouring (culvert?).

**3. Hidden Gully Trail**

Located between lots 106 and 107.

This is the main access point into Hidden Gully Reserve and needs to be kept as natural as possible, in keeping with the ambience of the area. It can be wet during the winter months which may be difficult to address without affecting the natural runoff in the area (maybe best to leave as it is).

**4. Woodland Lane Trail**

Located off the end of Woodland Lane between lots 103 and 104.

The trail is good except for a steep descent into Hidden Gully Reserve, which is slippery due to loose gravel. A possible solution to this problem would be appropriate steps.

**5. Whistler Close Trail**

Located off the end of Whistler Close between lots 116 and 117.

The trail is good as far as to where it drops off steeply into a ravine in Hidden Gully Reserve. This area is very dangerous and needs barriers to protect against accidents.

**6. Kingfisher Court Trail**

Located off the end of Kingfisher Court, starting between lots 132 and 134 and ending between lots 133 and 265 on Forrest Hill Parade.

The trail is in good condition.

**7. Banksia Trail**

Located off junction of Forrest Hills Parade, Ridgetop Ramble and Donaldson Road between lots 121 and 311 through to Forrest Hills Parade between lots 368 and 133.

The trail is rocky but in fairly good condition but there are areas that need some vegetation cleared and water erosion remedied.

**8. Rangeview Rise Trail**

Located off end of Rangeview Rise between lots 316 and 317.

The trail is rocky but is in quite good condition. Identification of the trail is difficult, as the "No Vehicles" sign is too far from the entrance.

**9. Wandoo Trail**

Located off Forrest Hills Parade between lots 323 and 326.

The trail is in good condition except for an area of water erosion near the Forrest Hills entrance.

**10. Dryandra Trail**

Located off Forrest Hills Parade between lots 334 and 335.

The trail is in good condition except for a rough area along the south side of Evergreen Reserve.

**11. Zamia Trail**

Located off Robin Close between lots 361 and 362.

The trail is in quite good condition.

**12. Jarrah Trail**

Located off Forrest Hills Parade between lots 269 and 271.

The trail is an access point to the Casuarina trail and is good except for a rather steep stony section between lots 272 and 270.

**13. Casuarina Trail**

Located off Forrest Hills Parade via the Water Authority road which starts between lots 282 and 283. At the gate end of this road the trail starts on the north west corner of lot 283 and runs east to lot 266.

The trail is in good condition. There is a dry gully at lot 283 where some repairs have been done. There is another gully at lot 278 which is susceptible to flooding from an adjacent dam to the north. At the eastern end there is a gully forming on the down slope in the loam soil.

**14. Briar Lane Trail**

Located off Briar Lane to Casuarina Trail, intersecting at lot 272.

This requires the clearing of some vegetation, otherwise it is in fair condition.

**15. Finch Place Trail**

Located off Finch Place between lots 34 and 155.

The trail is in good condition except for an area of water erosion (due to grading) adjacent to lot 34 at the western end.



# GEONOMA Adhoc Report

Feature Number	Full Name	Display Name	Feature Class
Name Type	Lga Name		
Locality Name			Origin Text
100169239 Merino	Merino	Reserved Road Name	
Reserved Road Name	Chittering, Shire of		
No Location			Name of a breed of sheep.
100169247 Dorset	Dorset	Reserved Road Name	
Reserved Road Name	Chittering, Shire of		
No Location			Name of a breed of sheep.
100177810 Ramiro	Ramiro	Reserved Road Name	
Reserved Road Name	Chittering, Shire of		
No Location			Name of a breed of sheep.
100192084 Cumquat	Cumquat	Reserved Road Name	
Reserved Road Name	Chittering, Shire of		
Bindoon			Variety of citrus fruit theme
100097592 Marri	Marri	Reserved Road Name	
Reserved Road Name	Chittering, Shire of		
No Location			Marri Lane selected because it is flanked by red gum trees along its length.
100097594 Aragon	Aragon	Reserved Road Name	
Reserved Road Name	Chittering, Shire of		
No Location			Named after one of three monks from Salvado College, New Norcia who used the Halfway House on Gray Road for an overnight resting place. See corres 1656/75 vol.1 page 126.

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Report for LITXR00

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# GEONOMA Adhoc Report

Feature Number	Full Name	Lga Name	Display Name	Feature Class
Name Type				Origin Text
Locality Name				
100169237 Zebu			Zebu	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Name of a breed of dairy cattle.
No Location				Reserved Road Name
100192086 Dancy			Dancy	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Variety of citrus fruit theme
Bindoon				Reserved Road Name
100192089 Eureka			Eureka	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Variety of citrus fruit theme
Bindoon				Reserved Road Name
100192094 Hickson			Hickson	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Variety of citrus fruit theme
Bindoon				Reserved Road Name
100192095 Imperial			Imperial	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Variety of citrus fruit theme
Bindoon				Reserved Road Name
100192122 Orange			Orange	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Variety of citrus fruit theme
Bindoon				Reserved Road Name



Feature Number	Full Name	Lga Name	Display Name	Feature Class
100192127	Sunburst	Chittering, Shire of	Sunburst	Reserved Road Name
	Reserved Road Name			Variety of citrus fruit theme
	Bindoon			Reserved Road Name
100192129	Tangerine	Chittering, Shire of	Tangerine	Variety of citrus fruit theme
	Reserved Road Name			Reserved Road Name
	Bindoon			Variety of citrus fruit theme
100192130	Valencia	Chittering, Shire of	Valencia	Reserved Road Name
	Reserved Road Name			Variety of citrus fruit theme
	Bindoon			Reserved Road Name
100169246	Perendale	Chittering, Shire of	Perendale	Name of a breed of sheep.
	Reserved Road Name			Reserved Road Name
	No Location			Name of a breed of sheep.
100169249	Romney Marsh	Chittering, Shire of	Romney Marsh	Reserved Road Name
	Reserved Road Name			Name of a breed of sheep.
	No Location			Reserved Road Name
100192088	Emperor	Chittering, Shire of	Emperor	Variety of citrus fruit theme
	Reserved Road Name			
	Bindoon			



# GEONOMA Adhoc Report

Feature Number	Full Name	Lga Name	Display Name	Feature Class
Name Type				Origin Text
Locality Name				
100192091	Fortune		Fortune	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Variety of citrus fruit theme
Bindoon				Reserved Road Name
100192115	Murcott		Murcott	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Variety of citrus fruit theme
Bindoon				Reserved Road Name
100192128	Tangelo		Tangelo	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Variety of citrus fruit theme
Bindoon				Reserved Road Name
100169248	Polwarth		Polwarth	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Name of a breed of sheep.
No Location				Reserved Road Name
100192093	Grapefruit		Grapefruit	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Variety of citrus fruit theme
Bindoon				Reserved Road Name
100169241	Zenith		Zenith	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Name of a breed of sheep.
No Location				



# GEONOMA Adhoc Report

## Item 9.3.2 - Attachment 2

Feature Number	Full Name	Lga Name	Display Name	Feature Class
100169243	Corriedale		Corriedale	Reserved Road Name
Reserved Road Name		Chittering, Shire of		
No Location				
100169250	Southdown		Southdown	Name of a breed of sheep.
Reserved Road Name		Chittering, Shire of		Reserved Road Name
No Location				
100192083	Clemantine		Clemantine	Name of a breed of sheep.
Reserved Road Name		Chittering, Shire of		Reserved Road Name
Bindoon				
100192113	Lime		Lime	Variety of citrus fruit theme
Reserved Road Name		Chittering, Shire of		Reserved Road Name
Bindoon				
100169245	Drysdale		Drysdale	Variety of citrus fruit theme
Reserved Road Name		Chittering, Shire of		Reserved Road Name
No Location				
100177241	Galah		Galah	Name of a breed of sheep.
Reserved Road Name		Chittering, Shire of		Reserved Road Name
Bindoon				
				Native bird theme that was approved in corr. 3488/62 pg68 on 29.10.96.





# GEONOMA Adhoc Report

Feature Number	Full Name	Lga Name	Display Name	Feature Class
Name Type				
Locality Name				Origin Text
100089321	Finch		Finch	Reserved Road Name
Reserved Road Name		Chittering, Shire of		In keeping with bird names used in area.
No Location				Reserved Road Name
100192082	Citrus		Citrus	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Variety of citrus fruit theme
Bindoon				Reserved Road Name
100169223	Africander		Africander	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Name of Cattle breeds.
No Location				Reserved Road Name
100177238	Lovebird		Lovebird	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Native bird theme that was approved in corr. 3488/62 pg68 on 29.10.96.
Bindoon				Reserved Road Name
100192090	Fallglo		Fallglo	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Variety of citrus fruit theme
Bindoon				Reserved Road Name
100192114	Mandarin		Mandarin	Reserved Road Name
Reserved Road Name		Chittering, Shire of		Variety of citrus fruit theme
Bindoon				



# GEONOMA Adhoc Report

Feature Number	Full Name	Display Name	Feature Class
Name Type	Lga Name		Origin Text
Locality Name			
100097591	Lake View	Lake View	Reserved Road Name
Reserved Road Name	Chittering, Shire of		Main thoroughfare through division and has vantage points from which to view Lake Needonga. 1656/75/1/140.
No Location			Reserved Road Name
100169231	Friesian	Friesian	Reserved Road Name
Reserved Road Name	Chittering, Shire of		Name of a dairy cattle breed.
No Location			Reserved Road Name
100169236	Sahiwal	Sahiwal	Reserved Road Name
Reserved Road Name	Chittering, Shire of		Name of a breed of dairy cattle.
No Location			Reserved Road Name
100169240	Bond	Bond	Reserved Road Name
Reserved Road Name	Chittering, Shire of		Name of a breed of sheep.
No Location			Reserved Road Name
100192126	Ruby	Ruby	Reserved Road Name
Reserved Road Name	Chittering, Shire of		Variety of citrus fruit theme
Bindoon			Reserved Road Name
100192156	Pummelo	Pummelo	Pummelo is a variety of citrus fruit
Reserved Road Name	Chittering, Shire of		
Bindoon			



# GEONOMA Adhoc Report

Feature Number	Full Name	Lga Name	Display Name	Feature Class
Name Type				
Locality Name				Origin Text
100169244	Takidale		Takidale	Reserved Road Name
Reserved Road Name		Chittering, Shire of		
No Location				Name of a breed of sheep.
100169242	Cormo		Cormo	Reserved Road Name
Reserved Road Name		Chittering, Shire of		
No Location				Name of a breed of sheep.
100169251	Suffolk		Suffolk	Reserved Road Name
Reserved Road Name		Chittering, Shire of		
No Location				Name of a breed of sheep.
100192092	Fremont		Fremont	Reserved Road Name
Reserved Road Name		Chittering, Shire of		
Bindoon				Variety of citrus fruit theme
100192112	Lemonade		Lemonade	Reserved Road Name
Reserved Road Name		Chittering, Shire of		
Bindoon				Variety of citrus fruit theme

Item 9.3.2 - Attachment 2

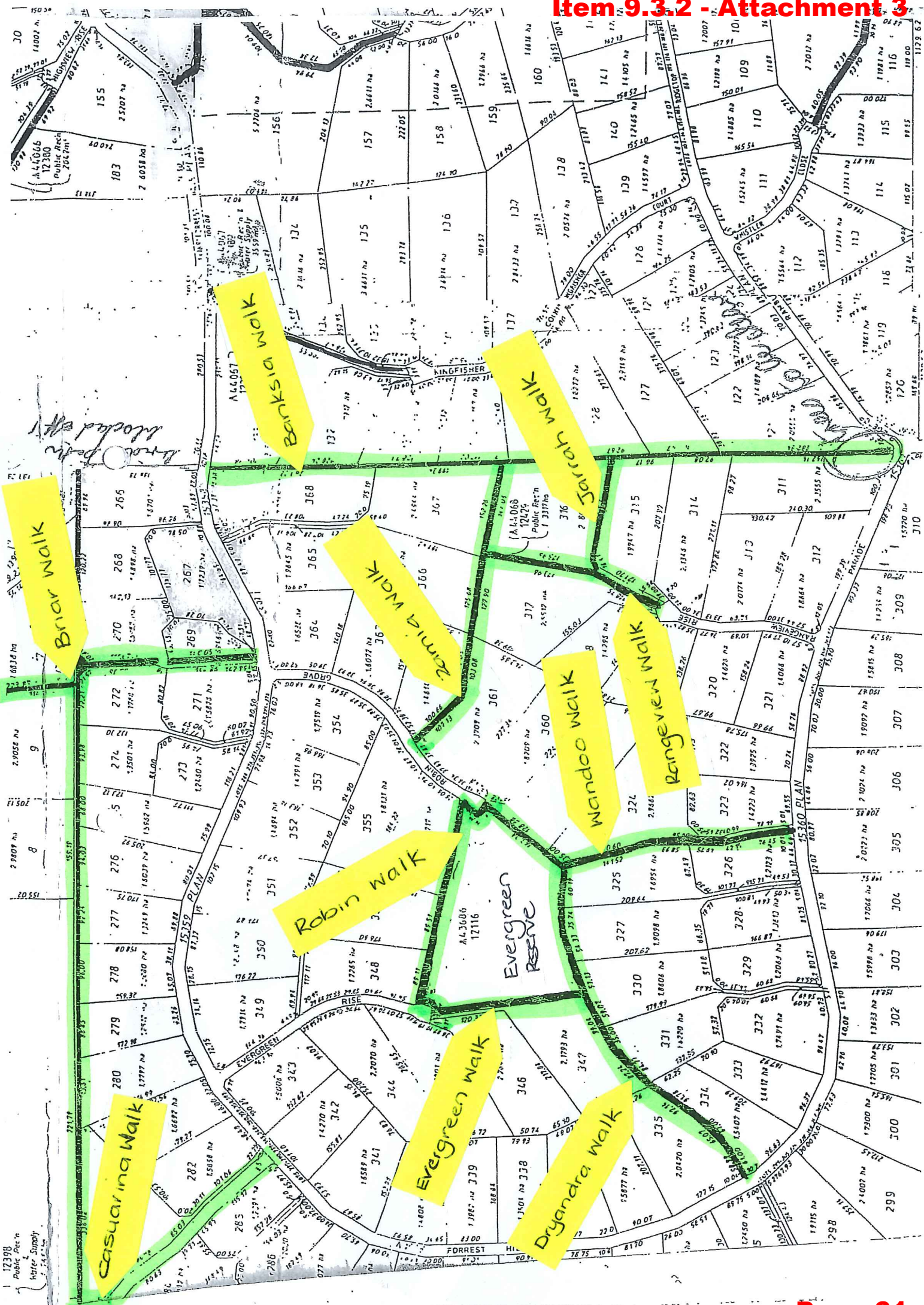
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Report for LITXR00

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**MINUTES FOR  
ANNUAL GENERAL MEETING OF ELECTORS**

**WEDNESDAY, 4 FEBRUARY 2015**

**Bindoon Town Hall  
6182 Great Northern Highway  
Bindoon WA 6502**

**Commencement: 7.00pm  
Closure: 8:37pm**



These minutes will be confirmed at the Ordinary Meeting of Council to be held on Wednesday, 18 March 2015.

**SIGNED BY**

\_\_\_\_\_  
Person presiding at meeting which minutes were confirmed

**DATE**

\_\_\_\_\_

**Disclaimer**

The Shire of Chittering expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution I, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Electors meeting.

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\* indicates separate attachments



## **1. ATTENDANCE**

The Presiding Member declared the meeting open at 7.00pm.

## **2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

### **2.1 Attendance**

The following Elected Members were in attendance:

Cr Robert Hawes	President
Cr Michelle Rossouw	Deputy President
Cr Don Gibson	
Cr Barni Norton	
Cr Alex Douglas	
Cr Doreen Mackie	

The following Shire staff were in attendance:

Mr Gary Tuffin	Chief Executive Officer
Ms Jean Sutherland	Executive Manager Corporate Services
Mr Azhar Awang	Executive Manager Development Services
Mr Jim Garrett	Executive Manager Technical Services
Ms Karen Dore	Economic Development / Communications Officer (Minute secretary)

The following members of the general public were in attendance:

1.	Ruth Gibson	Bindoon
2.	Lois Jones	Bindoon
3.	Jane Righton	Bindoon
4.	Ruth Loudon	Wannamal
5.	Jeff Loudon	Wannamal
6.	Philip Surtees	Lower Chittering
7.	Sarah Lanman	Chittering
8.	Emily Lanman	Chittering
9.	Julie Duzevich	Bindoon
10.	Richard Frew	Bindoon
11.	Anne Irvin	Bindoon
12.	Laurie Bush	Lower Chittering
13.	Graham Belgrove	Lower Chittering
14.	Peter Scott	Lower Chittering
15.	David Barnard	Lower Chittering
16.	John Curtis	Bindoon
17.	Philip Martin	Bindoon
18.	Rhonda Walsh	Bindoon
19.	Lynn Borg	Bindoon
20.	Ed Walsh	Bindoon
21.	Bob Rogers	Muchea
22.	Silvio Borg	Bindoon





**MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS  
WEDNESDAY, 4 FEBRUARY 2015**

23. John Riolfo	Bindoon
24. Steve Vallance	Muchea
25. Colin Mattingly	Muchea
26. T Fean	Bindoon
27. Peter Chick	Mooliabeenee
28. Josephine Chick	Mooliabeenee
29. Dennis Badcock	Bindoon
30. Lance Stagbouer	Mooliabeenee
31. Jan Stagbouer	Mooliabeenee
32. R Noble	Bindoon
33. W Noble	Bindoon
34. Natalie Vallance	Muchea
35. Nina Foulkes-Taylor	Bindoon
36. Anthony Foulkes-Taylor	Bindoon
37. Vivian duPlessis	Bindoon
38. Lee Martin	Bindoon
39. Bill Nobes	Bindoon

## **2.2 Apologies**

Cr Sandra Clarke  
Mrs Karen Parker                      Manager Human Resources

## **2.3 Approved leave of absence**

Nil

## **3. OFFICER'S REPORTS**

### **3.1 Presentation of the 2013/14 Audited Financial Statements for the Shire of Chittering\***

The Officer's Recommendation was moved by Jeff Loudon and seconded by Lois Jones. The 2013/14 Audited Financial Statements were then open to debate from the floor.

John Curtis of Bindoon asked several questions which were referred to General Business.

#### **3.1 OFFICER RECOMMENDATION**

**Moved Jeff Loudon / Seconded Lois Jones**

**That the 2013/14 Audited Financial Statements for the Shire of Chittering be received.**

**THE MOTION WAS PUT AND DECLARED CARRIED**

**3.2 Presentation of the 2013/14 Annual Report for the Shire of Chittering\***

The Officer's Recommendation was moved by Ruth Loudon and seconded by Rhonda Walsh. The 2013/14 Annual Report for the Shire of Chittering was then open to debate from the floor.

Nina Foulkes-Taylor (Bindoon) requested that the President's Message be read aloud.

*The Shire President read aloud his message, as shown on Page 1 of the 2013/14 Annual Report for the Shire of Chittering and asked if there were any questions in relation to his report.*

David Barnard (Lower Chittering) referred to waste disposal costs and the relevant measurable results. He asked whether the cost for the Muchea Waste Facility (\$450,000) a year was a decrease?

*The Chief Executive Officer advised that the cost trend was downward, from \$342,000 in 2012/13, as compared to around \$300,000 (2013/14), a reduction of approximately \$42,000 in operating costs. He further advised that the Waste Working Group had met to review operations following the introduction of kerbside services, and processes will be continually reviewed to see how we can improve.*

David Barnard (Lower Chittering) queried what the costs had been when "Steve was running it".

*The Chief Executive Officer advised that it was his understanding the Shire has always operated the landfill sites. Steve was originally put on as a contractor under the direction of the shire, his status was later challenged, and it was determined that he was in fact a shire employee.*

David Barnard (Lower Chittering) quoted figures of \$10,000 (retainer), \$40,000 (staff) and \$85,000 (equipment). He asked what the extra money [up to \$342,000] was being spent on.

*The Chief Executive Officer advised of other overheads associated with the operation, for example, DER licensing requirements, maintenance and monitoring. There are a lot of other additional costs than just having someone man the gate.*

David Barnard (Lower Chittering) requested measurable figures.

*In recent times it has been a Shire employee*

A question from the floor referenced green waste fees at the tip.

*The Chief Executive Officer advised that green waste fees had been reviewed with a Report to be presented to the February Ordinary Meeting of Council recommending it be removed.*



**MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS  
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Steve Vallance (Muchea) stated that he felt that residents were being triple-charged for waste (paying for bins, paying in rates and paying at the tip). He asked how much our two bins were per year.

*The Chief Executive Officer advised \$310 pa for the two bin service (General & recyclables).*

Steve Vallance (Muchea) referenced a \$307 fee in Bayswater for a three-bin system. He stated that Council should just be about rates, recreation and rubbish, currently we are paying too much for little in return.

Bill Nobes (Bindoon) raised a question from the floor about Avon Waste. Who is the owner, is it Local Government or private? Was the business given to them without tender? The questioner advised that there was no need to reply, he just wanted it stated in the records.

*The Chief Executive Officer confirmed that there was a tender process and that it was his understanding that Avon Waste was a private, family owned business based in York. He further advised that the previous contractor had been invited to tender however (possibly due to the scale of the operation) and costs involved he elected not to tender for the services.*

Graham Belgrove (Lower Chittering) advised that when he attempted to take four (4) fridges to the local facility he had been quoted \$60 each, however Tamala Park had accepted them for free.

*The Chief Executive Officer advised that the \$60 was the cost price of having the fridges degassed and certified. He further advised that he could not comment regarding Tamala Park, however would surmise that it related to economies of scale.*

Collin Mattingly (Muchea) questioned how the Shire could anticipate the \$60 charge per fridge.

*The Chief Executive Officer advised that the certification tag (degassed) cost \$60 per item. Jim Garrett, Executive Manager Technical Services further advised that degassed fridges (with a tag) would be accepted free of charge.*

*The President reminded the meeting that questions at this stage should relate to the 2013/14 Annual Report.*

### **3.2 OFFICER RECOMMENDATION**

**Moved Ruth Loudon / Seconded Rhonda Walsh**

**That the 2013/14 Annual Report for the Shire of Chittering be received.**

**THE MOTION WAS PUT AND DECLARED CARRIED**



## 4. GENERAL BUSINESS

### 4.1 John Curtis, Bindoon

Does the Council receive any money from the sale of recycled cans and newspapers? How much?

*The Chief Executive Officer confirmed that monies were received and advised that with regards to the amount, the question would be taken on notice.*

How many residents were charged extra rates by using the instalment options 2 and 3?

*The Chief Executive Officer advised that the question would be taken on notice.*

Who leases the caravan park? When was the lease signed? How much is the cost of this lease? How many caravans have used it in the last year?

*Cr Alex Douglas advised that the site has six (6) 'transit' bays, that there was no lease, the bays are managed by the Chittering Tourist Association and the fees charged (\$20) basically covers the costs of power and water (showers). He further advised that on average two (2) to four (4) bays would be utilised each night.*

### 4.2 Bill Nobes, Bindoon

With reference to the Confidential Item (Independent Living Units) presented at the Ordinary Council Meeting held on 20 August 2014. (Mr Nobes gave general background information regarding the report). Is the Council working for us, for the government or doesn't it know what it is doing? How many units will be built and how much will they cost?

*The Shire President advised that the land had been sold to Retirees WA, with five (5) properties expected in the first stage of development. He indicated that the number of sales and demand would dictate future numbers. The President further advised that the development will be undertaken at no cost to Council as it is a private development.*

General discussion ensued regarding the alternative proposal previously made by Mr Nobes.

*The Shire President advised that the Shire administration would be asked to provide contact details for WA Retirees so that Mr Nobes can contact them directly.*

### 4.3 Lee Martin, Bindoon

Mr Martin referred to previous proposals by Council regarding retirement properties and the recently sold land. Will money from the land sale go into trust for a sporting facility in Bindoon?

*The Shire President advised that the money received from the sale of the land was earmarked for the infrastructure required to complete the development (subdivision) of the rest of the block (Lot 62, Great Northern Highway, Bindoon).*





Is that a guarantee that all that money will be used for this purpose only?

*The Shire President advised that it was the intent of the Council.*

#### **4.4 Julie Duzevich, Bindoon – on behalf of the Friends of Bell Hill Reserve**

Why didn't Council not advise NBN Co initially that the Reserve is not available because the proposal would contravene the following:

1. Western Australian Planning Commission Statement of Planning Policy 5.2 Telecommunications Infrastructure Regulations.
2. Shire of Chittering Town Planning Scheme Number 6 District Zone Scheme.
3. Planning and Development Act 2005 Section 1.52 of Reserves
4. Local Diversity Strategy as of April 2010
5. Management Plan for the Reserves which was endorsed by Council in 2003

Why was NBN not told to find another site? Why can't they use optic fibre, copper or satellite?

*The Chief Executive Officer advised that other sites had been investigated by NBN and that until an application is received Council could not refuse the application. The application needs to be received and then dealt with through the normal process.*

*Azhar Awang (Executive Manager Development Services) provided a more detailed explanation of the planning process that needs to be followed.*

If we put in a proposal that is against all the rules we would be rejected outright. Why do they get the opportunity to apply for this and we don't?

*The Shire President advised that no priority had been given to NBN or any another provider. He took the opportunity to remind the attendees of the meeting that Council had been put under a lot of pressure to provide better mobile coverage and internet services. He further advised that there should be a report to the March meeting which would present further opportunity for the community to share their views on this matter.*

#### **4.5 Steve Vallance, Muchea**

Has the Shire made any submission with regards to the proposed toll charge (for any vehicle over 3.5m) on the new Northlink Road?

*The Shire President advised that Council did have the opportunity to talk to the relevant staff within Main Roads, but was unsure as to what extent the toll concept was actually an accepted proposal. He confirmed that Council would use all avenues available in order to register the views of the community on the proposal.*

Communication does not consist of the Shire telling ratepayers what Council wants them to hear. Officers need to be replying to queries. We are not getting timely answers and I have examples of this which I will share with the Chief Executive Officer after the meeting.



**MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS  
WEDNESDAY, 4 FEBRUARY 2015**

*The Chief Executive Officer advised that following a review of the Customer Service Charter and Communication Plan, two staff workshops had been held to ensure that all employees had an understanding of communication processes and expectations within the organisation. He further advised that this would be revisited again, if necessary*

What does a Business Development Department do?

*The Chief Executive Officer clarified that there was no Business Development Department within the Shire of Chittering, surmising that Mr Vallance was referring to the position of Economic Development Officer.*

In what way are economics being developed?

*The Chief Executive Officer advised Mr Vallance to review Council's latest Economic Development Strategy.*

Mr Vallance stated that it was not the Shire's job, it is the businesses.

*The Chief Executive Officer explained that the Shire was only facilitating on behalf of local businesses and agreed the main contributor to economic development is the private sector, the Shire is trying to assist only, help things move a little faster. For example "Taste of Chittering" was an opportunity offered to local businesses to be involved in an event that showcases them and the area to the wider community.*

*It's about doing our homework, developing plans/actions so that when funding becomes available, we have a prepared plan rather than a blank piece of paper with no direction/consideration.*

Mr Vallance stated that he did not think that the shire should be involved in these various areas (Economic & Community Development, Aged Care & Youth Services), he stated that pensioners should not fund these positions.

*The Chief Executive Officer said that is a perfect example (Aged Care), what do we do for the aged in our community at the moment? We are about to deliver an Age Care Friendly Community Audit which when completed will allow us to potentially have access to the WDC Aged Care funding of \$2.5million dollars for improvements to the community.*

*Council has the second largest youth population in the Wheatbelt (Northam is the largest) and what do we currently provide in the way of youth services?*

*These are all issues that were raised in the Strategic Community Plan by the Community that they believe need to be addressed by Council.*

Nina Foulkes-Taylor, from the floor, stated that the Shire was getting confused between Social Services, and Planning and Development; it is not Council's job to supply social services. Council should be planning for small blocks; it's not your position to start providing social services.



*The Chief Executive Officer reiterated that all we are talking about at the moment is the planning, we are not talking about providing these services, and further stated unless you have a plan (action plan) how can we go to Government and sell the concept to someone if its not on paper.*

**4.6 Anne Irvin, Bindoon – on behalf of the Wildlife Carers**

Would you consider getting an outside body, for example Penny Hussey of DPAW, to do a survey of the land at Bell Hill? We would like someone to look at the land objectively, what is there and what has been there.

*The Shire President referred the question to Azhar Awang, Executive Manager Development Services. Mr. Awang advised that an environmental impact assessment would be part of the process in order for the planners to be able to properly consider the proposal.*

*A copy of the proposal has been sent to Department of Parks and Wildlife and the Department Environment Regulatory as well as Chittering Landcare for comments. As part of the public submission, letters have also been sent to adjoining and affected landowners within approximately 2.5km of the proposed site. All submissions will be assessed and presented to Council for its consideration.*

Ms Irvin stated that it was not just roos in the area, it was all chudditch (woylies) which are an endangered species they have released some in Julimar and some other country towns. It is used as a roosting area for Carnaby's Cockatoos which are endangered.

**4.7 David Barnard, Lower Chittering**

When I requested information regarding Targa I was advised that I could only receive it through a "Freedom of Information" (FOI) application. Can you give me a cost, an example and an explanation of why I have to pay for information that the Shire communicates to other outside organisations on our behalf because we are ratepayers?

*The Chief Executive Officer advised that the cost was \$30 and that the Shire did not have intellectual ownership of third party literature. Under the legislation it wouldn't be proper for the Shire to release that information unless a proper process was followed.*

**4.8 Lee Martin, Bindoon**

Mr Martin made several observations about the Department for Fire and Emergency Services. He finished by stating that whilst it 'wasn't bad around here' it was 'not good enough at a State level'.

A lot of time and money is spent on litigation by the Shire. Where is Council going wrong?

*The Shire President advised that in recent times the amount of legal fees and the number of appeals to the State Administration Tribunal (SAT) in recent times of which*



*we have been involved has decreased, to what extent that is a measure of improved performance by the planning department, he was not sure.*

**4.9 Vivienne du Plessis, Bindoon**

Has Council ever asked a volunteer whether they want an acknowledgement or accolade for being a volunteer? I feel that the Shire doesn't need to issue certificates and have parties for volunteers.

*No reply was given as Mrs du Plessis continued with her next question.*

Why has the Kurrajong tree in Clune Park been removed? It looked fine yesterday and was not under powerlines. For all the trees that have been removed or over-pruned there have been no trees planted.

*No response was given.*

**4.10 Anthony Foulkes-Taylor, Bindoon**

You have committees. Who is responsible for parks and gardens? It isn't the employees it's Council who should answer the questions.

*The Shire President advised that there was not a parks and gardens committee of Council.*

The Chief Executive Officer directs the staff, what gives you (Chief Executive Officer) the right to cut down trees?

*The Chief Executive Officer advised, firstly I do not instruct staff to cut down trees, we are not environmental vandals, generally the only time a tree should be cut down is if there is a threat to public safety.*

We had committees when I was on Council. What do you think about these trees Barni? You are getting paid now, give us input.

*Cr Barni Norton responded that the Council needed to initiate a tree planting policy. When one (1) was cut down two (2) should be planted in its place. Don (Cr Gibson) says six (6)*

*Cr Norton also provided clarification in regards to the meeting format in relation to the Shire President responding on behalf of Council.*

*Cr Don Gibson stated that more shade trees were required.*



**4.11 Nina Foulkes-Taylor, Bindoon**

Mrs Foulkes-Taylor shared the history of Clune Park 30 years ago; trees were planted by the local school children. Why has the Kurrajong tree been removed?

*Cr Alex Douglas advised that the Council were unaware of the removal of the tree until they had received the email advice. He confirmed that the matter was being looked into further.*

**4.12 Bill Nobes, Bindoon**

Will Council dedicate land for businesses that are no longer allowed to operate on their properties. No need to answer as this has been recorded but this is a problem with a lot of people.

*The Chief Executive Officer advised this issue has been identified by Council and it needs to be addressed. He further advised that he had a meeting with Landcorp just this week to look at potential sites. Furthermore, that Landgate have kindly offered to fund a prefeasibility study on Council's behalf. Once the feasibility study is completed we will be better placed to look at the costs involved, then we will potentially look at progressing a business plan from there.*

Mr Nobes asked to be informed of any updates.

**4.13 Graham Belgrove, Lower Chittering**

Mr Belgrove made a statement regarding rate increases being in the vicinity of ten (10) percent on an annual basis, way above the Consumer Price Index (CPI). Where is all the [rates] money going, what services and infrastructure are being provided to justify the increase? What has been provided to Lower Chittering?

*The Shire President advised that the rates had not been going up by ten (10) percent per annum, and that, for example, the recent rate increase was below seven (7) percent and was less than neighbouring Shires...*

Mr Belgrove interrupted the reply to state that the seven (7) percent could be argued if you removed the collection rubbish charge (introduced 2014/15). He further gave the example that his rates in 2004 were \$800 and are now \$1,800 (including new waste collection charge). Mr Belgrove felt that rates were becoming unaffordable. He suggested that Council find out what the people want and not just give what they think people want.

*The Shire President advised that the rate increase for this current year was (6) six percent, the year before (7.5) seven point five percent, the year before that (7) seven percent, and then read out the rate increases back to 2007. The other side to consider with rates is the increase in property values over this time, the value of your property has probably increased in that time as determined by the Valuer General.*



### MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS WEDNESDAY, 4 FEBRUARY 2015

Mr Belgrove voiced his concern as to when will these rate rises stop.

*The Shire President advised the public meetings have made that point long and hard, Councillors as individuals and collectively have taken note of what has been said. The rates will not change during any one year. The Shire will be doing what it can to reduce the notional rates.*

#### **4.14 Bob Rogers, Muchea**

Mr Rogers stated that if Council can't keep the rates rise at CPI or below they should you should all resign, he felt that the Shire should live within its means and that being better than other Council's was no recommendation.

#### **4.15 Colin Mattingly, Muchea**

Mr Mattingly made a statement regarding the twenty-two (22) percent rise in his rates over the past year. Why is the new lawnmower for Ovals sitting in someone's back garden?

*The Shire President advised that the question would be taken on notice.*

#### **4.16 Jeff Loudon, Wannamal**

Mr Loudon addressed the public present regarding his experience of the Shire and rates over the fifty (50) years since he had first bought property in the Shire. Reference was made to rates also being dictated by land values.

### **5. CLOSURE**

The Presiding Member thanked the electors for their attendance and contribution, and then declared the meeting closed at 8.37pm.



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