



**Corporate Services Attachments
Wednesday, 16 March 2016**

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9.3.1	Financial statements for the period ending 29 February 2016 1. Bank reconciliation for period ending 29 February 2016 List of accounts paid for February 2016 Statement of Financial Activity for period ending 29 February 2016	1 – 39
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9.3.4	Chittering Economic Development Strategy 2015-2025: Key Strategic Direction Update 1. Key Strategic Direction Update 2016	77 – 86
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Item 9.3.1 - Attachment

SHIRE OF CHITTERING

BANK RECONCILIATION AS AT 29 FEBRUARY 2016

GENERAL LEDGER	MUNI ACC	TRUST ACC	R/A RESERVE
OPENING BALANCE 1 JULY 2015	2,262,927.23	339,491.86	1,040,834.41
PLUS RECEIPTS			
TOTAL RECEIPTS (Beginning of the Month)	7,515,329.18	197,102.10	71,696.02
RECEIPTS THIS MONTH	404,216.98	8,564.18	10,031.51
TOTAL YEAR TO DATE RECEIPTS	7,919,546.16	205,666.28	81,727.53
LESS PAYMENTS			
TOTAL PAYMENTS (Beginning of Month)	(5,883,269.10)	(158,959.21)	(17,747.26)
PAYMENTS THIS MONTH	(649,013.55)	(4,617.50)	0.00
TOTAL YEAR TO DATE PAYMENTS	(6,532,282.65)	(163,576.71)	(17,747.26)
BALANCE	3,650,190.74	381,581.43	1,104,814.68
BANK STATEMENT			
BALANCE AS PER BENDIGO BANK	398,927.30	379,513.57	226,162.38
BALANCE AS PER CBA	565,129.73	0.00	0.00
11AM ACCOUNT	2,700,000.00	0.00	0.00
RESERVE TERM DEPOSIT - BENDIGO BANK	0.00	0.00	878,748.04
MUNICIPAL TERM DEPOSIT	0.00	0.00	0.00
WA TREASURY CORPORATION	0.00	0.00	0.00
LANDFILL TO BE RECEIPTED	(402.00)	0.00	0.00
PLUS OUTSTANDING DEPOSITS	464.90	600.00	0.00
LESS UNPRESENTED CHEQUES	(12,361.33)	(100.00)	0.00
MUNI TRANSFER TO TRUST	(1,567.86)	1,567.86	
RESERVE INTEREST	0.00	0.00	(95.74)
BALANCE	3,650,190.74	381,581.43	1,104,814.68
GENERAL LEDGER BALANCE TO:	1910000	1990000	1951000

FUND - INSTITUTION	AMOUNT	MATURITY	INTEREST
Reserve Term Deposit Bendigo Bank	\$878,748.04	23.06.16	2.65%
11AM Account - Bendigo Bank	\$2,700,000.00	On Call	2.00%
Municipal - Bendigo Bank	\$0.00		
WA Treasury Corporation	\$0.00		
	\$3,578,748.04		

Prepared By:

Veronica Robinson
Rates Officer

Date: 1 March 2016

Checked By:

Jean Sutherland
Executive Manager Corporate Services

Date: 2/3/16

Item 9.3.1 - Attachment

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Prepared By:

Veronica Robinson
Rates Officer

Date: 1 March 2016

Checked By:

Jean Sutherland
Executive Manager Corporate Services

Date: 2/3/16

SHIRE OF CHITTERING

**ACCOUNTS PAID
AS AT THE 29 FEBRUARY 2016 PRESENTED TO THE
COUNCIL MEETING ON THE 16 MARCH 2016**

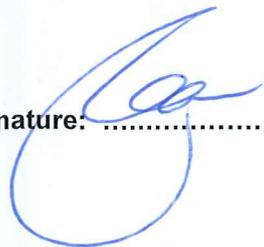
This Schedule of Accounts paid under delegated authority as detailed below, which is to be submitted to each member of Council on the 16 March 2016, has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods, the rendition of services and as to prices, computations and costings.

Voucher No's		Value	Pages		Fund No.	Fund Name
From	To		From	To		
PR3676	PR3676	\$ 93,571.07	1	1	1	Municipal Fund
PR3679	PR3679	\$ 91,670.10	1	1	1	Municipal Fund
EFT12082	EFT12252	\$ 400,765.84	1	3	1	Municipal Fund
14032	14505	\$ 28,633.77	4	5	1	Municipal Fund
Direct	Debt	\$ 2,571.18	5	5	1	Municipal Fund
Transfer	Transfer	\$ 31,801.59	5	5	1	Municipal Fund
Trust 508	511	\$ 4,617.50	6	6	2	Trust Fund
	Total	\$ 653,631.05				

Officer: Catherine Choules

Signature: 

Authorised by: Jean Sutherland

Signature: 

Date of Report: 1 March 2016

Disclosure of Interest by Officer: Nil

LIST OF ACCOUNTS PAID IN FEBRUARY 2016 - SUBMITTED TO COUNCIL 16 MARCH 2016

Chq/EFT	Date	Name	Description	Amount
Payroll Payments				
PR 3676	11/02/2016	BENDIGO BANK	PAYROLL ENDING - 11/02/2016	93,571.07
PR 3679	25/02/2016	BENDIGO BANK	PAYROLL ENDING - 25/02/2016	91,670.10
Total Payroll Payments				\$ 185,241.17
EFT Payments				
EFT12082	15/02/2016	ACE ELECTRICAL & COMMUNICATIONS	REPAIR COMPRESSOR	104.50
EFT12083	15/02/2016	ALL-WAYS WROUGHT IRON & PATIO	DEPOSIT - REPLACEMENT OF SHELTER AT WANNAMAL TENNIS CLUB	8,690.00
EFT12084	15/02/2016	ALLAN RAMSEY	REIMBURSEMENT - PRE-EMPLOYMENT MEDICAL & POLICE CLEARANCE	138.80
EFT12085	15/02/2016	ANSPACH AG	GRAVEL CARTAGE FOR STORM DAMAGE AT SUSSEX BEND	10,543.50
EFT12086	15/02/2016	AUSSIE GOLD	YOUTH KREW T-SHIRTS	533.72
EFT12087	15/02/2016	AUSTRALASIAN PERFORM RIGHT ASSOC	2016 LICENCE FEES FOR PUBLIC BUILDINGS & EVENTS	271.43
EFT12088	15/02/2016	AUSTRALIA POST	POSTAGE	802.55
EFT12089	15/02/2016	AUSTRALIAN TAXATION OFFICE	BAS - JANUARY 2016	42,948.00
EFT12090	15/02/2016	AVON WASTE	WASTE COLLECTION SERVICES - WEEK ENDING 15 & 22 JAN 15	24,081.89
EFT12091	15/02/2016	BINDOON HARDWARE & RURAL SUPPLIES	HARDWARE, RETIC & GENERAL SUPPLIES	2,430.90
EFT12092	15/02/2016	BINDOON PRIMARY P&C	REFRESHMENTS FOR INTERGENERATIONAL DAY 2015	211.97
EFT12093	15/02/2016	BINDOON BUSH FIRE BRIGADE	REIMBURSEMENT - CREW WELFARE AND VEHICLE MAINTENANCE	124.77
EFT12094	15/02/2016	BPA ENGINEERING PTY LTD	BINDA PLACE - DESIGN & DOCUMENTATION	3,822.50
EFT12095	15/02/2016	BROOKE DISCOUNT TYRE SERVICE	BATTERIES FOR COMMUNITY BUS	588.20
EFT12096	15/02/2016	BULLSBROOK BASKETBALL ASSOCIATION	KIDSPORT MEMBERSHIP	430.00
EFT12097	15/02/2016	BUNNINGS BUILDING SUPPLIES	BINDOON HALL - CHAIRS	2,860.00
EFT12098	15/02/2016	CHITTERING HEALTH SERVICE	PRE-EMPLOYMENT MEDICAL	236.50
EFT12099	15/02/2016	CHITTERING JUNIOR FOOTBALL CLUB INC	2015-16 COMMUNITY EVENT SPONSORSHIP - FOOTBALL CLINICS	1,500.00
EFT12100	15/02/2016	CHITTERING MECHANICAL & TYRES	EMERGENCY REPAIRS FOR FIRE VEHICLES	3,339.25
EFT12101	15/02/2016	CHITTERING PEST & WEED	PEST CONTROL	429.00
EFT12102	15/02/2016	CLINTON RUSHTON	REFUND - CROSSEVER REBATE	1,650.00
EFT12103	15/02/2016	COMMANDER PTY LIMITED	SERVICE CONTRACT ON BCM PHONE SYSTEM	228.65
EFT12104	15/02/2016	COOEE COURIERS & TRANSPORT	FREIGHT	364.87
EFT12105	15/02/2016	COURIER AUSTRALIA	FREIGHT	95.55
EFT12106	15/02/2016	DAIMLER TRUCKS PERTH	CH5757 - SERVICE & REPAIRS	432.25
EFT12107	15/02/2016	DUN & BRADSTREET (Australia) PTY LTD	LEGAL EXPENSES - RATES RECOVERY	4,468.00
EFT12108	15/02/2016	ECOWATER SERVICES PTY LTD	COMMUNITY HOUSING ATU - SERVICE AND REPAIR FAULT	504.00
EFT12109	15/02/2016	FRONTLINE FIRE & RESCUE EQUIPMENT	FIRE PPE & EQUIPMENT	3,841.49
EFT12110	15/02/2016	GINGIN CONCRETE	SUSSEX BEND - CONCRETE	308.00
EFT12111	15/02/2016	GOLDY HOLDEN & SUZUKI	CH5421 - REPAIRS	154.00

LIST OF ACCOUNTS PAID IN FEBRUARY 2016 - SUBMITTED TO COUNCIL 16 MARCH 2016

Chq/EFT	Date	Name	Description	Amount
EFT12112	15/02/2016	JAMES HEATH	REFUND - PRE-EMPLOYMENT MEDICAL	110.00
EFT12113	15/02/2016	JCT'S CREATIVE SOLUTIONS	CONTRACT CLEANING	5,285.00
EFT12114	15/02/2016	JEFF LOUDON	CLEANING OF ROBERT HINDMARSH REST AREA	852.50
EFT12115	15/02/2016	JR & A HERSEY	GENERAL SUPPLIES & PPE	1,456.51
EFT12116	15/02/2016	LANDGATE CUSTOMER ACCOUNT	VALUATION EXPENSES	1,439.76
EFT12117	15/02/2016	LOWER CHITTERING BUSHFIRE BRIGADE	REIMBURSEMENT - HAZARD REDUCTION	1,800.00
EFT12118	15/02/2016	MARKETFORCE PRODUCTIONS	NEWSPAPER ADVERTISEMENTS - PLANNING, EMPLOYMENT & EVENTS	7,653.97
EFT12119	15/02/2016	MODERN MOWING	CONTRACT CLEANING	2,002.00
EFT12120	15/02/2016	MOORE STEPHENS (WA) PTY LTD	PROFESSIONAL DEVELOPMENT	880.00
EFT12121	15/02/2016	MUCHEA IRRIGATION & RURAL SUPPLIES	CHITTERING & MUCHEA OVALS - REPAIRS TO RETIC SYSTEMS & SUSSEX BEND - FENCING EQUIPMENT	3,340.79
EFT12122	15/02/2016	MUCHEA PLUMBING & GAS	BINDOON HALL - SERVICE AND REPAIR ATU	759.00
EFT12123	15/02/2016	MUCHEA TREE FARM	PLANTS FOR CITIZENSHIP CEREMONY	5.00
EFT12124	15/02/2016	McLEODS BARRISTERS & SOLICITORS	LEGAL FEES	165.00
EFT12125	15/02/2016	N & M RUSSELL PLUMBING & GAS	PLUMBING REPAIRS	534.60
EFT12126	15/02/2016	NATIONWIDE SIGNS	MUCHEA LANDFILL - ADVISORY SIGNS	396.00
EFT12127	15/02/2016	NOVUS AUTOGLASS	REPLACEMENT OF WINDSCREENS TO SHIRE VEHICLES	2,805.00
EFT12128	15/02/2016	ONPRESS DIGITAL PRINT SOLUTIONS	SHIRE STATIONERY & EVENT PROMOTION	1,971.20
EFT12129	15/02/2016	P & G BODY BUILDERS	CH5757 - SERVICE & REPAIR KEVREK CRANE & EMULSION UNIT, OVERHAUL UNIT FOR NEW TRUCK	8,206.00
EFT12130	15/02/2016	PERTH SAFETY PRODUCTS PTY LTD	ADVISORY & DIRECTIONAL SIGNS	55.00
EFT12131	15/02/2016	PHOENIX HOLDEN	SERVICE OF SHIRE VEHICLES	628.50
EFT12132	15/02/2016	PREMIUM TRAFFIC PLANS	REVISE TRAFFIC MANAGEMENT PLANS TO MEET MRWA STANDARDS	550.00
EFT12133	15/02/2016	PUMA ENERGY	MOTORCHARGE ACCOUNT	3,423.06
EFT12134	15/02/2016	RADIOWEST BROADCASTERS PTY LTD	AROUND THE TOWNS - AREA PROMOTION	88.00
EFT12135	15/02/2016	RELIANCE PETROLEUM	DIESEL	11,388.74
EFT12136	15/02/2016	SAVAGE SURVEYING	SURVEY - LOT 1 & 5 GNH & LOT 1023 EDMONDS PLACE BINDOON	2,154.90
EFT12137	15/02/2016	SHERIDANS FOR BADGES	AUSTRALIA DAY COMMUNITY SERVICE AWARDS	528.00
EFT12138	15/02/2016	SHIRE OF CHITTERING	PAYROLL DEDUCTIONS	2,209.31
EFT12139	15/02/2016	SPENCE INDUSTRIES	REPAIRS TO LOWER CHITTERING 3.4 - INCIDENT #323490	1,996.50
EFT12140	15/02/2016	STAPLES AUSTRALIA	STATIONERY	128.74
EFT12141	15/02/2016	STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISING	99.75
EFT12142	15/02/2016	VODAFONE MESSAGING	3 MESSAGING - FIRE BRIGADES & RANGERS	803.00
EFT12143	15/02/2016	WANNEROO AGRICULTURAL MACHINERY	CH5987 - PARTS	231.42
EFT12144	15/02/2016	WANNEROO JUNIOR MOTOCROSS CLUB	KIDSPORT MEMBERSHIP	800.00

LIST OF ACCOUNTS PAID IN FEBRUARY 2016 - SUBMITTED TO COUNCIL 16 MARCH 2016

Chq/EFT	Date	Name	Description	Amount
EFT12145	15/02/2016	WC & SJ WRIGHT	STORM DAMAGE REPAIRS	1,672.00
EFT12146	15/02/2016	WORKWEAR GROUP - LGCC	STAFF UNIFORMS	3,231.01
EFT12147	EFT12199		CANCELLED BATCH	-
EFT12200	29/02/2016	BENDIGO BANK	CREDIT CARD PURCHASES	3,217.53
EFT12201	29/02/2016	ACE ELECTRICAL & COMMUNICATIONS	4/8 EDMONDS PL - SUPPLY & INSTALL AIR CON UNIT. ELECTRICAL REPAIRS - CHITTERING HEALTH CENTRE, 7/11 EDMONDS PL & WANNAMAL HALL	3,436.33
EFT12202	29/02/2016	ARTIST NETWORK	DEPOSIT - CHELSEA BASHAM PERFORMANCE AT MUCHEA YOUTH FESTIVAL	3,100.00
EFT12203	29/02/2016	AVON WASTE	WASTE COLLECTION SERVICES - WEEK ENDING 29/1 & 5/2/16	24,001.75
EFT12204	29/02/2016	BANDIT SALES & SERVICE	CH3752 - SERVICE, REPAIR & PARTS	5,133.13
EFT12205	29/02/2016	BAX SERVICES	ANNUAL CLEAN OF ALL PLAYGROUND SAND AREAS	4,014.19
EFT12206	29/02/2016	BINDOON & DISTRICTS AGRICULTURAL	COMMUNITY EVENT SPONSORSHIP 2015/16 - BINDOON RODEO 2015	3,300.00
EFT12207	29/02/2016	BINDOON CRICKET CLUB - JUNIORS	KIDSPORT MEMBERSHIP	550.00
EFT12208	29/02/2016	BINDOON THEATRE INC	HIRE OF BINDOON HALL - AUSTRALIA DAY AWARD CELEBRATIONS	150.00
EFT12209	29/02/2016	BINDOON VOLUNTEER BUSH FIRE BRIGADE	REIMBURSEMENT - VEHICLE MAINTENANCE & SUPPLIES	514.79
EFT12210	29/02/2016	BOB WADDELL CONSULTANT	ASSISTANCE WITH BUDGET SPREADSHEET	66.00
EFT12211	29/02/2016	BULL-CHITT AUTO ELECTRICS	MUCHEA FIRE VEHICLES - PARTS & REPAIRS	1,512.50
EFT12212	29/02/2016	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	72.65
EFT12213	29/02/2016	CARDNO (WA) PTY LTD	MOOLIABEENE LANDFILL - CONTAMINATED SITE INVESTIGATION & MANAGEMENT PLAN	4,400.00
EFT12214	29/02/2016	CHITTERING LANDSCAPE GROUP	GRANT FOR NRM LANDSCAPE OFFICER	38,500.00
EFT12215	29/02/2016	CHITTERING SCOUT GROUP	KIDSPORT MEMBERSHIP	400.00
EFT12216	29/02/2016	CHITTERING TOURIST ASSOC (INC)	CONTRIBUTION TOWARDS THE TOURISM PROMOTIONS OFFICER	5,500.00
EFT12217	29/02/2016	CMS LEGAL	PAYROLL DEDUCTIONS	100.00
EFT12218	29/02/2016	COURIER AUSTRALIA	FREIGHT	186.48
EFT12219	29/02/2016	COVS PARTS PTY LTD	PARTS	137.43
EFT12220	29/02/2016	CREATIONS BY JEWELS	MOVIE NIGHT - ENTERTAINMENT, BUBBLE-OLOGY	130.00
EFT12221	29/02/2016	DAIMLER TRUCKS PERTH	CH1254 - PARTS & REPAIRS	3,137.35
EFT12222	29/02/2016	DSY ENGINEERING	UPGRADE & REPAIRS TO EVENTS TRAILER	2,131.80
EFT12223	29/02/2016	FRONTLINE FIRE & RESCUE EQUIPMENT	FIRE PPE	727.66
EFT12224	29/02/2016	FULTON HOGAN INDUSTRIES PTY LTD	CHITTERING ROAD - ROAD SEALING	81,840.63
EFT12225	29/02/2016	GINGIN AQUATIC CLUB INC	KIDSPORT MEMBERSHIP	65.00
EFT12226	29/02/2016	GROVE WESLEY DESIGN ART	DESIGN AND SUPPLY MUCHEA YOUTH FESTIVAL BANNER	209.00
EFT12227	29/02/2016	JCT'S CREATIVE SOLUTIONS	FIRE STATION MONTHLY CLEANING	264.00
EFT12228	29/02/2016	LANDGATE CUSTOMER ACCOUNT	VALUATION EXPENSES	261.80
EFT12229	29/02/2016	LOCK, STOCK & FARRELL	MATRIX KEY SYSTEM - KEYS & PADLOCKS	3,926.44

LIST OF ACCOUNTS PAID IN FEBRUARY 2016 - SUBMITTED TO COUNCIL 16 MARCH 2016

Chq/EFT	Date	Name	Description	Amount
EFT12230	29/02/2016	METAL ARTWORK CREATIONS	STAFF NAME BADGES	36.30
EFT12231	29/02/2016	MOORE STEPHENS (WA) PTY LTD	ATTENDANCE & PREPARATION FOR THE AUDIT COMMITTEE MEETING	660.00
EFT12232	29/02/2016	MUCHEA IRRIGATION & RURAL SUPPLIES	RETICULATION PARTS & SUPPLIES	269.00
EFT12233	29/02/2016	McINTOSH & SONS	CH1271 - MOWER BLADES	173.14
EFT12234	29/02/2016	McLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES - ADVICE, RE ADVERSE POSSESSION (GRAY RD) & ADVICE, PROTECTION OF SHIRE ASSETS OVER PRIVATE PROPERTY	3,597.43
EFT12235	29/02/2016	NORTHERN VALLEYS NEWS	CHATTER @ CHITTERING	1,595.00
EFT12236	29/02/2016	P & V HUMPHRY	REQUEST TO SPREAD LARGE HEAP STILL BURNING - INCIDENT # 322589	488.40
EFT12237	29/02/2016	PACERS SOFTBALL CLUB	KIDSPORT MEMBERSHIP	100.00
EFT12238	29/02/2016	PK READ CONTRACTING	GRADE MCGLEW ROAD AFTER STORM DAMAGE	693.00
EFT12239	29/02/2016	RBC RURAL	PHOTOCOPIER METERPLAN CHARGES	1,675.40
EFT12240	29/02/2016	REDINK HOMES	REFUND - APPLICANT CANCELLED BEFORE APPLICATION WAS APPROVED	670.74
EFT12241	29/02/2016	REG & JANET SCANTLEBURY	SERVICE & REPAIRS TO SHIRE VEHICLES	1,360.00
EFT12242	29/02/2016	ROCLA PIPELINE PRODUCTS PTY LTD	CONCRETE PIPES	4,301.00
EFT12243	29/02/2016	SHIRE OF CHITTERING	PAYROLL DEDUCTIONS	731.33
EFT12244	29/02/2016	SOUTH MIDLANDS POLOCROSSE CLUB	KIDSPORT MEMBERSHIP	400.00
EFT12245	29/02/2016	SPYKER TECHNOLOGIES PTY LTD	ANNUAL MAINTENANCE FOR CCTV ASSETS	3,300.00
EFT12246	29/02/2016	STAPLES AUSTRALIA	STATIONERY	1,152.39
EFT12247	29/02/2016	SUNNY SIGN COMPANY	REFLECTIVE TRAFFIC CONES WITH LOGO	1,677.50
EFT12248	29/02/2016	SUREKLEEN PRODUCTS	BBQ CLEANING KIT	73.14
EFT12249	29/02/2016	WA BUILDING CERTIFIERS & ASSESSORS	BUILDING LICENCE FOR WANNAMAL COMMUNITY CENTRE PATIO	275.00
EFT12250	29/02/2016	WANNEROO JUNIOR MOTOCROSS CLUB	KIDSPORT MEMBERSHIP	400.00
EFT12251	29/02/2016	WC & SJ WRIGHT	MOBILISE BACKHOE & CUT FIREBREAK TO AID IN CONTAINING FIRE OUTBREAK	181.50
EFT12252	29/02/2016	WESTRAC PTY LTD	CAT LOADER - PARTS	183.41
Cheque Payments				Total EFT Payments \$ 400,765.84
14032	15/02/2016	ALECIA CHRISTY	RATES REFUND FOR A3058	1,710.79
14033	15/02/2016	BINDOON GENERAL STORE	MONTHLY NEWSPAPER ACCOUNT	43.50
14034	15/02/2016	BINDOON IGA	SUPPLIES FOR STAFF, CHAMBERS & AUSTRALIA DAY AWARD CEREMONY	366.42
14035	15/02/2016	ELLENBROOK CHRISTIAN COLLEGE	2016 YEAR 11 EDUCATION SCHOLARSHIP AWARD - EBONY WHITE	1,000.00
14036	15/02/2016	GUILDFORD GRAMMER SCHOOL	2016 YEAR 6/7 EDUCATION SCHOLARSHIP AWARD - ADAM BROCKLEHURST	1,000.00
14037	15/02/2016	JOHN ANDERSON	RATES REFUND FOR A10283	838.19
14038	15/02/2016	LGRCEU	PAYROLL DEDUCTIONS	317.78
14039	15/02/2016	P GROVER & C SWIFT	RATES REFUND A3957	716.34

Item 60.1

Attachment

LIST OF ACCOUNTS PAID IN FEBRUARY 2016 - SUBMITTED TO COUNCIL 16 MARCH 2016

Chq/EFT	Date	Name	Description	Amount
14040	15/02/2016	SYNERGY	STREETLIGHT & ELECTRICITY CHARGES	6,202.70
14041	15/02/2016	TELSTRA	OFFICE & MOBILE TELEPHONE CHARGES	5,004.91
14042	15/02/2016	ZLATAN SULESKI	RATES REFUND FOR A10733	1,212.83
14501	29/02/2016	BINDOON IGA	SUPPLIES FOR STAFF, CHAMBERS & EVENTS	93.64
14502	29/02/2016	CHITTERING SPRINGS ESTATE	REFUND - APPLICATION CANCELLED BY APPLICANT	147.00
14503	29/02/2016	LGRCEU	PAYROLL DEDUCTIONS	82.02
14504	29/02/2016	SHIRE OF CHITTERING	PETTY CASH REIMBURSEMENT	355.00
14505	29/02/2016	SYNERGY	ELECTRICITY CHARGES	9,542.65
Total Cheques Payments				\$ 28,633.77
Direct Debits - Feb 16				
		BENDIGO BANK/COMMONWEALTH BANK	BANK FEES	1,751.74
		WESTNET	WESTNET/INTERNET	74.94
		CLUE DESIGN	WEB SITE MANAGEMENT	588.50
		FINES ENFORCEMENT	INFRINGEMENT CONTROL	156.00
Total Direct Debits				2,571.18
Bank Transfers				
DD5220.1	10/02/2016	WA SUPER	PAYROLL DEDUCTIONS	14,408.25
DD5220.2	10/02/2016	AMP FLEXIBLE LIFETIME INSURANCE	SUPERANNUATION CONTRIBUTIONS	421.29
DD5220.3	10/02/2016	RAMSAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	163.48
DD5220.4	10/02/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	62.70
DD5220.5	10/02/2016	COLONIAL FIRST STATE INVESTMENTS LTD	SUPERANNUATION CONTRIBUTIONS	382.71
DD5220.6	10/02/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	387.37
DD5234.1	24/02/2016	WA SUPER	PAYROLL DEDUCTIONS	14,591.65
DD5234.2	24/02/2016	AMP FLEXIBLE LIFETIME INSURANCE	SUPERANNUATION CONTRIBUTIONS	420.71
DD5234.3	24/02/2016	RAMSAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	130.78
DD5234.4	24/02/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	62.79
DD5234.5	24/02/2016	COLONIAL FIRST STATE INVESTMENTS LTD	SUPERANNUATION CONTRIBUTIONS	382.71
DD5234.6	24/02/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	387.94
Total Transfers				\$ 31,801.59
Total Municipal Payments				\$ 649,013.65

LIST OF ACCOUNTS PAID IN FEBRUARY 2016 - SUBMITTED TO COUNCIL 16 MARCH 2016

Chq/EFT	Date	Name	Description	Amount
Trust Payments				
508	15/02/2016	DEPARTMENT OF COMMERCE CONSUMER	BOND TRANSFER	62.50
509	15/02/2016	PETER HALL	50% RETURN OF FENCING BOND - LOTS 63 & 65 MORLEY ROAD	4,455.00
510	15/02/2016	TRACY ANNE KIRKHAM	RETURN OF ANIMAL TRAP BOND	50.00
511	29/02/2016	DALE MAREE HARPER	RETURN OF ANIMAL TRAP BOND	50.00
Total Trust Payments				\$ 4,617.50

Item 9.3.1 - Attachment



MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

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Item 9.3.1 - Attachment

SHIRE OF CHITTERING

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

	NOTE	February 2016 Actual \$	February 2016 YTD Budget \$	2015/16 Budget \$	Variances Actuals to YTD Budget \$	Variances Actual Budget to YTD %
Operating						
Revenues/Sources						
	1,2					
Governance		22,365	14,796	37,919	7,569	51.16%
General Purpose Funding		618,527	593,195	791,491	25,332	4.27%
Law, Order, Public Safety		404,201	248,440	353,847	155,761	62.70% ▲
Health		70,985	71,976	88,320	(991)	(1.38%)
Education and Welfare		17,842	21,284	23,800	(3,442)	(16.17%)
Housing		98,331	113,066	169,740	(14,735)	(13.03%) ▼
Community Amenities		856,950	914,001	1,005,325	(57,051)	(6.24%)
Recreation and Culture		30,329	153,340	185,650	(123,011)	(80.22%) ▼
Transport		918,683	1,628,403	1,928,056	(709,720)	(43.58%) ▼
Economic Services		93,980	78,280	110,940	15,700	20.06% ▲
Other Property and Services		85,864	50,092	339,100	35,772	71.41% ▲
		<u>3,218,057</u>	<u>3,886,873</u>	<u>5,034,187</u>	<u>(668,816)</u>	<u>(17.21%)</u>
(Expenses)/(Applications)						
	1,2					
Governance		(596,891)	(748,093)	(1,065,357)	151,202	20.21% ▼
General Purpose Funding		(151,439)	(143,932)	(228,583)	(7,507)	(5.22%)
Law, Order, Public Safety		(756,438)	(678,532)	(931,060)	(77,906)	(11.48%) ▲
Health		(242,799)	(282,386)	(401,721)	39,587	14.02% ▼
Education and Welfare		(56,888)	(92,096)	(136,659)	35,208	38.23% ▼
Housing		(156,940)	(202,599)	(310,741)	45,659	22.54% ▼
Community Amenities		(1,203,357)	(1,383,067)	(2,037,769)	179,710	12.99% ▼
Recreation & Culture		(750,434)	(956,926)	(1,419,159)	206,492	21.58% ▼
Transport		(2,922,160)	(1,497,729)	(2,229,519)	(1,424,431)	(95.11%) ▲
Economic Services		(359,801)	(424,499)	(627,170)	64,698	15.24% ▼
Other Property and Services		(70,160)	(49,064)	(73,638)	(21,096)	(43.00%) ▲
		<u>(7,267,307)</u>	<u>(6,458,923)</u>	<u>(9,461,376)</u>	<u>(808,384)</u>	<u>12.52%</u>
Adjustments for Non-Cash						
(Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	13,777	489	(256,041)	13,288	(2717.38%) ▼
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		27,674	0	0	27,674	0.00%
Movement in Deferred Liabilities		0	0	0	0	0.00%
Rounding Adjustment		(1)	0	1	(1)	0.00%
Depreciation on Assets	2(a)	2,894,477	1,411,248	2,117,026	1,483,229	(105.10%) ▲
Capital Revenue and (Expenditure)						
Purchase Land and Buildings	3	(240,862)	(440,593)	(384,094)	199,731	45.33% ▼
Purchase Furniture and Equipment	3	(7,229)	(31,800)	(53,800)	24,571	77.27% ▼
Purchase Plant and Equipment	3	(200)	(478,000)	(478,000)	477,800	99.96% ▼
Purchase Motor Vehicles	3	(160,966)	(162,000)	(162,000)	1,034	0.64%
Purchase Infrastructure Assets - Roads	3	(788,925)	(2,655,407)	(2,952,407)	1,866,482	70.29% ▼
Purchase Infrastructure Assets - Bridges	3	0	0	0	0	0.00%
Purchase Infrastructure Assets - Footpaths	3	0	(147,000)	0	147,000	100.00% ▼
Purchase Infrastructure Assets - Drainage	3	0	0	0	0	0.00%
Purchase Infrastructure Assets - Parks & Ovals	3	0	(72,000)	0	72,000	100.00% ▼
Purchase Infrastructure Assets - Other	3	(80,171)	0	(158,500)	(80,171)	0.00%
Proceeds from Disposal of Assets	4	157,301	250,350	515,350	(93,049)	(37.17%) ▼
Repayment of Debentures	5	(56,138)	(52,760)	(78,014)	(3,378)	(6.40%)
Transfers to Restricted Assets (Reserves)	6	(81,728)	(360,094)	(368,430)	278,366	77.30% ▼
Transfers from Restricted Assets (Reserves)	6	17,747	106,824	106,824	(89,077)	(83.39%) ▼
ADD Net Current Assets July 1 B/Fwd	7	1,704,446	1,666,499	1,666,499	37,947	2.28%
LESS Net Current Assets Year to Date	7	<u>4,227,624</u>	<u>1,374,812</u>	<u>0</u>	<u>2,852,812</u>	<u>(207.51%)</u>
Amount Raised from Rates	8	<u>(4,877,672)</u>	<u>(4,911,106)</u>	<u>(4,912,776)</u>	<u>33,434</u>	<u>(0.68%)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The report has also been prepared on the accrual basis under the convention of historical cost accounting modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Superannuation

The Shire of Chittering contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent a cash refund or a reduction in the future payments is available.

(g) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(i) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's

(j) Fixed Assets

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

Land Under Roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst this treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail. Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Computer Equipment and Software	3 years
Plant and Equipment - Heavy	5 to 15 years
Plant and Equipment - Light	0 to 10 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Footpaths - asphalt	10 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

Property, plant and equipment is brought to account at cost and will be carried at net written down values. Items of property, plant and equipment, including buildings but excluding freehold land are to be depreciated over estimated useful lives on a straight line basis.

(l) Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) *Classification (Continued)**(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

(iv) Available-for-sale financial assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

Recognition and derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Impairment

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

- (m) The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

(n) Impairment

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(o) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

- (ii) The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(q) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(r) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of

(s) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Shire of Chittering Vision Statement

Chittering: Keeping the balance

Because we:

- *have a long term view of the area*
- *place emphasis on the shire's assets*
- *undertake detailed assessments on new major works*
- *manage and operate using effective and efficient approaches*
- *ensure the finances are adequately managed*
- *carry out regular performance assessments*

Shire of Chittering Mission Statement

"To work with and for our local community; to enhance our rural lifestyle; to protect our natural environment; to provide good governance and quality services; to operate with long term sustainability as an achievable goal; to encourage and approve suitable, non-intrusive, sustainable development; and to encourage employment within these frameworks."

Shire of Chittering Values

- *Excellence*
- *Integrity*
- *Consistency*
- *Communication*
- *Customer focus*
- *Co-operation*
- *Trust*
- *Respect*
- *Valuing our staff*
- *Continuous improvement*

Council operations as disclosed in this report encompasses the following service orientated activities/programs:

GOVERNANCE - SCHEDULE 4

Administration and operation of facilities and services to elected members of Council, policy determination, public ceremonies and presentations. Other costs relating to tasks of assisting elected members and ratepayers, which do not concern specific council services.

GENERAL PURPOSE FUNDING - SCHEDULE 3

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY - SCHEDULE 5

Supervision of local laws, fire prevention including the provision of six volunteer fire brigades, animal control and the support of local emergency and public safety organisations such as the Chittering Rural Watch.

HEALTH - SCHEDULE 7

Food quality control, immunisation, contributions to medical health and the operation of the Chittering Community Health Centre and the Chittering-Gingin St John Ambulance

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

2. STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE - SCHEDULE 8

Operation and control of Senior Services other than housing, vacation swimming classes and youth services. The provision and maintenance of school bus shelters.

HOUSING - SCHEDULE 9

Maintenance of staff and rental housing. Administration and maintenance of community and seniors housing units in a joint venture arrangement with Homeswest.

COMMUNITY AMENITIES - SCHEDULE 10

Operation and control of cemeteries, public conveniences and sanitation services including the Bindoon, Muchea and Wannamal refuse sites. Funding of Town Planning services, drainage schemes and Landcare projects

RECREATION AND CULTURE - SCHEDULE 11

Maintenance of halls, the library and various parks, reserves and other recreation activities and cultural pursuits.

TRANSPORT - SCHEDULE 12

Construction and maintenance of roads, bridges footpaths, drainage works, lighting and cleaning of streets and Department of Transport licensing administration.

ECONOMIC SERVICES - SCHEDULE 13

The regulation and provision of building and extractive industries control, tourism services, area promotion, noxious weed control, community bus operations, business enterprise centre contributions and other economic development initiatives.

OTHER PROPERTY & SERVICES - SCHEDULE 14

Private works carried out by Council, public works and plant operation costs allocation.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

3. ACQUISITION OF ASSETS	2015/16 Budget \$	February 2016 Actual \$	
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Administration			
Administration Centre Solar Panels	35,000	31,094	
Admin Centre - CCTV	9,300	0	
Photocopier - Tech Services	7,500	7,229	
Motor Vehicle - CEO	42,000	41,566	
Motor Vehicle - EMCS	32,000	31,920	
Law, Order & Public Safety			
<u>Fire Prevention</u>			
Water Tank - Chittering Rise	12,000	200	
<u>Other Health</u>			
Chittering Health Centre	158,194	139,238	
Community Amenities			
<u>Sanitation - Household Refuse</u>			
Generator - Landfill	8,000	0	
<u>Town Planning & Regional Development</u>			
Motor Vehicle - EMDS	32,000	31,926	
Recreation and Culture			
<u>Public Halls, Civic Centres</u>			
Muchea Car Park Upgrade	46,000	7,272	(Job Level)
Chittering Hall Disabled Toilet	72,000	0	(Job Level)
Wannamal Hall - Shaded seating/Air Conditioning	42,000	7,056	(Job Level)
Chinkabee Complex - Upgrade to Bathroom/Lighting	18,900	3,607	(Job Level)
Mucha Hall - CCTV	15,000	0	(Job Level)
<u>Other Recreation & Sport</u>			
Sussex Bend Toilet Block	58,000	59,866	(Job Level)
Bindoon Transit Park	10,500	12,445	(Job Level)
Sussex Bend - CCTV	22,000	0	(Job Level)
Muchea Cricket Wicket	10,000	4,163	(Job Level)
Lower Chittering Cricket Wicket	20,000	8,025	(Job Level)
Clune Park Car Park	72,000	48,266	(Job Level)

Item 9.3.1 - Attachment

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

	2015/16 Budget \$	February 2016 Actual \$	
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program (Continued)</u>			
Transport			
<u>Construction Streets, Roads, Bridges, Depots</u>			
Works Program/Road Construction			
- RRG - Chittering Road	750,067	414,805	(Job Level)
- BS - Julimar Road	217,801	21,799	(Job Level)
- BS - Muecha East Rd	390,428	126,011	(Job Level)
- BS - Blue Plains/Maddern Roads	303,900	18,482	(Job Level)
- Roads to Recovery - Binda Place	686,566	86,554	(Job Level)
- Council - Parkside Gardens	209,646	14,312	(Job Level)
- Council - North Road	75,000	84,430	(Job Level)
- Council - Archibald Street	172,000	16,100	(Job Level)
- Footpath - Ridgetop Ramble	147,000	6,431	(Job Level)
 <u>Road Plant Purchases</u>			
Motor Vehicle - EMTS	37,000	36,819	
Crew Cab Truck - CH10099	82,000	0	
Road Broom - CH6085	60,000	0	
Backhoe - CH1266	170,000	0	
Isuzu Water Truck - CH1256	146,000	0	
 <u>Economic Development</u>			
Motor Vehicle - CH602	19,000	18,736	
	4,188,801	1,278,352	

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

	2015/16 Budget \$	February 2016 Actual \$
3. ACQUISITION OF ASSETS (Continued)		
The following assets have been acquired during the period under review:		
 <u>By Class</u>		
Land	0	0
Land and Buildings	384,094	240,862
Furniture and Equipment	53,800	7,229
Plant and Equipment	478,000	200
Motor Vehicles	162,000	160,966
Infrastructure Assets - Roads	2,952,407	788,925
Infrastructure Assets - Other	158,500	80,171
	4,188,801	1,278,352

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SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2015/16 Budget \$	February 2,016 Actual \$	2015/16 Budget \$	February 2,016 Actual \$	2015/16 Budget \$	February 2,016 Actual \$
Administration						
MVS157 - Holden Caprice	40,309	40,000	38,500	38,636	(1,809)	(1,364)
MVS130 - Holden Commodore	28,625	28,942	25,000	25,000	(3,625)	(3,942)
Community Amenities						
MVS724 - Holden Commodore	28,307	28,942	25,000	25,000	(3,307)	(3,942)
Transport						
MVU322 - Holden Colorado	25,503	26,948	27,850	27,851	2,347	903
MVU819 - Holden Colorado	31,073	32,026	32,000	28,541	927	(3,485)
PH1030 - Crew Cab Truck	19,517	0	29,000	0	9,483	0
PH1001 - Isuzu Truck	32,802	0	18,000	0	(14,802)	0
PH1302 - Backhoe	40,273	0	33,000	0	(7,273)	0
PLE475 - Road Broom	900	0	10,000	0	9,100	0
Economic Services						
MVS156 - Holden Cruze	12,000	12,968	12,000	12,273	0	(696)
Other Property & Services						
FCOP504 Photocopier	0	1,251	0	0	0	(1,251)
Unclassified						
Land - Portion Lot 62	0	0	265,000	0	265,000	0
	259,309	171,078	515,350	157,301	256,041	(13,777)

<u>By Class of Asset</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2015/16 Budget \$	February 2,016 Actual \$	2015/16 Budget \$	February 2,016 Actual \$	2015/16 Budget \$	February 2,016 Actual \$
Motor Vehicles	165,817	169,827	160,350	157,301	(5,467)	(12,526)
Plant & Equipment	93,492	0	90,000	0	(3,492)	0
Furniture & Equipment	0	1,251	0	0	0	(1,251)
Land	0	0	265,000	0	265,000	0
	259,309	171,078	515,350	157,301	256,041	(13,777)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2015/16 Budget \$	February 2,016 Actual \$
286,857	903
(30,816)	(14,680)
<u>256,041</u>	<u>(13,777)</u>

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-15	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$
Health	637,359			23,824	23,824	613,535	613,535	27,848	10,173
Loan 79 - Multi Purpose Health Centre									
Housing	172,437			24,559	12,098	147,878	160,339	9,696	5,002
Loan 72 Staff Housing Development				7,071	3,477	48,581	52,175	3,516	1,806
Loan 73 Seniors & Community Housing									
Transport	297,185			11,109	11,109	286,076	286,076	12,985	7,742
Loan 79 New Grader									
Recreation & Culture	98,870			11,451	5,630	87,419	93,240	6,293	3,223
Loan 74 Land Acquisition Gray Road									
	1,261,503	0	0	78,014	56,138	1,183,489	1,205,365	60,338	27,946

All loan repayments are financed by general purpose income.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2015/16

Nil

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

	2015/16 Budget \$	February 2016 Actual \$
6. RESERVES		
Cash Backed Reserves		
(a) Employee Entitlements Reserve		
Opening Balance	155,702	155,702
Amount Set Aside / Transfer to Reserve	28,740	27,674
Amount Used / Transfer from Reserve	<u>(16,151)</u>	<u>0</u>
	<u>168,291</u>	<u>183,376</u>
(b) Plant Replacement Reserve		
Opening Balance	89,388	89,388
Amount Set Aside / Transfer to Reserve	2,147	1,323
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>91,535</u>	<u>90,711</u>
(c) Public Amenities and Buildings Reserve		
Opening Balance	29,832	29,832
Amount Set Aside / Transfer to Reserve	32,083	19,269
Amount Used / Transfer from Reserve	<u>(7,500)</u>	<u>0</u>
	<u>54,415</u>	<u>49,101</u>
(d) Gravel Acquisition Reserve		
Opening Balance	64,754	64,754
Amount Set Aside / Transfer to Reserve	1,555	958
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>66,309</u>	<u>65,712</u>
(e) Community Housing Reserve		
Opening Balance	68,092	68,092
Amount Set Aside / Transfer to Reserve	6,436	5,879
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>74,528</u>	<u>73,971</u>
(f) Seniors Housing Reserve		
Opening Balance	8,542	8,542
Amount Set Aside / Transfer to Reserve	4,205	4,186
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>12,747</u>	<u>12,728</u>
(g) Brockman Centre Precinct Reserve		
Opening Balance	9,502	9,502
Amount Set Aside / Transfer to Reserve	228	0
Amount Used / Transfer from Reserve	<u>(9,730)</u>	<u>(9,502)</u>
	<u>0</u>	<u>0</u>
(h) Public Open Space Reserve		
Opening Balance	255,451	255,450
Amount Set Aside / Transfer to Reserve	6,136	3,780
Amount Used / Transfer from Reserve	<u>(65,000)</u>	<u>0</u>
	<u>196,587</u>	<u>259,230</u>
(i) Bindoon Community Bus Reserve		
Opening Balance	42,354	42,354
Amount Set Aside / Transfer to Reserve	1,017	627
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>43,371</u>	<u>42,981</u>

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

	2015/16 Budget \$	February 2016 Actual \$
6. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
(j) Bindoon Cemetery Development Reserve		
Opening Balance	32,025	32,025
Amount Set Aside / Transfer to Reserve	769	474
Amount Used / Transfer from Reserve	0	0
	<u>32,794</u>	<u>32,499</u>
(k) Administration Centre Reserve		
Opening Balance	3,551	3,551
Amount Set Aside / Transfer to Reserve	85	0
Amount Used / Transfer from Reserve	(3,636)	(3,551)
	<u>0</u>	<u>0</u>
(l) Recreation Development Reserve		
Opening Balance	43,800	43,800
Amount Set Aside / Transfer to Reserve	1,052	648
Amount Used / Transfer from Reserve	0	0
	<u>44,852</u>	<u>44,448</u>
(m) Ambulance Replacement Reserve		
Opening Balance	1,157	1,157
Amount Set Aside / Transfer to Reserve	28	17
Amount Used / Transfer from Reserve	0	0
	<u>1,185</u>	<u>1,174</u>
(n) Waste Management Reserve		
Opening Balance	20,996	20,996
Amount Set Aside / Transfer to Reserve	13,768	13,771
Amount Used / Transfer from Reserve	0	0
	<u>34,764</u>	<u>34,767</u>
(o) Office Equipment Reserve		
Opening Balance	4,694	4,694
Amount Set Aside / Transfer to Reserve	113	0
Amount Used / Transfer from Reserve	(4,807)	(4,694)
	<u>0</u>	<u>0</u>
(p) Landcare Vehicles Reserve		
Opening Balance	68,295	68,295
Amount Set Aside / Transfer to Reserve	1,640	1,011
Amount Used / Transfer from Reserve	0	0
	<u>69,935</u>	<u>69,306</u>
(q) Binda Place Reserve		
Opening Balance	107,468	107,469
Amount Set Aside / Transfer to Reserve	267,581	1,590
Amount Used / Transfer from Reserve	0	0
	<u>375,049</u>	<u>109,059</u>
(r) Contributions to Roadworks Reserve		
Opening Balance	35,231	35,231
Amount Set Aside / Transfer to Reserve	847	521
Amount Used / Transfer from Reserve	0	0
	<u>36,078</u>	<u>35,752</u>
Total Cash Backed Reserves	<u>1,302,440</u>	<u>1,104,815</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

	2015/16 Budget \$	February 2016 Actual \$
6. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Employee Entitlement Reserve	28,740	27,674
Plant Replacement Reserve	2,147	1,323
Public Amenities and Buildings	32,083	19,269
Gravel Acquisition	1,555	958
Community Housing	6,436	5,879
Seniors Housing	4,205	4,186
Brockman Centre Precinct	228	0
Public Open Space	6,136	3,780
Bindoon Community Bus	1,017	627
Cemetery Development	769	474
Administration Centre	85	0
Recreation Development	1,052	648
Ambulance Replacement	28	17
Waste Management	13,768	13,771
Office Equipment	113	0
Landcare Vehicles	1,640	1,011
Binda Place	267,581	1,590
Contributions to Roadworks	847	521
	<u>368,430</u>	<u>81,728</u>
Transfers from Reserves		
Employee Entitlement Reserve	(16,151)	0
Plant Replacement Reserve	0	0
Public Amenities and Buildings	(7,500)	0
Gravel Acquisition	0	0
Community Housing	0	0
Seniors Housing	0	0
Brockman Centre Precinct	(9,730)	(9,502)
Public Open Space	(65,000)	0
Bindoon Community Bus	0	0
Cemetery Development	0	0
Administration Centre	(3,636)	(3,551)
Recreation Development	0	0
Ambulance Replacement	0	0
Waste Management	0	0
Office Equipment	(4,807)	(4,694)
Landcare Vehicles	0	0
Binda Place	0	0
Contributions to Roadworks	0	0
	<u>(106,824)</u>	<u>(17,747)</u>
Total Transfer to/(from) Reserves	<u>261,606</u>	<u>63,981</u>

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

6. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Employee Entitlements Reserve

- to be used to fund employee accumulated annual, sick, long service leave and employee gratuities

Plant Replacement Reserve

- to be used to fund plant purchases, trades or major overhauls

Public Amenities and Buildings Reserve

- to be used to fund future public amenities and building maintenance requirements of Council

Gravel Acquisition Reserve

- to be used to fund the purchase of gravel or land containing gravel

Community Housing Reserve

- to be used to fund repairs, improvements, extensions or construction of community units

Seniors Housing Reserve

- to be used to fund repairs, improvements, extensions or construction of seniors units

Brockman Centre Precinct Reserve

- to be closed in 2015/2016 and the funds transferred to the Public Buildings & Amenities Reserve

Public Open Space Reserve

- to be used to fund public open space developments in accordance with developer precincts

Bindoon Community Bus Reserve

- to be used to fund the shortfall on operations of the bus and to allow for its eventual replacement

Bindoon Cemetery Development Reserve

- to be used to fund the development or acquisition of cemetery land or facilities

Administration Centre Reserve

- to be closed in 2015/2016 and the funds transferred to the Public Buildings & Amenities Reserve

Recreation Development Reserve

- to be used to fund the development or acquisition of recreation land or facilities

Ambulance Replacement Reserve

- to be used to contribute towards the cost of purchasing or replacing an Ambulance

Waste Management Reserve

- to be used to fund the replacement of landfill sites and rehabilitation of existing landfill sites

Office Equipment Reserve

- to be closed in 2015/16 and the funds transferred to the Municipal Account to part fund the planned replacement Copier purchase.

Landcare Vehicles Reserve

- to be used for the financing of Landcare vehicles

Binda Place Reserve

- to be used for the upgrade of Binda Place with additional car parking

Contributions to Roadworks Reserve

- to be used for the maintenance of Mooliabeenee Road

All reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

	2014/15 B/Fwd Per 2015/16 Budget \$	2014/15 B/Fwd Per Financial Report \$	February 2016 Actual \$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	1,566,148	796,456	3,511,978
Cash - Restricted Unspent Grants	279,512	785,722	139,462
Cash - Restricted Unspent Loans	0	682,000	0
Cash - Restricted Reserves	1,040,834	1,040,834	1,104,815
Rates - Current	131,500	131,476	766,408
Sundry Debtors	134,162	126,345	269,095
Provision For Doubtful Debts	(3,685)	(3,685)	(3,685)
Inventories	(2,409)	6,641	(18,472)
	<u>3,146,062</u>	<u>3,565,789</u>	<u>5,769,601</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(123,724)	(385,845)	(79,682)
Income Received in Advance	0	0	(46,131)
Accrued Interest	0	(16,542)	0
Accrued Salaries & Wages	0	(103,779)	0
GST Payable	0	662	(24,018)
Leave Provisions	(470,707)	(470,707)	(470,707)
	<u>(594,431)</u>	<u>(976,211)</u>	<u>(620,538)</u>
NET CURRENT ASSET POSITION	2,551,631	2,589,578	5,149,063
Less: Cash - Reserves - Restricted	(1,040,834)	(1,040,834)	(1,104,815)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Liabilities Supported by Reserves	155,702	155,702	183,376
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,666,499</u>	<u>1,704,446</u>	<u>4,227,624</u>

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2015/16 Rate Revenue \$	2015/16 Interim Rates \$	2015/16 Back Rates \$	2015/16 Total Revenue \$	2015/16 Budget \$
General Rate								
GRV - General Rate	0.093728	1,492	28,330,454	2,655,356	31,025	0	2,686,381	2,657,357
UV - General Rate	0.060100	694	31,267,300	1,879,165	13,673	0	1,892,838	1,882,155
Sub-Totals		2,186	59,597,754	4,534,521	44,698	0	4,579,219	4,539,512
Minimum Rates	Minimum \$							
GRV - General Rate	1000	481	3,105,181	481,000	0	0	481,000	481,000
UV - General Rate	950	83	287,854,824	78,850	0	0	78,850	78,850
Sub-Totals		564	290,960,005	559,850	0	0	559,850	559,850
Specified Area Rates							0	0
							5,139,069	5,099,362
Concessions							(186,586)	(186,586)
Movement in Excess Rates							(74,811)	0
Totals							4,877,672	4,912,776

All land except exempt land in the Shire of Chittering is rated according to its Gross Rental Value (GRV) in townsites and Rural Residential areas or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

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SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
BCITF Levy	2	34,583	(28,390)	6,195
BRB Levy	1	32,309	(26,813)	5,497
Bonds - Key & Hall Hire	16,127	5,950	(11,900)	10,177
Bonds - Animal Control	250	400	(550)	100
Bonds - Extractive Industries	29,330	27	(469)	28,888
Bonds - Developer	182,921	62,590	(51,576)	193,935
Bonds - Community Bus Hire	1,155	0	(55)	1,100
Bonds - Crossovers	61,239	20	(39,229)	22,030
Extractive Industry Licences	3,880	0	0	3,880
Revegetation of Block Trust	0	3,882	0	3,882
Bonds - Pit Rehabilitation	31,287	21	0	31,308
Bonds - Seal Coat	0	0	0	0
Bonds - Sand Extraction	251	0	0	251
Bonds - Defect Roadworks	77	60,329	0	60,406
Bonds - Transportable Buildings	0	0	0	0
Bonds - Community Housing	2	750	(750)	2
Bonds - Staff Housing	1	2,620	(1,660)	961
Unclaimed Monies Trust	407	0	0	407
Bonds - Gravel Pit	12,562	0	0	12,562
Nominations - Elected Members	0	1,520	(1,520)	0
	<u>339,492</u>	<u>205,001</u>	<u>(162,912)</u>	<u>381,581</u>

Item 9.3.1 - Attachment

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

10. OPERATING STATEMENT

	February 2016 Actual \$	2015/16 Budget \$	2014/15 Actual \$
OPERATING REVENUES			
Governance	22,365	37,919	80,355
General Purpose Funding	5,496,199	5,704,267	7,135,296
Law, Order, Public Safety	404,201	353,847	1,086,976
Health	70,985	88,320	1,034,704
Education and Welfare	17,842	23,800	37,833
Housing	98,331	169,740	137,730
Community Amenities	856,950	1,005,325	953,107
Recreation and Culture	30,329	185,650	774,866
Transport	918,683	1,928,056	1,011,688
Economic Services	93,980	110,940	164,330
Other Property and Services	85,864	339,100	390,451
TOTAL OPERATING REVENUE	8,095,729	9,946,964	12,807,335
 OPERATING EXPENSES			
Governance	596,891	1,065,357	1,023,956
General Purpose Funding	151,439	228,583	353,719
Law, Order, Public Safety	756,438	931,060	927,192
Health	242,799	401,721	280,215
Education and Welfare	56,888	136,659	132,075
Housing	156,940	310,741	257,423
Community Amenities	1,203,357	2,037,769	1,809,958
Recreation & Culture	750,434	1,419,159	1,396,839
Transport	2,922,160	2,229,519	2,163,297
Economic Services	359,801	627,170	615,305
Other Property and Services	70,160	73,639	278,250
TOTAL OPERATING EXPENSE	7,267,307	9,461,378	9,238,230
 CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	 828,422	 485,586	 3,569,105

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SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

11. BALANCE SHEET

	February 2016 Actual \$	2014/15 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	4,756,255	3,305,012
Trade and Other Receivables	1,031,818	314,624
Inventories	(18,472)	6,641
Other Financial Assets	42,500	42,500
TOTAL CURRENT ASSETS	5,812,101	3,668,777
NON-CURRENT ASSETS		
Other Receivables	42,506	42,506
Inventories	0	0
Property, Plant and Equipment	28,835,331	29,277,614
Infrastructure	103,685,723	105,030,641
TOTAL NON-CURRENT ASSETS	132,563,560	134,350,761
TOTAL ASSETS	138,375,661	138,019,538
CURRENT LIABILITIES		
Trade and Other Payables	149,830	565,993
Long Term Borrowings	25,403	81,541
Provisions	470,707	470,707
TOTAL CURRENT LIABILITIES	645,940	1,118,241
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	1,179,962	1,179,962
Provisions	127,037	127,037
TOTAL NON-CURRENT LIABILITIES	1,306,999	1,306,999
TOTAL LIABILITIES	1,952,939	2,425,240
NET ASSETS	136,422,722	135,594,298
EQUITY		
Retained Surplus	58,940,539	58,176,096
Reserves - Cash Backed	1,104,815	1,040,834
Reserves - Asset Revaluation	76,377,368	76,377,368
TOTAL EQUITY	136,422,722	135,594,298

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016

12. FINANCIAL RATIOS

	2016	2015	2014	2013
Current Ratio	9.875	2.411	1.697	2.790

$$\frac{\text{current assets minus restricted current assets}}{\text{current liabilities minus current liabilities associated with restricted assets}}$$

This ratio is a measure of short term (unrestricted) liquidity. That is, the ability of Council to meet its liabilities (obligations) as and when they fall due.

A ratio of greater than one (100%) indicates Council has more current assets than current liabilities.

If less than one (100%), current liabilities are greater than current assets and Council has a short term funding issue.

SHIRE OF CHITTERING
FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016
Report on Significant variances Greater than 10% and \$10,000

REPORTABLE OPERATING REVENUE VARIATIONS

Law, Order, Public Safety - \$155,761

Fire Prev is less than YTD budget due to timing of reimbursement for tank	10,765
Fire - ESL is more than YTD budget due to reimbursement of 14/15 overspend	(16,368)
Animal Control is less than YTD budget due to less animal fines	720
Other LOPS is more than YTD budget due to increased collection in RSN fees	(244)
Emergency Management is more than YTD budget due to grant for Bushfire Mitigation Officer and increased reimbursements for CESM from DFES	(150,634)

Housing - \$14,735

Staff Housing is less than YTD budget due to vacancy of Unit 1/2 for several months	8,244
Community Housing is less than YTD budget due to timing of reimbursements/rent	3,757
Seniors is less than YTD budget due to reimbursement of overcharged water usage & timing of rental payments	2,734

Recreation & Culture - \$123,011

Halls is less than YTD budget due to non receipt of grants	72,101
Rec & Sport is less than YTD budget due to grant funding not received to date	50,932
Library is less than YTD budget for no major reason	157
Heritage is more than YTD budget due to timing of reimbursements	(324)
Other Culture is less than YTD budget for no major reason	145

Transport - \$709,720

Transport is less than YTD budget due to not all road grants being claimed to date and trade in of large plant being deferred	709,720
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Economic Services - \$15,700

Tourism is more than YTD budget due to grant for Taste & VC rec'd not budgeted for	(18,450)
Building is less than YTD budget due to less fees collected	3,449
Econ Dev is more than YTD due to unbudgeted reimbursements	(139)
Other Econ is more than YTD budget due to additional EIL fees	(560)

Other Property & Services - \$35,772

Private Works is less than YTD budget due to less private works	9,725
PWOH is more than YTD budget due to reimbursement of LSL for employee	(10,403)
POC is less than YTD budget for no major reason	7,646
S&W is more than YTD budget due to reimbursement of WC claims	(42,955)
Unc is less than YTD budget due to less contribution received	215

SHIRE OF CHITTERING
FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016
Report on Significant variances Greater than 10% and \$10,000

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance - \$151,202

Members is less than YTD budget mainly due to less expenses for elected members	30,825
Other Gov is less than YTD budget due to timing of payments	103,491
Admin is less than YTD budget due to timing of payments	16,886

Law, Order, Public Safety - \$77,906

Fire is more than YTD budget mainly due to deprec charges and Gray Rd fire	(20,938)
ESL is more than YTD budget due to timing of payments	(26,265)
Animal Control is more than YTD budget for no major reason	(3,151)
Other LOPS is less than YTD budget for no major reason	1,359
EM is more than YTD budget due to costs for new Bushfire Mitigation Officer	(28,911)

Health - \$39,587

Preventive Services is less than YTD budget due to timing of payments	8,220
Other is less than YTD budget for no major reason	2,170
Other Health is less than YTD budget due to timing of payments	29,197

Education & Welfare - \$35,208

Education is less than YTD due to no maintenance on bus shelters to date	10,596
Aged is more than YTD budget due to timing of payments	(1,132)
Aged other is less than YTD budget due to timing of payments for seniors events	1,428
Other is less than YTD budget due to timing of payments for events and contributions	24,316

Housing - \$45,659

Staff, Community & Seniors housing are all less than budget due to timing of maint	45,659
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Community Amenities - \$179,710

Sanitation is less than YTD budget due to timing of payments & less landfill expenses	72,702
San Other is less than YTD budget for no major reason	2,650
Sewerage is less than YTD budget for no major reason	371
Stormwater is less than YTD budget due to drainage works not commenced to date	19,587
PofE is more than YTD budget due to timing of payments	(8,058)
TP is less than YTD budget due to timing of payments (Consultants & MEN)	67,321
Other is less than YTD budget for no major reason	25,137

Recreation & Culture - \$206,492

Public Halls is more than YTD budget due to timing of payments	(32,457)
Other Rec & Sport is less than YTD budget due to timing of works program & consultant	212,996
Libraries is less than YTD budget due to timing of payments	2,233
Heritage is less than YTD budget due to timing of works	7,253
Other Culture is less than YTD budget due to timing of payments	16,467

SHIRE OF CHITTERING
FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016
Report on Significant variances Greater than 10% and \$10,000

Transport - \$1,424,431

Transport is higher than YTD budget due to new fair value costs for infrastructure being used when applying depreciation. These costs were not known at the time of budget preparation. An amendment is required at budget review however this is a non cash item and has no effect on the bottom line. (1,424,431)

Economic Services - \$64,698

Rural services is less than YTD budget due to timing of spraying program	33,234
Tourism is more than YTD budget due to timing of payments	(4,445)
Building is less than YTD budget due to reduced employee expenses	24,229
Econ Dev is less than YTD budget due to timing of payments for projects	10,359
Other is more than YTD budget due to timing of payments	1,321

Other Property & Services - \$21,096

Private Works is less than budget due to limited private works to date	8,599
PWOH over allocated	28,622
POC under allocated	(27,814)
S&W is higher due to Workers Comp claims	(45,981)
Unclassified is less than YTD budget due to timing of payments	15,478

REPORTABLE CAPITAL EXPENSE VARIATIONS

Purchase Land and Buildings - \$199,731

Works are continuing on projects

Purchase Furniture & Equipment - \$24,571

CCTV not being purchased as did not fall within this years grant guidelines

Purchase Plant & Equipment - \$477,800

No Plant & Equipment has been purchased due to a Council freeze on all plant purchases.

Purchase Infrastructure - Roads - \$1,866,482

Works have commenced and are continuing on road projects.

Purchase Infrastructure - Footpaths - \$147,000

Works on footpaths has not commenced to date.

Purchase Infrastructure - Parks & Ovals - \$72,000

Grant funding for this project was unsuccessful therefore project has been cancelled.

Proceeds from Disposal of Assets - \$93,049

Not all assets have been disposed of to date.

SHIRE OF CHITTERING
FOR THE PERIOD 1 JULY 2015 TO 29 FEBRUARY 2016
Report on Significant variances Greater than 10% and \$10,000

Transfer to Restricted Assets - \$278,366

Transfer to Binda Place Reserve has not been done as funds from sale of Lot 62 not received to date.

Transfer from Restricted Assets \$89,077

Transfer from Reserves has not been undertaken to date.

For individual projects please refer to Note 3 in the financial statements

Item 9.3.2 - Attachment 1

SHIRE OF CHITTERING

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 JANUARY 2016

	NOTE	January 2016 Actual \$	2015/16 Budget \$	Projected 2015/16 Actuals \$	Variences Projected Actuals to Budget \$
<u>Operating</u>					
Revenues/Sources					
	1,2				
Governance		15,206	37,919	45,151	7,233
General Purpose Funding		439,677	791,491	796,021	4,530
Law, Order, Public Safety		372,234	353,847	509,333	155,486
Health		68,005	88,320	95,902	7,582
Education and Welfare		17,831	23,800	20,800	(3,000)
Housing		86,444	169,740	157,104	(12,636)
Community Amenities		839,202	1,005,325	986,121	(19,204)
Recreation and Culture		28,789	185,650	97,683	(87,967)
Transport		696,721	1,928,056	2,215,192	287,136
Economic Services		84,827	110,940	129,844	18,904
Other Property and Services		83,548	339,100	393,407	54,307
		<u>2,732,484</u>	<u>5,034,187</u>	<u>5,446,558</u>	<u>412,371</u>
(Expenses)/(Applications)					
	1,2				
Governance		(550,751)	(1,065,357)	(1,117,887)	(52,530)
General Purpose Funding		(133,894)	(228,583)	(235,809)	(7,226)
Law, Order, Public Safety		(670,852)	(931,060)	(1,112,355)	(181,295)
Health		(213,708)	(401,721)	(397,592)	4,129
Education and Welfare		(47,221)	(136,659)	(123,672)	12,987
Housing		(142,581)	(310,741)	(328,109)	(17,368)
Community Amenities		(1,046,952)	(2,037,769)	(2,014,695)	23,074
Recreation & Culture		(656,602)	(1,419,159)	(1,433,053)	(13,894)
Transport		(2,572,334)	(2,229,519)	(4,488,963)	(2,259,444)
Economic Services		(320,917)	(627,170)	(617,246)	9,924
Other Property and Services		(63,625)	(73,638)	(128,879)	(55,241)
		<u>(6,419,437)</u>	<u>(9,461,376)</u>	<u>(11,998,260)</u>	<u>(2,536,883)</u>
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
(Profit)/Loss on Asset Disposals	4	13,777	(256,041)	(247,731)	8,310
Movement in Employee Benefit Provisions		26,009	0	26,009	26,009
Rounding Adjustment		2	1	1	
Depreciation on Assets	2(a)	2,559,605	2,117,026	4,452,014	2,334,988
<u>Capital Revenue and (Expenditure)</u>					
Purchase Land and Buildings	3	(249,411)	(440,594)	(375,199)	65,395
Purchase Furniture and Equipment	3	(7,229)	(53,800)	(7,229)	46,571
Purchase Plant and Equipment	3	(4,200)	(478,000)	(478,000)	0
Purchase Motor Vehicles	3	(160,966)	(162,000)	(160,966)	1,034
Purchase Infrastructure Assets - Roads	3	(686,209)	(2,952,407)	(3,128,922)	(176,515)
Purchase Infrastructure Assets - Parks & Ovals	3	(54,340)	(102,000)	(84,188)	17,812
Proceeds from Disposal of Assets	4	157,301	515,350	512,301	(3,049)
Repayment of Debentures	5	(56,138)	(78,014)	(78,014)	0
Transfers to Restricted Assets (Reserves)	6	(71,696)	(368,430)	(619,095)	(250,665)
Transfers from Restricted Assets (Reserves)	6	17,747	106,824	153,300	46,476
ADD Net Current Assets July 1 B/Fwd	7	1,704,446	1,666,499	1,704,446	37,947
LESS Net Current Assets Year to Date	7	<u>4,384,719</u>	<u>0</u>	<u>(0)</u>	<u>(0)</u>
Amount Raised from Rates	8	<u><u>(4,882,974)</u></u>	<u><u>(4,912,776)</u></u>	<u><u>(4,882,975)</u></u>	<u><u>29,801</u></u>

This statement is to be read in conjunction with the accompanying notes.

Item 9.3.2 - Attachment 1

SHIRE OF CHITTERING FOR THE PERIOD 1 JULY 2015 TO 31 JANUARY 2016

OPERATING REVENUE VARIATIONS

<i>Governance - \$7,233</i>		↑
<u>Members</u>		
Increased to reflect reimbursements for sale of old iPads, non refundable election nomination fees and recoup for payment for house destroyed by fire		(3,973)
<u>Other Governance</u>		
Increased to reflect additional photocopying, reimbursement from LGIS for Health & wellbeing program, removal of CCTV grant (\$7,440) and inclusion of Library door grant (\$7,500)		(3,260)
<i>General Purpose Funding - \$4,530</i>		↑
<u>Other General Purpose Funding</u>		
Grants Commission increased to reflect final allocation		(12,563)
Interest on investments decreased to reflect projected revenue		20,000
Rates interest and fees increased to reflect projected revenue		(11,967)
<i>Law, Order, Public Safety - \$155,486</i>		↑
<u>Fire Prevention</u>		
Adjusted to reflect removal of grant (\$2,500) and addition of revenue for recoverable works (firebreaks)		1,046
<u>Fire - ESL</u>		
Increased to reflect reimbursement for 14/15 overspend		(16,368)
<u>Animal Control</u>		
Adjusted to reflect decreased fines and fees for animal control and an increase in registrations		3,700
<u>Other Law, Order, Public Safety</u>		
Increased to reflect additional fees for rural street numbers from developer		(250)
<u>Emergency Management</u>		
Increased to reflect grant for Bushfire Risk Officer (DFES)		(143,614)
<i>Health - \$7,582</i>		↑
<u>Other Health</u>		
Adjusted to reflect the addition of leases and reimbursements for new Health Centre and the removal of leases and reimbursements for the old medical centre		(7,582)

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SHIRE OF CHITTERING FOR THE PERIOD 1 JULY 2015 TO 31 JANUARY 2016

Education & Welfare - \$3,000		↓
<u>Aged & Disabled - Aged</u>		
Decreased to reflect projected revenue		300
<u>Aged & Disabled Other</u>		
Decreased as we were unsuccessful with Seniors Week grant funding		1,000
<u>Other Welfare</u>		
Decreased as we were unsuccessful with funding for Volunteer Day (\$1,000), received less funding for Youth Festival (\$1,000) and additional funding for Wear Ya Wellies (\$300)		1,700
Housing - \$12,636		↓
<u>Housing - Staff</u>		
Decreased due to vacancy at times of Unit 1 and 2		8,585
<u>Housing Community</u>		
Decreased due to vacancy of Unit 3		2,551
<u>Housing - Seniors</u>		
Decreased due to less reimbursements projected		1,500
Community Amenities - \$19,204		↓
<u>Sanitation - Household</u>		
Increased to reflect projected revenue		(7,146)
<u>Protection of Environment</u>		
Decreased to reflect projected revenue		350
<u>Town Planning</u>		
Decreased to reflect projected revenue		26,000
Recreation & Culture - \$87,967		↓
<u>Public Halls</u>		
Amended to reflect unsuccessful grant application for LC Hall and CCTV and removal of grant for Wannamal Hall as no longer required and contributions from halls has increased		68,900
<u>Other Rec & Sport</u>		
Decreased to reflect unsuccessful CCTV Grant application		17,600
Decreased to reflect CSRFF funding and community group contributions		15,000
Increased to reflect Insurance reimbursement for BMX track damage		(14,000)
<u>Other Culture</u>		
Decreased to reflect projected revenue for history books as we no longer have stock		467

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SHIRE OF CHITTERING FOR THE PERIOD 1 JULY 2015 TO 31 JANUARY 2016

Transport - \$287,136		↑
Increased to reflect Bridge funding not included in budget		(40,000)
Increased to reflect additional Roads to Recovery Funding		(236,512)
Increased to reflect additional reimbursements including street lighting		(12,995)
Decreased to reflect projected Profit on sale of asset		2,371
Economic Services - \$18,904		↑
<u>Tourism & Area Promotion</u>		
Increased to reflect additional grant funding for Taste of Chittering & Visitor Centre		(15,500)
Increased to reflect projected reimbursement revenue		(2,565)
<u>Economic Development</u>		
Increased to reflect projected revenue		(139)
<u>Other Economic Services</u>		
Increased to reflect additional Extractive Industry Licences		(700)
Other Property & Services - \$54,307		↑
<u>Private Works</u>		
Decreased to reflect projected revenue due to limited private works		5,880
<u>Public Works Overheads</u>		
Increased to reflect reimbursement of Long Service Leave liability		(10,403)
<u>Plant Operation Costs</u>		
Decreased to reflect projected revenue		10,000
<u>Salaries & Wages</u>		
Increased to reflect reimbursements for Workers Compensation Claims		(60,000)
<u>Unclassified</u>		
Decreased to reflect projected revenue		216

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SHIRE OF CHITTERING FOR THE PERIOD 1 JULY 2015 TO 31 JANUARY 2016

OPERATING EXPENSE VARIATIONS

Governance - \$52,530 ↑

Members

Decreased to reflect projected expenditure mainly due to less elected members expenses 7,558

Other Governance

Increased to reflect costs associated with CEO recruitment (30,000)

Increased to reflect Community Perception Survey Costs (10,000)

Increased to reflect Health & Wellbeing program (offset in Govn revenue) (2,332)

Increased to reflect Admin Allocations (5,055)

Administration

Increased to reflect projected expenditure mainly associated with payout of LSL and leave accruals for staff (12,701)

General Purpose Funding - \$7,226 ↑

Rates

Increased mainly due to legal expenses and admin allocations (6,600)

Other General Purpose Funding

Increased to reflect Admin Allocations (626)

Law, Order, Public Safety - \$181,295 ↑

Fire Prevention

Increased mainly due to fire on Gray Rd in December 15, refill water tank costs, locks for tanks to prevent water being stolen, increased depreciation charges and admin allocations (35,570)

Fire - ESL

Increased to reflect Admin Allocations (385)

Animal Control

Increased mainly due to advertising Cat local law costs, admin allocations and depreciation charges (3,036)

Other Law, Order, Public Safety

Adjusted due to less rural watch expenses, abandoned vehicles and minor expenses and increased admin allocations 1,310

Emergency Management

Increased due to costs associated with Bushfire Risk Officer (offset in Revenue) (143,614)

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SHIRE OF CHITTERING FOR THE PERIOD 1 JULY 2015 TO 31 JANUARY 2016

Health - \$4,129		↓
<u>Preventive Services - Admin</u>		
Increased mainly due to depreciation charges and admin allocations		(583)
 <u>Preventive Services - Other</u>		
Increased to reflect Admin Allocations		(96)
 <u>Other Health</u>		
Adjustment due to less expenses for old medical centre and community health centre and increased expenditure for new health centre due to purchase of records		4,808
Education & Welfare - \$12,987		↓
<u>Other Education</u>		
Adjusted mainly due to moving employee costs and plant from school bus shelter maintenance to road maintenance, less depreciation charges and increased admin		11,475
 <u>Aged & Disabled Aged</u>		
Increased to reflect depreciation charges		(81)
 <u>Aged & Disabled Other</u>		
Adjusted to reflect increased admin allocations and less senior event expenses due to grant funding not being successful		567
 <u>Other Welfare</u>		
Adjusted to offset less grant funding for events and increased admin allocations		1,026
Housing - \$17,368		↑
<u>Housing - Staff</u>		
Increased to reflect depreciation charges and admin allocations and additional expenses to works on Unit 2/6194		(16,598)
 <u>Housing - Community</u>		
Increased to reflect Admin Allocations		(385)
 <u>Housing - Seniors</u>		
Increased to reflect Admin Allocations		(385)

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**SHIRE OF CHITTERING
FOR THE PERIOD 1 JULY 2015 TO 31 JANUARY 2016**

Community Amenities - \$23,074		↓
<u>Sanitation - Household</u>		
Adjusted mainly due to less projected expenses at landfill sites and increased admin allocations		29,711
<u>Sanitation - Other</u>		
Adjusted mainly due to less recycling and litter expenses and increased admin allocations and drum muster		1,828
<u>Sewerage</u>		
Increased to reflect Admin Allocations		(96)
<u>Urban Stormwater</u>		
Amended due to adjustment to depreciation charges and increased admin allocations		1,380
<u>Protection of Environment</u>		
Amended due to less expenses associated with Landcare vehicles and increased admin allocations		205
<u>Town Planning</u>		
Amended due to insurance expenses being less and increased admin allocations Costs associated with LOGO recruiting a Senior Planning Officer		(9,713)
<u>Other Community Amenities</u>		
Adjusted due to allocations between Cemetery Maintenance and Burials and John Glenn/Bindoon War Memorial and increased admin allocations		(241)
Recreation & Culture - \$13,894		↑
<u>Public Halls</u>		
Increased mainly due to depreciation charges and admin allocations		(35,612)
<u>Other Rec & Sport</u>		
Amended due to removal of expenses for goal posts on Bindon Oval (\$2,000), repairs to BMX track (\$14,050 insurance claim), increased depreciation (\$15,716), increased admin allocations (\$433) and removal of expenses for Gray Rd redevelopment (\$50,000) And adjustments between Bindoon Oval/Wandena POS and Bindoon Vista and GNH gardens (employee costs)		21,800
<u>Libraries</u>		
Amended to reflect increased Admin Allocations and reduced workcare		(249)
<u>Heritage</u>		
Increased to reflect Admin Allocations and unbudgeted cost for Mens Shed		(459)
<u>Other Culture</u>		
Amended mainly due to less Aus Day expenses and increased admin allocations		626

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SHIRE OF CHITTERING FOR THE PERIOD 1 JULY 2015 TO 31 JANUARY 2016

Transport - \$2,259,444		↑
Increased due to depreciation charges for infratructure. At the time of budget adoption the new values were unknown. Adjustment reflects projected depreciation		(2,265,185)
This is a non cash item and has no bearing on the bottom line		
Increased to reflect Admin Allocations		(2,648)
Increased road maintenance to reflect projected expenditure		(1,492)
Decreased to crossovers and expendable tools		10,000
Amendments to Loss on sale of asset, and insurance		(119)
Economic Services - \$9,924		↓
<u>Rural Services</u>		
Increased to reflect Admin Allocations		(193)
<u>Tourism and Area Promotion</u>		
Increased to reflect costs associated with grant funding received and additional costs for Taste of Chittering offset by revenue, increased depreciation charges and increased admin allocations		(19,050)
<u>Building Control</u>		
Amended mainly due to employee working part time and removal of consultant expenses and increased admin allocations		30,088
<u>Economic Development</u>		
Increased to reflect admin allocations and loss on sale of asset		(584)
<u>Other Economic Services</u>		
Increased to reflect Admin Allocations		(337)
Other Property & Services - \$55,241		↑
<u>Private Works</u>		
Amended for increased admin allocations of reallocation of man hours to POC		4,855
<u>Salaries & Wages</u>		
Increased to reflect Workers Compensation expenses (offset by revenue)		(60,000)
<u>Unclassified</u>		
Increased to reflect Admin Allocations		(96)
NON CASH ITEMS VARIATIONS		
<u>Profit/(Loss) on Asset Disposal</u>		
Decreased to reflect projected asset disposal value		8,310
<u>Depreciation</u>		
Increased to reflect projected depreciation charges. At the time of budget adoption the agreed Fair Value for Infrastructure was unknown. Council's Infrastructure assets increased from \$43,084,060 to \$105,030,642, therefore depreciation charges had to be adjusted. This is a non cash item and has no effect on the bottom line		(2,334,988)

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SHIRE OF CHITTERING FOR THE PERIOD 1 JULY 2015 TO 31 JANUARY 2016

CAPITAL EXPENSE VARIATIONS

Purchase Land and Buildings - \$65,395		↓
Chittering Hall Disabled Toilet removed as grant funding unsuccessful	72,000	
Admin Solar Panels decreased to reflect actual expense	3,906	
Automatic Doors for library included due to receiving grant funding	(10,000)	
Chittering Health Centre decreased to reflect projected expenditure	8,956	
Wannamal Hall decreased due to change in works requested	12,155	
Chinkabee Complex decreased to reflect projected expenditure	3,293	
Sussex Bend Toilet Block increased to reflect projected expenditure	(3,000)	
Bindoon Transit Park increased to reflect actual expenditure	(1,915)	
Community Health Centre covnersion included	(20,000)	
Purchase Furniture & Equipment - \$46,571		↓
Photocopier decreased to reflect actual expenditure	271	
Admin Centre, Muchea Hall & Sussex Bend CCTV removed due to not applying for grant funding as project did not meet guidelines	46,300	
Purchase Motor Vehicles - \$1,034		↓
Motor vehicles decreased to reflect actual expenditure	1,034	
Purchase Infrastructure - Roads/Footpaths - \$176,515		↓
Infrastructure decreased to reflect projected expenses for the footpath on Ridgetop Ramble	59,997	
Increased project costs for Binda Place to reflect increased grant funding	(236,512)	
Purchase Infrastructure - Parks & Ovals - \$17,812		↓
Parks & Ovals decreased due to cricket wickets for Muchea & Lower Chittering being completed under budget and without the need for grant funding	17,812	
Proceeds from Disposal of Assets - \$3,049		↓
Decreased to reflect projected revenue	3,049	
Transfer to Restricted Assets - \$290,665		↓
Decreased to reflect projected transfers. Variance due to closing reserve accounts before any budgeted interest was received	313	
Addition of transfer to Waste Reserve	(50,000)	
Addition of transfer to Recreation Development Reserve	(200,978)	
Transfer from Restricted Assets \$46,476		↑
Increased to reflect additonal transfers from Long Service Leave reserve to fund LSL entitlements taken during the year	(46,476)	

Community Safety and Crime Prevention Plan 2016 - 2019



Item 9.3.3 - Attachment 1

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Document Control

Version	Approved By – Name	Title / Resolution	Date
1.0	Council, at the Ordinary Meeting		18/04/2012
2.0	Council, at the Ordinary Meeting		
	Next Proposed Review Date		

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Introduction

The Shire of Chittering recognises that community safety and crime prevention is a complex issue that relies on combined efforts from the community as a whole including Council, residents, local businesses, State Government agencies and community groups.

Crime statistics and trends provide the basis for community safety and crime prevention activities however; public perceptions are just as important to any planning tool as they provide a guide on how safe community members feel within their own community.

The Shire of Chittering Community Safety and Crime Prevention Plan 2016 – 2019 is an essential component of the Shire’s integrated planning and reporting framework; as an operational plan that identifies community safety requirements and strategies over the next three years.

Purpose

This plan continues to build on the findings and actions outlined in the Shire of Chittering Community Safety and Crime Prevention Plan 2012 – 2015 and aims to guide the actions of the Shire of Chittering and its community over the next three years. These actions will be informed through:

- consideration of the existing Shire of Chittering Strategic Community Plan 2012 - 2022 and relevant operational plans such as:
 - Corporate Business Plan 2015 – 2019
 - Community Development Plan 2014 - 2024
 - (draft) Youth Plan 2016
 - Proposed Ageing Plan 2016
 - (draft) Community Infrastructure Plan
 - Economic Development Strategy 2015 - 2025
 - Community Engagement Plan 2012;
- Reference to the Wheatbelt Blueprint 2015, particularly in relation to liveable and connected communities;
- Analysis of the community responses to the Shire of Chittering Community Safety and Crime Prevention Survey 19 March – 10 April 2015;
- Consideration of outcomes and activities from the Shire of Chittering Community Safety and Crime Prevention 2012 – 2015 plan;
- Reference to the Western Australian State CCTV Strategy 2015 and review of outcomes of the Protecting the People of Chittering and Making our Parks Safe in Chittering CCTV projects and;
- Consideration of current local crime statistics and trends.

How we developed the plan.

In developing this plan the Shire of Chittering reviewed the achievements and outcomes from the 2012 – 2015 Community Safety and Crime Prevention Plan and undertook a Community Perception Survey. The outcomes of both activities are outlined below.

Achievements and outcomes of 2012 – 2015 plan

Priority 1: Awareness of community safety and property security.

- 1.1 The re-establishment of Rural Watch has not occurred as the local Police actively utilise the E-Watch program and the Shire Facebook page and/ or Twitter as a means for communicating community safety issues or incidents to the community.
- 1.2 New property owner welcome packs have been issued to 91 residents in the period January 2015 – November 2015. These packs contain welcome letter, tip pass, firebreak notice, and fridge magnet outlining key Firebreak notice dates and Councillor Information for rates.

Priority 2: Supporting youth and youth services

- A Youth Portfolio responsibility has been established for the Shire of Chittering Council with the Chittering Youth Krew becoming a formal Advisory Group to Council. The Youth Krew are supported by the Shire's Community and Club Development Officer who holds project management responsibility for the Youth Krew.
- A Shire of Chittering Youth Plan is expected to be presented to the Shire of Chittering Council at the December 2015 Ordinary Council Meeting. This Plan captures the needs and aspirations of the local youth and outlines the Shire of Chittering commitments towards assisting young people in preparation for adulthood so that they can reach their full potential.
- Through community events such as the annual Youth Festival and a targeted Graffiti workshop the Shire has actively worked towards increasing the awareness of the dangers of drugs, alcohol and speeding and; has endeavoured to address antisocial behaviours such as graffiti and vandalism.

Priority 3: Education on alcohol and drug related issues

- All Shire community events aim to provide information and awareness on drug and alcohol related issues.
- The Shire of Chittering Youth Plan has identified a priority 'Working towards reducing risky behaviours: Minimising negative behaviours which may put our young people at risk'. This will be further defined within the Youth Plan.

Priority 4: Designing public spaces and facilities for community safety and crime prevention

- Two successful Community Crime Prevention Fund grant projects were funded in 2015 to detract people from participating in anti-social or illegal behaviours in and around the Shire:

- “Protecting the people in Chittering” which included the installation of three CCTV cameras in the Tourist Centre, Bindoon Hall and carpark area and Shire administration centre upgrade to support the new installations and;
- “Making our Parks Safe in Chittering” which included the installation of five new CCTV camera’s in the Chinkabee Complex area and Clune Park.
- Shire of Chittering Development services are required to follow the Department of Planning Residential Design codes towards designing out crime through the orientation of homes and businesses. Termed as ‘eyes on the street’ through the orientation of homes and businesses. This concept can be seen in the proposed development of Binda Place precinct and new property development areas such as Bindoon Vista where housing design allows for views onto the street i.e. wide setbacks, restrictions on fencing heights or the type of materials used to allow for better monitoring from within homes.
- The Shire has successfully received and implemented several Blackspot funding projects throughout 2015 to improve road conditions within the Shire:
 - Installation of lighting on Muchea East Road including the intersections of Santa Gertrudis Drive and Hereford at a cost of \$174,000.
 - Widened the formation of the road, guide posts and installation of signage and lighting on the intersection of Sandpiper Mews and Ridgetop Ramble. Project commenced in 2012 and completed in 2015 to a total value of \$156, 087.
 - Re-alignment of horizontal road curve and asphalt seal at the intersection of Lake Road and Chittering Road to a total value of \$190,000.
- Improvements to community facilities are considered as part of ongoing planning, replacement and budget processes and have resulted in improvements to lighting in several prominent areas within the community including Clune Park, Bindoon Post Office, Muchea Hall Netball courts, Lower Chittering Hall, and Hereford Way lighting; as well as the introduction of a footpath to Pioneer Drive in Bindoon.

Priority 5: Partnership with key stakeholders to reduce incidents of speed and hooning to make the roads safer.

Several activities have been undertaken in the period 2012 – 2015 these include:

- \$20,000 Roadwise campaign ‘Slow Down and enjoy the ride in (& to) Chittering’ – The 11-month campaign aimed to raise the awareness of the local community, and visitors to the area, of the shared responsibility for road safety. We targeted a number of areas throughout the project:
 - Child Car Restraint Fitting – our free coffee ‘n’ cake with your free fitting or check didn’t really have a lot of impact, we feel that most people get their restraints fitted in-store.
 - Community Surveys – the pre-campaign survey showed us the areas that people needed to receive information and the post-campaign survey assured us that the campaign had been seen, with the messages received.
 - Driver Reviver – our two driver revivers gave locals the opportunity to be involved with the campaign and share the message with visitors.

- Local Event Support – this was possibly the most successful part of the campaign, a wide range of resources have been collated for use in the future. These resources will continue to share the message along with assisting local event organisers.
- New Drivers – the provision of a free information bag for new drivers is a positive action, however, as it was undertaken by a third party we are unable to comment on how they were received. This would be a great initiative should the handing over of the bag be accompanied by some explanation / request for feedback.
- Overall Message Promotion – the bumper sticker competition was great fun, it was wonderful to be able to share local events (with the 'Slow Down' message) through local radio stations with the banners / signage raising the presentation of local events.
- Skipper Program and Drink Driving Awareness – the branded canvas posters and water bottles were a welcome addition to local licenced venues and at events selling alcohol.

Pre and post campaign surveys were utilised to determine the impact of the campaign. The results of these are contained in Attachment 1 & 2.

- Speed reduction in Bindoon Town centre as part of a Main Roads trial with an activated speed sign and continual liaison between Main Roads and Shire of Chittering Technical Services.
- The Shire of Chittering participates in Road Safety Audits each year.

Consultation

During the period of 19 March – 10 April 2015, a survey was undertaken to ascertain community perceptions on Community Safety and Crime Prevention within the Shire of Chittering (Appendix 3). The community was invited to participate in the survey via the Shire website, email listings for Businesses, Community groups, media contacts, Shire of Chittering Facebook page and public noticeboards. Surveys were available electronically or in hard copy from the Shire Administration office or the Bindoon Post Office.

The community was advised that the outcomes of the survey would be utilised for the review of the Shire of Chittering Community Safety and Crime Prevention Plan 2012 – 2015.

45 submissions were received during the survey period comprising of 28 responses from residents in the Chittering / Lower Chittering area, 15 responses from Bindoon and 1 response each from Mooliabeenee, Muchea and Wannamal areas. Survey results are contained in Appendix 4.

- 36 respondents believe that living in the Shire of Chittering is quite or somewhat safe with one respondent indicating that they feel somewhat unsafe.
- 86% of people believe that the crime rate in the Shire of Chittering is quite or somewhat low.
- 71% of people believe that safety and crime within Chittering has remained the same during the time that they have resided in the Shire, however 26% believe that it has become more of a problem.
- Home break in, rural theft and dangerous road conditions including speeding and dangerous driving were considered the top safety and crime issues across the Shire. Of these poor / hazardous road conditions and speeding or dangerous driving were considered the greatest priority areas for the

community to address. These statistics are fairly consistent with WA Police Crime Statistics for the period February – September 2015. Appendix 5.

The community were asked to identify specific areas within the Shire where they feel unsafe, overwhelmingly the responses related to the areas identified as the greatest priority areas outlined above.

Community suggestions towards making people feel safer and prevent crime in the Shire included:

- Neighbourhood or community watch and increased community focus around this.

Current or planned responses to this issue:

The Shire of Chittering has been involved in the Ewatch program however we have found that the Shire Facebook site and other community network Facebook sites such as Chittering Noticeboard, Northern Valley Noticeboard, Bullsbrook Muchea Information and Selling Page and the Bullsbrook Residents and Rate Payers Association (BRRA) are being utilised more frequently and have proven to be effective communication strategies that are also utilised by the local police.

- More police presence

Current or planned responses to this issue:

The recent CCTV installations and upgrades to the Bindoon Tourist Bureau, Chinkabee complex and Clune Park in Bindoon enables police to wirelessly connect and view live footage to ascertain requirements to attend incidents. The Shire is committed towards building our CCTV capabilities within the Shire and will work closely with the local Police within the bounds of the Western Australian State CCTV Strategy.

- Improved roads and road lighting

Current or planned responses to this issue:

Main Roads are in the research phase of an initiative to address heavy haulage issues along Great Northern Highway within the Bindoon town site as part of the Australian Government Nation Building Project – Great Northern Highway Muchea to Wubin. The Bindoon Bypass committee commenced on 9 July 2015 meeting bi-monthly with the aim to ensure that Council and the Chittering Community are informed and prepared for the highway deviation to reduce heavy haulage traffic within the Bindoon Town centre. The primary focus of the group has been to ensure that Bindoon continues to be a stopover point or destination for passing travelers.

The Shire of Chittering Binda Place Improvement Plan is a response to community safety concerns in Bindoon's 'CBD'. The current inadequate roadway and parking designs, along with the lack of a footpath, mean that the area is quite dangerous for both vehicles and pedestrians, with a number of 'near misses' occurring on a regular basis. This project is awaiting final construction drawings and will be going to tender in December 2015. The key deliverables are to:

- Increased investment in property development in Binda Place
- Increase in local employment opportunities;
- Improved access and efficiency (traffic and pedestrian);
- Improved safety (traffic and pedestrian);

- Improved streetscape appearance (landscaping and street furniture); and
- Creation of a promotable precinct.
- Black spot funding projects have been approved within the Shire of Chittering 2015 /2016 budget to address road safety issues on Julimar Road (\$217,800), Muchea East / Wandena Roads (\$291,600) and the Inter-section of Blue Plains and Maddern Roads (\$303,900). Future proposed Black spot funding sites include the Intersection of Chittering and Chittering Valley Roads, Mooliabeenee and Bindoon Moora Road and the installation of crash barriers at three locations along Chittering Road.

Other informing Strategies and Plans

Draft Shire of Chittering Age Friendly Community Plan

During 2015 the Shire of Chittering successfully obtained funding from the Department of Local Government and Communities, to assist in the preparation of an Age Friendly Community Plan. As part of this process two Focus groups were held with seniors, carers and service providers to identify the age-friendly features, barriers, and suggestions for improvement, against each of the following essential features of an age friendly community:

- outdoor spaces and building
- transport
- housing
- social participation
- respect and social inclusion
- civic participation and employment
- communication and information
- community support and health services.

The feedback from the Focus group sessions will inform the development of an Age Friendly Community Plan expected to be finalised in February 2016 with initial feedback suggesting that footpaths and getting around town are considered a priority for seniors within our community.

Draft Shire of Chittering Youth Plan

Youth feedback during the development of the Shire of Chittering Draft Youth Plan suggests that young people identify not having enough things to do and places to go with becoming involved in negative behaviours, which may put themselves or others at risk of harm.

2016- 2019 Priorities and Objectives

The ongoing focus of this plan is to maintain community safety and ensure continuing measures that contribute to keeping the levels of crime low.

With this in mind the Shire of Chittering is committed to continuing the work that has been undertaken in the previous plan whilst incorporating the lessons learnt from our review of activities over the previous 4 years.

Priority 1. Awareness of community safety and property security.

- 1.1 Increase reporting of rural crime, arson and other unlawful activities
- 1.2 Educate community on crime prevention measures i.e. Ewatch, how to report a crime, Burglar beware, Community safety month (Sept), how to report hoon driving.

Priority 2. Designing public spaces and facilities for community safety and crime prevention

- 2.1 Use of Designing Out Crime principles in assessment of lighting, CCTV and urban design requirements.
- 2.2 Utilise Community Reference groups and Council Advisory groups as a point of reference between the community and Council; for consideration in all Council planning, development and service provision.
- 2.3 Partner and collaborate with State/ Local Government for the provision of appropriate facilities within the community.

Priority 3. Partnership with key stakeholders to address road safety issues

- 3.1 Liaise with key stakeholders to address road safety issues such as improved lighting, footpaths and school bus stops.
- 3.2 Continue to apply for and implement Black spot funding projects within the Shire.
- 3.3 Involved with the Towards Zero Roads Safety – Road Safety Strategy for WA 2008-2020.



Action Plan

1. Awareness of community safety and property security.

No	Identified Strategies	Actions	Key stakeholders	Outcomes	Evaluation
1.1	Increase reporting of rural crime, arson and other unlawful activities	Shire Officers being aware when out and about in the community (Builders, Compliance, Works Crew, Rangers, Community Development staff) reporting unusual activity. Community encouraged to report unlawful activities to Crime Stoppers, WAPOL and rangers where appropriate.	Shire Officers Community Police Community	Increased reporting to WAPOL. Reporting noted on property files	WAPOL statistics and alignment with incoming customer requests.
1.2	Educate community on crime prevention measures i.e. Ewatch, how to report a crime, Burglar beware, Community safety month (Sept), how to report hoon driving.	Utilise Shire communication strategies to disseminate information and point of reference for community i.e. Facebook, website.	Shire Staff Police Community	Increased community accountability with reporting hoon driving to improve community safety.	Evidenced through Shire Communication strategies. Comparison of 2015 statistics against 2019 statistics. Evidence of community education strategies at Shire run events.



2. Designing public spaces and facilities for community safety and crime prevention

No	Identified Strategies	Actions	Key stakeholders	Outcomes	Evaluation
2.1	Use of Designing Out Crime principles in assessment of lighting, CCTV and urban design requirements	Binda Place redevelopment CCTV plan and secure appropriate funding to implement projects.	Developers Shire staff State / Federal Gov. agencies Councillors	Reduction of crime in new subdivisions. Active community spaces.	Successful grant applications. Community and business feedback on Binda Place redevelopment
2.2	Utilise Community Reference groups and Council Advisory groups as a point of reference between the community and Council; for consideration in all Council planning, development and service provision	Community Reference groups and Advisory groups provide feedback to council in relation to community safety and crime prevention issues	Chittering Youth Krew CCPAG Bindoon By Pass Committee	Formalised group used to record and feed information to council to ensure council resources are utilised appropriately	Minutes of action groups Reduction in crime statistics generally.
2.3	Partner and collaborate with State / Local Government for the provision of appropriate facilities within the community	Secure appropriate funding to implement identified projects	WAPOL State / Federal Gov. agencies Northern Growth Alliance	Provision of appropriate facilities and programs to reduce antisocial behaviours	Successful grant applications. Reduction in graffiti Review of WAPOL crime statistics.



3. Partnership with key stakeholders to address road safety issues

No	Identified Strategies	Actions	Key stakeholders	Outcomes	Evaluation
3.1	Liaise with key stakeholders to address road safety issues such as improved lighting, footpaths and school bus stops.	Actively participate in ongoing road safety campaigns. Shire Officers being aware when out and about in the community (Builders, Compliance, Works Crew, Rangers, Community Development staff) reporting road safety issues.	Bindoon Bypass Committee CCPAG Road Safety Commission Police Wheatbelt Development Commission. RAC – Elephant in the Wheatbelt Public Transport Authority	Reduction in traffic related offences. Reduction in Road Safety issues as reported by WAPOL.	No. of campaigns involved in Bindoon Bypass Committee and CCPAG meeting minutes Works requests.
3.2	Continue to apply for and implement Black spot funding projects within the Shire	Undertake identified Blackspot works	Mainroads Shire	Improved road safety across the Shire	Number of kilometres of road safety improvements completed each year
3.3	Involved with the Towards Zero Roads Safety– Road Safety Strategy for WA 2008-2020	Chittering Community Planning Advisory Group (CCPAG) to incorporate road safety issues as a standing agenda item and call for a broader RoadWise committee for appropriate projects. Support community groups to utilise RoadWise event funding to promote road safety messages.	Shire WAPOL CCPAG Main Roads Schools RoadWise Advisor Road Safety Commission	Improved community involvement and responses to road safety issues and projects across the Shire.	CCPAG project outcomes Successful RoadWise funding

Appendix #1 Slow Down and Enjoy the ride Campaign pre result survey



Community Awareness Survey Results

- Did you know that child car restraint fitting is offered for free at the Shire offices?
 YES [44.8%] NO [55.2%]
- Would you know what number to call to report an unsafe road or damaged sign?
 YES [29.3%] NO [70.7%]
- If you saw a driver 'doing the right thing' would you be happy to 'dob them in' for it?
 YES [74.1%] NO [25.9%]
- Have you ever stopped for a rest and / or a cuppa on a long drive?
 YES [86.2%] NO [13.8%]
- Have you ever been the "Skipper" on a night out?
 YES [74.1%] NO [20.7%]
 [5.2%] What is a Skipper?

Thank you to everyone who took part in our survey, and congratulations to our lucky prize pack winners, Richard and Sarah.

In response to the results we will take the following actions during our campaign:

- Promote our fitting service, look out for the "Coffee 'n' Cake" part of the campaign at the Bakehaus, the Bite and the Roadhouse.
- We are looking at new signage to highlight calling 1800 800 009 for unsafe road / damaged sign reporting.
- Look out for the "Dob In A Good Driver" campaign component.
- Great to see! Wannamal will be hosting a Driver Reviver in January 2014.
- Brilliant! Look out for "Drink Driving Is Never OK" at local events, the Bite, the Scottalian and Stringybark. And a Skipper is that lovely person who opts not to drink so that they can safely drive the group home at the end of the evening (or afternoon!).

Helping raise community awareness of our shared responsibility for road safety. The "Slow Down and Enjoy the Ride in (& to!) Chittering" project is brought to you by the Shire of Chittering and the Community Road Safety Grants Program which is funded through speed and red light cameras.

Community Awareness Survey Results

Appendix #2 Slow Down and Enjoy the ride Campaign post result survey.



Community Survey Results

1. Where have you seen or heard about our Campaign?

The great news is that everywhere we shared our campaign it was seen!!

2. If you felt that a road was unsafe would you call 1800 800 009?
YES [86.2%] NO [13.8%]

3. If you saw a driver driving carelessly would you call 131 444?
YES [85.1%] NO [14.9%]

4. Have you heard of the Towards Zero Road Safety Strategy?
YES [37.9%] NO [62.1%]

5. Other comments?

Included; was not aware of the above phone numbers... need better opportunities for overtaking... would be nice if road trains adhered to this concept... it's been a good campaign as it asks people to enjoy our scenery... more police, people tend to do the right thing when they see police... there is plenty to enjoy in Chittering...

Thank you to everyone who took part in our post-campaign survey. Ann was the lucky winner of a \$50 fuel voucher.

How did the Campaign go?

All of our promotions got seen or heard somewhere. ABC Radio, Bendigo Bank, Bindoon Bakehaus, Bindoon Primary, Briery Estate, Chatter Newsletter, Facebook, Immaculate Heart College, Northern Valleys News, Post Office, Shire Administration, Shire Website, RadioWest, Stringybark, Visitor Centre and Wannamal, along with local events over the past 11 months (Taste of Chittering, Wildflower Festival, Bindoon Ag. Show and the Muchea Youth Festival).

Unfortunately we didn't manage to get more people using our FREE Child Car Restraint fitting service, hopefully the restraints were being fitted at the store they were purchased from.

Lastly, we are really happy to see that people are now aware of the "unsafe roads" and "careless driver" phone numbers, with most people indicating that they would be more than happy to use them.

Helping raise community awareness of our shared responsibility for road safety. The "Slow Down and Enjoy the Ride in (& to!) Chittering" project was brought to you by the Shire of Chittering and the Community Road Safety Grants Program, which is funded through speed and red light cameras.

Post Campaign Community Survey Results

Appendix #3 Shire of Chittering Community Safety and Crime Survey 2015

Community Safety and Crime Prevention Survey

Submissions close at 4pm on 10 April 2015

The Shire of Chittering's Community Safety and Crime Prevention Plan is due to be reviewed by 30 June 2015. The information gathered through this Survey will be used by the Shire to assist with future planning. Your personal details will not be shared with any third parties.

***1. In which area/s of Chittering do you reside and / or do business?**

- | | | |
|---|--|--|
| <input type="checkbox"/> Bindoon (townsite) | <input type="checkbox"/> Lower Chittering (estate) | <input type="checkbox"/> Muchea (rural) |
| <input type="checkbox"/> Bindoon (rural) | <input type="checkbox"/> Lower Chittering (rural) | <input type="checkbox"/> Wannamal (townsite) |
| <input type="checkbox"/> Chittering (estate) | <input type="checkbox"/> Mooliabeenie | <input type="checkbox"/> Wannamal (rural) |
| <input type="checkbox"/> Chittering (rural) | <input type="checkbox"/> Muchea (townsite) | |
| <input type="checkbox"/> Other (please specify) | | |

***2. How long have you lived in the Shire of Chittering?**

- | | | |
|-------------------------------------|--------------------------------------|--------------------------------------|
| <input type="radio"/> Up to 4 years | <input type="radio"/> 10 to 14 years | <input type="radio"/> 20 to 24 years |
| <input type="radio"/> 5 to 9 years | <input type="radio"/> 15 to 19 years | <input type="radio"/> 25 years + |

3. "I believe that living in the Shire of Chittering is..."

- | | | |
|------------------------------------|---|--------------------------------------|
| <input type="radio"/> 1 Very safe | <input type="radio"/> 3 Somewhat safe | <input type="radio"/> 5 Quite unsafe |
| <input type="radio"/> 2 Quite safe | <input type="radio"/> 4 Somewhat unsafe | <input type="radio"/> 6 Very unsafe |

4. "I believe that the crime rate in the Shire of Chittering is..."

- | | | |
|-----------------------------------|---------------------------------------|------------------------------------|
| <input type="radio"/> 1 Very low | <input type="radio"/> 3 Somewhat low | <input type="radio"/> 5 Quite high |
| <input type="radio"/> 2 Quite low | <input type="radio"/> 4 Somewhat high | <input type="radio"/> 6 Very high |

5. During the time that you have lived in the Shire of Chittering do you believe safety / crime has;

- Become less of a problem Stayed about the same Become more of a problem

6. Please consider the following safety or crime issues and tick the five that concern you most in the Shire of Chittering;

- | | | |
|---|---|---|
| <input type="checkbox"/> House break-ins | <input type="checkbox"/> Physical assault | <input type="checkbox"/> Antisocial behaviour |
| <input type="checkbox"/> Motor vehicle break-ins | <input type="checkbox"/> Sexual assault | <input type="checkbox"/> Dark streets |
| <input type="checkbox"/> Motor vehicle theft | <input type="checkbox"/> Rural theft | <input type="checkbox"/> Drugs |
| <input type="checkbox"/> Roads - poor/hazardous | <input type="checkbox"/> Graffiti/vandalism | <input type="checkbox"/> Domestic abuse |
| <input type="checkbox"/> Speeding/dangerous driving | <input type="checkbox"/> Gang behaviour | |
| <input type="checkbox"/> Drink driving | <input type="checkbox"/> Drunk/disorderly behaviour | |

Other (please specify)



Community Safety and Crime Prevention Survey

7. Of the five issues you highlighted at Question 6 please identify the safety / crime issue that is of the greatest priority for your community to address;

<input type="radio"/> House break-ins	<input type="radio"/> Physical assault	<input type="radio"/> Antisocial behaviour
<input type="radio"/> Motor vehicle break-ins	<input type="radio"/> Sexual assault	<input type="radio"/> Dark streets
<input type="radio"/> Motor vehicle theft	<input type="radio"/> Rural theft	<input type="radio"/> Drugs
<input type="radio"/> Roads - poor/hazardous	<input type="radio"/> Graffiti/vandalism	<input type="radio"/> Domestic abuse
<input type="radio"/> Speeding/dangerous driving	<input type="radio"/> Gang behaviour	
<input type="radio"/> Drink driving	<input type="radio"/> Drunk/disorderly behaviour	
<input type="radio"/> Other (please specify)		

8. If there are any specific areas in the Shire of Chittering where you feel unsafe please list them and advise why;

9. What do you think could be done to make you feel safer or prevent crime in the Shire of Chittering?

10. Do you have any other comments regarding safety or crime prevention in the Shire of Chittering?

11. If you would like to be consulted further on the review of the Plan please provide your email or mailing address.

Appendix #4 Community Safety and Crime Prevention Survey Results



Community Safety and Crime Prevention Survey
Summary of Results – July 2015

This summary was prepared by;
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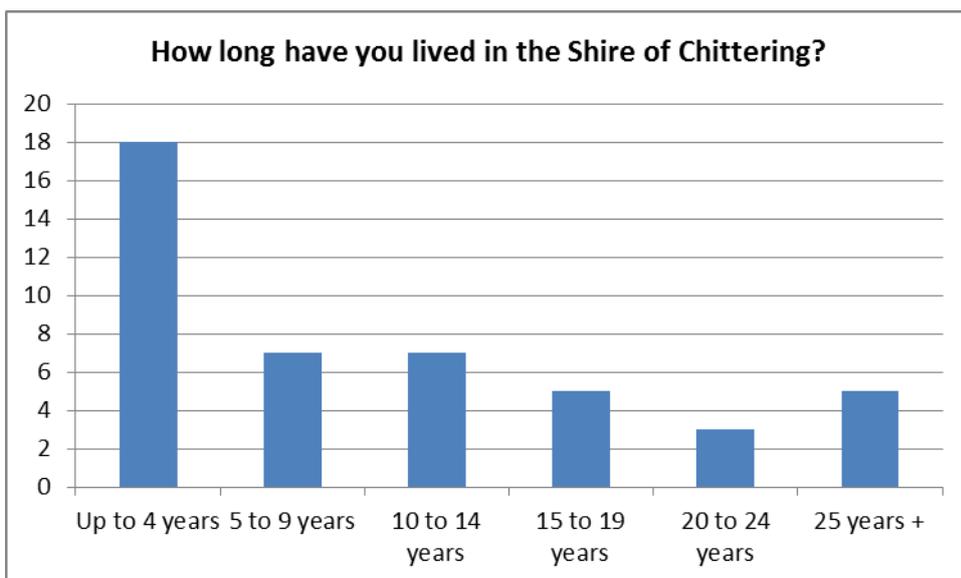
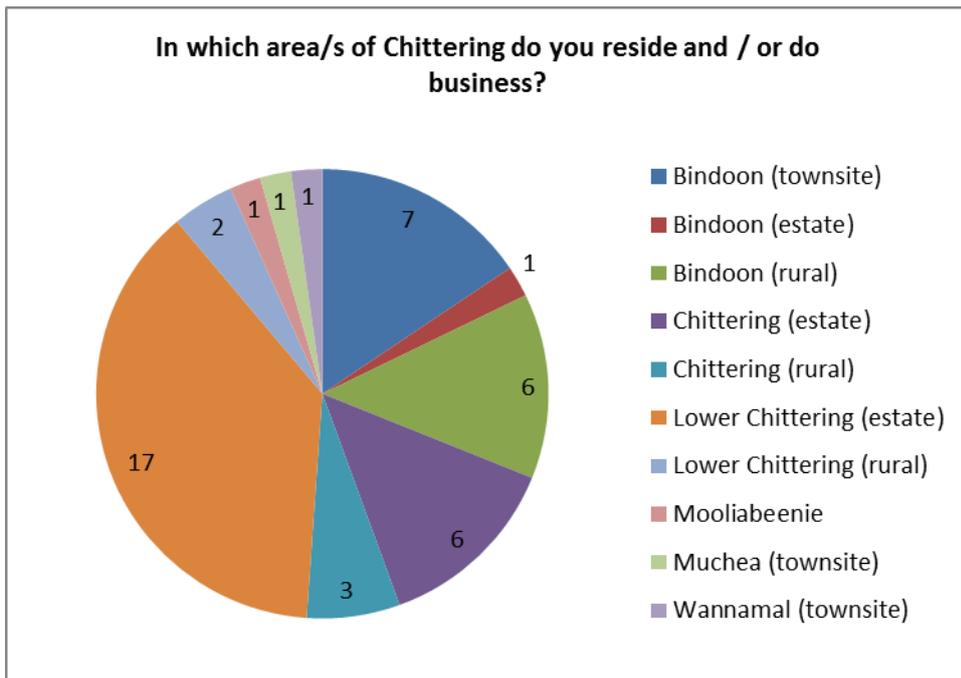
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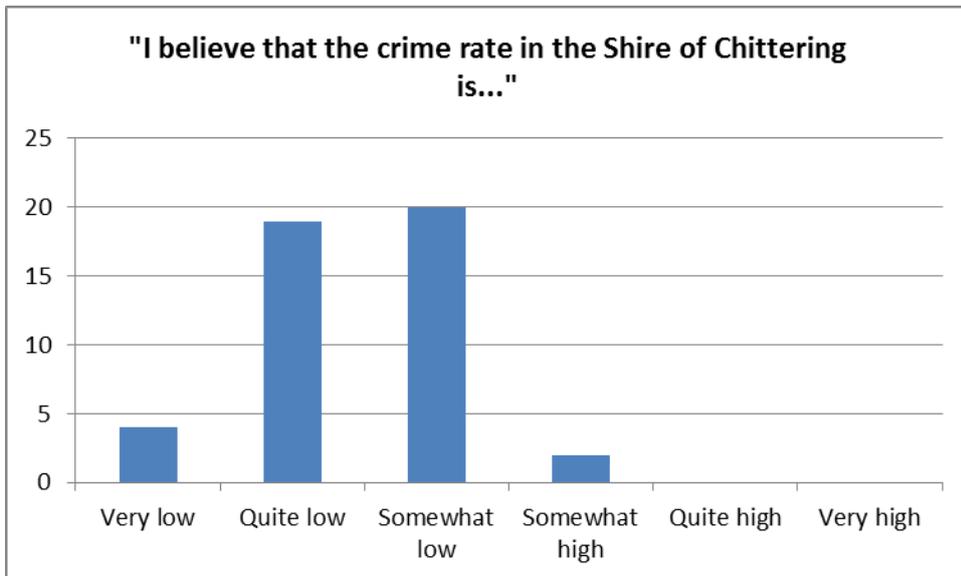
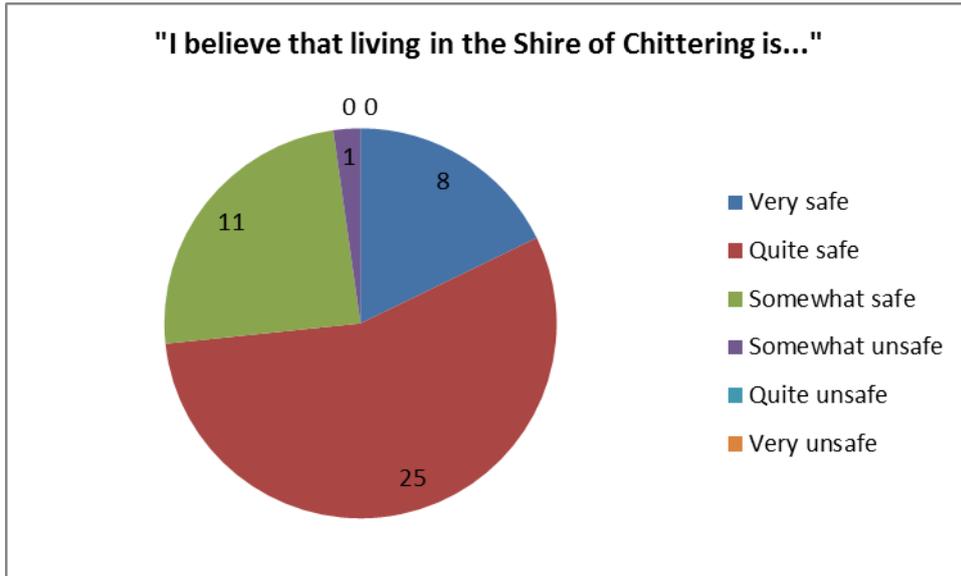
During the period of 19 March – 10 April 2015 a survey was undertaken to ascertain community perceptions on Community Safety and Crime Prevention within the Shire of Chittering.

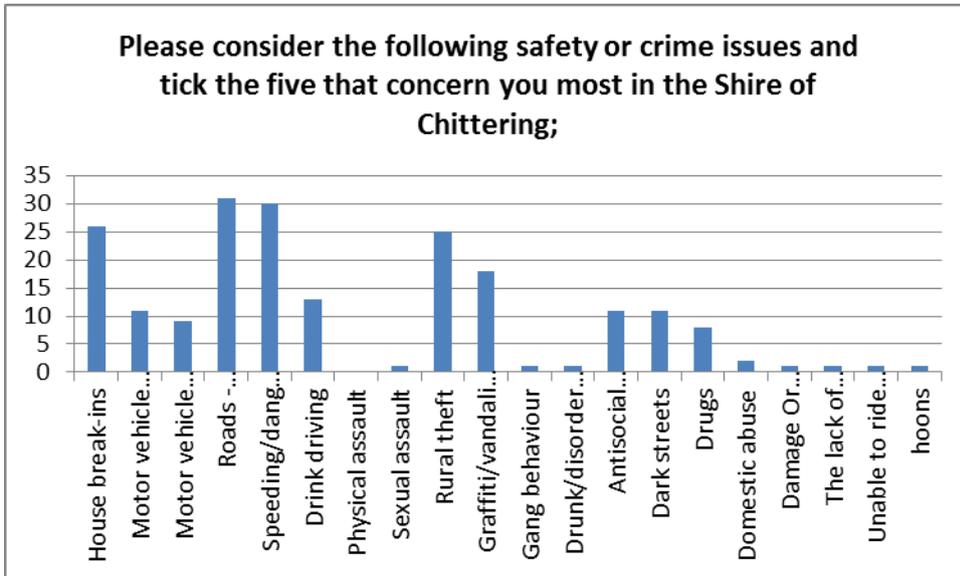
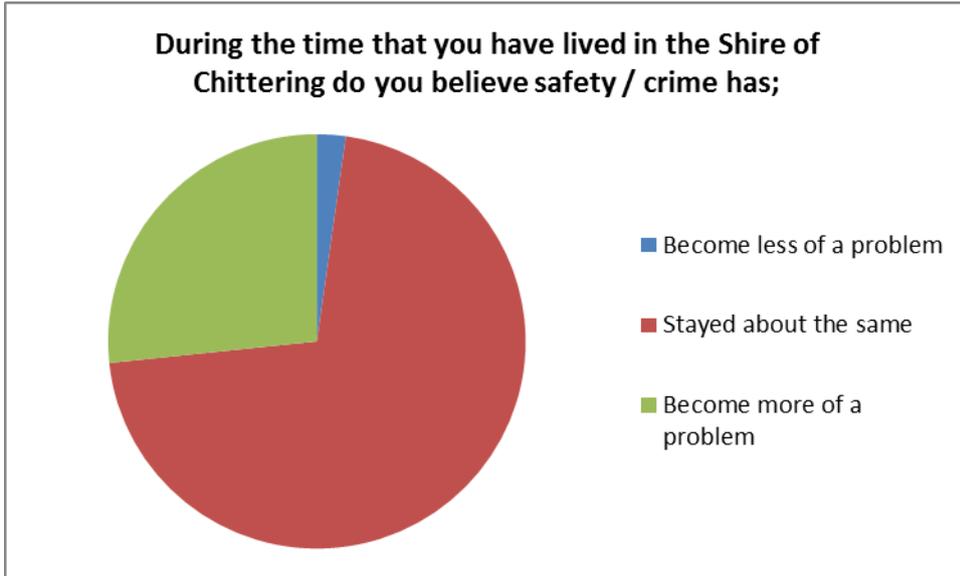
The community was advised that the outcomes of the survey would be utilized for the review of the Shire of Chittering Community Safety and Crime Prevention Plan 2012 – 2015.

Outcomes of the Survey

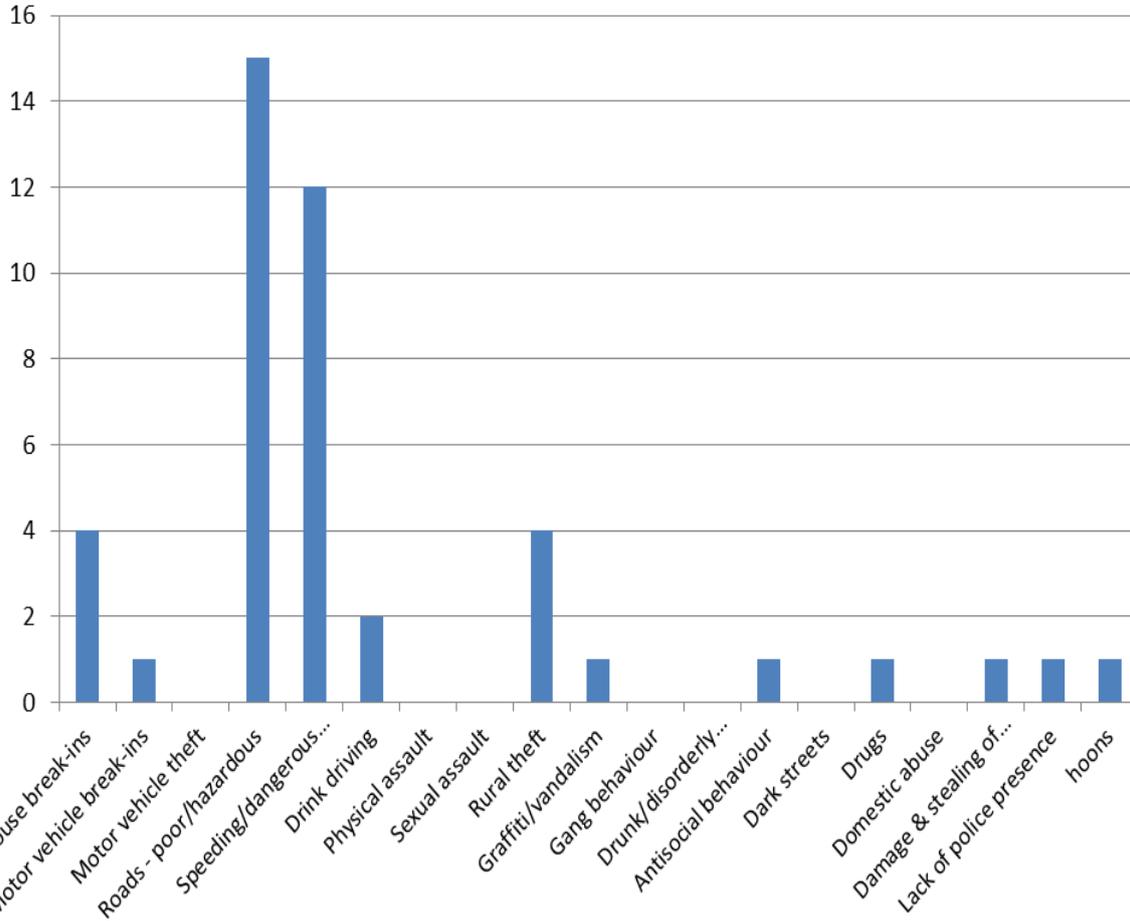
45 submissions were received during the survey period. Details of responses are as outlined below:







Of the five issues you highlighted at Question 6 please identify the safety / crime issue that is of the greatest priority for your community to address;

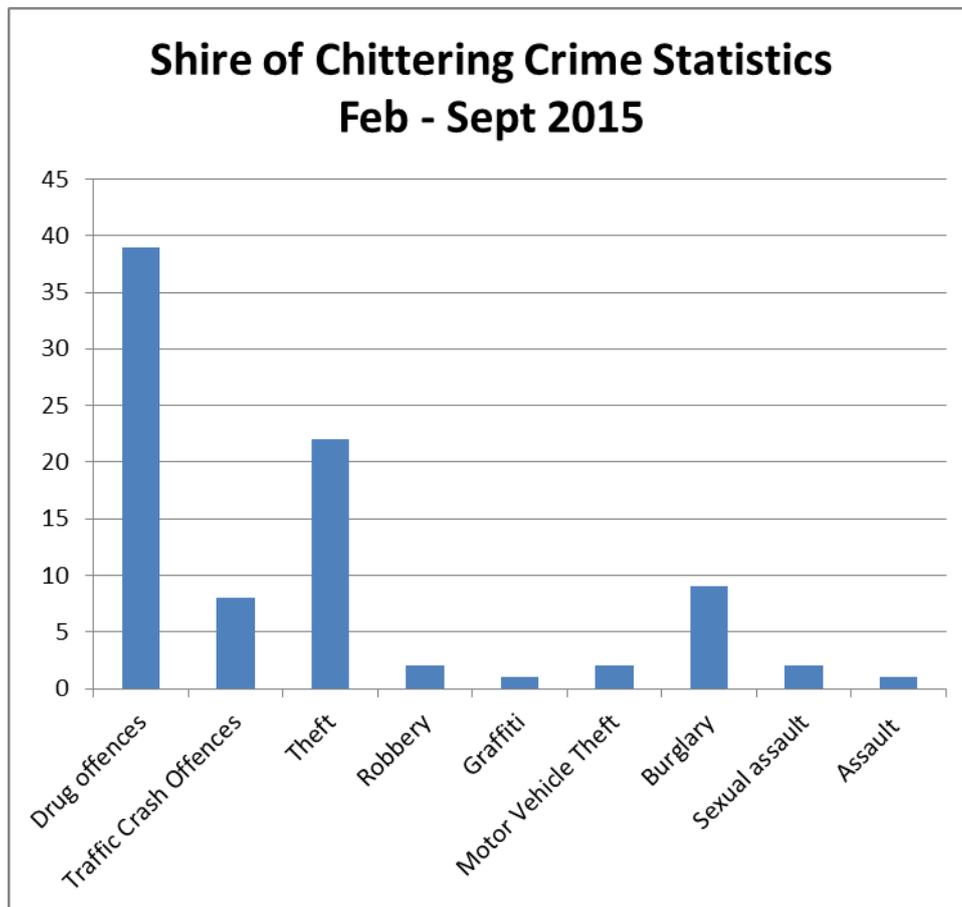


If there are any specific areas in the Shire of Chittering where you feel unsafe please list them and advise why;
Lower Chittering. Rural. Distance from local police in case of emergency.
Muchea Rd East people overtaking when we are already doing speed limit Maryville Downs Estate speeding, burnouts and hoon driving activity early hours morning
Chittering Road at night because no lights and narrow and winding road
Muchea, teenagers drinking in the streets
Turning right into Wandena Road at night time coming from Bullsbrook. There should be more light as it's a hard road to see especially when you have oncoming traffic heading south along Great Northern Highway. Makes me feel very unsafe.
poor condition of road on hill on ridgetop ramble. poor condition of ridgetop ramble and forrest hill parade. Dangerous Binda Place, Bakery end. exit and entry on to Highway. Had three near misses there myself. Gt Nth Hwy - end of overtaking lane heading south, ending near chittering road house, it ends on a crest of hill!!!! Had a near miss involving school bus, truck.
Car park at Muchea Hall late at night.
Binda place- it is a nightmare with pram & young children as you have to walk on road in front of shops & often trucks & vans park there. Poor quality roads & limited overtaking opportunities
There are no areas in the Shire of Chittering where I feel unsafe.
Bindoon town site at night. deserted... needs more 24 hour businesses
I feel very unsafe driving along the Great Northern H'way. The reason is the bad state of the roads in numerous spots. The number of road trains and large trucks that drive too fast trying to overtake each other. The huge amount of trucks that travel through the town site making it highly dangerous for local community drivers.
The corner of Forrest Hills Parade & Ridgetop Ramble & Ridgetop Ramble before the start of the footpath. As we live within the bus zone we are suppose to be able to get ourselves to school by bike or walking. When the drainage down Ridgetop Ramble was done, all opportunity to get safely off the road has gone. There are blind corners that people fly down & we are on our push bikes going to school. We have had horns blasted at us even though we are staying as close to the kerb as we dare.
driving on chittering and chittering valley road as is narrow and in poor condition
Driving on Chittering Road at night especially when it is wet due to poor lighting , road signs and lines on road
Muchea. They're all dodgy down there.
Unlit or poorly lit places where you may walk

What do you think could be done to make you feel safer or prevent crime in the Shire of Chittering?
More Police patrols, a local maned police station (Muchea)
move police from gingin closer to where the increase of crime and majority population live. Currently no neighborhood watch in area.... better community focus around this.
police presence, speed cameras on other roads not just hway
more lights on main roads
bulldoze muchea
Community committee, shared outcomes
Have a police station whithin our Shire.
The establishment of a permanent police ranger presence
Better street lighting on minor roads up to 1 km from Bindoon
Community or Rural watch program so we all look out for each other and know who our neighbors are.
More police
More of an effort towards a form of neighbourhoo watch
More neighborhood aware eg neighborhood watch schemes to tackle rural theft.
more community networking
permanent speed cameras on the highway shikanes to reduce speed without impacting emergency vehicle movements mobile service working wherever one is in the shire promotion of the non-emergency numbers for police and ambulance/health on line - before it escalates how to report suspicious behavior easily promotion of when to call the ranger(versus police) and what to expect outside of business hours
I would feel much safer riving along the highway if trucks were diverted from the town site and the number of trucks/road trains were reduced by at least half - and not allowed during weekends. I believe I would feel safer and it could possibly prevent crime in the Shire of Chittering if a police station was in the town of Bindoon. The nearest police is Gingin and that can take up to 45 minutes before there is presence of police.
Continue the footpath up Ridgetop Ramble & around the corner of Forrest Hills Parade. Once we are over the crest of the hill on Forrest Hills Parade we can then get off the road onto the dirt.
neighborhood and rural watch program
Bigger police presence in Lower Chittering
Police presence in Bindoon, the Shire is growing and we need to have that protection now
Community watch patrols by council rangers or police.
Own police station
Better road markings and better mobile reception so my mobile will work if I or my family are stranded.
Put a fence up between Bullsbrook and lower Chittering. Then completely cut ties with Muchea.
More police patrols better police community engagement not just booking speeders
Police presence near pub (to start with) at nights and also of dangerous/wreck less/ speeding drivers on great northern highway. Awareness of crimes and thefts so people become more vigilant of their neighbourhoo

Do you have any other comments regarding safety or crime prevention in the Shire of Chittering?
No objections to the survey so long as it dose not go like city shires where the rate payers now have to pay for so call security patrols which are of no use as they are not seen enough
I really feel very safe here. I live in the town cite and my business is in Chittering rural area, and both places I feel fine. I've never encountered house break in or car break in, or theft of any kind. I have nice neighbours and did not really think crime was a major issue in Chittering shire.
a visit by a shire representative to every property once a year to ask owner how things are going, are there any issues etc.
Due to the large area of the Shire of Chittering and the increasing number of families moving to Chittering a permanent presence of police and station could help crime prevention and safety to the community.
PLEASE finish the footpath before there is a serious accident!
more lighting in streets at night time
It's not a big issue however with population increase comes increase in crime.
There is a lack of visible police activity in the area.
I have not personally experienced any crime since I have been here but due to the significant increase in traffic the roads are much more of a concern
Bullsbrook needs a cop shop
I tried setting up rural watch in our estate approached gin gin police no response nil interest
Alcohol and drugs can be related to a lot of the key issues especially excessive alcohol which seems to be an acceptable

Appendix #5 WAPOL Crime Statistics for Shire of Chittering Feb – Sept 2015



Crime Category	Definition
Drug Offences	Includes drug possession, drug trafficking and drugs (other). Specifically relates to: The unlawful sale, supply, cultivation or manufacture of a prohibited drug or plant and the unlawful possession or use of a prohibited drug or plant, or the unlawful possession of a smoking implement.
Traffic Crash Offences	Drink driving, Driving causing bodily harm, Fail to Stop or Give Way, Licensing Offences, Seatbelt/ Helmet Offence, Speeding, Turning Offence, Unsafe Driving.
Theft	The unlawful taking or obtaining of money, goods or services, without the use of force, threat of force or violence, coercion or deception, with the intent to permanently deprive the owner or possessor of the use of the money or goods.
Robbery	The stealing of an item(s) and, immediately before or at the time of or immediately after the item has been stolen; violence (or the threat of violence) has been used to obtain the item(s). This offence specifically relates to robberies where an individual / business have suffered the loss of the property item(s).
Graffiti	Damage caused by the application of substances (e.g. paint, posters and/or plastic, metal or wood based compounds) to the surface of the property.
Motor Vehicle Theft	Taking of a motor vehicle without the consent of the owner or person in charge of that motor vehicle.
Burglary	To enter or attempt to enter any building, structure, tent or caravan that is ordinarily used for human habitation / or non- dwelling without consent, with intent to commit an offence such as to steal property.
Sexual Assault	These crimes include sexual intercourse without consent and indecent assault. Sexual Assault is a crime of violence.
Assault	Aggravated (grievous/bodily harm, wounding) assault and non-aggravated (common) assault not associated with a Family or Domestic incident

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**Shire of Chittering
Economic Development
Strategy 2015-2025
Key Strategic Direction
Update 2016**

Endorsed by Council: ***

Chittering Economic Development Strategy 2015-2025
Key Strategic Direction Update – February 2016

One – Enabling Infrastructure

Actions	Responsible	Timeline	Outcome	Update 2016
Future Lifestyle Choices				
*Develop water infrastructure investment plans. <i>Reference CCSRES/CMSRES</i>	Chief Executive Officer	Short term	Establish a sustainable water supply.	Discussions have been held with both WDC & Water Corporation regarding water infrastructure. No major upgrades have been identified for Bindoon by Water Corp in the near future and they have no interest at the current time in establishing any further reticulated sites in Chittering. WDC are currently investigating a proposal with a private water trader for a supply to Muchea.
Develop the Community Infrastructure Plan. *Implement the Community Infrastructure Plan. <i>Reference SCP</i>	Executive Manager Development Services	Short term	Identify community needs. Provide local and central activity areas supporting those needs.	The process is underway. Implementation cannot occur until the development process is complete.
*Construct a multi-purpose health facility in Bindoon. <i>Reference SCP</i>	Chief Executive Officer	Underway	Increase health services and levels. Increase attractiveness as a place to invest and live.	Complete, November 2015.
Local Transport and Access Solutions				
Facilitate sustainable transport solutions. <i>Reference SCP</i>	Executive Manager Technical Services	Ongoing	Provide suitable transport network to support the local economy.	Advocacy continues.
*Undertake an impact assessment of Northlink on Muchea and Lower Chittering. <i>Reference CCSRES/CMSRES</i>	Chief Executive Officer	Short term	Ensure appropriate forward planning is undertaken to accommodate the identified impacts.	Discussions have been held with MRWA without success. MRWA have no real interest in the subject. If Council would like to proceed with this item they may wish to allocate funding for a study to be undertaken or look to lobby the Federal Government for assistance.

Chittering Economic Development Strategy 2015-2025
 Key Strategic Direction Update – February 2016

Main Street Revitalisation – Hub Creation				
*Implement the Binda Place Improvement Plan. <i>Reference SCP</i>	Executive Manager Technical Services	Underway	Encourage new development and investment. Increase attractiveness as a place to invest and live.	Stage 1 of the project to be complete by 30 June 2016.
Telecommunications				
Continue to advocate for improved broadband and telecommunication services. <i>Reference SCP</i>	Chief Executive Officer	Ongoing	Maximise the utilisation of NBN infrastructure. Provide business operators with a competitive advantage.	NBN have recently announced three NBN towers for the Shire of Chittering.
Business Incubator				
*Undertake a Feasibility Study, to consider a collocated business and community resource centre. <i>Reference FRED, facilitate a supportive economic environment</i>	Chief Executive Officer	Medium term	Central area for office support, meeting space and general, business development services, along with information and networking.	Currently calling for EOI for use of 'old' medical building, this may identify the requirement for a collocated centre.
Regional Community Sports and Recreational Facility				
*Undertake a Feasibility Study, to consider the most appropriate location and the facilities required. <i>Reference CCSRES/CMSRES</i>	Chief Executive Officer	Medium term	Provide appropriate facilities to retain and attract new residents to support local businesses.	Underway.

* this action will be dependent on the allocation of Council monies and / or a successful submission for external funding.

Chittering Economic Development Strategy 2015-2025
 Key Strategic Direction Update – February 2016

Two – Business Support and Growth

Actions	Responsible	Timeline	Outcome	
Facilitate promotional activities to support local businesses <i>as per SCP</i>				
Local Business Listing – create and maintain, including the identification of local home businesses.	Economic Development Officer	Short term	Enable the measurement of the number of local businesses and ease of contact with them.	Ready to launch with 103 businesses, once a couple of technical hitches are sorted. Services and community groups to be added.
Shop Local –expand and formalise the existing ad hoc promotional campaign.	Economic Development Officer	Short term	Collective promotion of Chittering businesses.	To be commenced as the launch for the Chittering Business List.
Signage – undertake an audit and create a plan for the removal / replacement / updating of signage throughout the Shire.	Economic Development Officer	Short term	Clear, concise, up-to-date signage to raise the visual profile of Chittering.	Project to commence in March 2016.
*Signage – implement the Chittering Signage Plan.				This will be undertaken following the completion of the Audit and creation of the Plan.
Support local business networks <i>as per FRED</i>				
Business Networking – continue membership/s with relevant business related organisations.	Economic Development Officer	Ongoing	Continue to offer opportunities and information to local businesses.	Membership and interaction continue with Heartlands, Wheatbelt Business Network and the Chittering Chamber of Commerce.
Highlight the benefits of living in the Shire through area promotion <i>as per FRED</i>				
Joint Promotion – encourage existing local businesses to utilise established mediums, including linking with each other, to promote Chittering as a whole.	Economic Development Officer	Ongoing	Ensure that we share the opportunities and benefits that exist within the Shire for employment, infrastructure, community, lifestyle, business development, social services and tourism.	Ongoing, with one example being “BindaFest” and another being support of the Chittering Chamber of Commerce.
Shire Promotion – continue to promote the Shire of Chittering through established mediums. Investigate new mediums and act accordingly.	All staff & Councillors	Ongoing		Continuing, previous successes are being built upon and well received.



Promote Chittering as a sound place to invest for economic growth <i>as per SCP</i>				
<p>Investment Prospectus – research the content required for a document that promotes the advantages of living, working and producing locally within the Shire of Chittering. *Create a Chittering Investment Prospectus should it be found feasible.</p>	<p>Economic Development Officer</p>	<p>Medium term</p>	<p>A document that can be disseminated amongst potential investors and used as a networking tool.</p>	<p>No action to date. Awaiting availability of commercial land, further movement on the Muchea Employment Node, an attractive Bindoon CBD and the updated TPS.</p>

* this action will be dependent on the allocation of Council monies and / or a successful submission for external funding.

Chittering Economic Development Strategy 2015-2025
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Three – Visitor Attraction

Actions	Responsible	Timeline	Outcome	
Create and support festivals / encourage new markets / support local stalls and produce / Visitor Centre promotion <i>as per SCP</i> and Hosting and supporting significant events <i>as per FRED</i>				
*Annual Festival – continued coordination and support, of Taste of Chittering.	Economic Development Officer	Ongoing	Annual event which offers local businesses the opportunity to showcase their produce and / or share their branding.	The 2015 event attracted over 5,000 visitors and stallholder bookings for the 2016 event will be released in March.
Area Promotion – promotion of the local events / markets /stalls / produce through Shire communication channels.	Economic and Community Development Officer	Ongoing	Chittering: a place to visit.	Continuing through Shire promotion channels and through promotional partnerships.
*Visitor Centre Support – financial support of the Chittering Visitor Centre through the annual grant process.	Economic and Community Development Support Officer	Ongoing	Chittering: a place to visit.	This continues through the annual grant process.
Development of a local Tourism and Events Plan <i>as per CCSRES/CMSRES</i>				
Tourism Action Plan – utilise the research undertaken by Murdoch University students (November 2014), to develop a Shire of Chittering Shire Tourism Action Plan.	Economic Development Officer	Short term	Document and a plan of action for the continued growth of tourism within Chittering.	This will be undertaken following the completion of the Chittering Visitor Centre Strategic Plan (currently underway).
Promote our local environment with places to visit, whilst protecting the environment <i>as per CSP</i>				
*Chittering Trails Network Plan – continue to enact the identified projects in this Plan, along with ongoing reviews as applicable.	Economic Development Officer	Ongoing	Creation and maintenance of trails to be utilised as visitor attractions.	Projects from the Plan continue to be actioned, currently the preparation of a Mountain Bike Trail Plan is underway (report to Council in March).

* this action will be dependent on the allocation of Council monies and / or a successful submission for external funding.

Chittering Economic Development Strategy 2015-2025
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Four – Key Economic Precincts

Actions	Responsible	Timeline	Outcome	
Bindoon				
Construction of a Great Northern Highway heavy traffic bypass road <i>as per CCSRES/CMSRES</i>				
Facilitate the formation of a network of affected local businesses.	Economic Development Officer	Short term	Chittering needs to be on the 'front foot' and have a plan in place to offset any negative social / economic impact.	Complete. The Bindoon 'Bypass' (Deviation for Heavy Haulage Vehicles) Reference Group has been formed and meets bi-monthly.
Collate research undertaken in other locations to assist with the development of a future Plan. Contemplate actions should the Bypass not be constructed.	Economic Development Officer	Short term		Strategy preparation is underway, to be presented to Council once a draft has been finalised.
Development of light industrial lots in Bindoon <i>as per CCSRES/CMSRES</i>				
Identify suitable land; accessible, with environmental consideration.	Executive Manager Dev Services	Short term	Availability of land for interested, potential investors.	Underway. Council resolved that the Crest Hill site was appropriate at their December 2016 Ordinary Council Meeting. A Scheme Amendment report will be put to Council to rezone the site to Light Industry.
Identify and liaise with stakeholders.	Economic Development Officer	Short term	Create a network to encourage investment.	To be undertaken once the land is available.
Lower Chittering				
Lower Chittering Commercial Area <i>as identified during the consultation process</i>				
Identify and liaise with potential stakeholders.	Economic Development Officer	06/18	A network for consultation during planning.	To be undertaken once concept planning commences.
*Develop a concept plan, with a proposed budget including funding.	Executive Manager Dev Services	06/19	A guide for consultation and planning.	Project noted for 2019.

Chittering Economic Development Strategy 2015-2025
Key Strategic Direction Update – February 2016



Muchea				
Continued support of the Muchea Employment Node <i>identified comparative advantage</i>				
Continue to liaise with and lobby the relevant government departments.	Chief Executive Officer	Ongoing	Ensure that the project continues to move forward.	A meeting has been arranged with Landcorp and other major stakeholders to develop a final vision for the development.
	Economic Development Officer	Ongoing	Ensure that the community and local businesses are informed, including consultation.	Information is shared as, and when, directed by Chief Executive Officer.
Establish a Muchea Employment Node Developer Contribution (DCP) advisory group.	Executive Manager Development Services	Short term	Ensure the DCP remains fair and equitable.	Currently no update.
Northlink <i>identified comparative advantage</i>				
Continue to liaise with the relevant government departments.	Chief Executive Officer	Ongoing	Ensure that the community and local businesses are informed, including consultation.	The Shire President and Chief Executive Officer sit on the project steering committee.
Investigate the opportunities and issues relating to the Northlink project with regard to Muchea and Lower Chittering.	Chief Executive Officer	Short term	Ensure that Council / community are informed, with a strategy for lessening perceived negative impacts created if required.	Information is shared as, and when, directed by Chief Executive Officer.
Chittering New Town <i>identified comparative advantage</i>				
Continue to liaise with and lobby the relevant government departments.	Chief Executive Officer	Ongoing	Ensure that the project continues to move forward.	There will be a 'New Town' in the Local Planning Strategy, with the location based on an attempt to consolidate and support intensification of services and development around existing established areas of development – it will be identified as a priority development area.
	Economic Development Officer	Ongoing	Ensure that the community / local businesses are informed, consult where appropriate.	Information is shared through our normal channels, as and when advised by Chief Executive Officer.

* this action will be dependent on the allocation of Council monies and / or a successful submission for external funding.

Chittering Economic Development Strategy 2015-2025
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Five – Regional Collaboration

Actions	Responsible	Timeline	Outcome	
Regional Alliance – strengthen and grow the newly formed Regional Alliance (Gingin, Dandaragan and Chittering).	Chief Executive Officer	Ongoing	Regional development of industry, health and aged care services.	The Northern Growth Alliance are seeking funding from the State Government to undertake growth planning.
Regional Cooperatives – encourage and support the formation, and growth, of regional cooperatives.	Economic Development Officer	Ongoing	A focused organisation, owned/run jointly by members, which will value add to existing products / businesses.	Assisting where opportunity arises, for example, Northern Valleys Agribusiness and liaison with local citrus producers.
Regional Groups – encourage and support the formation, and growth, of industry focused local and regional business groups. Continue membership of local and regional groups including Chittering Tourism Association, Chittering Chamber of Commerce, Avon Tourism, Heartlands WA and Wheatbelt Business Network.	Economic Development Officer	Ongoing	A focused point of reference for Council. An industry based network for skill-sharing and advocacy.	Continue to support and interact with all organisations listed.
Regional Networking – continue membership/s with relevant regional groups, including, including Avon Tourism, Heartlands WA and Wheatbelt Business Network.	Economic Development Officer	Ongoing	Continue to promote Chittering through regional channels.	Continue to interact with all organisations listed, along with neighbouring Shires.
Regional Organisations of Council – continue involvement with Avon Regional Organisation of Councils.	Chief Executive Officer	Ongoing	Regional development of required services.	A current project is the Aged Care Strategy, plus ongoing discussion on other possible regional initiatives.

* this action will be dependent on the allocation of Council monies and / or a successful submission for external funding.



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AGE FRIENDLY COMMUNITY PLAN



March 2016

Draft Report



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MESSAGE FROM THE PRESIDENT

I am very pleased to present the completed Shire of Chittering's *Age Friendly Community Plan*. This is a very important plan for several reasons. Firstly, this plan outlines all the measures and actions that the Shire of Chittering has enacted over the years to create an Age Friendly Community. This is also a plan that outlines the goals of the Shire and the community members to create the most inclusive regional council in the Wheatbelt.

This plan has been created in close consultation and discussion with key community members. There have been focus groups and surveys dedicated to uncovering the most pressing issues facing the successful adaptation of an age friendly community. The Shire of Chittering has created this plan in order to meet the needs of our resident and community members, both old and young.

The *Age Friendly Community Plan* promotes active ageing, recognises the great diversity among older people in our Shire, respected their decisions and lifestyle choices and anticipates and responds flexibly to ageing-related needs and preferences. The Shire of Chittering will use this plan to work towards becoming an even more age-friendly community with a culture of inclusion shared by people of all ages and ability levels. This therefore has links with other shire plans such as the Youth Strategy, Community Development Plan, DAIP and the Community Infrastructure Plan.

The Shire is committed to "keeping the balance" between the needs of our older community members and the desire to live in the country. The Shire of Chittering is rapidly changing and growing to meet the dynamic needs of our community members. I strongly believe this *Age Friendly Community Plan* will provide a foundation and guidance for future planning for community.



Cr Steve Vallance

President, Shire of Chittering

MESSAGE FROM THE CHIEF EXECUTIVE OFFICER

As Chief Executive Officer, it is my pleasure to present this completed *Age Friendly Community Plan* for the Shire of Chittering. We have developed this plan using community and stakeholder input to ensure it is targeted in addressing the current and future needs of older people living in the Shire of Chittering.

An Age Friendly Community promotes the health and wellbeing of all community members, not only our elderly residents. The Plan will provide direction for the Shire to identify opportunities to enhance and promote the wellbeing of an ageing population and to facilitate effective solutions and provision of services.

The elderly population in the Shire of Chittering is projected to increase 191.7% or 951 people by 2027, this is the highest expected increase within the Wheatbelt Region. It is critical that we look to the future and commence planning for this significant change in demographics now to ensure that older people living in the Shire of Chittering can enjoy and participate in all that our community has to offer. There are a diverse range of stakeholders that the Shire will need to partner and collaborate with to achieve this vision. We are already working in partnership with some of these stakeholders and this Plan recognises the need to continue this approach.

This plan was developed in several distinct stages. After undertaking some research into the anticipated needs of our community in the future, a series of focus groups and a community survey were conducted. Your Council's highly valuable input was also sought in the creation of this plan as well as the guidance of a community reference group; it has been a true partnership between the Council and the community.

The Shire of Chittering proudly recognises the contribution seniors make in our community and endeavour to do what we can to provide quality services, facilities and programs that maximise these. I believe the Shire will continue to have success in delivering key outcomes to create an age friendly community for all of our residents, now and into the future. The upcoming decade will surely provide exciting challenges and opportunities and with a community-focused plan in place, we can overcome most obstacles.



Mr Gary Tuffin

Chief Executive Officer, Shire of Chittering

KEY POINTS OF THE PLAN

The engagement activities undertaken as part of the development of this Plan found that those who participated enjoy living in the Shire of Chittering. They value the services available to them, the close proximity to Perth and the social and recreational opportunities available in the Shire. The critical issues, as identified by the community are:

- Need for health and medical services
- There is no public and/or community transport services to Perth and other Regional Centres
- Lack Aged care accommodation and need to plan for diverse housing options
- Provision of safe and suitable infrastructure, roads and footpaths
- Need for improved communication by Shires, service providers and agencies

The Shire of Chittering is committed to developing an Age Friendly Community and this plan identifies a number of actions in response to the findings of the community engagement. The high priority actions identified include:

- Improved communication
- Working with GP services to provide a service that meets community need
- Well planned asset maintenance that is communicated effectively to the community
- Proactive approach towards safe and convenient transport options
- A focus on accessible, affordable and diverse housing options for older people
- Greater focus on the development of a Retirement Village
- Review of Shire-owned facilities to improve accessibility

This plan sits under the Shire of Chittering Strategic Community Plan, and the Corporate Business Plan. It will be used as an informing strategy, providing direction and a framework for assessing expenditure proposals in future strategic and corporate planning by Shire of Chittering.

A range of key indicators will be used to monitor the success of the Plan.

Date of Adoption and Review Schedule

The Age Friendly Community Plan was adopted by Council on [date to come].

The Age Friendly Community Plan is a long term plan, looking forward for the next 3 years. However; it is not fixed– it would be long out of date by then. The Shire intend to review the plan annually as part of normal budgetary processes within Council with community input if and where required.

WHAT IS AN “AGE FRIENDLY COMMUNITY PLAN”?

Age Friendly Communities are those that encourage “active ageing by optimising opportunities for health, participation and security in order to enhance the quality of life as people age” (World Health Organisation)¹. An Age Friendly Community is one which:

- recognises the great diversity among older people;
- promotes their inclusion and contribution in all areas of community life;
- respects their decisions and lifestyle choices; and
- anticipates and responds to ageing-related needs and preferences.

A community that exhibits these qualities is not only an Age Friendly Community it tends to better cater for the whole population, where a wider range of abilities and needs are met.

The Shire of Chittering considers age-friendly community planning vital to undertake for the following reasons:

- By 2027, Wheatbelt population over 70 will have increased by 75.3%
- The proportion of people aged 70+ in the Wheatbelt will have increased from 10.4% in 2011 to 17% in 2027²
- The increase projected for Chittering is 191.7% to 951 people in 2027.

In addition to this, older adults generally prefer to remain in their own home and continue to be part of their community. Older adults feel safe, valued and respected in their own community and local governments have a key role in ensuring this can occur.

An Age Friendly Community Plan identifies the priorities and actions discovered through the discovery of issues and ideas as part of community engagement activities. It identifies the age-friendly barriers and suggestions for improvements that have been acknowledged by the survey respondents, focus group participants and council as being important areas of note. An Age Friendly Community Plan aligns with the Strategic Community Plan

¹ Note that the Western Australia State Government has adopted the World Health Organisation’s model (see <http://www.communities.wa.gov.au/communities-in-focus/seniors/Pages/Age-Friendly-WA-.aspx>).

² Verso Consulting 2013, Wheatbelt Integrated Aged Care Plan.

REGIONAL CONTEXT

This section on the Avon Regional Organisation of Councils (AROC) sub-region has been extracted from the Wheatbelt Aged Support and Care Solutions (WASCS) Report³, with a focus on the following sub-sections.

Demographic trends

The 70+ population in AROC is increasing at a higher rate than any other sub-region in the Wheatbelt. AROC also has the largest amount of people aged 70 or over in the Wheatbelt. There were 2,100 people aged 70+ in 2011, projected to rise to 4,120 by 2027, an increase of 96.2% or 2,020 people.

The largest increases are projected to occur in Chittering (326 people 70+ in 2011 rising by 191.7% to 951 in 2027), Victoria Plains (59 people 70+ in 2011, rising by 118.6% to 129 in 2027) and Toodyay (428 people 70+ in 2011, rising by 108.4% to 892 in 2027). Northam local government area (LGA) has the largest population of people aged 70+ in the whole of the Wheatbelt. As of the 2011 Census there were 1,087 people aged over 70, and this number is projected to increase to 1,821 by 2027.

Accessibility/Remoteness Index of Australia (ARIA) scores reflect 'Highly Accessible' through to 'Accessible' areas for localities within the AROC sub-region. Scores range from 1.3029 (Northam Town LGA) to 3.3433 (Dowerin LGA). No LGAs in the sub-region qualify for the viability supplement as these commence at an ARIA score of 3.52 or higher. ARIA rates all areas of the AROC sub-region as either Highly Accessible or Accessible. Chittering's ARIA score indicates that it has some restrictions to accessibility of some goods and services and opportunities for social interaction. Within the catchment of all 42 regional councils in the Wheatbelt, Chittering sits fourth in terms of accessibility.

The AROC sub-region has the highest number of Aboriginal and Torres Strait Islander (ATSI) residents of any in the Wheatbelt. Most ATSI persons live in Northam LGA. 75 of 121 persons aged 50-69 identifying as ATSI in the sub-region live in Northam. Dementia needs are projected to increase rapidly in the AROC sub-region. In 2011 there were an estimated 180 people aged 70+ living with dementia, rising to 252 in 2017, and 386 in 2027.

Insecure tenure numbers for those aged 70+ in AROC sub-region are consistent with WA percentages. Five of six LGAs in AROC sub-region considered relatively disadvantaged according to Socio-Economic Indexes for Areas (SEIFA) 2013 Index. Chittering LGA is the only shire scored above 1,000 meaning it is considered relatively advantaged. The highest percentage of people aged 70+ living on a weekly income of less than \$400 reside in the AROC sub-region. This translates to 63.4% of those aged 70+, or 1,331 people throughout the sub-region.

³ <http://www.wheatbelt.wa.gov.au/our-projects/aged-care/>

AROC Aged Care Support and Solutions Summary

Age Friendly Communities	Home Support and Care			Residential Care
	HACC	Home Care	Respite Care	
All shires to start/progress action in line with WA Seniors Planning Framework (SPF)	Research reported areas of lower availability and shortfalls in available service types. Plan to address gaps.	Providers coordinate to ensure wide Wheatbelt coverage. Plan for high demand growth.	Provide coordination to maximise availability and to utilise available funding	Consult with Juniper re expansion plans and/or new provider to establish facility funding

Current AROC Service Levels and Provider Summary

HACC	Home Care	Residential Care	Respite Care	Providers
Good but gaps in some Shires	Good but likely covers residential gap	Major supply shortage against planning ratios	Shortages and lacking key forms of respite care	Mainly not-for-profit. Scope for major expansion in residential care

AROC Residential beds summary and growth estimate

Currently available	2011 planning ratio target	2027 planning ratio target
97	185	350

Transport

Transport was identified as the standout deficiency restricting people’s mobility and connection as well as access to health care. Addressing this issue at a sub-regional and state level requires a concerted approach. Particular difficulties arise for people living in smaller towns or on farms where there is a lack of organised transport to centres such as Northam. This creates a risk of social isolation.

Difficulties also include access to medical facilities in the Metropolitan area, particularly from Midland to the hospital. Residents of Chittering, Northam and Toodyay do not qualify for the Patient Assistance Transport Scheme (PATS) for medical appointments, adding to the logistical demands of the travel and throwing a financial burden onto family or friends.

Older Persons Housing

All shires in the Avon Regional Organisation of Councils (AROC) sub-region, except for Northam, reported waiting lists for available older persons housing (Northam information may have been incomplete). Population projections imply escalating demand, with a near doubling of the sub-regional 70+ population in the next 15 years.

The shire roles will need to be shared with housing organisations and/or supported with new resourcing. State government agencies can play a positive role by working with the sub-region to develop innovative approaches. Varied ownership options need to be examined to meet the range of older people who may be seeking appropriate, well located housing.

Where shires are required to be involved they will be understandably reluctant to assume all the burden of assessing, planning and facilitating the building of required housing. A collaborative approach will be needed, involving local housing organisations, shires, AROC and state government.

Care at Home

Most sub-region shires report good levels of HACC service but Chittering and Victoria Plains show a lower level of HACC availability according to state HACC data. Evidence gathered for this project indicates that there is a variable range of HACC services delivered in different shires. For example, delivered meals are not available in Chittering or Victoria Plains. Goomalling reports the largest available range of HACC services. There is reportedly good current availability of the higher level Home Care packages in most sub-region shires, although some report deficiencies (Dowerin and Victoria Plains).

The generally good availability of Home Care is likely because many of the Wheatbelt's Home Care providers are based in the sub-region. However, there is a major challenge facing the AROC sub-region. By 2022, the new Home Care planning ratios will have increased dramatically and the projected 70+ population in the AROC is predicted to be 3,319. After applying the new ratios to the higher population, the number of available Home Care packages in the sub-region should rise to 153. There will need to be 100 new Home Care places made available in AROC over the next nine years.

Note that on available evidence the locally based supply of Home Care may be masking the current Residential Care gap (see below). There was also evidence of difficulties in accessing support or care in the home in some of the shires within the sub-region e.g. Dowerin.

Residential Care

Residential Care is available primarily at not for profit facilities in Northam and at the WACHS Multi Purpose Service at Goomalling. There are 97 operational/funded beds in the sub-region. This is far short of the numbers that should be available under Commonwealth planning ratios which, on a 2011 population of 2,100, stood at 185 beds under the then ratios.

Looking to the future, predicted 70+ population growth to 4,120 by 2027 yields a planning requirement for around 330 total beds to be available inside 15 years i.e. more than 230 additional beds will likely be needed over current capacity within a relatively short planning timeframe.

Many Residential Care facilities are of fairly old design or built as low care “lodges” and many are not suitable for delivery of modern aged care despite the best efforts of staff.

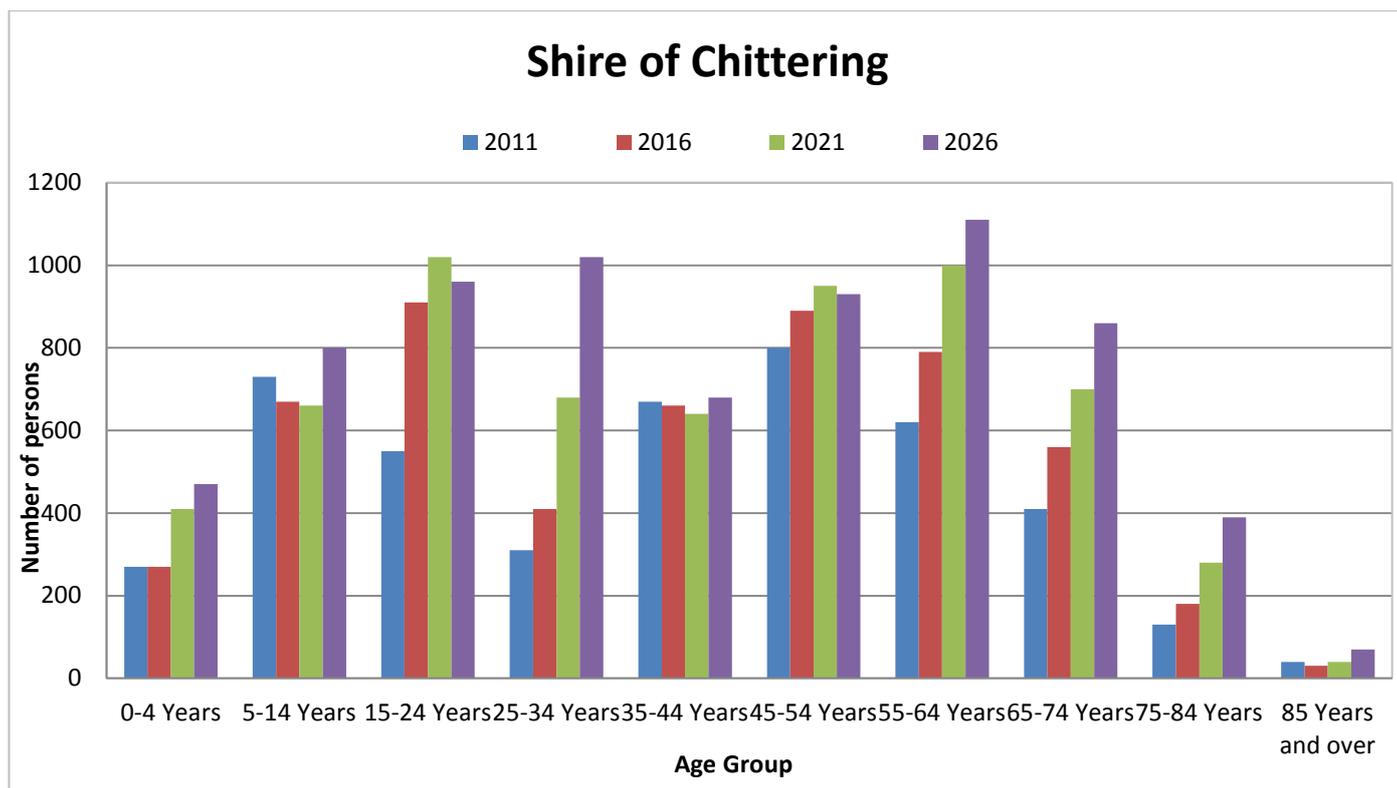
Likely solutions to future aged care needs in this sub-region will have to involve consideration of the essential role of non-government providers. Investment decisions by providers will be needed soon. The level of potential demand for Residential Care could be regarded as a positive in this context. It gives the opportunity for the existing provider to invest in substantial expansion or alternatively offers the chance for a new provider to establish in the sub-region on an economic scale.

COMMUNITY PROFILE

The Shire of Chittering services the townsites of Muchea, Bindoon and Wannamal along with the localities of Mooliabeenee, Upper Chittering and Lower Chittering. It is located approximately 55 kilometres north of Perth and covers an area of 1,220 square kilometres. It has a population of 4,996 residents.

Figure 1, below, is indicative of the Shire’s projected age profiles from 2011 to 2026. The graph illustrates a noticeable increase in the age cohorts from 55 to 85 years of age and older. The largest difference is expected to occur in the cohort of 75 to 84 years of age. The number of persons in 2011 was recorded as 130 and this number is expected to rise to 390 in 2026. This accounts for a 200% increase of this age cohort. The amount of 55 to 64 year olds will also see a large increase. The recorded number of this age cohort was recorded as 620 in 2011 and is projected to reach 1110 in 2026, accounting for a 79% increase in population size. The amount of 65 to 74 year olds was 410 in 2011 and is projected to increase to 860 in 2026. This is a 109% increase. This aging population will place a significant amount of pressure on existing services in the Shire of Chittering unless they are accounted for.

Figure 1: Projected age profiles for the Shire of Chittering from 2011 to 2026⁴.



⁴ <http://www.planning.wa.gov.au/publications/6196.asp>

HOW THIS PLAN WAS DEVELOPED

Overview

The planning model used in this Plan consists of a four step solution-focused process. It has ultimately produced an Informing Strategy consistent with and complementary to the Shire of Chittering's Strategic Community Plan. The first step is to gain an understanding of each unique local community. A collaborative process involving service providers and seniors themselves is then used to develop a three to five-year plan. Each stage naturally progressed into the next, with the first three steps providing the essential information for understanding the current and longer term needs and preferences, as the basis for strategic planning and action.

Grant Funding

The Shire of Chittering applied for 2014 – 2015 Age-Friendly Communities Regional Local Government Strategic Planning Grants Program. This program, run by the Department of Local Government and Communities, seeks to “optimise opportunities for health, participation, and security by establishing policies, services and structures that improve the quality of life of community members as they age.” The grant funding itself is to assist local governments in regional Western Australia to collect and analyse given findings in respect of the Age-Friendly Communities Framework. Funding was awarded at up to a rate of \$10,000 per project.

Partnership with Victoria Plains

In order to reap the most benefit from the Age-Friendly Communities grants, Shires were encouraged to team up with another, similarly geographically located Shire in order to ensure funding of both projects. As the Shires of Chittering and Victoria Plains are part of the Avon Regional Organisation of Councils and are geographically adjacent, they agreed to collaborate on completing their Age Friendly Community Plans, in order to take advantage of the regional perspective and economies of scale.

The two Shires decided to follow the Wheatbelt Development Commission's Age Friendly Community Planning Guide. They have a strong shared commitment to becoming age friendly communities and a common view of how the planning will benefit their communities, the approach, project outcomes and how the objectives will be met.

Audit

The Shire of Chittering undertook an Age Friendly Community Planning Audit in February 2015 and then again in November 2015. This audit was designed to capture information for the purposes of identifying whether the community is an Age Friendly Community across eight “domains” that are particularly relevant to the wellbeing of seniors. Each domain contains a number of components, sometimes divided into sub-domains. This information enables the Shire and the community to assess where improvements are needed and assist in informing the wider age friendly community planning that will guide future activities and investments. The Report was prepared using the Wheatbelt Development Commission's Age Friendly Community Planning Audit Tool.

Reference Group

As part of the conditions of fulfilment for the grant, the Shire of Chittering established a reference group that guided and supported the project and acted as a point of reference for community members to participate in the development of the plan.

Consultation

The Shire conducted two focus groups and a survey in order to consult with community members. The Shire of Chittering's focus groups were aimed at both seniors and service providers. They were structured around the eight World Health Organisation (WHO) AFC domains with participants involved in assessing these features in their own communities. A survey was developed and posed a standard set of questions structured around the eight WHO domains. It was promoted to persons within the Shire of Chittering in both electronic and hardcopy forms.

In addition to this, the council was consulted through an issues and options workshop. They were given the results of the Engagement Report and prioritised various community member concerns that were then used to inform the creation of this Plan.

LINKS TO OTHER PLANS AND POLICIES

Strategic Community Plan

The Shire of Chittering Strategic Community Plan (2012) describes the community priorities for the ten year period from 2012 - 2022 and the key strategies the Shire will focus on to achieve the community aspirations. The Strategic Community Plan presents six community aspirations including “Building a Sense of Community”. One of the priorities under this goal is to “support ageing population via development of an ageing population strategy”.

Corporate Business Plan

The Shire of Chittering Corporate Business Plan (2015) translates the community aspirations outlined in the Strategic Community Plan into an implementable work program. The Corporate Business Plan identifies several aspects related to ensuring an age friendly community with a particular short term focus on the development of this Age Friendly Community Plan and establishing a resourced program of works as a result of the Plan.

Disability Access and Inclusion Plan (DAIP) 2012 – 2017

The Disability Access and Inclusion Plan (DAIP) is required under The Disability Services Act 1993 with the aim of planning and implementing improvements across seven outcome areas. These plans benefit people with disability, older people, young parents and people from culturally and linguistically diverse backgrounds. The Shire of Chittering DAIP identifies a range of access improvement opportunities that will have a particular benefit to older people in the community. Some of these actions are very closely related or a duplicate of the priority actions identified within this Plan. This correlation reinforces the importance of this Plan and the broader community outcomes beyond older people.

Community Safety and Crime Prevention Plan 2012 – 2015

The Shire of Chittering Community Safety and Crime Prevention Plan was developed in partnership with the State Government and outlines priorities and processes for the Shire to reduce crime and improve community safety. The Community Safety and Crime Prevention Plan is strongly focussed on collaboration and communication and outlines specific activities that will benefit older people as part of the broader Shire of Chittering community.

Sport and Recreation Plan 2012 – 2022

The Shire of Chittering Sport and Recreation Plan has been developed to assist the Council in providing quality services, programs and facilities that meet the needs of the local community. The Plan identifies similar issues to those highlighted in this Age Friendly Community Plan and identifies the opportunities associated with the participation of older people in sport and recreation.

Community Development Plan 2014 – 2024

The Shires Community Development Plan provides the strategic direction and high-level objectives in relation to wider community development. The Plan also articulates the Shire’s role in community development, recognising that there are many approaches and it is dependent on the intended outcome, expertise and involvement of other stakeholders. The Plan has a number of focus areas with one being “Aged Care Services”. The Community Development Plan identifies the need to develop this Plan and to actively seek funding opportunities.

FINDINGS

Summary of Audit Findings

Contained below is a summary of the extensive findings compiled in an Audit report. The complete Audit can be found in Annex 1.

Health and community services

- There is a medical facility located in Bindoon. The nearest hospitals are located within 60 minutes from town in Joondalup, Midland and Northam and Moora.
- Dental services are offered at the Bindoon Dental Surgery and allied health services are also available. They include physio, chiropractic services, podiatry, psychology and a Silver Chain health nurse.
- There are several shopping precincts that are not accessible by public transport the main shopping precinct being in Binda Place and access to major centres of Joondalup, Midland and Northam.
- The following Health and Community Care services are provided:
 - nursing care;
 - allied health services;
 - domestic assistance, including help with cleaning, washing and shopping;
 - personal care, such as help with bathing, dressing, grooming and eating;
 - social support including social outings provided by community groups such as Bindoon Retirees;
 - home maintenance;
 - assistance with food preparation in the home;
 - assessment, client care coordination and case management;
 - counselling, information and advocacy services;
 - centre-based day care; and
 - support for carers including respite services.

Outdoor spaces

- There were several outdoor spaces audited in the Shire of Chittering. There is generally disability access available to these spaces and footpaths are wide enough for wheelchairs, gophers and walking frames.

Public buildings

- Buildings audited ranged from town halls to shire administration buildings to other buildings of public use. Specific comments on individual buildings can be located within the audit report.

Transport and movement

- A range of footpaths were assessed as part of the audit. It was noted that Binda Place footpaths are disconnected and are difficult to navigate for a mobility impaired person. Other specific areas of note are located within the full report. Footpaths were generally found to be well lit.

- Traffic signs are visible and generally well placed.
- Public transport is not available in the Shire of Chittering but there is HACC transport for clients who qualify.

Housing

- There is not sufficient suitable housing to meet the needs of the ageing population in the future.
- There is a seniors housing precinct located off Edmonds Place in Bindoon but this is not disability accessible.

Information regarding the following areas is available in the Engagement Report, found in Annex 2:

- Sport and recreation
- Social participation
- Respect and social inclusion
- Communication and information

Summary of Engagement Report

It is clear from the results of the engagement activities that both survey respondents and focus group participants enjoy living in the Shire of Chittering. However, the research also shows that the community feel that there are some opportunities for improvement regarding the provision of key services in order to create a more age friendly community.

The key findings are:

- A total of 19 individuals participated in the focus group (14 seniors and five service providers) and 75 individuals participated in the surveys.
- Of those seniors who participated, 41% of survey respondents and 86% of focus group participants are retired.
- The majority of both survey and focus group respondents believe that improved communication between the Shire and residents will foster greater understanding of and provision of current health and community services.
- Focus group participants believe the most important issues for aged persons in the Shire of Chittering are:
 - Transport service
 - Communication
 - Affordable small lots/houses
 - Heavy traffic diversion
 - Future maintenance and requirements
- Survey respondents believe the most important issues for aged persons in the Shire of Chittering are:
 - Health care and medical services
 - Public transport
 - Infrastructure, roads and footpath maintenance
 - Aged care
 - Communication and accessibility to information

THE PLAN

The Plan is based on the eight domains of an age friendly community (two of which have been combined based on community feedback), each with a number of associated actions as listed in the following table. These are designed to allow Council to respond to changing needs and ensure support for the wellbeing of the Shire of Chittering ageing population. Many of the actions outlined are able to be implemented within existing resources however any new or expanded activity will be considered through the Shires standard corporate planning processes.

Health and Community Services				
Objective	Actions	Priority	Within existing resources?	Partners
Ensure older people have access to quality and reliable health and community services allowing them to age in place and keep travel at a minimum.	Continue to work with local GP services to ensure a consistent and secure service is accessible to older people.	High	Yes	Local GP Services (existing and potential providers) Department of Health WA Country Health Service Community
	Advocate and support increased service provision in the Lower Chittering area.	Medium	Yes	Service Providers Department of Health WA Country Health Service Community
	Continue to support and promote local shops.	Low	Yes	Private developers Existing and new business owners
	Seek to collate and communicate information about available services across the Shire.	High	Yes	Service providers Government Services

Outdoor Spaces and Buildings				
Objective	Actions	Priority	Within existing resources?	Partners
Create outdoor spaces and buildings that promote mobility, independence and quality of life for older people.	Continue to undertake well planned maintenance of Council infrastructure (infrastructure, roads and footpaths) that contributes to safe access for all.	High	Yes	Private developers Service providers Government Agencies and Funders
	Prepare plan that seeks to understand gaps and improve provision of signage across the Shire.	Medium	Yes	Community Department of Sport and Rec Disability Services Commission and other funders
	Investigate opportunities to install handrails as required.	Low	Yes	Private developers Businesses
	Ensure Shire improvement works undertaken are effectively communicated to community.	High	Yes	Community

Transport and Movement				
Objective	Actions	Priority	Within existing resources?	Partners
Ensure seniors have access to safe and consistent transport options.	Investigate opportunities to develop more and improved footpaths and cycle paths across the Shire.	Medium	No	Private Developers Wheatbelt Development Commission Government Agencies and Funders
	Continue to investigate and advocate on regional transport issues that impact on the ability of people to age in place.	High	Yes	Wheatbelt Development Commission Neighbouring Local Government Authorities Department of Transport Department of Health

Housing				
Objective	Actions	Priority	Within existing resources?	Partners
Investigate and advocate for accessible, affordable and diverse housing options that contribute to the ability of people to stay in their community.	Facilitate opportunities for affordable housing developments and the provision of small lots.	High	No	State Government Private Developers
	Continue to support and facilitate the development of a Retirement village within Bindoon.	High	No	State Government Private Developers Retirees WA
	Facilitate improved communication from all parties around housing options that are available and how to apply.	High	Yes	State Government (Department of Housing) Private developers Businesses Community

Sport and Recreation				
Objective	Actions	Priority	Within existing resources?	Partners
Provide facilities and recreation services that contribute to the social and physical wellbeing of older community members.	Actively seek and promote a renewed approach and an increase in new participants across sport and recreation activities.	Medium	Yes	Sport clubs Community groups State Government (Department of Sport and Recreation) and other funders
	Actively seek to increase youth participation in sport and recreation activities to ensure opportunities for intergenerational exchange continue or improve.	Medium	Yes	Sport clubs Community groups Youth Krew Schools
	Undertake a review to ensure consistency across Shire-owned facilities in accessibility and use.	High	Yes	Community Service Providers

Social Participation/ Respect and Social Inclusion				
Objective	Actions	Priority	Within existing resources?	Partners
Facilitate opportunities for community members to engage with each other and ensure respect for our older community members is encouraged.	Support initiatives that bring generations together with a strong focus on connecting youth and older persons.	Medium	Yes	Community groups Service providers Businesses Government Agencies and funders
	Seek opportunities to increase youth, families and younger adults' involvement and participation in all community activities.	Medium	Yes	Community groups Sporting clubs Community groups State Government (Department of Sport and Recreation) Schools Youth Krew
	Investigate interest and support the establishment of a Lower Chittering Seniors (Community) Group.	Low	Yes	Community Clubs Community groups Bordering City of Swan

Communication and Information				
Objective	Actions	Priority	Within existing resources?	Partners
Ensure high quality, reliable and up to date information is made available to older people in the community.	Seek opportunities to improve all aspects of Shire communication.	Low	Yes	Community Government Agencies Clubs Community groups Businesses
	Ensure older people have access to necessary Shire information in suitable formats.	High	Yes	Community Clubs Community Groups
	Facilitate communication between other agencies and service providers that contribute to an Age Friendly Community.	Medium	Yes	Service providers Not for profits State Government Agencies Businesses

IMPLEMENTATION AND MONITORING

Implementation of this plan will occur through ongoing corporate planning. Resourcing of any new or expanded initiatives will need to be considered through the due process of the Shire’s Integrated Planning and Reporting.

This Age Friendly Community Plan reflects the Shire’s strong commitment to optimising opportunities for health, participation and security for ageing community members. This commitment is aligned to the Western Australia State Government an Age Friendly WA: The Seniors Strategic Planning Framework. The Shire is not the only agency with responsibility for ensuring an age friendly community and the exact contribution it makes is difficult to measure. Indicators outlines below will rely on consultation with community, relevant stakeholders and service providers. A large number of other factors influence how the ageing population experience community life across the eight domains of an Age Friendly Community. However, the Shire will monitor a set of key indicators as outlined below to track the progress of the sector in terms of the overall goal of the Plan.

Indicators
Health and Community Services
<ul style="list-style-type: none"> ▪ Community satisfaction with GP service ▪ Community satisfaction with availability and access to health and medical services
Outdoor Spaces and Buildings
<ul style="list-style-type: none"> ▪ Community satisfaction with footpaths and cycle paths ▪ Development of Signage Plan
Transport and Movement
<ul style="list-style-type: none"> ▪ Community satisfaction with footpaths and cycle paths
Housing
<ul style="list-style-type: none"> ▪ Increase in the aged housing available ▪ Communication strategy implemented around housing options in the Shire
Sport and Recreation
<ul style="list-style-type: none"> ▪ Community satisfaction with sport and recreation facilities ▪ Facility review undertaken
Social Participation/Respect and Social Inclusion
<ul style="list-style-type: none"> ▪ Number of intergenerational events and activities conducted
Communication and Information
<ul style="list-style-type: none"> ▪ Community satisfaction with the provision of Shire information ▪ Interagency communication processes established and / or reviewed

ANNEX 1: AGE FRIENDLY COMMUNITY AUDIT REPORT



Shire of Chittering

Age Friendly Community Audit

Version 2.0

Audit Title

Shire of Chittering Age Friendly Community Audit

Conducted on

9/02/2015 9:02 am

17/11/2015 1:05 pm

Prepared by

Localise

Personnel

Mark Dacombe, Director, Localise

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INTRODUCTION

Introduction
<p>The Age Friendly Community Audit Report is designed to capture information for the purposes of identifying whether the community is an Age Friendly Community across eight “domains” that are particularly relevant to the wellbeing of seniors. Each domain contains a number of components, sometimes divided into sub-domains.</p> <p>This information enables the Shire and the community to assess where improvements are needed and assist in informing the wider age friendly community planning that will guide future activities and investments.</p> <p>The Report has been prepared using the Wheatbelt Development Commission’s Age Friendly Community Planning Audit Tool.</p> <p>Document History</p> <ul style="list-style-type: none"> - Version 2.0 is a comprehensive version of the document. All effort has been made to fill existing gaps left in Version 1.0. Completed 17/11/2015 1:05 pm by Jen Perry. - Version 1.0 is a preliminary version, focusing on the physical site audit, existing knowledge and seniors’ feedback where available to robustly identify small improvement projects that can make a difference to seniors’ wellbeing in the short term. A shortlist of suitable projects will be prioritised through the Wheatbelt Development Commission’s prioritisation tool, and the highest ranking projects will be submitted for grant funding. Completed 09/02/2015 9:15 am by Mark Dacombe, Tiffany Tonkin and Gary Tuffin.

HEALTH AND COMMUNITY SERVICES

Question	Response	Details
GP/Health Centre		
Is there a GP service in your community?	Yes	Bindoon Medical Practice
 <p>Appendix 1</p>		
What is the address of the GP?	21 Binda Place, Bindoon WA 6502	
 <p>Appendix 2</p>		

Question	Response	Details
Is there disability access into the building?	Yes	Ramp from car park
 <p>Appendix 3</p>		
Is disability parking available?	Yes	Two designated car parks right adjacent to the entrance
 <p>Appendix 4</p>		
Is the GP accessible by public or community transport?	No	Users of the service rely on friends, family and neighbours
Are people with seniors cards bulk billed or provided with a discount?	No	A private practice that does some bulk billing but not for all. There is no discount offered to seniors.
Are at home visits available?	Yes	Decided on a case by case basis
When is the GP open?	Three to four days per week	
Is the front counter/reception desk no higher than 870mm with 800mm knee and toe plate clearances?	No	Counter is 1.35m high
Hospital		
Is there a hospital within 60 minutes from the town?	Yes	Joondalup Hospital, Midland Hospital and Northam Hospital all within 60 minutes
Does the hospital have an Emergency service?	Yes	
Is the hospital in your local government area?	No	
Dental		
Is there a dental service within 60 minutes from the town?	Yes	Bindoon Dental Surgery

Question	Response	Details
 <p>Appendix 5</p>		
<p>Is the dental service in your local government area?</p>	Yes	As above
<p>What is the address of the dental service?</p>	8/27 Binda Place, Bindoon WA 6502	
 <p>Appendix 6</p>		
<p>Is there disability access into the building?</p>	Yes	Flat, wheelchair width access way from street to waiting room.
 <p>Appendix 7</p>		
<p>Is disability parking available?</p>	Yes	One bay at door
 <p>Appendix 8</p>		
<p>Is the dental service accessible by public or community transport?</p>	No	Users of the service rely on friends, family and neighbours if they don't have personal transport
<p>Are people with seniors cards provided with a discount?</p>	No	There is no special discount for seniors beyond what concessions their cards entitle them.

Question	Response	Details
Is the front counter/reception desk no higher than 870mm with 800mm knee and toe plate clearances?	No	The front counter is quite high (1350mm)
Allied health services		
Are there allied health services (physiotherapy, occupational therapy, podiatry, physiologist, dietitian etc.) within 60 minutes from the town or visiting services available?	Yes	Physio, chiropractor, podiatry, psychologist, Silver Chain health nurse
Insert address of service location.	6 Woolah Rise, Bindoon	
Is there disability access into the building?	Yes	
Is disability parking available?	Yes	
Is the service accessible by public or community transport?	No	
Are people with seniors cards provided a discount?	No	Seniors are bulk billed
Pharmacy		
Is there a pharmacy?	Yes	
Insert address of pharmacy.	Binda Place, Bindoon	
		
Appendix 9		
Is there disability access into the building?	Yes	
Is disability parking available?	Yes	
Is the service accessible by public or community transport?	No	Users of the service rely on friends, family and neighbours if they don't have personal transport
Are people with a seniors card provided with a discount?	Yes	Only pension concession if they qualify
Does the pharmacy offer a delivery service?	No	

Question	Response	Details
Shopping		
Is there a shopping complex or precinct?	Yes	Bindoon - a fairly long strip of shops and other services currently the subject of improvement plans
 <p>Appendix 10</p>		
Insert address of shopping complex or precinct.	Binda Place, Bindoon	
 <p>Appendix 11</p>		
Is there disability access into the shops?	Yes	There is at grade entrances to a number of the shops others have small steps
Is disability parking available?	Yes	There are marked disability car parks near the Doctor, Dentist and Pharmacy
Is the shopping complex or precinct accessible by public or community transport?	No	No public transport. People with mobility issues rely on friends, family and neighbours
Is there a shopping complex or precinct?	Yes	Muchea (Consists of Roadhouse)
Insert address of shopping complex or precinct.	Brand Highway, Muchea	
 <p>Appendix 12</p>		
Is there disability access into the shops?	Yes	At grade entrance
Is disability parking available?	Yes	At front door of Roadhouse

Question	Response	Details
Is the shopping complex or precinct accessible by public or community transport?	No	No public transport. People with mobility issues rely on friends, family and neighbours
Health and Community Care Services (HACC)		
Is a Home and Community Care (HACC) service provided?	Yes	
Which HACC services are provided?	Nursing care, Allied health services like podiatry, physiotherapy and speech pathology, Domestic assistance, including help with cleaning, washing and shopping, Personal care, such as help with bathing, dressing, grooming and eating, Social support including social outings, Home maintenance, Assistance with food preparation in the home, Assessment, client care coordination and case management, Counselling, information and advocacy services, Centre-based day care, Support for carers including respite services	
Is the service promoted in the community? 1 - Not at all 2 - Very little 3 - Somewhat 4 - Quite a bit 5 - A great deal	3	
Are at home assessments available?	Yes	
Are there any critical gaps in the HACC services provided?	Staff resources hard to find	
Home Care		
In general, are the services for home care packages up to level 4 available? 1 - Level 1 supports people with basic care needs 2 - Level 2 supports people with low-level care needs 3 - Level 3 supports people with intermediate care needs 4 - Level 4 supports people with high-level care needs	4	
For full details of services contained within the four packages click here.		
Are there any critical gaps in the home care services provided?	Staffing	
If respite care has been identified as a critical gap, identify which type/s of respite care are not	In-home respite, Centre-based respite, Community access respite	

Question	Response	Details
available.		
Residential Aged Care/Multi-purpose Service		
Is there a Residential Aged Care/Multi-purpose Service?	No	
Other seniors care services		
Is there any other seniors care services? (eg. community health clinics, day care centre etc.)	Yes	See Ferguson House in Public Buildings section

PUBLIC SPACES AND PARKS

Question	Response	Details
Clune Park		
Address	Bindoon	
 <p>Appendix 13</p>		
Is there disability access?	Yes	Entrance to park from car park is flat. Gate across pathway locked to prevent vehicular access. Wheelchair access could be obtained between boulders and also along pathway. Access from main road is by self closing gate. The handle is 1.4 m off the ground and unlikely to be accessible to someone in a wheelchair on their own.
 <p>Appendix 14</p>		
Is disability parking available?	No	No dedicated disability parking. General parking is on gravel

Question	Response	Details
 <p>Appendix 15</p>		
<p>Is the park accessible by public or community transport?</p>	No	Park located at the edge of Bindoon townsite.
<p>Is the park well shaded?</p>	Yes	Well shaded by trees. Five covered seating areas. Covered BBQ. Covered rotunda.
 <p>Appendix 16</p>		
<p>Are there well scattered benches or seating?</p>	Yes	Five covered seating areas. Other seating scattered about, both open and shaded.
 <p>Appendix 17</p>		
<p>Is the park well lit?</p>	Yes	Row of lights down main path
<p>Are there footpaths within the park?</p>	Yes	A wide footpath (3m) from the car park past the playground, skate park to the rotunda/amphitheater. A narrower path (1.5) runs across the park at the car park end and gives access to the toilets.
 <p>Appendix 18</p>		

Question	Response	Details
Is the footpath wide enough for wheelchairs/gophers/walking frames?	Adequate for two wheelchairs/gophers (1.5m or above)	
Are pedestrian and cycle access separated?	No	
Are footpaths well maintained and free of obstructions?	Yes	Access to toilets from the park is by way of flat brick path 1.5 or more. Access from car park via brick ramp. Slightly undulating surface. Lip between car park and path would be difficult for a wheelchair to negotiate. Up to 8 cm at one side. Toilets have disabled rails but doors are only 82 cm.
 <p>Appendix 19</p>		
John Glenn Park, Mucea		
Address	Mucea South Road	
 <p>Appendix 20</p>		
Is there disability access?	Yes	Access from carpark and footpath at grade
Is disability parking available?	No	Ample general parking
Is the park accessible by public or community transport?	Yes	
 <p>Appendix 21</p>		

Question	Response	Details
Is the park well shaded?	No	BBQs, seating and playground covered otherwise all open
Are there well scattered benches or seating?	No	Some seating is provided
Is the park well lit?	N/A	
Are there footpaths within the park?	Yes	
Is the footpath wide enough for wheelchairs/gophers/walking frames?	Adequate for two wheelchairs/gophers (1.5m or above)	
Are pedestrian and cycle access separated?	No	
Are footpaths well maintained and free of obstructions?	Yes	
Are seniors satisfied with the provision of parks and open spaces generally?	See <i>Engagement Report: Towards an Age Friendly Community Plan (2015)</i>	

PUBLIC BUILDINGS

Question	Response	Details
Wannamal Community Centre		
Address	Bindoon Moora Road	
 <p>Appendix 22</p>		
Is there clearly visible directional and identification signage?	No	There is a sign on the front of the building. The centre is set back from the road and the sign not easily seen
Is there clearly visible navigational signage within the building?	N/A	The building was locked so access wasn't obtained.
Is there disability access into the building?	Yes	There is a ramp with a very easy gradient. The ramp runs from an unsealed car park.

Question	Response	Details
 <p>Appendix 23</p>		
Is disability parking available?	No	There is no designated disability parking. There does appear to be ample general car parking very close to the building.
Is the building accessible by public or community transport?	No	
Is the front counter/reception desk no higher than 870mm with 800mm knee and toe plate clearances?	N/A	
Is it easy to get around the public areas of the building? (This may include lift access, ramps, wheelchair access doors etc.)	Yes	Note that the inside of the building wasn't viewed. Access to the public areas around the building is good. All can be accessed by wheelchair.
Are the floors non-slip?	N/A	Building not accessed.
Are there unisex disability accessible toilets?	N/A	Building not accessed.
Bindoon Hall		
Address	Great Northern Highway Bindoon	
 <p>Appendix 24</p>		
Is there clearly visible directional and identification signage?	Yes	Prominent sign on the hall facade
Is there clearly visible navigational signage within the building?	Yes	Exits and toilets clearly marked

Question	Response	Details
 <p>Appendix 25</p>		
<p>Is there disability access into the building?</p>	Yes	Through side door. Path and ramp from car park
 <p>Appendix 26</p>		
<p>Is disability parking available?</p>	No	No designated but large general car park adjacent to hall
 <p>Appendix 27</p>		
<p>Is the building accessible by public or community transport?</p>	No	
<p>Is the front counter/reception desk no higher than 870mm with 800mm knee and toe plate clearances?</p>	N/A	No counter
<p>Is it easy to get around the public areas of the building? (This may include lift access, ramps, wheelchair access doors etc.)</p>	Yes	Main hall and adjacent rooms freely accessible. Double doors into adjacent rooms (1.2m) Back areas not so accessible. Narrow doors (78 cm) to backstage and kitchen. Access to stage by stairs only. Projection room and balconies only narrow stair access.
		

Question	Response	Details
Appendix 28		
Are the floors non-slip?	Yes	Matt finished wooden floor. Smooth but not slippery.
Are there unisex disability accessible toilets?	Yes	Hall toilets standard access (76 cm) Braille signs. Modern accessible public toilet block immediately behind hall.
 <p data-bbox="86 804 236 837">Appendix 29</p>		
Muchea Hall and Oval		
Address	Archibald Street, Muchea	
  <p data-bbox="86 1254 236 1288">Appendix 30</p> <p data-bbox="325 1254 475 1288">Appendix 31</p>		
Is there clearly visible directional and identification signage?	Yes	
Is there clearly visible navigational signage within the building?	NA	Building not accessed. Inspected from the outside.
Is there disability access into the building?	Yes	
 <p data-bbox="86 1921 236 1955">Appendix 32</p>		
Is disability parking available?	No	General car park gravelled. See Appendix 30

Question	Response	Details
Is the building accessible by public or community transport?	No	
Is the front counter/reception desk no higher than 870mm with 800mm knee and toe plate clearances?	NA	No reception desk in building.
Is it easy to get around the public areas of the building? (This may include lift access, ramps, wheelchair access doors etc.)	No	There are no access doors. Wheelchair access to oval completed but access to the hall and clubroom remains problematic.
Are the floors non-slip?	No	
Are there unisex disability accessible toilets?	No	
Bindoon Post Office		
Address	6180 Great Northern Highway, Bindoon WA 6502	
 <p>Appendix 33</p>		
Is there clearly visible directional and identification signage?	Yes	See photo of building above
Is there clearly visible navigational signage within the building?	Yes	Yes, a small building nicely fitted out for tourism promotion and sale of local crafts etc. There is a discrete area clearly branded for Australia Post.
Is there disability access into the building?	Yes	Ramp from car park
 <p>Appendix 34</p>		
Is disability parking available?	No	Large car park shared with Bindoon Hall
Is the building accessible by public or community	No	

Question	Response	Details
transport?		
Is the front counter/reception desk no higher than 870mm with 800mm knee and toe plate clearances?	No	1 metre high, 18 cm lip
 <p>Appendix 35</p>		
Is it easy to get around the public areas of the building? (This may include lift access, ramps, wheelchair access doors etc.)	No	There are no access doors.
Are the floors non-slip?	Yes	Carpet and commercial grade non slip
 <p>Appendix 36</p>		
Are there unisex disability accessible toilets?	Yes	Accessible toilets a short walk across car park. Braille signs 1.35m from ground.
 <p>Appendix 37</p>		
Ferguson House		
Address	Great Northern Highway, Bindoon	
		

Question	Response	Details
Appendix 38		
Is there clearly visible directional and identification signage?	No	Signage out front. No direction signs, requires buzzer or some for of alert for when visitors arrive
Is there clearly visible navigational signage within the building?	Yes	
 <p>Appendix 39</p>		
Is there disability access into the building?	Yes	Poor security for dementia patients, need security screen Ramp, walk over gravel Layout no private access to nurses station Beige carpet walls not good for dementia care Patient toilets pass office Kitchen too accessible for people being cared for
 <p>Appendix 40</p>		
Is disability parking available?	No	Ample general parking on gravel
Is the building accessible by public or community transport?	Yes	Just for silver chain clients that qualify for transport assistance
Is the front counter/reception desk no higher than 870mm with 800mm knee and toe plate clearances?	N/A	
Is it easy to get around the public areas of the building? (This may include lift access, ramps, wheelchair access doors etc.)	Yes	
Are the floors non-slip?	Yes	Lino

Question	Response	Details
Are there unisex disability accessible toilets?	Yes	
Chinkabee Sports Complex (Bindoon)		
Address	Great Northern Highway, Bindoon	
		
Appendix 41		
Is there clearly visible directional and identification signage?	Yes	
Is there clearly visible navigational signage within the building?	Yes	As required - just EXIT signs
Is there disability access into the building?	Yes	
Is disability parking available?	No	None designated but ample general parking over gravel
Is the building accessible by public or community transport?	No	No public transport. People with mobility issues rely on friends, family and neighbours
Is the front counter/reception desk no higher than 870mm with 800mm knee and toe plate clearances?	N/A	
Is it easy to get around the public areas of the building? (This may include lift access, ramps, wheelchair access doors etc.)	Yes	
Are the floors non-slip?	Yes	
Are there unisex disability accessible toilets?	Yes	
Shire Administration Building and Library		
Address	6177 Great Northern Highway, Bindoon	
		

Question	Response	Details
Appendix 42		
Is there clearly visible directional and identification signage?	Yes	
Is there clearly visible navigational signage within the building?	N/A	Very small main entrance reception area. Entrance to the library and Council Chambers is made through a separate door with good signage
Is there disability access into the building?	Yes	Self opening door into main reception. Door into the library is a pull open standard door also leading to the Council Chambers
 <p>Appendix 43</p>		
Is disability parking available?	Yes	Disability bay right at the main entrance
Is the building accessible by public or community transport?	N/A	No public transport. People with mobility issues rely on friends, family and neighbours
Is the front counter/reception desk no higher than 870mm with 800mm knee and toe plate clearances?	Yes	The main Reception desk is standard height with a lower shelf that could be used by someone in a chair who needed to write. The Library has a low insert in the main desk.
 <p>Appendix 44</p>		
Is it easy to get around the public areas of the building? (This may include lift access, ramps, wheelchair access doors etc.)	Yes	
Are the floors non-slip?	Yes	
Are there unisex disability accessible toilets?	N/A	

Question	Response	Details
Shire of Chittering - Technical Services		
Address	6177 Great Northern Highway, Bindoon	
 <p data-bbox="86 600 236 629">Appendix 45</p>		
Is there clearly visible directional and identification signage?	Yes	
Is there clearly visible navigational signage within the building?	No	Very small reception area with hole in the wall service area
Is there disability access into the building?	No	Arrangements are in place for anyone unable to access the building to go to the Main Reception and a technical officer will go to the person
Is disability parking available?	Yes	
Is the building accessible by public or community transport?	No	No public transport. People with mobility issues rely on friends, family and neighbours
Is the front counter/reception desk no higher than 870mm with 800mm knee and toe plate clearances?	No	
Is it easy to get around the public areas of the building? (This may include lift access, ramps, wheelchair access doors etc.)	No	No access doors and is not wheelchair accessible.
Are the floors non-slip?	Yes	
Are there unisex disability accessible toilets?	No	
Brockman Centre Museum		
Address	Brockman Centre Great Northern Highway Bindoon	
		

Question	Response	Details
Appendix 46		
Is there clearly visible directional and identification signage?	Yes	
Is there clearly visible navigational signage within the building?	N/A	The building was observed only from the exterior
Is there disability access into the building?	Yes	Entrance at grade from gravel carpark
Is disability parking available?	No	Ample general parking on gravel
Is the building accessible by public or community transport?	No	No public transport. People with mobility issues rely on friends, family and neighbours
Is the front counter/reception desk no higher than 870mm with 800mm knee and toe plate clearances?	N/A	Building not accessed
Is it easy to get around the public areas of the building? (This may include lift access, ramps, wheelchair access doors etc.)	N/A	as above
Are the floors non-slip?	N/A	as above
Are there unisex disability accessible toilets?	Yes	
Lower Chittering Hall		
Address	23 Chittering Valley Road	
		
Appendix 47		
Is there clearly visible directional and identification signage?	Yes	
Is there clearly visible navigational signage within the building?	N/A	Building was not accessed
Is there disability access into the building?	No	There is a ramp to doors which have a small steps
Is disability parking available?	No	Unmarked gravel carpark
Is the building accessible by public or community transport?	No	No public transport. People with mobility issues

Question	Response	Details
transport?		rely on friends, family and neighbours
Is the front counter/reception desk no higher than 870mm with 800mm knee and toe plate clearances?	N/A	
Is it easy to get around the public areas of the building? (This may include lift access, ramps, wheelchair access doors etc.)	N/A	
Are the floors non-slip?	N/A	
Are there unisex disability accessible toilets?	No	
Are seniors satisfied with the provision of public buildings generally?	See <i>Engagement Report: Towards an Age Friendly Community Plan (2015)</i>	

TRANSPORT AND MOVEMENT

Question	Response	Details
Pedestrian Movement		
Are the footpaths wide enough for wheelchairs/gophers/walking frames generally?	Adequate for two wheelchairs/gophers (1.5m or above)	
Are pedestrian and cycle access separated generally?	No	
Are footpaths well maintained and free of obstructions generally?	N/A	A range of paths were looked at. Bindoon Town (Highway) is a new wide footpath that forms part of the Tale Trail. It is well maintained. Binda Place footpaths are disconnected and are difficult to navigate for a mobility impaired person. A gopher would probably have to use the Binda Place roadway to move between shops and services. It is noted that Binda Place is planned for upgrade that will address these issues. Muchea Townsite is bisected by the railway line and the Brand Highway. Footpaths are generally well maintained but the rail and highway are significant barriers to pedestrian movement. The Bindoon Tale trail runs from Clune Park across the highway and then back towards the town. The gate from Clune Park to the Highway footpath is a safety gate to prevent children running out but it would also be

Question	Response	Details
		<p>difficult for a mobility impaired person to open. The footpath is new and well maintained. The trail crosses the Highway at the Bindoon General Store. The crossing point needs some work to ensure that wheelchairs, gophers, prams etc can cross safely. The Tale Trail then joins up with the Needoongar lake trail that runs along the river back to Clune park. This is a wide hard gravel trail that would probably be negotiable by wheelchairs etc. Blackboy Ridge Trail is not accessible as it does run over hill terrain. There are facilities at the carpark which is an attractive picnic spot. There is a newly installed concrete path to toilets. A light-switch on the building is out of reach of other than fully mobile people and should be moved.</p>
Are footpaths well lit generally?	Yes	In the townsite.
Is there adequate seating along major pedestrian routes?	No	
Are there adequate footpaths provided on key access routes generally (eg. Residential to facilities etc)	Yes	
Are there any footpaths that require attention?	Yes	Yes as commented on above
Please state the address/es and describe the issue/s.	Binda Place	
Are pedestrian crossings adequately provided generally?	Yes	Other than as commented on in Binda Place
Are there pedestrian crossings on key access routes? (eg. To community services and public facilities)	Yes	
Are there accessible, sloping curbs at pedestrian crossings?	Yes	For the most part other than already commented on.
Are there any pedestrian crossings that require attention?	N/A	The crossing of the Binda Tale Trail at the General Store requires attention
Are seniors satisfied with the provision of footpaths?	See <i>Engagement Report: Towards an Age Friendly Community Plan (2015)</i>	

Question	Response	Details
Road Signage		
Are traffic signs visible and well placed generally?	Yes	Generally good signage
Are seniors satisfied with the provision of road signage generally?	See <i>Engagement Report: Towards an Age Friendly Community Plan (2015)</i>	
Public and Community Transport		
Is public transport available?	No	The crossing of the Binda Tale Trail at the General Store requires attention
Is there any other form of community transportation available? (eg. Community bus, HACC transport)	Yes	HACC Transport for clients who qualify
What are the other forms of community transportation?	Friends, family and neighbours	
Is a taxi service available?	No	
Are seniors satisfied with the provision of public transport generally?	See <i>Engagement Report: Towards an Age Friendly Community Plan (2015)</i>	

HOUSING

Question	Response	Details
Housing Stock		
Is there sufficient suitable housing to meet the needs of the ageing population in the future? (eg. Smaller homes, 2-3 bedroom, single story, wider entrances, located close to services)	No	
Retirement Village/Seniors Housing		
Is there a Retirement Village/Seniors Housing precinct?	Yes	
Insert address of Retirement Village/Seniors Housing precinct.	Off Edmonds Place Bindoon	

Question	Response	Details
 <p>Appendix 48</p>		
Is there disability access into the village/precinct?	No	No footpaths but each unit observed from the outside appears to be accessible at grade from entrance path
Is disability parking available?	No	Private parking at each unit
Is the village/precinct accessible by public or community transport?	No	No public transport. People with transport rely on friends, family and neighbours
Is the village/precinct close to services and the community?	Yes	Walking distance to Binda Place and the General Store
Are seniors satisfied with the provision of Retirement Village/Senior Housing services?	See <i>Engagement Report: Towards an Age Friendly Community Plan (2015)</i>	

SPORT AND RECREATION

Question	Response	Details
Facilities		
Is there an adequate range of sporting and recreation facilities that cater for people across a range of abilities?	Yes	
Are the sport and recreation facilities accessible?	Yes	To some extent – see Muchea Hall above. Also Lower Chittering Hall does not have disabled toilet or access door.
Are seniors satisfied with the provision of sport and recreation facilities?	See <i>Engagement Report: Towards an Age Friendly Community Plan (2015)</i>	
Clubs		
Are seniors satisfied with the provision of sport and recreation clubs?	See <i>Engagement Report: Towards an Age Friendly Community Plan (2015)</i>	

SOCIAL PARTICIPATION

Question	Response	Details
Volunteering		
Are senior volunteers recognised through awards and special events?	Yes	Australia day awards and at Seniors week activities
Are seniors satisfied with provision of volunteering opportunities?	See <i>Engagement Report: Towards an Age Friendly Community Plan (2015)</i>	
Community events and activities		
Are activities free or low cost?	Yes	Shire-run events and activities are predominantly free
Are activities accessible by community or public transport?	No	
Are activities at night well lit?	N/A	
Grandparents/older care givers of young children		
Identify any critical gaps.	No known gaps.	

RESPECT AND SOCIAL INCLUSION

Question	Response	Details
Respect and Social Inclusion		
Do seniors feel respected by the community?	See <i>Engagement Report: Towards an Age Friendly Community Plan (2015)</i>	
Do seniors feel included in the community?	See <i>Engagement Report: Towards an Age Friendly Community Plan (2015)</i>	

COMMUNICATION AND INFORMATION

Question	Response	Details
Communication and Information		
Are seniors satisfied with the provision of information about services and activities in their	See <i>Engagement Report: Towards an Age Friendly Community Plan (2015)</i>	

community?		
Computers and Internet		
Do seniors have home computers?	Yes	Some seniors will have home computers and some will not. There are no official figures for this.
Do seniors have access to the internet?		Varies, not considered a significant issue across the Shire generally.
Can seniors obtain assistance to access computers and the internet?	Yes	Assistance available at Bindoon Library however there is a strong desire within the community for a CRC.
Health Promotion		
Identify any critical gaps.	No known gaps.	

PHOTOGRAPHS



Appendix 1



Appendix 2



Appendix 3



Appendix 4



Appendix 5



Appendix 6



Appendix 7



Appendix 8



Appendix 9



Appendix 10



Appendix 11



Appendix 12



Appendix 13



Appendix 14



Appendix 15



Appendix 16



Appendix 17



Appendix 18



Appendix 19

Appendix 20

Appendix 21



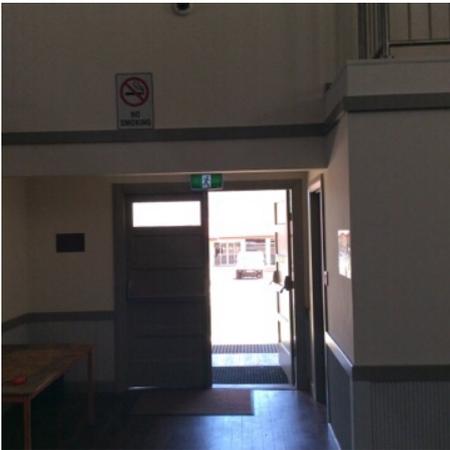
Appendix 22



Appendix 23



Appendix 24



Appendix 25



Appendix 26



Appendix 27



Appendix 28



Appendix 29



Appendix 30



Appendix 31



Appendix 32



Appendix 33



Appendix 34

Appendix 35

Appendix 36



Appendix 37



Appendix 38



Appendix 39



Appendix 40



Appendix 41



Appendix 42



Appendix 43



Appendix 44



Appendix 45



Appendix 46

Appendix 47

Appendix 48

ANNEX 2: ENGAGEMENT REPORT: TOWARDS AN AGE FRIENDLY COMMUNITY PLAN



ENGAGEMENT REPORT



Dec 2015

Towards an Age Friendly Community Plan



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KEY FINDINGS

It is clear from the results of the engagement activities that both survey respondents and focus group participants enjoy living in the Shire of Chittering. However, the research also shows that the community feel that there are some opportunities for improvement regarding the provision of key services in order to create a more age friendly community.

The key findings are:

- A total of 19 individuals participated in the focus group (14 seniors and 5 service providers) and 75 individuals participated in the surveys.
- Of those seniors who participated, 41% of survey respondents and 86% of focus group participants are retired.
- The majority of both survey and focus group respondents believe that improved communication between the Shire and residents will foster greater understanding of and provision of current health and community services.
- Focus group participants believe the most important issues for aged persons in the Shire of Chittering are:
 - Transport service
 - Communication
 - Affordable small lots/houses
 - Heavy traffic diversion
 - Future maintenance and requirements
- Survey respondents believe the most important issues for aged persons in the Shire of Chittering are:
 - Health care and medical services
 - Public transport
 - Infrastructure, roads and footpath maintenance
 - Aged care
 - Communication and accessibility to information

INTRODUCTION

Background

Age-friendly communities are those that encourage “active aging by optimizing opportunities for health, participation and security in order to enhance the quality of life as people age” (World Health Org). An Age Friendly Community is one which:

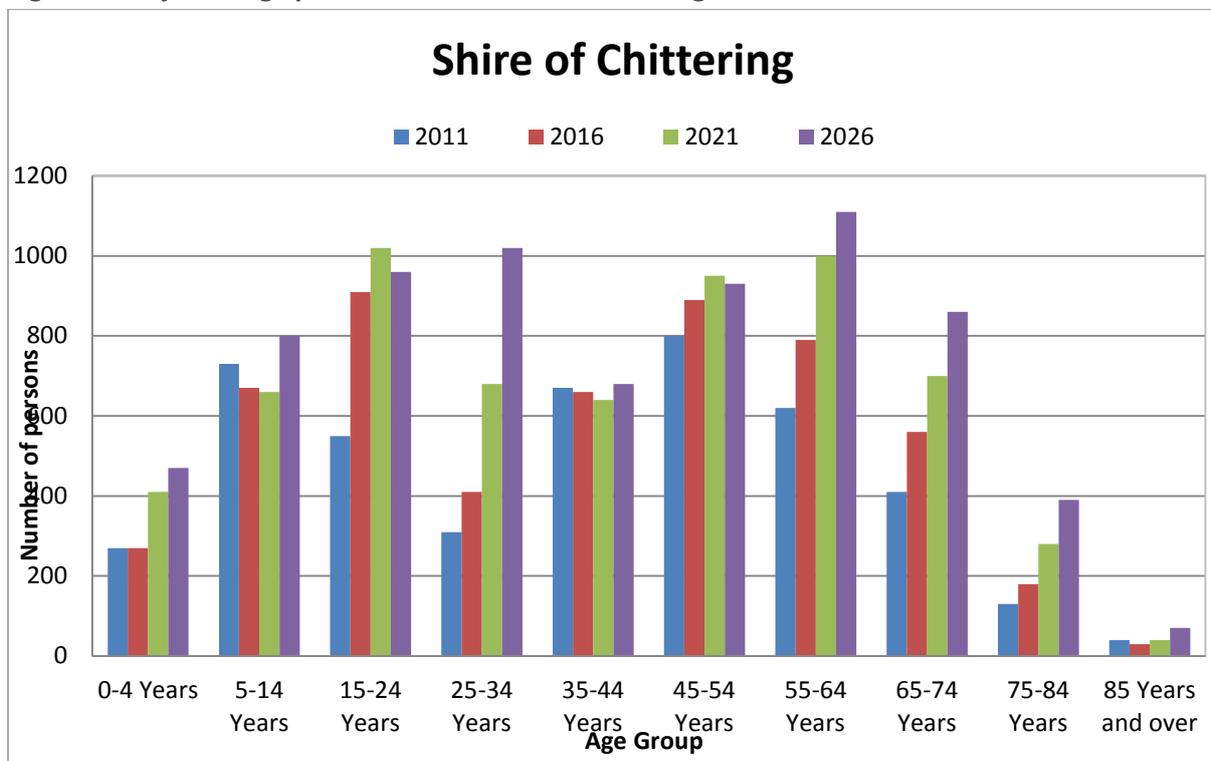
- recognises the great diversity among older people;
- promotes their inclusion and contribution in all areas of community life;
- respects their decisions and lifestyle choices; and
- anticipates and responds to ageing-related needs and preference

The Shire of Chittering considers Age-friendly community planning a vital exercise for the following reasons:

- By 2027, the Wheatbelt population over 70 will have increased by 75.3%
- The proportion of people 70+ living in the Wheatbelt will have increased from 10.4% in 2011 to 17% in 2027
- The largest increase is projected for Chittering (191.7% to 951 people, see Figure 1)

In addition to this, older adults generally prefer to remain in their own home and continue to be part of their community. Older adults want to feel safe, valued and respected in their own community and local governments have a key role in ensuring this occurs.

Figure 1: Projected age profiles for the Shire of Chittering from 2011 to 2026.



<http://www.planning.wa.gov.au/publications/6196.asp>

Age-friendly community planning is also a state and regional issue. In 2012 the State Government adopted “An Age-friendly WA: The Seniors Strategic Planning Framework 2012-17.” The following actions have also been undertaken:

- 2013 the Wheatbelt Integrated Aged Care Plan was published
- 2014 the Wheatbelt Development Commission (WDC) published a guide for Age-Friendly Community Planning
- 2015 WDC provided a small value grants program for minor improvement works targeted at improving age-friendliness (the Shire of Chittering was successful in funding two projects)
- 2015 Department of Local Government and Communities Grant program to prepare plans (Chittering was again successful in obtaining funding).

Community Engagement Methodology

The broad approach adopted by the Shire of Chittering in preparing an Age Friendly Community Plan consists of a four step solution-focused process to produce a strategy that will be consistent with and complementary to the Strategic Community Plan:

Figure 2: Age friendly planning community process



The third step of the process concerns engagement. As part of the Age Friendly Planning process, and to obtain the knowledge and views of seniors and those who care for them, a Community Reference Group has been established. This group guides and supports the project, liaises with the Department of Local Government and Communities, reviews draft reports and will endorse the final plan. In addition to this, the group has provided input into the design of a community survey and

focus groups. Both the survey and the focus group sessions were structured around the 8 WHO domains with participants involved in assessing these features in their own communities. The Shire of Chittering conducted two Focus Groups – one targeted at seniors and carers and a second targeted at service providers. The Shire advertised the Focus Groups and Community Survey (available in hard copy and online) using the following channels:

- Admin Screen at the Shire reception
- Email contact lists (Staff, Business, community groups, media)
- Shire Website and Shire Facebook page
- Media release
- Mail out to previous survey respondents
- Posters at Post office, Muchea Hall and Wannamal Hall

See Annex 1 for a copy of the Focus Group promotional flyer. Annex 2 contains a copy of the Community Survey.

Purpose

The purpose of the Engagement Report is to present the results of the Focus Groups and Community Survey. It will be used to inform and guide the next steps in the development of the Shires Age Friendly Community Plan.

FOCUS GROUP RESPONDENTS

The Shire of Chittering conducted two Focus Groups as part of the development of the Age Friendly Community Plan – one targeted at seniors and carers and a second targeted at service providers. The Focus Groups were designed and conducted in line with the Department for Communities Age Friendly Toolkit and the Wheatbelt Development Commissions Age Friendly Community Plan Guide. See Annex 3 for a copy of the Participant Information Form used to collect the data presented below.

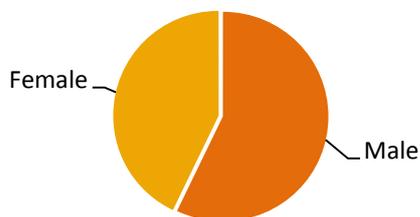
Service Providers

A total of 5 service providers attended the Focus Group representing the voluntary (not for profit) and private sector. 33% of the participants at the Focus Group have been employed with the Service Provider less than 2 years with 67% having spent over 5 years employed with the service provider and working in the local community. 33% of focus group participants indicated they had a moderate amount of experience with older people in your work and 67% a lot of experience.

Seniors

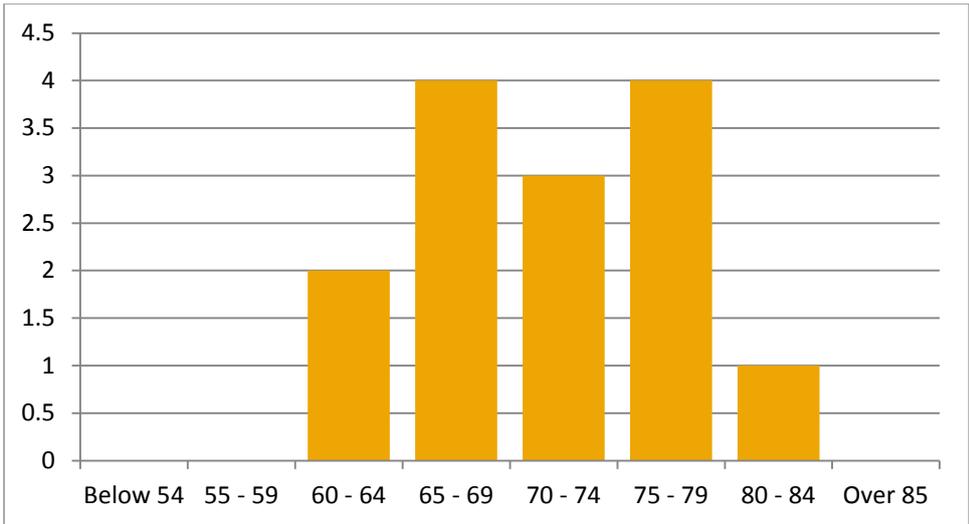
14 people in the Shire of Chittering attended the community focus group. Of those, 57% or 8 are male and 43% or 6 are female.

Figure 3: Focus group respondent sex



Respondents range from 60 to 84 years of age (refer to figure 4). The majority of focus group participants (79%) are between 65 and 79 years of age.

Figure 4: Focus group respondent age



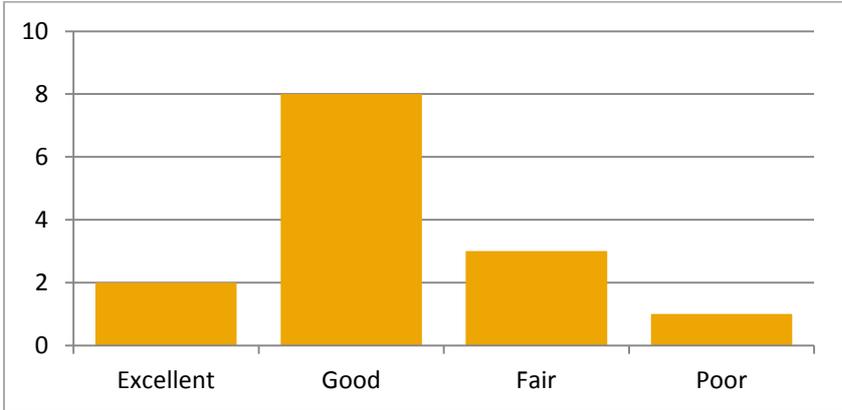
A vast majority of focus group respondents are retired, with only 14% working full or part time.

Table 1: Focus group respondent present employment status

Answer Options	Response Count	Response Percent
Retired	12	86%
Work Full-time	1	7%
Work Part-time	1	7%
Unemployed	0	0%
Total	14	100%

A majority of respondents indicated their health as being good, with only 28% indicating their health is poor or fair.

Figure 5: Focus group respondent current health



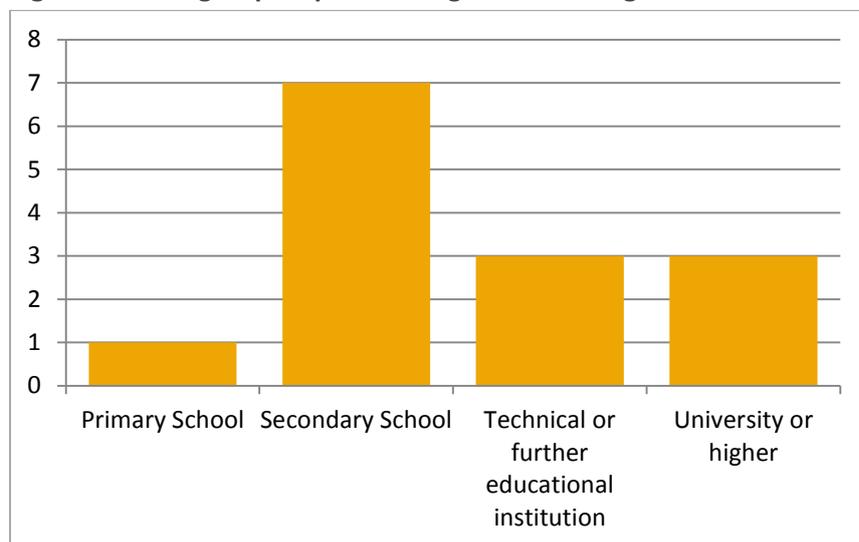
12 of the 14 respondents reported that they have limiting health problems that limit their ability to do normal daily activities.

Table 2: Focus group respondent limiting health problems

Answer Options	Response Count	Response Percent
Yes	2	14%
No	12	86%
Total	14	100%

Half of respondents have completed secondary school, 21% has completed technical or further education and 21% have completed university or a higher degree.

Figure 6: Focus group respondent highest schooling level



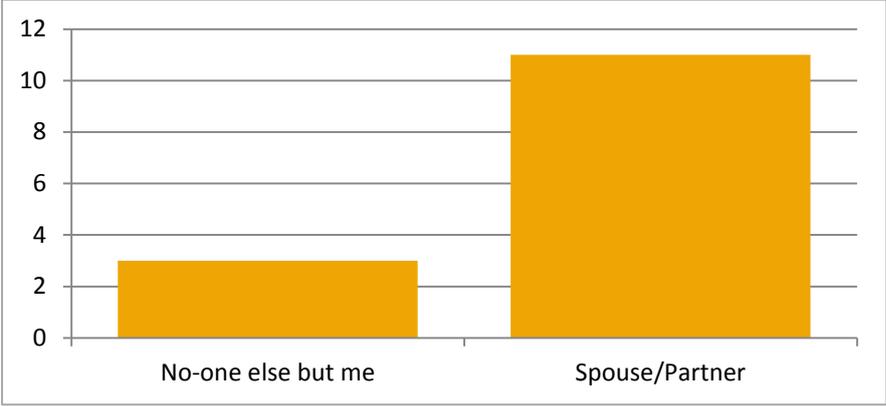
All of the focus group respondents are home owners. No one has indicated that they rent or live in another similar arrangement.

Table 3: Focus group respondent home ownership

Answer Options	Response Count	Response Percent
Home Owner	14	100%
Renter	0	0%
Total	14	100%

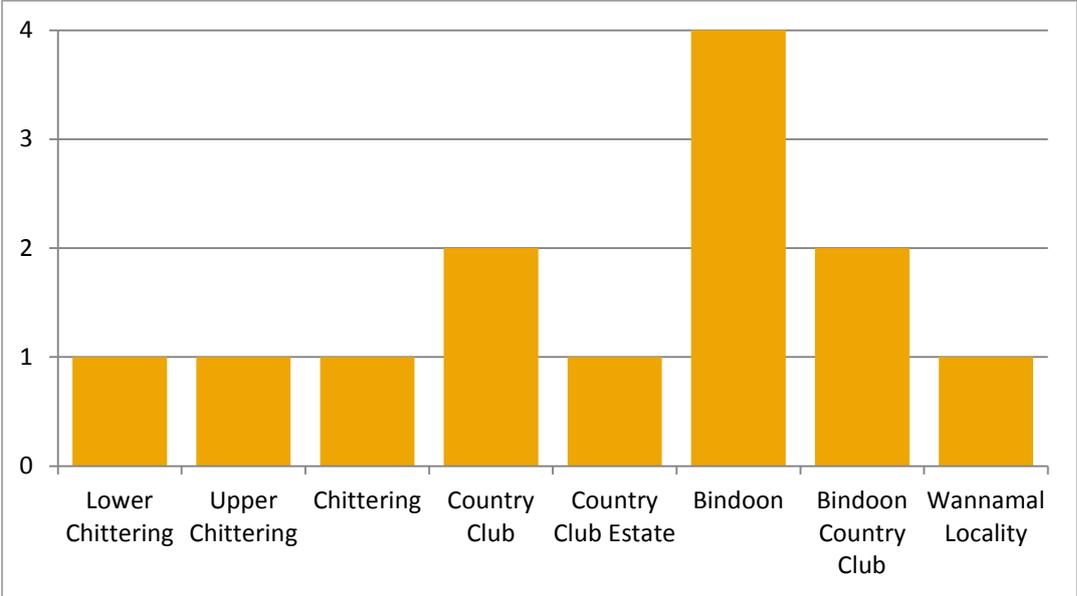
A vast majority of the respondents indicated they live with their spouse or partner, with only 21% living alone.

Figure 7: Focus group respondent living arrangements



5 of the 14 respondents indicated they live in Bindoon, with the next highest population being in both the Country Club and Bindoon Country Club. The rest of the respondents live in Lower Chittering, Upper Chittering, Country Club Estate, and Wannamal Locality.

Figure 8: Focus group respondent location by suburb



SURVEY RESPONDENTS

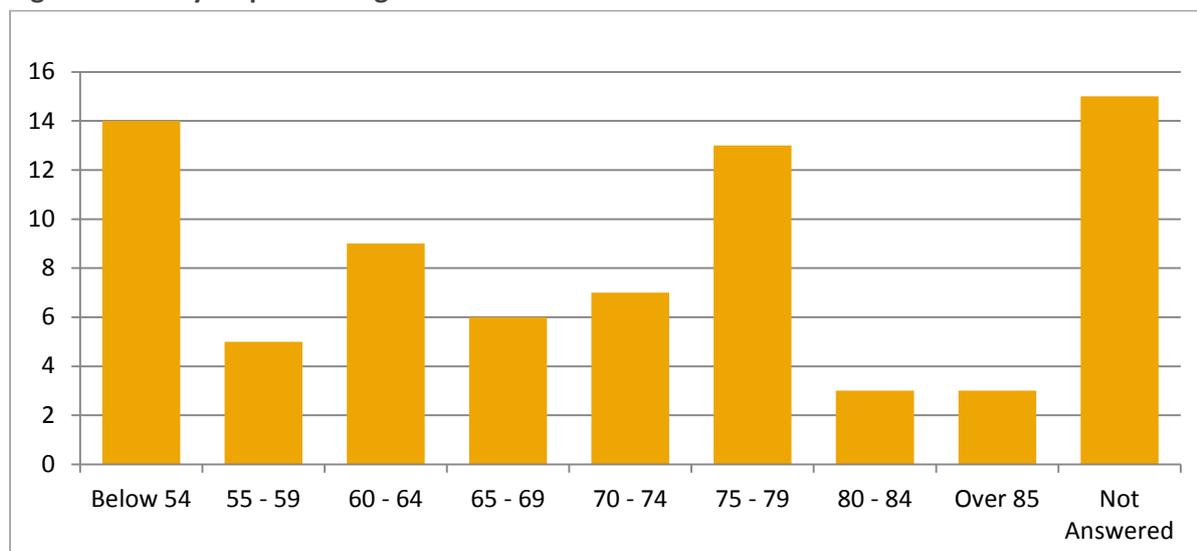
75 respondents in the Shire of Chittering filled out the surveys. Approximately 59% of respondents are female and only 16% of those who declared their sex are male. 25% of respondents did not indicate if they were male or female (see table 4).

Table 4: Survey respondent sex

Answer Options	Response Count	Response Percent
Male	12	16%
Female	44	59%
Not Answered	19	25%
Total	75	100%

Respondents range predominantly from 55 to 84 years of age. The spectrum of respondent ages varies somewhat proportionately according to each 4 year given category range. The second largest proportion of given respondent ages falls between ages 75 to 79, with 17% or 13 individuals. 19% or 14 respondents are below the age of 54 and 20% or 15 respondents did not provide an age at all.

Figure 9: Survey respondent ages



In addition to determining the age and gender of survey respondents, the survey also asked each respondent to answer the following question, “Which best describes yourself?” A vast majority of respondents indicated they are community members (79%) while a joint 7% indicated they are service providers and carers. These results can be seen in table 5.

Table 5: Survey respondent answer to question “Which best describes yourself?”

Answer Options	Response Count	Response Percent
Community member	59	79%
Service provider	5	7%
Carer	5	7%
Other (please specify)	2	3%
Not Answered	4	5%
Total	75	100%

41% of respondents are retired and a further 30% work either full or part-time. As indicated in table x below, 23% of respondents have not indicated their employment status.

Table 6: Survey respondent present employment status

Answer Options	Response Count	Response Percent
Retired	31	41%
Work Full-time	7	9%
Work Part-time	16	21%
Unemployed	4	5%
Not Answered	17	23%
Total	75	100%

FOCUS GROUP RESULTS

Health and Community Services

It is clear that focus group participants have several areas of concern with health and community services currently provided in the Shire of Chittering. A recurring theme of these discussions was the recent transition to a new GP and the general lack of communication surrounding this important changeover. Respondents have also shown concern about the lack of communication surrounding the provision of health and community services available to all seniors in the Shire. Discussions about available shopping led to the following observations:

- The pharmacy is very satisfactory
- Some business opportunities are limited by the price of rent
- Local shops offer excellent service and make it less necessary to need to travel to Perth
- The pub is neither community friendly nor accessible

The Service Providers agreed with the points above, adding that the biggest issue regarding health and community services was linked to transport and the lack of community or public transport services to Perth.

Outdoor Spaces and Buildings

Respondents have paid particular attention to the Shire's opportunity to improve signage for existing walkways, provision of handrails and general issues of cleanliness and maintenance. It has also been noted that there are opportunities for cross promotion with nearby towns and shires. Residents are unsure of which particular services are accessible and wish to be kept abreast of these possible alternatives.

Focus group participants, both seniors and service providers agreed that generally, the physical access to buildings in the Shire of Chittering is satisfactory.

Transport and Movement

A prominent concern of most participants is the significant safety and access issue caused by the Great Northern Highway. It is noted that this issue would require substantial work by the Shire to rectify. Respondents also noted the need to coordinate with other neighbouring shires to implement a transport system as current access to health and other services is an issue. Service providers provided feedback that they receive a high number of requests for a transport service. Ideally, this transport would link specifically to Perth through Midland and Joondalup. Respondents anticipate that this will become a bigger issue as time goes on, people require increased levels of care and cannot drive themselves. There was also some concern expressed, by both the seniors and the service providers that seniors are driving longer than they probably should be because the lack of transport service leaves them with no option to their private vehicle.

Housing

Focus group participants noted that there will be an increased demand in the future for smaller houses in town for people coming from farms. It is critical that any smaller blocks are well designed and located to ensure maximum access to town and services.

Service providers indicated that there is a high volume of vulnerable people living out in rural farming areas, many living alone. Both seniors and service providers raised that it was not easy for people to accept that they can no longer maintain their property and it can be a very difficult and emotional decision to move/down size.

Sport and Recreation

Respondents noted that sport and recreational services across the Shire could do with a sense of renewed energy as the same volunteers are continually seen. A suggestion was raised that it would be good to have a fresh approach and more young people involved in this area of the community. Overall, seniors are satisfied with the Chinkabee sports complex and bowls and tennis clubs although netball has recently dropped off. Respondents would like to see a swimming pool open in the Shire and for a restaurant to open in the evenings.

Social Participation, Respect and Social Inclusion

Participants were very clear to endorse the strong sense of community felt in the Shire of Chittering. Intergenerational opportunities are valuable and have worked well when they have occurred (regarding the Chinkabee complex). These opportunities, however, could be enhanced. Respondents also feel that “baby boomers” should be involved in aged friendly community planning as they will undoubtedly put pressure on current services as they age. While respondents have no desire to change the demographics of the community too much, there is awareness that future demographic changes are anticipated. Educating the community about tolerance and cultural awareness is important to this process. There was some discussion about the changing demographics in recent times contributing to neighbourhood noise (“hoon” driving, motorbike use and loud music).

The community also feels a sense of loss from the Country Club that used to operate and would like to see a similar type of activity and social opportunities that it provided, possibly at an existing facility such as Chinkabee. Participants were particularly interested in an intergenerational facility and thought that Chinkabee contributed to a strong sense of community by bringing people of all ages together. However, it was identified that whilst there are plenty of opportunities for seniors to socialise together, it is difficult to get young people interested in intergenerational activities.

Communication and Information

Participants feel that there is a need for more coordinated communication within the Shire. There is a fear that there is a lack of knowledge surrounding what is happening within the Shire, what services are available or who is accountable for these services. Leading on from this thought, is the belief that there is the opportunity for the new Council following the October election to improve both communication and management of health services. Respondents would also like to see distributed a booklet for key contacts and services.

Service providers identified a great need for more communication between agencies and the Shire, suggesting that there is ongoing miscommunication amongst clients, agencies and the Shire and this is contributing to the confusion experienced by the community. Service providers also found that community members were not well informed about what services they offered and also how they could access them. It was suggested a community wide agency expo could be held where service providers all have a stall and provide information to the community about their services.

Priorities

Each participant at the focus group was granted one vote for their top priority issue. This is illustrated below in table 7:

Table 7: Seniors focus group priorities

Issue	Total participant votes
Transport service	6
Affordable small lots/houses	5
Communication	2
Heavy traffic diversion	1
Future maintenance requirements	1

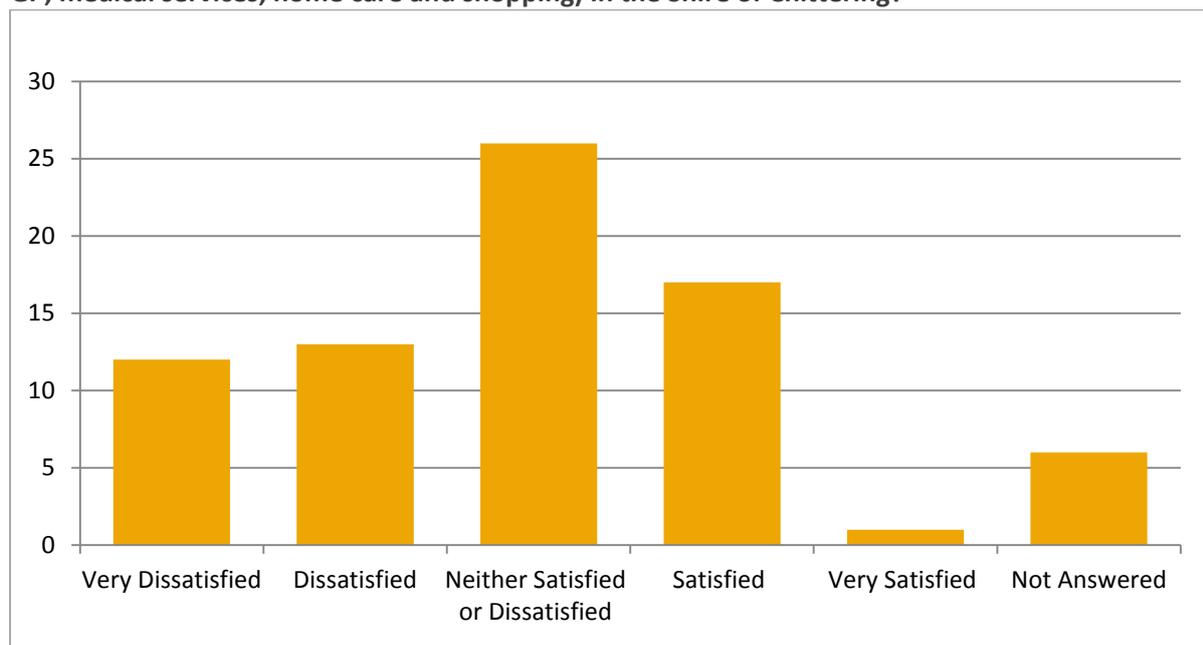
Service Providers were also asked to identify the single most important issue for aged persons in the Shire of Chittering. Interestingly there was considerable agreement amongst the participants that communication was the highest priority issue with transport second.

SURVEY RESULTS

Health and Community Services

Approximately one third (33%) of survey respondents indicated that they are either very dissatisfied or dissatisfied with the provision of health and community services in the Shire of Chittering. 35% of respondents indicated they were neither satisfied nor dissatisfied with the Shire's provision of services and only 24% indicated they were satisfied or very satisfied (see figure 10).

Figure 10: How satisfied are you with the provision of Health and Community Services (including GP, medical services, home care and shopping) in the Shire of Chittering?



Survey respondent comments on health and community services can be grouped according to the following concerns: GP/medical availability, GP/medical location, GP/medical cost, aged care and general comments.

Comments concerning GP/medical availability note that “GP hours erratic, often non-existent...” and that “medical services are very limited, ie chiro, physio, dental, etc.” Several respondents note the “on going uncertainty with medical services” which is due to recent relocation of the local GP to another hospital and the subsequent gap in service. Respondents have also noted Silver Chain’s role in home care assistance.

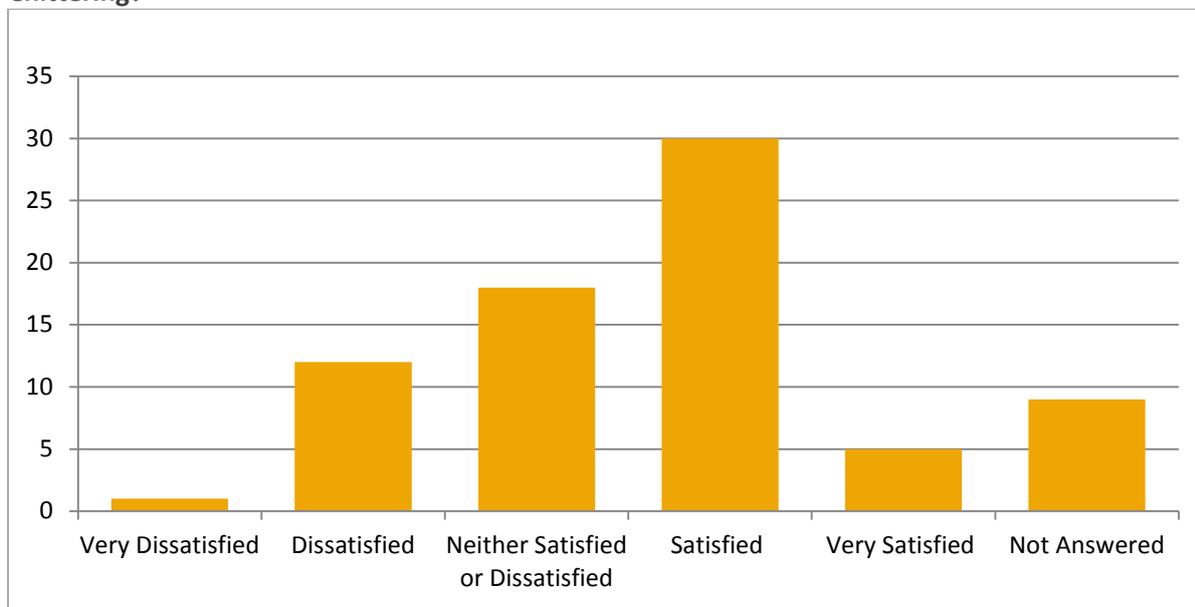
Survey respondents also frequently indicated that a majority of services are located in Bindoon and not in Lower Chittering. Several individuals indicated they travel to areas such as Bullsbrook, Joondalup or Midland to both receive medical services as well as do their shopping. Only one respondent indicated that medical cost is “expensive,” while another mentioned the need for bulk billing.

Comments regarding aged care ranged from one respondent lamenting “the lack of availability” and accessibility of services to another noting they “had to move closer to the city temporarily to get the required services.” General comments noted both that shopping was satisfactory and that there needed to be more local shops.

Outdoor Spaces and Buildings

40% of survey respondents have indicated that they are satisfied with the Shire’s provision of outdoor spaces and buildings, compared to 17% who are currently very dissatisfied or dissatisfied. Approximately 24% or 18 respondents are neither satisfied nor dissatisfied with outdoor spaces and buildings and 12% have provided no answer at all (see figure 11).

Figure 11: How satisfied are you with the provision of Outdoor Spaces and Buildings in the Shire of Chittering?



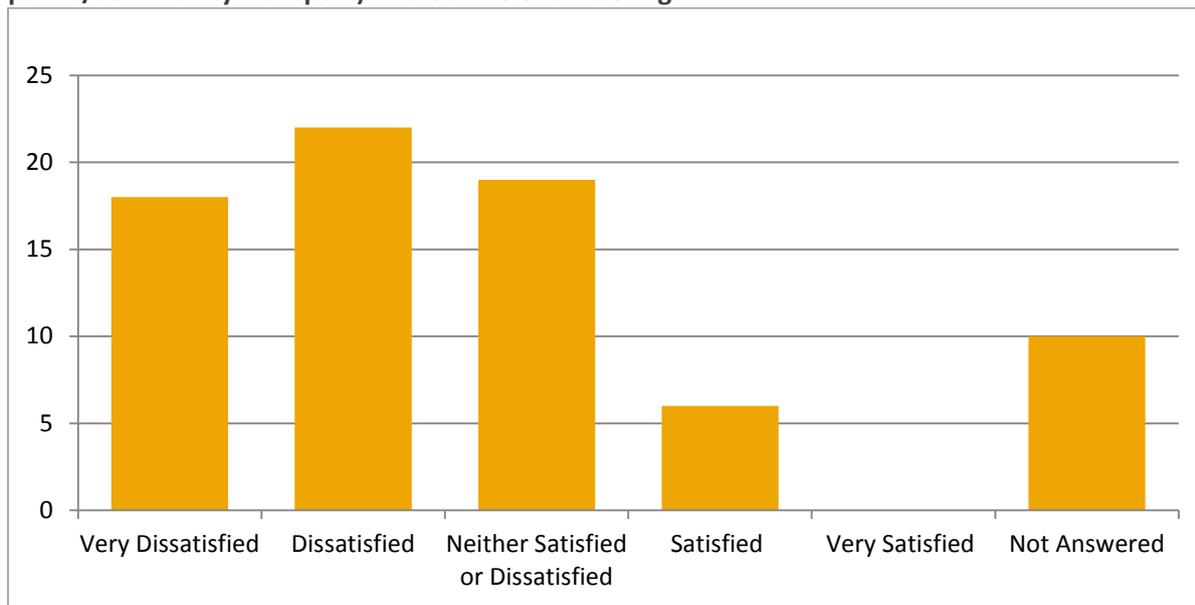
Respondent comments are focused mainly on the pool and recreation centre as well as outdoor spaces in the community. Several commentators noted a “swimming pool and indoor rec centre” is needed and would be “great for the kids” in addition to servicing other members of the community. Another respondent noted that the “range of facilities is ok, given the number of towns serviced” but that a “recreation centre in Bindoon would be good.”

Comments about outdoor spaces regarded the need for an enlargement of the Oval in Bindoon “to facilitate the growing size of our major events and any future events.” In addition to this, an adjacent hall is cited as being “too small” in several comments. One respondent has also noted their desire “for outdoor gym equipment to be established” in order to benefit the community at large. Respondents also mention the outdoor spaces and buildings needing updating, or as one person wrote, “a bit of tlc.”

Transport and Movement

Over half of respondents answered they were either very dissatisfied or dissatisfied with transport and movement in the Shire (see figure 12). 25% of respondents were neither satisfied nor dissatisfied and 8% were satisfied. Only 13% of respondents did not answer.

Figure 12: How satisfied are you with Transport and Movement (including roads, footpaths and public/community transport) in the Shire of Chittering?



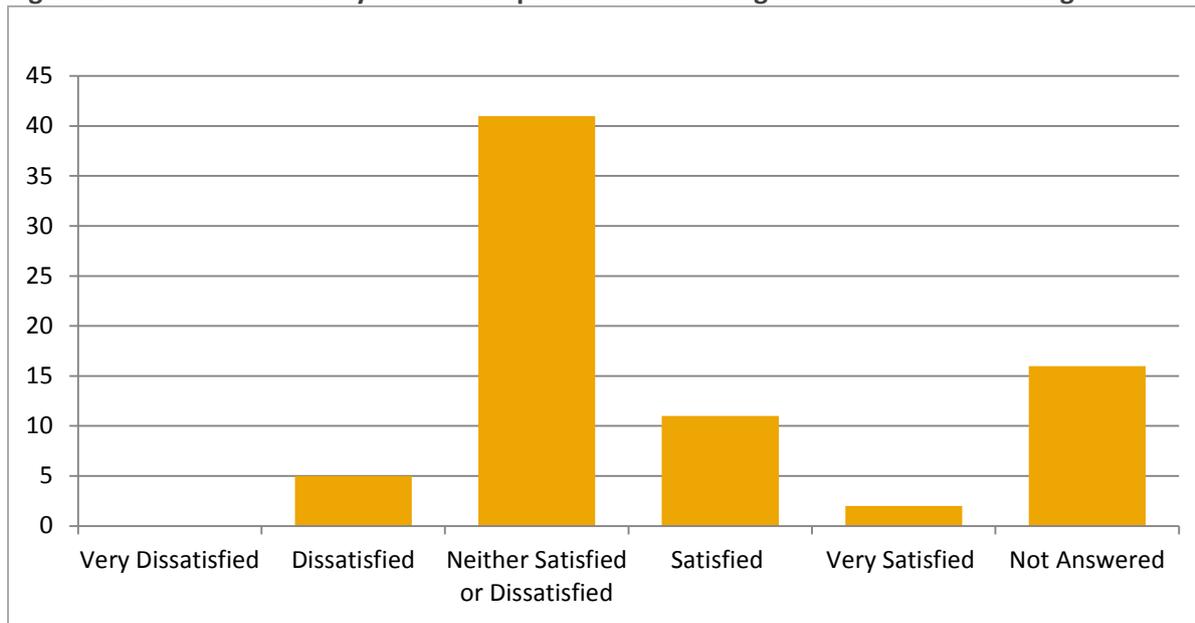
Comments on transport and movement were focused primarily on roads, footpaths and public transport. Respondents noted the roads are “not repaired,” contain “rough pot hole[s],” and are “very dangerous.” Particular attention is paid to the need for Great Northern Highway to bypass town, and the concern of heavy vehicle transport in the town centre. There are also many comments lamenting the lack of footpaths in Binda Place and near the Great Northern Highway. One respondent mentioned that the lack of footpaths and cycling paths force people to “mix it with the traffic when walking or cycling.” Another respondent noted that the lack of footpaths provided “no incentives to walking for health.”

The unavailability of public transport is frequently mentioned. Several individuals noted that “public transport once or twice a week, to and from Midland,” or Joondalup “would be great.” It is also acknowledged by several people that “if you have no car you have to rely on your friends to get you anywhere.” Where public transport is mentioned in the commentary, it is done so only in a capacity to mention that more is needed.

Housing

Slightly over half of respondents noted they were neither satisfied nor dissatisfied with the provision of housing in the Shire, as indicated in figure 13. While 7% were dissatisfied, 18% were either satisfied or very satisfied. 21% of respondents did not answer.

Figure 13: How satisfied are you with the provision of Housing in the Shire of Chittering?

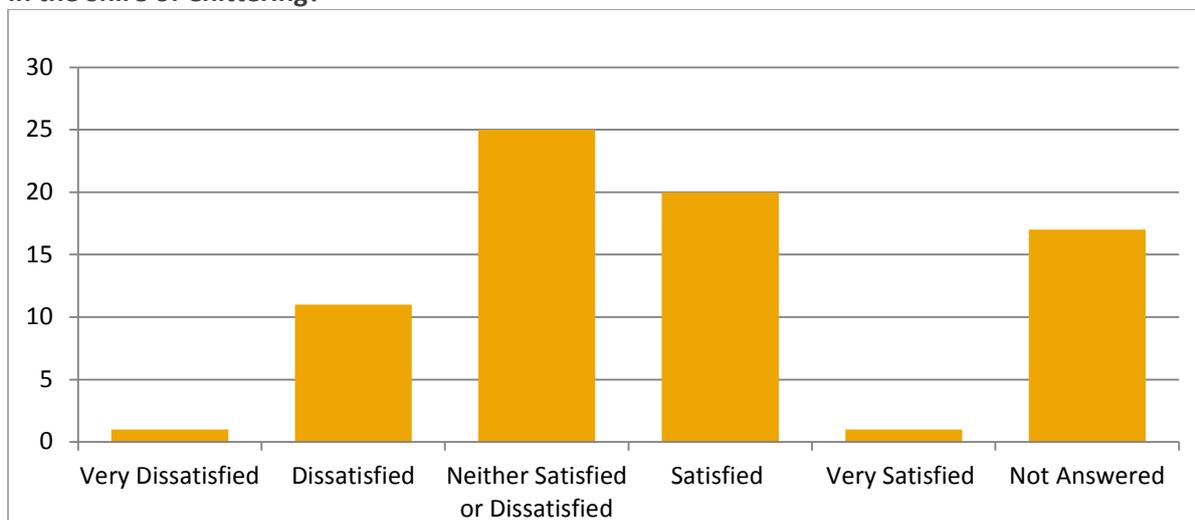


Several comments noted how they were “looking forward to the building of the Retirement Village,” and has, according to one comment, been “a long time coming.” While many respondents are homeowners, others recognise “not everyone can afford to buy a home” and would desire more “public housing” to be available. There is also a concern that the building of developments may lead to a lost “bush’ feeling” that adds to the character and atmosphere of living in the Shire. Another commentator believes “that there is some community housing” but is unsure of “how to apply or where they are.”

Sport and Recreation

28% of respondents are satisfied or very satisfied with the Shire’s provision of sport and recreation facilities, and 16% are dissatisfied or very dissatisfied (refer to figure 14). While 33% of respondents are neither satisfied nor dissatisfied, 23% of respondents did not answer.

Figure 14: How satisfied are you with the provision of Sport and Recreation facilities and services in the Shire of Chittering?

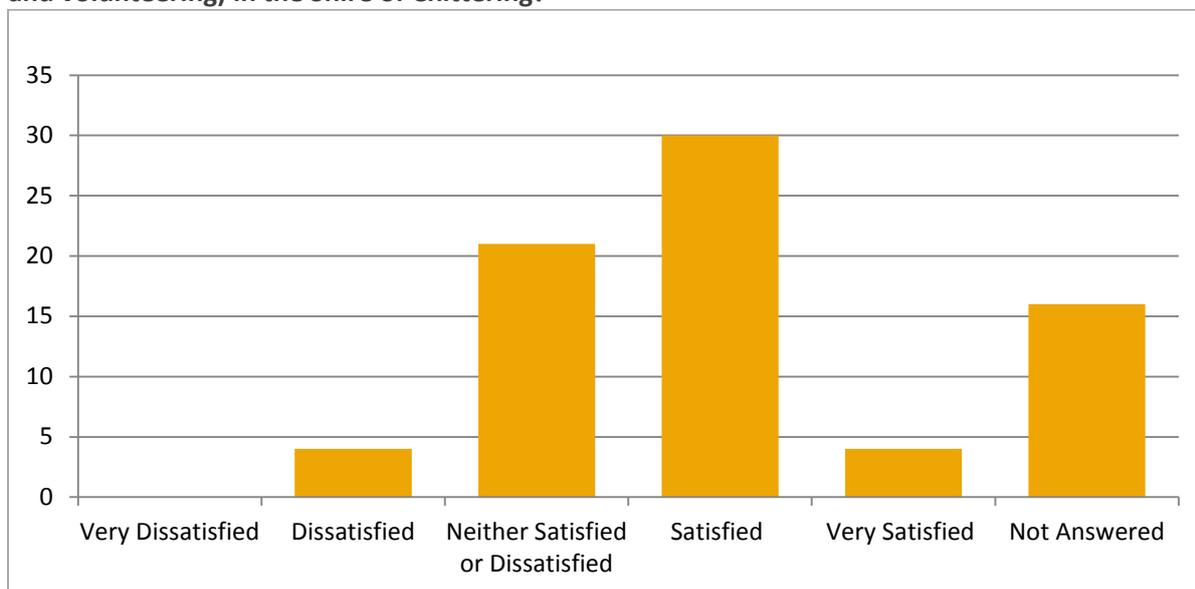


Respondents frequently comment on the desire to have a pool that is accessible within the Shire. Comments are also made about the need for a recreation centre as well. Several comments reference the need for greater provision of sporting and recreational facilities. A respondent, however, has also noted the sporting and recreation areas that he or she has been involved in “have been well catered for.”

Social Participation

Approximately 45% of respondents are satisfied or very satisfied with the social participation opportunities available in the Shire. Only 5% of respondents cited they were dissatisfied with provision of social participation opportunities, 28% were neither satisfied nor dissatisfied and 21% did not answer.

Figure 15: How satisfied are you with Social Participation opportunities (including events, activities and volunteering) in the Shire of Chittering?

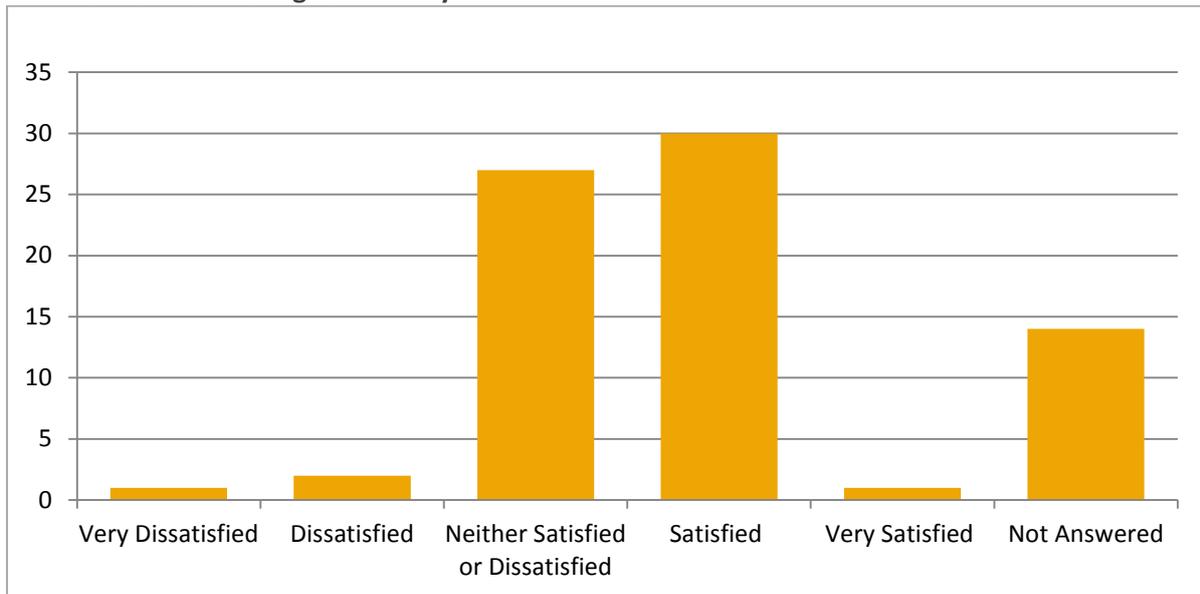


There appears to be a majority consensus amongst the respondents that there are opportunities to become involved and “plenty of worthwhile groups to commit to” in the Shire if one is inclined. There are, however, several responses that indicate the lack of lack of volunteer participation at times.

Respect and Social Inclusion

40% of respondents indicated their satisfaction with the level of respect and social inclusion seniors experience in the Shire. 36% indicated they were neither satisfied nor dissatisfied and only 4% noted they were either very dissatisfied or dissatisfied (see figure 16).

Figure 16: How satisfied are you with the level of Respect and Social Inclusion seniors experience in the Shire of Chittering community?

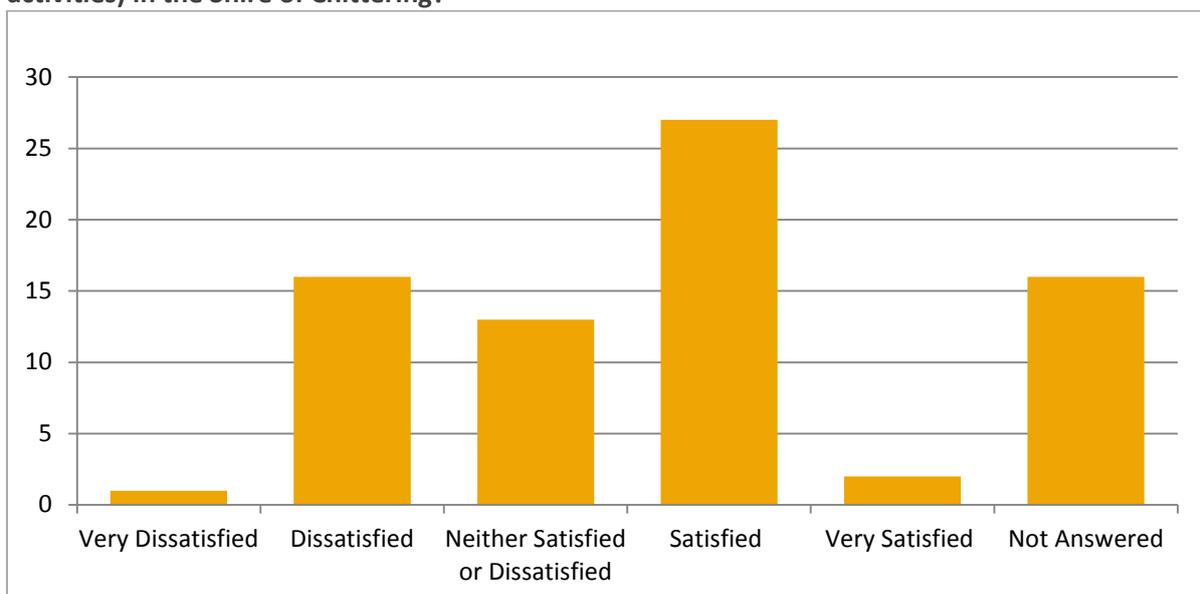


While some respondents noted this area was “outside” their realm of experience, others noted that social inclusion was “very limited.” One respondent indicated “more could be done to improve this area” but did not offer any further comment. Further remarks on social inclusion referenced a desire for a senior group in Lower Chittering or Bullsbrook and the waning number of “community/local social events over the last few years.”

Communication and Information

Over one third of respondents are satisfied or very satisfied with the communication and information about services and activities in the Shire. 22% of respondents indicated they are very dissatisfied or dissatisfied and 17% are neither dissatisfied nor satisfied.

Figure 17: How satisfied are you with Communication and Information (about services and activities) in the Shire of Chittering?



Respondents mention that communication is excellent for those who are able to receive it online via Facebook or email, but for those without Internet access or a computer, information is less regularly and received. One respondent notes that that too many emails are received and too much information is disseminated, but that “getting the information to all the residents is a completely different problem” due to some people’ computer illiteracy. According to one respondent, “paper based mail is still the only certain way that information reaches residents.” Another comment reads that there is “no allowance for people that are not on the internet” and that “no reports or information [is] included in local papers.”

Priorities

Respondents were asked to comment on the following question: “In light of all of the previous questions, what would you say is the single most important issue for aged persons in your community?” Many responses indicated that health care and medical services are the most pertinent issues for aged persons in the Shire of Chittering. In regards to medical services, reliability and stability of provisions remained a top concern. Public transport is also cited as a major priority for aged persons in the community. Infrastructure, roads and footpaths are mentioned several times, as are lack of provisions for aged care. For several others, the provision of better communication and of accessibility to information featured as most important.

General comments

Respondents were also asked to comment on the following: “Do you have any other general comments that may assist the Shire of Chittering in the preparation of the Age Friendly Community Plan?” Most comments reiterated those concerns identified in previous questions, but one respondent noted that continual consultation with residents during planning would be appreciated. Yet another suggested that good publicity surrounding the plan itself was desired.

NEXT STEPS

The Engagement Report will inform the development of the Shire of Chittering Age Friendly Community Plan. The development of the plan will involve:

- Ongoing liaison with and input from the Community Reference Group
- An “Issues and Options” Workshop with Council to identify:
 - possible quick wins
 - strategic fit and resource implications of larger scale improvements in light of the Integrated Planning and Reporting Suite
 - potential gains from targeted advocacy and partnerships
 - regional and sub-regional implications
- Preparation of a Draft Age Friendly Community Plan to be made available for public comment period
- Council adoption.

The process and output has been designed to dovetail into the Shires Integrated Planning and Reporting processes on an ongoing basis. It is intended to build the Shires capacity (and the capacity of our seniors) and embed seniors’ engagement and age friendly community considerations as a vital part of strategic and corporate planning.

ANNEX 1: FOCUS GROUP PROMOTIONAL FLYER

HAVE YOUR SAY!

Age Friendly Community Plan (AFCP)

AFCP Focus Group Invitation

The Shire has been successful in obtaining funding from the Department of Local Government and Communities, to assist us to prepare an Age Friendly Community Plan that will identify the age-friendly features, barriers, and suggestions for improvement, against each of the following essential features of an age friendly community:

- outdoor spaces and building
- transport
- housing
- social participation
- respect and social inclusion
- civic participation and employment
- communication and information
- community support and health services.

Seniors' participation in the Shire's consultation process is essential to an age friendly approach to community planning. The Shire therefore seeks community input through the following two focus groups;

Seniors and / or Carers Focus Group
 Wednesday 9 September 2015
 9am – 12pm
 Chinkabee Complex

Age Care Service Providers Focus Group
 Wednesday 9 September 2015
 1pm – 4pm
 Chinkabee Complex

REGISTRATIONS OF INTEREST
 Please contact Lisa Kay, Community & Club Development Officer by 4.30pm on Friday 4 September 2015.
 Phone: 9576 4600
 Email: cdo@chittering.wa.gov.au

All Shire information is available in alternative formats upon request

ANNEX 2: COMMUNITY SURVEY

Shire of Chittering Age Friendly Community Plan Seniors Survey

The Shire of Chittering is preparing an Age Friendly Community Plan that will identify age-friendly features, barriers, and suggestions for improvement. We would appreciate your input on the future needs of seniors living in the Shire of Chittering. It should take 10 – 15 minutes to complete, depending on how much you have to say! Your answers will remain confidential.

Please return your completed survey to: chatter@chittering.wa.gov.au

Post:

Shire of Chittering

PO Box 70

Bindoon WA 6502.

The survey will close at 5pm on Friday, 9 October 2015.

Are you a service provider or carer? (If yes to either, go to question 1).

Service Provider Carer

Please select your age category:

Below 54 55 - 59 60 - 64
 65 - 69 70 - 74 75 - 79
 80 - 84 85 and over

Sex: Male Female

Present employment status:

Retired Work Full-time Work Part-time Unemployed

1. Health and Community Services

How satisfied are you with the provision of Health and Community Services (including GP, medical services, home care and shopping) in the Shire of Chittering?

- 1 – Very Dissatisfied
- 2 – Dissatisfied
- 3 – Neither Satisfied or Dissatisfied
- 4 – Satisfied
- 5 – Very Satisfied

Comments about Health and Community Services (including GP, medical services, home care and shopping) in the Shire of Chittering:

2. Outdoor Spaces and Buildings

How satisfied are you with the provision of Outdoor Spaces and Buildings in the Shire of Chittering?

- 1 – Very Dissatisfied
- 2 – Dissatisfied
- 3 – Neither Satisfied or Dissatisfied
- 4 – Satisfied
- 5 – Very Satisfied

Comments about Outdoor Spaces and Buildings in the Shire of Chittering:

3. Transport and Movement

How satisfied are you with Transport and Movement (including roads, footpaths and public/community transport) in the Shire of Chittering?

- 1 – Very Dissatisfied
- 2 – Dissatisfied
- 3 – Neither Satisfied or Dissatisfied
- 4 – Satisfied
- 5 – Very Satisfied

Comments about Transport and Movement (including roads, footpaths and public/community transport) in the Shire of Chittering:

4. Housing

How satisfied are you with the provision of Housing in the Shire of Chittering?

- 1 – Very Dissatisfied
- 2 – Dissatisfied
- 3 – Neither Satisfied or Dissatisfied
- 4 – Satisfied
- 5 – Very Satisfied

Comments about Housing in the Shire of Chittering:

5. Sport and Recreation

How satisfied are you with the provision of Sport and Recreation facilities and services in the Shire of Chittering?

- 1 – Very Dissatisfied
- 2 – Dissatisfied
- 3 – Neither Satisfied or Dissatisfied
- 4 – Satisfied
- 5 – Very Satisfied

Comments about Sport and Recreation facilities and services in the Shire of Chittering:

6. Social Participation

How satisfied are you with Social Participation opportunities (including events, activities and volunteering) in the Shire of Chittering?

- 1 – Very Dissatisfied
- 2 – Dissatisfied
- 3 – Neither Satisfied or Dissatisfied
- 4 – Satisfied
- 5 – Very Satisfied

Comments about Social Participation opportunities (including events, activities and volunteering) in the Shire of Chittering:

7. Respect and Social Inclusion

How satisfied are you with the level of Respect and Social Inclusion seniors experience in the Shire of Chittering community?

- 1 – Very Dissatisfied
- 2 – Dissatisfied
- 3 – Neither Satisfied or Dissatisfied
- 4 – Satisfied
- 5 – Very Satisfied

Comments about Respect and Social Inclusion in the Shire of Chittering:

8. Communication and Information

How satisfied are you with Communication and Information (about services and activities) in the Shire of Chittering?

- 1 – Very Dissatisfied
- 2 – Dissatisfied
- 3 – Neither Satisfied or Dissatisfied
- 4 – Satisfied
- 5 – Very Satisfied

Comments about Communication and Information in the Shire of Chittering:

In light of all of the previous questions, what would you say is the single most important issue for aged persons in your community?

Do you have any other general comments that may assist the Shire of Chittering in the preparation of the Age Friendly Community Plan?

Thank you for taking the time to fill in this survey, the information collected will guide the Shire of Chittering in identifying the age-friendly features, barriers, and suggestions for improvement.

Please return your completed survey by **5pm on Friday, 9 October 2015.**

Email: chatter@chittering.wa.gov.au

Post:

Shire of Chittering
PO Box 70
Bindoon WA 6502.

If you have any queries about the survey or the Age Friendly Community Plan, please contact:

Lisa Kay, Community and Club Development Officer, Shire of Chittering
(08) 9576 4600

If you would like to be kept informed about the Age Friendly Community Plan please provide your preferred contact details below:

Name:

Phone:

Postal Address:

Email:

ANNEX 3: PARTICIPANT INFORMATION FORMS

*Age Friendly Communities
Participant Information Form*

Older People

Name: _____ Phone: _____

Address: _____ Postcode: _____

Please complete this Information Sheet by ticking the appropriate box or writing in your answer. We need this information so we can describe the characteristics of the people who took part in this age friendly planning consultation.

1. Age at last birthday: _____
2. Sex: Male Female
3. Present employment status:

 Retired Work Full-time Work Part-time Unemployed
4. Present occupation or last major occupation: _____
5. How would you describe your current health?

 Excellent Good Fair Poor
6. Do you have any health problem that limits your ability to do your normal daily activities?

 Yes No
7. What is the highest level of schooling you completed?

 Primary School Secondary School Technical or further educational institution (e.g. TAFE) University or higher
8. Do you rent, or own the home where you live?

 Renter Home owner

9. Who lives in your home with you? (Tick all that apply)

- No-one else but me Other relatives (Number _____)
- Spouse/partner Non-relatives (Number _____)
- Children (Number _____)

10. What suburb do you live in? _____

Please return this form to a Shire representative before the end of the focus group.

Age Friendly Communities Participant Information Form

Carers of Older People

Name: _____ Phone: _____

Address: _____ Postcode: _____

Please complete this Information Sheet by ticking the appropriate box or writing in your answer. We need this information so we can describe the characteristics of the people who took part in this age friendly planning consultation.

1. Sex: Male Female

2. Present employment status:

Retired Work Full-time Work Part-time Unemployed (looking for work)

3. Present occupation or last major occupation: _____

4. What is the highest level of schooling you completed?

Primary School Secondary School Technical or further educational institution (e.g. TAFE) University or higher

5. Are you currently providing support or care to an older person(s) who (check all that apply):

Is physically disabled Is visually impaired

Has difficulty moving or walking Has dementia

Is hearing impaired

6. What is your relationship to the older person(s) you care for?

Parent/Parent in-law Other relative Non-relative

7. Does the person(s) you care for live in your home?

Yes No

8. In which suburb does the older person you care for live? _____

Please return this form to a Shire representative before the end of the focus group.

*Age Friendly Communities
Participant Information Form*

Service Providers

Name: _____ Phone: _____

Address: _____ Postcode: _____

Please complete this Information Sheet by ticking the appropriate box or writing in your answer. We need this information so we can describe the characteristics of the people who took part in this age friendly planning consultation.

1. Sex: Male Female

2. Present occupation: _____

3. In what sector of the community are you employed?

Public sector (e.g. local government)

Private sector

Voluntary sector (non-profit)

4. How long have you been employed in this occupation in the local community?

Less than 2 years

2 to 5 years

Over 5 years

5. How much experience do you have with older people in your work?

A lot

A moderate amount

A little

None

Please return this form to a Shire representative before the end of the focus group.