



**Corporate Services Attachments  
Wednesday, 17 December 2014**

<b>REPORT NUMBER</b>	<b>REPORT TITLE AND ATTACHMENT DESCRIPTION</b>	<b>PAGE NUMBER(S)</b>
<b>9.3.1</b>	<b>Financial statements for the period ending 30 November 2014</b> 1. Statement of Financial Activity for period ending 30 November 2014 Bank reconciliation for period ending 30 November 2014 List of accounts paid for November 2014	1 – 36
<b>9.3.2</b>	<b>Support for Taste of Chittering 2015</b> 1. Taste of Chittering 2014 Event Summary 2. Proposed Budget	37 – 41
<b>9.3.3</b>	<b>RFT SC15-001 Assessment – Chinkabee Lighting Upgrade</b> 1. RFT SC15-001 Tender matrix	42



**MONTHLY STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014**

**TABLE OF CONTENTS**

	Page
Statement of Financial Activity	1
Notes to and Forming Part of the Statement	
1 Significant Accounting Policies	2 to 7
2 Statement of Objective	8 to 9
3 Acquisition of Assets	10 to 12
4 Disposal of Assets	13
5 Information on Borrowings	14 to 15
6 Reserves	16 to 19
7 Net Current Assets	20
8 Rating Information	21
9 Trust Funds	22
10 Operating Statement	23
11 Balance Sheet	24
12 Financial Ratios	25
13 Report on Significant Variances	26

## SHIRE OF CHITTERING

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

	NOTE	November 2014 Actual \$	November 2014 YTD Budget \$	2014/15 Budget \$	Variances Actuals to YTD Budget \$	Variances Actual Budget to YTD %	
<b>Operating</b>							
<b>Revenues/Sources</b>	1,2						
Governance		50,654	32,631	47,150	18,023	55.23%	▲
General Purpose Funding		736,612	689,542	1,352,165	47,070	6.83%	
Law, Order, Public Safety		139,062	152,734	334,656	(13,672)	(8.95%)	
Health		115,176	124,870	1,079,575	(9,694)	(7.76%)	
Education and Welfare		5,716	8,045	40,320	(2,329)	(28.95%)	
Housing		53,731	59,208	143,060	(5,477)	(9.25%)	
Community Amenities		755,901	787,873	975,613	(31,972)	(4.06%)	
Recreation and Culture		207,415	514,660	587,560	(307,245)	(59.70%)	▼
Transport		373,381	381,661	1,154,879	(8,280)	(2.17%)	
Economic Services		73,697	66,709	149,469	6,988	10.48%	
Other Property and Services		303,370	31,035	76,600	272,335	877.51%	▲
		<u>2,814,715</u>	<u>2,848,968</u>	<u>5,941,046</u>	<u>(34,253)</u>	<u>(1.20%)</u>	
<b>(Expenses)/(Applications)</b>	1,2						
Governance		(361,224)	(451,227)	(1,016,502)	90,003	19.95%	▼
General Purpose Funding		(73,255)	(92,369)	(236,239)	19,114	20.69%	▼
Law, Order, Public Safety		(353,820)	(374,783)	(834,705)	20,963	5.59%	
Health		(110,393)	(126,901)	(291,809)	16,508	13.01%	▼
Education and Welfare		(34,493)	(59,253)	(145,838)	24,760	41.79%	▼
Housing		(108,465)	(122,182)	(294,922)	13,717	11.23%	▼
Community Amenities		(641,115)	(883,088)	(2,076,415)	241,973	27.40%	▼
Recreation & Culture		(310,834)	(423,883)	(1,040,648)	113,049	26.67%	▼
Transport		(625,311)	(916,794)	(2,185,260)	291,483	31.79%	▼
Economic Services		(254,792)	(289,038)	(679,367)	34,246	11.85%	▼
Other Property and Services		(47,532)	(18,780)	(225,431)	(28,752)	(153.10%)	▲
		<u>(2,921,234)</u>	<u>(3,758,298)</u>	<u>(9,027,134)</u>	<u>837,064</u>	<u>(22.27%)</u>	
<b>Adjustments for Non-Cash</b>							
<b>(Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	4	(5,381)	(2,188)	16,597	(3,193)	(145.93%)	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		37,140	0	0	37,140	0.00%	
Movement in Deferred Liabilities		0	0	0	0	0.00%	
Rounding Adjustment			0	(1)	0	0.00%	
Depreciation on Assets	2(a)	123,304	706,800	1,696,442	(583,496)	82.55%	▼
<b>Capital Revenue and (Expenditure)</b>							
Purchase Land and Buildings	3	(1,229,949)	(1,317,385)	(3,238,244)	87,436	6.64%	
Purchase Furniture and Equipment	3	(14,416)	(10,000)	(75,662)	(4,416)	(44.16%)	
Purchase Plant and Equipment	3	(104,277)	(137,550)	(581,550)	33,273	24.19%	▼
Purchase Motor Vehicles	3	(523,222)	(522,238)	(522,238)	(984)	(0.19%)	
Purchase Infrastructure Assets - Roads	3	(295,537)	(753,095)	(1,887,506)	457,558	60.76%	▼
Purchase Infrastructure Assets - Bridges	3	0	0	0	0	0.00%	
Purchase Infrastructure Assets - Footpaths	3	0	(45,830)	(110,000)	45,830	100.00%	▼
Purchase Infrastructure Assets - Drainage	3	0	0	0	0	0.00%	
Purchase Infrastructure Assets - Parks & Ovals	3	0	(34,837)	(34,837)	34,837	100.00%	▼
Purchase Infrastructure Assets - Other	3	0	0	0	0	0.00%	
Proceeds from Disposal of Assets	4	320,168	341,282	429,283	(21,114)	(6.19%)	
Repayment of Debentures	5	(26,407)	(28,608)	(77,476)	2,201	7.69%	
Transfers to Restricted Assets (Reserves)	6	(61,457)	(59,715)	(74,300)	(1,742)	(2.92%)	
Transfers from Restricted Assets (Reserves)	6	0	30,000	374,445	(30,000)	(100.00%)	▼
ADD Net Current Assets July 1 B/Fwd	7	2,113,401	2,071,773	2,071,773	41,628	2.01%	
LESS Net Current Assets Year to Date	7	<u>5,281,144</u>	<u>4,422,607</u>	<u>0</u>	<u>858,538</u>	<u>(19.41%)</u>	
<b>Amount Raised from Rates</b>	8	<u>(5,054,296)</u>	<u>(5,093,527)</u>	<u>(5,099,362)</u>	<u>39,231</u>	<u>(0.77%)</u>	

This statement is to be read in conjunction with the accompanying notes.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The report has also been prepared on the accrual basis under the convention of historical cost accounting modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Superannuation**

The Shire of Chittering contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent a cash refund or a reduction in the future payments is available.

**(g) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

**(h) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(i) Inventories****General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's

**(j) Fixed Assets****Initial Recognition**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

**Revaluation**

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

**Land Under Roads**

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst this treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail. Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

**(k) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Computer Equipment and Software	3 years
Plant and Equipment - Heavy	5 to 15 years
Plant and Equipment - Light	0 to 10 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Footpaths - asphalt	10 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

Property, plant and equipment is brought to account at cost and will be carried at net written down values. Items of property, plant and equipment, including buildings but excluding freehold land are to be depreciated over estimated useful lives on a straight line basis.

**(l) Classification**

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

*(i) Financial assets at fair value through profit and loss*

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) *Classification (Continued)**(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

**Recognition and derecognition**

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

**Subsequent measurement**

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

**Impairment**

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

- (m) The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

**(n) Impairment**

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

**(o) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.



## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(p) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

- (ii) The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(q) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(r) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of

**(s) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

## 2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

**Shire of Chittering Vision Statement**

*Chittering: Keeping the balance*

*Because we:*

- *have a long term view of the area*
- *place emphasis on the shire's assets*
- *undertake detailed assessments on new major works*
- *manage and operate using effective and efficient approaches*
- *ensure the finances are adequately managed*
- *carry out regular performance assessments*

**Shire of Chittering Mission Statement**

*"To work with and for our local community; to enhance our rural lifestyle; to protect our natural environment; to provide good governance and quality services; to operate with long term sustainability as an achievable goal; to encourage and approve suitable, non-intrusive, sustainable development; and to encourage employment within these frameworks."*

**Shire of Chittering Values**

- *Excellence*
- *Integrity*
- *Consistency*
- *Communication*
- *Customer focus*
- *Co-operation*
- *Trust*
- *Respect*
- *Valuing our staff*
- *Continuous improvement*

Council operations as disclosed in this report encompasses the following service orientated activities/programs:

**GOVERNANCE - SCHEDULE 4**

Administration and operation of facilities and services to elected members of Council, policy determination, public ceremonies and presentations. Other costs relating to tasks of assisting elected members and ratepayers, which do not concern specific council services.

**GENERAL PURPOSE FUNDING - SCHEDULE 3**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY - SCHEDULE 5**

Supervision of local laws, fire prevention including the provision of six volunteer fire brigades, animal control and the support of local emergency and public safety organisations such as the Chittering Rural Watch.

**HEALTH - SCHEDULE 7**

Food quality control, immunisation, contributions to medical health and the operation of the Chittering Community Health Centre and the Chittering-Gingin St John Ambulance

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

2. STATEMENT OF OBJECTIVE (Continued)

**EDUCATION AND WELFARE - SCHEDULE 8**

Operation and control of Senior Services other than housing, vacation swimming classes and youth services. The provision and maintenance of school bus shelters.

**HOUSING - SCHEDULE 9**

Maintenance of staff and rental housing. Administration and maintenance of community and seniors housing units in a joint venture arrangement with Homeswest.

**COMMUNITY AMENITIES - SCHEDULE 10**

Operation and control of cemeteries, public conveniences and sanitation services including the Bindoon, Muchea and Wannamal refuse sites. Funding of Town Planning services, drainage schemes and Landcare projects

**RECREATION AND CULTURE - SCHEDULE 11**

Maintenance of halls, the library and various parks, reserves and other recreation activities and cultural pursuits.

**TRANSPORT - SCHEDULE 12**

Construction and maintenance of roads, bridges footpaths, drainage works, lighting and cleaning of streets and Department of Transport licensing administration.

**ECONOMIC SERVICES - SCHEDULE 13**

The regulation and provision of building and extractive industries control, tourism services, area promotion, noxious weed control, community bus operations, business enterprise centre contributions and other economic development initiatives.

**OTHER PROPERTY & SERVICES - SCHEDULE 14**

Private works carried out by Council, public works and plant operation costs allocation.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

3. ACQUISITION OF ASSETS	2014/15 Budget \$	November 2014 Actual \$	
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Administration</b>			
Administration Centre Upgrade	31,780	11,799	
Admin Centre - Subdivision & Power Upgrade	50,000	20,477	
Motor Vehicle - CEO	43,757	43,758	
Motor Vehicle - EMCS	31,738	31,738	
Motor Vehicle - MHR	22,120	22,876	
<b>Law, Order &amp; Public Safety</b>			
<u>Fire Prevention</u>			
LED Fire Danger/Event Signage	15,000	0	
Water Tank - Julimar/Chittering Rd	10,000	0	
Generator	13,050	0	
<u>Animal Control</u>			
Motor Vehicle - Ranger	34,715	34,415	
Cage for Ranger Vehicle	9,000	8,700	
<u>Emergency Management</u>			
Motor Vehicle - CESM	43,447	43,448	
<b>Health</b>			
<u>Preventative Services</u>			
Sound Metre	10,000	8,764	
Motor Vehicle - EHO	22,120	22,913	
<u>Other Health</u>			
Multi Purpose Health Centre	2,634,800	849,039	
Bindoon Medical Centre Extensions	0	2,830	
<u>Housing - Community</u>			
Contribution to new House	46,000	0	
<b>Community Amenities</b>			
<u>Town Planning &amp; Regional Development</u>			
Photocopier - Development Services	0	5,652	
Motor Vehicle - EMDS	31,738	31,738	
Motor Vehicle - Senior Planner	22,120	22,876	
<b>Protection of the Environment</b>			
Motor Vehicle - Landcare	34,115	33,815	
Motor Vehicle - Landcare	36,524	36,224	
Motor Vehicle - Landcare	35,309	33,815	
<b>Recreation and Culture</b>			
<u>Public Halls, Civic Centres</u>			
Bindoon Hall Upgrade	330,664	344,604	(Job Level)
Muchea Hall - Verandah	25,000	1,200	(Job Level)
Chinkabee Complex - Lighting Upgrade	120,000	0	(Job Level)
Chinkabee Complex - CCTV Upgrade	28,000	0	
<u>Other Recreation &amp; Sport</u>			
BMX Track - Sussex Bend	34,837	0	

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

3. ACQUISITION OF ASSETS	2014/15 Budget \$	November 2014 Actual \$	
The following assets have been acquired during the period under review:			
<b><u>By Program (Continued)</u></b>			
<b>Transport</b>			
<i>Construction Streets, Roads, Bridges, Depots</i>			
<i>Works Program/Road Construction</i>			
- RRG - Muchea South Road 12/13	533,980	148,300	(Job Level)
- BS - Ridgetop Ramble - 12/13	139,932	19,821	(Job Level)
- BS - Chittering Road	114,621	58,620	(Job Level)
- BS - Muchea East Rd	174,000	2,075	(Job Level)
- Roads to Recovery - Binda Place	297,944	0	(Job Level)
- Council - Parkside Gardens	224,815	8,712	(Job Level)
- Council - Flat Rocks Road	89,254	34,559	(Job Level)
- Council - Wandena Road	136,233	19,005	(Job Level)
- Council - Tea Tree Road	74,926	0	(Job Level)
- Council - Health Centre Road	21,801	4,446	(Job Level)
- Bicycle Network - Pioneer Drive	110,000	0	(Job Level)
- Developers - McGLew Road	80,000	0	(Job Level)
<i>Road Plant Purchases</i>			
Truck - CH5757	85,000	0	
Truck - CH1258	125,000	0	
Motor Vehicle - EMTS	36,467	36,467	
Motor Vehicle - WM	36,524	36,224	
Motor Vehicle - CH354	34,115	33,815	
Slasher	11,500	6,995	
Truck - CH1254	225,000	0	
Motor Vehicle - TO	35,309	36,224	
Mower	9,000	0	
Plant Trailer	24,000	18,582	
Mulcher	70,000	70,000	
<b>Economic Services</b>			
<i>Tourism</i>			
Tourism Centre - CCTV Upgrade	22,662	0	
<i>Building Control</i>			
Motor Vehicle - BS	22,120	22,876	
	<u>6,450,037</u>	<u>2,167,401</u>	

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

3. ACQUISITION OF ASSETS (Continued)	2014/15 Budget \$	November 2014 Actual \$
The following assets have been acquired during the period under review:		
<b><u>By Class</u></b>		
Land and Buildings	3,238,244	1,229,949
Furniture and Equipment	75,662	14,416
Plant and Equipment	581,550	104,277
Motor Vehicles	522,238	523,222
Infrastructure Assets - Roads	1,887,506	295,537
Infrastructure Assets - Footpaths	110,000	0
Infrastructure Assets - Parks & Ovals	34,837	0
	<u>6,450,037</u>	<u>2,167,401</u>

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

## 4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	2014/15 Budget \$	November 2,014 Actual \$	2014/15 Budget \$	November 2,014 Actual \$	2014/15 Budget \$	November 2,014 Actual \$
<b>Administration</b>						
MVS155 - Holden Caprice	36,689	37,400	36,364	37,273	(325)	(127)
MVS129 - Holden Commodore	22,893	23,815	24,545	25,455	1,652	1,639
MVS509 - Holden Cruze	11,249	11,273	13,024	14,296	1,775	3,024
<b>Law, Order, Public Safety</b>						
MVU317 - Holden Colorado	21,119	21,409	19,091	20,000	(2,028)	(1,409)
MVU316 - Mitsubishi Triton	14,575	15,000	15,455	16,364	880	1,364
<b>Health</b>						
MVS719 - Holden Cruze	11,580	11,727	12,115	13,387	535	1,660
<b>Community Amenities</b>						
MVS720 - Holden Commodore	22,000	22,923	24,545	25,455	2,545	2,532
MVS717 - Holden Cruze	10,707	10,773	12,115	13,387	1,408	2,615
MVU712 - Ford Ranger	17,452	18,000	16,364	17,273	(1,088)	(727)
MVU711 - Ford Ranger	17,452	18,000	16,364	17,273	(1,088)	(727)
MVU710 - Ford Ranger	17,452	18,000	15,455	16,364	(1,997)	(1,636)
FCOP503 - Ricoh Copier	0	1,830	0	0	0	(1,830)
<b>Transport</b>						
MVU319 - Holden Colorado	26,000	26,811	23,933	24,842	(2,067)	(1,969)
MVU814 - Ford Ranger	21,697	22,318	22,115	25,455	418	3,136
MVU318 - Nissan Navara	18,328	18,637	16,364	17,273	(1,964)	(1,364)
MVU815 - Ford Ranger	21,295	21,477	16,364	17,273	(4,931)	(4,204)
PH1029 - Isuzu Truck	28,572		35,000		6,428	0
PH1027 - Hino Truck	23,502		15,000		(8,502)	0
PH1018 - Isuzu Truck	83,726		70,000		(13,726)	0
PH1502 - Mowing Trailer	4,012		3,000		(1,012)	0
PLE438 - Mulcher	4,000	3,667	6,500	4,959	2,500	1,291
Spray Unit	0		3,000		3,000	0
<b>Economic Services</b>						
MVS716 - Holden Cruze	11,580	11,727	12,569	13,842	989	2,115
	445,879	314,786	429,283	320,168	(16,597)	5,381

By Class of Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
	2014/15 Budget \$	November 2,014 Actual \$	2014/15 Budget \$	November 2,014 Actual \$	2014/15 Budget \$	November 2,014 Actual \$
Motor Vehicles	302,068	309,289	296,782	315,209	(5,286)	5,920
Plant & Equipment	143,811	3,667	132,500	4,959	(11,311)	1,291
Furniture & Equipment	0	1,830	0	0	0	(1,830)
	445,879	314,786	429,283	320,168	(16,597)	5,381

**Summary**

	2014/15 Budget \$	November 2,014 Actual \$
Profit on Asset Disposals	22,130	19,376
Loss on Asset Disposals	(38,727)	(13,995)
	(16,597)	5,381

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

## 5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-14		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$
<b>Health</b>										
Loan 79 - Multi Purpose Health Centre	649,985		22,807	11,279	627,178	638,706	28,864	14,557		
<b>Housing</b>										
Loan 72 Staff Housing Development	195,619		23,183	5,645	172,436	189,974	11,073	2,919		
Loan 73 Seniors & Community Housing	62,267		6,615	1,613	55,652	60,654	4,027	1,048		
<b>Transport</b>										
Loan 79 New Grader	318,000		10,636	5,259	307,364	312,741	13,459	6,787		
<b>Recreation &amp; Culture</b>										
Loan 71 Old Roads Board Building	3,525		3,525	0	0	3,525	59	0		
Loan 74 Land Acquisition Gray Road	109,581		10,710	2,611	98,871	106,970	7,129	1,849		
	1,338,977		77,476	26,407	1,261,501	1,312,570	64,611	27,160		

All loan repayments are financed by general purpose income.



SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2014/15

Nil

## SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

	2014/15 Budget \$	November 2014 Actual \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Employee Entitlements Reserve</b>		
Opening Balance	162,340	162,339
Amount Set Aside / Transfer to Reserve	38,786	37,140
Amount Used / Transfer from Reserve	<u>(29,445)</u>	<u>0</u>
	<u>171,681</u>	<u>199,479</u>
<b>(b) Plant Replacement Reserve</b>		
Opening Balance	105,132	105,132
Amount Set Aside / Transfer to Reserve	2,452	1,140
Amount Used / Transfer from Reserve	<u>(100,000)</u>	<u>0</u>
	<u>7,584</u>	<u>106,272</u>
<b>(c) Public Amenities and Buildings Reserve</b>		
Opening Balance	76,695	76,694
Amount Set Aside / Transfer to Reserve	7,289	6,391
Amount Used / Transfer from Reserve	<u>(55,000)</u>	<u>0</u>
	<u>28,984</u>	<u>83,085</u>
<b>(d) Gravel Acquisition Reserve</b>		
Opening Balance	62,740	62,741
Amount Set Aside / Transfer to Reserve	1,463	680
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>64,203</u>	<u>63,421</u>
<b>(e) Community Housing Reserve</b>		
Opening Balance	71,499	71,499
Amount Set Aside / Transfer to Reserve	6,468	5,627
Amount Used / Transfer from Reserve	<u>(56,000)</u>	<u>0</u>
	<u>21,967</u>	<u>77,126</u>
<b>(f) Seniors Housing Reserve</b>		
Opening Balance	21,542	21,542
Amount Set Aside / Transfer to Reserve	4,502	4,277
Amount Used / Transfer from Reserve	<u>(14,000)</u>	<u>0</u>
	<u>12,044</u>	<u>25,819</u>
<b>(g) Brockman Centre Precinct Reserve</b>		
Opening Balance	9,207	9,207
Amount Set Aside / Transfer to Reserve	215	100
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>9,422</u>	<u>9,307</u>
<b>(h) Public Open Space Reserve</b>		
Opening Balance	247,509	247,509
Amount Set Aside / Transfer to Reserve	5,773	2,684
Amount Used / Transfer from Reserve	<u>(60,000)</u>	<u>0</u>
	<u>193,282</u>	<u>250,193</u>
<b>(i) Bindoon Community Bus Reserve</b>		
Opening Balance	41,038	41,037
Amount Set Aside / Transfer to Reserve	957	445
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>41,995</u>	<u>41,482</u>

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

	2014/15 Budget \$	November 2014 Actual \$
<b>6. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>(j) Bindoon Cemetery Development Reserve</b>		
Opening Balance	31,029	31,029
Amount Set Aside / Transfer to Reserve	724	336
Amount Used / Transfer from Reserve	0	0
	<u>31,753</u>	<u>31,365</u>
<b>(k) Administration Centre Reserve</b>		
Opening Balance	32,605	32,605
Amount Set Aside / Transfer to Reserve	760	354
Amount Used / Transfer from Reserve	(30,000)	0
	<u>3,365</u>	<u>32,959</u>
<b>(l) Recreation Development Reserve</b>		
Opening Balance	42,438	42,438
Amount Set Aside / Transfer to Reserve	990	460
Amount Used / Transfer from Reserve	0	0
	<u>43,428</u>	<u>42,898</u>
<b>(m) Ambulance Replacement Reserve</b>		
Opening Balance	1,121	1,121
Amount Set Aside / Transfer to Reserve	26	12
Amount Used / Transfer from Reserve	0	0
	<u>1,147</u>	<u>1,133</u>
<b>(n) Waste Management Reserve</b>		
Opening Balance	20,342	20,343
Amount Set Aside / Transfer to Reserve	474	221
Amount Used / Transfer from Reserve	0	0
	<u>20,816</u>	<u>20,564</u>
<b>(o) Office Equipment Reserve</b>		
Opening Balance	10,085	10,085
Amount Set Aside / Transfer to Reserve	235	109
Amount Used / Transfer from Reserve	0	0
	<u>10,320</u>	<u>10,194</u>
<b>(p) Landcare Vehicles Reserve</b>		
Opening Balance	95,561	95,560
Amount Set Aside / Transfer to Reserve	2,229	1,036
Amount Used / Transfer from Reserve	(30,000)	0
	<u>67,790</u>	<u>96,596</u>
<b>(q) Binda Place Reserve</b>		
Opening Balance	6,913	6,913
Amount Set Aside / Transfer to Reserve	161	75
Amount Used / Transfer from Reserve	0	0
	<u>7,074</u>	<u>6,988</u>
<b>(r) Contributions to Roadworks Reserve</b>		
Opening Balance	34,135	34,136
Amount Set Aside / Transfer to Reserve	796	370
Amount Used / Transfer from Reserve	0	0
	<u>34,931</u>	<u>34,506</u>
<b>Total Cash Backed Reserves</b>	<u><u>771,786</u></u>	<u><u>1,133,387</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

	2014/15 Budget \$	November 2014 Actual \$
<b>6. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Employee Entitlement Reserve	38,786	37,140
Plant Replacement Reserve	2,452	1,140
Public Amenities and Buildings	7,289	6,391
Gravel Acquisition	1,463	680
Community Housing	6,468	5,627
Seniors Housing	4,502	4,277
Brockman Centre Precinct	215	100
Public Open Space	5,773	2,684
Bindoon Community Bus	957	445
Cemetery Development	724	336
Administration Centre	760	354
Recreation Development	990	460
Ambulance Replacement	26	12
Waste Management	474	221
Office Equipment	235	109
Landcare Vehicles	2,229	1,036
Binda Place	161	75
Contributions to Roadworks	796	370
	<u>74,300</u>	<u>61,457</u>
<b>Transfers from Reserves</b>		
Employee Entitlement Reserve	(29,445)	0
Plant Replacement Reserve	(100,000)	0
Public Amenities and Buildings	(55,000)	0
Gravel Acquisition	0	0
Community Housing	(56,000)	0
Seniors Housing	(14,000)	0
Brockman Centre Precinct	0	0
Public Open Space	(60,000)	0
Bindoon Community Bus	0	0
Cemetery Development	0	0
Administration Centre	(30,000)	0
Recreation Development	0	0
Ambulance Replacement	0	0
Waste Management	0	0
Office Equipment	0	0
Landcare Vehicles	(30,000)	0
Binda Place	0	0
Contributions to Roadworks	0	0
	<u>(374,445)</u>	<u>0</u>
<b>Total Transfer to/(from) Reserves</b>	<u>(300,145)</u>	<u>61,457</u>

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

## 6. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Employee Entitlements Reserve**

- to be used to fund employee accumulated annual, sick, long service leave and employee gratuities

**Plant Replacement Reserve**

- to be used to fund plant purchases, trades or major overhauls

**Public Amenities and Buildings Reserve**

- to be used to fund future public amenities and building maintenance requirements of Council

**Gravel Acquisition Reserve**

- to be used to fund the purchase of gravel or land containing gravel

**Community Housing Reserve**

- to be used to fund repairs, improvements, extensions or construction of community units

**Seniors Housing Reserve**

- to be used to fund repairs, improvements, extensions or construction of seniors units

**Brockman Centre Precinct Reserve**

- to be used to fund scheduled or agreed maintenance or improvements to buildings in this precinct

**Public Open Space Reserve**

- to be used to fund public open space developments in accordance with developer precincts

**Bindoon Community Bus Reserve**

- to be used to fund the shortfall on operations of the bus and to allow for its eventual replacement

**Bindoon Cemetery Development Reserve**

- to be used to fund the development or acquisition of cemetery land or facilities

**Administration Centre Reserve**

- to be used to fund major improvement or construction of Council's administrative building requirements

**Recreation Development Reserve**

- to be used to fund the development or acquisition of recreation land or facilities

**Ambulance Replacement Reserve**

- to be used to contribute towards the cost of purchasing or replacing an Ambulance

**Waste Management Reserve**

- to be used to fund the replacement of landfill sites and rehabilitation of existing landfill sites

**Office Equipment Reserve**

- to be used for the replacement of office equipment

**Landcare Vehicles Reserve**

- to be used for the financing of Landcare vehicles

**Binda Place Reserve**

- to be used for the upgrade of Binda Place with additional car parking

**Contributions to Roadworks Reserve**

- to be used for the maintenance of Mooliabeenee Road

All reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

	2012/13 B/Fwd Per 2013/14 Budget \$	2012/13 B/Fwd Per Financial Report \$	November 2014 Actual \$
<b>7. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	1,410,599	549,388	3,409,905
Cash - Restricted Unspent Grants	870,277	857,197	(56,627)
Cash - Restricted Unspent Loans	1,000,000	1,000,000	682,000
Cash - Restricted Reserves	879,757	1,071,931	1,133,387
Investments	42,500	42,500	42,500
Rates - Current	128,206	80,091	1,455,494
Sundry Debtors	71,924	265,269	55,454
Accrued Income/Payments in Advance	0	0	0
GST Receivable	0	0	0
Provision For Doubtful Debts	(3,685)	(3,685)	(3,685)
Inventories	7,880	8,645	(16,174)
	<u>4,407,458</u>	<u>3,871,336</u>	<u>6,702,254</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(165,114)	(319,499)	(70,210)
Income Received in Advance	0	(39,925)	(43,540)
Accrued Interest	0	0	0
Accrued Salaries & Wages	0	(86,918)	0
Payroll Creditors	0	0	0
GST Payable	4,330	3,837	32,386
Accrued Expenditure	0	0	0
Leave Provisions	(367,922)	(405,838)	(405,838)
	<u>(528,706)</u>	<u>(848,343)</u>	<u>(487,202)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>3,878,752</b>	<b>3,022,993</b>	<b>6,215,052</b>
Less: Cash - Reserves - Restricted	(879,757)	(1,071,931)	(1,133,387)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Liabilities Supported by Reserves	187,517	162,339	199,479
Adjustment for Trust Transactions Within Muni	0	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b><u>3,186,512</u></b>	<b><u>2,113,401</u></b>	<b><u>5,281,144</u></b>

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

## 8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2014/15 Rate Revenue \$	2014/15 Interim Rates \$	2014/15 Back Rates \$	2014/15 Total Revenue \$	2014/15 Budget \$
<b>General Rate</b>								
GRV - General Rate	11.4878	302	7,082,594	813,634	0	0	813,634	814,134
UV - General Rate	0.6753	2,283	618,166,000	4,174,476	16,770	0	4,191,246	4,184,478
<b>Sub-Totals</b>		2,585	625,248,594	4,988,110	16,770	0	5,004,880	4,998,612
<b>Minimum Rates</b>								
	<b>Minimum \$</b>							
GRV - General Rate	500	9	30,765	4,500	0	0	4,500	4,000
UV - General Rate	750	129	8,983,613	96,750	0	0	96,750	96,750
<b>Sub-Totals</b>		138	9,014,378	101,250	0	0	101,250	100,750
Specified Area Rates							0	0
							5,106,130	5,099,362
Discounts							0	0
Movement in Excess Rates							(51,834)	0
<b>Totals</b>							5,054,296	5,099,362

All land except exempt land in the Shire of Chittering is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

## 9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-14 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
BCITF Levy	274	25,326	(19,635)	5,965
BRB Levy	82	15,795	(11,873)	4,004
Bonds - Key & Hall Hire	1,395	12,050	(500)	12,945
Bonds - Animal Control	150	200	(200)	150
Bonds - Extractive Industries	29,241	42	0	29,283
Bonds - Developer	358,749	14,318	(168,757)	204,310
Bonds - Community Bus Hire	1,155	800	(500)	1,455
Bonds - Crossovers	16,470	43,173	0	59,643
Extractive Industry Licences	3,880	0	0	3,880
Revegetation of Block Trust	0	32	0	32
Bonds - Pit Rehabilitation	31,218	30	0	31,248
Bonds - Seal Coat	0	0	0	0
Bonds - Sand Extraction	251	0	0	251
Bonds - Defect Roadworks	4,210	6	0	4,216
Bonds - Transportable Buildings	0	0	0	0
Bonds - Community Housing	1	1,438	(1,438)	1
Bonds - Staff Housing	721	480	(1,200)	1
Unclaimed Monies Trust	406	1	0	407
Bonds - Gravel Pit	12,497	0	0	12,497
Nominations - Elected Members	0	0	0	0
	460,700	113,691	(204,103)	370,288



## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

## 10. OPERATING STATEMENT

	November 2014 Actual \$	2014/15 Budget \$	2013/14 Actual \$
<b>OPERATING REVENUES</b>			
Governance	50,654	47,150	35,315
General Purpose Funding	5,790,908	6,451,527	5,612,852
Law, Order, Public Safety	139,062	334,656	322,460
Health	115,176	1,079,575	181,337
Education and Welfare	5,716	40,320	27,176
Housing	53,731	143,060	136,591
Community Amenities	755,901	975,613	703,773
Recreation and Culture	207,415	587,560	116,362
Transport	373,381	1,154,879	1,077,545
Economic Services	73,697	149,469	150,037
Other Property and Services	303,370	76,600	57,003
<b>TOTAL OPERATING REVENUE</b>	<b>7,869,011</b>	<b>11,040,409</b>	<b>8,420,450</b>
<b>OPERATING EXPENSES</b>			
Governance	361,224	1,016,502	941,983
General Purpose Funding	73,255	236,239	239,782
Law, Order, Public Safety	353,820	834,705	708,188
Health	110,393	291,809	287,519
Education and Welfare	34,493	145,838	75,905
Housing	108,465	294,922	224,169
Community Amenities	641,115	2,076,415	1,513,866
Recreation & Culture	310,834	1,040,648	890,807
Transport	625,311	2,185,260	2,082,075
Economic Services	254,792	679,367	641,631
Other Property and Services	47,532	225,432	77,233
<b>TOTAL OPERATING EXPENSE</b>	<b>2,921,234</b>	<b>9,027,136</b>	<b>7,683,159</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>4,947,777</u></b>	<b><u>2,013,273</u></b>	<b><u>737,291</u></b>

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

## 11. BALANCE SHEET

	November 2014 Actual \$	2013/14 Actual \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	5,168,665	3,478,516
Trade and Other Receivables	1,507,263	402,163
Inventories	(16,174)	8,645
Other Financial Assets	42,500	42,500
<b>TOTAL CURRENT ASSETS</b>	<u>6,702,254</u>	<u>3,931,824</u>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	34,665	34,665
Inventories	0	0
Property, Plant and Equipment	27,153,514	25,630,460
Infrastructure	43,290,317	43,084,060
<b>TOTAL NON-CURRENT ASSETS</b>	<u>70,478,496</u>	<u>68,749,185</u>
<b>TOTAL ASSETS</b>	<u>77,180,750</u>	<u>72,681,009</u>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	98,562	520,193
Long Term Borrowings	51,068	77,475
Provisions	405,838	405,838
<b>TOTAL CURRENT LIABILITIES</b>	<u>555,468</u>	<u>1,003,506</u>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	0	0
Long Term Borrowings	1,257,978	1,257,977
Provisions	122,837	122,837
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>1,380,815</u>	<u>1,380,814</u>
<b>TOTAL LIABILITIES</b>	<u>1,936,283</u>	<u>2,384,320</u>
<b>NET ASSETS</b>	<u>75,244,467</u>	<u>70,296,689</u>
<b>EQUITY</b>		
Retained Surplus	59,462,215	54,575,895
Reserves - Cash Backed	1,133,389	1,071,931
Reserves - Asset Revaluation	14,648,863	14,648,863
<b>TOTAL EQUITY</b>	<u>75,244,467</u>	<u>70,296,689</u>

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014

## 12. FINANCIAL RATIOS

	2015	2014	2013	2012
Current Ratio	13.887	1.697	2.790	2.060

$$\frac{\text{current assets minus restricted current assets}}{\text{current liabilities minus current liabilities associated with restricted assets}}$$

This ratio is a measure of short term (unrestricted) liquidity. That is, the ability of Council to meet its liabilities (obligations) as and when they fall due.

A ratio of greater than one (100%) indicates Council has more current assets than current liabilities.

If less than one (100%), current liabilities are greater than current assets and Council has a short term funding issue.

**SHIRE OF CHITTERING**  
**FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014**  
**Report on Significant variances Greater than 10% and \$10,000**

**REPORTABLE OPERATING REVENUE VARIATIONS**

**Governance - \$18,023**

Members is higher than YTD budget due to more reimbursements for expenses	(295)
Other Gov is higher than YTD budget due to LGIS bonus	(17,728)

**Recreation & Culture - \$307,245**

Halls is less than YTD budget due to not receiving grants and contributions to date	307,281
Library is higher than YTD budget for no major reason	(91)
Heritage is less than YTD budget for no major reason	232
Other Culture is higher than YTD budget for no major reason	(177)

**Other Property & Services - \$272,335**

Private Works is less than YTD budget due to reversal of invoice for private works	16,876
POC is higher than YTD budget due to reimbursement for insurance claim	(6,696)
S&W is higher than YTD budget due to receipt of parental leave & WC contributions	(17,515)
Unclassified is higher than YTD budget due to receipt of 50% of proceeds for Lot 62	(265,000)

**REPORTABLE OPERATING EXPENSE VARIATIONS**

**Governance - \$90,003**

Members is less than YTD budget for no major reason	7,317
Other Gov is less than YTD budget due to timing of payments	25,396
Admin is less than YTD budget for no major reason, timing of payments	57,290

**General Purpose Funding - \$19,114**

Rates is less than YTD budget mainly due to timing of valuation and legal expenses	18,769
Other GPF is less than YTD budget due to admin allocations	345

**Health - \$16,508**

Preventive Services is less than YTD budget due to no depreciation and timing of payments	7,087
Other is less than YTD budget for no major reason	536
Other Health is less than YTD budget due to no depreciation and timing of payments	8,885

**Education & Welfare - \$24,760**

Education is less than YTD budget due to no school bus shelter maintenance to date	4,872
Aged is less than YTD budget due to no depreciation to date	649
Aged other is less than YTD budget due to timing of payments for seniors events	1,116
Other is less than YTD budget due to timing of payments for events and contributions	18,123

**Housing - \$13,717**

Staff, Community & Seniors housing are all less than budget due to timing of maintenance.	13,717
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**Community Amenities - \$241,973**

Sanitation is less than YTD budget due to less landfill and waste collection expenses	155,367
San Other is less than YTD budget for no major reason	3,989
Sewerage is less than YTD budget for no major reason	254
Stormwater is less than YTD budget due to works not commenced on Muchea drainage	15,573
PofE is less than YTD budget due to no consultant expenses or depreciation to date	6,337
TP is less than YTD budget for no major reason and timing of payments	39,156
Other is less than YTD budget for no major reason	21,297

**SHIRE OF CHITTERING**  
**FOR THE PERIOD 1 JULY 2014 TO 30 NOVEMBER 2014**  
**Report on Significant variances Greater than 10% and \$10,000**

**Recreation & Culture - \$113,049**

Public Halls is less than YTD budget due to no depreciation	13,132
Other Rec & Sport is less than YTD budget due to no depreciation ran and timing of works	80,994
Libraries is less than YTD budget for no major reason	3,409
Heritage is less than YTD budget due to no depreciation ran and timing of works	9,177
Other Culture is less than YTD budget for no major reason	6,337

**Transport - \$291,483**

Transport is less due to depreciation not being ran, less Bridge maintenance and timing of works	291,483
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**Economic Services - \$34,246**

Rural services is more than YTD budget for no major reason	(4,596)
Tourism is less than YTD budget due to timing of payments	2,500
Building is less than YTD budget due to less employee expenses	22,788
Econ Dev is less than YTD budget due to timing of payments for projects	6,733
Other is less than YTD budget for no major reason	6,821

**Other Property & Services - \$28,752**

Private Works is less than YTD budget for no major reason	11,280
PWOH under allocated	(45,334)
POC over allocated	37,913
S&W is higher due to Workers Comp and Parental Leave claims	(19,882)
Unclassified is higher than YTD budget due to timing of payment for Lot 62	(12,729)

<b>REPORTABLE CAPITAL EXPENSE VARIATIONS</b>
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**Purchase Plant & Equipment - \$33,273**

Not all Plant and Equipment has been purchased.

**Purchase Infrastructure - Roads - \$457,558**

Works are continuing on road projects.

**Purchase Infrastructure - Footpaths - \$45,830**

Works have not commenced due to funding not being received.

**Purchase Infrastructure - Parks & Ovals - \$34,837**

Works have not commenced on BMX Track at Sussex Bend

**Transfer from Restricted Assets \$30,000**

Transfer from reserves less than YTD budget as transfer not undertaken to date.

**For individual projects please refer to Note 3 in the financial statements**

SHIRE OF CHITTERING  
BANK RECONCILIATION  
AS AT 30 NOVEMBER 2014

GENERAL LEDGER	MUNI ACC	TRUST ACC	R/A RESERVE
OPENING BALANCE 1 JULY 2014	2,405,484.42	460,699.57	1,071,931.35
<b>PLUS RECEIPTS</b>			
TOTAL RECEIPTS (Beginning of the Month)	6,129,193.86	104,212.74	61,458.04
RECEIPTS THIS MONTH	828,665.61	9,546.61	0.00
TOTAL YEAR TO DATE RECEIPTS	6,957,859.47	113,759.35	61,458.04
<b>LESS PAYMENTS</b>			
TOTAL PAYMENTS (Beginning of Month)	(3,991,078.78)	(203,252.38)	0.00
PAYMENTS THIS MONTH	(1,338,239.41)	(920.00)	0.00
TOTAL YEAR TO DATE PAYMENTS	(5,329,318.19)	(204,172.38)	0.00
<b>BALANCE</b>	<b>4,034,025.70</b>	<b>370,286.54</b>	<b>1,133,389.39</b>
<b>BANK STATEMENT</b>			
BALANCE AS PER BENDIGO BANK	1,074,982.37	369,643.51	93,593.22
BALANCE AS PER CBA	367,609.67	0.00	0.00
11AM ACCOUNT	2,350,000.00	0.00	0.00
RESERVE TERM DEPOSIT - BENDIGO BANK	0.00	0.00	1,039,852.32
MUNICIPAL TERM DEPOSIT	243,288.16	0.00	0.00
NOV LANDFILL TO BE RECEIPTED	(421.00)	0.00	0.00
PLUS OUTSTANDING DEPOSITS	5,252.70	307.00	0.00
LESS UNPRESENTED CHEQUES	(6,180.17)	(170.00)	0.00
TRANSFER INT MUNI TO TRUST	(206.03)	206.03	
TRANSFER BOND MUNI TO TRUST	(300.00)	300.00	
RESERVE INTEREST	0.00	0.00	(56.15)
<b>BALANCE</b>	<b>4,034,025.70</b>	<b>370,286.54</b>	<b>1,133,389.39</b>
GENERAL LEDGER BALANCE TO:	1910000	1990000	1951000

FUND - INSTITUTION	AMOUNT	MATURITY	INTEREST
Reserve Term Deposit Bendigo Bank	\$1,039,852.32	23-Jan-15	3.30%
11AM Account - Bendigo Bank	\$2,350,000.00	On Call	2.50%
Municipal - Bendigo Bank	\$243,288.16	On Call	2.50%
	<b>\$3,633,140.48</b>		

Prepared By:

  
Veronica Robinson  
Rates Officer

Date: 1 December 2014

Checked By:

  
Jean Sutherland  
Executive Manager Corporate Services

Date: 2/12/14

## SHIRE OF CHITTERING

**ACCOUNTS PAID**  
**AS AT THE 30 NOVEMBER 2014 PRESENTED TO THE**  
**COUNCIL MEETING ON THE 17 DECEMBER 2014**

This Schedule of Accounts paid under delegated authority as detailed below, which is to be submitted to each member of Council on the 17 December 2014, has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods, the rendition of services and as to prices, computations and costings.

Voucher No's		Value	Pages		Fund No.	Fund Name
From	To		From	To		
PR 3425	PR 3425	\$ 93,167.90	1	1	1	Municipal Fund
PR 3426	PR 3426	\$ 99,318.93	1	1	1	Municipal Fund
EFT10236	EFT10371	\$ 1,125,120.20	1	5	1	Municipal Fund
13732	13751	\$ 18,654.39	5	5	1	Municipal Fund
Direct	Debit	\$ 1,771.96	5	5	1	Municipal Fund
BPV 45	BPV 45	\$ 206.03	5	5	1	Municipal Fund
430	433	\$ 920.00	6	6	2	Trust Fund
	<b>Total</b>	<b>\$ 1,339,159.41</b>				

Officer: Catherine Choules

Signature:  .....

Authorised by: Jean Sutherland

Signature:  .....

Date of Report: 1 December 2014

Disclosure of Interest by Officer: Nil

LIST OF ACCOUNTS PAID IN NOVEMBER 2014 - SUBMITTED TO COUNCIL 17 DECEMBER 2014

Chq/EFT	Date	Name	Description	Amount
<b>Payroll Payments</b>				
PR 3425	05/11/2014	BENDIGO BANK	PAYROLL ENDING - 05/11/2014	93,167.90
PR 3426	19/11/2014	BENDIGO BANK	PAYROLL ENDING - 19/11/2014	99,318.93
<b>Total Payroll Payments</b>				<b>\$ 192,486.83</b>
<b>EFT Payments</b>				
EFT10236	12/11/2014	A TEAM PRINTING	SHIRE STATIONERY	913.00
EFT10237	12/11/2014	ACE ELECTRICAL & COMMUNICATIONS	WANNAMAL FIRE STATION - INSTALL GPO FOR AIR CON IN COMMS ROOM	429.26
EFT10238	12/11/2014	ADVANCED TRAFFIC MANAGEMENT	TRAFFIC CONTROL - MUCHEA SOUTH ROAD PROJECT	6,997.10
EFT10239	12/11/2014	AMAZON SOILS	NATIVE POTTING MIX	328.00
EFT10240	12/11/2014	ARLENE CARTER	REIMBURSEMENT - YOUTH KREW CHRISTMAS SUPPLIES	149.74
EFT10241	12/11/2014	ATI-MIRAGE	PROFESSIONAL DEVELOPMENT - RATES	749.99
EFT10242	12/11/2014	AUSTRALIA POST	POSTAGE CHARGES	2,711.06
EFT10243	12/11/2014	AUSTRALIAN TAXATION OFFICE	BAS - OCTOBER 2014	29,402.00
EFT10244	12/11/2014	AVON MIDLAND COUNTRY ZONE	2014-15 MEMBERSHIP SUBSCRIPTION	2,750.00
EFT10245	12/11/2014	BINDOON BAKEHAUS & CAFE	MEETING REFRESHMENTS	118.90
EFT10246	12/11/2014	BINDOON HARDWARE & RURAL SUPPLIES	HARDWARE, ROADS, RANGER & GARDENING SUPPLIES	3,415.69
EFT10247	12/11/2014	BINDOON MEDICAL SERVICES PTY LTD	PRE EMPLOYMENT MEDICALS	483.80
EFT10248	12/11/2014	BINDOON MENS SHED	ART IN THE PARK EVENT - SUPPLY EQUIPMENT & MATERIALS FOR RAMPS	1,540.00
EFT10249	12/11/2014	BINDOON PRIMARY SCHOOL	2014 GRADUATION COMMEMORATIVE GIFTS	50.00
EFT10250	12/11/2014	BPA ENGINEERING PTY LTD	LOT 5 & 62 GNH - PROPOSED ROAD & WATER RETICULATION DESIGN	2,838.00
EFT10251	12/11/2014	BRIDGESTONE AUSTRALIA LTD	TYRES FOR CAT ROLLER	3,003.00
EFT10252	12/11/2014	BROOK & MARSH PTY LTD	STAGE 2 OF WORKS TO COMPLETE THE CHITTERING ROAD & LAKE ROAD	2,039.00
EFT10253	12/11/2014	BROOKE DISCOUNT TYRE SERVICE	REPAIR GRADER TYRE	275.20
EFT10254	12/11/2014	BUNNINGS BUILDING SUPPLIES	HARDIFENCE FOR UNIT 1/8 EDMONDS PLACE	861.65
EFT10255	12/11/2014	CHITTERING PEST & WEED	SPIDER, ANT & TERMITE TREATMENTS	10,065.00
EFT10256	12/11/2014	CHITTERING TOURIST ASSOC (INC)	SEPTEMBER COLOUR PROJECT - PLANTS	1,995.95
EFT10257	12/11/2014	CHITTERING VALLEY PROGRESS & SPORTING	2015 AUSTRALIA DAY EVENT FUNDING	833.00
EFT10258	12/11/2014	CITY AND REGIONAL WASTE	PREPARE SITES FOR AVON WASTE/OFFAL DUMP SITE/ASBESTOS PIT AT MUCHEA	4,800.00
EFT10259	12/11/2014	COMMANDER PTY LIMITED	SERVICE CONTRACT ON BCM PHONE SYSTEM	228.66
EFT10260	12/11/2014	COMMARINE	REMOVAL OF EMERGENCY LIGHTS ETC & RE-INSTALL TO NEW VEHICLE	1,262.80
EFT10261	12/11/2014	COMMUNITY NEWSPAPER GROUP	ADVERTISEMENT - ARE YOU PREPARED FOR THE COMING BUSHFIRE SEASON?	1,071.84
EFT10262	12/11/2014	COOEE COURIERS & TRANSPORT	FREIGHT	261.80
EFT10263	12/11/2014	COURIER AUSTRALIA	FREIGHT	315.74
EFT10264	12/11/2014	DAVID & DEBBIE WILSON	REIMBURSEMENT FOR TRAINING EQUIPMENT & CATERING AT UCVBFB	262.74
EFT10265	12/11/2014	DOWNER EDI WORKS PTY LTD	PROVIDE CEMENT STABILISATION WORKS - MUCHEA SOUTH ROAD	37,186.86



LIST OF ACCOUNTS PAID IN NOVEMBER 2014 - SUBMITTED TO COUNCIL 17 DECEMBER 2014

Chq/EFT	Date	Name	Description	Amount
EFT10266	12/11/2014	E & M ROSHER PTY LTD	PARTS FOR THE ROTA SLASHER	28.90
EFT10267	12/11/2014	EASTERN HILLS SAWS & MOWERS P/L	PURCHASE TWO WHIPPER SNIPPERS & PARTS & REPAIRS TO SUNDRY PLANT	1,887.60
EFT10268	12/11/2014	ECO SPRINGS PERTH	ANNUAL RENTAL OF ECO SPRINGS WATER COOLER - MUCHEA LANDFILL	572.00
EFT10269	12/11/2014	ECOSCAPE (AUSTRALIA) PTY LTD	PROGRESS PAYMENT - MULTI-PURCHASE HEALTH CENTRE - LANDSCAPE DESIGN	550.00
EFT10270	12/11/2014	ECOWATER SERVICES PTY LTD	QUARTERLY MAINTENANCE INSPECTIONS OF ATU'S & REPLACE PUMP	2,273.35
EFT10271	12/11/2014	ENTIRE FIRE MANAGEMENT	FIRE MITIGATION	25,741.00
EFT10272	12/11/2014	FIRE & SAFETY WA	FIRE PPE	1,061.43
EFT10273	12/11/2014	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY AND LAY HOT BITUMEN - MUCHEA SOUTH ROAD	51,681.96
EFT10274	12/11/2014	GDR CIVIL CONTRACTING	CLEARING OF VEGETATION AND ROAD WIDENING - WANDENA ROAD	17,319.50
EFT10275	12/11/2014	HALL-ALL CONTRACTING	SUPPLY EXCAVATOR AND OPERATOR FOR ROAD WORKS - MUCHEA SOUTH ROAD	1,540.00
EFT10276	12/11/2014	HALMAK MUSIC	FINAL PAYMENT - 1940S SWING DANCE BAND	2,750.00
EFT10277	12/11/2014	INSTRULABS PTY LTD	SOUND EQUIPMENT AND SOFTWARE PACKAGE	12,141.36
EFT10278	12/11/2014	IT VISION	CAT REGISTRATION RENEWAL TEMPLATE	228.80
EFT10279	12/11/2014	JACOB BOAR	REIMBURSEMENT - POLICE CLEARANCE	62.40
EFT10280	12/11/2014	JASON SIGN MAKERS	UPPER CHITTERING LOCALITY SIGNS	269.50
EFT10281	12/11/2014	JCT'S CREATIVE SOLUTIONS	CONTRACT CLEANING OF OFFICES & PUBLIC AMENITIES	4,940.57
EFT10282	12/11/2014	JEFF LOUDON	CLEANING OF ROBERT HINDMARSH REST AREA	852.50
EFT10283	12/11/2014	JG BRASSINGTON'S GENERAL BUILDING	REMOVAL OF ASBESTOS IN BARRAKKA RESERVE	3,850.00
EFT10284	12/11/2014	KOMATSU AUSTRALIA PTY LTD	CUTTING EDGES FOR GRADER	950.40
EFT10285	12/11/2014	LANDGATE CUSTOMER ACCOUNT	GRV & UV VALUATION EXPENSES/MINING TENEMENTS	115.50
EFT10286	12/11/2014	MIDALIA STEEL	STEEL MESH FOR CLUNE PARK & ADMIN RAMPS & STEPS	249.61
EFT10287	12/11/2014	MIDLAND TROPHIES	ENGRAVING OF SENIOR & INTER-TOWN TROPHIES	28.00
EFT10288	12/11/2014	MODERN MOWING	JOHN GLENN TOILETS, MUCHEA & CHITTERING HALL CLEANING	1,529.00
EFT10289	12/11/2014	MOTORCHARGE LIMITED	FUEL CARD CHARGES	4,148.19
EFT10290	12/11/2014	MUCHEA IRRIGATION & RURAL SUPPLIES	STAR PICKETS, RETIC SUPPLIES, SHIRE BORE TESTING	2,157.45
EFT10291	12/11/2014	ORACLE SURVEYS	CONDUCT FEATURE SURVEY - LOT 5 & 62 GREAT NORTHERN HWY BINDOON	13,310.00
EFT10292	12/11/2014	PETER FRANKLAND	COMPLETE BRICK WORK FOR NEW RAMP AND STEPS - ADMIN ENTRY	1,210.00
EFT10293	12/11/2014	PHOENIX HOLDEN	CHANGE OVER OF CEM VEHICLE	31,986.67
EFT10294	12/11/2014	RBC RURAL	PHOTOCOPIER METERPLAN CHARGES	3,816.83
EFT10295	12/11/2014	SARAH KAY	ART IN THE PARK - GRAFFITI WORKSHOP	1,100.00
EFT10296	12/11/2014	SHAWSETT TRAINING & SAFETY	EMERGENCY SERVICE DRIVER TRAINING	2,004.00
EFT10297	12/11/2014	STAPLES AUSTRALIA	STATIONERY & COPY PAPER	2,031.43
EFT10298	12/11/2014	STATEWIDE CLEANING SUPPLIES PTY LTD	BATHROOM SUPPLIES	112.60
EFT10299	12/11/2014	T-QUIP	CUTTING BLADES & PARTS FOR MOWER	705.90
EFT10300	12/11/2014	TOTAL GREEN RECYCLING	RECYCLING SERVICE FOR E "WASTE"	389.62

## LIST OF ACCOUNTS PAID IN NOVEMBER 2014 - SUBMITTED TO COUNCIL 17 DECEMBER 2014

Chq/EFT	Date	Name	Description	Amount
EFT10301	12/11/2014	WA HINO	OIL & AIR FILTERS	168.12
EFT10302	12/11/2014	WA POULTRY EQUIPMENT	ANIMAL TRAPS	895.00
EFT10303	12/11/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS	16,211.55
EFT10304	12/11/2014	WALGA	ADVERTISING	2,331.73
EFT10305	12/11/2014	WANNAMAL COMMUNITY CENTRE INC	2015 AUSTRALIA DAY EVENT FUNDING	833.00
EFT10306	12/11/2014	WC & SJ WRIGHT	FLOAT MACHINERY & HIRE OF EQUIPMENT FOR MUCHEA SOUTH ROAD	3,025.00
EFT10307	12/11/2014	ZURICH FINANCIAL SERVICES	EXCESS CLAIM - CH1802 BINDOON FIRE TENDER	500.00
EFT10308	27/11/2014	BENDIGO BANK	CREDIT CARD PAYMENT	7,421.81
EFT10309	27/11/2014	ABNOTE AUSTRALASIA PTY LTD	LIBRARY BARCODES	266.20
EFT10310	27/11/2014	ACE ELECTRICAL & COMMUNICATIONS	ELECTRICAL REPAIRS - BINDOON HALL, SHIRE HOUSING, LCVBFB STATION	2,424.51
EFT10311	27/11/2014	ACTIVE GAMES & ENTERTAINMENT	CHRISTMAS IN THE PARK - HIRE OF GLADIATOR GAME	687.50
EFT10312	27/11/2014	ADVANCED TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT PLAN - RIDGETOP RAMBLE ROAD DRAINAGE WORKS	783.20
EFT10313	27/11/2014	ALISON RELITI	REIMBURSEMENT - PURCHASED BUCKET HATS FOR SENIOR WEEK	422.40
EFT10314	27/11/2014	ALLINGTON AGRI	WEED CONTROL THROUGHOUT SHIRE	12,000.00
EFT10315	27/11/2014	ALLSTATE FIRE PROTECTION &	SERVICE OF ALL FIRE EXTINGUISHERS & BLANKETS	4,505.60
EFT10316	27/11/2014	AVON CONCRETE	SUPPLY PLANT AND OPERATORS TO CONSTRUCT ROAD DRAINAGE	10,015.50
EFT10317	27/11/2014	AVON WASTE	KERBSIDE REFUSE & RECYCLABLE COLLECTION SERVICES - 10 OCT-14 NOV 14	68,233.65
EFT10318	27/11/2014	BADGE CONSTRUCTION (WA) PTY LTD	PAYMENT #3 - CONSTRUCTION OF CHITTERING MULTI-PURPOSE HEALTH CENTRE	457,875.79
EFT10319	27/11/2014	BINDOON MEDICAL SERVICES PTY LTD	PRE-EMPLOYMENT MEDICAL	220.00
EFT10320	27/11/2014	BINDOON MENS SHED	ART IN THE PARK - EXTRA MATERIALS FOR GRAFFITI WORKSHOP	893.20
EFT10321	27/11/2014	BINDOON PLAYGROUP	BINDOON COMMUNITY CHRISTMAS PARTY	1,500.00
EFT10322	27/11/2014	BINDOON PRIMARY SCHOOL	SENIORS DAY - MORNING TEA BISCUITS	23.96
EFT10323	27/11/2014	BRIDGESTONE AUSTRALIA LTD	NEW TYRE FOR BACKHOE	1,485.00
EFT10324	27/11/2014	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	967.76
EFT10325	27/11/2014	CHITTERING LANDCARE GROUP	GRANT FOR NRM & LANDCARE VEHICLES	71,572.00
EFT10326	27/11/2014	CITY AND REGIONAL WASTE	EXCAVATOR & OPERATOR TO CLEAR LANDFILL WATER PITS	1,280.00
EFT10327	27/11/2014	COLOURWEST PAINTING	PAINTING - UNIT 2/8 EDMONDS PLACE	2,365.00
EFT10328	27/11/2014	COURIER AUSTRALIA	FREIGHT	197.80
EFT10329	27/11/2014	CS LEGAL	LEGAL EXPENSES TO REMOVE CAVEATS ON SEVERAL PROPERTIES	2,094.00
EFT10330	27/11/2014	DEPARTMENT OF FIRE AND EMERGENCY	ESL 2ND QUARTER CONTRIBUTION	52,012.80
EFT10331	27/11/2014	DUN & BRADSTREET (Australia) PTY LTD	RATES/DEBTORS LEGAL EXPENSES	82.29
EFT10332	27/11/2014	ELLEN BROCKMAN GROUP	REISSUE OF CANCELLED CHQ 13604 - RE-DISTRIBUTION OF REMAINING FUNDS	6,262.00
EFT10333	27/11/2014	EXPERIENCE PERTH	2014-15 EXPERIENCE PERTH GOLD MEMBERSHIP	325.00
EFT10334	27/11/2014	FIRE & SAFETY WA	FIRE PPE	361.52
EFT10335	27/11/2014	GINGIN CONCRETE	CONCRETE FOR WORKS AT CLUNE PARK & ADMIN ENTRY	1,056.00

## LIST OF ACCOUNTS PAID IN NOVEMBER 2014 - SUBMITTED TO COUNCIL 17 DECEMBER 2014

Chq/EFT	Date	Name	Description	Amount
EFT10336	27/11/2014	GUN MART AND TACKLE	AMMUNITION	74.85
EFT10337	27/11/2014	INSTANT WINDSCREENS	REPLACEMENT OF WINDSCREENS	1,645.00
EFT10338	27/11/2014	IT VISION	PROFESSIONAL DEVELOPMENT - RECORDS	1,078.00
EFT10339	27/11/2014	KOMATSU AUSTRALIA PTY LTD	CUTTING EDGES FOR GRADER	3,491.18
EFT10340	27/11/2014	LGISWA	ADDITION TO PROPERTY INSURANCE - BINDOON MENS SHED	285.57
EFT10341	27/11/2014	LGMA (WA DIVISION)	PROFESSIONAL DEVELOPMENT - EDO	145.00
EFT10342	27/11/2014	MAJOR MOTORS	PARTS FOR VARIOUS VEHICLES	1,565.54
EFT10343	27/11/2014	MUCHEA IRRIGATION & RURAL SUPPLIES	BORE TESTING AT MUCHEA OVAL	264.00
EFT10344	27/11/2014	MUCHEA PLUMBING & GAS	CLEAN OUT SYSTEM (ATU) READY FOR USE PRIOR TO BINDOON SHOW	320.10
EFT10345	27/11/2014	MUCHEA TREE FARM	PLANTS FOR CITIZENSHIP CEREMONY	5.00
EFT10346	27/11/2014	McDOWALL AFFLECK	DESIGN & DOCUMENTATION FOR SUB-DIVISIONS	2,156.00
EFT10347	27/11/2014	McLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES - WA RETIREES/PLANNING PROSECUTIONS/UNLAWFUL BUILDINGS/AUTHORISATIONS & APPOINTMENTS	6,072.33
EFT10348	27/11/2014	N & M RUSSELL PLUMBING & GAS	RELOCATE BINDA PLACE WATER METER	839.00
EFT10349	27/11/2014	NORTHERN VALLEYS NEWS	ADVERTISING - 2014 SENIORS WEEK	220.00
EFT10350	27/11/2014	PACIFIC BRANDS - LGCC	STAFF UNIFORMS	285.00
EFT10351	27/11/2014	PERTH SAFETY PRODUCTS PTY LTD	ADVISORY SIGNS	569.80
EFT10352	27/11/2014	PHILIP GRIFFITHS ARCHITECTS	BINDOON HALL - EXTRA ADMIN & SITE VISITS	6,682.50
EFT10353	27/11/2014	PHOENIX HOLDEN	CHANGE OVER OF RANGER VEHICLE	16,612.47
EFT10354	27/11/2014	POLYTECHNIC WEST	CERTIFICATE III IN CARPENTRY AND JOINERY FEES	258.92
EFT10355	27/11/2014	RADIOWEST BROADCASTERS PTY LTD	RADIOWEST AROUND THE TOWNS - LOCAL PROMOTION INTERVIEW	77.00
EFT10356	27/11/2014	RBC RURAL	PHOTOCOPIER METERPLAN CHARGES	2,619.54
EFT10357	27/11/2014	REIDS MECHWELD	FINAL PAYMENT - RANGERS CANOPY AND DOG BOX	6,699.00
EFT10358	27/11/2014	RELIANCE PETROLEUM	DIESEL	7,022.09
EFT10359	27/11/2014	ST JOHN AMBULANCE AUSTRALIA	FIRST AID SUPPLIES	94.11
EFT10360	27/11/2014	STAPLES AUSTRALIA	A4 COPY PAPER	237.50
EFT10361	27/11/2014	STATE LIBRARY OF WESTERN AUSTRALIA	LOST & DAMAGED BOOKS	15.40
EFT10362	27/11/2014	T-QUIP	PARTS FOR VARIOUS VEHICLES	35.70
EFT10363	27/11/2014	THE RIGGING SHED	ANNUAL INSPECT SAFETY OF LOAD CHAINS	1,992.32
EFT10364	27/11/2014	TIMOTHY CORNISH	HIRE OF INFLATABLE SPORTS TUMBLING MAT AND BUBBLE SOCCER	385.00
EFT10365	27/11/2014	UHY HAINES NORTON	AUDIT CERTIFICATION IN RESPECT OF ROADS TO RECOVERY	1,650.00
EFT10366	27/11/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS	16,490.42
EFT10367	27/11/2014	WALGA	ADVERTISING	1,110.62
EFT10368	27/11/2014	WC & SJ WRIGHT	FLOAT STEEL DRUM ROLLER FROM MUCHEA TO PARKSIDE GARDENS	352.00
EFT10369	27/11/2014	WELSHPOOL WELDING & FABRICATION PTY	MESH GATES FOR DRUM MUSTER CAGE	1,078.00

LIST OF ACCOUNTS PAID IN NOVEMBER 2014 - SUBMITTED TO COUNCIL 17 DECEMBER 2014

Chq/EFT	Date	Name	Description	Amount
EFT10370	27/11/2014	WEST COAST SHADE	REPAIR SHADE SAIL FOR JOHN GLENN PARK	242.00
EFT10371	27/11/2014	WORKFORCE CLOTHING PTY LTD	WORK CREW PPE	214.50
<b>Cheque Payments</b>				<b>\$1,125,120.20</b>
13732	12/11/2014	BINDOON COMMUNITY PROGRESS ASSOC.	2015 AUSTRALIA DAY EVENT FUNDING	833.00
13733	12/11/2014	BINDOON GENERAL STORE	COUNCIL & MEETING REFRESHMENTS	138.48
13734	12/11/2014	BINDOON IGA	EVENT, COUNCIL & STAFF SUPPLIES	55.73
13735	12/11/2014	COLIN MACKENZIE	REFUND ON PLANNING APPROVAL - WITHDRAWN APPLICATION	147.00
13736	12/11/2014	DEPARTMENT OF TRANSPORT	TRAILER REGISTRATION	24.95
13737	12/11/2014	SHIRE OF CHITTERING	PETTY CASH REIMBURSEMENT	450.85
13738	12/11/2014	SYNERGY	STREETLIGHT & ADMIN ELECTRICITY CHARGES	5,568.85
13739	12/11/2014	TELSTRA	OFFICE & MOBILE TELEPHONE CHARGES	5,555.36
13740	12/11/2014	THE RURAL BUILDING COMPANY	REFUND - RELOCATION OF BUILDING ENVELOPE NOT REQUIRED	147.00
13741	27/11/2014	AMP SUPERANNUATION LIMITED	SUPERANNUATION CONTRIBUTIONS	441.09
13742	27/11/2014	AUSCON PTY LTD	WITHDREW THE APPLICATION, ONLY RECEIVING THE AMENDED PLAN FEE	50.00
13743	27/11/2014	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	495.38
13744	27/11/2014	BINDOON IGA	REFRESHMENTS FOR COUNCIL CHAMBERS	74.99
13745	27/11/2014	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	43.23
13746	27/11/2014	CONCEPT ONE - THE INDUSTRY SUPER FUND	SUPERANNUATION CONTRIBUTIONS	429.04
13747	27/11/2014	DEPARTMENT OF TRANSPORT	CH003 - 14/15 12 MONTH REGISTRATION	288.70
13748	27/11/2014	ELIZABETH RIGG	RE-ISSUE OF CANCELLED CHQ 13493 - RATES REFUND FOR A2292	535.23
13749	27/11/2014	LGRCEU	PAYROLL DEDUCTIONS	135.80
13750	27/11/2014	SHIRE OF CHITTERING	PETTY CASH REIMBURSEMENT	452.80
13751	27/11/2014	WATER CORPORATION	WATER SERVICE & USAGE CHARGES	2,786.91
<b>Direct Debits</b>				<b>\$ 18,654.39</b>
		BENDIGO BANK/COMMONWEALTH BANK	BANK FEES	1,108.52
		WESTNET	WESTNET/INTERNET	74.94
		CLUE DESIGN	WEB SITE MANAGEMENT	588.50
<b>Bank Transfers</b>				<b>\$ 1,771.96</b>
BPV45	04/11/2014	BENDIGO BANK	TRANSFER INTEREST TO TRUST ACCOUNTS (SEP & OCT)	206.03
<b>Total Cheques Payments</b>				<b>\$ 18,654.39</b>
<b>Total Direct Debits</b>				<b>\$ 1,771.96</b>
<b>Total Transfers</b>				<b>\$ 206.03</b>
<b>Total Municipal Payments</b>				<b>\$1,338,239.41</b>

LIST OF ACCOUNTS PAID IN NOVEMBER 2014 - SUBMITTED TO COUNCIL 17 DECEMBER 2014

Chq/EFT	Date	Name	Description	Amount
<b>Trust Payments</b>				
430	12/11/2014	DEPT OF CONSUMER PROTECTION	LODGEMENT OF SHAYNE RALLS HOUSING & PET BOND	750.00
431	12/11/2014	SUZANNE MYLES	RETURN OF TWO ANIMAL TRAP BONDS	100.00
432	27/11/2014	ERICA SANDOW	RE-ISSUE OF CANCELLED CHQ 394 - RETURN OF BOND	50.00
433	27/11/2014	PAUL TOWNSEND	RE-ISSUE OF CANCELLED CHQ 387 - RETURN OF BCITF FEE	20.00
<b>Total Trust Payments</b>				<b>\$ 920.00</b>



### Event Summary 2014

Our second “Taste of Chittering” event was held on Sunday 24 August 2014 at the Lower Chittering Hall from 10am to 3pm.

#### Advertising and Promotions

Extensive advertising was undertaken during the lead-up to the event. This was predominantly free advertising (Facebook, internet, media releases) and low cost promotions (event attendance). It was great to hear that we were ‘spotted’ in The West Australian, Seven Days (TV guide), Runway (airport magazine) and through the event signage on the day.

#### Event Day



##### Activities

There were 6 free activities for children – airbrush tattoos, wildlife petting, baby animal farm, nature play passports, Deb ‘Spoons’ Perry and the wandering minstrel with giveaways. Unfortunately the pony rides had to be cancelled due to the condition (wet) of the Oval.

#### Entertainment



Reg Beale, once again, acted as “MC”, plus coordinating and filling in between the other entertainers. It was lovely to have Shane Love MLA open the event. The Sambanistas were well received in their second year (although some thought them a little too loud). The Mad Tatters Morris Dancers and the Ayesha Bellydance Troupe also provided colourful entertainment. Locally we had the Immaculate Heart Choir, Charly Roberts and Connor Armenti. Deb ‘Spoons’ Perry also did a 20 minute turn onstage (as well as being available for the children to play with at the Shire’s ‘welcome’ entry tent).

#### Stallholders, including Food and Wine



Of the 70 stalls booked only 1 did not attend on the day. All anecdotal and written feedback from the stallholders was really positive. It was heartening to receive many compliments regarding the organisation of the event and the pre-day communication.

Food was supplied by local businesses; The Blue Cow Café, Franklin Foodies, Phil’s Soft Serve and the Men’s Shed (sausage sizzle). Plus a coffee van, Paella and Wood-fired Pizza.

#### Suppliers



All suppliers, once again, provided great service. Supplies included, entertainment, marquees, stage, toilets, audio, tables, chairs, electrical, plumbing, first aid, fire brigade, cleaning, parking attendance, traffic management, rubbish removal and security. Wherever possible locals were utilised. Traffic management was improved this year by having Shire staff, Shane Radburn and Graeme Hedditch, undertake the duties.

#### Volunteers (and Staff)



An amazing effort was put in by a number of volunteers... Emma (Ace Electrical) was on hand all day along with two friends. These three young people were invaluable during the clean-up phase. Noel (N&M Russell Plumbing & Gas) assisted throughout the day with ‘general operations’, including on-site traffic management. Caitlin Logan (my daughter) and Olivia Cohen (her friend) assisted with setting up on the Saturday and ran the Welcome Tent on the Sunday.



Two community groups received donations for their assistance – the Lower Chittering Volunteer Bush Fire Brigade (light tanker onsite) and the Chittering Scout Group (parking assistance and cleaning).

Shire staff, Alison Reliti and Grace Pritchard, assisted on the day by acting as stallholder liaisons. Alan Davies and Arlene Carter also assisted in a voluntary capacity.

**Event Feedback**

On the whole feedback from both participants and visitors has been overwhelmingly positive.

**Participants**

There were 46 respondents from 70 stallholder (65%).

**How would you rate the venue?**

- 93% said “great”.

**Average number of active customers (per stall)?**

- 136 (more than twice as many as 2013!)

**Average spend per active customer?**

- \$19

All but one respondent would like to be involved next year.

**Visitors**

Information was garnished from 1,274 attendees (39% of the estimated 3,300 visitors).

**“Where are you from?”**

- |                      |     |
|----------------------|-----|
| • Chittering         | 30% |
| • Bullsbrook         | 19% |
| • Metro North        | 37% |
| • Metro South        | 10% |
| • Interstate         | 2%  |
| • Country North/East | 1%  |
| • Country South      | 1%  |

**How did you hear about the event?**

- |                  |        |
|------------------|--------|
| • Other          | 36%*   |
| • Friend (local) | 17%    |
| • Flyer          | 16%**  |
| • Paper          | 11%*** |
| • Web            | 7%     |
| • Event          | 5%     |
| • Poster         | 4%     |
| • Facebook       | 3%     |
| • Email          | 1%     |
| • Radio          | 0%     |

\*Other included; Airport, Choir, Driving-by, Entertainer, Motorcycle group, Service Supplier and Stallholder.

\*\* Distributed; through the Shire rates notice, throughout the CBD using ‘Poster Girls’, Visitor Centres and various other venues.

\*\*\* Northern Valleys News, The Advocate and The West Australian.



**Suggestions for Next Year**

**Advertising and Promotions**

- Undertake paid Facebook promotion as it is a cheap way to spread the word.
- Encourage more sharing of information through participants (Facebook, blogs, Twitter, flyers).

**Activities (Kids)**

- Bouncy castle (on the Oval)
- Lions Train (on the Oval)
- Treasure Hunt (for drive up / home and at the event)

**Entertainment**

- Have the Opening and then the Choir.
- Sambanistas have been for two years, look for something different to replace them next year.
- Hall to remain 'stand-alone' (ie no speaker inside).
- Move stage forward a little.

**Food**

- Same again plus consider a cold drink stall, another food van and a sweet food stall / van.
- CWA 'Scones and Tea' stall.

**Giveaway Bags**

- Re-do as per 2013, very popular and missed by vendors.
- Suggest producing a booklet with vouchers for local businesses to encourage people to come back to Chittering to utilise them.

**Information**

- Print event map / program as close to event as possible, suggest 100-150.

**Parking**

- No parking where entertainers parking was, make this a walkway from Chittering Road.
- Allow for 9 disabled places.
- Fence off stallholder parking areas.
- Investigate where more parking could occur.
- Motorbike parking on corner, fence off so only bikes can get in.

**Signage**

- Event, the more the better, although this year seemed to work OK.
- Improve general signage to venue.
- Improve signage for on-site toilets.

**Stallholders**

- Expression of interest to include a plan, stallholders book which space they would like.
- Stall fees to vary depending on position;
  - Hall \$50 (local wineries only)
  - Verandah/s \$40 Local / \$60 Other (includes 1 x table / 2 x chair)
  - Tennis Court \$20 Local / \$40 Other (BYO all, including weights)
  - Food Vendors \$
- Definitely investigate mobile ATM.
- Continue to be mindful of limiting the number of similar types of stall (ie coffee / jams) – priority to go to Chittering residents.





- Continue to source stalls that people like from out of the area for added interest (ie crystals, psychic).
- Need more fresh produce, encourage a local community group to work on behalf of producers.
- Have a trolley available for 'bump-in' 'bump-out' in tennis courts.
- Look at better 'direct route' to the tennis courts.
- Be ready earlier!
- Have more stalls on the tennis courts (another back to back row, ie +12)
- Note: we still aren't comfortable with having stalls on the Oval, however this can be utilised for kids activities.

### Supporters

With one successful and one very successful event behind us the number of supporters should be able to be expanded.

- Further simplify the support package.

### Volunteers (and Staff)

- Organise 'job descriptions' to ensure all duties are covered with Coordinator as overseer.
- Look into a pre-ordered lunch (might be able to organise for stallholders too), give it to them on arrival with water / suncream / hat / poncho.

### Welcome Tent / Entry

- Improve competition entries with a better entry. Offer this to supporters as a way to gain leads.
- Have a Shire map available for people who ask for directions at the gate.
- Make it clear that no businesses / organisations can do handouts at the gate.
- Turn the fence into a gate and ensure people have to flow through the tent.
- Have gold coin donation at entry rather than parking.
- Have a photography disclaimer as part of entry – on web / advertising / program.

### Proposed Timeline for 2015

- November 2014: Prepare event plan including budget options, with provision for all infrastructure to be hired if a bare paddock is to be utilised as the venue.
- December 2014: Report to Council:
  - Confirming event date and venue; and
  - Quantifying Council contribution and funding arrangements.
- 9 months out: Book infrastructure / entertainment / ascertain volunteer assistance
- 9 months out: Expression of Interest – Support Pack and Participation Pack
- 6 months out: Save the Date advertising (online)
- 6 months out: Letters to local residents advising of event / traffic management
- 3 months out: Commence advertising utilising posters and flyers
- 3 months out: Commence monthly event meetings for people assisting with the event
- 1 month out: Meeting for interested parties, including stallholders
- **PROPOSED DATE: SUNDAY 1 NOVEMBER 2015** (due to the possibility of Targa being run again in late August (should the event be approved by Council) and there being bookings at the Lower Chittering Hall on the third and fourth weekends of November. September and October are 'off-limits' due to the Wildflower Festival and the Ag Show.

<b>TASTE OF CHITTERING</b>	<b>Proposed 2015</b>	<b>Actual 2014</b>	<b>Actual 2013</b>
<b><u>EXPENSES</u></b>			
ACTIVITIES	\$3,400	\$2,250	\$3,476
ENTERTAINMENT	\$1,450	\$2,316	
INFRASTRUCTURE HIRE FEES	\$5,250	\$5,536	\$7,561
LICENCES AND APPROVALS	\$190	\$181	\$50
PROMOTIONS	\$5,980	\$7,595	\$8,173
PRINTING	\$920	\$1,677	\$1,138
SERVICES	\$8,480	\$11,127	\$10,753
SIGNAGE	\$390	\$390	\$1,370
MISCELLANEOUS	\$100	\$300	\$616
<b><u>GRAND TOTAL</u></b>	<b><u>\$26,160</u></b>	<b><u>\$31,372</u></b>	<b><u>\$33,137</u></b>

*Note: 80% of Promotions for 2015 are in-kind donations*

<b><u>INCOME</u></b>			
Fees and Support Donations	\$3,590	\$2,250	\$2,425
Grant Funding	\$3,000	\$3,000	\$6,237
Parking / Entry Donations	\$1,000	\$402	\$390
In-kind and volunteer contributions	\$8,050	\$10,934	\$4,215
Shire of Chittering (cash)	\$6,000	\$8,151	\$15,739
Shire of Chittering (in-kind)	\$4,520	\$6,635	\$4,131
<b><u>GRAND TOTAL</u></b>	<b><u>\$26,160</u></b>	<b><u>\$31,372</u></b>	<b><u>\$33,137</u></b>

*Note: Grant funding for 2013 was the Slow Down promotion / signage*

QUALITATIVE CRITERIA				COMPLIANCE CRITERIA										
Business Name	Relevant Experience		Capacity to undertake Works Skills and Experience		OHS & Insurances		Price (\$)	Price Rank	NON-WEIGHTED					
	40%		40%		20%				100%					
	Score 0-5	Weighted Score	Score 0-5	Weighted Score	Score 0-5	Weighted Score			Compliance with the Specification contained in the Request	Compliance with the Conditions of Tendering this RFT	Compliance with Quality Assurance requirement	Compliance with the completion date	Compliance with and completion of the Price Schedule	
Future Power WA Pty Ltd	4	32	4	32	5	20	\$ 121,071	1	Y	Y	Y	Y	Y	
Ace Electrical	3.5	24	4.5	36	5	20	\$ 150,460	5	Y	Y	Y	Y	Y	
Bon Electrics	3.5	28	4	32	5	20	\$ 125,892	2	Y	Y	Y	Y	Y	
Hender Lee	4.5	36	5	40	5	20	\$ 139,370	3	Y	Y	Y	Y	Y	
Stiles Electrical Services	5	40	4	32	5	20	\$ 146,942	4	Y	Y	Y	Y	Y	
MACS Maintenance and Contracting	3	24	3	24	2	8	\$ 168,312	6	Y	Y	Y	Y	Y	
	0	0	0	0	0	0	\$ -							

Overall Evaluation Notes:

Hender Lee has the highest score of 96. Price tendered \$139,370 (Sylvania) and ranks third out of 6 tenderers. Their experience with sports lighting is extensive. Hender Lee have quoted on 2 different light designs Sylvania and Thorn (all tenderers have allowed for Sylvania lights except for Stiles Electrical (Thorn) and MACS (unspecified). If Thorn lighting used cost is \$147,654.89 Exc GST. Stiles Electrical scored 92. Price tendered \$146,942 (Thorn lighting) and ranks fourth. Extensive experience in Sports lighting and is a WALGA preferred contractor. Lighting design by Thorn. Note that both contractors that have quoted on Thorn fittings allow for 4 X 18 metre poles at tennis courts. All other Sylvania designs allow for 6 X 15 metre poles. Future Power scored 84. Price tendered \$121,071 (Sylvania) and ranks first in price. Although many of the criteria were met contractor is using existing cabling all others are running new cabling. The contractor has installed oval lighting for several councils. Bon Electrics scored 80. Price tendered \$ 125,892 (Sylvania) and ranks second in price. No previous sports lighting jobs. Contractor works locally and will be using local companies for supply of concrete and trenching. Ace Electrical scored 80. Price tendered \$150,460 (Sylvania) and ranks fifth in price. Contractor has undertaken one previous Sports lighting job for WA sports car club. MACS Maintenance scored 56. Price tendered \$168,312 and ranks sixth in price. Insufficient information supplied on lighting design.

Score	Rating	Guide
5	Excellent	Demonstrated excellence, substantially exceeds minimum requirements, a number of superior features
4	Good	Exceeds requirements in some respects
3	Fair	Meets minimum requirements with no material concerns or deficiencies
2	Marginal	Some areas of concern in relation to ability to meet minimum Requirements or some deficiencies
1	Poor	Fails to meet minimum Requirements in several respects, contained insufficient or unclear information
0	Fail	Fails to meet minimum Requirements in all respects or did not respond
3	Y/N answer	Yes
0	Y/N answer	No

Disclosure: I advise that I DO NOT have any conflicts of interests with any of the parties subject of this evaluation

Details of any known or possible conflicts: \_\_\_\_\_ No Conflicts of Interest

Evaluation completed by: \_\_\_\_\_ Rick Choules Building Coordinator Shire Of Chittering.  
(Name) (Signature)