



**Corporate Services Attachments
Wednesday, 16 December 2015**

REPORT NUMBER	REPORT TITLE AND ATTACHMENT DESCRIPTION	PAGE NUMBER(S)
9.3.1	Financial statements for the period ending 30 November 2015 1. Statement of Financial Activity for period ending 30 November 2015 2. Bank reconciliation for period ending 30 November 2015 3. List of accounts paid for November 2015	1
9.3.2	Shire of Chittering Youth Strategy 2015 – 2018 1. Shire of Chittering Youth Strategy 2015 – 2018	37
9.3.3	Community Safety and Crime Prevention Plan 2016 – 2019 1. Community Safety and Crime Prevention Plan 2016 - 2019	65

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING
BANK RECONCILIATION
AS AT 30 NOVEMBER 2015

GENERAL LEDGER	MUNI ACC	TRUST ACC	R/A RESERVE
OPENING BALANCE 1 JULY 2015	2,262,927.23	339,491.86	1,040,834.41
PLUS RECEIPTS			
TOTAL RECEIPTS (Beginning of the Month)	5,858,898.96	108,992.03	71,696.02
RECEIPTS THIS MONTH	513,153.85	21,622.46	0.00
TOTAL YEAR TO DATE RECEIPTS	6,372,052.81	130,614.49	71,696.02
LESS PAYMENTS			
TOTAL PAYMENTS (Beginning of Month)	(3,715,251.77)	(127,947.44)	(17,747.26)
PAYMENTS THIS MONTH	(745,131.96)	(550.00)	0.00
TOTAL YEAR TO DATE PAYMENTS	(4,460,383.73)	(128,497.44)	(17,747.26)
BALANCE	4,174,596.31	341,608.91	1,094,783.17
BANK STATEMENT			
BALANCE AS PER BENDIGO BANK	219,201.76	341,480.74	225,877.85
BALANCE AS PER CBA	262,019.35	0.00	0.00
11AM ACCOUNT	3,700,000.00	0.00	0.00
RESERVE TERM DEPOSIT - BENDIGO BANK	0.00	0.00	869,093.95
MUNICIPAL TERM DEPOSIT	0.00	0.00	0.00
WA TREASURY CORPORATION	0.00	0.00	0.00
LANDFILL TO BE RECEIPTED	(347.00)	0.00	0.00
PLUS OUTSTANDING DEPOSITS	1,471.15	308.17	0.00
LESS UNPRESENTED CHEQUES	(7,748.95)	(180.00)	0.00
RESERVE INTEREST	0.00	0.00	(188.63)
BALANCE	4,174,596.31	341,608.91	1,094,783.17
GENERAL LEDGER BALANCE TO:			
	1910000	1990000	1951000

FUND - INSTITUTION	AMOUNT	MATURITY	INTEREST
Reserve Term Deposit Bendigo Bank	\$869,093.95	23.02.16	2.65%
11AM Account - Bendigo Bank	\$3,700,000.00	On Call	2.00%
Municipal - Bendigo Bank	\$0.00		
WA Treasury Corporation	\$0.00		
	\$4,569,093.95		

Prepared By:

Veronica Robinson
Rates Officer

Date: 1 December 2015

Checked By:

Jean Sutherland
Executive Manager Corporate Services

Date: 1/12/15

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

ACCOUNTS PAID
AS AT THE 30 NOVEMBER 2015 PRESENTED TO THE
COUNCIL MEETING ON THE 16 DECEMBER 2015

This Schedule of Accounts paid under delegated authority as detailed below, which is to be submitted to each member of Council on the 16 December 2015, has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods, the rendition of services and as to prices, computations and costings.

Voucher No's		Value	Pages		Fund No.	Fund Name
From	To		From	To		
PR 3637	PR 3637	\$ 88,540.70	1	1	1	Municipal Fund
PR 3638	PR 3638	\$ 90,773.00	1	1	1	Municipal Fund
EFT11739	EFT11876	\$ 506,386.58	1	5	1	Municipal Fund
13995	14004	\$ 18,078.61	5	5	1	Municipal Fund
Direct	Debit	\$ 9,105.20	5	5	1	Municipal Fund
Transfer	Transfer	\$ 32,247.87	5	5	1	Municipal Fund
495	496	\$ 550.00	6	6	2	Trust Fund
	Total	\$ 745,681.96				

Officer: Catherine Choules

Signature: 

Authorised by: Jean Sutherland

Signature: 

Date of Report: 1 December 2015

Disclosure of Interest by Officer: Nil

LIST OF ACCOUNTS PAID IN NOVEMBER 2015 - SUBMITTED TO COUNCIL 16 DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
Payroll Payments				
PR 3637	04/11/2015	BENDIGO BANK	PAYROLL ENDING - 4 NOVEMBER 2015	88,540.70
PR 3638	18/11/2015	BENDIGO BANK	PAYROLL ENDING - 18 NOVEMBER 2015	90,773.00
Total Payroll Payments				\$ 179,313.70
EFT Payments				
EFT11739	09/11/2015	SHIRE OF CHITTERING	PAYROLL DEDUCTIONS	632.83
EFT11740	16/11/2015	ACE ELECTRICAL & COMMUNICATIONS	ANNUAL INSPECTIONS OF ALL RCD'S, EMERGENCY LIGHTS & AIR CONDITIONERS	14,107.50
EFT11741	16/11/2015	ANSPACH AG	FLOATING OF MACHINERY	445.50
EFT11742	16/11/2015	ATI-MIRAGE	PROFESSIONAL DEVELOPMENT	1,343.00
EFT11743	16/11/2015	AUSTECH SURVEILLANCE PTY LTD	UPDATE SECURITY SYSTEM FOR NEW MEMBERS OF COUNCIL	65.00
EFT11744	16/11/2015	AUSTRALIAN TAXATION OFFICE	BAS - OCTOBER 2015	15,102.00
EFT11745	16/11/2015	AVELEY NETBALL CLUB	KIDSPORT MEMBERSHIP FEES	200.00
EFT11746	16/11/2015	AVON WASTE	WASTE COLLECTION SERVICES - WEEK ENDING 9 & 16 OCT	23,892.71
EFT11747	16/11/2015	BINDOON BAKEHAUS & CAFE	CHITTERING HEALTH CENTRE OFFICIAL OPENING CATERING	613.55
EFT11748	16/11/2015	BINDOON HARDWARE & RURAL SUPPLIES	ROAD MAINTENANCE, HARDWARE & RANGER SUPPLIES	2,232.66
EFT11749	16/11/2015	BINDOON MENS SHED	BROCKMAN CENTRE - PUBLIC TOILET CLEANING	1,650.00
EFT11750	16/11/2015	BINDOON TRACTORS	CH1260 - OIL, FUEL, AIR FILTERS	180.11
EFT11751	16/11/2015	BINDOON VOLUNTEER BUSH FIRE BRIGADE	REIMBURSEMENT	549.06
EFT11752	16/11/2015	BRAGSKALE PTY LTD	REPAIR CONCRETE PATH OUTSIDE FERGUSON HOUSE	1,419.00
EFT11753	16/11/2015	BRIDGESTONE AUSTRALIA LTD	CH784 - NEW TYRES	1,080.95
EFT11754	16/11/2015	BROOKE DISCOUNT TYRE SERVICE	SUPPLY BATTERIES & REPAIR TYRES	618.80
EFT11755	16/11/2015	BUNNINGS BUILDING SUPPLIES	CHAMBER & LIBRARY MAINTENANCE SUPPLIES	424.48
EFT11756	16/11/2015	CARDNO (WA) PTY LTD	WORKS DEPOT FUEL TANK INVESTIGATION - CONTAMINATED SITE MANAGEMENT	5,010.50
EFT11757	16/11/2015	CASTLE SECURITY & ELECTRICAL PTY LTD	CHITTERING HEALTH CENTRE - PROGRAM SECURITY SYSTEM & PROVIDE CARDS	2,105.73
EFT11758	16/11/2015	CHITTERING HEALTH SERVICE	MEDICAL ASSESSMENT LETTER	117.70
EFT11759	16/11/2015	CHITTERING MECHANICAL & TYRES	SERVICING & REPAIRS OF FIRE VEHICLES	4,108.90
EFT11760	16/11/2015	CHITTERING PEST & WEED	WEED SPRAYING - JOHN GLENN PARK, CHITTERING & MUCHEA OVAL	770.00
EFT11761	16/11/2015	CHITTERING SCOUT GROUP	KIDSPORT MEMBERSHIP FEES	400.00
EFT11762	16/11/2015	CHITTERING TOURIST ASSOC (INC)	CONTRIBUTION - TOURISM PROMOTIONS OFFICER OCT - DEC 2015	5,500.00
EFT11763	16/11/2015	COLOURWEST PAINTING	UNIT 2/11 EDMONDS PLACE - EXTERNAL PAINTING	2,420.00
EFT11764	16/11/2015	COMMANDER PTY LIMITED	SERVICE CONTRACT ON BCM PHONE SYSTEM	228.65
EFT11765	16/11/2015	COOEE COURIERS & TRANSPORT	FREIGHT	94.16
EFT11766	16/11/2015	COURIER AUSTRALIA	FREIGHT	151.10
EFT11767	16/11/2015	COVS PARTS PTY LTD	PARTS	711.58
EFT11768	16/11/2015	DUN & BRADSTREET (Australia) PTY LTD	LEGAL EXPENSES - RATES RECOVERY	21,798.85

LIST OF ACCOUNTS PAID IN NOVEMBER 2015 - SUBMITTED TO COUNCIL 16 DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
EFT11769	16/11/2015	EASTERN HILLS SAWS & MOWERS P/L	SUNDRY PLANT - PARTS & REPAIRS	404.60
EFT11770	16/11/2015	ECO SPRINGS PERTH	ECO SPRINGS WATER COOLER ANNUAL RENTAL - MUCHEA LANDFILL	572.00
EFT11771	16/11/2015	ECOWATER SERVICES PTY LTD	CALL OUT FEE TO REPLACE PARTS ON TOURIST BUREAU ATU SYSTEM	395.00
EFT11772	16/11/2015	EXPERIENCE PERTH	2015-16 GOLD MEMBERSHIP RENEWAL	360.00
EFT11773	16/11/2015	FILTERS PLUS	CH1273 - FILTERS	62.66
EFT11774	16/11/2015	FINETONE CABINETS	CHITTERING HALL - REPAIR CUPBOARD DOORS DUE TO VANDALISM	1,410.00
EFT11775	16/11/2015	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	FIRE PPE & EQUIPMENT	235.72
EFT11776	16/11/2015	FRONTLINE FIRE & RESCUE EQUIPMENT	CLASS A FIRE FIGHTING FOAM & PPE EQUIPMENT	6,192.33
EFT11777	16/11/2015	FULTON HOGAN INDUSTRIES PTY LTD	PALLET OF EZY STREET	1,980.00
EFT11778	16/11/2015	GINGIN CONCRETE	CONCRETE FOOTINGS FOR FIRE SIGNAGE	528.00
EFT11779	16/11/2015	JCT'S CREATIVE SOLUTIONS	CONTRACT CLEANING	5,903.38
EFT11780	16/11/2015	JEFF LOUDON	CLEANING OF ROBERT HINDMARSH REST AREA	852.50
EFT11781	16/11/2015	LANDGATE CUSTOMER ACCOUNT	VALUATION EXPENSES	1,871.40
EFT11782	16/11/2015	LGISWA	INCREASE TO CRIME POLICY - 9/11/15 TO 30/06/2015	201.84
EFT11783	16/11/2015	LOCK, STOCK & FARRELL	SUPPLY LOCKS TO CHAMBER CUPBOARDS	109.85
EFT11784	16/11/2015	MAJOR MOTORS	CH1256 - PARTS	688.15
EFT11785	16/11/2015	MARKETFORCE PRODUCTIONS	ADVERTISING - BUILDING SURVEYOR POSITION	1,799.69
EFT11786	16/11/2015	MODERN MOWING	CLEANING - JOHN GLENN PARK TOILETS, MUCHEA & CHITTERING HALLS	1,562.00
EFT11787	16/11/2015	MUCHEA IRRIGATION & RURAL SUPPLIES	RETICULATION REPAIRS AT SHIRE OVALS	6,065.60
EFT11788	16/11/2015	McINTOSH & SONS	SLASHER BLADE KITS	155.54
EFT11789	16/11/2015	McLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES - CAT ACT, CHC LEASE, UNAUTHORISED BUILDING WORKS, DANGEROUS DOG ADVICE	11,491.10
EFT11790	16/11/2015	N & M RUSSELL PLUMBING & GAS	GENERAL PLUMBING & SUPPLY & INSTALL PRESSURE PUMP AT TRANSIT PARK	1,192.20
EFT11791	16/11/2015	ONPRESS DIGITAL PRINT SOLUTIONS	PRINTING OF FIRE INCIDENT DIARIES FOR BRIGADE OFFICERS	993.30
EFT11792	16/11/2015	PIRTEK (MALAGA) PTY LTD	PURCHASE & MAINTENANCE OF FIRE EXTINGUISHERS	3,604.90
EFT11793	16/11/2015	POWERVAC	WANNAMAL HALL - PURCHASE OF FLOOR SWEEPER & POLISHER	3,509.00
EFT11794	16/11/2015	PUMA ENERGY	MOTORCHARGE EXPENSES	4,452.10
EFT11795	16/11/2015	RADIOWEST BROADCASTERS PTY LTD	AROUND THE TOWNS - AREA PROMOTION	88.00
EFT11796	16/11/2015	RDS ELECTRICS	WANNAMAL HALL - INSTALL 2 x GPO'S	771.10
EFT11797	16/11/2015	RELIANCE PETROLEUM	DIESEL	8,366.10
EFT11798	16/11/2015	ROADSIGNS AUSTRALIA	ADVISORY & ROAD SIGNS	511.50
EFT11799	16/11/2015	SAKAL-Q MAINTENANCE	MODIFICATIONS OF EXISTING DOG ENCLOSURE AT POUND	1,661.00
EFT11800	16/11/2015	SEEK	ADVERTISING - BUILDING SURVEYOR POSITION	344.30
EFT11801	16/11/2015	SELECT EQUIPMENT SALES & SERVICES	SUNDRY PLANT - PARTS & SERVICE	250.00
EFT11802	16/11/2015	SHERIDANS FOR BADGES	PLAQUE FOR CHITTERING HEALTH CENTRE	714.45

Item 9.3.4 Attachment 1

LIST OF ACCOUNTS PAID IN NOVEMBER 2015 - SUBMITTED TO COUNCIL 16 DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
EFT11803	16/11/2015	SHIRE OF MINGENEW	LGMA CONFERENCE DINNER	62.31
EFT11804	16/11/2015	SPP CONSULTING (WA) PTY LTD	CONSULTANCY CHARGES - MEN DCO & COMMUNITY INFRASTRUCTURE	9,459.00
EFT11805	16/11/2015	ST JOHN AMBULANCE AUSTRALIA	HEARTSTART DEFIBRILATOR - REPLACEMENT BATTERY & TRAINING PADS	363.40
EFT11806	16/11/2015	STATE LAW PUBLISHER	ADVERTISING - CHANGE METHOD OF VALUATION UV TO GRV	99.75
EFT11807	16/11/2015	STEWART & HEATON CLOTHING CO P/L	FIRE PPE	343.21
EFT11808	16/11/2015	T-QUIP	AIR, FUEL, OIL FILTERS & PARTS	459.95
EFT11809	16/11/2015	TUSS GROUP PTY LTD	REINFORCED CONCRETE PIPE CLASS 2	1,423.51
EFT11810	16/11/2015	VODAFONE MESSAGING	3 MESSAGING - FIRE & RANGERS INCL PURCHASE OF NEW PAGERS	1,385.19
EFT11811	16/11/2015	WA RANGERS ASSOCIATION	WA RANGER UNIFORM SUPPLIES	119.40
EFT11812	16/11/2015	WC & SJ WRIGHT	FLOATING OF MACHINERY	902.00
EFT11813	16/11/2015	WORKFORCE CLOTHING PTY LTD	WORK CREW - PPE UNIFORMS	675.07
EFT11814	24/11/2015	LGIS RISK MANAGEMENT (ECHELON)	AVON/CENTRAL MIDLANDS REGIONAL RISK COORDINATION PROGRAMME	6,342.60
EFT11815	24/11/2015	RED HOT PARTY HIRE	2015 CHRISTMAS FUNCTION ENTERTAINMENT	490.00
EFT11816	24/11/2015	SHIRE OF CHITTERING	PAYROLL DEDUCTIONS	632.83
EFT11817	26/11/2015	BENDIGO BANK	CREDIT CARD PAYMENT	3,986.56
EFT11818	27/11/2015	ELIZABETH DRUMMOND	DONATION - HOUSE DESTROYED BY FIRE	3,000.00
EFT11819	30/11/2015	ACE ELECTRICAL & COMMUNICATIONS	ELECTRICAL REPAIRS	3,501.30
EFT11820	30/11/2015	ATI-MIRAGE	PROFESSIONAL DEVELOPMENT	595.00
EFT11821	30/11/2015	AVON MIDLAND COUNTRY ZONE WALGA	2015/2016 MEMBERSHIP SUBSCRIPTION	2,420.00
EFT11822	30/11/2015	AVON WASTE	WASTE COLLECTION SERVICES - WEEK ENDING 23,30 OCT & 6,13 NOV 15	47,900.05
EFT11823	30/11/2015	BINDOON & DISTRICTS LITTLE ATHLETICS	KIDSPORT MEMBERSHIP FEES	2,168.00
EFT11824	30/11/2015	BINDOON BAKEHAUS & CAFE	CATERING - WATER CORPORATION	92.40
EFT11825	30/11/2015	BINDOON BASKETBALL ASSOC	KIDSPORT MEMBERSHIP FEES	2,475.00
EFT11826	30/11/2015	BINDOON ROADHOUSE	INTERGENERATIONAL FUN DAY - ICE	35.00
EFT11827	30/11/2015	BINDOON SPORT AND RECREATION	2016 AUSTALIA DAY EVENT FUNDING	830.00
EFT11828	30/11/2015	BINDOON THEATRE INC	BINDOON HALL BOOKING - 2015 ANNUAL GENERAL MEETING OF ELECTORS	150.00
EFT11829	30/11/2015	BINDOON VOLUNTEER BUSH FIRE BRIGADE	REIMBURSEMENT	248.10
EFT11830	30/11/2015	BL PLANNING PTY LTD	MUCHEA EMPLOYMENT NODE DCS REVIEW	2,508.00
EFT11831	30/11/2015	BPA ENGINEERING PTY LTD	CONCEPT DESIGN - BINDA PLACE	20,803.20
EFT11832	30/11/2015	CHITTERING JUNIOR FOOTBALL CLUB INC	KIDSPORT MEMBERSHIP FEES	905.00
EFT11833	30/11/2015	CHITTERING LANDCARE GROUP	GRANT FOR NRM & LANDCARE VEHICLES	71,500.00
EFT11834	30/11/2015	CHITTERING PEST & WEED	TIMBER PEST INSPECTIONS & RODENT BAIT	209.00
EFT11835	30/11/2015	CHITTERING VALLEY PROGRESS & SPORTING	2016 AUSTRALIA DAY EVENT FUNDING	830.00
EFT11836	30/11/2015	CID EQUIPMENT PTY LTD	CH5940 - ASSESS, REPAIR AND SUPPLY PARTS	18,364.01
EFT11837	30/11/2015	COURIER AUSTRALIA	FREIGHT	454.77

Item 9.3.1 Attachment 1

LIST OF ACCOUNTS PAID IN NOVEMBER 2015 - SUBMITTED TO COUNCIL 16 DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
EFT11838	30/11/2015	COVS PARTS PTY LTD	GREASE & PARTS	633.86
EFT11839	30/11/2015	CS LEGAL	LEGAL FEES - CAVEATS	4,243.20
EFT11840	30/11/2015	CUTTING EDGES PTY LTD	CH5940 - WASHERS FOR CUTTING EDGES	29.26
EFT11841	30/11/2015	DANHIRE PTY LTD	PRUNE TREES FOR CAPITAL WORKS & BLACKSPOT	2,420.00
EFT11842	30/11/2015	DEPARTMENT OF FIRE AND EMERGENCY	2015/16 ESL QUARTER 2 CONTRIBUTION	55,875.60
EFT11843	30/11/2015	ECOSCAPE (AUSTRALIA) PTY LTD	CONCEPT DESIGN - BINDA PLACE	1,650.00
EFT11844	30/11/2015	ENTIRE FIRE MANAGEMENT	SHIRE BUSH FIRE MITIGATION WORKS	2,397.90
EFT11845	30/11/2015	FRONTLINE FIRE & RESCUE EQUIPMENT	PPE UNIFORM & EQUIPMENT	6,556.82
EFT11846	30/11/2015	HANSON CONSTRUCTION MATERIALS PTY	AGGREGATE	273.74
EFT11847	30/11/2015	IAN HOLLICK	REIMBURSEMENT - CREW LEADER FOLIO	64.86
EFT11848	30/11/2015	JOONDALUP PHOTO-DESIGN	COUNCILLOR PHOTOGRAPHS	1,479.50
EFT11849	30/11/2015	JR & A HERSEY	PPE & SUPPLIES	1,077.12
EFT11850	30/11/2015	KOMATSU AUSTRALIA PTY LTD	KOMATSU GRADER - PARTS	321.01
EFT11851	30/11/2015	LGISWA	ACTUAL WAGES ADJUSTMENT FOR WORKCARE - 30/06/14 TO 30/06/15	4,628.67
EFT11852	30/11/2015	MAJOR MOTORS	CH10099 - TO REPAIR/REPLACE PARTS FOR THE TURBO	4,815.46
EFT11853	30/11/2015	MARKETFORCE PRODUCTIONS	ADVERTISING - SEA CONTAINERS	154.51
EFT11854	30/11/2015	METAL ARTWORK CREATIONS	COUNCILLOR NAME BADGES	83.60
EFT11855	30/11/2015	MIDALIA STEEL	FLAT BAR	40.55
EFT11856	30/11/2015	MUCHEA JUDO ASSOCIATION	KIDSPORT MEMBERSHIP FEES	735.00
EFT11857	30/11/2015	MUCHEA PLUMBING & GAS	BINDOON HALL QUARTERLY ATU SERVICE - 2 UNITS	594.00
EFT11858	30/11/2015	McDOWALL AFFLECK	PROVIDE DESIGNS FOR BLACK SPOT PROJECTS - 40% FOR WORKS COMPLETED	16,098.95
EFT11859	30/11/2015	N & M RUSSELL PLUMBING & GAS	PLUMBING REPAIRS & SUPPLY & INSTALL PUMP AT SUSSEX BEND TOILETS	1,430.00
EFT11860	30/11/2015	NORTHERN SAINTS BASKETBALL CLUB	KIDSPORT MEMBERSHIP FEES	305.00
EFT11861	30/11/2015	NORTHERN VALLEYS NEWS	CHATTER @ CHITTERING	1,595.00
EFT11862	30/11/2015	NOVUS AUTOGLASS	2 x REPLACEMENT WINDSCREENS	990.00
EFT11863	30/11/2015	ONPRESS DIGITAL PRINT SOLUTIONS	UPDATED REPRINT OF 'BLACKBOY RIDGE' AND 'WILDFLOWER TRAIL' BOOKLETS	975.75
EFT11864	30/11/2015	PHOENIX HOLDEN	VEHICLE CHANGEOVER	3,565.20
EFT11865	30/11/2015	RBC RURAL	PHOTOCOPIER METERPLAN CHARGES	3,378.85
EFT11866	30/11/2015	ROADSIGNS AUSTRALIA	ADVISORY SIGNS	2,204.80
EFT11867	30/11/2015	SHERIDANS FOR BADGES	COUNCILLOR NAME PLATES AND BLOCKS	478.50
EFT11868	30/11/2015	SPIDER WASTE COLLECTION SERVICES PTY	COLLECTION OF MATTRESSES FOR RECYCLING FROM MUCHEA LANDFILL	496.15
EFT11869	30/11/2015	ST JOHN AMBULANCE AUSTRALIA	HEARTSTART DEFIBRILATOR - REPLACEMENT PADS	174.90
EFT11870	30/11/2015	STATEWIDE CLEANING SUPPLIES PTY LTD	CLEANING & PUBLIC AMENITIES SUPPLIES	192.74
EFT11871	30/11/2015	STEWART & HEATON CLOTHING CO P/L	FIRE VOLUNTEER UNIFORMS	262.84
EFT11872	30/11/2015	TOTAL GREEN RECYCLING	COLLECTION OF E-WASTE FOR RECYCLING FROM MUCHEA LANDFILL	1,041.92

Item 9.3.1 Attachment 1

LIST OF ACCOUNTS PAID IN NOVEMBER 2015 - SUBMITTED TO COUNCIL 16 DECEMBER 2015

Chq/EFT	Date	Name	Description	Amount
EFT11873	30/11/2015	WA RANGERS ASSOCIATION	PROFESSIONAL DEVELOPMENT	500.00
EFT11874	30/11/2015	WANNAMAL COMMUNITY CENTRE INC	2016 AUSTRALIA DAY EVENT FUNDING	830.00
EFT11875	30/11/2015	WC & SJ WRIGHT	FLOATING OF MACHINERY	440.00
EFT11876	30/11/2015	WORKWEAR GROUP - LGCC	STAFF UNIFORMS	343.70
Cheque Payments				\$ 506,386.58
13995	16/11/2015	BINDOON GENERAL STORE	MONTHLY NEWSPAPER ACCOUNT	46.50
13996	16/11/2015	BINDOON IGA	CHAMBERS, FUNCTIONS & STAFF SUPPLIES	132.98
13997	16/11/2015	DEPARTMENT OF TRANSPORT	CH6515 - REGISTRATION	25.20
13998	16/11/2015	SYNERGY	STREETLIGHT TARIFF	4,965.65
13999	16/11/2015	TELSTRA	OFFICE & MOBILE TELEPHONE CHARGES INCL PURCHASE OF 4G ANTENNAS FOR CHITTING & WANNAMAL HALLS	6,481.60
14000	30/11/2015	BINDOON IGA	CHAMBERS, STAFF & INTERGENERATIONAL FUN DAY SUPPLIES	105.02
14001	30/11/2015	DEPARTMENT OF TRANSPORT	CH003 - REGISTRATION	282.75
14002	30/11/2015	LGRCEU	PAYROLL REGISTRATION	196.16
14003	30/11/2015	SYNERGY	ELECTRICITY CHARGES	2,102.30
14004	30/11/2015	WATER CORPORATION	WATER CHARGES	3,740.45
Total Cheques Payments				\$ 18,078.61
Direct Debits - Nov 15				
		BENDIGO BANK/COMMONWEALTH BANK	BANK FEES	8,441.76
		WESTNET	WESTNET/INTERNET	74.94
		CLUE DESIGN	WEB SITE MANAGEMENT	588.50
Total Direct Debits				\$ 9,105.20
Bank Transfers				
BPV58	03/11/2015	BENDIGO BANK	TRANSFER INTEREST TO TRUST ACCOUNTS	44.83
DD5120.1	04/11/2015	WA SUPER	PAYROLL DEDUCTIONS	15,660.78
DD5120.2	04/11/2015	AMP FLEXIBLE LIFETIME INSURANCE	SUPERANNUATION CONTRIBUTIONS	420.17
DD5120.3	04/11/2015	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	387.94
DD5129.1	18/11/2015	WA SUPER	PAYROLL DEDUCTIONS	14,896.99
DD5129.2	18/11/2015	AMP FLEXIBLE LIFETIME INSURANCE	SUPERANNUATION CONTRIBUTIONS	421.29
DD5129.3	18/11/2015	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	415.87
Total Transfers				\$ 32,247.87
Total Municipal Payments				\$ 745,131.96

Item 9.3.1 - Attachment 1

LIST OF ACCOUNTS PAID IN NOVEMBER 2015 - SUBMITTED TO COUNCIL 16 DECEMBER 2015				
Chq/EFT	Date	Name	Description	Amount
Trust Payments				
495	17/11/2015	CASSIE McENTEE	REFUND OF LOWER CHITTERING HALL KEY ONLY	50.00
496	17/11/2015	SHIRE OF CHITTERING	BOND FOR CHITTERING HALL BOND NOT RETURNED DUE TO DAMAGES	500.00
Total Trust Payments \$				550.00



**MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015**

TABLE OF CONTENTS

	Page
Statement of Financial Activity	1
Notes to and Forming Part of the Statement	
1 Significant Accounting Policies	2 to 7
2 Statement of Objective	8 to 9
3 Acquisition of Assets	10 to 12
4 Disposal of Assets	13
5 Information on Borrowings	14 to 15
6 Reserves	16 to 19
7 Net Current Assets	20
8 Rating Information	21
9 Trust Funds	22
10 Operating Statement	23
11 Balance Sheet	24
12 Financial Ratios	25
13 Report on Significant Variances	26

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	NOTE	November 2015 Actual \$	November 2015 YTD Budget \$	2015/16 Budget \$	Variances Actuals to YTD Budget \$	Variances Actual Budget to YTD %
Operating						
Revenues/Sources						
	1,2					
Governance		11,609	9,435	37,919	2,174	23.04%
General Purpose Funding		429,620	409,734	791,491	19,886	4.85%
Law, Order, Public Safety		176,957	158,925	353,847	18,032	11.35% ▲
Health		16,066	18,860	88,320	(2,794)	(14.81%) ▼
Education and Welfare		5,492	4,115	23,800	1,377	33.46%
Housing		57,501	70,124	169,740	(12,623)	(18.00%) ▼
Community Amenities		823,671	819,045	1,005,325	4,626	0.56%
Recreation and Culture		27,021	56,900	185,650	(29,879)	(52.51%) ▼
Transport		694,373	642,977	1,928,056	51,396	7.99%
Economic Services		58,088	53,800	110,940	4,288	7.97%
Other Property and Services		63,799	29,995	339,100	33,804	112.70% ▲
		<u>2,364,197</u>	<u>2,273,910</u>	<u>5,034,187</u>	<u>90,287</u>	<u>3.97%</u>
(Expenses)/(Applications)						
	1,2					
Governance		(379,740)	(446,032)	(1,065,357)	66,292	14.86% ▼
General Purpose Funding		(100,485)	(101,370)	(228,583)	885	0.87%
Law, Order, Public Safety		(494,326)	(466,654)	(931,060)	(27,672)	(5.93%) ▼
Health		(139,248)	(172,347)	(401,721)	33,099	19.20% ▼
Education and Welfare		(35,094)	(55,388)	(136,659)	20,294	36.64% ▼
Housing		(105,794)	(129,458)	(310,741)	23,664	18.28% ▼
Community Amenities		(741,352)	(802,275)	(2,037,769)	60,923	7.59%
Recreation & Culture		(495,909)	(542,104)	(1,419,159)	46,195	8.52%
Transport		(1,890,820)	(935,092)	(2,229,519)	(955,728)	(102.21%) ▲
Economic Services		(244,871)	(266,882)	(627,170)	22,011	8.25%
Other Property and Services		(43,898)	(30,579)	(73,638)	(13,319)	(43.56%) ▲
		<u>(4,671,537)</u>	<u>(3,948,181)</u>	<u>(9,461,376)</u>	<u>(723,356)</u>	<u>18.32%</u>
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	13,777	(5,853)	(256,041)	19,630	335.38% ▲
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		26,009	0	0	26,009	0.00%
Movement in Deferred Liabilities		0	0	0	0	0.00%
Rounding Adjustment		(1)	0	1	(1)	0.00%
Depreciation on Assets	2(a)	1,818,102	882,030	2,117,026	936,072	(106.13%) ▲
Capital Revenue and (Expenditure)						
Purchase Land and Buildings	3	(174,621)	(333,694)	(384,094)	159,073	47.67% ▼
Purchase Furniture and Equipment	3	(7,229)	(7,500)	(53,800)	271	3.61%
Purchase Plant and Equipment	3	0	(20,000)	(478,000)	20,000	100.00% ▼
Purchase Motor Vehicles	3	(160,966)	(162,000)	(162,000)	1,034	0.64%
Purchase Infrastructure Assets - Roads	3	(409,328)	(1,833,966)	(2,952,407)	1,424,638	77.68% ▼
Purchase Infrastructure Assets - Bridges	3	0	0	0	0	0.00%
Purchase Infrastructure Assets - Footpaths	3	0	(147,000)	0	147,000	100.00% ▼
Purchase Infrastructure Assets - Drainage	3	0	0	0	0	0.00%
Purchase Infrastructure Assets - Parks & Ovals	3	0	(72,000)	0	72,000	100.00% ▼
Purchase Infrastructure Assets - Other	3	(57,885)	0	(158,500)	(57,885)	0.00%
Proceeds from Disposal of Assets	4	157,301	160,350	515,350	(3,049)	(1.90%) ▼
Repayment of Debentures	5	(27,782)	(27,305)	(78,014)	(477)	(1.75%) ▼
Transfers to Restricted Assets (Reserves)	6	(71,696)	(341,345)	(368,430)	269,649	79.00% ▼
Transfers from Restricted Assets (Reserves)	6	17,747	18,030	106,824	(283)	(1.57%) ▼
ADD Net Current Assets July 1 B/Fwd	7	1,704,446	1,666,499	1,666,499	37,947	2.28%
LESS Net Current Assets Year to Date	7	<u>5,384,013</u>	<u>3,011,836</u>	<u>0</u>	<u>2,372,177</u>	<u>(78.76%)</u>
Amount Raised from Rates	8	<u>(4,863,479)</u>	<u>(4,909,861)</u>	<u>(4,912,776)</u>	<u>46,382</u>	<u>(0.94%)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The report has also been prepared on the accrual basis under the convention of historical cost accounting modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Superannuation

The Shire of Chittering contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent a cash refund or a reduction in the future payments is available.

(g) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(i) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's

(j) Fixed Assets

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

Land Under Roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst this treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail. Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Computer Equipment and Software	3 years
Plant and Equipment - Heavy	5 to 15 years
Plant and Equipment - Light	0 to 10 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Footpaths - asphalt	10 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

Property, plant and equipment is brought to account at cost and will be carried at net written down values. Items of property, plant and equipment, including buildings but excluding freehold land are to be depreciated over estimated useful lives on a straight line basis.

(l) Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) *Classification (Continued)*

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

(iv) Available-for-sale financial assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

Recognition and derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Impairment

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

- (m) The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

(n) Impairment

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(o) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

- (ii) The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(q) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(r) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of

(s) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Shire of Chittering Vision Statement

Chittering: Keeping the balance

Because we:

- *have a long term view of the area*
- *place emphasis on the shire's assets*
- *undertake detailed assessments on new major works*
- *manage and operate using effective and efficient approaches*
- *ensure the finances are adequately managed*
- *carry out regular performance assessments*

Shire of Chittering Mission Statement

"To work with and for our local community; to enhance our rural lifestyle; to protect our natural environment; to provide good governance and quality services; to operate with long term sustainability as an achievable goal; to encourage and approve suitable, non-intrusive, sustainable development; and to encourage employment within these frameworks."

Shire of Chittering Values

- *Excellence*
- *Integrity*
- *Consistency*
- *Communication*
- *Customer focus*
- *Co-operation*
- *Trust*
- *Respect*
- *Valuing our staff*
- *Continuous improvement*

Council operations as disclosed in this report encompasses the following service orientated activities/programs:

GOVERNANCE - SCHEDULE 4

Administration and operation of facilities and services to elected members of Council, policy determination, public ceremonies and presentations. Other costs relating to tasks of assisting elected members and ratepayers, which do not concern specific council services.

GENERAL PURPOSE FUNDING - SCHEDULE 3

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY - SCHEDULE 5

Supervision of local laws, fire prevention including the provision of six volunteer fire brigades, animal control and the support of local emergency and public safety organisations such as the Chittering Rural Watch.

HEALTH - SCHEDULE 7

Food quality control, immunisation, contributions to medical health and the operation of the Chittering Community Health Centre and the Chittering-Gingin St John Ambulance

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

2. STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE - SCHEDULE 8

Operation and control of Senior Services other than housing, vacation swimming classes and youth services. The provision and maintenance of school bus shelters.

HOUSING - SCHEDULE 9

Maintenance of staff and rental housing. Administration and maintenance of community and seniors housing units in a joint venture arrangement with Homeswest.

COMMUNITY AMENITIES - SCHEDULE 10

Operation and control of cemeteries, public conveniences and sanitation services including the Bindoon, Muchea and Wannamal refuse sites. Funding of Town Planning services, drainage schemes and Landcare projects

RECREATION AND CULTURE - SCHEDULE 11

Maintenance of halls, the library and various parks, reserves and other recreation activities and cultural pursuits.

TRANSPORT - SCHEDULE 12

Construction and maintenance of roads, bridges footpaths, drainage works, lighting and cleaning of streets and Department of Transport licensing administration.

ECONOMIC SERVICES - SCHEDULE 13

The regulation and provision of building and extractive industries control, tourism services, area promotion, noxious weed control, community bus operations, business enterprise centre contributions and other economic development initiatives.

OTHER PROPERTY & SERVICES - SCHEDULE 14

Private works carried out by Council, public works and plant operation costs allocation.

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	2015/16 Budget \$	November 2015 Actual \$	
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Administration			
Administration Centre Solar Panels	35,000	31,094	
Admin Centre - CCTV	9,300	0	
Photocopier - Tech Services	7,500	7,229	
Motor Vehicle - CEO	42,000	41,566	
Motor Vehicle - EMCS	32,000	31,920	
Law, Order & Public Safety			
<u>Fire Prevention</u>			
Water Tank - Chittering Rise	12,000	0	
<u>Other Health</u>			
Chittering Health Centre	158,194	136,018	
Community Amenities			
<u>Sanitation - Household Refuse</u>			
Generator - Landfill	8,000	0	
<u>Town Planning & Regional Development</u>			
Motor Vehicle - EMDS	32,000	31,926	
Recreation and Culture			
<u>Public Halls, Civic Centres</u>			
Muchea Car Park Upgrade	46,000	3,949	(Job Level)
Chittering Hall Disabled Toilet	72,000	0	(Job Level)
Wannamal Hall - Shaded seating/Air Conditioning	42,000	0	(Job Level)
Chinkabee Complex - Upgrade to Bathroom/Lighting	18,900	3,438	(Job Level)
Mucha Hall - CCTV	15,000	0	(Job Level)
<u>Other Recreation & Sport</u>			
Sussex Bend Toilet Block	58,000	4,071	(Job Level)
Bindoon Transit Park	10,500	12,416	(Job Level)
Sussex Bend - CCTV	22,000	0	(Job Level)
Muchea Cricket Wicket	10,000	4,163	(Job Level)
Lower Chittering Cricket Wicket	20,000	8,025	(Job Level)
Clune Park Car Park	72,000	29,333	(Job Level)

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	2015/16 Budget \$	November 2015 Actual \$	
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program (Continued)</u>			
Transport			
<u>Construction Streets, Roads, Bridges, Depots</u>			
Works Program/Road Construction			
- RRG - Chittering Road	750,067	85,244	(Job Level)
- BS - Julimar Road	217,801	15,443	(Job Level)
- BS - Muchea East Rd	390,428	122,381	(Job Level)
- BS - Blue Plains/Maddern Roads	303,900	13,259	(Job Level)
- Roads to Recovery - Binda Place	686,566	68,192	(Job Level)
- Council - Parkside Gardens	209,646	14,312	(Job Level)
- Council - North Road	75,000	84,430	(Job Level)
- Council - Archibald Street	172,000	6,067	(Job Level)
- Footpath - Ridgetop Ramble	147,000	0	(Job Level)
 <u>Road Plant Purchases</u>			
Motor Vehicle - EMTS	37,000	36,819	
Crew Cab Truck - CH10099	82,000	0	
Road Broom - CH6085	60,000	0	
Backhoe - CH1266	170,000	0	
Isuzu Water Truck - CH1256	146,000	0	
<u>Economic Development</u>			
Motor Vehicle - CH602	19,000	18,736	
	4,188,801	810,028	

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

3. ACQUISITION OF ASSETS (Continued)	2015/16 Budget \$	November 2015 Actual \$
The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land	0	0
Land and Buildings	384,094	174,621
Furniture and Equipment	53,800	7,229
Plant and Equipment	478,000	0
Motor Vehicles	162,000	160,966
Infrastructure Assets - Roads	2,952,407	409,328
Infrastructure Assets - Other	158,500	57,885
	<u>4,188,801</u>	<u>810,028</u>

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2015/16 Budget \$	November 2,015 Actual \$	2015/16 Budget \$	November 2,015 Actual \$	2015/16 Budget \$	November 2,015 Actual \$
Administration						
MVS157 - Holden Caprice	40,309	40,000	38,500	38,636	(1,809)	(1,364)
MVS130 - Holden Commodore	28,625	28,942	25,000	25,000	(3,625)	(3,942)
Community Amenities						
MVS724 - Holden Commodore	28,307	28,942	25,000	25,000	(3,307)	(3,942)
Transport						
MVU322 - Holden Colorado	25,503	26,948	27,850	27,851	2,347	903
MVU819 - Holden Colorado	31,073	32,026	32,000	28,541	927	(3,485)
PH1030 - Crew Cab Truck	19,517	0	29,000	0	9,483	0
PH1001 - Isuzu Truck	32,802	0	18,000	0	(14,802)	0
PH1302 - Backhoe	40,273	0	33,000	0	(7,273)	0
PLE475 - Road Broom	900	0	10,000	0	9,100	0
Economic Services						
MVS156 - Holden Cruze	12,000	12,968	12,000	12,273	0	(696)
Other Property & Services						
FCOP504 Photocopier	0	1,251	0	0	0	(1,251)
Unclassified						
Land - Portion Lot 62	0	0	265,000	0	265,000	0
	259,309	171,078	515,350	157,301	256,041	(13,777)

<u>By Class of Asset</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2015/16 Budget \$	November 2,015 Actual \$	2015/16 Budget \$	November 2,015 Actual \$	2015/16 Budget \$	November 2,015 Actual \$
Motor Vehicles	165,817	169,827	160,350	157,301	(5,467)	(12,526)
Plant & Equipment	93,492	0	90,000	0	(3,492)	0
Furniture & Equipment	0	1,251	0	0	0	(1,251)
Land	0	0	265,000	0	265,000	0
	259,309	171,078	515,350	157,301	256,041	(13,777)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

	2015/16 Budget \$	November 2,015 Actual \$
Profit on Asset Disposals	286,857	903
Loss on Asset Disposals	(30,816)	(14,680)
	<u>256,041</u>	<u>(13,777)</u>

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-15	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$
Health Loan 79 - Multi Purpose Health Centre	637,359			23,824	11,782	613,535	625,577	27,848	2,811
Housing Loan 72 Staff Housing Development Loan 73 Seniors & Community Housing	172,437 55,652			24,559 7,071	5,991 1,724	147,878 48,581	166,446 53,928	9,696 3,516	2,545 912
Transport Loan 79 New Grader	297,185			11,109	5,494	286,076	291,691	12,985	1,311
Recreation & Culture Loan 74 Land Acquisition Gray Road	98,870			11,451	2,791	87,419	96,079	6,293	1,625
	1,261,503	0	0	78,014	27,782	1,183,489	1,233,721	60,338	9,204

All loan repayments are financed by general purpose income.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2015/16

Nil

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	2015/16 Budget \$	November 2015 Actual \$
6. RESERVES		
Cash Backed Reserves		
(a) Employee Entitlements Reserve		
Opening Balance	155,702	155,702
Amount Set Aside / Transfer to Reserve	28,740	26,009
Amount Used / Transfer from Reserve	<u>(16,151)</u>	<u>0</u>
	<u>168,291</u>	<u>181,711</u>
(b) Plant Replacement Reserve		
Opening Balance	89,388	89,388
Amount Set Aside / Transfer to Reserve	2,147	499
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>91,535</u>	<u>89,887</u>
(c) Public Amenities and Buildings Reserve		
Opening Balance	29,832	29,832
Amount Set Aside / Transfer to Reserve	32,083	18,823
Amount Used / Transfer from Reserve	<u>(7,500)</u>	<u>0</u>
	<u>54,415</u>	<u>48,655</u>
(d) Gravel Acquisition Reserve		
Opening Balance	64,754	64,754
Amount Set Aside / Transfer to Reserve	1,555	362
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>66,309</u>	<u>65,116</u>
(e) Community Housing Reserve		
Opening Balance	68,092	68,092
Amount Set Aside / Transfer to Reserve	6,436	5,207
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>74,528</u>	<u>73,299</u>
(f) Seniors Housing Reserve		
Opening Balance	8,542	8,542
Amount Set Aside / Transfer to Reserve	4,205	4,070
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>12,747</u>	<u>12,612</u>
(g) Brockman Centre Precinct Reserve		
Opening Balance	9,502	9,502
Amount Set Aside / Transfer to Reserve	228	0
Amount Used / Transfer from Reserve	<u>(9,730)</u>	<u>(9,502)</u>
	<u>0</u>	<u>0</u>
(h) Public Open Space Reserve		
Opening Balance	255,451	255,450
Amount Set Aside / Transfer to Reserve	6,136	1,426
Amount Used / Transfer from Reserve	<u>(65,000)</u>	<u>0</u>
	<u>196,587</u>	<u>256,876</u>
(i) Bindoon Community Bus Reserve		
Opening Balance	42,354	42,354
Amount Set Aside / Transfer to Reserve	1,017	237
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>43,371</u>	<u>42,591</u>

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	2015/16 Budget \$	November 2015 Actual \$
6. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
(j) Bindoon Cemetery Development Reserve		
Opening Balance	32,025	32,025
Amount Set Aside / Transfer to Reserve	769	179
Amount Used / Transfer from Reserve	0	0
	<u>32,794</u>	<u>32,204</u>
(k) Administration Centre Reserve		
Opening Balance	3,551	3,551
Amount Set Aside / Transfer to Reserve	85	0
Amount Used / Transfer from Reserve	(3,636)	(3,551)
	<u>0</u>	<u>0</u>
(l) Recreation Development Reserve		
Opening Balance	43,800	43,800
Amount Set Aside / Transfer to Reserve	1,052	245
Amount Used / Transfer from Reserve	0	0
	<u>44,852</u>	<u>44,045</u>
(m) Ambulance Replacement Reserve		
Opening Balance	1,157	1,157
Amount Set Aside / Transfer to Reserve	28	6
Amount Used / Transfer from Reserve	0	0
	<u>1,185</u>	<u>1,163</u>
(n) Waste Management Reserve		
Opening Balance	20,996	20,996
Amount Set Aside / Transfer to Reserve	13,768	13,455
Amount Used / Transfer from Reserve	0	0
	<u>34,764</u>	<u>34,451</u>
(o) Office Equipment Reserve		
Opening Balance	4,694	4,694
Amount Set Aside / Transfer to Reserve	113	0
Amount Used / Transfer from Reserve	(4,807)	(4,694)
	<u>0</u>	<u>0</u>
(p) Landcare Vehicles Reserve		
Opening Balance	68,295	68,295
Amount Set Aside / Transfer to Reserve	1,640	381
Amount Used / Transfer from Reserve	0	0
	<u>69,935</u>	<u>68,676</u>
(q) Binda Place Reserve		
Opening Balance	107,468	107,469
Amount Set Aside / Transfer to Reserve	267,581	600
Amount Used / Transfer from Reserve	0	0
	<u>375,049</u>	<u>108,069</u>
(r) Contributions to Roadworks Reserve		
Opening Balance	35,231	35,231
Amount Set Aside / Transfer to Reserve	847	197
Amount Used / Transfer from Reserve	0	0
	<u>36,078</u>	<u>35,428</u>
Total Cash Backed Reserves	<u>1,302,440</u>	<u>1,094,783</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	2015/16 Budget \$	November 2015 Actual \$
6. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers		
To Cash Backed Reserves		
Transfers to Reserves		
Employee Entitlement Reserve	28,740	26,009
Plant Replacement Reserve	2,147	499
Public Amenities and Buildings	32,083	18,823
Gravel Acquisition	1,555	362
Community Housing	6,436	5,207
Seniors Housing	4,205	4,070
Brockman Centre Precinct	228	0
Public Open Space	6,136	1,426
Bindoon Community Bus	1,017	237
Cemetery Development	769	179
Administration Centre	85	0
Recreation Development	1,052	245
Ambulance Replacement	28	6
Waste Management	13,768	13,455
Office Equipment	113	0
Landcare Vehicles	1,640	381
Binda Place	267,581	600
Contributions to Roadworks	847	197
	<u>368,430</u>	<u>71,696</u>
Transfers from Reserves		
Employee Entitlement Reserve	(16,151)	0
Plant Replacement Reserve	0	0
Public Amenities and Buildings	(7,500)	0
Gravel Acquisition	0	0
Community Housing	0	0
Seniors Housing	0	0
Brockman Centre Precinct	(9,730)	(9,502)
Public Open Space	(65,000)	0
Bindoon Community Bus	0	0
Cemetery Development	0	0
Administration Centre	(3,636)	(3,551)
Recreation Development	0	0
Ambulance Replacement	0	0
Waste Management	0	0
Office Equipment	(4,807)	(4,694)
Landcare Vehicles	0	0
Binda Place	0	0
Contributions to Roadworks	0	0
	<u>(106,824)</u>	<u>(17,747)</u>
Total Transfer to/(from) Reserves	<u>261,606</u>	<u>53,949</u>

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

6. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Employee Entitlements Reserve

- to be used to fund employee accumulated annual, sick, long service leave and employee gratuities

Plant Replacement Reserve

- to be used to fund plant purchases, trades or major overhauls

Public Amenities and Buildings Reserve

- to be used to fund future public amenities and building maintenance requirements of Council

Gravel Acquisition Reserve

- to be used to fund the purchase of gravel or land containing gravel

Community Housing Reserve

- to be used to fund repairs, improvements, extensions or construction of community units

Seniors Housing Reserve

- to be used to fund repairs, improvements, extensions or construction of seniors units

Brockman Centre Precinct Reserve

- to be closed in 2015/2016 and the funds transferred to the Public Buildings & Amenities Reserve

Public Open Space Reserve

- to be used to fund public open space developments in accordance with developer precincts

Bindoon Community Bus Reserve

- to be used to fund the shortfall on operations of the bus and to allow for its eventual replacement

Bindoon Cemetery Development Reserve

- to be used to fund the development or acquisition of cemetery land or facilities

Administration Centre Reserve

- to be closed in 2015/2016 and the funds transferred to the Public Buildings & Amenities Reserve

Recreation Development Reserve

- to be used to fund the development or acquisition of recreation land or facilities

Ambulance Replacement Reserve

- to be used to contribute towards the cost of purchasing or replacing an Ambulance

Waste Management Reserve

- to be used to fund the replacement of landfill sites and rehabilitation of existing landfill sites

Office Equipment Reserve

- to be closed in 2015/16 and the funds transferred to the Municipal Account to part fund the planned replacement Copier purchase.

Landcare Vehicles Reserve

- to be used for the financing of Landcare vehicles

Binda Place Reserve

- to be used for the upgrade of Binda Place with additional car parking

Contributions to Roadworks Reserve

- to be used for the maintenance of Mooliabeenee Road

All reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	2014/15 B/Fwd Per 2015/16 Budget \$	2014/15 B/Fwd Per Financial Report \$	November 2015 Actual \$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	1,566,148	796,456	3,997,807
Cash - Restricted Unspent Grants	279,512	785,722	178,039
Cash - Restricted Unspent Loans	0	682,000	0
Cash - Restricted Reserves	1,040,834	1,040,834	1,094,783
Rates - Current	131,500	131,476	1,556,191
Sundry Debtors	134,162	126,345	86,601
Provision For Doubtful Debts	(3,685)	(3,685)	(3,685)
Inventories	(2,409)	6,641	(12,902)
	3,146,062	3,565,789	6,896,834
LESS: CURRENT LIABILITIES			
Sundry Creditors	(123,724)	(385,845)	(73,084)
Income Received in Advance	0	0	(31,620)
Accrued Interest	0	(16,542)	0
Accrued Salaries & Wages	0	(103,779)	0
GST Payable	0	662	(24,338)
Leave Provisions	(470,707)	(470,707)	(470,707)
	(594,431)	(976,211)	(599,749)
NET CURRENT ASSET POSITION	2,551,631	2,589,578	6,297,085
Less: Cash - Reserves - Restricted	(1,040,834)	(1,040,834)	(1,094,783)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Liabilities Supported by Reserves	155,702	155,702	181,711
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	1,666,499	1,704,446	5,384,013

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2015/16 Rate Revenue \$	2015/16 Interim Rates \$	2015/16 Back Rates \$	2015/16 Total Revenue \$	2015/16 Budget \$
General Rate								
GRV - General Rate	0.093728	1,492	28,330,454	2,655,356	651	0	2,656,007	2,657,357
UV - General Rate	0.060100	694	31,267,300	1,879,165	29,854	0	1,909,019	1,882,155
Sub-Totals		2,186	59,597,754	4,534,521	30,505	0	4,565,026	4,539,512
Minimum Rates								
	Minimum \$							
GRV - General Rate	1000	481	3,105,181	481,000	0	0	481,000	481,000
UV - General Rate	950	83	287,854,824	78,850	0	0	78,850	78,850
Sub-Totals		564	290,960,005	559,850	0	0	559,850	559,850
Specified Area Rates							0	0
							5,124,876	5,099,362
Concessions							(186,586)	(186,586)
Movement in Excess Rates							(74,811)	0
Totals							4,863,479	4,912,776

All land except exempt land in the Shire of Chittering is rated according to its Gross Rental Value (GRV) in townsites and Rural Residential areas or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
BCITF Levy	2	22,976	(19,012)	3,966
BRB Levy	1	21,832	(17,139)	4,694
Bonds - Key & Hall Hire	16,127	4,550	(1,100)	19,577
Bonds - Animal Control	250	250	(400)	100
Bonds - Extractive Industries	29,330	21	(469)	28,882
Bonds - Developer	182,921	16,088	(47,121)	151,888
Bonds - Community Bus Hire	1,155	0	(55)	1,100
Bonds - Crossovers	61,239	16	(39,229)	22,026
Extractive Industry Licences	3,880	0	0	3,880
Revegetation of Block Trust	0	17	0	17
Bonds - Pit Rehabilitation	31,287	16	0	31,303
Bonds - Seal Coat	0	0	0	0
Bonds - Sand Extraction	251	0	0	251
Bonds - Defect Roadworks	77	60,316	0	60,393
Bonds - Transportable Buildings	0	0	0	0
Bonds - Community Housing	2	688	(688)	2
Bonds - Staff Housing	1	2,220	(1,660)	561
Unclaimed Monies Trust	407	0	0	407
Bonds - Gravel Pit	12,562	0	0	12,562
Nominations - Elected Members	0	1,520	(1,520)	0
	<u>339,492</u>	<u>130,510</u>	<u>(128,393)</u>	<u>341,609</u>

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

10. OPERATING STATEMENT

	November 2015 Actual \$	2015/16 Budget \$	2014/15 Actual \$
OPERATING REVENUES			
Governance	11,609	37,919	80,355
General Purpose Funding	5,293,099	5,704,267	7,135,296
Law, Order, Public Safety	176,957	353,847	1,086,976
Health	16,066	88,320	1,034,704
Education and Welfare	5,492	23,800	37,833
Housing	57,501	169,740	137,730
Community Amenities	823,671	1,005,325	953,107
Recreation and Culture	27,021	185,650	774,866
Transport	694,373	1,928,056	1,011,688
Economic Services	58,088	110,940	164,330
Other Property and Services	63,799	339,100	390,451
TOTAL OPERATING REVENUE	<u>7,227,676</u>	<u>9,946,964</u>	<u>12,807,335</u>
OPERATING EXPENSES			
Governance	379,740	1,065,357	1,023,956
General Purpose Funding	100,485	228,583	353,719
Law, Order, Public Safety	494,326	931,060	927,192
Health	139,248	401,721	280,215
Education and Welfare	35,094	136,659	132,075
Housing	105,794	310,741	257,423
Community Amenities	741,352	2,037,769	1,809,958
Recreation & Culture	495,909	1,419,159	1,396,839
Transport	1,890,820	2,229,519	2,163,297
Economic Services	244,871	627,170	615,305
Other Property and Services	43,898	73,639	278,250
TOTAL OPERATING EXPENSE	<u>4,671,537</u>	<u>9,461,378</u>	<u>9,238,230</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u><u>2,556,139</u></u>	<u><u>485,586</u></u>	<u><u>3,569,105</u></u>

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

11. BALANCE SHEET

	November 2015 Actual \$	2014/15 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	5,270,629	3,305,012
Trade and Other Receivables	1,639,106	314,624
Inventories	(12,902)	6,641
Other Financial Assets	42,500	42,500
TOTAL CURRENT ASSETS	<u>6,939,333</u>	<u>3,668,777</u>
NON-CURRENT ASSETS		
Other Receivables	42,506	42,506
Inventories	0	0
Property, Plant and Equipment	29,029,209	29,277,614
Infrastructure	104,099,896	105,030,641
TOTAL NON-CURRENT ASSETS	<u>133,171,611</u>	<u>134,350,761</u>
TOTAL ASSETS	<u>140,110,944</u>	<u>138,019,538</u>
CURRENT LIABILITIES		
Trade and Other Payables	129,041	565,993
Long Term Borrowings	53,759	81,541
Provisions	470,707	470,707
TOTAL CURRENT LIABILITIES	<u>653,507</u>	<u>1,118,241</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	1,179,962	1,179,962
Provisions	127,037	127,037
TOTAL NON-CURRENT LIABILITIES	<u>1,306,999</u>	<u>1,306,999</u>
TOTAL LIABILITIES	<u>1,960,506</u>	<u>2,425,240</u>
NET ASSETS	<u>138,150,438</u>	<u>135,594,298</u>
EQUITY		
Retained Surplus	60,678,287	58,176,096
Reserves - Cash Backed	1,094,783	1,040,834
Reserves - Asset Revaluation	76,377,368	76,377,368
TOTAL EQUITY	<u>138,150,438</u>	<u>135,594,298</u>

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

12. FINANCIAL RATIOS

	2016	2015	2014	2013
Current Ratio	12.011	2.411	1.697	2.790

$$\frac{\text{current assets minus restricted current assets}}{\text{current liabilities minus current liabilities associated with restricted assets}}$$

This ratio is a measure of short term (unrestricted) liquidity. That is, the ability of Council to meet its liabilities (obligations) as and when they fall due.

A ratio of greater than one (100%) indicates Council has more current assets than current liabilities.

If less than one (100%), current liabilities are greater than current assets and Council has a short term funding issue.

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING
FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015
Report on Significant variances Greater than 10% and \$10,000

REPORTABLE OPERATING REVENUE VARIATIONS

Law, Order, Public Safety - \$18,032

Fire Prev is more than YTD budget due to recoup of expenses for out of control burn	(5,659)
Fire - ESL is more than YTD budget due to reimbursement of 14/15 overspend	(16,368)
Animal Control is less than YTD budget due to less animal registrations and fines	5,835
Other LOPS is more than YTD budget due to increased collection in RSN fees	(471)
Emergency Management is more than YTD budget due to increased recoups from DFES	(1,369)

Housing - \$12,623

Staff Housing is less than YTD budget due to vacancy of Unit 1/2 for several months	8,964
Community Housing is less than YTD budget due to timing of reimbursements/rent	1,121
Seniors is less than YTD budget due to reimbursement of overcharged water usage & timing of rental payments	2,538

Recreation & Culture - \$29,879

Halls is more than YTD budget mainly due to fees from Chittering Hall	(1,761)
Rec & Sport is less than YTD budget due to grant funding not received to date	31,738
Library is less than YTD budget for no major reason	107
Heritage is more than YTD budget due to timing of reimbursements	(327)
Other Culture is less than YTD budget for no major reason	122

Other Property & Services - \$33,804

Private Works is less than YTD budget due to less private works	5,225
PWOH is more than YTD budget due to reimbursement of LSL for employee	(10,403)
POC is less than YTD budget for no major reason	5,177
S&W is more than YTD budget due to reimbursement of WC claims	(33,803)

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance - \$66,292

Members is less than YTD budget mainly due to no payments for elected members and election expenses	35,139
Other Gov is less than YTD budget due to timing of payments	16,808
Admin is less than YTD budget due to timing of payments	14,345

Health - \$33,099

Preventive Services is less than YTD budget due to timing of payments	9,030
Other is less than YTD budget for no major reason	105
Other Health is less than YTD budget due to timing of payments	23,963

Education & Welfare - \$20,294

Education is less than YTD due to no maintenance on bus shelters to date	5,671
Aged is more than YTD budget due to timing of payments	(4,070)
Aged other is less than YTD budget due to timing of payments for seniors events	782
Other is less than YTD budget due to timing of payments for events and contributions	17,911

Item 9.3.1 - Attachment 1

SHIRE OF CHITTERING
FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015
Report on Significant variances Greater than 10% and \$10,000

Housing - \$23,664

Staff, Community & Seniors housing are all less than budget due to timing of maint 23,664

Transport - \$774,935

Transport is higher than YTD budget due to new fair value costs for infrastructure being used when applying depreciation. These costs were not known at the time of budget preparation. An amendment is required at budget review however this is a non cash item and has no effect on the bottom line. (955,728)

Other Property & Services - \$13,319

Private Works is less than budget due to limited private works to date 5,116
PWOH over allocated 47,199
POC under allocated (38,218)
S&W is higher due to Workers Comp claims (33,663)
Unclassified is less than YTD budget due to timing of payments 6,247

REPORTABLE CAPITAL EXPENSE VARIATIONS

Purchase Land and Buildings - \$159,073

Works have commenced.

Purchase Plant & Equipment - \$20,000

No Plant & Equipment has been purchased due to a Council freeze on all plant purchases.

Purchase Infrastructure - Roads - \$1,424,638

Works have commenced and are continuing on some road projects.

Purchase Infrastructure - Footpaths - \$147,000

Works on footpaths has not commenced to date.

Purchase Infrastructure - Parks & Ovals - \$72,000

Grant funding for this project was unsuccessful therefore project has been cancelled.

Transfer to Restricted Assets - \$269,649

Transfer to Binda Place Reserve has not been done as funds from sale of Lot 62 not received to date.

For individual projects please refer to Note 3 in the financial statements

Youth Strategy 2015 – 2018



Shire of Chittering

6177 Great Northern Highway

(PO Box 70)

BINDOON WA 6502

Telephone: 08 9576 4600

Facsimile: 08 9576 1250

Email: chatter@chittering.wa.gov.au

Website: www.chittering.wa.gov.au

Contact: Club/Community Development Officer

Document Control

Version	Approved By – Name	Title / Resolution	Date
1.0			

Contents

Foreword	4
Reference Documents	6
Regional Challenges	7
What does our research tell us?	8
What Youth in Chittering have told us?	11
OUR PRIORITIES	12
1. Listening to young people	12
2. Things to do and places to go	14
3. Reducing risky behaviours	16
4. Helping young people to succeed	17
5. Getting about	18
Our Action Plan	19

Foreword

Welcome to the Shire of Chittering's first Youth Strategy

As the Chief Executive Officer of the Shire of Chittering I am pleased to present our first Youth Strategy. The strategy has been developed in consultation with young people and in collaboration with a wide range of organisations that work with young people. It is the intention of the strategy to assist young people in preparing for adulthood so that they can reach their full potential. In setting the priorities for this strategy we have drawn on what our research tells us about the needs of young people in the Shire of Chittering and what young people have told us about what would make a positive difference to their lives.

The Youth Strategy describes priorities over the next three years to:

- Listen to young people: Valuing our Youth and their input
- Things to do and places to go: Improving the quality of things to do and places to go in the Shire of Chittering
- Reducing risky behaviours: Minimising negative behaviours which may put our young people at risk
- Help young people to succeed: Supporting our youth in the transition from school to further education or employment
- Getting about: Transportation within the Shire

In the context of this difficult financial climate, the strategy provides a framework for how we will work together over the next three years and sets out the priorities to be advanced to support the youth of the Shire of Chittering.

Gary Tuffin
Chief Executive Officer

The Context

Early in 2014 the Shire of Chittering (the Shire) recognised it was timely to look at the services available to the young people of the area and whether the right types of support and services were in place to prepare young people for their future endeavours. The development of a youth specific plan is considered essential as the Shire of Chittering has the second highest population of Youth in the Avon-Midland Country Zone and has the highest population for a non-regional Shire in Western Australia. The Shire's overall population is expected to double by 2026, hence the development of the Shire of Chittering Youth Strategy 2015 – 2018.

For the purposes of this plan the Shire considers youth to be children and young people between the ages of 12 - 25years old. This enables the Shire to align our plan with statistics from the Australian Bureau of Statistics and is consistent with the findings within the Wheatbelt Youth Strategy 2012 – 2017.

Following a detailed assessment of the needs of local young people, a number of options have been considered and documented. In developing this plan a commitment has been made to work with young people to support the vision of the youth within the Shire of Chittering to have the opportunity to reach their potential.

During March - April 2014, young people were invited to comment on the development of this plan through the youth survey 'Let's Get It Right for Young People' to which a total of 162 young people responded. These responses were gathered through online surveys and face-to-face interviews in structured forums and casually around the area. They were asked for their views on what they thought the priorities of the Youth Strategy should be and what they thought the gaps in provision were.

Twelve local sporting and community organisations also commented on the services they provide and their views on the needs of local youth.

This strategy document sets out the priorities and actions that the Shire of Chittering will undertake over the next three years to improve young people's lives.

Reference Documents

- Australia Bureau of Statistics. (2011)
- Our Youth – Our Future, West Australia’s Youth Strategic Framework (Department for Communities)
- Wheatbelt Blue Print 2015
- Wheatbelt Regional Children’s Services Plan
- Wheatbelt Youth Strategy 2012-2017
- Wheatbelt Youth Services Directory 2013
- Wheatbelt Workforce Development Plan 2013–2016
- Shire of Chittering Strategic Community Plan (2012-2022)
- Shire of Chittering Community Development Plan 2014 – 2024
- Shire of Chittering Disability Access and Inclusion Plan 2012 - 2017
- Shire of Chittering Sport & Recreation Plan 2012-2022
- Shire of Chittering Economic Development Strategy 2015-2025
- Shire of Chittering (draft) Community Infrastructure Plan

Regional Challenges

The Shire of Chittering is part of the Wheatbelt region of Western Australia. This region considers Northam as the commercial centre, however due to the Shire of Chittering's proximity and access to major road systems to the metropolitan centres of Joondalup and Midland, the majority of residents within the Shire access these centres rather than commuting to Northam. This poses challenges in terms of fully understanding the regional and local area needs for the Shire as many local residents are sourcing social welfare services, employment opportunities and social and recreational pursuits from metropolitan based programs and services rather than regional Wheatbelt services.

For example, there are currently no Government or Not for Profit youth service providers in the Shire of Chittering. Young people seeking social and welfare support are serviced by providers who outreach from larger regional centres such as Northam or are required to access youth service providers in the Metropolitan areas of Midland and Joondalup. Identifying the appropriate service provider and seeking immediate support is often hindered by lack of information on what services are available and limitations to outreach times from the regional services.

A further challenge to the Shire outlined within the Wheatbelt Blueprint 2015 is the tendency of 15 – 19 year olds leaving the area for further education and employment prospects. This is a result of limited local employment and training opportunities and restricted transport options. Solutions to employment difficulties for the youth of the Shire will rely on collaborative and innovative solutions, improved public transport options and enhanced focus on the needs of the emerging workforce represented in the youth population.

However, with these challenges comes the potential for thinking outside the box towards innovative solutions and building on the social capital and civic engagement of children and young people within our communities.

What does our research tell us?

Between March and April 2014 we undertook an assessment of the needs of young people in the Shire of Chittering and how these relate to Western Australian statistics. The key findings from this were:

- Western Australia's youth population grew by 10.5% from 2006 to 2010, the highest growth in the youth population in Australia during this period. Statistics are currently unavailable to reflect the actual growth of the local youth population.

According to the Wheatbelt Development Commission, "the Central Midlands Region (which incorporates the Chittering Shire) has the largest proportion of its population [represented by] young families with primary school aged children(22%). Under representation of population aged 14-44 (33%) compared to State figures (43%). This is particularly evident in the 15-29 age cohort illustrating the trend of out-migration to seek other education or employment opportunities.

Recent economic planning for the Wheatbelt Indicates that the Avon, Central Coast and Central Midlands populations will double by 2031, amounting to 42,500 more people. It should therefore be reasonable to expect that once those figures are extrapolated there would be a significant increase of the population aged between 14 – 34 in accordance with those projections".

- By 2030, it is projected that there will be 20% more young Western Australians. The top three issues of personal concern for young people overall in Western Australia are: coping with stress, school or study problems and depression. This is for the most part in alignment with the information gathered from our own local youth.

According to the Australian Bureau of Statistics, in the Shire of Chittering there are;

- 717 Children aged 5 to 14 years (15% of population)
- 492 Young people aged 15 to 24 years (10% of population)
- 49% are boys and young men
- 51% are girls and young women
- 0.01 % of the population identify as Aboriginal/Torres Strait Islander
- 0.03% of the population speak a language other than English at home
- Youth numbers are predicted to approximately double over the next 12 years

Muchea has the second highest expected housing growth in Western Australia over the next 5 years at 27.2%. This in part may be linked to the development of the Northlink Project, which will provide direct access from Tonkin Highway to Muchea nonstop. It is envisaged that this will lead to the Southern communities of the Shire being a marketable solution to people wanting to commute to the metropolitan area whilst residing on small acre farming and lifestyle blocks that are indicative of the developments in the area potentially increasing the numbers of families with children and young people residing in the Chittering Shire.

However, as highlighted in the Wheatbelt Blueprint (2015, p5) alongside the increase in population is the expected out migration of 15 – 19 year olds in search of education and employment opportunities.

Existing Services

The Shire currently supports an active youth representative body “Chittering Youth Krew”, (formed in 2012) who have a mixed representation from the Catholic Agricultural College and young people from the localities of Bindoon, Upper Chittering and Lower Chittering.

There are no dedicated youth service providers within the Shire of Chittering, however there are a number of active community and sporting organisations. These include but are not limited to Scouts, Football, Tennis, Netball and Athletics. Further details of these can be found on the Shire website.

The Community and Club Development Officer within the Shire of Chittering utilises a community development framework towards the planning and facilitation of age appropriate services, facilities and opportunities for youth and; carries the portfolio responsibility for the Chittering Youth Krew.

What Youth in Chittering have told us?

162 young people responded to the 'Let's get it right' survey. They told us that:

- 82% of youth felt Chittering is a good area to grow-up in.
- 74% felt Chittering was NOT a good area to stay after they left school.
- Employment opportunities are their most important priority.
- Things to do and places to go is a significant gap.
- Services were not easy to get to, so transport was a significant issue.
- The survey revealed that 2 in 4 young people believe there are insufficient opportunities in the local community for employment and job training after high school.
- The top four personal concerns for the local youth were;
 - (1) Coping with stress
 - (2) School study problems
 - (3) Depression
 - (4) Family Conflict
- 62% of respondents felt there was enough information available on issues that concerned them. The internet was identified as the primary source of this information by 86% of the youth.
- The internet is the number one source of information for young people, with 1 in 5 young people spending at least 20 hours a week on social networking sites.
- 1 in 5 young people indicated they were either;
 - (i) Extremely or very concerned about family conflict.
 - (ii) Young people have ranked the economy and financial matters as the number one issue of national importance. It is clear that today's youth are worried about how they will make a living and prosper in a tight labour market.

OUR PRIORITIES

1. Listening to young people

Results from the "Let's Get It Right for Young People," survey 2014 highlighted that young people want the chance to shape the services they receive. When asked how can organisations in the Shire of Chittering work together better, 39% said 'by listening to young people.'

"Youth forums should be developed in each area and they will tell you what services are missing and what your priorities should be"

Involving young people and giving them a voice in the decisions which are being made about the types of services and support young people receive is key. The Shire recognised this by revising the terms of reference and formalising the Chittering Youth Krew as an advisory group to the Shire of Chittering with a Councillor Youth Portfolio responsibility.

Drawing connection between local schools, sporting clubs and community groups would strengthen the connection of the Youth Krew to their local community and provide opportunity for increased civic engagement, skills development and mentoring opportunities.

Increased participation from the Chittering Youth Krew membership could be facilitated by rotation of meetings and events throughout the Shire in localities such as Lower Chittering, Muchea and Wannamal.

Engagement strategies with children and young people about issues which affect them need to be delivered in a coordinated way to ensure engagement is consistent and effective.

It is also important for young people to receive feedback from their suggestions and have an understanding that their input has influenced the decisions that are made about the local youth services and facilities.

What We Can Do?

- **The Chittering Youth Krew formalised as an advisory group to the Shire of Chittering with Councillor Youth portfolio responsibility.**
- **Build better connections between youth and their local community (ie, schools community groups and sporting clubs).**
- **Ensure two way communication between local youth and the Shire through the various communication strategies of the Shire and by undertaking an annual youth survey to inform our progress.**



Are you aged 12 – 25?

“Yes”... well, the Chittering Youth Krew might be looking for you!

Who are we?

- A group of young people who represent the local “Youth Voice” to the Shire of Chittering.
- We also work alongside the Community & Club Development Officer to organise events such as the local Youth Festival.

What would we like?

- Some new members to come on board to join with the existing Krew.

Where from?

- All over Chittering... whether you live here, go to school here, work here or just visit regularly.

For more information, to become a member or to simply share your ideas please contact Lisa, Community & Club Development Officer; Phone: 9576 4600 Email: chatter@chittering.wa.gov.au



All Shire information is available in alternative formats upon request

2. Things to do and places to go

In the "Let's Get It Right for Young People," survey 2014 84% of young people highlighted that 'things to do and places to go' is a significant gap for them.

The survey also revealed that young people felt that there was a lack of things to do and requests were made for more youth activities and other sporting facilities. An audit of current services has highlighted that there are a number of semi-regular youth specific events within the Shire of Chittering, and that there may be a lack of awareness amongst young people about what opportunities actually exist.

"Use social marketing as a way to give us information about what things there are to do!"

Youth responses to the survey indicated a strong desire for a regular "drop-in" style of service. Contemporary research on youth centres and activities suggest that traditional stand alone youth centres are now being replaced by intergenerational spaces that allow social engagement across the lifespan and promote inclusion of young people with varying interests and abilities.

What We Can Do?

- **School holiday activities that showcase local opportunities or provide avenues to access services not normally available within the shire.**
- **Youth Krew activities and youth involvement in the planning and delivery of community events.**
- **Explore possibility of utilising existing facility or new CRC facility that incorporates a youth drop in space.**
- **Incorporate youth specific sporting facilities or events in council planning, development and services.**



3. Reducing risky behaviours

What is clear from the youth survey is that the majority of those young people who responded considered smoking, drug use and alcohol abuse to be important issues for young people. Many young people highlighted the link between not having enough things to do and places to go with becoming involved in negative behaviours, which may put themselves or others at risk of harm.

"I would like more places to socialise all over the area, because it is easy to get into crime, drugs and alcohol."

The survey also revealed that help is required to reduce:

- Alcohol and drug abuse
- The number of smokers aged 14 to 24

In the youth survey sexual health services, or more specifically the lack of, was also ranked highly as a priority area for local youth. Local anecdotal evidence also suggests self-harm to be an issue within the region which requires attention.

What We Can Do?

- Partner with health services, Police and other Government Departments to deliver programs / services and workshops within the shire.
- Ensure events and activities provided by the Shire have a focus on engaging local youth and promote information exchange.
- Empower the Chittering Youth Krew with information and advocacy skills to ensure that they are able to advocate to Council what gaps and needs exist for youth within the Shire; for consideration in all Council planning, development and service provision.



4. Helping young people to succeed

Local youth unemployment continues to be a key concern for young people. In our youth survey, 62% of young people said that employment opportunities were their most important priority.

Across rural Western Australia the employment rate has declined much faster for young people than for older workers. Increasing participation in education and training is the best way to help young people succeed, as it will give them the foundation they require to progress into work.

In the youth survey young people were also asked what other support would help improve their lives; 20% asked for careers advice.

"I would like careers advice and skills workshops to help me get a job?"

What We Can Do?

- Ensure that youth needs are considered within planning and development activities to address out - migration issues of youth and build sustainable employment options.
- Identify and market to young people the support systems available in our local area i.e. counselling and social supports
- Partner and collaborate with training providers to deliver careers advice and skills workshops



5. Getting about

Transport can be a barrier for some young people who may not be able to rely on the goodwill of their parents and / or friends to take them to and from the things they want to be involved in. Local transportation is a significant issue, which must be considered in context.

With no real public transport facilities available without prior private transport, people without their own vehicles are strongly disadvantaged throughout the region.

What We Can Do?

- Consider regional responses and collaboration with bordering shires for transport options and solutions
- Advocate the needs of youth in Council planning and development surrounding sustainable transport solutions now and into the future.



Our Action Plan

The below priorities are strongly embedded in the Strategies and key priorities of the Shire of Chittering Strategic Community Plan 2012 – 2022.

Priority Area 1: Listening to Young people

How we will do it	Other important documents that talk about this.	How we will know we are doing it	Who we will need to help us	What it will look like when we have achieved it.
<p>The Chittering Youth Krew formalised as an advisory group to the Shire of Chittering with Councillor Youth portfolio responsibility.</p>	<ul style="list-style-type: none"> • Wheatbelt Youth Strategy 2012 – 2017 • SOC Communication Strategy • SOC Community Engagement Strategy • SOC Community Development Plan 	<p>Youth Krew presentation to Council and councillor portfolio reports in Council minutes.</p> <p>Youth Krew Facebook Page likes and interactions.</p>	<p>Council Youth Krew CDO Schools Bordering shires (Toodyay, Gingin, Victoria Plains, Swan) Northern Valley Early Years Network</p>	<p>Better connection with youth through increased membership on Youth Krew and broader exposure of Youth Krew to the community.</p> <p>Young people report that they have been heard and can see outcomes of their interactions through council planning, development and services.</p>
<p>Build better connections between youth and their local community through Community and Club development activities.</p>	<ul style="list-style-type: none"> • Wheatbelt Blueprint (Connected community 3.1) (Liveable Communities 4.3) • Wheatbelt Youth Strategy 2012 - 2017 • SOC Community Development Plan • SOC Sport and Recreation Plan 	<p>Increased Youth representation within sporting clubs, community groups.</p> <p>Increased youth participation in voluntary roles within the community.</p> <p>Annual youth survey</p>	<p>Community Groups Sporting clubs Schools Youth & Youth Krew Council and Shire Staff Department of Sport and Recreation Wheatbelt Development Commission Regional Development Australia – Wheatbelt. Northern Growth Alliance</p>	<p>Increased youth membership on community and club committees.</p> <p>Increased focus from community groups / clubs in youth specific roles and events / activities.</p>

How we will do it	Other important documents that talk about this.	How we will know we are doing it	Who we will need to help us	What it will look like when we have achieved it.
Ensure two way communications between local youth and the Shire.	<ul style="list-style-type: none"> • SOC Communication Strategy • SOC Community Engagement Strategy • SOC Community Development Plan 	Shire Website Facebook Shire contact points – Library / CCDO Youth Krew minutes Annual youth survey to determine current issues and measure achievement against this plan.	Youth Shire staff Councillors Youth Krew Schools Northern Valleys Early Years Network	Young people report that they have been heard and can see outcomes of their interactions through council planning, development and services

Priority Area 2: Things to do and places to go

How we will do it	Other important documents that talk about this.	How we will know we are doing it	Who we will need to help us	What it will look like when we have achieved it.
School holiday activities that showcase local opportunities or; provide avenues to access services not normally available within the shire.	<ul style="list-style-type: none"> • Wheatbelt Blueprint (Connected Communities 3.1) (Liveable Communities 4.3) • SOC Community Development Plan • SOC Sport and Recreation Plan • DAIP 2012 - 2022 	<p>Delivery of three school holiday activities across the Shire(April, July, October)</p> <p>Feedback via Shire Community Engagement strategies and the generation of ideas for future events via these channels</p>	<p>Community groups and local services bordering Shires Schools Youth Northern Valleys Early Years Network.</p>	<p>Well attended school holiday activities across the Shires localities (Bindoon April 2016, Wannamal July 2016, Muchea October 2016)</p>
Youth Krew activities and youth involvement in community events where youth have areas of responsibility in event planning, development and delivery.	<ul style="list-style-type: none"> • Wheatbelt Blueprint (Connected Communities) • SOC Community Development Plan • SOC Economic Development Plan • 	<p>Youth Krew Excursions. Delivery of the Annual Youth Festival. Youth involvement and participation at other Shire run and Community events such as Wear Ya Wellies, Taste of Chittering, Bindoon Agricultural Show.</p>	<p>Youth Krew Youth EDO Businesses Community groups Schools</p>	<p>Successful delivery of Annual Youth Festival March 2016 with increased participation from 2015.</p> <p>Increased involvement of youth in the planning and delivery of community events.</p>
Explore possibility of utilising existing facility or new CRC facility that incorporates a youth drop in space.	<ul style="list-style-type: none"> • Wheatbelt Blueprint (Connected Communities) • SOC Community Development Plan • SOC Economic Development Plan 	<p>Youth Krew presentation to council and user groups of Shirefacilities. Youth considerations within Economic Development and Development Services plans and activities.</p>	<p>Wheatbelt Development Commission Regional development Australia Council Community Bordering Shires Funding providers (State, Federal, Business,</p>	<p>Dedicated youth space within multipurpose shire facility.</p>

How we will do it	Other important documents that talk about this.	How we will know we are doing it	Who we will need to help us	What it will look like when we have achieved it.
<p>The promotion of KidSport to encourage increased youth involvement in local sport and recreational pursuits.</p> <p>The exploration of funding opportunities similar to KidSport that may enable youth to access community groups.</p>	<ul style="list-style-type: none"> • Wheatbelt Blueprint (Connected Communities) • SOC Community Development Plan • SOC Economic Development Plan 	<p>Youth Krew focus session on sport and recreational needs within the Shire.</p> <p>KidSport applications and info graphics.</p>	<p>Philanthropic)</p> <p>Department of Sport and Recreation</p> <p>State Sporting Associations</p> <p>Wheatbelt Development Commission</p> <p>Regional Development Australia - Wheatbelt</p>	<p>Increased KidSport approvals.</p> <p>Increased youth membership rates within sports and recreation clubs.</p>

Priority Area 3: Reducing risky behaviours

How we will do it	Other important documents that talk about this.	How we will know we are doing it	Who we will need to help us	What it will look like when we have achieved it.
Partner with Government Departments, Not for Profit organisations and Businesses to deliver identified and / or targeted programs/ services /workshops. To address issues such as antisocial behaviour or provision of supports to assist with family conflict issues or depression.	<ul style="list-style-type: none"> • Wheatbelt Blueprint Connected Communities 3.1 • SOC Community Development Strategy • SOC Sport and Recreation Strategy • Strategic Directions 2015 – 2018. Healthier Country Communities through Partnerships and Innovation • Coastal Wheatbelt and Moora Service Plan 2012 – 2022 	Annual Youth Survey.	Gingin Police Chittering Health Service Dept Health Department for Education WA Country Health Services Schools Dept Sport and Recreation Chittering Health Centre Council Development Services Northern Valleys Early Years Network	Increased service provision to the local area and delivery of targeted workshops
Ensure events and activities provided by the Shire have a focus on engaging local youth and promote information exchange.	<ul style="list-style-type: none"> • Wheatbelt Blueprint Connected Communities 3.1 • SOC Community Development Strategy • SOC Sport and Recreation Strategy 	Annual Youth Survey	Youth Krew CCDO EDO All Shire Staff	The delivery of a successful Youth Festival and youth involvement in other Shire events and activities.
Empower the Chittering Youth Krew with information and advocacy skills to ensure that they are able to advocate to		Training and skills development opportunities made available.	Council Youth Krew Youth	Young people report that they have been heard and can see outcomes of their interactions through council planning,

How we will do it	Other important documents that talk about this.	How we will know we are doing it	Who we will need to help us	What it will look like when we have achieved it.
Council what gaps and needs exist for youth within the Shire; for consideration in all Council planning, development and service provision.				development and services

Priority Area 4: Helping young people to succeed

How we will do it	Other important documents that talk about this.	How we will know we are doing it	Who we will need to help us	What it will look like when we have achieved it.
<p>Ensure that Youth needs are considered within planning and development activities to address out - migration issues of youth and build sustainable employment options.</p> <p>Investigate out migration issues for youth and utilise this as rationale for public transport needs within the Shire.</p>	<ul style="list-style-type: none"> Wheatbelt Blueprint (Vibrant economy 1.2 - Workforce attraction) (Clever People – 2.1, 2.2, 2.3) (Marketing Wheatbelt opportunities 5.1) Effective partnerships 6.1) Wheatbelt Regional Plan 2013 - 2018 	Annual Youth survey	Youth Krew Council Development Services EDO Regional Alliance Avon Regional Organisations of Councils Department of Education Regional Training organisations. Business Sector	
Identify and market to young people the support systems available in our local area i.e. counselling and social supports / activities.		Community Development activities Chittering Youth Krew activities.	Youth Krew CCDO EDO Community Groups	Increased youth involvement in social, activities throughout the Shire.
Partner and collaborate with training providers to deliver careers advice and skills workshops. Shire open day for local	<ul style="list-style-type: none"> Wheatbelt workforce development plan 2013–2016 Wheatbelt Blueprint (Vibrant economy - Workforce attraction) 	Delivery of a Shire careers expo open day.	Department of Training and Workforce Development Council Youth Krew Regional Alliance Avon Regional	



How we will do it	Other important documents that talk about this.	How we will know we are doing it	Who we will need to help us	What it will look like when we have achieved it.
schools to promote Local Government employment opportunities.	(Clever People – 2.1, 2.2, 2.3) (Marketing Wheatbelt opportunities 5.1) Effective partnerships 6.1)		Organisations of Councils Wheatbelt Development Commission Regional Development Australia - Wheatbelt	
<p>Improve linkages with Education providers and pursue further education opportunities within the Shire.</p> <p>Explore trade based employment opportunities within the Shire with the future Muchea Employment node.</p>	<ul style="list-style-type: none"> • Wheatbelt workforce development plan 2013–2016 • Wheatbelt Blueprint (Vibrant economy - Workforce attraction) (Clever People – 2.1, 2.2, 2.3) (Marketing Wheatbelt opportunities 5.1) Effective partnerships 6.1) • Wheatbelt Rgional Plan 2013 – 2018. 		Department of Training and Workforce Development Council Youth Krew Regional Alliance Avon Regional Organisations of Councils Wheatbelt Development Commission Regional Development Australia - Wheatbelt	

Priority Area 5: Getting About

How we will do it	Other important documents that talk about this.	How we will know we are doing it	Who we will need to help us	What it will look like when we have achieved it.
Consider regional responses and collaboration with bordering shires for transport options and solutions	<ul style="list-style-type: none"> • Wheatbelt Blueprint. • Wheatbelt Regional Plan 2013 – 2018 • Public Transport Authority PTA Strategic Plan 2013-17 		AROC Northern Growth Alliance Council and Youth Krew EMTS	Improved transport solutions for youth within the Shire.
Advocate the needs of youth in Council planning and development surrounding sustainable transport solutions now and into the future.		Youth focus sessions on out migration issues. Annual Youth Survey		



6177 Great Northern Highway
PO Box 70 Bindoon WA 6502
T: 08 9576 4600 F: 08 9576 1250
E: chatter@chittering.wa.gov.au
www.chittering.wa.gov.au

Office hours: Monday to Friday
8.30am - 4.30pm

Community Safety and Crime Prevention Plan 2016 - 2019



Shire of Chittering
6177 Great Northern Highway
(PO Box 70)
BINDOON WA 6502
Telephone: 08 9576 4600
Facsimile: 08 9576 1250
Email: chatter@chittering.wa.gov.au
Website: www.chittering.wa.gov.au
Contact: Community and Club Development Officer

Document Control

Version	Approved By – Name	Title / Resolution	Date
1.0	Council, at the Ordinary Meeting		18/04/2012
2.0	Council, at the Ordinary Meeting		
	Next Proposed Review Date		

Contents

Introduction 1

Purpose 1

How we developed the plan..... 2

 Achievements and outcomes of 2012 – 2015 plan..... 2

 Consultation..... 4

 Other informing Strategies and Plans..... 6

2016- 2019 Priorities and Objectives..... 7

 Priority 1. Awareness of community safety and property security..... 7

 Priority 2. Designing public spaces and facilities for community safety and crime prevention.. 7

 Priority 3. Partnership with key stakeholders to address road safety issues..... 7

Action Plan 8

 1. Awareness of community safety and property security..... 8

 2. Designing public spaces and facilities for community safety and crime prevention..... 9

 3. Partnership with key stakeholders to address road safety issues..... 10

Appendix #1 Slow Down and Enjoy the ride Campaign pre result survey 11

Appendix #2 Slow Down and Enjoy the ride Campaign post result survey..... 12

Appendix #3 Shire of Chittering Community Safety and Crime Survey 2015 13

Appendix #4 Community Safety and Crime Prevention Survey Results..... 15

Appendix #5 WAPOL Crime Statistics for Shire of Chittering Feb – Sept 2015 23

DRAFT

Introduction

The Shire of Chittering recognises that community safety and crime prevention is a complex issue that relies on combined efforts from the community as a whole including Council, residents, local businesses, State Government agencies and community groups.

Crime statistics and trends provide the basis for community safety and crime prevention activities however; public perceptions are just as important to any planning tool as they provide a guide on how safe community members feel within their own community.

The Shire of Chittering Community Safety and Crime Prevention Plan 2016 – 2019 is an essential component of the Shire's integrated planning and reporting framework; as an operational plan that identifies community safety requirements and strategies over the next three years.

Purpose

This plan continues to build on the findings and actions outlined in the Shire of Chittering Community Safety and Crime Prevention Plan 2012 – 2015 and aims to guide the actions of the Shire of Chittering and its community over the next three years. These actions will be informed through:

- consideration of the existing Shire of Chittering Strategic Community Plan 2012 - 2022 and relevant operational plans such as:
 - Corporate Business Plan 2015 – 2019
 - Community Development Plan 2014 - 2024
 - (draft) Youth Plan 2016
 - Proposed Ageing Plan 2016
 - (draft) Community Infrastructure Plan
 - Economic Development Strategy 2015 - 2025
 - Community Engagement Plan 2012;
- Reference to the Wheatbelt Blueprint 2015, particularly in relation to liveable and connected communities;
- Analysis of the community responses to the Shire of Chittering Community Safety and Crime Prevention Survey 19 March – 10 April 2015;
- Consideration of outcomes and activities from the Shire of Chittering Community Safety and Crime Prevention 2012 – 2015 plan;
- Reference to the Western Australian State CCTV Strategy 2015 and review of outcomes of the Protecting the People of Chittering and Making our Parks Safe in Chittering CCTV projects and;
- Consideration of current local crime statistics and trends.

How we developed the plan.

In developing this plan the Shire of Chittering reviewed the achievements and outcomes from the 2012 – 2015 Community Safety and Crime Prevention Plan and undertook a Community Perception Survey. The outcomes of both activities are outlined below.

Achievements and outcomes of 2012 – 2015 plan

Priority 1: Awareness of community safety and property security.

- 1.1 The re-establishment of Rural Watch has not occurred as the local Police actively utilise the E-Watch program and the Shire Facebook page and/ or Twitter as a means for communicating community safety issues or incidents to the community.
- 1.2 New property owner welcome packs have been issued to 91 residents in the period January 2015 – November 2015. These packs contain welcome letter, tip pass, firebreak notice, and fridge magnet outlining key Firebreak notice dates and Councillor Information for rates.

Priority 2: Supporting youth and youth services

- A Youth Portfolio responsibility has been established for the Shire of Chittering Council with the Chittering Youth Krew becoming a formal Advisory Group to Council. The Youth Krew are supported by the Shire's Community and Club Development Officer who holds project management responsibility for the Youth Krew.
- A Shire of Chittering Youth Plan is expected to be presented to the Shire of Chittering Council at the December 2015 Ordinary Council Meeting. This Plan captures the needs and aspirations of the local youth and outlines the Shire of Chittering commitments towards assisting young people in preparation for adulthood so that they can reach their full potential.
- Through community events such as the annual Youth Festival and a targeted Graffiti workshop the Shire has actively worked towards increasing the awareness of the dangers of drugs, alcohol and speeding and; has endeavoured to address antisocial behaviours such as graffiti and vandalism.

Priority 3: Education on alcohol and drug related issues

- All Shire community events aim to provide information and awareness on drug and alcohol related issues.
- The Shire of Chittering Youth Plan has identified a priority 'Working towards reducing risky behaviours: Minimising negative behaviours which may put our young people at risk'. This will be further defined within the Youth Plan.

Priority 4: Designing public spaces and facilities for community safety and crime prevention

- Two successful Community Crime Prevention Fund grant projects were funded in 2015 to detract people from participating in anti-social or illegal behaviours in and around the Shire:

- “Protecting the people in Chittering” which included the installation of three CCTV cameras in the Tourist Centre, Bindoon Hall and carpark area and Shire administration centre upgrade to support the new installations and;
- “Making our Parks Safe in Chittering” which included the installation of five new CCTV camera’s in the Chinkabee Complex area and Clune Park.
- Shire of Chittering Development services are required to follow the Department of Planning Residential Design codes towards designing out crime through the orientation of homes and businesses. Termed as ‘eyes on the street’ through the orientation of homes and businesses. This concept can be seen in the proposed development of Binda Place precinct and new property development areas such as Bindoon Vista where housing design allows for views onto the street i.e. wide setbacks, restrictions on fencing heights or the type of materials used to allow for better monitoring from within homes.
- The Shire has successfully received and implemented several Blackspot funding projects throughout 2015 to improve road conditions within the Shire:
 - Installation of lighting on Muchea East Road including the intersections of Santa Gertrudis Drive and Hereford at a cost of \$174,000.
 - Widened the formation of the road, guide posts and installation of signage and lighting on the intersection of Sandpiper Mews and Ridgetop Ramble. Project commenced in 2012 and completed in 2015 to a total value of \$156, 087.
 - Re-alignment of horizontal road curve and asphalt seal at the intersection of Lake Road and Chittering Road to a total value of \$190,000.
- Improvements to community facilities are considered as part of ongoing planning, replacement and budget processes and have resulted in improvements to lighting in several prominent areas within the community including Clune Park, Bindoon Post Office, Muchea Hall Netball courts, Lower Chittering Hall, and Hereford Way lighting; as well as the introduction of a footpath to Pioneer Drive in Bindoon.

Priority 5: Partnership with key stakeholders to reduce incidents of speed and hooning to make the roads safer.

Several activities have been undertaken in the period 2012 – 2015 these include:

- \$20,000 Roadwise campaign ‘Slow Down and enjoy the ride in (& to) Chittering’ – The 11-month campaign aimed to raise the awareness of the local community, and visitors to the area, of the shared responsibility for road safety. We targeted a number of areas throughout the project:
 - Child Car Restraint Fitting – our free coffee ‘n’ cake with your free fitting or check didn’t really have a lot of impact, we feel that most people get their restraints fitted in-store.
 - Community Surveys – the pre-campaign survey showed us the areas that people needed to receive information and the post-campaign survey assured us that the campaign had been seen, with the messages received.
 - Driver Reviver – our two driver revivers gave locals the opportunity to be involved with the campaign and share the message with visitors.

- Local Event Support – this was possibly the most successful part of the campaign, a wide range of resources have been collated for use in the future. These resources will continue to share the message along with assisting local event organisers.
- New Drivers – the provision of a free information bag for new drivers is a positive action, however, as it was undertaken by a third party we are unable to comment on how they were received. This would be a great initiative should the handing over of the bag be accompanied by some explanation / request for feedback.
- Overall Message Promotion – the bumper sticker competition was great fun, it was wonderful to be able to share local events (with the ‘Slow Down’ message) through local radio stations with the banners / signage raising the presentation of local events.
- Skipper Program and Drink Driving Awareness – the branded canvas posters and water bottles were a welcome addition to local licenced venues and at events selling alcohol.

Pre and post campaign surveys were utilised to determine the impact of the campaign. The results of these are contained in Attachment 1 & 2.

- Speed reduction in Bindoon Town centre as part of a Main Roads trial with an activated speed sign and continual liaison between Main Roads and Shire of Chittering Technical Services.
- The Shire of Chittering participates in Road Safety Audits each year.

Consultation

During the period of 19 March – 10 April 2015, a survey was undertaken to ascertain community perceptions on Community Safety and Crime Prevention within the Shire of Chittering (Appendix 3). The community was invited to participate in the survey via the Shire website, email listings for Businesses, Community groups, media contacts, Shire of Chittering Facebook page and public noticeboards. Surveys were available electronically or in hard copy from the Shire Administration office or the Bindoon Post Office.

The community was advised that the outcomes of the survey would be utilised for the review of the Shire of Chittering Community Safety and Crime Prevention Plan 2012 – 2015.

45 submissions were received during the survey period comprising of 28 responses from residents in the Chittering / Lower Chittering area, 15 responses from Bindoon and 1 response each from Mooliabeenee, Muchea and Wannamal areas. Survey results are contained in Appendix 4.

- 36 respondents believe that living in the Shire of Chittering is quite or somewhat safe with one respondent indicating that they feel somewhat unsafe.
- 86% of people believe that the crime rate in the Shire of Chittering is quite or somewhat low.
- 71% of people believe that safety and crime within Chittering has remained the same during the time that they have resided in the Shire, however 26% believe that it has become more of a problem.
- Home break in, rural theft and dangerous road conditions including speeding and dangerous driving were considered the top safety and crime issues across the Shire. Of these poor / hazardous road conditions and speeding or dangerous driving were considered the greatest priority areas for the

community to address. These statistics are fairly consistent with WA Police Crime Statistics for the period February – September 2015. Appendix 5.

The community were asked to identify specific areas within the Shire where they feel unsafe, overwhelmingly the responses related to the areas identified as the greatest priority areas outlined above.

Community suggestions towards making people feel safer and prevent crime in the Shire included:

- Neighbourhood or community watch and increased community focus around this.

Current or planned responses to this issue:

The Shire of Chittering has been involved in the Ewatch program however we have found that the Shire Facebook site and other community network Facebook sites such as Chittering Noticeboard, Northern Valley Noticeboard, Bullsbrook Muchea Information and Selling Page and the Bullsbrook Residents and Rate Payers Association (BRRA) are being utilised more frequently and have proven to be effective communication strategies that are also utilised by the local police.

- More police presence

Current or planned responses to this issue:

The recent CCTV installations and upgrades to the Bindoon Tourist Bureau, Chinkabee complex and Clune Park in Bindoon enables police to wirelessly connect and view live footage to ascertain requirements to attend incidents. The Shire is committed towards building our CCTV capabilities within the Shire and will work closely with the local Police within the bounds of the Western Australian State CCTV Strategy.

- Improved roads and road lighting

Current or planned responses to this issue:

Main Roads are in the research phase of an initiative to address heavy haulage issues along Great Northern Highway within the Bindoon town site as part of the Australian Government Nation Building Project – Great Northern Highway Muchea to Wubin. The Bindoon Bypass committee commenced on 9 July 2015 meeting bi-monthly with the aim to ensure that Council and the Chittering Community are informed and prepared for the highway deviation to reduce heavy haulage traffic within the Bindoon Town centre. The primary focus of the group has been to ensure that Bindoon continues to be a stopover point or destination for passing travelers.

The Shire of Chittering Binda Place Improvement Plan is a response to community safety concerns in Bindoon's 'CBD'. The current inadequate roadway and parking designs, along with the lack of a footpath, mean that the area is quite dangerous for both vehicles and pedestrians, with a number of 'near misses' occurring on a regular basis. This project is awaiting final construction drawings and will be going to tender in December 2015. The key deliverables are to:

- Increased investment in property development in Binda Place
- Increase in local employment opportunities;
- Improved access and efficiency (traffic and pedestrian);
- Improved safety (traffic and pedestrian);

- Improved streetscape appearance (landscaping and street furniture); and
- Creation of a promotable precinct.
- Black spot funding projects have been approved within the Shire of Chittering 2015 /2016 budget to address road safety issues on Julimar Road (\$217,800), Muchea East / Wandena Roads (\$291,600) and the Inter-section of Blue Plains and Maddern Roads (\$303,900). Future proposed Black spot funding sites include the Intersection of Chittering and Chittering Valley Roads, Mooliabeenee and Bindoon Moora Road and the installation of crash barriers at three locations along Chittering Road.

Other informing Strategies and Plans

Draft Shire of Chittering Age Friendly Community Plan

During 2015 the Shire of Chittering successfully obtained funding from the Department of Local Government and Communities, to assist in the preparation of an Age Friendly Community Plan. As part of this process two Focus groups were held with seniors, carers and service providers to identify the age-friendly features, barriers, and suggestions for improvement, against each of the following essential features of an age friendly community:

- outdoor spaces and building
- transport
- housing
- social participation
- respect and social inclusion
- civic participation and employment
- communication and information
- community support and health services.

The feedback from the Focus group sessions will inform the development of an Age Friendly Community Plan expected to be finalised in February 2016 with initial feedback suggesting that footpaths and getting around town are considered a priority for seniors within our community.

Draft Shire of Chittering Youth Plan

Youth feedback during the development of the Shire of Chittering Draft Youth Plan suggests that young people identify not having enough things to do and places to go with becoming involved in negative behaviours, which may put themselves or others at risk of harm.

2016- 2019 Priorities and Objectives

The ongoing focus of this plan is to maintain community safety and ensure continuing measures that contribute to keeping the levels of crime low.

With this in mind the Shire of Chittering is committed to continuing the work that has been undertaken in the previous plan whilst incorporating the lessons learnt from our review of activities over the previous 4 years.

Priority 1. Awareness of community safety and property security.

- 1.1 Increase reporting of rural crime, arson and other unlawful activities
- 1.2 Educate community on crime prevention measures i.e. Ewatch, how to report a crime, Burglar beware, Community safety month (Sept), how to report hoon driving.

Priority 2. Designing public spaces and facilities for community safety and crime prevention

- 2.1 Use of Designing Out Crime principles in assessment of lighting, CCTV and urban design requirements.
- 2.2 Utilise Community Reference groups and Council Advisory groups as a point of reference between the community and Council; for consideration in all Council planning, development and service provision.
- 2.3 Partner and collaborate with State/ Local Government for the provision of appropriate facilities within the community.

Priority 3. Partnership with key stakeholders to address road safety issues

- 3.1 Liaise with key stakeholders to address road safety issues such as improved lighting, footpaths and school bus stops.
- 3.2 Continue to apply for and implement Black spot funding projects within the Shire.
- 3.3 Involved with the Towards Zero Roads Safety – Road Safety Strategy for WA 2008-2020.



Action Plan

1. Awareness of community safety and property security.

No	Identified Strategies	Actions	Key stakeholders	Outcomes	Evaluation
1.1	Increase reporting of rural crime, arson and other unlawful activities	Shire Officers being aware when out and about in the community (Builders, Compliance, Works Crew, Rangers, Community Development staff) reporting unusual activity. Community encouraged to report unlawful activities to Crime Stoppers, WAPOL and rangers where appropriate.	Shire Officers Community Police Community	Increased reporting to WAPOL. Reporting noted on property files	WAPOL statistics and alignment with incoming customer requests.
1.2	Educate community on crime prevention measures i.e. Ewatch, how to report a crime, Burglar beware, Community safety month (Sept), how to report hoon driving.	Utilise Shire communication strategies to disseminate information and point of reference for community i.e. Facebook, website.	Shire Staff Police Community	Increased community accountability with reporting hoon driving to improve community safety.	Evidenced through Shire Communication strategies. Comparison of 2015 statistics against 2019 statistics. Evidence of community education strategies at Shire run events.



2. Designing public spaces and facilities for community safety and crime prevention

No	Identified Strategies	Actions	Key stakeholders	Outcomes	Evaluation
2.1	Use of Designing Out Crime principles in assessment of lighting, CCTV and urban design requirements	Binda Place redevelopment CCTV plan and secure appropriate funding to implement projects.	Developers Shire staff State / Federal Gov. agencies Councillors	Reduction of crime in new subdivisions. Active community spaces.	Successful grant applications. Community and business feedback on Binda Place redevelopment
2.2	Utilise Community Reference groups and Council Advisory groups as a point of reference between the community and Council; for consideration in all Council planning, development and service provision	Community Reference groups and Advisory groups provide feedback to council in relation to community safety and crime prevention issues	Chittering Youth Krew CCPAG Bindoon By Pass Committee	Formalised group used to record and feed information to council to ensure council resources are utilised appropriately	Minutes of action groups Reduction in crime statistics generally.
2.3	Partner and collaborate with State / Local Government for the provision of appropriate facilities within the community	Secure appropriate funding to implement identified projects	WAPOL State / Federal Gov. agencies Northern Growth Alliance	Provision of appropriate facilities and programs to reduce antisocial behaviours	Successful grant applications. Reduction in graffiti Review of WAPOL crime statistics.



3. Partnership with key stakeholders to address road safety issues

No	Identified Strategies	Actions	Key stakeholders	Outcomes	Evaluation
3.1	Liaise with key stakeholders to address road safety issues such as improved lighting, footpaths and school bus stops.	Actively participate in ongoing road safety campaigns. Shire Officers being aware when out and about in the community (Builders, Compliance, Works Crew, Rangers, Community Development staff) reporting road safety issues.	Bindoon Bypass Committee CCPAG Road Safety Commission Police Wheatbelt Development Commission. RAC – Elephant in the Wheatbelt Public Transport Authority	Reduction in traffic related offences. Reduction in Road Safety issues as reported by WAPOL.	No. of campaigns involved in Bindoon Bypass Committee and CCPAG meeting minutes Works requests.
3.2	Continue to apply for and implement Black spot funding projects within the Shire	Undertake identified Blackspot works	Mainroads Shire	Improved road safety across the Shire	Number of kilometres of road safety improvements completed each year
3.3	Involved with the Towards Zero Roads Safety– Road Safety Strategy for WA 2008-2020	Chittering Community Planning Advisory Group (CCPAG) to incorporate road safety issues as a standing agenda item and call for a broader RoadWise committee for appropriate projects. Support community groups to utilise RoadWise event funding to promote road safety messages.	Shire WAPOL CCPAG Main Roads Schools RoadWise Advisor Road Safety Commission	Improved community involvement and responses to road safety issues and projects across the Shire.	CCPAG project outcomes Successful RoadWise funding

Appendix #1 Slow Down and Enjoy the ride Campaign pre result survey



Community Awareness Survey Results

- Did you know that child car restraint fitting is offered for free at the Shire offices?
 YES [44.8%] NO [55.2%]
- Would you know what number to call to report an unsafe road or damaged sign?
 YES [29.3%] NO [70.7%]
- If you saw a driver 'doing the right thing' would you be happy to 'dob them in' for it?
 YES [74.1%] NO [25.9%]
- Have you ever stopped for a rest and / or a cuppa on a long drive?
 YES [86.2%] NO [13.8%]
- Have you ever been the "Skipper" on a night out?
 YES [74.1%] NO [20.7%]
 [5.2%] What is a Skipper?

Thank you to everyone who took part in our survey, and congratulations to our lucky prize pack winners, Richard and Sarah.

In response to the results we will take the following actions during our campaign:

- Promote our fitting service, look out for the "Coffee 'n' Cake" part of the campaign at the Bakehaus, the Bite and the Roadhouse.
- We are looking at new signage to highlight calling 1800 800 009 for unsafe road / damaged sign reporting.
- Look out for the "Dob In A Good Driver" campaign component.
- Great to see! Wannamal will be hosting a Driver Reviver in January 2014.
- Brilliant! Look out for "Drink Driving Is Never OK" at local events, the Bite, the Scottalian and Stringybark. And a Skipper is that lovely person who opts not to drink so that they can safely drive the group home at the end of the evening (or afternoon!).

Helping raise community awareness of our shared responsibility for road safety. The "Slow Down and Enjoy the Ride in (& to!) Chittering" project is brought to you by the Shire of Chittering and the Community Road Safety Grants Program which is funded through speed and red light cameras.

Community Awareness Survey Results

Appendix #2 Slow Down and Enjoy the ride Campaign post result survey.



Community Survey Results

1. Where have you seen or heard about our Campaign?

The great news is that everywhere we shared our campaign it was seen!!

2. If you felt that a road was unsafe would you call 1800 800 009?
 YES [86.2%] NO [13.8%]

3. If you saw a driver driving carelessly would you call 131 444?
 YES [85.1%] NO [14.9%]

4. Have you heard of the Towards Zero Road Safety Strategy?
 YES [37.9%] NO [62.1%]

5. Other comments?

Included: was not aware of the above phone numbers... need better opportunities for overtaking... would be nice if road trains adhered to this concept... it's been a good campaign as it asks people to enjoy our scenery... more police, people tend to do the right thing when they see police... there is plenty to enjoy in Chittering...

Thank you to everyone who took part in our post-campaign survey. Ann was the lucky winner of a \$50 fuel voucher.

How did the Campaign go?

All of our promotions got seen or heard somewhere. ABC Radio, Bendigo Bank, Bindoon Bakehaus, Bindoon Primary, Briery Estate, Chatter Newsletter, Facebook, Immaculate Heart College, Northern Valleys News, Post Office, Shire Administration, Shire Website, RadioWest, Stringybark, Visitor Centre and Wannamal, along with local events over the past 11 months (Taste of Chittering, Wildflower Festival, Bindoon Ag. Show and the Muchea Youth Festival).

Unfortunately we didn't manage to get more people using our FREE Child Car Restraint fitting service, hopefully the restraints were being fitted at the store they were purchased from.

Lastly, we are really happy to see that people are now aware of the "unsafe roads" and "careless driver" phone numbers, with most people indicating that they would be more than happy to use them.

Helping raise community awareness of our shared responsibility for road safety. The "Slow Down and Enjoy the Ride in (& to!) Chittering" project was brought to you by the Shire of Chittering and the Community Road Safety Grants Program, which is funded through speed and red light cameras.

Post Campaign Community Survey Results



Appendix #3 Shire of Chittering Community Safety and Crime Survey 2015

Community Safety and Crime Prevention Survey

Submissions close at 4pm on 10 April 2015

The Shire of Chittering's Community Safety and Crime Prevention Plan is due to be reviewed by 30 June 2015. The information gathered through this Survey will be used by the Shire to assist with future planning. Your personal details will not be shared with any third parties.

***1. In which area/s of Chittering do you reside and / or do business?**

- | | | |
|---|--|--|
| <input type="checkbox"/> Bindoon (townsite) | <input type="checkbox"/> Lower Chittering (estate) | <input type="checkbox"/> Muchea (rural) |
| <input type="checkbox"/> Bindoon (rural) | <input type="checkbox"/> Lower Chittering (rural) | <input type="checkbox"/> Wannamal (townsite) |
| <input type="checkbox"/> Chittering (estate) | <input type="checkbox"/> Mooliabeenie | <input type="checkbox"/> Wannamal (rural) |
| <input type="checkbox"/> Chittering (rural) | <input type="checkbox"/> Muchea (townsite) | |
| <input type="checkbox"/> Other (please specify) | | |

***2. How long have you lived in the Shire of Chittering?**

- | | | |
|-------------------------------------|--------------------------------------|--------------------------------------|
| <input type="radio"/> Up to 4 years | <input type="radio"/> 10 to 14 years | <input type="radio"/> 20 to 24 years |
| <input type="radio"/> 5 to 9 years | <input type="radio"/> 15 to 19 years | <input type="radio"/> 25 years + |

3. "I believe that living in the Shire of Chittering is..."

- | | | |
|------------------------------------|---|--------------------------------------|
| <input type="radio"/> 1 Very safe | <input type="radio"/> 3 Somewhat safe | <input type="radio"/> 5 Quite unsafe |
| <input type="radio"/> 2 Quite safe | <input type="radio"/> 4 Somewhat unsafe | <input type="radio"/> 6 Very unsafe |

4. "I believe that the crime rate in the Shire of Chittering is..."

- | | | |
|-----------------------------------|---------------------------------------|------------------------------------|
| <input type="radio"/> 1 Very low | <input type="radio"/> 3 Somewhat low | <input type="radio"/> 5 Quite high |
| <input type="radio"/> 2 Quite low | <input type="radio"/> 4 Somewhat high | <input type="radio"/> 6 Very high |

5. During the time that you have lived in the Shire of Chittering do you believe safety / crime has;

- Become less of a problem Stayed about the same Become more of a problem

6. Please consider the following safety or crime issues and tick the five that concern you most in the Shire of Chittering;

- | | | |
|---|---|---|
| <input type="checkbox"/> House break-ins | <input type="checkbox"/> Physical assault | <input type="checkbox"/> Antisocial behaviour |
| <input type="checkbox"/> Motor vehicle break-ins | <input type="checkbox"/> Sexual assault | <input type="checkbox"/> Dark streets |
| <input type="checkbox"/> Motor vehicle theft | <input type="checkbox"/> Rural theft | <input type="checkbox"/> Drugs |
| <input type="checkbox"/> Roads - poor/hazardous | <input type="checkbox"/> Graffiti/vandalism | <input type="checkbox"/> Domestic abuse |
| <input type="checkbox"/> Speeding/dangerous driving | <input type="checkbox"/> Gang behaviour | |
| <input type="checkbox"/> Drink driving | <input type="checkbox"/> Drunk/disorderly behaviour | |

Other (please specify)



Community Safety and Crime Prevention Survey

7. Of the five issues you highlighted at Question 6 please identify the safety / crime issue that is of the greatest priority for your community to address;

<input type="radio"/> House break-ins	<input type="radio"/> Physical assault	<input type="radio"/> Antisocial behaviour
<input type="radio"/> Motor vehicle break-ins	<input type="radio"/> Sexual assault	<input type="radio"/> Dark streets
<input type="radio"/> Motor vehicle theft	<input type="radio"/> Rural theft	<input type="radio"/> Drugs
<input type="radio"/> Roads - poor/hazardous	<input type="radio"/> Graffiti/vandalism	<input type="radio"/> Domestic abuse
<input type="radio"/> Speeding/dangerous driving	<input type="radio"/> Gang behaviour	
<input type="radio"/> Drink driving	<input type="radio"/> Drunk/disorderly behaviour	
<input type="radio"/> Other (please specify)		

8. If there are any specific areas in the Shire of Chittering where you feel unsafe please list them and advise why;

9. What do you think could be done to make you feel safer or prevent crime in the Shire of Chittering?

10. Do you have any other comments regarding safety or crime prevention in the Shire of Chittering?

11. If you would like to be consulted further on the review of the Plan please provide your email or mailing address.

Appendix #4 Community Safety and Crime Prevention Survey Results



Community Safety and Crime Prevention Survey
Summary of Results – July 2015

This summary was prepared by;
Lisa Kay
Community and Club Development Officer
Shire of Chittering
6177 Great Northern Highway
BINDOON WA 6502
08 9576 4600
chatter@chittering.wa.gov.au

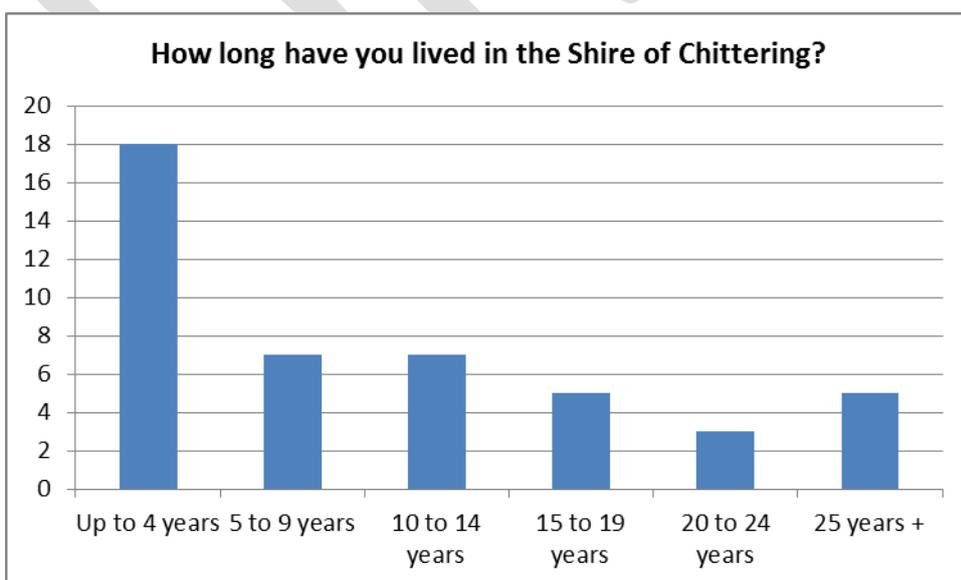
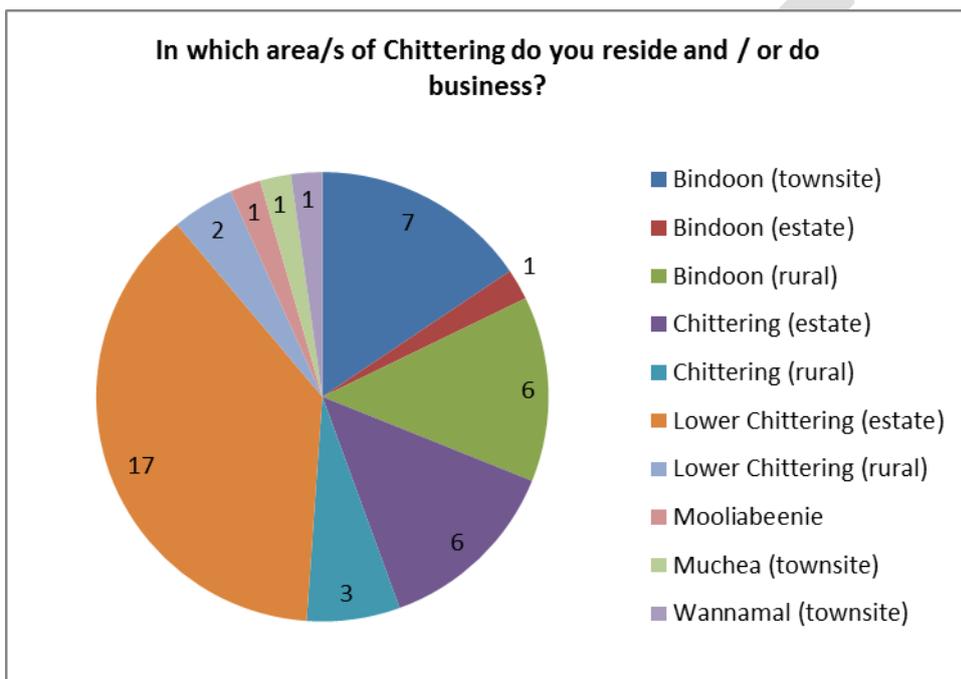
Background:

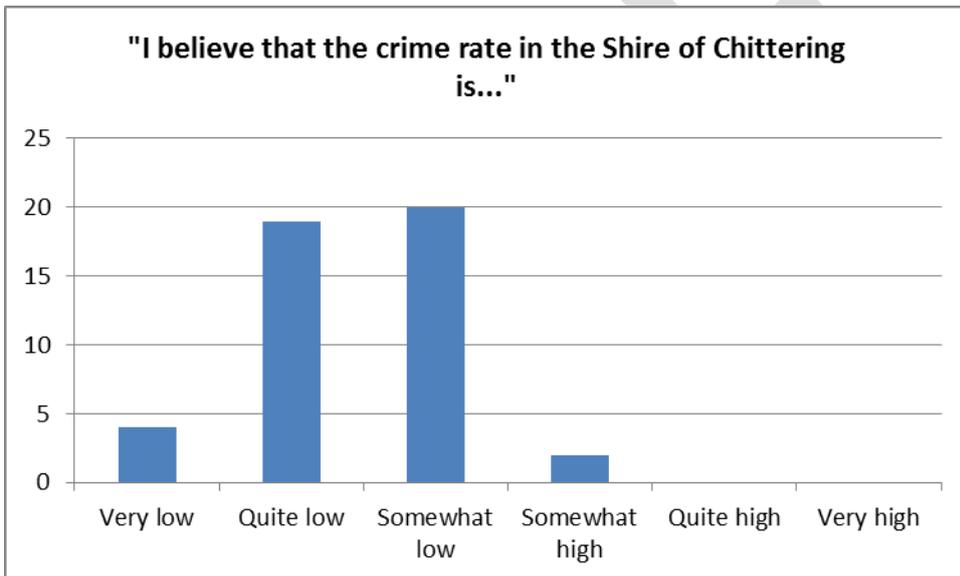
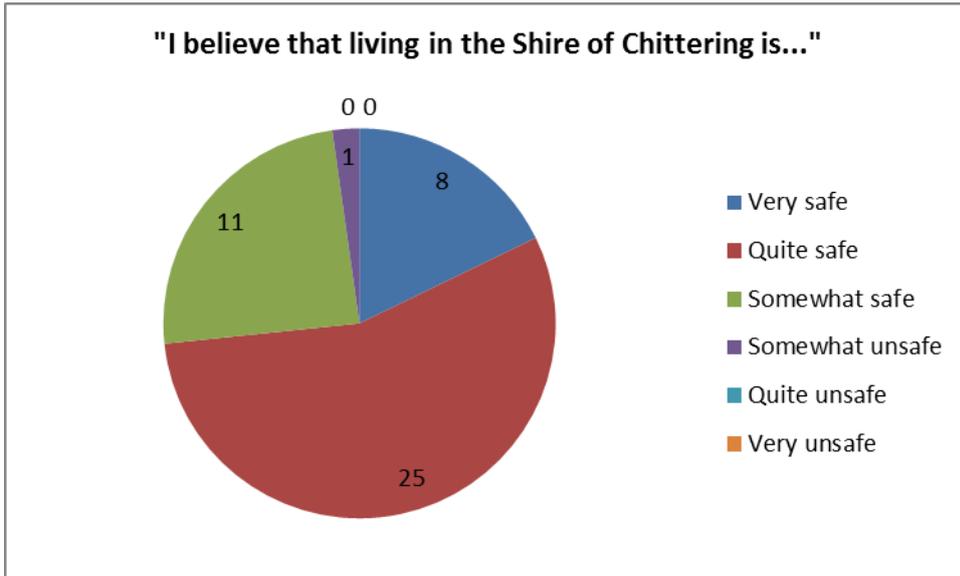
During the period of 19 March – 10 April 2015 a survey was undertaken to ascertain community perceptions on Community Safety and Crime Prevention within the Shire of Chittering.

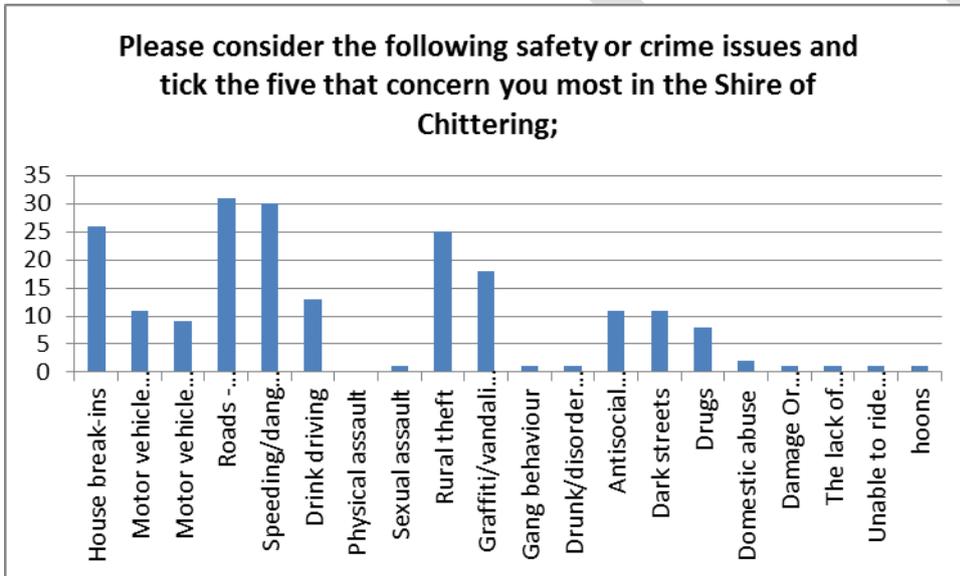
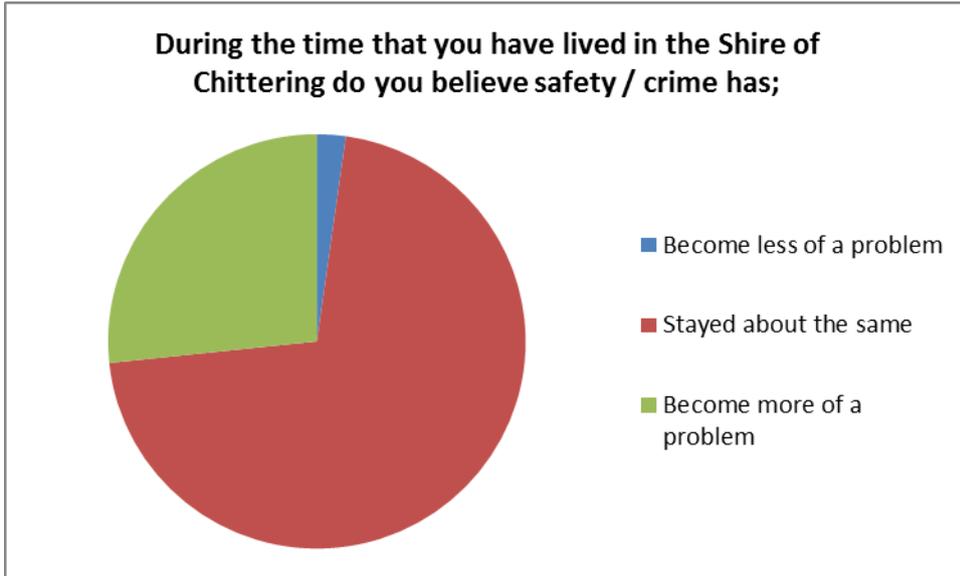
The community was advised that the outcomes of the survey would be utilized for the review of the Shire of Chittering Community Safety and Crime Prevention Plan 2012 – 2015.

Outcomes of the Survey

45 submissions were received during the survey period. Details of responses are as outlined below:

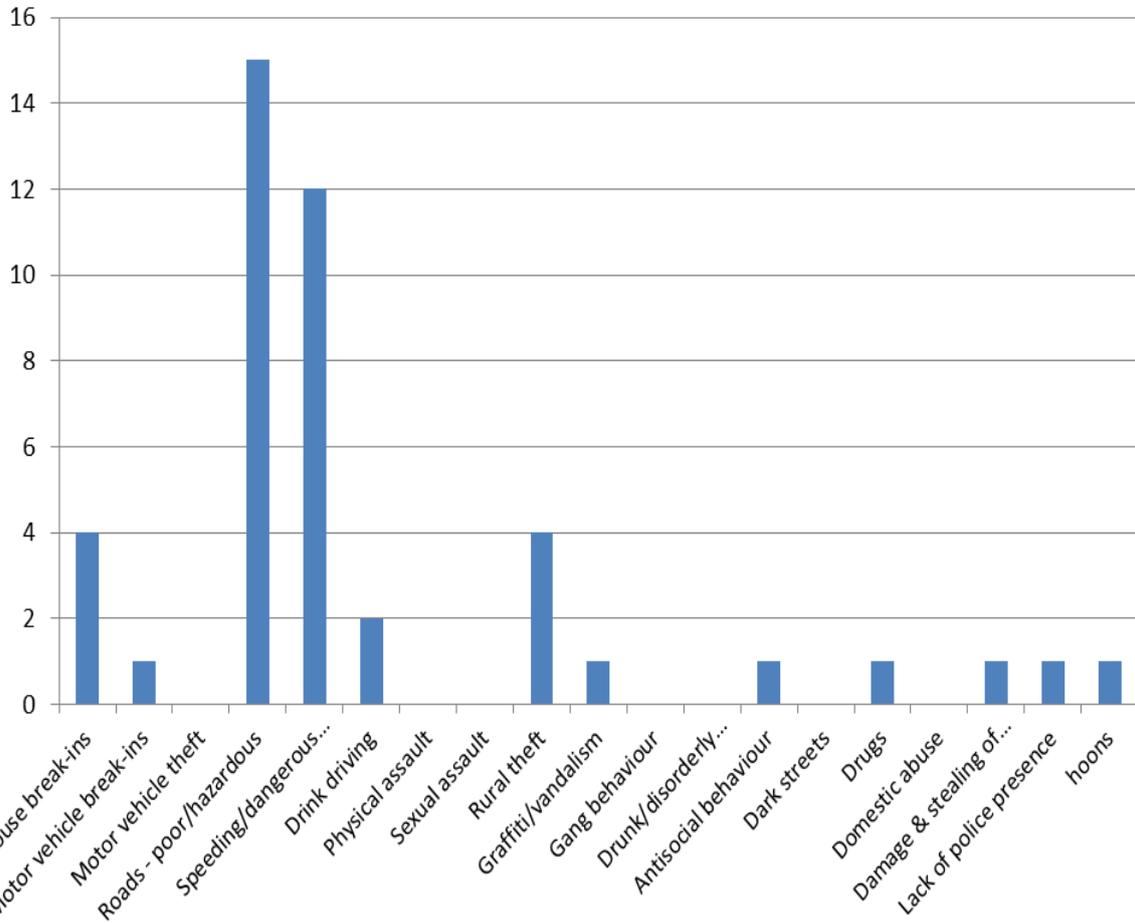








Of the five issues you highlighted at Question 6 please identify the safety / crime issue that is of the greatest priority for your community to address;



If there are any specific areas in the Shire of Chittering where you feel unsafe please list them and advise why;
Lower Chittering. Rural. Distance from local police in case of emergency.
Muchea Rd East people overtaking when we are already doing speed limit Maryville Downs Estate speeding, burnouts and hoon driving activity early hours morning
Chittering Road at night because no lights and narrow and winding road
Muchea, teenagers drinking in the streets
Turning right into Wandena Road at night time coming from Bullsbrook. There should be more light as it's a hard road to see especially when you have oncoming traffic heading south along Great Northern Highway. Makes me feel very unsafe.
poor condition of road on hill on ridgetop ramble. poor condition of ridgetop ramble and forrest hill parade. Dangerous Binda Place, Bakery end. exit and entry on to Highway. Had three near misses there myself. Gt Nth Hwy - end of overtaking lane heading south, ending near chittering road house, it ends on a crest of hill!!!! Had a near miss involving school bus, truck.
Car park at Muchea Hall late at night.
Binda place- it is a nightmare with pram & young children as you have to walk on road in front of shops & often trucks & vans park there. Poor quality roads & limited overtaking opportunities
There are no areas in the Shire of Chittering where I feel unsafe.
Bindoon town site at night. deserted... needs more 24 hour businesses
I feel very unsafe driving along the Great Northern H'way. The reason is the bad state of the roads in numerous spots. The number of road trains and large trucks that drive too fast trying to overtake each other. The huge amount of trucks that travel through the town site making it highly dangerous for local community drivers.
The corner of Forrest Hills Parade & Ridgetop Ramble & Ridgetop Ramble before the start of the footpath. As we live within the bus zone we are suppose to be able to get ourselves to school by bike or walking. When the drainage down Ridgetop Ramble was done, all opportunity to get safely off the road has gone. There are blind corners that people fly down & we are on our push bikes going to school. We have had horns blasted at us even though we are staying as close to the kerb as we dare.
driving on chittering and chittering valley road as is narrow and in poor condition
Driving on Chittering Road at night especially when it is wet due to poor lighting , road signs and lines on road
Muchea. They're all dodgy down there.
Unlit or poorly lit places where you may walk

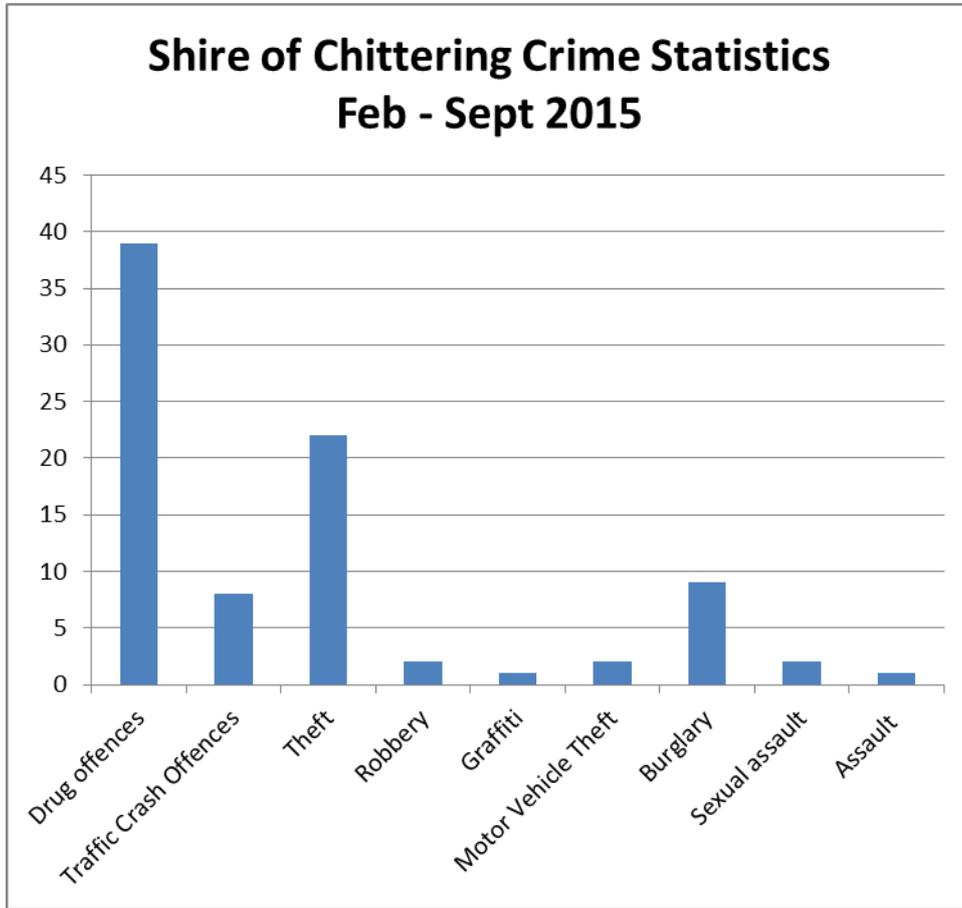
What do you think could be done to make you feel safer or prevent crime in the Shire of Chittering?
More Police patrols, a local maned police station (Muchea)
move police from gingin closer to where the increase of crime and majority population live. Currently no neighborhood watch in area.... better community focus around this.
police presence, speed cameras on other roads not just hwy
more lights on main roads
bulldoze muchea
Community committee, shared outcomes
Have a police station whithin our Shire.
The establishment of a permanent police ranger presence
Better street lighting on minor roads up to 1 km from Bindoon
Community or Rural watch program so we all look out for each other and know who our neighbors are.
More police
More of an effort towards a form of neighbourhoo watch
More neighborhood aware eg neighborhood watch schemes to tackle rural theft.
more community networking
permanent speed cameras on the highway shikanes to reduce speed without impacting emergency vehicle movements mobile service working wherever one is in the shire promotion of the non-emergency numbers for police and ambulance/health on line - before it escalates how to report suspicious behavior easily promotion of when to call the ranger(versus police) and what to expect outside of business hours
I would feel much safer riving along the highway if trucks were diverted from the town site and the number of trucks/road trains were reduced by at least half - and not allowed during weekends. I believe I would feel safer and it could possibly prevent crime in the Shire of Chittering if a police station was in the town of Bindoon. The nearest police is Gingin and that can take up to 45 minutes before there is presence of police.
Continue the footpath up Ridgetop Ramble & around the corner of Forrest Hills Parade. Once we are over the crest of the hill on Forrest Hills Parade we can then get off the road onto the dirt.
neighborhood and rural watch program
Bigger police presence in Lower Chittering
Police presence in Bindoon, the Shire is growing and we need to have that protection now
Community watch patrols by council rangers or police.
Own police station
Better road markings and better mobile reception so my mobile will work if I or my family are stranded.
Put a fence up between Bullsbrook and lower Chittering. Then completely cut ties with Muchea.
More police patrols better police community engagement not just booking speeders
Police presence near pub (to start with) at nights and also of dangerous/wreck less/ speeding drivers on great northern highway. Awareness of crimes and thefts so people become more vigilant of their neighbourhood



Do you have any other comments regarding safety or crime prevention in the Shire of Chittering?
No objections to the survey so long as it dose not go like city shires where the rate payers now have to pay for so call security patrols which are of no use as they are not seen enough
I really feel very safe here. I live in the town cite and my business is in Chittering rural area, and both places I feel fine. I've never encountered house break in or car break in, or theft of any kind. I have nice neighbours and did not really think crime was a major issue in Chittering shire.
a visit by a shire representative to every property once a year to ask owner how things are going, are there any issues etc.
Due to the large area of the Shire of Chittering and the increasing number of families moving to Chittering a permanent presence of police and station could help crime prevention and safety to the community.
PLEASE finish the footpath before there is a serious accident!
more lighting in streets at night time
It's not a big issue however with population increase comes increase in crime.
There is a lack of visible police activity in the area.
I have not personally experienced any crime since I have been here but due to the significant increase in traffic the roads are much more of a concern
Bullsbrook needs a cop shop
I tried setting up rural watch in our estate approached gin gin police no response nil interest
Alcohol and drugs can be related to a lot of the key issues especially excessive alcohol which seems to be an acceptable

DRAFT

Appendix #5 WAPOL Crime Statistics for Shire of Chittering Feb – Sept 2015



Crime Category	Definition
Drug Offences	Includes drug possession, drug trafficking and drugs (other). Specifically relates to: The unlawful sale, supply, cultivation or manufacture of a prohibited drug or plant and the unlawful possession or use of a prohibited drug or plant, or the unlawful possession of a smoking implement.
Traffic Crash Offences	Drink driving, Driving causing bodily harm, Fail to Stop or Give Way, Licensing Offences, Seatbelt/ Helmet Offence, Speeding, Turning Offence, Unsafe Driving.
Theft	The unlawful taking or obtaining of money, goods or services, without the use of force, threat of force or violence, coercion or deception, with the intent to permanently deprive the owner or possessor of the use of the money or goods.
Robbery	The stealing of an item(s) and, immediately before or at the time of or immediately after the item has been stolen; violence (or the threat of violence) has been used to obtain the item(s). This offence specifically relates to robberies where an individual / business have suffered the loss of the property item(s).
Graffiti	Damage caused by the application of substances (e.g. paint, posters and/or plastic, metal or wood based compounds) to the surface of the property.
Motor Vehicle Theft	Taking of a motor vehicle without the consent of the owner or person in charge of that motor vehicle.
Burglary	To enter or attempt to enter any building, structure, tent or caravan that is ordinarily used for human habitation / or non- dwelling without consent, with intent to commit an offence such as to steal property.
Sexual Assault	These crimes include sexual intercourse without consent and indecent assault. Sexual Assault is a crime of violence.
Assault	Aggravated (grievous/bodily harm, wounding) assault and non-aggravated (common) assault not associated with a Family or Domestic incident

This page has been deliberately left blank.

DRAFT



6177 Great Northern Highway
PO Box 70 Bindoon WA 6502
T: 08 9576 4600 F: 08 9576 1250
E: chatter@chittering.wa.gov.au
www.chittering.wa.gov.au

Office hours: Monday to Friday
8:30am - 4:30pm