



**Corporate Services Attachments
Wednesday, 14 December 2016**

| REPORT NUMBER | REPORT TITLE AND ATTACHMENT DESCRIPTION | PAGE NUMBER(S) |
|---------------|--|----------------|
| 9.3.1 | Financial statements for the period ending 30 November 2016 1. Statement of Financial Activity for period ending 30 November 2016 Bank reconciliation for period ending 30 November 2016 List of accounts paid for November 2016 | 1 – 29 |
| 9.3.2 | Endorsement of the Bindoon ‘Deviation for Heavy Haulage Vehicles’ Strategy 2016 1. “Draft” Bindoon Deviation for Heavy Haulage Vehicles Strategy 2016 | 30 – 38 |
| 9.3.3 | Bi-Annual update for the Chittering Trails Network Master Plan 2013-2023 1. Chittering Trails Master Plan Update | 39 – 45 |



MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

TABLE OF CONTENTS

| | Page |
|--|---------|
| Statement of Financial Activity | 1 |
| Notes to and Forming Part of the Statement | |
| 1 Significant Accounting Policies | 2 |
| 2 Statement of Objective | 2 to 3 |
| 3 Acquisition of Assets | 4 to 5 |
| 4 Disposal of Assets | 6 |
| 5 Information on Borrowings | 7 to 8 |
| 6 Reserves | 9 to 12 |
| 7 Net Current Assets | 13 |
| 8 Rating Information | 14 |
| 9 Trust Funds | 15 |
| 10 Operating Statement | 16 |
| 11 Balance Sheet | 17 |
| 12 Financial Ratios | 18 |
| 13 Report on Significant Variances | 19 |

SHIRE OF CHITTERING

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

| | NOTE | November 2016 Actual \$ | November 2016 YTD Budget \$ | 2016/17 Budget \$ | Variances Actuals to YTD Budget \$ | Variances Actual Budget to YTD % | |
|--|------|----------------------------------|--------------------------------------|-------------------------|---|--|---|
| Operating | | | | | | | |
| Revenues/Sources | 1,2 | | | | | | |
| Governance | | 20,265 | 10,885 | 33,959 | 9,380 | 86.17% | |
| General Purpose Funding | | 699,720 | 707,580 | 1,383,985 | (7,860) | (1.11%) | |
| Law, Order, Public Safety | | 212,871 | 186,839 | 388,940 | 26,032 | 13.93% | ▲ |
| Health | | 19,491 | 19,690 | 47,275 | (199) | (1.01%) | |
| Education and Welfare | | 1,393 | 3,310 | 22,550 | (1,917) | (57.92%) | |
| Housing | | 60,586 | 67,525 | 161,617 | (6,939) | (10.28%) | |
| Community Amenities | | 819,799 | 811,335 | 955,106 | 8,464 | 1.04% | |
| Recreation and Culture | | 77,886 | 117,626 | 167,698 | (39,740) | (33.79%) | ▼ |
| Transport | | 413,607 | 543,861 | 2,571,730 | (130,254) | (23.95%) | ▼ |
| Economic Services | | 48,585 | 51,620 | 108,528 | (3,035) | (5.88%) | |
| Other Property and Services | | 312,017 | 315,889 | 371,312 | (3,872) | (1.23%) | |
| | | <u>2,686,220</u> | <u>2,836,160</u> | <u>6,212,699</u> | <u>(149,940)</u> | <u>(5.29%)</u> | |
| (Expenses)/(Applications) | 1,2 | | | | | | |
| Governance | | (405,976) | (435,385) | (1,095,485) | 29,409 | 6.75% | |
| General Purpose Funding | | (86,409) | (92,798) | (224,504) | 6,389 | 6.88% | |
| Law, Order, Public Safety | | (495,254) | (498,622) | (1,133,803) | 3,368 | 0.68% | |
| Health | | (147,621) | (149,989) | (352,171) | 2,368 | 1.58% | |
| Education and Welfare | | (22,724) | (24,286) | (93,686) | 1,562 | 6.43% | |
| Housing | | (126,059) | (130,498) | (313,053) | 4,439 | 3.40% | |
| Community Amenities | | (726,842) | (817,045) | (2,046,023) | 90,203 | 11.04% | ▼ |
| Recreation & Culture | | (471,185) | (520,872) | (1,240,551) | 49,687 | 9.54% | |
| Transport | | (1,899,957) | (1,875,910) | (4,468,241) | (24,047) | (1.28%) | |
| Economic Services | | (214,078) | (271,138) | (616,195) | 57,060 | 21.04% | ▼ |
| Other Property and Services | | (62,446) | (19,252) | (46,104) | (43,194) | (224.36%) | ▲ |
| | | <u>(4,658,551)</u> | <u>(4,835,795)</u> | <u>(11,629,815)</u> | <u>177,244</u> | <u>(3.67%)</u> | |
| Adjustments for Non-Cash | | | | | | | |
| (Revenue) and Expenditure | | | | | | | |
| (Profit)/Loss on Asset Disposals | 4 | (1,855) | (276,280) | (271,064) | 274,425 | 99.33% | ▲ |
| Movement in Employee Benefit Provisions | | 35,099 | 0 | | 35,099 | 0.00% | |
| Rounding Adjustment | | 1 | 0 | 5 | 1 | 0.00% | |
| Depreciation on Assets | 2(a) | 1,926,309 | 1,901,960 | 4,564,872 | 24,349 | (1.28%) | |
| Capital Revenue and (Expenditure) | | | | | | | |
| Purchase Land and Buildings | 3 | (5,507) | (37,000) | (144,561) | 31,493 | 85.12% | ▼ |
| Purchase Furniture and Equipment | 3 | 0 | 0 | (18,500) | 0 | 0.00% | |
| Purchase Plant and Equipment | 3 | 0 | (38,000) | (38,000) | 38,000 | 100.00% | ▼ |
| Purchase Infrastructure Assets - Roads | 3 | (1,346,071) | (302,466) | (4,478,111) | (1,043,605) | (345.03%) | ▲ |
| Purchase Infrastructure Assets - Bridges | 3 | (2,161) | 0 | (261,000) | (2,161) | 0.00% | |
| Purchase Infrastructure Assets - Footpaths | 3 | 0 | 0 | (95,130) | 0 | 0.00% | |
| Purchase Infrastructure Assets - Drainage | 3 | 0 | (81,669) | (81,669) | 81,669 | 100.00% | ▼ |
| Purchase Infrastructure Assets - Parks & Ovals | 3 | 0 | (52,000) | 0 | 52,000 | 100.00% | ▼ |
| Proceeds from Disposal of Assets | 4 | 21,855 | 45,000 | 337,999 | (23,145) | (51.43%) | ▼ |
| Repayment of Debentures | 5 | (29,231) | (29,714) | (82,366) | 483 | 1.63% | |
| Transfers to Restricted Assets (Reserves) | 6 | (413,224) | (209,715) | (866,204) | (203,509) | (97.04%) | ▲ |
| Transfers from Restricted Assets (Reserves) | 6 | 0 | 0 | 98,099 | 0 | 0.00% | |
| ADD Net Current Assets July 1 B/Fwd | 7 | 1,684,217 | 1,544,255 | 1,544,255 | 139,962 | 9.06% | |
| LESS Net Current Assets Year to Date | 7 | <u>5,045,825</u> | <u>5,730,312</u> | <u>0</u> | <u>(684,486)</u> | <u>11.95%</u> | |
| Amount Raised from Rates | 8 | <u>(5,187,396)</u> | <u>(5,265,576)</u> | <u>(5,268,496)</u> | <u>78,180</u> | <u>(1.48%)</u> | |

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this Statement of Financial Activity can be found in the Shire of Chittering Policy Register - **Policy 2.7 Significant Accounting Policies**.

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Shire of Chittering Vision Statement

Chittering: Keeping the balance

Because we:

- *have a long term view of the area*
- *place emphasis on the shire's assets*
- *undertake detailed assessments on new major works*
- *manage and operate using effective and efficient approaches*
- *ensure the finances are adequately managed*
- *carry out regular performance assessments*

Shire of Chittering Mission Statement

"To work with and for our local community; to enhance our rural lifestyle; to protect our natural environment; to provide good governance and quality services; to operate with long term sustainability as an achievable goal; to encourage and approve suitable, non-intrusive, sustainable development; and to encourage employment within these frameworks."

Shire of Chittering Values

- *Excellence*
- *Integrity*
- *Consistency*
- *Communication*
- *Customer focus*
- *Co-operation*
- *Trust*
- *Respect*
- *Valuing our staff*
- *Continuous improvement*

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

2. STATEMENT OF OBJECTIVE (Contd)

Council operations as disclosed in this report encompasses the following service orientated activities/programs:

GOVERNANCE - SCHEDULE 4

Administration and operation of facilities and services to elected members of Council, policy determination, public ceremonies and presentations. Other costs relating to tasks of assisting elected members and ratepayers, which do not concern specific council services.

GENERAL PURPOSE FUNDING - SCHEDULE 3

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY - SCHEDULE 5

Supervision of local laws, fire prevention including the provision of six volunteer fire brigades, animal control and the support of local emergency and public safety organisations such as the Chittering Rural Watch.

HEALTH - SCHEDULE 7

Food quality control, immunisation, contributions to medical health and the operation of the Chittering Community Health Centre and the Chittering-Gingin St John Ambulance

EDUCATION AND WELFARE - SCHEDULE 8

Operation and control of Senior Services other than housing, vacation swimming classes and youth services. The provision and maintenance of school bus shelters.

HOUSING - SCHEDULE 9

Maintenance of staff and rental housing. Administration and maintenance of community and seniors housing units in a joint venture arrangement with Homeswest.

COMMUNITY AMENITIES - SCHEDULE 10

Operation and control of cemeteries, public conveniences and sanitation services including the Bindoon, Muchea and Wannamal refuse sites. Funding of Town Planning services, drainage schemes and Landcare projects

RECREATION AND CULTURE - SCHEDULE 11

Maintenance of halls, the library and various parks, reserves and other recreation activities and cultural pursuits.

TRANSPORT - SCHEDULE 12

Construction and maintenance of roads, bridges footpaths, drainage works, lighting and cleaning of streets and Department of Transport licensing administration.

ECONOMIC SERVICES - SCHEDULE 13

The regulation and provision of building and extractive industries control, tourism services, area promotion, noxious weed control, community bus operations, business enterprise centre contributions and other economic development initiatives.

OTHER PROPERTY & SERVICES - SCHEDULE 14

Private works carried out by Council, public works and plant operation costs allocation.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

| 3. ACQUISITION OF ASSETS | 2016/17 Budget \$ | November 2016 Actual \$ | |
|---|-------------------------|----------------------------------|-------------|
| The following assets have been acquired during the period under review: | | | |
| <u>By Program</u> | | | |
| Community Amenities | | | |
| <u>Urban Stormwater Drainage</u> | | | |
| Drainage - Sussex Bend/Murray Grey Circle | 81,669 | 0 | |
| Recreation and Culture | | | |
| <u>Public Halls, Civic Centres</u> | | | |
| Muchea Hall Pavilion | 80,000 | 0 | (Job Level) |
| Muchea Hall CCTV | 18,500 | 0 | (Job Level) |
| <u>Other Recreation & Sport</u> | | | |
| Chinkabee Playground Equipment | 8,006 | 0 | (Job Level) |
| Bindoon Oval Practice Wicket | 34,000 | 38,372 | (Job Level) |
| John Glenn Park - Shaded Area & BBQ | 18,000 | 300 | (Job Level) |
| <u>Heritage</u> | | | |
| Brockman Centre Beautification | 22,481 | 278 | (Job Level) |
| Brockman Centre - Arts & Crafts Pergola | 5,080 | 5,228 | (Job Level) |
| Transport | | | |
| <u>Maintenance</u> | | | |
| Depot - Oil Separator | 37,000 | 0 | (Job Level) |
| <u>Construction Streets, Roads, Bridges, Depots</u> | | | |
| Works Program/Road Construction | | | |
| - RRG - Chittering Road Reconstruct | 447,814 | 253,851 | (Job Level) |
| - RRG - Chittering Road Reseal | 71,710 | 0 | (Job Level) |
| - RRG - Chittering Valley Rd Reseal | 79,504 | 0 | (Job Level) |
| - BS - Julimar Road | 162,940 | 3,384 | (Job Level) |
| - BS - Muchea East Rd | 262,398 | 1,720 | (Job Level) |
| - BS - Blue Plains/Maddern Roads | 283,399 | 1,720 | (Job Level) |
| - BS - Chittering Rd - State BS | 68,487 | 4,255 | (Job Level) |
| - BS - Chittering Road - National BS | 124,700 | 4,255 | (Job Level) |
| - BS - Chittering Road - National BS | 109,280 | 4,255 | (Job Level) |
| - Roads to Recovery - Binda Place | 1,927,650 | 898,839 | (Job Level) |
| - Council - Morley Road | 112,767 | 94,626 | (Job Level) |
| - Council - Spice Road | 148,864 | 15,005 | (Job Level) |
| - Council - Orchard Road | 152,148 | 2,553 | (Job Level) |
| - Council - Learners Way | 155,915 | 2,127 | (Job Level) |
| - Council - Owen Road | 55,419 | 14,054 | (Job Level) |
| - Council - Perry Road | 59,809 | 43,097 | (Job Level) |
| - Council - Carl Street | 184,429 | 2,331 | (Job Level) |
| - Council - Humphrey Street | 10,874 | 0 | (Job Level) |
| - Council - Hay Flat Road | 60,000 | 0 | (Job Level) |
| - Footpath - Ridgetop Ramble | 95,130 | 0 | (Job Level) |
| - Bridge - Blizzard | 201,000 | 1,081 | (Job Level) |
| - Bridge - Flat Rocks Road | 60,000 | 1,081 | (Job Level) |
| <u>Road Plant Purchases</u> | | | |
| Mower | 38,000 | 0 | |
| | <u>5,176,974</u> | <u>1,392,411</u> | |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

| 3. ACQUISITION OF ASSETS (Continued) | 2016/17 Budget \$ | November 2016 Actual \$ |
|---|-------------------------|----------------------------------|
| The following assets have been acquired during the period under review: | | |
| <u>By Class</u> | | |
| Land Held for Resale - Current | 0 | 0 |
| Land Held for Resale - Non Current | 0 | 0 |
| Land | 0 | 0 |
| Land and Buildings | 144,561 | 5,507 |
| Furniture and Equipment | 18,500 | 0 |
| Plant and Equipment | 38,000 | 0 |
| Motor Vehicles | 0 | 0 |
| Infrastructure Assets - Roads | 4,478,108 | 1,346,071 |
| Infrastructure Assets - Bridges & Culverts | 261,000 | 2,161 |
| Infrastructure Assets - Footpaths | 95,130 | 0 |
| Infrastructure Assets - Drainage | 81,669 | 0 |
| Infrastructure Assets - Parks & Ovals | 0 | 0 |
| Infrastructure Assets - Other | 60,006 | 38,672 |
| | <u>5,176,974</u> | <u>1,392,411</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

| <u>By Program</u> | Written Down Value | | Sale Proceeds | | Profit(Loss) | |
|---|-------------------------|-----------------------------------|-------------------------|-----------------------------------|-------------------------|-----------------------------------|
| | 2016/17 Budget \$ | November 2,016 Actual \$ | 2016/17 Budget \$ | November 2,016 Actual \$ | 2016/17 Budget \$ | November 2,016 Actual \$ |
| Health MVS723 - Holden Malibu | 14,000 | | 14,000 | | 0 | 0 |
| Economic Services MVS510 - Holden Malibu | 14,000 | | 14,000 | | 0 | 0 |
| Other Property & Services PH1507 - Toro Mower | 28,936 | | 20,000 | 0 | (8,936) | 0 |
| PH1701 - Roller | 10,000 | 20,000 | 25,000 | 21,855 | 15,000 | 1,855 |
| Unclassified Land - Portion Lot 62 | 0 | 0 | 265,000 | 0 | 265,000 | 0 |
| | 66,936 | 20,000 | 337,999 | 21,855 | 271,064 | 1,855 |

| <u>By Class of Asset</u> | Written Down Value | | Sale Proceeds | | Profit(Loss) | |
|--------------------------|-------------------------|-----------------------------------|-------------------------|-----------------------------------|-------------------------|-----------------------------------|
| | 2016/17 Budget \$ | November 2,016 Actual \$ | 2016/17 Budget \$ | November 2,016 Actual \$ | 2016/17 Budget \$ | November 2,016 Actual \$ |
| Motor Vehicles | 28,000 | 0 | 28,000 | 0 | 0 | 0 |
| Plant & Equipment | 38,936 | 20,000 | 45,000 | 21,855 | 6,064 | 1,855 |
| Land | 0 | 0 | 265,000 | 0 | 265,000 | 0 |
| | 66,936 | 20,000 | 337,999 | 21,855 | 271,064 | 1,855 |

Summary

Profit on Asset Disposals
Loss on Asset Disposals

| | 2016/17 Budget \$ | November 2,016 Actual \$ |
|---------------------------|-------------------------|-----------------------------------|
| Profit on Asset Disposals | 280,000 | 1,855 |
| Loss on Asset Disposals | (8,936) | 0 |
| | <u>271,064</u> | <u>1,855</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

| Particulars | Principal 1-Jul-16 | | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|---------------------------------------|--------------------|-------------------|-------------------|-------------------|----------------------|-------------------|-----------------------|-------------------|---------------------|-------------------|
| | 2016/17 Budget \$ | 2016/17 Actual \$ | 2016/17 Budget \$ | 2016/17 Actual \$ | 2016/17 Budget \$ | 2016/17 Actual \$ | 2016/17 Budget \$ | 2016/17 Actual \$ | 2016/17 Budget \$ | 2016/17 Actual \$ |
| Health | | | | | | | | | | |
| Loan 79 - Multi Purpose Health Centre | | 613,534 | | | 24,886 | 18,046 | 588,648 | 595,488 | 26,786 | 2,557 |
| Housing | | | | | | | | | | |
| Loan 72 Staff Housing Development | | 147,878 | | | 26,072 | 6,357 | 121,806 | 141,521 | 8,183 | 2,183 |
| Loan 73 Seniors & Community Housing | | 48,580 | | | 7,560 | 1,843 | 41,020 | 46,737 | 3,035 | 796 |
| Transport | | | | | | | | | | |
| Loan 79 New Grader | | 286,076 | | | 11,604 | 0 | 274,472 | 286,076 | 12,490 | 1,192 |
| Recreation & Culture | | | | | | | | | | |
| Loan 74 Land Acquisition Gray Road | | 87,418 | | | 12,244 | 2,985 | 75,174 | 84,433 | 5,512 | 1,437 |
| | 1,183,486 | | 0 | 0 | 82,366 | 29,231 | 1,101,120 | 1,154,255 | 56,006 | 8,165 |

All loan repayments are financed by general purpose income.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2016/17

Nil

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

| | 2016/17 Budget \$ | November 2016 Actual \$ |
|---|-------------------------|----------------------------------|
| 6. RESERVES | | |
| Cash Backed Reserves | | |
| (a) Employee Entitlements Reserve | | |
| Opening Balance | 137,320 | 137,320 |
| Amount Set Aside / Transfer to Reserve | 37,104 | 35,099 |
| Amount Used / Transfer from Reserve | <u>(61,049)</u> | <u>0</u> |
| | <u>113,375</u> | <u>172,419</u> |
| (b) Plant Replacement Reserve | | |
| Opening Balance | 120,710 | 120,710 |
| Amount Set Aside / Transfer to Reserve | 201,849 | 200,169 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>322,559</u> | <u>320,879</u> |
| (c) Public Amenities and Buildings Reserve | | |
| Opening Balance | 61,982 | 61,982 |
| Amount Set Aside / Transfer to Reserve | 16,449 | 15,533 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>78,431</u> | <u>77,515</u> |
| (d) Gravel Acquisition Reserve | | |
| Opening Balance | 66,119 | 66,119 |
| Amount Set Aside / Transfer to Reserve | 1,013 | 35 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>67,132</u> | <u>66,154</u> |
| (e) Community Housing Reserve | | |
| Opening Balance | 74,429 | 74,429 |
| Amount Set Aside / Transfer to Reserve | 5,940 | 4,842 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>80,369</u> | <u>79,271</u> |
| (f) Seniors Housing Reserve | | |
| Opening Balance | 12,807 | 12,807 |
| Amount Set Aside / Transfer to Reserve | 4,196 | 4,009 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>17,003</u> | <u>16,816</u> |
| (g) Public Open Space Reserve | | |
| Opening Balance | 260,836 | 260,836 |
| Amount Set Aside / Transfer to Reserve | 23,996 | 138 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>284,832</u> | <u>260,974</u> |
| (h) Bindoon Community Bus Reserve | | |
| Opening Balance | 43,247 | 43,247 |
| Amount Set Aside / Transfer to Reserve | 662 | 23 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>43,909</u> | <u>43,270</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

| | 2016/17 Budget \$ | November 2016 Actual \$ |
|---|-------------------------|----------------------------------|
| 6. RESERVES (Continued) | | |
| Cash Backed Reserves (Continued) | | |
| (i) Bindoon Cemetery Development Reserve | | |
| Opening Balance | 32,700 | 32,700 |
| Amount Set Aside / Transfer to Reserve | 5,022 | 17 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>37,722</u> | <u>32,717</u> |
| (j) Recreation Development Reserve | | |
| Opening Balance | 224,810 | 224,810 |
| Amount Set Aside / Transfer to Reserve | 412,348 | 119 |
| Amount Used / Transfer from Reserve | <u>(37,050)</u> | <u>0</u> |
| | <u>600,108</u> | <u>224,929</u> |
| (k) Ambulance Replacement Reserve | | |
| Opening Balance | 1,181 | 1,181 |
| Amount Set Aside / Transfer to Reserve | 3,018 | 3,002 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>4,199</u> | <u>4,183</u> |
| (l) Waste Management Reserve | | |
| Opening Balance | 85,292 | 85,292 |
| Amount Set Aside / Transfer to Reserve | 101,307 | 100,098 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>186,599</u> | <u>185,390</u> |
| (m) Landcare Vehicles Reserve | | |
| Opening Balance | 69,735 | 69,735 |
| Amount Set Aside / Transfer to Reserve | 1,068 | 37 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>70,803</u> | <u>69,772</u> |
| (n) Binda Place Reserve | | |
| Opening Balance | 109,735 | 109,735 |
| Amount Set Aside / Transfer to Reserve | 1,681 | 58 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>111,416</u> | <u>109,793</u> |
| (o) Contributions to Roadworks Reserve | | |
| Opening Balance | 35,974 | 35,974 |
| Amount Set Aside / Transfer to Reserve | 551 | 19 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>36,525</u> | <u>35,993</u> |
| (p) Septic Tank Disposal System (STED) Reserve | | |
| Opening Balance | 0 | 0 |
| Amount Set Aside / Transfer to Reserve | 50,000 | 50,026 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>50,000</u> | <u>50,026</u> |
| Total Cash Backed Reserves | <u><u>2,104,982</u></u> | <u><u>1,750,101</u></u> |

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

| | 2016/17 Budget \$ | November 2016 Actual \$ |
|---|-------------------------|----------------------------------|
| 6. RESERVES (Continued) | | |
| Cash Backed Reserves (Continued) | | |
| Summary of Transfers To Cash Backed Reserves | | |
| Transfers to Reserves | | |
| Employee Entitlement Reserve | 37,104 | 35,099 |
| Plant Replacement Reserve | 201,849 | 200,169 |
| Public Amenities and Buildings Reserve | 16,449 | 15,533 |
| Gravel Acquisition Reserve | 1,013 | 35 |
| Community Housing Reserve | 5,940 | 4,842 |
| Seniors Housing Reserve | 4,196 | 4,009 |
| Public Open Space Reserve | 23,996 | 138 |
| Bindoon Community Bus Reserve | 662 | 23 |
| Cemetery Development Reserve | 5,022 | 17 |
| Recreation Development Reserve | 412,348 | 119 |
| Ambulance Replacement Reserve | 3,018 | 3,002 |
| Waste Management Reserve | 101,307 | 100,098 |
| Landcare Vehicles Reserve | 1,068 | 37 |
| Binda Place Reserve | 1,681 | 58 |
| Contributions to Roadworks Reserve | 551 | 19 |
| Septic Tank Disposal System (STED) Reserve | 50,000 | 50,026 |
| | <u>866,204</u> | <u>413,224</u> |
| Transfers from Reserves | | |
| Employee Entitlement Reserve | (61,049) | 0 |
| Plant Replacement Reserve | 0 | 0 |
| Public Amenities and Buildings Reserve | 0 | 0 |
| Gravel Acquisition Reserve | 0 | 0 |
| Community Housing Reserve | 0 | 0 |
| Seniors Housing Reserve | 0 | 0 |
| Public Open Space Reserve | 0 | 0 |
| Bindoon Community Bus Reserve | 0 | 0 |
| Cemetery Development Reserve | 0 | 0 |
| Recreation Development Reserve | (37,050) | 0 |
| Ambulance Replacement Reserve | 0 | 0 |
| Waste Management Reserve | 0 | 0 |
| Landcare Vehicles Reserve | 0 | 0 |
| Binda Place Reserve | 0 | 0 |
| Contributions to Roadworks Reserve | 0 | 0 |
| Septic Tank Effluent Disposal (STED) Reserve | 0 | 0 |
| | <u>(98,099)</u> | <u>0</u> |
| Total Transfer to/(from) Reserves | <u>768,105</u> | <u>413,224</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

6. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Employee Entitlements Reserve

- to be used to fund employee accumulated annual, sick, long service leave and employee gratuities

Plant Replacement Reserve

- to be used to fund plant purchases, trades or major overhauls

Public Amenities and Buildings Reserve

- to be used to fund future public amenities and building maintenance requirements of Council

Gravel Acquisition Reserve

- to be used to fund the purchase of gravel or land containing gravel

Community Housing Reserve

- to be used to fund repairs, improvements, extensions or construction of community units

Seniors Housing Reserve

- to be used to fund repairs, improvements, extensions or construction of seniors units

Public Open Space Reserve

- to be used to fund public open space developments in accordance with developer precincts

Bindoon Community Bus Reserve

- to be used to fund the shortfall on operations of the bus and to allow for its eventual replacement

Bindoon Cemetery Development Reserve

- to be used to fund the development or acquisition of cemetery land or facilities

Recreation Development Reserve

- to be used to fund the development or acquisition of recreation land or facilities

Ambulance Replacement Reserve

- to be used to contribute towards the cost of purchasing or replacing an Ambulance

Waste Management Reserve

- to be used to fund the replacement of landfill sites and rehabilitation of existing landfill sites

the planned replacement Copier purchase.**Landcare Vehicles Reserve**

- to be used for the financing of Landcare vehicles

Binda Place Reserve

- to be used for the upgrade of Binda Place with additional car parking

Contributions to Roadworks Reserve

- to be used for the maintenance of Mooliabeenee Road

Septic Tank Effluent Disposal (STED) Reserve

- to be used to fund connections to the STED system in the Bindoon Townsite

All reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

| | 2015/16 B/Fwd Per 2016/17 Budget \$ | 2015/16 B/Fwd Per Financial Report \$ | November 2016 Actual \$ |
|--|--|--|----------------------------------|
| 7. NET CURRENT ASSETS | | | |
| Composition of Estimated Net Current Asset Position | | | |
| CURRENT ASSETS | | | |
| Cash - Unrestricted | 1,566,148 | 346,952 | 3,290,864 |
| Cash - Restricted Unspent Grants | 279,512 | 785,722 | 124,187 |
| Cash - Restricted Unspent Loans | 0 | 682,000 | 0 |
| Cash - Restricted Reserves | 1,040,834 | 1,336,877 | 1,750,101 |
| Rates - Current | 131,500 | 162,012 | 1,771,134 |
| Sundry Debtors | 134,162 | 191,327 | 364,731 |
| Provision For Doubtful Debts | (3,685) | (3,685) | (3,685) |
| Inventories | (2,409) | 3,540 | (10,372) |
| | <u>3,146,062</u> | <u>3,504,745</u> | <u>7,286,960</u> |
| LESS: CURRENT LIABILITIES | | | |
| Sundry Creditors | (123,724) | (79,279) | (138,691) |
| Income Received in Advance | 0 | 0 | (16,748) |
| Accrued Interest | 0 | (16,136) | 0 |
| Accrued Salaries & Wages | 0 | (12,244) | 0 |
| GST Payable | 0 | (40,379) | (35,081) |
| Leave Provisions | (470,707) | (472,933) | (472,933) |
| | <u>(594,431)</u> | <u>(620,971)</u> | <u>(663,453)</u> |
| NET CURRENT ASSET POSITION | 2,551,631 | 2,883,774 | 6,623,507 |
| Less: Cash - Reserves - Restricted | (1,040,834) | (1,336,877) | (1,750,101) |
| Less: Cash - Unspent Grants - Restricted | 0 | 0 | 0 |
| Add Back : Liabilities Supported by Reserves | 155,702 | 137,320 | 172,419 |
| Adjustment for Trust Transactions Within Muni | 0 | 0 | 0 |
| ESTIMATED SURPLUS/(DEFICIENCY) C/FWD | <u>1,666,499</u> | <u>1,684,217</u> | <u>5,045,825</u> |

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

8. RATING INFORMATION

RATE TYPE

| | Rate in \$ | Number of Properties | Rateable Value \$ | 2016/17 Rate Revenue \$ | 2016/17 Interim Rates \$ | 2016/17 Back Rates \$ | 2016/17 Total Revenue \$ | 2016/17 Budget \$ |
|--------------------------|---------------|----------------------------|-------------------------|----------------------------------|-----------------------------------|--------------------------------|-----------------------------------|-------------------------|
| General Rate | | | | | | | | |
| GRV - General Rate | 0.095393 | 1,533 | 29,043,675 | 2,770,563 | 14,297 | 0 | 2,784,860 | 2,774,563 |
| UV - General Rate | 0.006109 | 701 | 313,469,000 | 1,914,983 | (1,635) | 0 | 1,913,348 | 1,915,983 |
| Sub-Totals | | 2,234 | 342,512,675 | 4,685,546 | 12,662 | 0 | 4,698,208 | 4,690,546 |
| Minimum | | | | | | | | |
| Minimum Rates | \$ | | | | | | | |
| GRV - General Rate | 1000 | 501 | 3,252,152 | 501,000 | 0 | 0 | 501,000 | 501,000 |
| UV - General Rate | 950 | 81 | 6,138,568 | 76,950 | 0 | 0 | 76,950 | 76,950 |
| Sub-Totals | | 582 | 9,390,720 | 577,950 | 0 | 0 | 577,950 | 577,950 |
| Specified Area Rates | | | | | | | 0 | 0 |
| Movement in Excess Rates | | | | | | | 5,276,158 | 5,268,496 |
| Totals | | | | | | | (88,762) | 0 |
| | | | | | | | 5,187,396 | 5,268,496 |

All land except exempt land in the Shire of Chittering is rated according to its Gross Rental Value (GRV) in townsites and Rural Residential areas or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2016/17 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

| Detail | Balance 01-Jul-16 \$ | Amounts Received \$ | Amounts Paid (\$) | Balance \$ |
|---------------------------------|----------------------------|---------------------------|-------------------------|----------------|
| BCITF Levy | 456 | 12,948 | (454) | 12,950 |
| BRB Levy | 560 | 14,053 | (892) | 13,721 |
| Bonds - Key & Hall Hire | 9,827 | 1,300 | (5,150) | 5,977 |
| Bonds - Animal Control | 100 | 50 | (100) | 50 |
| Bonds - Extractive Industries | 28,888 | 0 | 0 | 28,888 |
| Bonds - Developer | 148,651 | 0 | (5,515) | 143,136 |
| Bonds - Community Bus Hire | 1,100 | 300 | (300) | 1,100 |
| Bonds - Crossovers | 16,514 | 0 | 0 | 16,514 |
| Extractive Industry Licences | 3,880 | 0 | 0 | 3,880 |
| Revegetation of Block Trust | 0 | 0 | 0 | 0 |
| Bonds - Pit Rehabilitation | 31,287 | 0 | 0 | 31,287 |
| Bonds - Seal Coat | 0 | 0 | 0 | 0 |
| Bonds - Sand Extraction | 251 | 0 | 0 | 251 |
| Bonds - Defect Roadworks | 60,406 | 0 | 0 | 60,406 |
| Bonds - Transportable Buildings | 0 | 10,000 | 0 | 10,000 |
| Bonds - Community Housing | 2 | 688 | (688) | 2 |
| Bonds - Staff Housing | 961 | 0 | (960) | 1 |
| Unclaimed Monies Trust | 407 | 0 | 0 | 407 |
| Bonds - Gravel Pit | 12,583 | 0 | 0 | 12,583 |
| Nominations - Elected Members | 0 | 240 | (240) | 0 |
| | <u>315,873</u> | <u>39,579</u> | <u>(14,299)</u> | <u>341,153</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

10. OPERATING STATEMENT

| | November 2016 Actual \$ | 2016/17 Budget \$ | 2015/16 Actual \$ |
|---|----------------------------------|-------------------------|---------------------------|
| OPERATING REVENUES | | | |
| Governance | 20,265 | 33,959 | 35,627 |
| General Purpose Funding | 5,887,116 | 6,652,481 | 5,782,229 |
| Law, Order, Public Safety | 212,871 | 388,940 | 601,313 |
| Health | 19,491 | 47,275 | 86,263 |
| Education and Welfare | 1,393 | 22,550 | 19,228 |
| Housing | 60,586 | 161,617 | 152,666 |
| Community Amenities | 819,799 | 955,106 | 971,227 |
| Recreation and Culture | 77,886 | 167,698 | 110,687 |
| Transport | 413,607 | 2,571,730 | 1,599,154 |
| Economic Services | 48,585 | 108,528 | 114,786 |
| Other Property and Services | 312,017 | 371,312 | 123,899 |
| TOTAL OPERATING REVENUE | 7,873,616 | 11,481,195 | 9,597,081 |
| OPERATING EXPENSES | | | |
| Governance | 405,976 | 1,095,485 | 975,496 |
| General Purpose Funding | 86,409 | 224,504 | 250,188 |
| Law, Order, Public Safety | 495,254 | 1,133,803 | 1,099,441 |
| Health | 147,621 | 352,171 | 376,161 |
| Education and Welfare | 22,724 | 93,686 | 99,849 |
| Housing | 126,059 | 313,053 | 243,543 |
| Community Amenities | 726,842 | 2,046,023 | 1,844,175 |
| Recreation & Culture | 471,185 | 1,240,551 | 1,168,731 |
| Transport | 1,899,957 | 4,468,241 | 4,700,195 |
| Economic Services | 214,078 | 616,195 | 572,181 |
| Other Property and Services | 62,446 | 46,105 | 154,657 |
| TOTAL OPERATING EXPENSE | 4,658,551 | 11,629,816 | 11,484,618 |
| CHANGE IN NET ASSETS RESULTING FROM OPERATIONS | <u>3,215,065</u> | <u>(148,620)</u> | <u>(1,887,537)</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

11. BALANCE SHEET

| | November 2016 Actual \$ | 2015/16 Actual \$ |
|--------------------------------------|----------------------------------|-------------------------|
| CURRENT ASSETS | | |
| Cash and Cash Equivalents | 5,165,152 | 3,151,551 |
| Trade and Other Receivables | 2,132,179 | 410,142 |
| Inventories | (10,372) | 3,540 |
| Other Financial Assets | 42,500 | 42,500 |
| TOTAL CURRENT ASSETS | <u>7,329,459</u> | <u>3,607,733</u> |
| NON-CURRENT ASSETS | | |
| Other Receivables | 34,957 | 34,957 |
| Inventories | 0 | 0 |
| Property, Plant and Equipment | 29,509,848 | 30,008,665 |
| Infrastructure | 103,052,036 | 103,107,116 |
| TOTAL NON-CURRENT ASSETS | <u>132,596,841</u> | <u>133,150,738</u> |
| TOTAL ASSETS | <u>139,926,300</u> | <u>136,758,471</u> |
| CURRENT LIABILITIES | | |
| Trade and Other Payables | 190,520 | 208,527 |
| Long Term Borrowings | 56,661 | 85,892 |
| Provisions | 472,933 | 472,933 |
| TOTAL CURRENT LIABILITIES | <u>720,114</u> | <u>767,352</u> |
| NON-CURRENT LIABILITIES | | |
| Trade and Other Payables | 0 | 0 |
| Long Term Borrowings | 1,097,595 | 1,097,595 |
| Provisions | 147,099 | 147,099 |
| TOTAL NON-CURRENT LIABILITIES | <u>1,244,694</u> | <u>1,244,694</u> |
| TOTAL LIABILITIES | <u>1,964,808</u> | <u>2,012,046</u> |
| NET ASSETS | <u>137,961,492</u> | <u>134,746,425</u> |
| EQUITY | | |
| Retained Surplus | 58,794,359 | 55,992,516 |
| Reserves - Cash Backed | 1,750,101 | 1,336,877 |
| Reserves - Asset Revaluation | 77,417,032 | 77,417,032 |
| TOTAL EQUITY | <u>137,961,492</u> | <u>134,746,425</u> |

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016

12. FINANCIAL RATIOS

| | 2016 | 2015 | 2014 | 2013 |
|---------------|-------|-------|-------|-------|
| Current Ratio | 9.960 | 2.411 | 1.697 | 2.790 |

$$\frac{\text{current assets minus restricted current assets}}{\text{current liabilities minus current liabilities associated with restricted assets}}$$

This ratio is a measure of short term (unrestricted) liquidity. That is, the ability of Council to meet its liabilities (obligations) as and when they fall due.

A ratio of greater than one (100%) indicates Council has more current assets than current liabilities.

If less than one (100%), current liabilities are greater than current assets and Council has a short term funding issue.

SHIRE OF CHITTERING
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016
Report on Significant variances Greater than 10% and \$10,000

REPORTABLE OPERATING REVENUE VARIATIONS

Law, Order, Public Safety - \$26032

| | |
|--|----------|
| Fire Prev is more than YTD budget due to increased fines and hazard burns | (772) |
| Fire - ESL is more than YTD budget due to timing of grant payments | (39,650) |
| Animal Control is less than YTD budget due to timing of registrations | 10,036 |
| Other LOPS is less than YTD budget for no major reason | 128 |
| Emergency Management is less than YTD budget due to adjusted funding for Bushfire Mitigation Officer and reimbursements for CESM from DFES still to be finalised | 4,226 |

Recreation & Culture - \$39,740

| | |
|---|----------|
| Halls is less than YTD budget due to grant revenue funding timing | 53,886 |
| Rec & Sport is more than YTD budget due to contribution timing | (1,527) |
| Library is more than YTD budget for no major reason | (39) |
| Heritage is more than YTD budget due to grant revenue and contribution timing | (12,397) |
| Other Culture is more than YTD budget for no major reason | (183) |

Transport - \$130,254

| | |
|--|---------|
| Transport is less than budget due to road grant funding timing | 130,254 |
|--|---------|

REPORTABLE OPERATING EXPENSE VARIATIONS

Community Amenities - \$90,203

| | |
|--|---------|
| Sanitation is less than YTD budget due to timing of payments | 11,802 |
| San Other is less than YTD budget due to timing of payments | 2,891 |
| Sewerage is less than YTD budget for no major reason | 113 |
| Stormwater is less than YTD budget due to drainage works not commenced to date | 13,653 |
| PofE is more than YTD budget due to depreciation | (1,787) |
| TP is less than YTD budget due to timing of payments | 40,859 |
| Other is less than YTD budget due to timing of payments | 22,672 |

Economic Services - \$57,060

| | |
|--|--------|
| Rural services is less than YTD budget due to timing of spraying program | 20,781 |
| Tourism is less than YTD budget due to timing of payments | 2,870 |
| Building is less than YTD budget due to timing of payments | 10,132 |
| Econ Dev is less than YTD budget due to timing of payments for projects | 17,674 |
| Other is less than YTD budget due to timing of payments | 5,603 |

Other Property & Services - \$43,195

| | |
|--|----------|
| Private Works is less than YTD budget due to limited private works to date | 5,191 |
| PWOH under allocated | (31,881) |
| POC under allocated | (21,625) |
| S&W is less due to less workers comp claims | 5,212 |
| Unclassified is more than YTD budget for no major reason | (92) |

SHIRE OF CHITTERING
FOR THE PERIOD 1 JULY 2016 TO 30 NOVEMBER 2016
Report on Significant variances Greater than 10% and \$10,000

REPORTABLE CAPITAL EXPENSE VARIATIONS

(Profit)/Loss on Asset Disposals - \$274,425

Not all assets disposed of to date

Purchase Land and Buildings - \$31,493

Works are continuing on projects

Purchase Plant & Equipment - \$38,000

Mower not purchased to date

Purchase Infrastructure - Roads - \$1,043,605

Works have commenced on projects

Purchase Infrastructure - Drainage - \$81,669

Works have not yet commenced

Purchase Infrastructure - Parks & Ovals - \$52,000

Works have not yet commenced

Proceeds from Disposal of Assets - \$23,145

Not all assets disposed of to date

Transfer to Restricted Assets - \$206,509

Transfer to Reserves ahead of budget timing

For individual projects please refer to Note 3 in the financial statements

SHIRE OF CHITTERING

BANK RECONCILIATION
AS AT 30 NOVEMBER 2016

| GENERAL LEDGER | MUNI ACC | TRUST ACC | R/A RESERVE |
|---|---------------------|-------------------|---------------------|
| OPENING BALANCE 1 JULY 2016 | 1,813,424.01 | 315,872.69 | 1,336,877.07 |
| PLUS RECEIPTS | | | |
| TOTAL RECEIPTS (Beginning of the Month) | 5,588,895.85 | 31,336.46 | 396,800.00 |
| RECEIPTS THIS MONTH | 833,115.24 | 8,242.25 | 16,423.81 |
| TOTAL YEAR TO DATE RECEIPTS | 6,422,011.09 | 39,578.71 | 413,223.81 |
| LESS PAYMENTS | | | |
| TOTAL PAYMENTS (Beginning of Month) | (4,003,693.63) | (13,910.52) | 0.00 |
| PAYMENTS THIS MONTH | (817,940.39) | (387.50) | 0.00 |
| TOTAL YEAR TO DATE PAYMENTS | (4,821,634.02) | (14,298.02) | 0.00 |
| BALANCE | 3,413,801.08 | 341,153.38 | 1,750,100.88 |
| BANK STATEMENT | | | |
| BALANCE AS PER BENDIGO BANK | 1,003,934.78 | 341,660.08 | 264,135.95 |
| BALANCE AS PER CBA | 12,410.81 | 0.00 | 0.00 |
| 11AM ACCOUNT | 2,400,000.00 | 0.00 | 0.00 |
| RESERVE TERM DEPOSIT - BENDIGO BANK | 0.00 | 0.00 | 1,486,467.78 |
| MUNICIPAL TERM DEPOSIT | 0.00 | 0.00 | 0.00 |
| WA TREASURY CORPORATION | 0.00 | 0.00 | 0.00 |
| LESS LANDFILL TO BE RECEIPTED | (35.00) | 0.00 | 0.00 |
| PLUS OUTSTANDING DEPOSITS | 11,028.09 | 61.65 | 0.00 |
| LESS UNPRESENTED CHEQUES | (13,475.95) | (630.00) | 0.00 |
| MUNI TO TRUST TRANSFER | (61.65) | 61.65 | 0.00 |
| RESERVE INTEREST | 0.00 | 0.00 | (502.85) |
| BALANCE | 3,413,801.08 | 341,153.38 | 1,750,100.88 |
| GENERAL LEDGER BALANCE TO: | 1910000 | 1990000 | 1951000 |

GL 1750100.9
- 0.02
Rounding variance

| FUND - INSTITUTION | AMOUNT | MATURITY | INTEREST |
|-----------------------------------|-----------------------|----------|----------|
| Reserve Term Deposit Bendigo Bank | \$1,486,467.78 | 23.12.16 | 2.70% |
| 11AM Account - Bendigo Bank | \$2,400,000.00 | On Call | 1.50% |
| Municipal - Bendigo Bank | \$0.00 | | |
| | \$3,886,467.78 | | |

Prepared By:

Veronica Robinson
Rates Officer

Date: 1 December 2016

Checked By:

Rowena Coshan
Corporate Services

Date: 12/1

SHIRE OF CHITTERING

ACCOUNTS PAID
AS AT THE 30 NOVEMBER 2016 PRESENTED TO THE
COUNCIL MEETING ON THE 14 DECEMBER 2016

This Schedule of Accounts paid under delegated authority as detailed below, which is to be submitted to each member of Council on the 14 December, has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods, the rendition of services and as to prices, computations and costings.

| Voucher No's | | Value | Pages | | Fund No. | Fund Name |
|--------------|--------------|----------------------|-------|----|----------|----------------|
| From | To | | From | To | | |
| PR 3841 | PR 3841 | \$ 89,997.81 | 1 | 1 | 1 | Municipal Fund |
| PR 3842 | PR 3842 | \$ 88,707.18 | 1 | 1 | 1 | Municipal Fund |
| EFT13310 | EFT13423 | \$ 573,174.35 | 1 | 5 | 1 | Municipal Fund |
| 14160 | 14175 | \$ 18,154.95 | 5 | 5 | 1 | Municipal Fund |
| Direct | Debt | \$ 2,304.26 | 5 | 5 | 1 | Municipal Fund |
| Bank | Transfer | \$ 45,601.84 | 6 | 6 | 1 | Municipal Fund |
| Trust 548 | 549 | \$ 387.50 | 6 | 6 | 2 | Trust Fund |
| | Total | \$ 818,327.89 | | | | |
| | | | | | | |

Officer: Sam Friend

Signature: 

Authorised by: Rowena

Signature: 

Date of Report: 1 December

Disclosure of Interest by Officer: Nil

| LIST OF ACCOUNTS PAID IN NOVEMBER 2016 - SUBMITTED TO COUNCIL 14 DECEMBER 2016 | | | | |
|--|------------|--------------------------------------|---|----------------------|
| Chq/EFT | Date | Name | Description | Amount |
| Payroll Payments | | | | |
| PR 3841 | 2/11/2016 | BENDIGO BANK | PAYROLL ENDING - 2 NOVEMBER 2016 | 89,997.81 |
| PR 3842 | 17/11/2016 | BENDIGO BANK | PAYROLL ENDING - 17 NOVEMBER 2016 | 88,707.18 |
| Total Payroll Payments | | | | \$ 178,704.99 |
| EFT Payments | | | | |
| EFT13310 | 16/11/2016 | ACE ELECTRICAL & COMMUNICATIONS | TEST & TAG, ELECTRICAL REPAIRS - MUCHEA HALL, CLUNE PARK, ADMIN RCD | 7,805.30 |
| EFT13311 | 16/11/2016 | AIT SPECIALISTIS PTY LTD | CHECKS & SMOKE ALARMS | 2,963.68 |
| EFT13312 | 16/11/2016 | AUSTRALIA POST | REVIEW OF RECORDS & DETERMINATION FUEL TAX CREDITS 2012-2016 | 2,003.63 |
| EFT13313 | 16/11/2016 | AVON TELECOMS | POSTAGE - OCTOBER 2016 | 198.00 |
| EFT13314 | 16/11/2016 | AVON WASTE | PROGRAMMING OF TELEPHONE LINES | 24,940.43 |
| EFT13315 | 16/11/2016 | BINDOON & DISTRICTS LITTLE ATHLETICS | WASTE COLLECTION SERVICES W/E - 21 & 28 OCT 16 | 1,550.00 |
| EFT13316 | 16/11/2016 | BINDOON BAKEHAUS & CAFE | KIDSPORT MEMBERSHIPS | 335.80 |
| EFT13317 | 16/11/2016 | BINDOON HARDWARE & RURAL SUPPLIES | BINDA PLACE - RETICULATION SUPPLIES & OTHER HARDWARE SUPPLIES | 3,738.30 |
| EFT13318 | 16/11/2016 | BINDOON IGA | DEPOT SUPPLIES | 36.48 |
| EFT13319 | 16/11/2016 | BOC LIMITED | DEPOT - OXYGEN & ACETYLENE BOTTLES | 40.92 |
| EFT13320 | 16/11/2016 | BRAND CONNECT AUSTRALIA | YOUTH PROGRAM - PURCHASE OF FRISBEEES | 924.00 |
| EFT13321 | 16/11/2016 | BROOKS HIRE SERVICE PTY LTD | CHITTERING ROAD - ROLLER HIRE | 2,562.56 |
| EFT13322 | 16/11/2016 | CATALYSE PTY LTD | COMMUNITY PERCEPTIONS SURVEY 2016 - FINAL PAYMENT | 5,500.00 |
| EFT13323 | 16/11/2016 | CHITTERING SCOUT GROUP | KIDSPORT MEMBERSHIPS | 200.00 |
| EFT13324 | 16/11/2016 | CMS DIESEL ENGINES | CH1263 - REPLACE OIL PRESSURE SENSOR | 288.20 |
| EFT13325 | 16/11/2016 | CMS LEGAL | PAYROLL DEDUCTIONS | 100.00 |
| EFT13326 | 16/11/2016 | COLOURWEST PAINTING | PAINT CLUNE PARK ROTUNDA ROOF FRAME & PRESSURE CLEAN ALL AREAS | 1,210.00 |
| EFT13327 | 16/11/2016 | COMMANDER PTY LIMITED | BCM PHONE SYSTEM - SERVICE CONTRACT - OCTOBER 2016 | 228.65 |
| EFT13328 | 16/11/2016 | COOEE COURIERS & TRANSPORT | FREIGHT | 406.07 |
| EFT13329 | 16/11/2016 | COURIER AUSTRALIA | FREIGHT | 68.31 |
| EFT13330 | 16/11/2016 | DUN & BRADSTREET (Australia) PTY LTD | LEGAL EXPENSES - RATES RECOVERY | 2,998.69 |
| EFT13331 | 16/11/2016 | ECO SPRINGS PERTH | MUCHEA LANDFILL - ANNUAL RENTAL OF ECO SPRINGS WATER COOLER | 572.00 |
| EFT13332 | 16/11/2016 | FRONTLINE FIRE & RESCUE EQUIPMENT | FIRE VEHICLES - PUMP SERVICING | 10,473.51 |
| EFT13333 | 16/11/2016 | FULTON HOGAN INDUSTRIES PTY LTD | EZI-STREET COLD ASPHALT MIX | 1,408.00 |
| EFT13334 | 16/11/2016 | GOLDY HOLDEN & SUZUKI | 000CH - SERVICE | 415.00 |

LIST OF ACCOUNTS PAID IN NOVEMBER 2016 - SUBMITTED TO COUNCIL 14 DECEMBER 2016

| | | | | |
|----------|------------|------------------------------------|--|-----------|
| EFT13335 | 16/11/2016 | HAYDON AGRICULTURAL CONTRACTORS | GRAVEL | 25,999.60 |
| EFT13336 | 16/11/2016 | HERTZ AUSTRALIA PTY LTD | HIRE OF TOYOTA PRADO BFRPC | 1,831.50 |
| EFT13337 | 16/11/2016 | JASON SIGN MAKERS | CHITTERING ROAD - TRAFFIC CONES | 7,141.20 |
| EFT13338 | 16/11/2016 | JCT'S CREATIVE SOLUTIONS | FIRE STATION MONTHLY CLEANING | 330.00 |
| EFT13339 | 16/11/2016 | JEFF LOUDON | CLEANING OF ROBERT HINDMARSH REST AREA - OCTOBER | 852.50 |
| EFT13340 | 16/11/2016 | JILL POWELL AND ASSOCIATES | REGIONAL SPORTS & COMMUNITY CENTRE FEASIBILITY STUDY - FINAL | 34,128.00 |
| EFT13341 | 16/11/2016 | KOMATSU AUSTRALIA PTY LTD | CH10555 - SERVICING COSTS UNDER THE EXTENDED CARE CONTRACT | 1,213.66 |
| EFT13342 | 16/11/2016 | LANDGATE CUSTOMER ACCOUNT | VALUATION EXPENSES | 680.00 |
| EFT13343 | 16/11/2016 | LGIS RISK MANAGEMENT (ECHELON) | AVON/CENTRAL MIDLANDS REGIONAL RISK COORDINATION PROGRAMME - 1ST INSTALMENT | 6,469.10 |
| EFT13344 | 16/11/2016 | MARKETFORCE PRODUCTIONS | ADVERTISEMENT - WASTE & HEALTH LOCAL LAW | 2,104.78 |
| EFT13345 | 16/11/2016 | MIRACLE RECREATION EQUIPMENT | MUCHEA OVAL - POST CAPS | 132.00 |
| EFT13346 | 16/11/2016 | MUCHEA IRRIGATION & RURAL SUPPLIES | BINDA PLACE - RETIC SUPPLIES | 5,387.79 |
| EFT13347 | 16/11/2016 | McLEODS BARRISTERS & SOLICITORS | LEGAL EXPENSES | 6,199.47 |
| EFT13348 | 16/11/2016 | NATIONWIDE SIGNS | INTERNAL SIGNAGE FOR VISITOR CENTRE | 308.00 |
| EFT13349 | 16/11/2016 | NITES ELECTRICAL | REPAIRS TO THE SOLAR LIGHTING POLE, SANTA GERTRUDIS & MUCHEA EAST RD (INSURANCE CLAIM) | 10,569.35 |
| EFT13350 | 16/11/2016 | NORTHERN VALLEYS NEWS | CHATTER @ CHITTERING - OCTOBER 2016 | 1,084.00 |
| EFT13351 | 16/11/2016 | ORACLE SURVEYS | SURVEYING - LOT 4 GRAY ROAD, BINDOON | 1,326.80 |
| EFT13352 | 16/11/2016 | PCS - PERFECT COMPUTER SOLUTIONS | REPLACEMENT OF COMPUTERS | 3,645.00 |
| EFT13353 | 16/11/2016 | PETER OSBORN | REIMBURSEMENT FOR ITEMS PURCHASED FOR VISITOR CENTRE SHELVING | 575.59 |
| EFT13354 | 16/11/2016 | PUMA ENERGY | MOTORCHARGE EXPENSES | 3,690.15 |
| EFT13355 | 16/11/2016 | RELIANCE PETROLEUM | DIESEL | 5,005.00 |
| EFT13356 | 16/11/2016 | RSEA PTY LTD | MORLEY ROAD - HIRE OF TRAFFIC LIGHTS | 2,411.35 |
| EFT13357 | 16/11/2016 | SHAWSETT TRAINING & SAFETY | DRIVER TRAINING TO CHITTERING FIRE SERVICE VOLUNTEERS | 2,800.00 |
| EFT13358 | 16/11/2016 | SHERIDANS FOR BADGES | NAME PLATES AND ENGRAVING FOR CHAMBERS | 213.95 |
| EFT13359 | 16/11/2016 | SHIRE OF CHITTERING | PAYROLL DEDUCTIONS | 710.00 |
| EFT13360 | 16/11/2016 | SLIMS TYRE SERVICE | CH1266 - SUPPLY & FIT TWO NEW TYRES | 1,283.15 |
| EFT13361 | 16/11/2016 | SOUTHERN CROSS AUSTEREO PTY LTD | AROUND THE TOWNS AREA PROMOTION - OCTOBER 16 | 88.00 |
| EFT13362 | 16/11/2016 | SPENCE INDUSTRIES | CH1261 - GRADER TRANSMISSION DIAGNOSE AND REPAIR | 27,626.54 |
| EFT13363 | 16/11/2016 | SPYKER TECHNOLOGIES PTY LTD | CLUNE PARK - REPAIR WIRELESS LINK TO CCTV EQUIPMENT | 1,584.00 |
| EFT13364 | 16/11/2016 | STAPLES AUSTRALIA | STATIONERY | 632.67 |

| LIST OF ACCOUNTS PAID IN NOVEMBER 2016 - SUBMITTED TO COUNCIL 14 DECEMBER 2016 | | | | | | |
|--|------------|-------------------------------------|---|-----------|--|--|
| EFT13365 | 16/11/2016 | SUPERIOR LAWNS AUSTRALIA | BINDOON OVAL - SUPPLY VELVETENE TURF | 1,306.80 | | |
| EFT13366 | 16/11/2016 | TANKS FOR HIRE | BINDOON SHOW - WATER TANK | 682.00 | | |
| EFT13367 | 16/11/2016 | TOTALLY WORKWEAR - Joondalup | STAFF UNIFORMS | 364.78 | | |
| EFT13368 | 16/11/2016 | TRIGGRFACTOR | INSTALL UNDERSINK FILTER IN TECH SERVICES & CHAMBERS | 1,194.00 | | |
| EFT13369 | 16/11/2016 | TUSS GROUP PTY LTD | CULVERT PIPES & HEAD WALLS | 7,453.88 | | |
| EFT13370 | 16/11/2016 | UNIQCO INTERNATIONAL PTY LTD | FLEET MANAGEMENT SERVICES - OCTOBER 16 | 3,850.00 | | |
| EFT13371 | 16/11/2016 | VODAFONE MESSAGING | MESSAGING - ALL FIRE BRIDGES & RANGERS | 629.86 | | |
| EFT13372 | 16/11/2016 | WA TEMPORARY FENCING SUPPLIES | BINDOON SHOW - CROWD CONTROL BARRIER FENCING | 286.00 | | |
| EFT13373 | 16/11/2016 | WALGA | WALGA TRAINING - PROFESSIONALLY SPEAKING (CR ROSSOUW) | 544.50 | | |
| EFT13374 | 16/11/2016 | WORKWEAR GROUP - LGCC | STAFF UNIFORMS | 669.16 | | |
| EFT13375 | 23/11/2016 | DALLCON | CHITTERING ROAD - CONCRETE PIPES | 4,474.80 | | |
| EFT13376 | 28/11/2016 | BENDIGO BANK | CREDIT CARD PAYMENT | 4,805.55 | | |
| EFT13377 | 30/11/2016 | ACE ELECTRICAL & COMMUNICATIONS | ELECTRICAL REPAIRS - BINDA PLACE, BINDOON FIRE STATION, TOURIST BUREAU, DEPOT & TECH SERVICES | 4,934.24 | | |
| EFT13378 | 30/11/2016 | AVON WASTE | WASTE COLLECTION SERVICES W/E - 4 & 11/11/16 | 24,949.26 | | |
| EFT13379 | 30/11/2016 | BINDOON BAKEHAUS & CAFE | CATERING | 189.90 | | |
| EFT13380 | 30/11/2016 | BINDOON BASKETBALL ASSOC | KIDSPORT MEMBERSHIPS | 3,185.00 | | |
| EFT13381 | 30/11/2016 | BINDOON IGA | STOCK FOR CHAMBERS | 69.61 | | |
| EFT13382 | 30/11/2016 | BINDOON SPORT & REC | HIRE OF CHINKABEE COMPLEX - COMMUNITY CONSULTATION WORKSHOPS | 110.00 | | |
| EFT13383 | 30/11/2016 | BPA ENGINEERING PTY LTD | BINDA PLACE - PROJECT MANAGEMENT | 2,519.00 | | |
| EFT13384 | 30/11/2016 | BUNNINGS BUILDING SUPPLIES | 1/11 EDMONDS PLACE BUILDING MAINTENANCE SUPPLIES | 813.06 | | |
| EFT13385 | 30/11/2016 | CHITTERING INCIDENT SUPPORT BRIGADE | REIMBURSEMENT - SAFE FOR ICV | 94.95 | | |
| EFT13386 | 30/11/2016 | CHITTERING MECHANICAL & TYRES | 1EKS640 - REMOVE OUTER TYRE & FIT SPARE REMOVE LEAKING VALVE | 206.75 | | |
| EFT13387 | 30/11/2016 | CHITTERING PEST & WEED | SHIRE BUILDINGS ANNUAL PEST INSPECTIONS/RODENT/SPIDER TREATMENT | 15,268.00 | | |
| EFT13388 | 30/11/2016 | CHITTERING VALLEY PROGRESS | 16-17 COMMUNITY SPONSORSHIP - CHRISTMAS PARTY | 660.00 | | |
| EFT13389 | 30/11/2016 | CMS LEGAL | PAYROLL DEDUCTIONS | 100.00 | | |
| EFT13390 | 30/11/2016 | COLOURWEST PAINTING | 1/11 EDMONDS PLACE BINDOON EXTERIOR PAINTING | 6,820.00 | | |
| EFT13391 | 30/11/2016 | COURIER AUSTRALIA | FREIGHT | 51.61 | | |
| EFT13392 | 30/11/2016 | CS LEGAL | PROFESSIONAL FEES FOR CAVEATS | 6,285.20 | | |
| EFT13393 | 30/11/2016 | DALLCON | PERRY ROAD - CONCRETE PIPES | 2,002.00 | | |
| EFT13394 | 30/11/2016 | DAVID & DEBBIE WILSON | REIMBURSEMENT - FIRE TRAINING & REFRESHMENTS | 270.94 | | |
| EFT13395 | 30/11/2016 | ECOWATER SERVICES PTY LTD | SENIOR, COMMUNITY HOUSING ATU SERVICING | 757.90 | | |

LIST OF ACCOUNTS PAID IN NOVEMBER 2016 - SUBMITTED TO COUNCIL 14 DECEMBER 2016

| | | | | |
|---------------------------|------------|------------------------------------|--|----------------------|
| EFT13396 | 30/11/2016 | ENTIRE FIRE MANAGEMENT | 2016-2017 FIRE MITIGATION | 10,951.97 |
| EFT13397 | 30/11/2016 | FRONTLINE FIRE & RESCUE EQUIPMENT | PURCHASE OF THERMAL IMAGING CAMERA FOR BINDOON VBFB | 12,580.66 |
| EFT13398 | 30/11/2016 | FULTON HOGAN INDUSTRIES PTY LTD | ROAD MATERIALS | 1,408.00 |
| EFT13399 | 30/11/2016 | GENSPARK | FLOOD LIGHT INSTALLATION AT UPPER CHITTERING FIRE STATION | 232.00 |
| EFT13400 | 30/11/2016 | HAYDON AGRICULTURAL CONTRACTORS | GRAVEL | 39,028.00 |
| EFT13401 | 30/11/2016 | HERTZ AUSTRALIA PTY LTD | HIRE OF TOYOTA PRADO BFRPC | 1,831.50 |
| EFT13402 | 30/11/2016 | IMMACULATE HEART COLLEGE | YEAR 6 GRADUATION DONATION | 100.00 |
| EFT13403 | 30/11/2016 | JASON SIGN MAKERS | ADVISORY SIGNS | 650.10 |
| EFT13404 | 30/11/2016 | LANDGATE CUSTOMER ACCOUNT | LAND ENQUIRY - CERTIFICATE OF TITLE FOR MIDLAND BRICK | 49.70 |
| EFT13405 | 30/11/2016 | MICK DOAK - BRENELLE GRAZING | RATES REFUND | 134.40 |
| EFT13406 | 30/11/2016 | MUCHEA IRRIGATION & RURAL SUPPLIES | BINDA PLACE - RETICULATION SUPPLIES | 1,138.50 |
| EFT13407 | 30/11/2016 | MUCHEA TREE FARM | PLANTS FOR CITIZENSHIP CEREMONY | 10.00 |
| EFT13408 | 30/11/2016 | McLEODS BARRISTERS & SOLICITORS | LEGAL EXPENSES - UNAUTHORISED STRUCTURES | 1,418.35 |
| EFT13409 | 30/11/2016 | N & M RUSSELL PLUMBING & GAS | INSTALL NEW DRINK FOUNTAIN SPOUTS TO CLUNE PARK DRINK FOUNTAIN | 858.00 |
| EFT13410 | 30/11/2016 | NORTHERN VALLEYS NEWS | ADVERTISING - INTERGENERATIONAL DAY | 135.00 |
| EFT13411 | 30/11/2016 | NOVUS AUTOGLASS | WINDSCREEN REPLACEMENTS | 2,950.00 |
| EFT13412 | 30/11/2016 | PCS - PERFECT COMPUTER SOLUTIONS | 50 X PRE PAID SUPPORT HOURS | 8,250.00 |
| EFT13413 | 30/11/2016 | RBC RURAL | PHOTOCOPIER CHARGES | 1,404.16 |
| EFT13414 | 30/11/2016 | RUBY LANE P/L ATF TUKURUA TRUST | RATES REFUND | 1,383.21 |
| EFT13415 | 30/11/2016 | SHIRE OF CHITTERING | PAYROLL DEDUCTIONS | 760.00 |
| EFT13416 | 30/11/2016 | SHIRE OF MINGENEW | REIMBURSEMENT - LGMA CONFERENCE COSTS | 98.80 |
| EFT13417 | 30/11/2016 | SLIMS TYRE SERVICE | CH5464 - SUPPLY 6 TYRES TO COMMUNITY BUS | 1,630.00 |
| EFT13418 | 30/11/2016 | STAPLES AUSTRALIA | STATIONERY | 34.47 |
| EFT13419 | 30/11/2016 | THOMAS PUESCHER | REIMBURSEMENT | 175.00 |
| EFT13420 | 30/11/2016 | TRACC CIVIL PTY LTD | BINDA PLACE REDEVELOPMENT PROGRESS PAYMENTS | 146,293.02 |
| EFT13421 | 30/11/2016 | WC & SJ WRIGHT | CHITTERING ROAD - GEOFABRIC | 2,222.00 |
| EFT13422 | 30/11/2016 | WESFARMERS KLEENHEAT GAS PTY LTD | GAS HIRE - LOWER CHITTERING HALL | 69.30 |
| EFT13423 | 30/11/2016 | WA ELECTORAL COMMISSION | CONDUCTING 2017 EXTRA-ORDINARY ELECTIONS | 14,838.78 |
| Total EFT Payments | | | | \$ 573,174.35 |

LIST OF ACCOUNTS PAID IN NOVEMBER 2016 - SUBMITTED TO COUNCIL 14 DECEMBER 2016

| Cheque Payments | | | |
|-------------------------------|------------|---------------------------------------|--|
| 14160 | 16/11/2016 | AURECON AUSTRALIA PTY LTD | REFUND - WITHDRAWN APPLICATION |
| 14161 | 16/11/2016 | BINDOON GENERAL STORE | MONTHLY NEWSPAPER ACCOUNT - OCTOBER |
| 14162 | 16/11/2016 | CASEY BOOTH | 16/17 YOUTH SPONSORSHIP - MOUNTED GAMES IN MELBOURNE |
| 14163 | 16/11/2016 | DEPARTMENT OF TRANSPORT | CH6515 - VEHICLE RENEWAL |
| 14164 | 16/11/2016 | LGRCEU | PAYROLL DEDUCTIONS |
| 14165 | 16/11/2016 | SYNERGY | MUCHEA HALL ELECTRICITY CHARGES |
| 14166 | 16/11/2016 | TELSTRA | OFFICE / MOBILE CHARGES |
| 14167 | 16/11/2016 | TRIDENT BUTTFIELD | CROSSOVER REFUND |
| 14168 | 30/11/2016 | DEPARTMENT OF TRANSPORT | CH003 VEHICLE RENEWAL |
| 14169 | 30/11/2016 | KATRINA VALE | REIMBURSEMENT FOR CHARGE ERROR - MUCHEA LANDFILL |
| 14170 | 30/11/2016 | LGRCEU | PAYROLL DEDUCTIONS |
| 14171 | 30/11/2016 | MR & MRS JOHN EGGERT | RATES REFUND |
| 14172 | 30/11/2016 | SHIRE OF CHITTERING - PLEASE PAY CASH | PETTY CASH RECOUP OCT/NOV 16 |
| 14173 | 30/11/2016 | SYNERGY | ELECTRICITY CHARGES |
| 14174 | 30/11/2016 | TELSTRA | MOBILE PHONE CHARGES |
| 14175 | 30/11/2016 | WATER CORPORATION | WATER CHARGES |
| | | | Cheque Payments |
| | | | \$ 18,154.95 |
| Direct Debits - November 2016 | | | |
| | | BENDIGO BANK/COMMONWEALTH BANK | BANK FEES |
| | | WESTNET | WESTNET/INTERNET |
| | | CLUE DESIGN | WEB SITE MANAGEMENT |
| | | FINES ENFORCEMENT | ANIMAL FINES |
| DD03 | 15/11/2016 | ISUZU | SERVICE AGREEMENT |
| | | | Total Direct Debits |
| | | | \$ 2,304.26 |
| Bank Transfers | | | |
| | 1/11/2016 | TRANSFER | PUBLIC AMENITIES AND BUILDING RESERVE |
| DD5493.1 | 02/11/2016 | WA SUPER | PAYROLL DEDUCTIONS |
| DD5493.2 | 02/11/2016 | LGIA SUPER | SUPERANNUATION CONTRIBUTIONS |
| DD5493.3 | 02/11/2016 | RAMSAY SUPERANNUATION FUND | SUPERANNUATION CONTRIBUTIONS |
| | | | 15,500.00 |
| | | | 12,114.58 |
| | | | 1,269.32 |
| | | | 228.40 |

LIST OF ACCOUNTS PAID IN NOVEMBER 2016 - SUBMITTED TO COUNCIL 14 DECEMBER 2016

| | | | | |
|---------------------------------|------------|---------------------------------|--|----------------------|
| DD5493.4 | 02/11/2016 | DIANO FAMILY SUPER FUND PTY LTD | SUPERANNUATION CONTRIBUTIONS | 63.64 |
| DD5493.5 | 02/11/2016 | REST SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | 298.75 |
| DD5493.6 | 02/11/2016 | AMP FLEXIBLE LIFETIME INSURANCE | SUPERANNUATION CONTRIBUTIONS | 631.36 |
| DD5493.7 | 02/11/2016 | AUSTRALIAN SUPER | SUPERANNUATION CONTRIBUTIONS | 468.70 |
| DD5508.1 | 16/11/2016 | WA SUPER | PAYROLL DEDUCTIONS | 12,091.96 |
| DD5508.2 | 16/11/2016 | LGIA SUPER | SUPERANNUATION CONTRIBUTIONS | 1,269.32 |
| DD5508.3 | 16/11/2016 | FUTURE SUPER FUND | SUPERANNUATION CONTRIBUTIONS | 53.44 |
| DD5508.4 | 16/11/2016 | RAMSAY SUPERANNUATION FUND | SUPERANNUATION CONTRIBUTIONS | 132.74 |
| DD5508.5 | 16/11/2016 | DIANO FAMILY SUPER FUND PTY LTD | SUPERANNUATION CONTRIBUTIONS | 63.64 |
| DD5508.6 | 16/11/2016 | REST SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | 298.75 |
| DD5508.7 | 16/11/2016 | AMP FLEXIBLE LIFETIME INSURANCE | SUPERANNUATION CONTRIBUTIONS | 629.62 |
| DD5508.8 | 16/11/2016 | AUSTRALIAN SUPER | SUPERANNUATION CONTRIBUTIONS | 487.62 |
| Total Transfers | | | | \$ 45,601.84 |
| Trust Payments | | | | |
| 548 | 16/11/2016 | DEPARTMENT OF COMMERCE CONSUMER | LODGEMENT OF PET BOND - UNIT 5/8 EDMONDS PLACE | 137.50 |
| 549 | 16/11/2016 | SIMONE VAN HATTEM | RETURN OF MUCHEA HALL BOND | 250.00 |
| Total Municipal Payments | | | | \$ 817,940.39 |
| Total Trust Payments | | | | \$ 387.50 |

Bindoon
***'Deviation for Heavy
Haulage Vehicles'***
Strategy 2016



Contents

| | |
|--|---|
| Background | 3 |
| Executive Summary..... | 4 |
| Objectives | 4 |
| Stakeholders | 4 |
| Proposed Actions | 5 |
| Entry Statements | 5 |
| Event Information Signage..... | 5 |
| Information Bays / Lay-bys | 5 |
| Marketing Strategy ‘internal’ (residents)..... | 5 |
| Marketing Strategy ‘external’ (visitors) | 5 |
| Prospectus..... | 5 |
| Signage – Regulatory..... | 5 |
| Signage – Tourist and Advertising..... | 6 |
| Extension of the Chittering Valley Tourist Route..... | 6 |
| Attractions – to encourage light vehicle and tourist patronage..... | 6 |
| Post-Deviation Monitoring Program..... | 6 |
| Links to Local and Regional Plans..... | 7 |
| Reference Documents..... | 7 |
| Summary of ‘Local’ Bypass Feedback | 7 |
| <i>After A Bypass in a WA Country Town – Shire of Harvey</i> | 7 |
| <i>Unfortunately I don’t have hard data, but in brief, when Forrest Highway was first built there was a significant decline in vehicle traffic and visitations through our inland towns of Yarloop, Harvey and Brunswick Junction.</i> | 7 |
| <i>After A Bypass in a WA Country Town – Shire of Northam</i> | 7 |
| Economic Evaluation of Town Bypasses | 8 |
| The Karuah Highway Bypass, Economic and Social Impacts, the 5 year report | 8 |

Document Tracking

| Version | Distributed To | Date |
|---------|---|----------|
| 1.1 | Bindoon Heavy Haulage Route Ref. Group (Discussion Draft) | 04/12/15 |
| 1.2 | Bindoon Heavy Haulage Route Ref. Group (updated Discussion Draft) | 05/02/16 |
| 1.3 | Bindoon Heavy Haulage Route Ref. Group (updated Discussion Draft) | 11/05/16 |
| 1.4.1 | Bindoon Heavy Haulage Route Ref. Group (Draft for finalisation) | 26/10/16 |
| 1.4.2 | THIS DOCUMENT: Council to endorse for release for Public Comment | 14/12/16 |

*A bypass is a road or highway that avoids or "bypasses" a built-up area, town, or village, to let through traffic flow without interference from local traffic, to reduce congestion in the built-up area, and to improve road safety. A bypass specifically designated for trucks may be called a truck route. **Wikipedia***

*A **deviation** could be described as "turning aside from the direct road" – therefore to work with the words **DEVIATION** for **HEAVY HAULAGE VEHICLES** rather than **BYPASS** would keep the focus on our townsite as somewhere for visitors to travel to, rather than go around.*

Background

The Community Strategic Plan 2012-2022 identified the requirement for an Economic Development Strategy. The Chittering Economic Development Strategy 2015-2025 (CEDS) was endorsed by Council at the Ordinary Council meeting held on 23 February 2015.

CEDS refers to the "construction of a Great Northern Highway heavy traffic bypass road" under Strategy Four – Key Economic Precincts, of which Bindoon is one. The short term actions (0 to 5 years) listed on page 23 are as follows;

- Facilitate the formation of a network of affected local businesses
- Collate research undertaken in other locations to assist with the development of a Plan
- Contemplate actions should the Bypass not be constructed

The proposed 'bypass' is appearing to become more of a reality. With the timeline becoming shorter it was decided, with the future of the Bindoon townsite in mind, to prepare a Strategy in order to be in a positive position. The progression of the Muchea Employment Node, the completion of the Northlink project along with other southern Shire focusses also fuelled the need for there to be a plan to keep Bindoon 'top of mind' for visitors and travellers.

The actions undertaken to date are;

1. Form a Reference Group – Council, Shire Administration, Local Business Owners / Operators, Chittering Chamber of Commerce, Chittering Tourist Association, Main Roads WA and any other interested parties (July / August 2015).
2. Survey of customers at businesses that will be affected to ascertain current customer numbers / origin in order to establish a benchmark (September 2015).
3. Preparation of a 'bypass' strategy (this document).

Following the endorsement of this document the Group will;

4. Undertake Community Consultation / Information in line with the existing Shire of Chittering Community Engagement Plan and Communication Plan.
5. Investigate grant and other funding opportunities, including but not limited to;
 - AusIndustry – for individual business support
 - Awards & Scholarships for individual businesses
 - Foundation for Rural & Regional Renewal
 - Regional Development Australia Fund
 - Tourism and heritage based grants
 - Wheatbelt Development Commission

It is to be noted that in February 2016 the timeline for commencement of the Main Roads WA Bindoon Bypass Project was delayed. This was due to additional consultation being undertaken by Main Roads due to a requirement to investigate alternative routes. In May 2016 three options are being mooted: Western Bypass Corridor A, Western Bypass Corridor B and the 'original' Eastern Bypass.

Executive Summary

It is important that Council and the Chittering community are informed of, and prepared for, the highway deviation (if and when it occurs).

The development of a Strategy is an important step in addressing any negative impacts associated with the highway deviation and positioning Chittering, in particular Bindoon, so that it can maximise the positive benefits associated with the works.

Chittering needs to focus on strategies that will ensure that Bindoon continues to be a place to stop on their way to more northern destinations, as well as growing as a peri-urban day and overnight destination for visitors.

If a bypass were not to be forthcoming, this Strategy could also be utilised for the purposes of boosting Bindoon as a traveller and visitor destination. Most actions within it can be undertaken with or without the major road changes foreshadowed by Main Roads WA.

Once the Deviation is complete Main Roads WA will transfer management of the 'current' Great Northern Highway, which travels through the Bindoon townsite, to the Shire of Chittering. It is currently undergoing maintenance for this purpose. This 'old' portion of Great Northern Highway will need to be renamed and it is suggested that the community be called upon to play a large part in this. For simple marketing purposes it would be wise to include the name "Bindoon" in this new name.

Objectives

The objectives of this Strategy are to;

- document opportunities, based on local knowledge and through research undertaken (referencing case studies of other bypassed rural towns);
- identify actions to take advantage of the opportunities;
- recommend priorities; and
- source cost estimates for the identified actions.

Stakeholders

Listed alphabetically

- Affected Landowners
- Chittering Chamber of Commerce
- Chittering Tourist Association
- Local Businesses
- Main Roads WA / Jacobs (consultant)
- Residents / Ratepayers
- Shire of Chittering, Council and Administration
- Visitors

Consultation to date;

- Call for Expressions of Interest from members of the community to form a "Bindoon Bypass Reference Group" (opened 14 May 2015, closed 15 June 2015). The 'Conversation Starter' document accompanied this advertising for this, in order to give interested parties some information about the project.
- Bindoon Bakehaus Customer Survey, 238 responses collected during July and August 2015.
- Bindoon Local Business Customer Survey, 173 responses collected from 8 of the 15 targeted businesses during September 2015.

Proposed Actions**Entry Statements**

| | |
|-----------------------|---|
| Priority: | Townsite entry signage is underway as part of Binda Place Beautification. Additional works will be determined by timing of the 'bypass' installation. |
| Details: | Call for public feedback for design ideas. Consider to be stoneworks by a local stonemason. |
| Responsible: | Shire of Chittering |
| Cost Estimate: | To be determined |

Event Information Signage

| | |
|-----------------------|---|
| Priority: | Medium – 2 to 4 years |
| Details: | Call for public feedback for design ideas. Consider types, including LED addition to existing and outdoor TV screens. |
| Responsible: | Shire of Chittering |
| Cost Estimate: | To be determined and propose inclusion in 2019-2020 Budget. |

Information Bays / Lay-bys

| | |
|-----------------------|---|
| Priority: | Medium – 2 to 4 years |
| Details: | Visitor Centre area to become Information Bay. Laybys to be installed in a way that doesn't discourage stopping again in town. |
| Responsible: | Shire of Chittering in liaison with Main Roads WA |
| Cost Estimate: | To be determined and propose inclusion in 2019-2020 Budget. |

Marketing Strategy 'internal' (residents)

| | |
|-----------------------|---|
| Priority: | Underway – SHOP #Chittering Support LOCAL |
| Details: | To create an emphasis on local trade. Work towards improving service and opening hours. |
| Responsible: | Shire of Chittering |
| Cost Estimate: | Included in 2016-2017 Budget. |

Marketing Strategy 'external' (visitors)

| | |
|-----------------------|---|
| Priority: | High – as soon as possible |
| Details: | <i>Chittering: a place to visit</i> Share Bindoon as a key stopover 'just one hour from Perth', a place to walk and lunch in the park. Promotion of monthly key events that highlight key comparative advantages, our point of difference. Links to Chittering Visitor Centre Strategy and Community Strategic Plan. |
| Responsible: | Shire of Chittering |
| Cost Estimate: | To be determined and included in 2017-2018 Budget. |

Prospectus

| | |
|------------------|---|
| Priority: | Refer to Chittering Economic Development Strategy |
| Details: | Identify prospective businesses (ie Boutique Tavern, Wedding Planner, Bus Tours), developers and home owners. |

Signage – Regulatory

| | |
|-----------------------|--|
| Priority: | High – timeframe dependent on 'bypass' works |
| Details: | Clever signposting leading into Bindoon, with clear statements as to what is in Bindoon – ie that the Deviation is a truck route whereas through Bindoon is the shorter (?), more scenic route. Inclusion of photos. |
| Responsible: | Shire of Chittering in liaison with Main Roads WA |
| Cost Estimate: | To be determined, propose inclusion in 2017-2018 Budget. |

Signage – Tourist and Advertising

| | |
|-----------------------|---|
| Priority: | Underway |
| Details: | Complementary to the branding of the Entry Statements, in line with the (proposed) Chittering Signage Plan, to list and link attractions. |
| Responsible: | Shire of Chittering |
| Cost Estimate: | Included in 2016-2017 Budget. |

Extension of the Chittering Valley Tourist Route

| | |
|-----------------------|--|
| Priority: | Underway |
| Details: | To encourage people to continue through to Bindoon. |
| Responsible: | Shire of Chittering in liaison with Main Roads WA |
| Cost Estimate: | To be determined, propose inclusion in 2017-2018 Budget. |

Attractions – to encourage light vehicle and tourist patronage

Suggestions, for major projects, are as follows;

- Grade separated interchanges (ie underpasses / overpasses to create a smooth traffic flow) are being discussed with Main Roads WA.
- Town Centre Improvements: Binda Place Improvement (underway)
- Rural Transaction Centre: incorporating a weekend Visitor Information service, post, phone, printing, secretarial, Medicare, Centrelink, Eftpos, facilities for visiting professionals and a Community Hub.
- Lake Needoonga Wetlands Sanctuary
- Motorcycle (and other, ie RV, Caravan, Vintage Car) Friendly town / region (underway through Avon Tourism)
- Local Events
 - March – Muchea Youth Festival
 - April – Swagman's Festival
 - May – Wear Ya Wellies
 - August – Taste of Chittering
 - September – Wildflower Festival
 - October – Ag Show
- Camping facilities, with a point of difference

Post-Deviation Monitoring Program

1. Ascertain current vehicle figures through Bindoon
 - Figures to be collected each quarter to monitor fluctuations
2. Currently fourteen shopfront businesses in Bindoon
 - Recheck figure annually to monitor fluctuations
3. Ascertain customer numbers for each shopfront in Bindoon
 - Figures to be collected each quarter to monitor fluctuations
4. Ascertain current staffing numbers for each shopfront in Bindoon
 - Figures to be collected each quarter to monitor fluctuations
5. Capture 'community feel' through survey (Community Scorecard 2016)
 - Re-survey annually to ascertain change
6. Capture 'businesses opinion' about the 'state' of their business
 - Re-survey annually to ascertain change
7. Capture 'visitor sentiment' about our Shire
 - Put in place an ongoing check system, this will also assist with calculating visitor numbers

Links to Local and Regional Plans

- Avon Region Tourism Plan (proposed by AROC)
- Avon Tourism Strategic Plan 2016-2019
- Binda Place Improvement Plan 2015
- Chittering Age Friendly Plan 2016-2019
- Chittering Community Strategic Plan 2012-2022
- Chittering Economic Development Strategy 2015-2025
- Chittering Sport & Recreation Plan 2012-2022
- Chittering Tourism Action Plan (proposed)
- Chittering Trails Network Master Plan 2013-2023
- Chittering Visitor Centre Strategic Plan (underway by Shire of Chittering)
- Chittering Youth Strategy 2015-2018
- Northern Growth Alliance Tourism Amenity Plan (proposed by NGA)
- Wheatbelt Blueprint (RDA Wheatbelt)

Reference Documents

Summary of 'Local' Bypass Feedback

Feedback was sought from Cranbrook, Dalwallinu, Gingin, (Bridgetown-)Greenbushes, Harvey and Northam.

After A Bypass in a WA Country Town – Shire of Harvey

Unfortunately I don't have hard data, but in brief, when Forrest Highway was first built there was a significant decline in vehicle traffic and visitations through our inland towns of Yarloop, Harvey and Brunswick Junction.

The number of people accessing the Harvey Visitor Centre declined by about 40% and this resulted in reduced sales and revenue generated through the Centre.

Again we don't have hard data, but there was a noticeable decline in the number of visitors coming into the three towns which in turn had a negative economic effect on the local economies. After an initial period of a few years there has gradually been an increase in vehicle traffic on South Western Highway which has led to some increase in visitors coming into the towns and spending a bit of money.

Good luck with your reference group and hope you come up with some good strategies.

Patrick Quinlivan

Manager Community & Economic Development

After A Bypass in a WA Country Town – Shire of Northam

I am not aware of any detailed report or study that has been done on the effects of the bypass.

It does appear from my own observations that the by-pass did have an effect on a number of businesses in town, including 4 service stations (fuel) that have closed down in the years following the bypass being constructed. I am not sure of what effect the loss of passing trade has had on any of the other local businesses (such as food shops etc).

On a more positive note we have noticed that there are now a couple of al-fresco dining areas on the main street - something that was rare before the by-pass, and it is generally more pleasant environment to walk around and shop.

The Town of Northam also spent significant money on a major streetscape proposal following on from the actual by-pass being constructed, this included widening the footpath,

installation of roundabouts and signage. These works, in conjunction with the actual removal of the larger trucks from the centre of town, have certainly made it a more pedestrian friendly environment.

If you would like to discuss further please feel free to give me a call.

Chadd Hunt

Executive Manager Development Services

Economic Evaluation of Town Bypasses

November 2011, prepared by Bruno Parolin, Faculty of Built Environment, University of New South Wales, for NSW Roads and Maritime Services. Key findings of this document are;

1. Adverse economic impacts that occur tend to be minimal and of a short-term duration.
2. In the longer term highway bypasses do not have adverse economic impacts on highway generated trade and employment.
3. In most cases highway bypasses have resulted in economic benefit.
4. Small towns (less than 2,500 population) are at more risk of adverse economic impacts.
5. Towns with a higher degree of dependence on highway generated trade may experience greater difficulty in managing post bypass recovery.
6. Closeness to a larger centre could be detrimental as motorists could use the bypass to quickly access the larger centre.
7. Longer term traffic level in medium to larger bypassed towns may approach those of pre-bypass levels (due to increased economic activity).
8. The national / regional economy, industry restructure and rural population decline may have more of an impact on the town economy than the introduction of a highway bypass.
9. A highway bypass generally brings about positive land use and land value changes for the bypassed community (according to US studies).
10. Social impacts are generally positive with a perception that quality of life and environmental amenity is improved.
11. Active leadership and proactive planning on the part of the local Community, government and road authorities are important aspects of a managing change in a post-bypass environment.

The Karuah Highway Bypass, Economic and Social Impacts, the 5 year report

2009, prepared by Urban and Regional Planning Program, University of Sydney. Key findings of this document are;

1. End of 12 months; 4 businesses closed, 7 trade decreased, 48 jobs lost (21%). End of 60 months; 4 businesses closed, 6 trade decreased, 35 jobs lost (petrol station and restaurant employment suffering the most).
2. A large number of businesses took no action due to insufficient financial resources and the perception that Council is responsible for the economic recovery of the town. Quote from the report "the attitude of blaming local authorities for problems sits firmly within the Australian psyche".
3. Those businesses that made effective adjustments stabilised themselves better than their competition, adjustments included;
 - a. increased advertising;
 - b. adjusting products / services;
 - c. adjusting employment levels; and
 - d. pursuing opportunity for expansion.
4. Majority of respondents to the business survey (74%) felt that the bypass had had a negative effect on the town's economy.
5. Majority of population (73%) felt that Karuah had become a better place to live due to the reduced traffic noise and local use of main street.

6. Many business owners optimistic about the future due to new housing developments that would increase Karuah's population.
7. Local Government Involvement
 - a. Proactive, working with community and RTA.
 - b. Major partner in the development of the Karuah Community and Economic Redevelopment Plan – and its subsequent implementation and updates.
 - c. Responsible for establishing Karuah Working Together Inc (KTW), for engaging the Town Centre Coordinator and facilitating the Karuah Council In-House Working Group.
 - d. Partnering with KTW and local Chamber of Commerce to work towards a number of events.
 - e. Construction of a children's playground near the river which has become a popular stop for travellers.
 - f. Contribution to the conversion of the closed BP station to a community / visitor centre
8. NOTE: despite these efforts a significant number of five-year survey respondents indicated that they were not satisfied with the steps taken in response to the bypass, they advised that their major issues were;
 - a. lack of signage and promotions;
 - b. lack of foreshore facilities; and
 - c. the design / cost of the median strip on Tarean Road.
9. Most Important Findings
 - a. Less than 10% of residents consider the long-term effects of the bypass negative.
 - b. More than half of residents consider the bypass to provide some safety and amenity benefits – reduction in noise and traffic pollution.
 - c. Karuah must work to develop economically to better support and keep residents.
 - d. Substantial economic opportunity in transforming the town into a tourist destination (rural setting, river, fishing) (see <http://www.karuah.net/> for where they are at).
 - e. Council may need a better communication strategy to keep residents up-to-date about the efforts of Port Stephens Council and other government authorities.



***Update of the
Chittering
Trails
Network
Master Plan
2013-2023***

*Plan endorsed by Council 19 December 2012
Review presented to Council 21 May 2014
Update presented to Council 14 December 2016*

The original draft “Chittering Trails Master Plan March 2008”* was prepared in line with a Council brief by;

TRANSPLAN PTY LTD

78 Gardner Street

COMO WA 6152

Phone: 08 9474 4655

Email: mmaher@westnet.com.au

*Referred to in this document as “original draft”, with quotes in italic.

The “Chittering Trails Network Master Plan 2013-2023” is an audit of the original draft, reviewed with the permission of Mike Maher (Transplan) by;

SHIRE OF CHITTERING

6177 Great Northern Highway

BINDOON WA 6502

Phone: 08 9576 4600

Email: chatter@chittering.wa.gov.au

*Referred to in this document as “this Plan”.

This update of the “Chittering Trails Network Master Plan 2013-2023” is being undertaken by the Shire of Chittering.

CONTENTS

| | |
|--|----------|
| CONTENTS | 3 |
| ORIGINAL RECOMMENDATIONS TO COUNCIL | 3 |
| PROJECT IMPLEMENTATION SCHEDULE | 4 |
| PROPOSED PROJECTS - UPDATE | 4 |
| Bindoon Townsite Heritage Trail | 4 |
| Blackboy Ridge Walk Trail..... | 4 |
| Carty Reserve Walk Trail..... | 5 |
| Mountain Bike Trail | 5 |
| Wannamal Heritage Trail..... | 5 |
| ADDITIONAL LINKED PROJECTS | 5 |
| ChitChat Trail Notes..... | 5 |
| Main Drive Trail | 6 |
| PROPOSED ADDITIONAL PROJECTS | 6 |
| Lower Chittering Walk Trail | 6 |
| Bridle Trails..... | 6 |
| OTHER IDENTIFIED PROJECTS | 6 |
| Lake Needoonga Project..... | 6 |
| TRAIL MAINTENANCE | 7 |

Original Recommendations to Council

The following recommendations were made to Council as a result of the Chittering Trails Network Master Plan;

- Resolve to endorse the Chittering Trails Network Master Plan.
 - ✓ Complete.
- Refer the endorsed Chittering Trails Network Master Plan to the Department of Environment and Conservation (DEC) in order to seek their continued support with respect to the development of trails within the Avon Valley National Park; as well as the potential for a trail in the Udamung Nature Reserve.
 - ✓ Complete.
- Consider the inclusion of an annual budget allocation for the implementation of the projects contained within the Chittering Trails Network Master Plan.
 - ✓ Complete.
- Research and seek funds from other sources and funding programs for the projects contained within the Chittering Trails Network Master Plan.
 - ✓ Ongoing.
- Ensure that this Chittering Trails Network Master Plan becomes an integral part of the proposed Chittering Tourism Action Plan.
 - ✓ Ongoing.

Project Implementation Schedule

| Year | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|-------------------------------|---|---|--|--|-------------|-------------|-------------|-------------|-------------|-------------|
| | 2013/ 14 | 2014/ 15 | 2015/ 16 | 2016/ 17 | 2017/ 18 | 2018/ 19 | 2019/ 20 | 2020/ 21 | 2021/ 22 | 2022/ 23 |
| Bindoon Heritage Walk | | The Official Opening of the “Bindoon Tale Trail” was 22 June 2014. The cash portion of this project was fully funded through the “Your Community Heritage” program. | | | | | | | | |
| Blackboy Ridge Enhancement | | | | This project is scheduled to commence in 2017. It is proposed that funding assistance be sought through the “Lotterywest – Department of Sport & Recreation Trails” program. | | | | | | |
| Carty Reserve Walk Trail | This project was completed in late 2014. The cash portion of this project was fully funded through the “Lotterywest – Department of Sport & Recreation Trails” program. | | | | | | | | | |
| Mountain Bike Trail/Park Plan | | | This project was completed in early 2016. The cash portion of this project was heavily subsidised through the “Lotterywest – Department of Sport & Recreation Trails” program. | | | | | | | |
| Wannamal Trail Enhancement | | | | This project was scheduled to commence in 2015-2016, however has been delayed through the reprioritising of projects. | | | | | | |

Proposed Projects - Update

Bindoon Townsite Heritage Trail

- (Design, Development and Link Project – estimated \$22,540): a proposed new trail within the Bindoon townsite emanating from Clune Park, utilising existing footpaths where available with the addition of historical interpretive signage. With Clune Park as the trail head it will link with the existing Lake Needoonga and Stonehouse Trails.
 - ✓ This project is complete at a total project cost of \$22,540. Materials were funded through the “Your Community Heritage” program (\$14,750) with an in-kind contribution by Council of approximately \$7,790 covering Staff wages and overheads.

Blackboy Ridge Walk Trail

- (Enhancement Project, with the capacity to Design and Develop – estimated \$33,695): addition of signage and interpretive materials at the trail head, maintenance of the existing walk trail, enhancement of the existing northern lookout with the possibility of developing a new trail looping back to the trail head. There would also be an opportunity to create an additional trail from the trail head to an existing southern lookout (currently partially in place as a walking opportunity along a fire access track).
 - This project is scheduled to be undertaken in 2016/17.

Carty Reserve Walk Trail

- (Completion Partnership Project – estimated \$13,280, recalculated to \$16,400): assistance with the completion of a project currently underway; parking, signage and trail construction is required to build upon the existing planning and interpretation work.
 - ✓ This project is complete at a total cost of \$16,400. It resulted in the installation of a natural surface walk trail with creek crossing. Interpretive and directional signage was also put in. The trail design and construction, along with signage was funded through the *Lotterywest – Department of Sport & Recreation Trails Program* (\$15,000), with Council’s in-kind contribution totalling approximately \$1,400 for installation and promotion.

Mountain Bike Trail

- (Feasibility Project – estimated \$22,000, recalculated to \$27,000): consideration of the construction of a long distance mountain bike trail, possibly passing through the Shire of Toodyay and City of Swan. This project would entail an investigation of land tenures, stakeholder views and other practical issues.
 - ✓ This project is complete at a total project cost of \$25,750. It was substantially funded through the *Lotterywest – Department of Sport & Recreation Trails Program* with an in-kind contribution by Council of approximately \$5,750 covering Staff wages, overheads, promotion and community consultation.
 - *Note: this project was scheduled to be undertaken in 2016-2017, however it was brought forward to 2015-2016 due to;*
 - *early commencement and completion of the Bindoon Tale Trail;*
 - *ongoing increase in the popularity of mountain biking;*
 - *the popularity of the Sussex Bend Pump Track*
 - *merit in the addition of a trail and / or park within the Shire of Chittering as a means of attracting visitors to the area;*
 - *the land which has recently become available in Lower Chittering; and*
 - *completion of the Carty Reserve Trail which has been identified as suitable for the beginning of a mountain bike trail.*

Wannamal Heritage Trail

- (Enhancement Partnership Project – estimated \$25,275): enhancement of the existing heritage trail in partnership with the local community, by designing, producing and installing interpretive panels along with ‘standard’ trail directional markers.
 - This project is scheduled to be undertaken in 2017-2018.
 - Before commencement consultation needs to be undertaken with the custodians of the Trail, the Wannamal Community.

Additional Linked Projects

ChitChat Trail Notes

This project, undertaken in consultation with the Chittering Visitor Centre, is complete. A series of twelve Trail Notes have been designed and printed, with a bespoke carry bag and display stand.

- Trails List and Map
 1. Bindoon Tale Trail
 2. Blackboy Ridge
 3. Camino Salvado Pilgrim Trail
 4. Carty Reserve
 5. Needoonga Walk
 6. Peace Be Still

7. Sculpture Trail (Drive)
 8. Spoonbill Lake
 9. Stonehouse Walk
 10. Valley Vine (Drive)
 11. Wannamal Walk
 12. Wildflower Trail (Drive)
- Branded Blank Sheet (for event / accommodation information as necessary)

The cost of this project, along with annual updates, is met through a Council Budget allocation under “Area Promotion”.

Country Club Estate

- (Enhancement Project): signage update, naming and mapping of the series of 15 existing open space corridors throughout the Country Club Estate area for the purposes of local user safety. Stage One of this project has been completed at a cash cost of \$1,346 plus installation. The signage was funded through the annual Budget allocation to the Signage Audit and Plan (as identified in the Chittering Economic Development Strategy 2015-2025).

Main Drive Trail

- Following the endorsement of the Chittering Visitor Centre Strategy 2016 the Shire of Chittering is working with the Chittering Tourist Association to create a collaborative Drive Trail that links the Chittering Valley Tourist Way, with the Chittering Valley Wine Trail, the ‘expanded’ Sculpture Trail, Flora Roads – Maddern, Spillman and Reserve – and other attractions. It is proposed that it will be marketed as the “**Discover Chittering rural trail**”.

Proposed Additional Projects

Lower Chittering Walk Trail

A bush reserve (A11230) has been identified as a possible location for a recognised walk trail, along existing firebreaks in the Lower Chittering area. It is proposed that this be further investigated with the necessary works / signage to become part of this Plan as identified.

Bridle Trails

With the Plan’s reference to the WA Equestrian Tracks and Trails Study 2006, the Shire’s current involvement with the WA Horse Trail Strategy – Trails Audit and the apparent requirement by the local community for a more formal Bridle Trail network it is proposed that horse riding trails be further investigated. The Maryville Bridle Trail is currently being trialled for a twelve month period (1 August 2016 to 31 July 2017).

Other Identified Projects

These projects were to be considered should external funding become available and / or in partnership with other parties and / or revisited once the current Plan is reviewed or complete;

Lake Needoonga Project

- (Completion and Link Project, as per existing Development Plan): linking the existing Lake Needoonga Trail to the existing Stonehouse Trail by way of a Boardwalk across the lake, including interpretive signage for all three trails. The development plan also highlights the opportunity to extend the trail along the Brockman River, north from Clune Park along both sides of the river and south to the Brockman Centre. Additionally a Bird Hide could be constructed on a Boardwalk Spur. The existing development plan also highlights the opportunity to extend the trail along the Brockman River, north from Clune Park along both sides of the river and south to the Brockman Centre. Additionally a Bird Hide could be constructed on a Boardwalk Spur. Estimates indicate that this could be a \$377,000 project.

Udumung Reserve

- (Design and Development Project): formalisation of a walk trail within the Reserve, encompassing the rehabilitated areas, the ‘historic well’ and ‘original kerb-stoned road remnants’, with interpretive material for the wide range of interesting vegetation. It might be preferable to DEC for a designated walk trail to be developed (utilising the existing tracks), enabling the existing vehicle tracks to be closed to motor vehicles. The establishment of a formalised walk trail would confine and direct reserve users to appropriate places and routes, with the capability of informing and educating users through messages on appropriately placed signs. There have been no cost estimates for this project.
 - ✓ This project continues to be researched by local resident Ruth Loudon (Wannamal). Ruth is aware that assistance will be made available through Shire resources where possible and appropriate.

Yozzi Road “Kyotmunga” Walk Trail

- (Enhancement and Development Project): enhancements to the Lower Chittering located trail which traverses the most westerly section of the National Park affording stunning views. This trail forms part of the “Peace Be Still” suite of trails, there have been no cost estimates for this project.
 - ✓ This project continues to be researched by local resident Wendy Gellard (Peace be Still). Wendy is aware that assistance will be made available through Shire resources where possible and appropriate.

Trail Maintenance

Trail maintenance continues to be budgeted for annually, with checks scheduled to be undertaken prior to the Spring visitor influx (July / August).