



**Corporate Services Attachments  
Wednesday, 20 April 2016**

REPORT NUMBER	REPORT TITLE AND ATTACHMENT DESCRIPTION	PAGE NUMBER(S)
9.3.1	<b>Financial statements for the period ending 31 March 2016</b> Statement of Financial Activity for period ending 31 March 2016 Bank reconciliation for period ending 31 March 2016 List of accounts paid for March 2016	1
9.3.2	<b>Chittering Mountain Bike Trails Master Plan</b> 1. Schedule of Submissions 2. Chittering Mountain Bike Trails Master Plan presentation 3. Chittering Mountain Bike Trails Master Plan <i>consultation draft</i>	38
9.3.3	<b>Bindoon Farmers Market Proposal</b> 1.I1669165– Letter from Bindoon Farmers Market 2.N161758 – Council Resolution 170216	91

# Item 9.3.1 - Attachment 1

## SHIRE OF CHITTERING

**ACCOUNTS PAID  
AS AT THE 31 MARCH 2016 PRESENTED TO THE  
COUNCIL MEETING ON THE 20 APRIL 2016**

This Schedule of Accounts paid under delegated authority as detailed below, which is to be submitted to each member of Council on the 20 April 2016, has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods, the rendition of services and as to prices, computations and costings.

Voucher No's		Value	Pages		Fund No.	Fund Name
From	To		From	To		
PR3685	PR3685	\$ 111,431.54	1	1	1	Municipal Fund
PR3689	PR3689	\$ 89,943.37	1	1	1	Municipal Fund
EFT12253	EFT12394	\$ 559,309.14	1	3	1	Municipal Fund
14043	14057	\$ 29,208.03	4	5	1	Municipal Fund
Direct	Debt	\$ 1,506.14	5	5	1	Municipal Fund
Transfer	Transfer	\$ 31,086.84	5	5	1	Municipal Fund
Trust 512	512	\$ 550.00	6	6	2	Trust Fund
	<b>Total</b>	<b>\$ 823,035.06</b>				

Officer: Catherine Choules

Signature:  .....

Authorised by: Jean Sutherland

Signature:  .....

Date of Report: 4 April 2016

Disclosure of Interest by Officer: Nil

**LIST OF ACCOUNTS PAID IN MARCH 2016 - SUBMITTED TO COUNCIL 20 APRIL 2016**

Chq/EFT	Date	Name	Description	Amount
<b>Payroll Payments</b>				
PR 3685	09/03/2016	BENDIGO BANK	PAYROLL ENDING - 9 MARCH 2016	111,431.54
PR 3689	23/03/2016	BENDIGO BANK	PAYROLL ENDING - 23 MARCH 2016	89,943.37
<b>Total Payroll Payments</b>				<b>\$ 201,374.91</b>
<b>EFT Payments</b>				
EFT12253	02/03/2016	DEPT OF ENVIRONMENT REGULATION	MUCHEA LANDFILL & RECYCLING CENTRE LICENCE - EXPIRY 2021	5,439.71
EFT12254	15/03/2016	A1 PLANT HIRE	HIRE OF MULTI-TYRE ROLLER - CHITTERING ROAD	1,100.00
EFT12255	15/03/2016	ACE ELECTRICAL & COMMUNICATIONS	ELECTRICAL WORKS - KINGFISHER COURT, WANNAMAL HALL, 4/11 EDMONDS PL, TECH SERVICES, CLUNE PARK & CHAMBERS	2,241.79
EFT12256	15/03/2016	ADRIAN ORTEGA	REIMBURSEMENT	182.80
EFT12257	15/03/2016	ALL-WAYS WROUGHT IRON & PATIO	FINAL PAYMENT - CONSTRUCTION OF PATIO TO WANNAMAL TENNIS COURTS	11,000.00
EFT12258	15/03/2016	AUSTECH SURVEILLANCE PTY LTD	QUARTERLY ALARM MONITORING SERVICES	109.20
EFT12259	15/03/2016	AUSTRALIA POST	POSTAGE	1,744.76
EFT12260	15/03/2016	AUSTRALIAN TAXATION OFFICE	BAS - FEBRUARY 2016	41,582.00
EFT12261	15/03/2016	AVON WASTE	WASTE COLLECTION SERVICES - W/E 12 & 19 FEB 16	24,299.88
EFT12262	15/03/2016	BIN BOMB PTY LTD	BIN BOMBS	95.76
EFT12263	15/03/2016	BINDOON BAKEHAUS & CAFE	LUNCH & REFRESHMENTS FOR WORKSHOPS & MEETINGS	640.50
EFT12264	15/03/2016	BINDOON HARDWARE & RURAL SUPPLIES	HARDWARE SUPPLIES INCLUDING FENCING EQUIPMENT	6,785.44
EFT12265	15/03/2016	BRIDGESTONE AUSTRALIA LTD	CH1255 & CH1256 - NEW TYRES & CALL OUT FEE	9,416.00
EFT12266	15/03/2016	BULLSBROOK GLASS AND ALUMINIUM	UNIT 2/6194 GNH BINDOON - REPLACE BEDROOM WINDOW	374.00
EFT12267	15/03/2016	BULLSBROOK TURF	MUCHEA OVAL - GRASS	385.00
EFT12268	15/03/2016	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	621.00
EFT12269	15/03/2016	CHITTERING PEST & WEED	BRIDGES - ANNUAL INSPECTIONS, TERMITES PREVENTION & FUNGI DECAY TREATMENT	19,125.00
EFT12270	15/03/2016	CMS LEGAL	PAYROLL DEDUCTIONS	100.00
EFT12271	15/03/2016	COLOURWEST PAINTING	3/11 EDMONDS PLACE BINDOON - EXTERIOR PAINTING	2,585.00
EFT12272	15/03/2016	COMMANDER PTY LIMITED	SERVICE CONTRACT ON BCM PHONE SYSTEM - FEB 15	228.05
EFT12273	15/03/2016	COURIER AUSTRALIA	FREIGHT	31.58
EFT12274	15/03/2016	DANHIRE PTY LTD	TREE PRUNING	7,689.00
EFT12275	15/03/2016	DEPT OF ENVIRONMENT REGULATION	ANNUAL RENEWAL FEE - BINDOON LANDFILL & RECYCLING CENTRE LICENCE	818.03
EFT12276	15/03/2016	DEPT OF FIRE AND EMERGENCY SERVICES	2015/16 ESL QUARTER 3 CONTRIBUTION	55,875.00
EFT12277	15/03/2016	DUN & BRADSTREET (Australia) PTY LTD	LEGAL EXPENSES - RATES RECOVERY	3,658.80
EFT12278	15/03/2016	ECO SPRINGS PERTH	TECH SERVICES OFFICE - ANNUAL RENTAL OF WATER COOLER	572.00
EFT12279	15/03/2016	ECOSCAPE (AUSTRALIA) PTY LTD	BINDA PLACE - CONCEPT DESIGN - DETAILED DESIGN & DOCUMENTATION	2,667.50
EFT12280	15/03/2016	ECOWATER SERVICES PTY LTD	TOURIST CENTRE - REPAIR & REPLACE PARTS AS REQUIRED TO AIR PUMP	410.50

**Item 9.3 - Attachment 1**

**LIST OF ACCOUNTS PAID IN MARCH 2016 - SUBMITTED TO COUNCIL 20 APRIL 2016**

Chq/EFT	Date	Name	Description	Amount
EFT12281	15/03/2016	FILTERS PLUS	HOLDEN COLORADO'S - OIL, AIR, TRANSMISSION, FUEL FILTERS	290.89
EFT12282	15/03/2016	FIND WISE LOCATION SERVICES	LOCATE & MARKED UP SERVICES ON ARCHIBALD STREET MUCHEA	561.00
EFT12283	15/03/2016	JCT'S CREATIVE SOLUTIONS	CONTRACT CLEANING	5,703.50
EFT12284	15/03/2016	JEFF LOUDON	CLEANING OF ROBERT HINDMARSH REST AREA	797.50
EFT12285	15/03/2016	JOHN PARKER - VACTOR JET RODDING	CLEAN DRAINS/CULVERTS ON ARYSHIRE LOOP, SUSSEX BEND & HOLSTIEN LOOP LOWER	10,989.00
EFT12286	15/03/2016	JR & A HERSEY	CHITTERING & RIDGETOP RAMBLE BINDOON	1,461.24
EFT12287	15/03/2016	KINETICA CDT	HARD HATS WITH EAR MUFFS AND ATTACHMENTS	891.00
EFT12288	15/03/2016	LANDGATE CUSTOMER ACCOUNT	SCHOOL HOLIDAY WORKSHOP - CIRCUS WORKSHOP	1,224.75
EFT12289	15/03/2016	LMB AUTOMOTIVES	VALUATION EXPENSES	220.00
EFT12290	15/03/2016	LO-GO APPOINTMENTS	WATER CART - REPAIR HYDRAULIC OIL LEAK AND SUPPLY PARTS AS REQUIRED	7,480.00
EFT12291	15/03/2016	LOCAL COMMUNITY INSURANCE SERVICES	RECRUITMENT CHARGES FOR THE APPOINTMENT OF SENIOR PLANNER	9.68
EFT12292	15/03/2016	LOCALISE PTY LTD	MUCHEA YOUTH FESTIVAL - INSURANCE FOR RUSTIC GARDEN CREATIONS	2,886.88
EFT12293	15/03/2016	LOCK, STOCK & FARRELL	ASSISTANCE WITH THE PREPARATION OF AN AGE FRIENDLY COMMUNITY PLAN	90.00
EFT12294	15/03/2016	MARKETFORCE PRODUCTIONS	CH230 - SUPPLY TOOLBOX LOCKS	470.45
EFT12295	15/03/2016	MODERN MOWING	ADVERTISING	470.45
EFT12296	15/03/2016	MUCHEA IRRIGATION & RURAL SUPPLIES	CONTRACT CLEANING - HALLS & TOILETS	1,958.00
EFT12297	15/03/2016	McDOWALL AFFLECK	MUCHEA OVAL - RETIC SUPPLIES	66.20
EFT12298	15/03/2016	McLEODS BARRISTERS & SOLICITORS	PROVIDE DESIGNS FOR BLACK SPOT PROJECTS	6,661.00
EFT12299	15/03/2016	N & M RUSSELL PLUMBING & GAS	LEGAL EXPENSES - BINDA PLACE, SWIMMING POOL FENCES, HEALTH CENTRE LEASE, UNLAWFUL USE & UNAUTHORISED BUILDING WORKS.	9,081.00
EFT12300	15/03/2016	NORTHERN VALLEYS NEWS	BINDOON TOILETS - REPLACE HWS & ADMIN - REPAIR BURST PIPE	1,265.00
EFT12301	15/03/2016	ONPRESS DIGITAL PRINT SOLUTIONS	MUCHEA YOUTH FESTIVAL - ADVERTISING	260.00
EFT12302	15/03/2016	PCS - PERFECT COMPUTER SOLUTIONS PTY	BUSINESS CARDS	275.00
EFT12303	15/03/2016	PIRTEK (MALAGA) PTY LTD	PURCHASE 2 MONITORS, CABLING & TRAVEL	1,202.50
EFT12304	15/03/2016	PREMIUM TRAFFIC PLANS	HYDRAULIC OIL, ENGINE OIL & GREASE	2,050.00
EFT12305	15/03/2016	PUMA ENERGY	PROVIDE GENERIC TRAFFIC MANAGEMENT PLAN FOR ELECTRONIC TRAFFIC LIGHTS	220.00
EFT12306	15/03/2016	RADIOWEST BROADCASTERS PTY LTD	OPERATION WITHIN THE SHIRE	4,685.00
EFT12307	15/03/2016	RSEA PTY LTD	MOTORCHARGE	88.00
EFT12308	15/03/2016	SHIRE OF CHITTERING	AREA PROMOTION VIA MONTHLY RADIO INTERVIEWS	1,998.00
EFT12309	15/03/2016	STAPLES AUSTRALIA	CHITTERING ROAD CAPITAL WORKS - HIRE TRAFFIC LIGHTS	632.00
EFT12310	15/03/2016	STATEWIDE CLEANING SUPPLIES PTY LTD	PAYROLL DEDUCTIONS	69.85
EFT12311	15/03/2016	SUNNY INDUSTRIAL BRUSHWARE PTY LTD	STATIONERY	1,183.20
EFT12312	15/03/2016	SUNNY SIGN COMPANY	BATHROOM & CLEANING PRODUCTS	1,188.00
			ROAD BROOM PARTS	591.80
			ADVISORY SIGNS	



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Chq/EFT	Date	Name	Description	Amount
EFT12313	15/03/2016	TELEMALL AUDIO COMMUNICATIONS	MESSAGES ON HOLD QUARTERLY SERVICE FEE	233.75
EFT12314	15/03/2016	THE LANDSCAPING FIRM	DEPOSIT - INSTALL FOOTPATH ON RIDGETOP RAMBLE	4,518.00
EFT12315	15/03/2016	TOTALLY WORKWEAR - Joondalup	STAFF UNIFORM	429.83
EFT12316	15/03/2016	WC & SJ WRIGHT	GRADE DRIVEWAY AFTER STORM DAMAGE - SANTA GERTRUDIS DRIVE	181.50
EFT12317	15/03/2016	WESTRAC PTY LTD	SUPPLY A FULL SET OF FILTERS FOR 10,000HR SERVICE	596.77
EFT12318	23/03/2016	JUPITER HEALTH AND MEDICAL SERVICES	TRANSFER OF MEDICAL RECORDS AS PER COUNCIL RESOLUTION	5,500.00
EFT12319	23/03/2016	NEVE CONTRACTING	REPAIR AND RE-INSTATE THE PUMP TRACK AND DIRT JUMP AREA AT SUSSEX BEND	14,905.00
EFT12320	30/03/2016	BENDIGO BANK	RESERVE AFTER STORM WATER RUNOFF DAMAGE	
EFT12321	31/03/2016	A1 PLANT HIRE	CREDIT CARD PURCHASES - FEBRUARY 2016	15,523.33
EFT12322	31/03/2016	AARON KING	MOBILISATION OF MULTI TYRE ROLLER	583.00
EFT12323	31/03/2016	ACE ELECTRICAL & COMMUNICATIONS	15/16 3RD QUARTER COUNCILLOR PAYMENT	3,742.81
EFT12324	31/03/2016	AGRISON PTY LTD	ELECTRICAL WORKS - BINDOON FIRE STATION, SHIRE OFFICE & SCAN FOR SERVICES AT MUCHEA OVAL CARPARK	1,705.42
EFT12325	31/03/2016	AVON WASTE	PURCHASE OF 25KVA GEN-SET	8,826.00
EFT12326	31/03/2016	BINDOON MENS SHED	WASTE COLLECTION SERVICES - WEEK ENDING 16/02 & 04/03/16	24,223.65
EFT12327	31/03/2016	BINDOON THEATRE INC	MUCHEA YOUTH FESTIVAL - PARKING MANAGEMENT	550.00
EFT12328	31/03/2016	BIOCYCLE WA AGENT	MUCHEA YOUTH FESTIVAL - ENTERTAINMENT	150.00
EFT12329	31/03/2016	BIOMAX	MENS SHED & SUSSEX BEND - ATU QUARTERLY SERVICE	330.00
EFT12330	31/03/2016	BRIDGESTONE AUSTRALIA LTD	CHITTERING HEALTH CENTRE - ATU QUARTERLY SERVICE	150.00
EFT12331	31/03/2016	CHITTERING MECHANICAL & TYRES	CH1252 - TYRES	1,973.52
EFT12332	31/03/2016	CHITTERING SCOUT GROUP	CH1802 - REPLACE DAMAGED TYRE	325.50
EFT12333	31/03/2016	CMS DIESEL ENGINES	KIDSPORT MEMBERSHIP	200.00
EFT12334	31/03/2016	CMS LEGAL	CH1263 - FAULT FIND & DIAGNOSE FAILED PLC AND ASSOCIATED HARDWARE	1,980.00
EFT12335	31/03/2016	COLOURWEST PAINTING	PAYROLL DEDUCTIONS	100.00
EFT12336	31/03/2016	CONTROL FIRE SYSTEMS PTY LTD	6169 GREAT NORTHERN HIGHWAY BINDOON - INTERIOR & EXTERIOR PAINTING	8,305.00
EFT12337	31/03/2016	COURIER AUSTRALIA	TANK FOR CHITTERING RETREAT	11,272.00
EFT12338	31/03/2016	COVS PARTS PTY LTD	FREIGHT	204.00
EFT12339	31/03/2016	CROCKFORD NOMINEES PTY LTD T/AS	DRUM OF DEXOS2 DIESEL/PETROL MOTOR OIL	1,685.00
EFT12340	31/03/2016	DEERING AUTRONICS	MUCHEA YOUTH FESTIVAL - HIRE & DELIVERY OF JUNGLE SLIDE	950.00
EFT12341	31/03/2016	DON GIBSON	CH10099 - SERVICE A/C UNIT & REPAIR AS REQUIRED & REPLACE A/C FILTERS	618.00
EFT12342	31/03/2016	ECOWATER SERVICES PTY LTD	15/16 3RD QUARTER COUNCILLOR PAYMENT	3,773.00
EFT12343	31/03/2016	FILTERS PLUS	SUPPLY & INSTALL TWO REPLACEMENT LIDS FOR ATU SYSTEM - EDMONDS PLACE	1,835.65
EFT12344	31/03/2016	FRONTLINE FIRE & RESCUE EQUIPMENT	TRANSMISSION FILTERS	43.08
EFT12345	31/03/2016	FUN AIRBRUSH TATTOOS	FIRE PPE & EQUIPMENT	1,858.40
			MUCHEA YOUTH FESTIVAL - AIRBRUSH TATTOOS	440.00

**LIST OF ACCOUNTS PAID IN MARCH 2016 - SUBMITTED TO COUNCIL 20 APRIL 2016**

Chq/EFT	Date	Name	Description	Amount
EFT12346	31/03/2016	GAME PLANNING AUSTRALIA PTY LTD	PLANNING CONSULTANCY SERVICES	4,846.88
EFT12347	31/03/2016	GEORGE TILBURY	15/16 3RD QUARTER COUNCILLOR PAYMENT	3,742.81
EFT12348	31/03/2016	GOLDY HOLDEN & SUZUKI	OOCH - SERVICE & REPAIR AS REQUIRED	310.00
EFT12349	31/03/2016	GREAT EASTERN COUNTRY ZONE	ATTENDANCE AT WHEATBELT CONFERENCE 2016 - CR ROSSOUW	455.00
EFT12350	31/03/2016	HAYDON AGRICULTURAL CONTRACTORS	PROVIDE EARTHWORKS FOR FOOTPATH ON RIDGETOP RAMBLE	19,470.00
EFT12351	31/03/2016	INSTANT TOILETS	MUCHEA YOUTH FESTIVAL - HIRE TOILETS	773.56
EFT12352	31/03/2016	JCT'S CREATIVE SOLUTIONS	FIRE STATION MONTHLY CLEANING	308.00
EFT12353	31/03/2016	JEFF LOUDON	CLEANING OF ROBERT HINDMARSH REST AREA	852.50
EFT12354	31/03/2016	JOHANNAH GRACE MUSIC	MUCHEA YOUTH FESTIVAL - ENTERTAINMENT	1,400.00
EFT12355	31/03/2016	JR & A HERSEY	WORKS CREW PPE & EQUIPMENT	551.69
EFT12356	31/03/2016	KEYSTART HOME LOANS LTD	LOAN 72 REPAYMENT	8,563.81
EFT12357	31/03/2016	LOWER CHITTERING VOLUNTEER BUSHFIRE	HAZARD REDUCTION REIMBURSEMENT	700.00
EFT12358	31/03/2016	MAJOR MOTORS	CH1256 - RADIATOR HOSES & CLAMPS	216.04
EFT12359	31/03/2016	MICHELLE ROSSOUW	15/16 3RD QUARTER COUNCILLOR PAYMENT	216.04
EFT12360	31/03/2016	MOORE STEPHENS (WA) PTY LTD	PROFESSIONAL DEVELOPMENT	4,025.00
EFT12361	31/03/2016	MUCHEA PLUMBING & GAS	BINDOON HALL ATU QUARTERLY SERVICE	2,310.00
EFT12362	31/03/2016	MUCHEA TREE FARM	PLANTS FOR CITIZENSHIP CEREMONY	660.00
EFT12363	31/03/2016	MUCHEA VOLUNTEER BUSH FIRE BRIGADE	REIMBURSEMENT OF EXPENSES	10.00
EFT12364	31/03/2016	NATIONWIDE SIGNS	CHITTERING EVENTS SIGNS	1,107.70
EFT12365	31/03/2016	NETREGISTRY PTY LTD	RENEWAL OF CHITTERING.WA.GOV.AU	310.00
EFT12366	31/03/2016	NIELA TRANSPORT	MUCHEA YOUTH FESTIVAL - SUPPLY, DELIVERY & PICKUP OF TRI-AXLE TRAILER	47.83
EFT12367	31/03/2016	NORTHERN VALLEYS NEWS	CHATTER @ CHITTERING	275.00
EFT12368	31/03/2016	ONPRESS DIGITAL PRINT SOLUTIONS	FIRE TRAINING MANUALS	1,595.00
EFT12369	31/03/2016	PAINTED FACE 2 FACE	MUCHEA YOUTH FESTIVAL - FACE PAINTING	1,397.00
EFT12370	31/03/2016	PETER OSBORN	MUCHEA YOUTH FESTIVAL - PALLET PICNIC TABLES	340.00
EFT12371	31/03/2016	PICNIC TABLES HIRE	PROFESSIONAL DEVELOPMENT - CERTIFICATE III IN CARPENTRY AND JOINERY	3,742.81
EFT12372	31/03/2016	POLYTECHNIC WEST	PHOTOCOPIER METERPLAN CHARGES	1,265.00
EFT12373	31/03/2016	RBC RURAL	6169 GREAT NORTHERN HIGHWAY BINDOON - ELECTRICAL WORKS	275.00
EFT12374	31/03/2016	RDS ELECTRICS	DIESEL	4,174.00
EFT12375	31/03/2016	RELIANCE PETROLEUM	SUPPLY MUCHEA CRICKET WICKET COVER & REPAIRS TO PLAYGROUND MATTING	2,035.00
EFT12376	31/03/2016	RETECH RUBBER	NAME PLATES FOR DESK & HONOUR BOARDS	13,429.00
EFT12377	31/03/2016	SHERIDANS FOR BADGES	PAYROLL DEDUCTIONS	2,868.00
EFT12378	31/03/2016	SHIRE OF CHITTERING	MUCHEA YOUTH FESTIVAL - HIRE OF SANDOWN PARK	147.95
EFT12379	31/03/2016	SOUTH MIDLANDS POLOCROSSE CLUB	ANNUAL CCTV PROGRAM LICENCE	732.33
EFT12380	31/03/2016	SPYKER TECHNOLOGIES PTY LTD		681.50

**Item 9.3.3 Attachment 1**

**LIST OF ACCOUNTS PAID IN MARCH 2016 - SUBMITTED TO COUNCIL 20 APRIL 2016**

Chq/EFT	Date	Name	Description	Amount
EFT12381	31/03/2016	STAPLES AUSTRALIA	STATIONERY	293.00
EFT12382	31/03/2016	STATE LAW PUBLISHER	ADVERTISING - TOWN PLANNING SCHEME AMENDMENT 55	208.80
EFT12383	31/03/2016	STATE LIBRARY OF WESTERN AUSTRALIA	STATE LIBRARY FREIGHT CHARGES 2015/16	292.34
EFT12384	31/03/2016	STEVE VALLANCE	15/16 3RD QUARTER SHIRE PRESIDENT PAYMENT	10,292.81
EFT12385	31/03/2016	T-QUIP	BLADES	812.00
EFT12386	31/03/2016	THE LANDSCAPING FIRM	BALANCE - INSTALL FOOTPATH ON RIDGETOP RAMBLE	40,162.00
EFT12387	31/03/2016	TUSS GROUP PTY LTD	CONCRETE PIPES	1,805.25
EFT12388	31/03/2016	UPPER CHITTERING VOLUNTEER BUSHFIRE	REIMBURSEMENT OF EXPENSES	1,459.79
EFT12389	31/03/2016	VODAFONE MESSAGING	MESSAGING - FIRE BRIGADES & RANGERS	693.22
EFT12390	31/03/2016	WC & SJ WRIGHT	GRAVEL & WATER CARTAGE, PREPARE TANK PAD & FREIGHT OF MACHINERY	26,702.50
EFT12391	31/03/2016	WESTERN AUSTRALIAN MEAT INDUSTRY	HIRE OF MUCHEA LIVESTOCK TRAINING ROOM	44.00
EFT12392	31/03/2016	WESTERN AUSTRALIAN TREASURY	LOAN 73 & 74 REPAYMENT	7,083.90
EFT12393	31/03/2016	WESTERN POWER NETWORKS	LOT 62 GNH - SPATIAL DATA EXTRACT	110.00
EFT12394	31/03/2016	WORKWEAR GROUP - LGCC	STAFF UNIFORMS	1,259.04
<b>Total EFT Payments</b>				<b>\$ 559,309.14</b>
<b>Cheque Payments</b>				
14043	15/03/2016	BINDOON GENERAL STORE	MONTHLY NEWSPAPER ACCOUNT - FEB 16	42.00
14044	15/03/2016	BINDOON IGA	STOCK FOR COUNCIL CHAMBERS	96.00
14045	15/03/2016	DEPARTMENT OF TRANSPORT	CH784 - 15/16 12 MONTH REGISTRATION	341.95
14046	15/03/2016	R & S MAINWARING	A10493 - RATES REFUND FOR ASSESSMENT	863.00
14047	15/03/2016	SHIRE OF CHITTERING	PETTY CASH REIMBURSEMENT INCL MUCHEA YOUTH FESTIVAL PRIZE MONEY	1,036.00
14048	15/03/2016	SYNERGY	STREETLIGHT TARIFF CHARGE TO 24 FEB 16	5,079.00
14049	15/03/2016	TELSTRA	OFFICE & MOBILE TELEPHONE CHARGES	6,961.97
14050	31/03/2016	BINDOON IGA	MUCHEA YOUTH FESTIVAL - SUPPLIES	59.00
14051	31/03/2016	GORDON HOUSTON	15/16 3RD QUARTER DEPUTY SHIRE PRESIDENT PAYMENT	3,992.00
14052	31/03/2016	IGNITE	YOUTH KREW EXCURSION WITH WONGAN HILLS YOUTH GROUP	252.00
14053	31/03/2016	LGRCEU	PAYROLL DEDUCTIONS	153.00
14054	31/03/2016	MAURUS WARD	REFUND PLANNING FEES AS NOT REQUIRED	147.00
14055	31/03/2016	MEGAN CHAPMAN	MUCHEA YOUTH FESTIVAL - PHOTOGRAPHER	75.00
14056	31/03/2016	SYNERGY	SHIRE OFFICE & MUCHEA HALL ELECTRICITY CHARGES	2,351.00
14057	31/03/2016	WATER CORPORATION	WATER CHARGES	7,754.25
<b>Total Cheques Payments</b>				<b>\$ 29,208.03</b>

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**LIST OF ACCOUNTS PAID IN MARCH 2016 - SUBMITTED TO COUNCIL 20 APRIL 2016**

Chq/EFT	Date	Name	Description	Amount
<b>Direct Debits - Mar 16</b>				
		BENDIGO BANK/COMMONWEALTH BANK	BANK FEES	842.70
		WESTNET	WESTNET/INTERNET	74.94
		CLUE DESIGN	WEB SITE MANAGEMENT	588.50
			<b>Total Direct Debts</b>	<b>1,506.14</b>
<b>Bank Transfers</b>				
DD5249.1	09/03/2016	WA SUPER	PAYROLL DEDUCTIONS	14,615.87
DD5249.2	09/03/2016	AMP FLEXIBLE LIFETIME INSURANCE	SUPERANNUATION CONTRIBUTIONS	420.71
DD5249.3	09/03/2016	RAMSAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	228.87
DD5249.4	09/03/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	62.70
DD5249.5	09/03/2016	COLONIAL FIRST STATE INVESTMENTS LTD	SUPERANNUATION CONTRIBUTIONS	382.41
DD5249.6	09/03/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	386.79
DD5261.1	23/03/2016	WA SUPER	PAYROLL DEDUCTIONS	13,492.68
DD5261.2	23/03/2016	FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	85.50
DD5261.3	23/03/2016	AMP FLEXIBLE LIFETIME INSURANCE	SUPERANNUATION CONTRIBUTIONS	421.29
DD5261.4	23/03/2016	RAMSAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	161.56
DD5261.5	23/03/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	62.70
DD5261.6	23/03/2016	COLONIAL FIRST STATE INVESTMENTS LTD	SUPERANNUATION CONTRIBUTIONS	382.41
DD5261.7	23/03/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	386.79
			<b>Total Transfers</b>	<b>\$ 31,086.64</b>
<b>Trust Payments</b>				
512	15/03/2016	WENDY BRAY	RETURN BOND FOR LOWER CHITTERING HALL & KEY HIRE	550.00
			<b>Total Trust Payments</b>	<b>\$ 550.00</b>
			<b>Total Municipal Payments</b>	<b>\$ 822,485.00</b>

**Item 9.0.1 - Attachment 1**



# Item 9.3.1 - Attachment 1

## SHIRE OF CHITTERING

### BANK RECONCILIATION AS AT 31 MARCH 2016

GENERAL LEDGER	MUNI ACC	TRUST ACC	R/A RESERVE
OPENING BALANCE 1 JULY 2015	2,262,927.23	339,491.86	1,040,834.41
<b>PLUS RECEIPTS</b>			
TOTAL RECEIPTS (Beginning of the Month)	7,919,546.16	205,666.28	81,727.53
RECEIPTS THIS MONTH	641,648.90	6,949.16	0.00
TOTAL YEAR TO DATE RECEIPTS	8,561,195.06	212,615.44	81,727.53
<b>LESS PAYMENTS</b>			
TOTAL PAYMENTS (Beginning of Month)	(6,532,282.65)	(163,576.71)	(17,747.26)
PAYMENTS THIS MONTH	(822,485.06)	(550.00)	0.00
TOTAL YEAR TO DATE PAYMENTS	(7,354,767.71)	(164,126.71)	(17,747.26)
<b>BALANCE</b>	<b>3,469,354.58</b>	<b>387,980.59</b>	<b>1,104,814.68</b>
<b>BANK STATEMENT</b>			
BALANCE AS PER BENDIGO BANK	678,797.35	388,080.59	226,251.98
BALANCE AS PER CBA	106,003.36	0.00	0.00
11AM ACCOUNT	2,700,000.00	0.00	0.00
RESERVE TERM DEPOSIT - BENDIGO BANK	0.00	0.00	878,748.04
MUNICIPAL TERM DEPOSIT	0.00	0.00	0.00
WA TREASURY CORPORATION	0.00	0.00	0.00
LANDFILL TO BE RECEIPTED	(215.00)	0.00	0.00
PLUS OUTSTANDING DEPOSITS	861.66	0.00	0.00
LESS UNPRESENTED CHEQUES	(16,092.79)	(100.00)	0.00
MUNI TRANSFER TO TRUST	0.00	0.00	
RESERVE INTEREST	0.00	0.00	(185.34)
<b>BALANCE</b>	<b>3,469,354.58</b>	<b>387,980.59</b>	<b>1,104,814.68</b>
<b>GENERAL LEDGER BALANCE TO:</b>	<b>1910000</b>	<b>1990000</b>	<b>1951000</b>

FUND - INSTITUTION	AMOUNT	MATURITY	INTEREST
Reserve Term Deposit Bendigo Bank	\$878,748.04	23.06.16	2.65%
11AM Account - Bendigo Bank	\$2,700,000.00	On Call	2.00%
Municipal - Bendigo Bank	\$0.00		
WA Treasury Corporation	\$0.00		
	<b>\$3,578,748.04</b>		

Prepared By:

*Veronica Robinson*  
Veronica Robinson  
Rates Officer

Date: 1 April 2016

Checked By:

*Jean Sutherland*  
Jean Sutherland  
Executive Manager Corporate Services

Date: 4/4/16





**MONTHLY STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016**

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# Item 9.3.1 - Attachment 1

## SHIRE OF CHITTERING

### STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

	NOTE	March 2016 Actual \$	March 2016 YTD Budget \$	2015/16 Budget \$	Variances Actuals to YTD Budget \$	Variances Actual Budget to YTD %
<b>Operating</b>						
<b>Revenues/Sources</b>						
Governance	1,2	25,075	22,968	45,151	2,107	9.18%
General Purpose Funding		630,089	615,784	796,021	14,305	2.32%
Law, Order, Public Safety		406,431	409,414	509,333	(2,983)	(0.73%)
Health		74,332	85,562	95,902	(11,230)	(13.12%) ▼
Education and Welfare		17,842	18,991	20,800	(1,149)	(6.05%)
Housing		112,589	117,498	157,104	(4,909)	(4.18%)
Community Amenities		866,039	924,125	986,121	(58,086)	(6.29%)
Recreation and Culture		43,810	66,889	97,683	(23,079)	(34.50%) ▼
Transport		918,683	2,186,128	2,196,609	(1,267,445)	(57.98%) ▼
Economic Services		101,595	104,005	129,844	(2,410)	(2.32%)
Other Property and Services		94,740	364,380	393,407	(269,640)	(74.00%) ▼
		<u>3,291,225</u>	<u>4,915,743</u>	<u>5,427,975</u>	<u>(1,624,518)</u>	<u>(33.05%)</u>
<b>(Expenses)/(Applications)</b>						
Governance	1,2	(693,398)	(889,277)	(1,117,887)	195,879	22.03% ▼
General Purpose Funding		(170,403)	(163,484)	(235,809)	(6,919)	(4.23%)
Law, Order, Public Safety		(832,931)	(864,638)	(1,112,355)	31,707	3.67%
Health		(267,640)	(307,311)	(397,592)	39,671	12.91% ▼
Education and Welfare		(70,310)	(93,447)	(123,672)	23,137	24.76% ▼
Housing		(177,118)	(241,768)	(328,109)	64,650	26.74% ▼
Community Amenities		(1,351,737)	(1,516,193)	(2,014,695)	164,456	10.85% ▼
Recreation & Culture		(843,341)	(1,104,260)	(1,433,053)	260,919	23.63% ▼
Transport		(3,301,378)	(3,360,628)	(4,479,129)	59,250	1.76%
Economic Services		(394,838)	(456,909)	(617,246)	62,071	13.58% ▼
Other Property and Services		(77,458)	(96,612)	(128,878)	19,154	19.83% ▼
		<u>(8,180,552)</u>	<u>(9,094,527)</u>	<u>(11,988,426)</u>	<u>913,975</u>	<u>(10.05%)</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	4	13,777	(243,662)	(238,981)	257,439	105.65% ▲
Movement in Employee Benefit Provisions		27,674	19,507	26,009	8,167	(41.87%)
Rounding Adjustment		1	0	1	1	0.00%
Depreciation on Assets	2(a)	3,265,228	3,338,946	4,452,014	(73,718)	2.21%
<b>Capital Revenue and (Expenditure)</b>						
Purchase Land and Buildings	3	(286,688)	(350,199)	(375,199)	63,511	18.14% ▼
Purchase Furniture and Equipment	3	(7,840)	(7,229)	(29,229)	(612)	(8.46%)
Purchase Plant and Equipment	3	(19,751)	(441,470)	(441,470)	421,719	95.53% ▼
Purchase Motor Vehicles	3	(160,966)	(160,966)	(160,966)	0	0.00%
Purchase Infrastructure Assets - Roads	3	(941,515)	(3,011,919)	(3,128,922)	2,070,404	68.74% ▼
Purchase Infrastructure Assets - Parks & Ovals	3	(61,141)	(84,188)	(84,188)	23,047	27.38% ▼
Proceeds from Disposal of Assets	4	157,301	505,028	505,028	(347,727)	(68.85%) ▼
Repayment of Debentures	5	(67,004)	(67,236)	(78,014)	232	0.35%
Transfers to Restricted Assets (Reserves)	6	(81,728)	(361,864)	(626,353)	280,136	77.41% ▼
Transfers from Restricted Assets (Reserves)	6	17,747	153,300	153,300	(135,553)	(88.42%) ▼
ADD Net Current Assets July 1 B/Fwd	7	1,704,446	1,704,446	1,704,446	0	0.00%
LESS Net Current Assets Year to Date	7	<u>3,547,886</u>	<u>1,695,430</u>	<u>0</u>	<u>1,852,457</u>	<u>(109.26%)</u>
Amount Raised from Rates	8	<u>(4,877,672)</u>	<u>(4,881,719)</u>	<u>(4,882,975)</u>	<u>4,047</u>	<u>(0.08%)</u>

This statement is to be read in conjunction with the accompanying notes.

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

#### 1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

##### (a) Basis of Accounting

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The report has also been prepared on the accrual basis under the convention of historical cost accounting modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

##### (b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

##### (c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

##### (d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

##### (e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

##### (f) Superannuation

The Shire of Chittering contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent a cash refund or a reduction in the future payments is available.

##### (g) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

#### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### (h) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

##### (i) Inventories

###### *General*

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

###### *Land Held for Resale*

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's

##### (j) Fixed Assets

###### *Initial Recognition*

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

###### *Revaluation*

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

###### *Land Under Roads*

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst this treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail. Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

#### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### (k) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Computer Equipment and Software	3 years
Plant and Equipment - Heavy	5 to 15 years
Plant and Equipment - Light	0 to 10 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Footpaths - asphalt	10 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

Property, plant and equipment is brought to account at cost and will be carried at net written down values. Items of property, plant and equipment, including buildings but excluding freehold land are to be depreciated over estimated useful lives on a straight line basis.

##### (l) Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

###### *(i) Financial assets at fair value through profit and loss*

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

###### *(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in



## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

#### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### (i) *Classification (Continued)*

###### *(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

###### *(iv) Available-for-sale financial assets*

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

###### **Recognition and derecognition**

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

###### **Subsequent measurement**

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

###### **Impairment**

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

#### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

- (m) The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

#### (n) Impairment

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

#### (o) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

#### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### (p) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

##### (i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

- (ii) The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

##### (q) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

##### **Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

##### (r) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of

##### (s) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

#### 2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

#### **Shire of Chittering Vision Statement**

*Chittering: Keeping the balance*

*Because we:*

- *have a long term view of the area*
- *place emphasis on the shire's assets*
- *undertake detailed assessments on new major works*
- *manage and operate using effective and efficient approaches*
- *ensure the finances are adequately managed*
- *carry out regular performance assessments*

#### **Shire of Chittering Mission Statement**

*"To work with and for our local community; to enhance our rural lifestyle; to protect our natural environment; to provide good governance and quality services; to operate with long term sustainability as an achievable goal; to encourage and approve suitable, non-intrusive, sustainable development; and to encourage employment within these frameworks."*

#### **Shire of Chittering Values**

- *Excellence*
- *Integrity*
- *Consistency*
- *Communication*
- *Customer focus*
- *Co-operation*
- *Trust*
- *Respect*
- *Valuing our staff*
- *Continuous improvement*

Council operations as disclosed in this report encompasses the following service orientated activities/programs:

#### **GOVERNANCE - SCHEDULE 4**

Administration and operation of facilities and services to elected members of Council, policy determination, public ceremonies and presentations. Other costs relating to tasks of assisting elected members and ratepayers, which do not concern specific council services.

#### **GENERAL PURPOSE FUNDING - SCHEDULE 3**

Rates, general purpose government grants and interest revenue.

#### **LAW, ORDER, PUBLIC SAFETY - SCHEDULE 5**

Supervision of local laws, fire prevention including the provision of six volunteer fire brigades, animal control and the support of local emergency and public safety organisations such as the Chittering Rural Watch.

#### **HEALTH - SCHEDULE 7**

Food quality control, immunisation, contributions to medical health and the operation of the Chittering Community Health Centre and the Chittering-Gingin St John Ambulance

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

#### 2. STATEMENT OF OBJECTIVE (Continued)

##### **EDUCATION AND WELFARE - SCHEDULE 8**

Operation and control of Senior Services other than housing, vacation swimming classes and youth services. The provision and maintenance of school bus shelters.

##### **HOUSING - SCHEDULE 9**

Maintenance of staff and rental housing. Administration and maintenance of community and seniors housing units in a joint venture arrangement with Homeswest.

##### **COMMUNITY AMENITIES - SCHEDULE 10**

Operation and control of cemeteries, public conveniences and sanitation services including the Bindoon, Muchea and Wannamal refuse sites. Funding of Town Planning services, drainage schemes and Landcare projects

##### **RECREATION AND CULTURE - SCHEDULE 11**

Maintenance of halls, the library and various parks, reserves and other recreation activities and cultural pursuits.

##### **TRANSPORT - SCHEDULE 12**

Construction and maintenance of roads, bridges footpaths, drainage works, lighting and cleaning of streets and Department of Transport licensing administration.

##### **ECONOMIC SERVICES - SCHEDULE 13**

The regulation and provision of building and extractive industries control, tourism services, area promotion, noxious weed control, community bus operations, business enterprise centre contributions and other economic development initiatives.

##### **OTHER PROPERTY & SERVICES - SCHEDULE 14**

Private works carried out by Council, public works and plant operation costs allocation.



# Item 9.3.1 - Attachment 1

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

	2015/16 Budget \$	March 2016 Actual \$	
<b>3. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Administration</b>			
Administration Centre Solar Panels	31,094	31,094	
Library Door	10,000	0	
Photocopier - Tech Services	7,229	7,229	
Motor Vehicle - CEO	41,566	41,566	
Motor Vehicle - EMCS	31,920	31,920	
<b>Law, Order &amp; Public Safety</b>			
<b><u>Fire Prevention</u></b>			
Water Tank - Chittering Rise	12,000	11,727	
<b><u>Other Health</u></b>			
Chittering Health Centre	149,238	139,238	
Community Health Centre Conversion	20,000	14,446	
<b>Community Amenities</b>			
<b><u>Sanitation - Household Refuse</u></b>			
Generator - Landfill	8,000	8,024	
<b><u>Town Planning &amp; Regional Development</u></b>			
Motor Vehicle - EMDS	31,926	31,926	
<b>Recreation and Culture</b>			
<b><u>Public Halls, Civic Centres</u></b>			
Muchea Car Park Upgrade	46,000	8,054	(Job Level)
Chittering Hall Disabled Toilet	0	0	(Job Level)
Wannamal Hall - Shaded seating/Air Conditioning	29,845	17,466	(Job Level)
Chinkabee Complex - Upgrade to Bathroom/Lighting	15,607	3,607	(Job Level)
Mucha Hall - CCTV	0	0	(Job Level)
<b><u>Other Recreation &amp; Sport</u></b>			
Sussex Bend Toilet Block	61,000	60,338	(Job Level)
Bindoon Transit Park	12,416	12,445	(Job Level)
Sussex Bend - CCTV	22,000	611	(Job Level)
Muchea Cricket Wicket	4,163	4,850	(Job Level)
Lower Chittering Cricket Wicket	8,025	8,025	(Job Level)
Clune Park Car Park	72,000	48,266	(Job Level)

# Item 9.3.1 - Attachment 1

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

	2015/16 Budget \$	March 2016 Actual \$	
<b>3. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program (Continued)</u></b>			
<b>Transport</b>			
<u>Construction Streets, Roads, Bridges, Depots</u>			
<u>Works Program/Road Construction</u>			
- RRG - Chittering Road	750,067	459,855	(Job Level)
- BS - Julimar Road	217,801	33,740	(Job Level)
- BS - Muchea East Rd	390,428	128,030	(Job Level)
- BS - Blue Plains/Maddern Roads	303,900	20,501	(Job Level)
- Roads to Recovery - Binda Place	923,078	88,979	(Job Level)
- Council - Parkside Gardens	209,646	14,312	(Job Level)
- Council - North Road	84,430	84,430	(Job Level)
- Council - Archibald Street	162,570	35,991	(Job Level)
- Footpath - Ridgetop Ramble	87,000	75,677	(Job Level)
 <u>Road Plant Purchases</u>			
Motor Vehicle - EMTS	36,819	36,819	
Crew Cab Truck - CH10099	86,080	0	
Backhoe - CH1266	170,000	0	
Isuzu Water Truck - CH1256	165,390	0	
 <u>Economic Development</u>			
Motor Vehicle - CH602	18,736	18,736	
	4,219,971	1,477,901	

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## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

3. ACQUISITION OF ASSETS (Continued)	2015/16 Budget \$	March 2016 Actual \$
The following assets have been acquired during the period under review:		
<b><u>By Class</u></b>		
Land	0	0
Land and Buildings	375,200	286,688
Furniture and Equipment	29,229	7,840
Plant and Equipment	441,470	19,751
Motor Vehicles	160,966	160,966
Infrastructure Assets - Roads	3,128,919	941,515
Infrastructure Assets - Parks & Ovals	84,188	61,141
Infrastructure Assets - Other	0	0
	<u>4,219,971</u>	<u>1,477,901</u>

# Item 9.3.1 - Attachment 1

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

#### 4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2015/16 Budget \$	March 2,016 Actual \$	2015/16 Budget \$	March 2,016 Actual \$	2015/16 Budget \$	March 2,016 Actual \$
<b>Administration</b>						
MVS157 - Holden Caprice	40,000	40,000	38,636	38,636	(1,364)	(1,364)
MVS130 - Holden Commodore	28,942	28,942	25,000	25,000	(3,942)	(3,942)
<b>Community Amenities</b>						
MVS724 - Holden Commodore	28,942	28,942	25,000	25,000	(3,942)	(3,942)
<b>Transport</b>						
MVU322 - Holden Colorado	26,948	26,948	27,851	27,851	903	903
MVU819 - Holden Colorado	32,026	32,026	28,541	28,541	(3,485)	(3,485)
PH1030 - Crew Cab Truck	27,418	0	25,455	0	(1,963)	0
PH1001 - Isuzu Truck	31,618	0	27,273	0	(4,345)	0
PH1302 - Backhoe	35,933	0	30,000	0	(5,933)	0
<b>Economic Services</b>						
MVS156 - Holden Cruze	12,969	12,968	12,273	12,273	(696)	(696)
<b>Other Property &amp; Services</b>						
FCOP504 Photocopier	1,251	1,251	0	0	(1,251)	(1,251)
<b>Unclassified</b>						
Land - Portion Lot 62	0	0	265,000	0	265,000	0
	266,047	171,078	505,028	157,301	238,982	(13,777)

<u>By Class of Asset</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2015/16 Budget \$	March 2,016 Actual \$	2015/16 Budget \$	March 2,016 Actual \$	2015/16 Budget \$	March 2,016 Actual \$
Motor Vehicles	169,827	169,827	157,301	157,301	(12,526)	(12,526)
Plant & Equipment	94,969	0	82,728	0	(12,241)	0
Furniture & Equipment	1,251	1,251	0	0	(1,251)	(1,251)
Land	0	0	265,000	0	265,000	0
	266,047	171,078	505,028	157,301	238,982	(13,777)

#### Summary

Profit on Asset Disposals  
Loss on Asset Disposals

	2015/16 Budget \$	March 2,016 Actual \$
Profit on Asset Disposals	265,903	903
Loss on Asset Disposals	(26,921)	(14,680)
	<u>238,982</u>	<u>(13,777)</u>

SHIRE OF CHITTERING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-15	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$
<b>Health</b> Loan 79 - Multi Purpose Health Centre	637,359			23,824	23,824	613,535	613,535	27,848	10,173
<b>Housing</b> Loan 72 Staff Housing Development Loan 73 Seniors & Community Housing	172,437 55,652			24,559 7,071	18,295 5,259	147,878 48,581	154,142 50,393	9,696 3,516	7,368 2,671
<b>Transport</b> Loan 79 New Grader	297,185			11,109	11,109	286,076	286,076	12,985	7,742
<b>Recreation &amp; Culture</b> Loan 74 Land Acquisition Gray Road	98,870			11,451	8,517	87,419	90,353	6,293	4,773
	1,261,503	0	0	78,014	67,004	1,183,489	1,194,499	60,338	32,727

All loan repayments are financed by general purpose income.



**SHIRE OF CHITTERING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016**

**5. INFORMATION ON BORROWINGS (Continued)**

(b) New Debentures - 2015/16

Nil

# Item 9.3.1 - Attachment 1

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

	2015/16 Budget \$	March 2016 Actual \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Employee Entitlements Reserve</b>		
Opening Balance	155,702	155,702
Amount Set Aside / Transfer to Reserve	28,853	27,674
Amount Used / Transfer from Reserve	(63,053)	0
	<u>121,502</u>	<u>183,376</u>
<b>(b) Plant Replacement Reserve</b>		
Opening Balance	89,388	89,388
Amount Set Aside / Transfer to Reserve	31,405	1,323
Amount Used / Transfer from Reserve	0	0
	<u>120,793</u>	<u>90,711</u>
<b>(c) Public Amenities and Buildings Reserve</b>		
Opening Balance	29,832	29,832
Amount Set Aside / Transfer to Reserve	32,083	19,269
Amount Used / Transfer from Reserve	(7,500)	0
	<u>54,415</u>	<u>49,101</u>
<b>(d) Gravel Acquisition Reserve</b>		
Opening Balance	64,754	64,754
Amount Set Aside / Transfer to Reserve	1,555	958
Amount Used / Transfer from Reserve	0	0
	<u>66,309</u>	<u>65,712</u>
<b>(e) Community Housing Reserve</b>		
Opening Balance	68,092	68,092
Amount Set Aside / Transfer to Reserve	6,436	5,879
Amount Used / Transfer from Reserve	0	0
	<u>74,528</u>	<u>73,971</u>
<b>(f) Seniors Housing Reserve</b>		
Opening Balance	8,542	8,542
Amount Set Aside / Transfer to Reserve	4,205	4,186
Amount Used / Transfer from Reserve	0	0
	<u>12,747</u>	<u>12,728</u>
<b>(g) Brockman Centre Precinct Reserve</b>		
Opening Balance	9,502	9,502
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(9,502)	(9,502)
	<u>0</u>	<u>0</u>
<b>(h) Public Open Space Reserve</b>		
Opening Balance	255,450	255,450
Amount Set Aside / Transfer to Reserve	6,136	3,780
Amount Used / Transfer from Reserve	(65,000)	0
	<u>196,586</u>	<u>259,230</u>
<b>(i) Bindoon Community Bus Reserve</b>		
Opening Balance	42,354	42,354
Amount Set Aside / Transfer to Reserve	1,017	627
Amount Used / Transfer from Reserve	0	0
	<u>43,371</u>	<u>42,981</u>

# Item 9.3.1 - Attachment 1

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

	2015/16 Budget \$	March 2016 Actual \$
<b>6. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>(j) Bindoon Cemetery Development Reserve</b>		
Opening Balance	32,025	32,025
Amount Set Aside / Transfer to Reserve	769	474
Amount Used / Transfer from Reserve	0	0
	<u>32,794</u>	<u>32,499</u>
<b>(k) Administration Centre Reserve</b>		
Opening Balance	3,551	3,551
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(3,551)	(3,551)
	<u>0</u>	<u>0</u>
<b>(l) Recreation Development Reserve</b>		
Opening Balance	43,800	43,800
Amount Set Aside / Transfer to Reserve	180,030	648
Amount Used / Transfer from Reserve	0	0
	<u>223,830</u>	<u>44,448</u>
<b>(m) Ambulance Replacement Reserve</b>		
Opening Balance	1,157	1,157
Amount Set Aside / Transfer to Reserve	28	17
Amount Used / Transfer from Reserve	0	0
	<u>1,185</u>	<u>1,174</u>
<b>(n) Waste Management Reserve</b>		
Opening Balance	20,996	20,996
Amount Set Aside / Transfer to Reserve	63,768	13,771
Amount Used / Transfer from Reserve	0	0
	<u>84,764</u>	<u>34,767</u>
<b>(o) Office Equipment Reserve</b>		
Opening Balance	4,694	4,694
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(4,694)	(4,694)
	<u>0</u>	<u>0</u>
<b>(p) Landcare Vehicles Reserve</b>		
Opening Balance	68,295	68,295
Amount Set Aside / Transfer to Reserve	1,640	1,011
Amount Used / Transfer from Reserve	0	0
	<u>69,935</u>	<u>69,306</u>
<b>(q) Binda Place Reserve</b>		
Opening Balance	107,469	107,469
Amount Set Aside / Transfer to Reserve	267,581	1,590
Amount Used / Transfer from Reserve	0	0
	<u>375,050</u>	<u>109,059</u>
<b>(r) Contributions to Roadworks Reserve</b>		
Opening Balance	35,231	35,231
Amount Set Aside / Transfer to Reserve	847	521
Amount Used / Transfer from Reserve	0	0
	<u>36,078</u>	<u>35,752</u>
<b>Total Cash Backed Reserves</b>	<u>1,513,887</u>	<u>1,104,815</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

# Item 9.3.1 - Attachment 1

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

	2015/16 Budget \$	March 2016 Actual \$
<b>6. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers     To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Employee Entitlement Reserve	28,853	27,674
Plant Replacement Reserve	31,405	1,323
Public Amenities and Buildings	32,083	19,269
Gravel Acquisition	1,555	958
Community Housing	6,436	5,879
Seniors Housing	4,205	4,186
Brockman Centre Precinct	0	0
Public Open Space	6,136	3,780
Bindoon Community Bus	1,017	627
Cemetery Development	769	474
Administration Centre	0	0
Recreation Development	180,030	648
Ambulance Replacement	28	17
Waste Management	63,768	13,771
Office Equipment	0	0
Landcare Vehicles	1,640	1,011
Binda Place	267,581	1,590
Contributions to Roadworks	847	521
	<u>626,353</u>	<u>81,728</u>
<b>Transfers from Reserves</b>		
Employee Entitlement Reserve	(63,053)	0
Plant Replacement Reserve	0	0
Public Amenities and Buildings	(7,500)	0
Gravel Acquisition	0	0
Community Housing	0	0
Seniors Housing	0	0
Brockman Centre Precinct	(9,502)	(9,502)
Public Open Space	(65,000)	0
Bindoon Community Bus	0	0
Cemetery Development	0	0
Administration Centre	(3,551)	(3,551)
Recreation Development	0	0
Ambulance Replacement	0	0
Waste Management	0	0
Office Equipment	(4,694)	(4,694)
Landcare Vehicles	0	0
Binda Place	0	0
Contributions to Roadworks	0	0
	<u>(153,300)</u>	<u>(17,747)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>473,053</u>	<u>63,981</u>

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

#### 6. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Employee Entitlements Reserve**

- to be used to fund employee accumulated annual, sick, long service leave and employee gratuities

**Plant Replacement Reserve**

- to be used to fund plant purchases, trades or major overhauls

**Public Amenities and Buildings Reserve**

- to be used to fund future public amenities and building maintenance requirements of Council

**Gravel Acquisition Reserve**

- to be used to fund the purchase of gravel or land containing gravel

**Community Housing Reserve**

- to be used to fund repairs, improvements, extensions or construction of community units

**Seniors Housing Reserve**

- to be used to fund repairs, improvements, extensions or construction of seniors units

**Brockman Centre Precinct Reserve**

- to be closed in 2015/2016 and the funds transferred to the Public Buildings & Amenities Reserve

**Public Open Space Reserve**

- to be used to fund public open space developments in accordance with developer precincts

**Bindoon Community Bus Reserve**

- to be used to fund the shortfall on operations of the bus and to allow for its eventual replacement

**Bindoon Cemetery Development Reserve**

- to be used to fund the development or acquisition of cemetery land or facilities

**Administration Centre Reserve**

- to be closed in 2015/2016 and the funds transferred to the Public Buildings & Amenities Reserve

**Recreation Development Reserve**

- to be used to fund the development or acquisition of recreation land or facilities

**Ambulance Replacement Reserve**

- to be used to contribute towards the cost of purchasing or replacing an Ambulance

**Waste Management Reserve**

- to be used to fund the replacement of landfill sites and rehabilitation of existing landfill sites

**Office Equipment Reserve**

- to be closed in 2015/16 and the funds transferred to the Municipal Account to part fund the planned replacement Copier purchase.

**Landcare Vehicles Reserve**

- to be used for the financing of Landcare vehicles

**Binda Place Reserve**

- to be used for the upgrade of Binda Place with additional car parking

**Contributions to Roadworks Reserve**

- to be used for the maintenance of Mooliabeenee Road

All reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

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## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

	2014/15 B/Fwd Per 2015/16 Budget \$	2014/15 B/Fwd Per Financial Report \$	March 2016 Actual \$
<b>7. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	1,566,148	796,456	3,328,604
Cash - Restricted Unspent Grants	279,512	785,722	142,000
Cash - Restricted Unspent Loans	0	682,000	0
Cash - Restricted Reserves	1,040,834	1,040,834	1,104,815
Rates - Current	131,500	131,476	381,646
Sundry Debtors	134,162	126,345	92,876
Provision For Doubtful Debts	(3,685)	(3,685)	(3,685)
Inventories	(2,409)	6,641	(18,242)
	3,146,062	3,565,789	5,028,014
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(123,724)	(385,845)	(20,315)
Income Received in Advance	0	0	(54,866)
Accrued Interest	0	(16,542)	0
Accrued Salaries & Wages	0	(103,779)	0
GST Payable	0	662	(12,801)
Leave Provisions	(470,707)	(470,707)	(470,707)
	(594,431)	(976,211)	(558,689)
<b>NET CURRENT ASSET POSITION</b>	2,551,631	2,589,578	4,469,325
Less: Cash - Reserves - Restricted	(1,040,834)	(1,040,834)	(1,104,815)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Liabilities Supported by Reserves	155,702	155,702	183,376
Adjustment for Trust Transactions Within Muni	0	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	1,666,499	1,704,446	3,547,886



## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

## 8. RATING INFORMATION

## RATE TYPE

	Rate in \$	Number of Properties	Rateable Value \$	2015/16 Rate Revenue \$	2015/16 Interim Rates \$	2015/16 Back Rates \$	2015/16 Total Revenue \$	2015/16 Budget \$
<b>General Rate</b>								
GRV - General Rate	0.093728	1,492	28,330,454	2,655,356	31,025	0	2,686,381	2,657,357
UV - General Rate	0.060100	694	31,267,300	1,879,165	13,673	0	1,892,838	1,882,155
<b>Sub-Totals</b>		2,186	59,597,754	4,534,521	44,698	0	4,579,219	4,539,512
<b>Minimum Rates</b>								
	<b>Minimum \$</b>							
GRV - General Rate	1000	481	3,105,181	481,000	0	0	481,000	481,000
UV - General Rate	950	83	287,854,824	78,850	0	0	78,850	78,850
<b>Sub-Totals</b>		564	290,960,005	559,850	0	0	559,850	559,850
Specified Area Rates							0	0
Concessions							(186,586)	(186,586)
Movement in Excess Rates							(74,811)	0
<b>Totals</b>							4,877,672	4,912,776

All land except exempt land in the Shire of Chittering is rated according to its Gross Rental Value (GRV) in townsites and Rural Residential areas or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

**9. TRUST FUNDS**

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
BCITF Levy	2	37,889	(28,390)	9,501
BRB Levy	1	35,902	(26,813)	9,090
Bonds - Key & Hall Hire	16,127	6,000	(12,450)	9,677
Bonds - Animal Control	250	400	(550)	100
Bonds - Extractive Industries	29,330	27	(469)	28,888
Bonds - Developer	182,921	62,590	(51,576)	193,935
Bonds - Community Bus Hire	1,155	0	(55)	1,100
Bonds - Crossovers	61,239	20	(39,229)	22,030
Extractive Industry Licences	3,880	0	0	3,880
Revegetation of Block Trust	0	3,882	0	3,882
Bonds - Pit Rehabilitation	31,287	21	0	31,308
Bonds - Seal Coat	0	0	0	0
Bonds - Sand Extraction	251	0	0	251
Bonds - Defect Roadworks	77	60,329	0	60,406
Bonds - Transportable Buildings	0	0	0	0
Bonds - Community Housing	2	750	(750)	2
Bonds - Staff Housing	1	2,620	(1,660)	961
Unclaimed Monies Trust	407	0	0	407
Bonds - Gravel Pit	12,562	0	0	12,562
Nominations - Elected Members	0	1,520	(1,520)	0
	<u>339,492</u>	<u>211,950</u>	<u>(163,462)</u>	<u>387,980</u>

# Item 9.3.1 - Attachment 1

## SHIRE OF CHITTERING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

#### 10. OPERATING STATEMENT

	March 2016 Actual \$	2015/16 Budget \$	2014/15 Actual \$
<b>OPERATING REVENUES</b>			
Governance	25,075	45,151	80,355
General Purpose Funding	5,507,761	5,678,995	7,135,296
Law, Order, Public Safety	406,431	509,333	1,086,976
Health	74,332	95,902	1,034,704
Education and Welfare	17,842	20,800	37,833
Housing	112,589	157,104	137,730
Community Amenities	866,039	986,121	953,107
Recreation and Culture	43,810	97,683	774,866
Transport	918,683	2,196,615	1,011,688
Economic Services	101,595	129,844	164,330
Other Property and Services	94,740	393,407	390,451
<b>TOTAL OPERATING REVENUE</b>	<b>8,168,897</b>	<b>10,310,956</b>	<b>12,807,335</b>
<b>OPERATING EXPENSES</b>			
Governance	693,398	1,117,887	1,023,956
General Purpose Funding	170,403	235,809	353,719
Law, Order, Public Safety	832,931	1,112,355	927,192
Health	267,640	397,592	280,215
Education and Welfare	70,310	123,672	132,075
Housing	177,118	328,109	257,423
Community Amenities	1,351,737	2,014,695	1,809,958
Recreation & Culture	843,341	1,433,053	1,396,839
Transport	3,301,378	4,479,129	2,163,297
Economic Services	394,838	617,246	615,305
Other Property and Services	77,458	128,879	278,250
<b>TOTAL OPERATING EXPENSE</b>	<b>8,180,552</b>	<b>11,988,427</b>	<b>9,238,230</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>(11,655)</u></b>	<b><u>(1,677,472)</u></b>	<b><u>3,569,105</u></b>

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

**11. BALANCE SHEET**

	March 2016 Actual \$	2014/15 Actual \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	4,575,419	3,305,012
Trade and Other Receivables	470,837	314,624
Inventories	(18,242)	6,641
Other Financial Assets	42,500	42,500
<b>TOTAL CURRENT ASSETS</b>	<b>5,070,514</b>	<b>3,668,777</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	42,506	42,506
Inventories	0	0
Property, Plant and Equipment	28,790,170	29,277,614
Infrastructure	103,559,680	105,030,641
<b>TOTAL NON-CURRENT ASSETS</b>	<b>132,392,356</b>	<b>134,350,761</b>
<b>TOTAL ASSETS</b>	<b>137,462,870</b>	<b>138,019,538</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	87,982	565,993
Long Term Borrowings	14,537	81,541
Provisions	470,707	470,707
<b>TOTAL CURRENT LIABILITIES</b>	<b>573,226</b>	<b>1,118,241</b>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	0	0
Long Term Borrowings	1,179,962	1,179,962
Provisions	127,037	127,037
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,306,999</b>	<b>1,306,999</b>
<b>TOTAL LIABILITIES</b>	<b>1,880,225</b>	<b>2,425,240</b>
<b>NET ASSETS</b>	<b>135,582,645</b>	<b>135,594,298</b>
<b>EQUITY</b>		
Retained Surplus	58,100,462	58,176,096
Reserves - Cash Backed	1,104,815	1,040,834
Reserves - Asset Revaluation	76,377,368	76,377,368
<b>TOTAL EQUITY</b>	<b>135,582,645</b>	<b>135,594,298</b>

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016

**12. FINANCIAL RATIOS**

	2016	2015	2014	2013
Current Ratio	9.808	2.411	1.697	2.790

$$\frac{\text{current assets minus restricted current assets}}{\text{current liabilities minus current liabilities associated with restricted assets}}$$

This ratio is a measure of short term (unrestricted) liquidity. That is, the ability of Council to meet its liabilities (obligations) as and when they fall due.

A ratio of greater than one (100%) indicates Council has more current assets than current liabilities.

If less than one (100%), current liabilities are greater than current assets and Council has a short term funding issue.

## Item 9.3.1 - Attachment 1

**SHIRE OF CHITTERING**  
**FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016**  
**Report on Significant variances Greater than 10% and \$10,000**

### REPORTABLE OPERATING REVENUE VARIATIONS

#### **Health - \$11,230**

Prev Serv is less than YTD budget due to less fees collected to date	1,499
Other Health is less than YTD budget due to timing of lease and reimbursements	9,731

#### **Recreation & Culture - \$23,079**

Halls is less than YTD budget due to timing of reimbursement	3,141
Rec & Sport is less than YTD budget due to grant funding not received to date	20,494
Library is less than YTD budget for no major reason	166
Heritage is more than YTD budget due to timing of reimbursements	(472)
Other Culture is more than YTD budget due to sale of plates	(250)

#### **Transport - \$1,267,445**

Transport is less than YTD budget due to not all road grants being claimed to date and trade in of large plant not completed to date	1,267,445
--	-----------

#### **Other Property & Services - \$269,640**

Private Works is less than YTD budget due to less private works	4,975
POC is less than YTD budget for no major reason	750
S&W is more than YTD budget due to reimbursement of WC claims	(1,085)
Unc is less than YTD budget due to final payment for Lot 62 not received	265,000

### REPORTABLE OPERATING EXPENSE VARIATIONS

#### **Governance - \$195,879**

Members is less than YTD budget mainly due to less expenses for elected members	34,382
Other Gov is less than YTD budget due to timing of payments	148,078
Admin is less than YTD budget due to timing of payments and less employee expenses	13,419

#### **Health - \$39,671**

Preventive Services is less than YTD budget due to timing of payments	8,213
Other is less than YTD budget for no major reason	2,388
Other Health is less than YTD budget due to timing of payments	29,070

#### **Education & Welfare - \$23,137**

Education is less than YTD due to no maintenance on bus shelters to date	3,120
Aged is more than YTD budget for no major reason	(7)
Aged other is less than YTD budget due to timing of payments for seniors events	1,123
Other is less than YTD budget due to timing of payments for events and contributions	18,901

#### **Housing - \$64,650**

Staff, Community & Seniors housing are all less than budget due to timing of maint	64,650
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## Item 9.3.1 - Attachment 1

**SHIRE OF CHITTERING**  
**FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016**  
**Report on Significant variances Greater than 10% and \$10,000**

**Community Amenities - \$164,456**

Sanitation is less than YTD budget due to timing of payments & less landfill expenses	58,289
San Other is less than YTD budget for no major reason	1,652
Sewerage is less than YTD budget for no major reason	464
Stormwater is less than YTD budget due to drainage works not commenced to date	20,975
PofE is more than YTD budget due to timing of payments	(8,822)
TP is less than YTD budget due to timing of payments (Consultants & MEN)	64,618
Other is less than YTD budget for no major reason	27,280

**Recreation & Culture - \$260,919**

Public Halls is more than YTD budget due to timing of payments	(7,887)
Other Rec & Sport is less than YTD budget due to timing of works program & consultant	239,331
Libraries is less than YTD budget due to timing of payments	200
Heritage is less than YTD budget due to timing of works	11,460
Other Culture is less than YTD budget due to timing of payments	17,815

**Economic Services - \$62,071**

Rural services is less than YTD budget due to timing of spraying program	37,650
Tourism is less than YTD budget due to timing of payments	4,573
Building is less than YTD budget due to timing of payments	5,532
Econ Dev is less than YTD budget due to timing of payments for projects	12,455
Other is less than YTD budget due to timing of payments	1,861

**Other Property & Services - \$19,154**

Private Works is less than budget due to limited private works to date	5,449
PWOH over allocated	29,844
POC under allocated	(30,866)
S&W is higher due to Workers Comp claims	(3,756)
Unclassified is less than YTD budget due to timing of payments	18,483

**SHIRE OF CHITTERING**  
**FOR THE PERIOD 1 JULY 2015 TO 31 MARCH 2016**  
**Report on Significant variances Greater than 10% and \$10,000**

**REPORTABLE CAPITAL EXPENSE VARIATIONS**

***Purchase Land and Buildings - \$63,511***

Works are continuing on projects

***Purchase Plant & Equipment - \$421,719***

Purchase Orders have been issued

***Purchase Infrastructure - Roads - \$2,070,404***

Works have commenced and are continuing on road projects. Has been delays in some projects due to rain damage to areas in Lower Chittering

***Purchase Infrastructure - Parks & Ovals - \$23,047***

Works are continuing on projects

***Proceeds from Disposal of Assets - \$347,727***

Not all assets have been disposed of to date.

***Transfer to Restricted Assets - \$280,136***

Transfer to Binda Place Reserve has not been done as funds from sale of Lot 62 not received to date.

***Transfer from Restricted Assets \$135,553***

Transfer from Reserves has not been undertaken to date.

***For individual projects please refer to Note 3 in the financial statements***

<b>Schedule of Submissions</b>		
<b>Submitter</b>	<b>Submission Summary</b>	<b>Consultant Comment</b>
1. Chittering Landcare Group (I1669850)	... congratulate the Shire of Chittering in undertaking this initiative.	Noted, thank you.
	Harris Road Reserve: support exclusion from Plan.	Noted.
	Blackboy Ridge: is a prime tourist location, designated as High Value Conservation Area and has fragmentation and mitigation issues which would be worsened by construction and use of the proposed trail.	Blackboy Ridge was identified as a possible location for a more high level style of trail that would bring people to the Shire.  Should the site be further considered it is clarified that a Management Plan would be required, and (as noted in the proposed Plan) Chittering Landcare approval would be required.
2. Individual (I1669541)	Blackboy Ridge: designated as a very high conservation value area which is currently dieback free, trails will greatly increase the risk of dieback being spread into the reserve. Trails will also be avenues for the spread of weeds.	Please refer to “Blackboy Ridge” comment above (submission 1).
	Blackboy Ridge: trails installed on the maximum slopes will create areas of potential erosion.	
	Blackboy Ridge: ‘racing’ does not fit well with the current passive use of the reserve by walkers, wildflower enthusiasts and bird watchers.	Blackboy Ridge was the only non-privately owned land to be identified as suitable natural terrain for a true single track site.
	A racing trail would be better located on already degraded land which could be revegetated around the tracks.	Noted.
3. Department of Parks and Wildlife (I1669253)	Harris Road Reserve: support exclusion from Plan.	
	Toodyay Chittering Touring Trail: Avon Valley National Park was reviewed during the development of the Peel Metro Mountain Bike Master Plan, and the area / space around the Avon Valley was not well supported by the mountain bike community.	All comments are agreed with, noting that this is not a high priority project – rather an opportunity that has been identified for future consideration.
	Toodyay Chittering Touring Trail: experience tells us that river and rail crossings are significant, almost impossible hurdles to overcome.	Chittering is not part of the Perth and Peel Mountain Bike Master Plan and as such there would be too much competition from existing locations for much support to be garnered for the ‘Northern Hills to Geraldton’ area. In this region the Avon Valley region could be highly regarded.
	Toodyay Chittering Touring Trail: the suggested alignment traverses a UXO impact and mountain bikes have a habit of leaving the main alignment.	Yes, railway line / river crossings are hard, but definitely not impossible.
	Toodyay Chittering Touring Trail: Quarry Road presents safety issues for riders sharing a narrow winding road with 4WD’s, caravans and camper trailers.	

## Item 9.3.2 - Attachment 1

	... a great initiative, likely to produce some positive recreational opportunities within the Shire.	Noted, thank you.
4. Peace Be Still (I1669365)	Blackboy Ridge: too fragile an area for additional tracks, existing tracks would benefit from board walks to combat current erosion.	Please refer to “Blackboy Ridge” comment above (submission 1).
	Toodyay Chittering Touring Trail: some areas are too fragile for vehicular traffic.	Please refer to “Toodyay Chittering Touring Trail” comment above (submission 3).
	Any tracks around Bindoon, if competing with walk trails, could cause disturbance for walkers, as has occurred in well-used walk trails in the southwest of the State.	Noted.
	... delighted that mountain bike ‘people’ may find access in other areas and exercise their sport.	Noted, thank you.
5. Individual (I1669117)	Blackboy Ridge: the proposal for a bike trail in such a high conservation area is not acceptable.	Please refer to “Blackboy Ridge” comment above (submission 1).
	Blackboy Ridge: another issue would be the introduction of “dieback”, which could be spread from the bike tyres.	
	I am all for a bike track in the appropriate area.	Noted, thank you.
6. Individual (I1669057)	I am unable to comment on the technicalities, but would like made known to Council our support for the Master Plan.	Noted, thank you.
	Muchea: particularly supported.	Noted.
	Carty Reserve to Clune Park: particularly supported.	Noted.
	Blackboy Ridge: please be conscious of any environmental impacts surrounding development in this reserve.	Please refer to “Blackboy Ridge” comment above (submission 1).
7. Individual (I1669115)	I believe that the Master Plan will add great value to the local area and encourage not only children but adults to get out into the local nature areas to exercise.	Noted, thank you.
	Pump Tracks: are a fantastic plan and add focal points to subdivisions but off road areas (like the proposed Blackboy Ridge) have worked very well in areas like Kalamunda.	Noted.
	Value: Margaret River is a good model for how mountain biking can add value to the local community.	Noted.
8. Individual (I1669058)	<i>Submission excluded, not relevant to the Chittering Mountain Bike Trails Master Plan (footpath query).</i>	Forwarded to Technical Services.

# Shire of Chittering Mountain Bike Trails Master Plan



Welcome!

## **Why are we preparing one?**

The need for a Mountain Bike Trail / Park Plan was identified during community consultation and is identified in several of our Plans...



### **Chittering Community Strategic Plan**

- Active Communities– develop recreational areas for future generations
- Protected Environment – promote our local environment with places to visit (Trails Network Master Plan)
- Local & Central Activity Areas Supporting Community Needs - ... providing recreation...
- Chittering: A Place to Visit – promote and improve Chittering’s profile as a tourism destination (Economic Development Strategy)

### **Chittering Trails Network Master Plan 2013-2018**

- Proposed Project #4 (of 5) – Mountain Bike Trail / Park Plan

### **Economic Development Strategy 2015-2025**

- Creation and maintenance of trails to be utilised as visitor attractions

### **Sport and Recreation Plan 2012-2022**

- Continue to seek funding to provide new recreation facilities as needed and land identified.



## **Mountain Biking...**

... is one of the world's fastest growing recreational and tourism activities – WA is following this global trend.



Almost 120,000 are purchased every year in WA

19% of West Australian's own a mountain bike

Mountain bikers are seeking places to ride... two of 30+ trails in Kalamunda were ridden over 50,000 times in 12 months!

Demand currently exceeds supply.

Refer to Page 2 of the *draft* Plan.

## **Mountain Biking Facilities...**

... provide an exciting recreation option for local residents and an opportunity to attract visitors to the area.



According to "The Future of Australian Sport" (Australian Sports Commission 2013) there is a trend away from structured sport towards informal recreation activities, like mountain biking.

# Our *draft* MTB Trails Master Plan

Considers the various styles of mountain biking, the State Mountain Bike Strategy, Shire Plans / Strategies, local topography, land tenure PLUS the environment



Refer to pages 3 to 11 of the *draft* Plan

## What do we have?

Bindoon – jump track (behind Clune Park)

Muchea – jump track with playground

Lwr Chittering – Sussex Bend Pump Track



**Clune Park** – a jump track facility of approximately .3 Ha set in the otherwise undeveloped portion of Clune Park reserve, west of Brockman River, north of Gray Road Bindoon.

**Muchea** – a jump track facility of approximately .25 Ha that complements the playground

and picnic area bounded by McKenzie Street and Muchea South Road.

**Maryville Downs Dirt Jumps** , Sussex Bend – represents the Shire’s first foray into modern

mountain bike facility design.

# Proposed MTB Trails Network

Seven potential new projects have been identified for consideration.



Refer map page 13 of *draft* Plan.

# Project: Clune Park

Location: Bindoon

Style: Pump Track, Dirt Jumps, Slope Style features, Mini-X Country, Skills Park



Refer map page 14 of *draft* Plan.

## Officer's Comments

- This is noted of HIGH priority due to it's economic benefits through it's 'CBD' location.
- Despite the high construction estimate this could be achievable through staging, funding and in-kind contributions from local contractors.



# **Project: Carty Reserve to Clune Park Family Touring Trail**

Location: Carty Reserve to Clune Park

Style: Touring Trail



Refer map page 16 of *draft* Plan.

## Officer's Comments

- The concept of a link between the Bindoon townsite and the Brockman Centre has been raised previously, most recently during the Bindoon 'Bypass' Strategy discussions.
- Again, development costs can be staged, with requests for in-kind contributions and the seeking of grant funding.

## **Project: Blackboy Ridge**

Location: Chittering Road

Style: Cross Country



Refer map page 19 of *draft* Plan.

### Officer's Comments

- This exciting concept has the in-principle support of Landcare and it would be noted that they would continue to be consulted throughout the planning process
- It has been intimated that the perceived popularity of this proposed facility would attract volunteer labour from potential riders

# **Project: Muchea Dual Slalom Jump & Pump Track**

Location: Muchea

Style: Pump Track & Dirt Jumps



Refer map page 21 of *draft* Plan.

#### Officer's Comments

- Would provide a fantastic asset for youth in the area.

# Project: Wandena Community Bike Park

Location: Cnr Patens Drive & Caladenia Close

Style: Jump & Pump Track



Refer map page 24 of *draft* Plan.

Officer's Comments

- Nil

## **Project: Long Distance Trail**

Location: Avon National Park to Bindoon

Style: X-Country / Touring



Refer map page 26 of *draft* Plan.

### Officer's Comments

- This project could be undertaken in conjunction with surrounding Shire's to form a longer distance trail with each LGA taking responsibility for their link in the trail.
- The regional nature of the extended project could attract different funding streams to local projects.

# **Project: Sussex Bend Community Bike Park**

Location: Sussex Bend, Lwr Chittering

Style: Jump, Pump & Skills



Refer map page 28 of *draft* Plan.

#### Officer's Comments

- Nil

# **Project: Wannamal Community Bike Park**

Location: Bindoon-Moora Road (reserve)

Style: Jump, Pump & Skills



Refer map page 30 of *draft* Plan.

Officer's Comments

- Nil



## Implementation

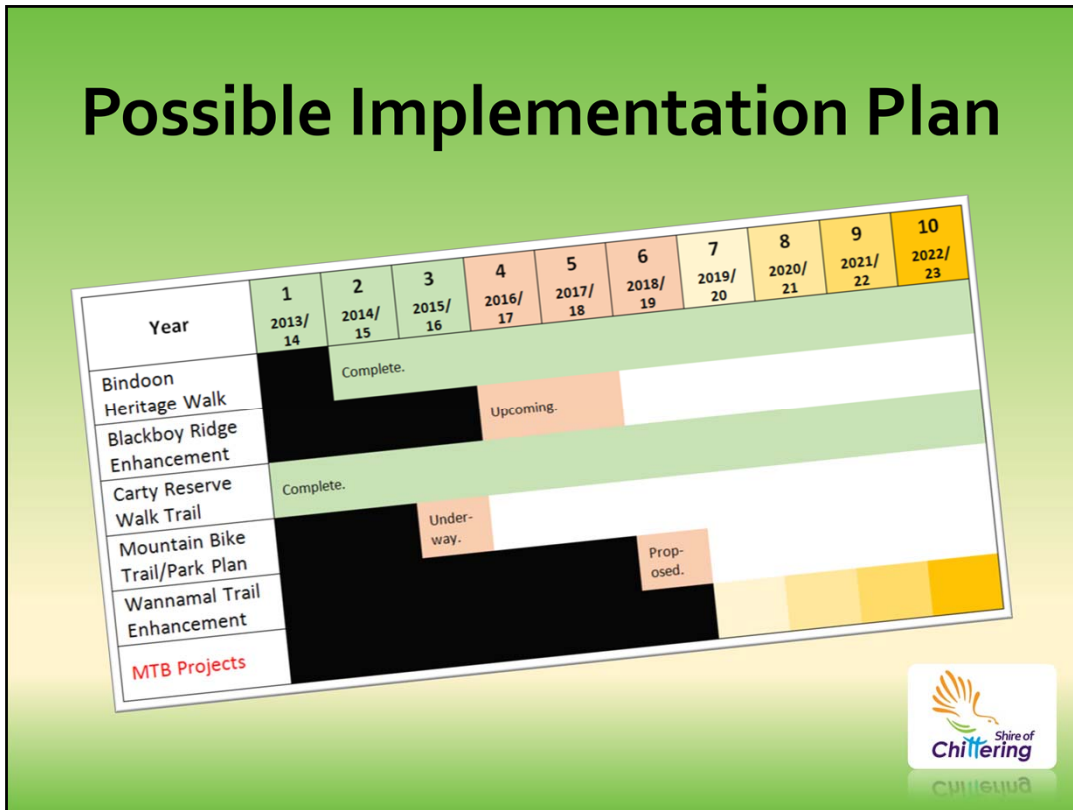
The *draft* Plan prioritises each of the proposed projects based on need and potential benefits...



Refer map page 32 of *draft* Plan.

### Officer's Comments

- It is suggested that following Community / Stakeholder Consultation (including but not limited to, Shire Officer's, Landcare, Department of Sport and Recreation and adjacent landowners) an implementation program similar to the one found in the Chittering Trails Network Master Plan (see next slide) is prepared. This program could follow on from where the CTNMP finishes.



Refer map page 32 of *draft* Plan.

Officer’s Comments

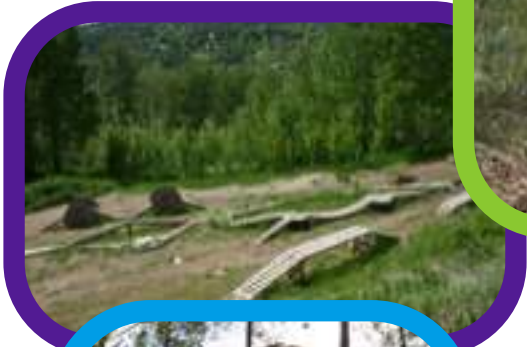
- It is suggested that following Community / Stakeholder Consultation (including but not limited to, Shire Officer’s, Landcare, Department of Sport & Recreation, Lotterywest and adjacent landowners) an implementation program similar to the one found in the Chittering Trails Network Master Plan (see next slide) is prepared. This program could follow on from where the CTNMP finishes.
- With regards to funding for the existing proposed projects the plan is to, on an annual basis, apply for the \$25,000 available from the Lotterywest – Department of Sport & Recreation (*small*) Trails Grants. There may be the opportunity to seek alternative funding for the Wannamal Trail Enhancement project (under Heritage or Community) which would enable us to bring forward the proposed MTB projects.



If Council are agreeable I propose that the Plan be released for Public Comment for a period of 28 days, with a summary of submissions and the suitably updated Plan presented to Council for their endorsement at the 20 April 2016 Ordinary Council Meeting.



# MOUNTAIN BIKE TRAILS MASTER PLAN



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## Report prepared by:

Three Chillies Trail Design in association with Trail Bike Management Pty Ltd

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## Document Control

Version	Approved By	Title / Resolution	Date
Consultation Draft	Council (to advertise for Public Comment)	N/A	24/02/16

# INTRODUCTION

Mountain biking is one of the world's fastest growing recreational and tourism activities, and Western Australia is following this global trend:

- Almost 120,000 mountain bikes are purchased every year in Western Australia
- 19% of Western Australians own a mountain bike
- Mountain bikers are seeking places to ride in increasing numbers with 'Camakazi' and 'Scorpion', just two of the 30+ trails in the Kalamunda Circuit network, ridden over 50,000 times in 12 months.

According to the Western Australian Mountain Bike Strategy, the recent rapid rise of mountain biking now provides Western Australia with a unique opportunity to grow and evolve into a world-class mountain bike destination. This will support the growth and diversification of the state's tourism industry whilst also securing meaningful economic and social outcomes for our local and regional communities.



Demand for mountain biking experiences significantly exceeds supply. This provides opportunities for forward thinking local governments to target mountain bikers with diverse and quality experiences. The South West region is emerging as an area of long-term international level potential, but there will remain a need for quality trails and facilities closer to Perth.

As well as the potential to attract visitors, the provision of mountain bike facilities as a recreation resource for local residents reflects the changing nature of recreation.

There is a trend away from structured sport towards recreation activities that can be undertaken informally and at any time.<sup>1</sup> Mountain biking is just such an activity.

This Mountain Bike Master Plan identifies opportunities within the Shire of Chittering to provide high quality mountain biking experiences for ratepayers, that also have significant new tourism attraction potential.

---

<sup>1</sup> The Future of Australian Sport – Australian Sports Commission, 2013 p7



# BACKGROUND

## UNDERSTANDING MOUNTAIN BIKING

Understanding the various styles of mountain biking is important in being able to make sound management decisions about what styles are practical and appropriate for any given location and target demographic. There are numerous styles of mountain biking and mountain bikes. To the uninitiated the differences between styles can sometimes be subtle, but these subtle distinctions can make all the difference in quality of experience, which of course translates into user satisfaction and engagement.

The following table shows the main categories with a comment on suitability for inclusion in the Chittering Master Plan.

Style	Description	Bike type	Terrain Requirements	CMP Y/N
Cross Country (XC)	Cross country mountain biking utilises a broad variety of track types such as dirt roads, dedicated paths, single tracks and short or long (anywhere from 1 km to hundreds of km's) circuits. Usually, this type of track involves climbing and descending, and depending on the location can cover various steepness and includes a wide variety of terrain. Cross country riding is one of the most popular and caters to both recreational and competitive riders.	Hard tail or suspension bicycle	Varied	YES
Pump Track	A pump track is a progressive style of track that uses an up and down 'pumping' motion to propel the bicycle forward instead of pedalling. Pump tracks are a perfect track style for riders to progress on. Beginners can learn how to make the bicycle move without pedalling and more experienced riders can work on a number of skills such as 'manualing' between mounds or even jumping from one mound to the next. Pump Tracks are great for practicing balance, learning new skills and improving confidence and overall fitness on and off bike. They are fun to ride for all ages and skill levels.	any size bicycle – from balance bikes and kid's bikes, to BMX and full-size mountain bikes	Specially designed trail with a smooth clay gravel surface	YES
Dirt Jumps	In Dirt Jumping the rider jumps off of mounds of dirt or other material with the aim to gain lift into the air. While in the air, the goal is to perform tricks with the best style. The jumps are usually large with a number of jumps usually done in one run, and are relatively close together so that the rider can get a flow going with their trick riding. Dirt jumps are meticulously built by both machine and hand to allow for particular attention to detail. Dirt Jumps can include doubles, tabletops, spines, step-ups, hip jumps and berms.	BMX to full-size mountain bikes	Specially designed trail with as smooth clay gravel surface	YES



## Item 9.3.2 - Attachment 3

Downhill	Descent-only trails with emphasis on speed and technical challenge. These trails can cater for timed Downhill competitive racing. Downhill trails appeal to the more experienced market and typically require uplift to the trailhead via chairlift or vehicle shuttle.	designed for descending; typically long-travel dual suspension and built for strength over weight.	Highly varied, descending	NO
Touring	Typically long distance riding on reasonably uniform surface conditions and lower grades. Touring trails are dual direction linear trails or long distance circuits with a focus on reaching a destination. Touring trails can include rail trails, access/ fire roads and single track.	If carrying panniers bikes are usually robust with limited suspension, however, for short sections or day trips most mountain bikes are suitable.	Varied	YES
Freeride	Typically descent focused trails with emphasis solely on technical challenge. Trails feature both built and natural terrain technical features with a focus on drops and jumps. Appeals to the more experienced market and caters for competitions judging maneuvers and skills only.	Typically medium to long-travel dual suspension and built for strength.	Variable terrain using natural features.	NO
Slopestyle	A newer discipline that is descent-focussed and using primarily built features and constructed earth features	Typically short-travel dual suspension or hard tail bikes.	Smooth clay surfaces, natural or man-made elevation.	YES

### Urban Mountain Bike Parks

The concept of the Urban Mountain Bike Park is worthy of special mention in the context of the Chittering Master Plan. Mountain bike parks tend to be areas that can accommodate many kilometres of trail, include a trailhead and may be in areas where there are existing uplift facilities such as ski resorts or in forest areas away from urban centres.

This is impractical in most urban areas, so a new form of compact facility has emerged that provides a compact sub-set of the experiences of a traditional mountain bike park. The **urban mountain bike park** requires relatively little space, and its central location makes it more accessible to locals.

Urban mountain bike parks can be thought of as larger versions of skate parks, where proximity to residential areas and clever use of (limited) space can create a quality experience for participants. Chittering Shire's new Sussex Bend Community Bike Park is an excellent example in development.

## STATE MOUNTAIN BIKE STRATEGY

*“It’s time for Western Australia to unlock the potential of mountain biking”*

The recently released State Mountain Bike Strategy developed by WestCycle highlights the need for a statewide network of sustainable trails to address the increasing imbalance between supply and demand.

The Strategy recommended regional master planning and the establishment of a development process to ensure that all aspects of trail planning, design, construction and maintenance are realised in a sustainable manner. The need for marketing to realise the tourism and participation of mountain biking was identified, with the potential to unlock significant benefits in tourism, local community engagement and enjoyment, increased participation in healthy outdoors activity and economic benefits to local businesses.



A mountain bike planning hierarchy was proposed, and the Chittering Master Plan can be seen to sit within the Local Trail Planning focus.

Specifically, the Chittering Master Plan will align with the following recommendations of the State Mountain Bike Strategy:

STRATEGIES		RECOMMENDATIONS		ALIGNMENT
2.1	Reduce barriers to participation and grow a healthy, balanced mountain bike community	2.1.2	Increase the availability and accessibility of different styles of trail offering different levels of technical difficulty	Deliver new trails and facilities catering for a range of skill levels and interests
		2.1.4	Develop trails within or in close proximity to population centres	Create local community facilities and trail linkages. Develop a model for future subdivisions.
		2.1.7	Enhance availability and accessibility of bike and equipment hire	Create commercial opportunities for local businesses – eg bike and equipment hire in Bindoon.
3.1	Develop a statewide network of national, regional and local mountain bike facilities	3.1.2	Undertake regional master planning to identify and prioritise locations for mountain bike facilities	Contribute the Chittering Master plan as an component of the regional plan

## Item 9.3.2 - Attachment 3

3.2	Enhance the understanding of the need for sustainable trail development	3.2.3	Continue to work with local, national and international experts to upskill and understand sustainability best practice	Involvement of TC Trail Design in planning and construction of trails and facilities
3.3	Facilitate sustainable trail development in environmentally, socially and culturally appropriate areas	3.3.1	Establish and implement a development process to guide local trail planning and take trails from conception to implementation	Adoption of mountain bike development framework developed by Department of Parks and Wildlife (DPaW)
		3.3.2	Develop and apply general principles to provide clear benchmarks for sustainable trail planning, design, construction and maintenance	Conformance with DPaW mountain bike development guidelines and International Mountain Bike Association (IMBA) trails development best practice principles.
3.4	Build the Western Australian trails industry	3.4.1	Support the development of the Western Australian trails industry to partner landowners, land managers and volunteers in trail planning, design, construction and maintenance	Involvement of TC Trail Design in planning and construction of trails and facilities
3.5	Implement appropriate trail maintenance options	3.5.1	Develop a maintenance plan for existing sanctioned trails and include as part of the planning process for every new or rejuvenated trail	Maintenance plans to be developed as part of detailed trail design phase
4.1	Build awareness and recognition of the benefits and value of mountain biking	4.1.1	Advocate the economic, tourism, environmental, health, social and community benefits and value of mountain biking to landowners, land managers, other stakeholders and the wider public	The Chittering Master Plan will provide a new mechanism for attracting day trips to the area, with strategic placement of regionally significant facilities close to the key commercial centre.
4.2	Enhance the recreational and tourism profile of Western Australian mountain biking	4.2.3	Integrate mountain biking with other recreational activities, attractions, infrastructure and services	By providing a destination activity to complement existing tourism services and creating a new promotional focus for day tourism.
5.2	Establish a self-sustaining mountain bike community with reduced reliance on government support	5.2.5	Explore opportunities to secure the direct application of developer contributions to mountain biking infrastructure	Integrating MTB facility planning into new subdivision development process

### CHITTERING TRAILS MASTER PLAN

The Chittering Trails Network Master Plan 2013-2023 identifies both the need for and lack of trails for mountain bikes (3.1). No mountain bike-specific trails were included in the current trail inventory, with only the 620m Lake Needonga Walk Trail listed as being available for bikes.

A mountain bike trail and / or park was mentioned as a way of attracting visitors to the area (5.3).

The need for a mountain bike trail feasibility study was identified (6.4) and this Mountain Bike Master Plan is the evolution of that suggestion.

The Bindoon & Muchea Local Dual Use Bike Plan (2011) is also noted, however this plan is considered to have limited current relevance as its focus was on constructed paths for cycling for transport and access rather than the off-road recreational trails that are sought by mountain bikers.

### SHIRE OF CHITTERING COMMUNITY DEVELOPMENT PLAN 2014 - 2024

The Community Development Plan noted the population growth rate within the Shire of Chittering, which at 4.9% is significantly above the State average. The Shire has the second largest youth population in the Wheatbelt and has a comparatively large number of children aged 0-14 (978 or 22.1% of population),<sup>2</sup>

This population growth is forecast to continue, with the Western Australian Planning Commission projecting a doubling of the population by 2026.<sup>3</sup>

Amongst other conclusions drawn in the Community Development Plan is the recognition that there is a significant number of children who need recreation, education and lifestyle choices.

### CHITTERING ECONOMIC DEVELOPMENT STRATEGY 2015-2015

The Chittering Economic Development Strategy reinforces the growth potential for the Shire, citing the 'Northlink' highway link between Tonkin Highway and Muchea as catalysing residential development in both Muchea and Lower Chittering, offering the 'best of both worlds', country "tree change" lifestyle in commuting distance to Perth.

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<sup>2</sup> ABS 2011 Census data

<sup>3</sup> WA Tomorrow – Report #7, February 2012

The Chittering “New Town” plan, with development targeted to commence in 2021 could provide around 16,000 lots accommodating over 41,000 residents, without losing its rural ambience.

The Economic Development Strategy highlights recreation choices and visitor attraction within the Key Strategic Direction, with specific support of the Chittering Trails Network Plan.

## SHIRE OF CHITTERING SPORT AND RECREATION PLAN 2012 2022

The Sport and Recreation Plan identified the following of relevance to the Mountain Bike Master Plan:

- There is a shift from participation in organised sport to a desire to participate in less structured active and passive recreation.
- The Shire is the major provider of sport and recreation facilities.
- Changing work and leisure patterns affect participation rates in sport and recreation and the types of activities undertaken.
- The community is becoming more diverse with changing expectations.
- The natural environment is an untapped recreation resource that requires sound management practices.
- The Shire alone cannot provide all facilities, services and programs. There is a need to build partnerships and foster innovation and self-management to meet desired outcomes.

While articulating a vision for Chittering to be a dynamic, thriving community that values its diverse range of sport and recreation opportunities, the Sport and Recreation Plan acknowledged that “Chittering is a relatively small municipality on the fringe of the metropolitan area comprising of five small dispersed communities. It is unrealistic to expect that a comprehensive range of facilities and services can be provided in each of the communities. Understanding the limitations and setting achievable goals will ensure best use of finite resources.”

Community Recreation projects identified in the Plan that are of relevance to the Mountain Bike Master Plan include:

3.1 Continue to work with developers to ensure recreational areas and public open space is provided in new development applications.

3.2 Continue to seek funding to provide new recreation facilities as needed and land identified (the BMX track at Sussex Bend was cited as an example – now completed)

3.3 When property is released by the Developers for Stage 11 of Maryville Downs, develop a plan for Community Facilities on the land and seek funding opportunities (it is noted that a 10 hectare site was released to Council in 2014/15).

### WA MOUNTAIN BIKE Management GUIDELINES

The Department of Parks and Wildlife (DPAW), in conjunction with WestCycle and the West Australian Mountain Bike Association has published a draft set of mountain bike management guidelines.

The objective of the guidelines is to provide guidance to ensure a consistent approach to planning, designing, constructing and managing sustainable mountain bike trails across the State.

Much of the guidelines relate to trail planning in DPAW estate such as State Forests and National Parks, however many best practice principles in planning, design and construction apply more generally. Much of these are based on published International Mountain Biking Association (IMBA) standards and these principles are followed in the planning and concepts contained within this Chittering Master Plan.



### DEMOGRAPHY OF CHITTERING SHIRE - GROWTH PROJECTIONS AND IMPLICATIONS

ABS Census data shows Chittering with a high proportion of children 0-14 years (20.6% of population in 2013) and a growing population of young people 15-24.

In the key demographic of 10-19 year olds, the estimated resident population has increased by over 15% from 2009 (753) to 2013 (868).

While mountain biking as an activity attracts a broad age range of participants (and of both genders), the *need* for local facilities is most acutely felt by those who lack independent transport – ie., young people who have not yet obtained a driver's licence. For this reason the future growth in the 5-17 age range is an important consideration.

Applying the profile trends of the period 2009-2013 to the overall population projection for 5-17 year olds is 1,800 in 2026 – up from an estimated 955 in 2013. This cohort of residents will increasingly be looking for local activities. And given the trend away from structured sport, it can be expected that mountain biking in its various forms will be a sought-after activity.

### TOPOGRAPHY AND LAND TENURE

The Shire of Chittering encompasses 121,900 hectares of land with a southern boundary 55km north of the Perth CBD.

Of this, around 1,500 hectares is protected Nature Reserve and 1,965 hectares is State Forest. The remainder is a mix of agricultural, industrial and residential development.

Agricultural properties are progressively being converted into residential subdivisions. As these new communities are rarely contiguous and are usually separated by land remaining in private hands, there is a challenge in providing safe and convenient access routes between them.

### BEST PRACTICE URBAN DESIGN FOR ACTIVE LIFESTYLE OUTCOMES - THE PERI-URBAN CHALLENGE

*“Less than a generation ago, every kid knew someone who owned a farm. Often it was the grandparents or an uncle, and the kids built lasting memories of those visits – treasuring the opportunities to roam free among the orchards or the cattle. Too few twenty-first century city kids have that opportunity.”*

– Outdoor Recreation Strategy workshop – DSR

It is partly to recapture those experiences, or to ensure that today’s children have opportunities to properly engage with nature and space, that many people are moving to the urban fringe where they can enjoy large block living and the ‘freedom to roam’.

Peri-urban Shires such as Chittering are well placed to capitalise on this trend, but with the benefits of population growth comes the responsibility of preserving what it is that attracted people to the area in the first place.

Appropriate zoning and development control is essential, and so is the provision of recreational activities complementary to the peri-urban ideal.

Nature walks, equestrian, paddling, climbing and biking are all conducive to the active outdoor lifestyle. So the challenge is not simply to leave space for these activities to just happen, but to plan, develop, promote, nurture and protect them in the face of relentless urbanisation.

Chittering Shire is well placed to capitalise on the growing recognition of the benefits of an active lifestyle. Mountain biking, an activity that is enjoyed by both genders and a very broad range of ages, is the hottest of topics.



### OPPORTUNITY: Urban MTB Parks

*“A new, exciting era of bike park development is underway. Today, bike parks are getting built in attractive, easily accessed locations, and municipalities are funding them at the same level as other types of recreational facilities. Modern bike parks are designed to appeal to every skill level, with enough variety to keep riders coming back for years. Well-considered plans for maintenance and regular improvements ensure that these parks will be attractive and fun to ride for the long term.”*

– International Mountain Biking Association

Chittering Shire has already raised the bar for urban mountain bike parks with the successful development and launch of the Sussex Bend facility in 2015. The opportunity exists to create a network of such parks in the Shire, along with quality facilities for other disciplines.

### THE VISION FOR CHITTERING

By 2020 Chittering Shire will be a highly regarded mountain biking destination for day trippers from Perth, and will be appreciated by residents and prospective residents for its mountain bike-friendly approach and commitment to quality mountain bike trails and facilities.

## **EXISTING TRAILS & Areas**

The current inventory of dedicated mountain bike facilities in the Shire is limited to three small dirt jump / pump track facilities:

**Clune Park** – a jump track facility of approximately .3 Ha set in the otherwise undeveloped portion of Clune Park reserve, west of Brockman River, north of Gray Road Bindoon.

**Muchea** – a jump track facility of approximately .25 Ha that complements the playground and picnic area bounded by McKenzie Street and Muchea South Road.

**Maryville Downs Dirt Jumps**, Sussex Bend – represents the Shire's first foray into modern mountain bike facility design.

Further details about these locations will be covered under the Proposed Trails Network section.



**BINDOON**

Project Name	<b>Clune Park</b>
Location	Bindoon
Area	9.5Ha
Discipline/s	Pump Track, Dirt Jumps, Slope Style features, Mini X-Country, Skills Park
Access / Linkage	Directly from Bindoon commercial centre Northern terminus of proposed Carty-Clune Touring Trail
Budget Estimate	\$9,000 for detailed design planning. \$244,520 construction estimate. This can be done in a staged approach.

**The Story:**

Bindoon’s Clune Park has an existing small dirt jumps circuit on the Eastern side of the Brockman River. It is proposed that this side of the reserve be developed into a showcase Urban Mountain Bike Park with the following features:

- A main green level family-friendly dual use mountain bike skills loop using a ‘Trail Finger’ style of design with blue and black trail skills sections branching off the main green trail. It is estimated that the primary loop could be up to 2 km.
- Slopestyle jump trail using the gentle fall from west to east. This style of trail would be integrated into the jump lines and be an integral part of the Dirt Jumps.
- Dirt Jumps – reconfiguration of existing jumps to create the centerpiece of the Clune Park bike riding area greatly improving user satisfaction and creating a draw card to the Bindoon Townsite.
- Pump Track – similar in scale to the recently developed track at Sussex Bend.

The topography is fairly flat through the site so man-made features for skill progression will be required. There is a creek line that will provide interesting crossings. On the north edge there is a rock outcrop and slight rise that can be utilised for ladder drops and other skill based features.

This area has great potential to become Perth’s best jump and pump track area as part of an urban mountain bike park. A detailed design of Clune Park would be the first task in getting this area developed.

# Item 9.3.2 - Attachment 3



Clune Park - Urban Mountain Bike Park Concept



Aerial view of current Jump Track



Aerial view showing proposed skills area and family trail location



Vegetation and creekline at Western portion



Family Trail could run either side of access road



**carty Reserve**

<b>Project Name</b>	<b>Carty Reserve to Clune Park Family Touring Trail</b>
<b>Location</b>	Carty Reserve to Clune Park, following alignment east of Great Northern Highway (refer map)
<b>Area</b>	10.0 km approx (20 km round trip)
<b>Discipline/s</b>	Family oriented touring trail
<b>Access / Linkage</b>	This double-headed trail has sealed road access and parking at both ends. There is potential to connect to a future trail from Sussex Bend via Chittering Springs.
<b>Budget Estimate</b>	\$10,000 for detailed design/concept planning, including detailed mapping, designing the trail on the lake foreshore and exploring access issues. Estimate to fully develop: Dependent on variables such as alignment alongside Great Northern Highway, resolution of access issues.

**The Story:**

The Carty-Clune trail presents an opportunity for a family-friendly ‘touring trail’ with a choice of destinations. Riders will be able to park at Carty Reserve and ride to Bindoon for refreshments, or park at Clune Park and pack a picnic to enjoy at the picnic area at Carty Park (to be upgraded as part of this project). The Brockman Centre and Bindoon Heritage Museum provides a mid-way point of interest from either end. The trail can be considered as a number of ‘legs’:

*Carty Reserve to Hart Drive* – 1.3km – the trail follows the existing walk trail from Carty Reserve.



Carty Reserve could serve as a starting or mid-way point



The existing walk trail could become dual-use

## Item 9.3.2 - Attachment 3

*Herron Hill Loop* – 3.2km – After crossing Hart Drive the trail would follow the creek line up to Godwit Glade, then run north along Hart Drive to remain to the west of the property at 11 Godwit Glade. It would then turn eastwards through the reserve until it reached Hart Drive to the northeast. An alternative, shorter route could be provided via the easement to the west of 21 Pelican Rise and 28 Pelican Rise.

An issue to be solved with this alignment is the lack of access back to Great Northern Highway at the end of this section. There is currently no easement between 21 Teal Place and 5601 Gt Northern Highway, meaning approximately 70 metres of access would need to be negotiated from one or other of these property owners.

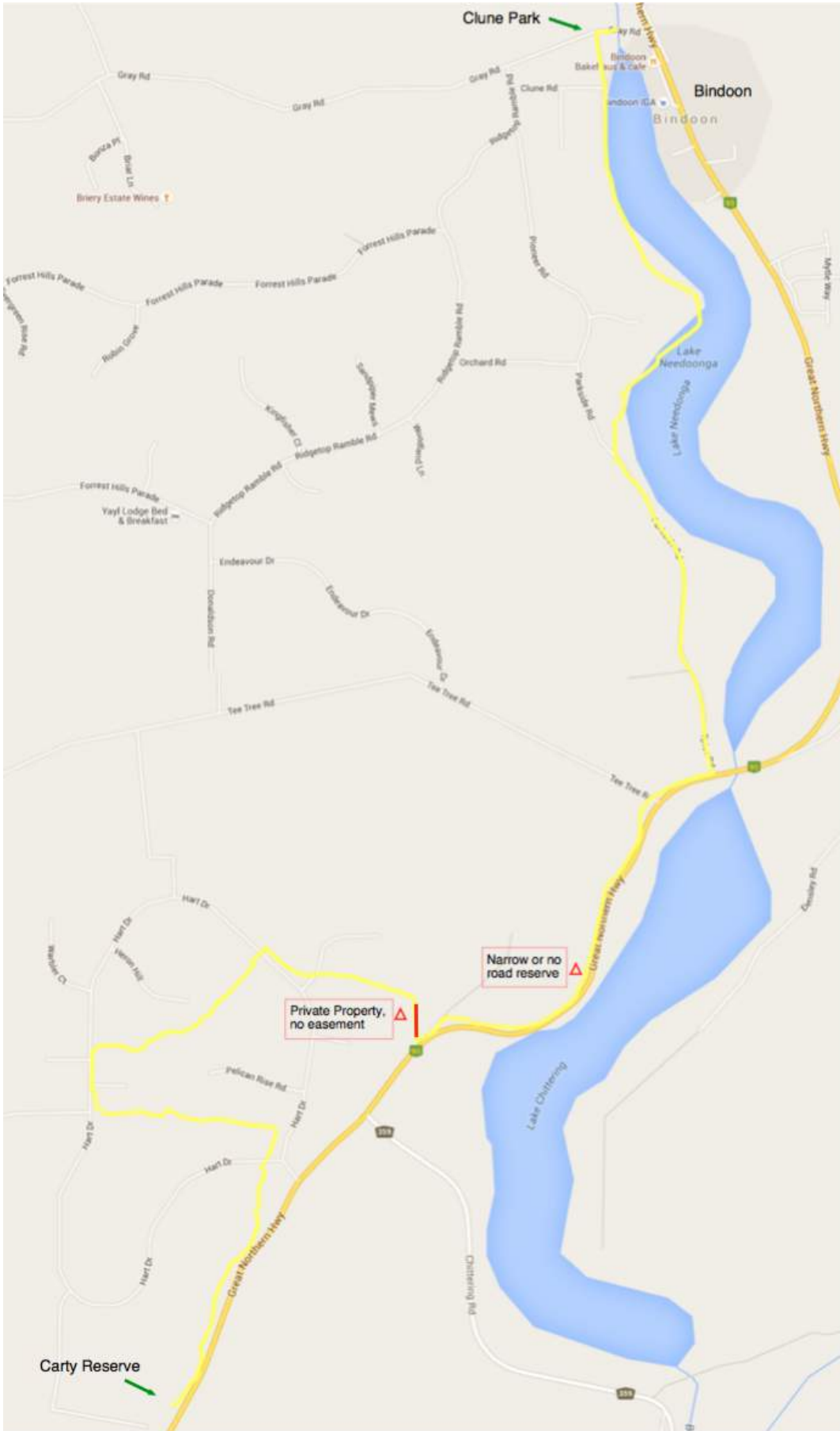
*Great Northern Highway to Spice Road* – 2.2km – This section presents some challenges with narrow or no road buffers in some places. Items of interest along this stretch include the Holy Trinity Church and the Brockman Centre.



The trail could increase visitation opportunities for these local attractions

*Spice Road to Clune Park* – 4.0km – The trail departs Great Northern Highway at Spice Rd and continues north along this road for 1.6km as it becomes Parkside Rd, then leaves the road for the reserve trail which it follows until it crosses Gray Rd and enters Clune Park. The opportunity exist to develop a dual use trail following the Lake Needonga Western foreshore linking the Gt Northern Highway to Stone House Trail.





Clarty - Clune Touring Trail - Proposed Alignment

## BLACKBOY RIDGE

Project Name	<b>Blackboy Ridge Cross Country Trail</b>
Location	Blackboy Ridge Reserve, Chittering Road
Area	64 Ha
Discipline/s	Cross Country
Access / Linkage	Access via Chittering Road with approx .5 Ha parking
Budget Estimate	\$7,000 for detailed design planning. \$150,000 construction estimate. This can be done in a staged approach. This trail network has the potential to be constructed using volunteer labour to bring the construction costs down significantly.

### The Story

Blackboy Ridge has no cycling facilities. It is one of the few identified locations with significant elevation changes ranging from 130m at the carpark area to 190m at its highest in the South West corner. With its rugged rocky open terrain it is ideally suited to the development of a series of blue (intermediate) and black (difficult) natural style trails. This trails network could also use the existing fire road network as the more open wider trails as part of the overarching design.

These trails could then be utilised for the staging of XCO (Cross Country, Open) racing. This involves a circuit of approximately 4kms staged in variable terrain. The open fire road trails designed into the network would be used as overtaking opportunities within the context of racing. The lower section of this reserve has a cleared area close to Chittering Road that would be suitable for parking and event staging.

The quality of the topography and bushland would make this reserve suitable for the creation of very high quality hand built style bush trails that the more experienced mountain bikers are looking for.

These trails would be developed using best practice trail design to minimise erosion, avoid the spread of weeds, and preserve the amenity for current users including walkers and birdwatchers, while providing a compact but satisfying experience for intermediate to advanced riders.

Visitor management would be important in this area due to the environmental values and fire risk. Accordingly the trail network would be planned and constructed with sensitivity to these issues and it is assumed that the trail plans for this project would require the approval of Chittering Landcare.

## Item 9.3.2 - Attachment 3



Site currently has parking, picnic and toilet facilities, with easy overflow capacity. And elevation.

**MUCHEA**

Project Name	<b>Muchea Dual Slalom Jump &amp; Pump Track</b>
Location	Muchea Townsite
Area	0.27 Ha
Discipline/s	Pump Track, Dirt Jumps, recreational racing opportunity
Access / Linkage	Road access via Brand Highway
Budget Estimate	\$4,000 for detailed design planning. \$77,840 construction estimate. This can be done in a staged approach.

**The Story**

Although small in area, the site is suitable for a unique new concept in mountain biking/cycling – a dual slalom style jump/pump race track.

This concept involves two parallel circuits – an inner circuit with larger ‘roller’ style jumps, and an outer circuit with faster but smaller speed jumps. The circuit would be calibrated to ensure that the lap times of both circuits were nearly identical. As part of this design the two separate trails form separate jump tracks. The smaller line would be considered the beginner trail and the larger jump line would be the expert jump line.

Riders would be able to transfer from line to line to add a fresh dimension to the jump lines. This would provide for years of new challenges and progression as the riders’ confidence and ability increases.

It is envisaged that this new form of track would generate considerable interest and could be used for competitions.

A reconfigured pump track consisting of a single loop with transfers and a couple of direction changing opportunities would complement the cycling area.



The existing track could be redeveloped into a unique attraction that would complement the other facilities.





**Muchea Dual Slalom Jump & Pump Track**



**Dual Slalom – A unique attraction for Muchea**

## MUCHEA EAST ROAD, OLD RUBBISH TIP SITE

Project Name	Muchea East
Location	Muchea East Road (old tip site)
Area	9 Ha
Discipline/s	XCO Racing / Practice
Access / Linkage	Via Muchea East Road
Budget Estimate	N/A

### The Story

The old tip site was identified as a potential location for a cross country race and practice venue, however consultation with Chittering Landcare identified opposition to the concept at this location, based on the quality of the bushland and the proposed alternative use for the land of creating a rest area and bushland appreciation walk.

Accordingly this concept is included for completeness, not as a recommendation.



Initially considered, but rejected on the basis of proposed alternative uses.

wandena

Project Name	<b>Wandena Community Bike Park</b>
Location	Cnr Patens Drive and Caladenia Close, Wandena
Area	3.97 Ha
Discipline/s	Jump & Pump Track
Access / Linkage	Access via Wandena Road.
Budget Estimate	\$6,000 for detailed design planning. \$58,640 construction estimate for two jump lines and a pump track. This can be done in a staged approach.

**The Story**

There are no MTB cycling facilities at the Wandena Reserve currently. The site is open, gently sloping and it is considered that there is sufficient room to develop a cycling area to predominantly cater for the local community.

This site is ideal for the development of longer jump lines, with the opportunity to create multiple lines using a common start mound over time. This could be started by the creation of two trails which could then separate and come back together to provide transfers and many options. In the gaps where the trails separate more jump faces and landings can be added over time giving the opportunity to keep developing this jump area over many years. The multiple lines would be designed into the overarching plan at the initial design stage.

The jump line could be linked to and from an adjacent pump track, further increasing the variety.



The Reserve has a small existing car park. The concept would see a start mound adjacent to the car park, utilising the natural slope of the reserve to shape the jump lines.



## Item 9.3.2 - Attachment 3



Wandena Reserve - Concept

(note: the alignment of Caledina Close is slightly incorrect in Google Maps. Area shown is correct as per Google Earth satellite image)

## LONG DISTANCE TRAIL

Project Name	<b>Toodyay Road/ Bald Hill/ Avon National Park to Bindoon Touring Trail</b>
Location	Avon National Park to Bindoon
Area	Large – Distance 46km
Discipline/s	XC / Touring
Access / Linkage	Toodyay Road to Bald Hill camping area as a start or finish point
Budget Estimate	\$25,000 for feasibility study/planning. There are many variables to this proposed trail, so it is not possible to estimate development cost at this stage.

### The Story

A longer distance touring trail is theoretically possible. It could use parts of the Avon Valley Heritage Survey Trails using Lord John Forrest’s rock cairns as points of interest going into and coming out of the Avon Valley. It could then use the Avon Valley National Park’s road system on the Northern side of the Avon River.

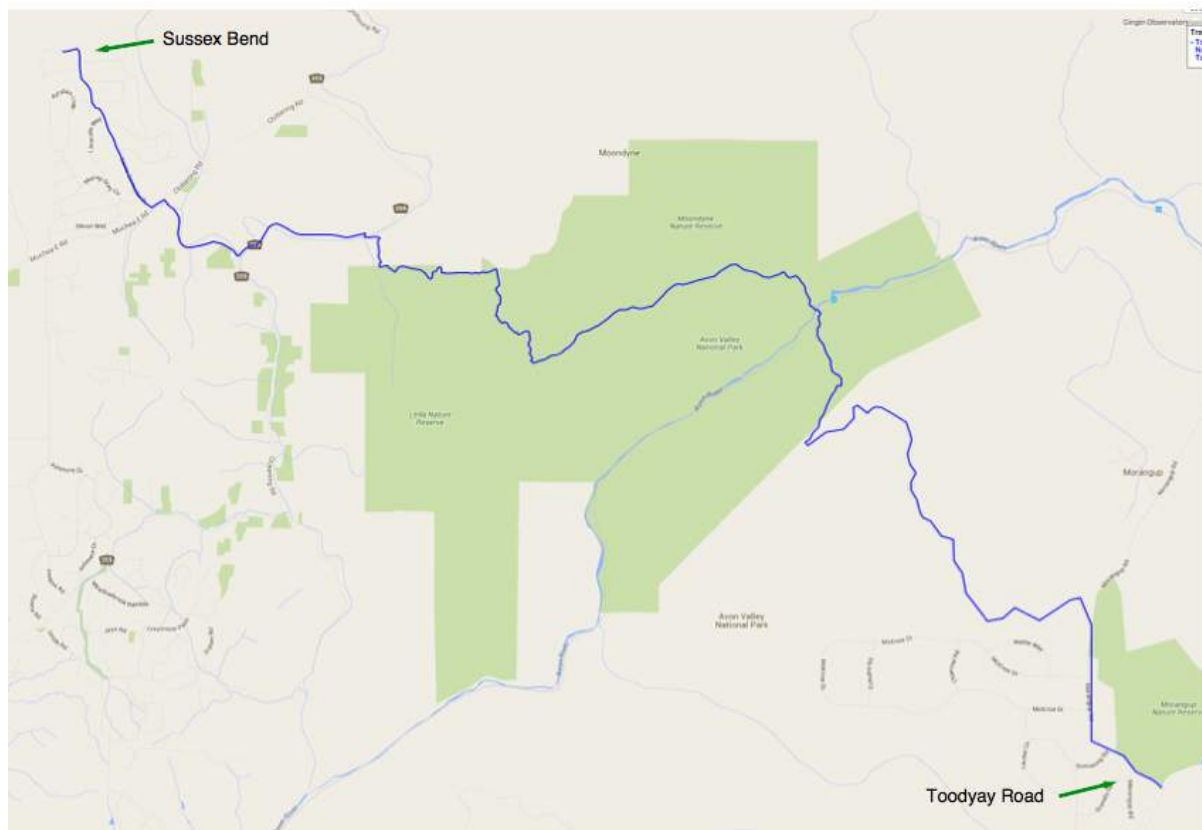
The trail could then link into Yozzi Road to Chittering Valley Road onto Chittering Road then onto Muchea east road, then via linkage between Sussex Bend, north to Chittering Springs, up Madden Rd south, Madden Rd North to Burradoo Well then through to Carty Reserve.

Parts of the trail would be utilise existing fire trails, so would be dual use with trail bikes.

Summer crossing of the Avon River should be practical, but winter crossing could be problematic. Another challenge would be creating a legal way of crossing the railway line.

The following diagram illustrates a potential route from Toodyay Road to Sussex Bend. In the trail could be extended as described above to link to Carty Reserve, where it would meet the Carty Reserve – Clune Park trail for a route through to Bindoon.

Given the complexities of this route it is presented here as a longer term concept.



**Toodyay - Chittering Touring Trail**

**sussex bend**

Project Name	<b>Sussex Bend Community Bike Park</b>
Location	Sussex Bend, Lower Chittering
Area	.4 Ha Jumps Park within 6 Ha Reserve
Discipline/s	Jump Tracks, Pump Track & Skills Park
Access / Linkage	Potential linkage to Carty Reserve via Chittering Springs
Budget Estimate	\$15,000 – \$25,000 for the design and construction of the identified Skills Area as per the Bike Overview Plan 2015.

**The Story**

This world class pump track, double berm and jump lines facility was opened in August 2015 and has received high critical acclaim – and extensive use from locals and visiting riders from as far away as Armadale.

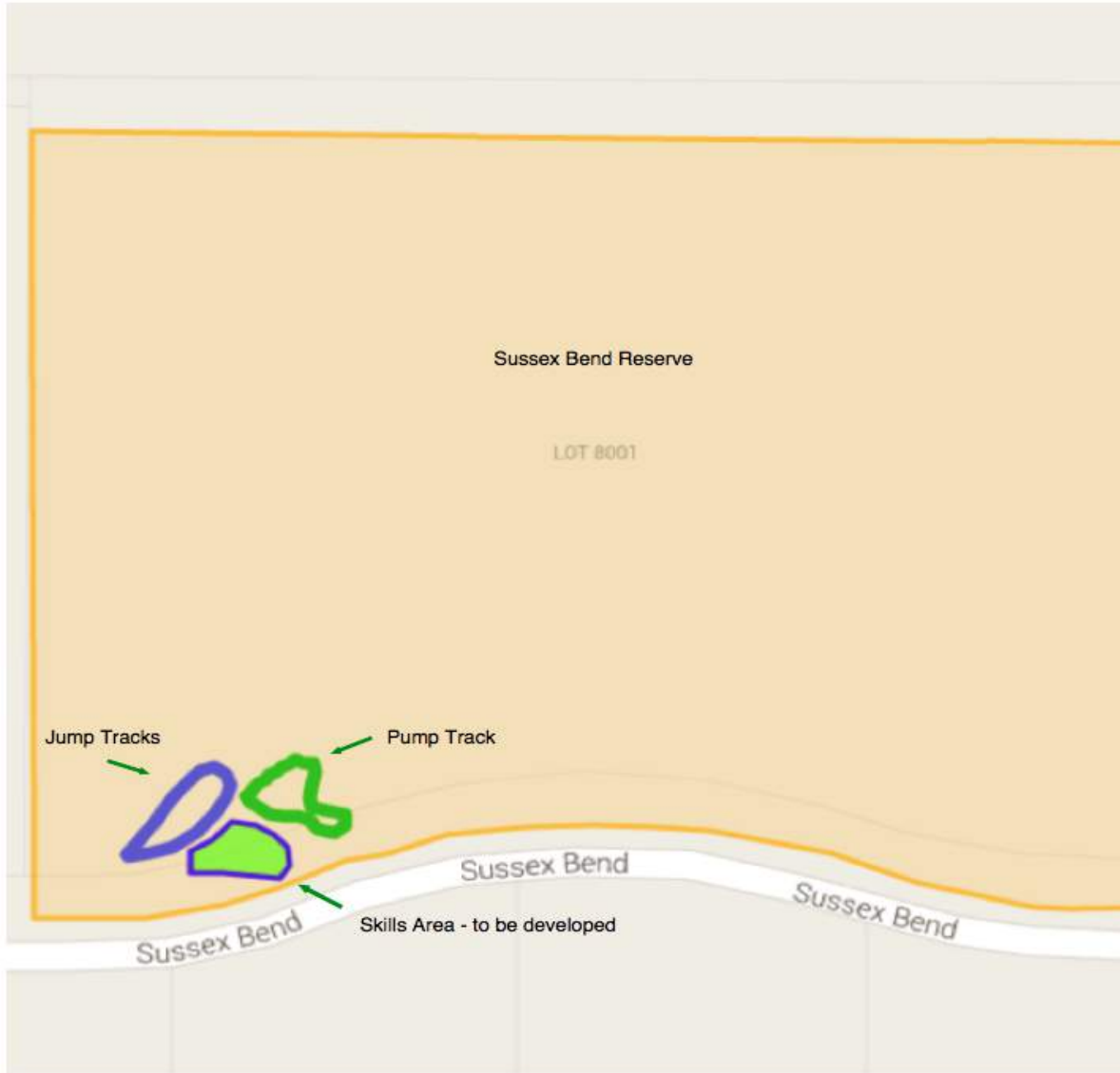
There is opportunity to further develop this area with a small Skills Park using constructed features such as see-saws and log-overs.



The new Sussex Bend park has become very popular with local and visiting riders.



A small skills park section has been identified as a future stage evolution.



Sussex Bend Community Bike Park



wannamal

Project Name	<b>Wannamal Community Bike Park</b>
Location	Between Lake Street and Bindoon-Moora Road, Wannamal
Area	7.4 Ha – (total reserve)
Discipline/s	Jump & Pump Track, skills track and area
Access / Linkage	Access via Bindoon-Moora Road.
Budget Estimate	\$5,000 for detailed design planning. Construction estimate dependent on design concept.

**The Story**

There is an opportunity to create a small local facility within the area of recreation reserve and incorporating the rehabilitated tip. It is envisaged that a pump track could be created close to the car park and hall. With careful planning a dirt jump area and a fun skill-based trail could be created throughout the rest of the reserve.

Demand for local residents is considered low, so this would be seen more as a complementary activity for the adjacent camping area, particularly to service visitors entering to Shire from the north.



A fun trail could complement the existing recreation facilities.

# TRAILS LINKAGE OPTIONS

The diverse nature of the mountain biking opportunities in the Chittering Shire and the distances between them suggests a virtual linkage is more appropriate than a physical one in most cases.

Community bike parks like Sussex Bend tend to be destinations rather than waypoints, but they can be imbued with sufficient individual personality to make a 'sampling tour' a compelling attraction.

In this scenario a visitor to the Shire would drive to each of several locations to enjoy the different riding experiences throughout the day. Common branding, and suggested itineraries would tie these locations together into a full day out.

For example, one itinerary could see a riding family enter the Shire via Lower Chittering Road and spend the morning at Blackboy Ridge before parking at Carty Reserve for the trail ride to Bindoon and Clune Park. After stopping for refreshments and experiencing the Clune Park skills area, jump tracks and family trail they could ride back to Carty Reserve and drive down to Muchea for the dual slalom before finishing the day with a blast around the Sussex Bend or Wandena park.

A different itinerary could promote an 'all jumps day', taking in Sussex Bend, Wandena, Muchea and Clune Park.

In this manner, suggested itineraries could be prepared for different style of bikes and riders, different compositions of family / friend groups and different skill levels.

The Chittering Trails Network could initially be promoted via downloadable maps and itineraries, with the branding reinforced via trail signage and signage at 'bike friendly' businesses. In time this could develop into a downloadable smartphone App with GPS tracking and loyalty-building functionality such as frequency and distance leader boards, achievement badges and competitions.



## STAGED IMPLEMENTATION

The concepts presented in this Master Plan are unlikely to be completed in a single stage, therefore some sense of priority is required.

The following schedule identifies an order of development based on need and potential benefits. The actual timing will be dependent on the availability of funding.

Project	What	Why	Priority
Clune Park	Detailed planning and costing, begin construction	Clune Park will be the highest profile project, given its proximity to the commercial heart of Bindoon	High
Muchea Dual Slalom Jump & Pump Track	Detailed design and construction	This would give the town of Muchea a very high level facility to positively engage the local youth.	High
Blackboy Ridge	Detailed design and construction	This would give the Shire of Chittering a true Mountain Biking Facility perfect for recreational riding and a high level race venue.	High
Carty Reserve to Clune Park Family Touring Trail	Detailed design/ concept planning	This would tie in very nicely with the development of Clune Park. Giving the Shire of Chittering a family friendly touring trail as a draw card to the Town of Bindoon.	High
Wandena Community Bike Park	Detailed design and construction	This would give Wandena Estate a very high level facility to positively engage the local youth.	Medium
Wannamal Community Bike Park	Detailed design and construction	Provide complementary recreation facility.	Low
Toodyay Rd/Bald Hill/Avon Valley National Park to Bindoon Touring Trail	Feasibility study/ planning	Provide a day-trip touring trail that with significant scenic interest.	Low
Sussex Bend Community Bike Park	Design and construction of the Skills Area	Complete the vision for this park and add new interest and diversity for riders	Low

**BINDOON FARMERS MARKET**

c/- PO Box 45, Bindoon, WA, 6502

8 March 2016

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Shire of Chittering  
6177 Great Northern Highway  
BINDOON WA 6502

SHIRE OF CHITTERING  
RECEIVED

09 MAR 2016

Officer: EMCS  
File: 26/01/14  
Ref: F1669/65

Dear Jean

**CLUNE PARK AS VENUE FOR BINDOON FARMERS MARKET**

Following the approval by Council at its February 17<sup>th</sup> meeting for the Bindoon Farmers Market to relocate to Clune Park, the first market for 2016 was held in Clune Park on Sunday February 28<sup>th</sup>.

The feedback from the visiting public, both locals of the Shire and those visiting from further afield, was very positive. The venue has much better public facilities than Edmonds Place Reserve, such as on-site toilets, a children's playground, sheltered picnic tables, a drinking fountain. Visitors and stallholders enjoyed these additional services. It is important to note that the current size of the markets – 22 stalls on 28<sup>th</sup> February – is such that the markets occupy no more than one-third of the space available in Clune Park. This means other visitors still have access to most of the park even when the markets are underway, including the rotunda at the northern end of the park.

There are some matters that did cause concern to the committee and stallholders, and our purpose in writing is to draw these to the attention of Council in the hope that some changes and improvements may be possible.

1. **Vehicle access:** The approval by Council indicated no vehicles were to drive on grassed areas at all. On market day, this was unworkable. Stallholders' vehicles contain their marquee, table, chairs, signs, etc., and all of their stock. For many their stock is heavy, and equally for many, their stock is large and cumbersome. We ask that vehicles be able to enter the site before and after each market under the direction of Men's Shed volunteers, be directed to their stall site, have time to unload their equipment and stock, then remove their vehicles to the carpark (noting that stallholders, once their vehicles are unloaded, are moving the vehicles to the vacant block across the road from Clune Park, so the visiting public has full use of the Clune Park carpark). At most markets there are also one or two vans where the van itself contains fixed equipment that is used to prepare their product, with the most common being coffee vans and ice cream vans, and for these to be part of the market they need to be located in Clune Park. As part of our request, we also ask that a loop road be made available, so that vehicle movement is only ever in one direction – vehicles will arrive via the gated bitumen roadway inside the gated area, drive behind the markets area to their stall, then drive out via the river side of the park, where there is already a dirt track. This request for a loop road is based on safety issues, because it will minimise the need for vehicles to reverse, and will ensure vehicles are not trying to enter and leave via the gated entrance, which is only wide enough for one vehicle to use at a

## Item 9.3.3 - Attachment 1

time. The markets will only be using the park nine times per year, and it is most unlikely that damage will be done to the grassed surfaces with such minimal use. This matter has been discussed with Jim Garrett so he is familiar with the nature of our request.

2. **Electricity outlets:** In the section of the Park used, there are only two electrical power-points, both located on a post in the barbecue area. We have four stalls already seeking a spot at future markets that need electricity available, and it will be a loss to the markets if we need to turn these applicants away because power is not available for them. We are aware of additional power-points at the Rotunda, however that is quite a long distance from the markets area, and our preference is to avoid tying up the whole park. Markets create much better atmosphere if the stalls are grouped together in a smaller area as we did on 28<sup>th</sup> February. We ask if additional power-points could be installed on one or two of the sheltered picnic tables at the southern end of the park so that we can place additional stalls that need power access near these.

We are grateful to Council for allowing the Bindoon Farmers Market to relocate to Clune Park, and were encouraged by the success of the first market. We believe this site has much better potential to grow the markets in the future, to the benefit of the Chittering Shire population and the businesses along Binda Place.

Our committee members are available to discuss the contents of this letter, they are:

- Dan Bam, Chair;
- Carmel Ross, Secretary;
- Gail Bam, Treasurer;
- Wayne Beard – representing the Men's Shed who oversee site planning and parking;
- Colleen Osborn;
- Bob Blizzard;
- Helen Manning.

Our next market will take place on Sunday 27<sup>th</sup> March, Easter Sunday. We are in the process of having signage made up to place around town and beyond, and intend to have some additional activities available for children. Because the next market is in March on Easter Sunday, we ask that this matter be placed on the agenda for the Council meeting scheduled for March 16<sup>th</sup> so it can be considered before the Easter market.

The Committee would like to extend an invitation to you and the Shire Councillors to attend the next market to meet the committee members as well as the stallholders. It will provide an insight to the function and possibilities that the markets offer.

We look forward to receiving your reply.

Yours faithfully



Dan Bam  
Chair, Bindoon Farmers Market Committee

Copy: All Shire Councillors

Cr Osborn declared a Financial Interest in item 9.3.4 as he is a stall holder at the market days.

### COUNCIL RESOLUTION 160216

Moved Cr Houston / Seconded Cr Rossouw

That Cr Osborn remains in Chambers due to the insignificant financial implication of his interest.

THE MOTION WAS PUT AND DECLARED CARRIED 6/0

### 9.3.4 Bindoon Farmers Market Proposal\*

Report date	17 February 2016
Applicant	Shire of Chittering
File ref	26/01/4
Prepared by	Karen Dore, Economic Development/Communications Officer
Supervised by	Jean Sutherland, Executive Manager Corporate Services
Voting requirements	Simple Majority
Documents tabled	Nil
Attachments	1. I1668054 – Proposal to Council 2. N131144 – Council Resolution 260213

### Executive Summary

Council's consideration is requested to support the proposed transformation of the Chittering Farmers Market.

### Background

The Chittering Farmers Market was originally held as a trial event on 11 November 2012 on the Bindoon Oval. It proved to be a great success with 28 stalls attending. A further market was held on the Chinkabee Complex Oval on 9 December 2012 at the request of stallholders wishing to capture Christmas trade. A third market was then held on 3 March 2013, at The Village Green, Lower Chittering.

During this period the Organising Committee, supported by the Shire's Community Development Officer, ascertained that a permanent location and regular dates for future markets would assist with raising the profile of the community event for both stallholders and visitors. Clune Park was not considered at this time due to the weekend parking issues in the area.

As such Council's support was requested. At the Ordinary Council Meeting held on 20 February 2013, the following resolution was passed:

*OFFICER RECOMMENDATION / COUNCIL RESOLUTION – 260213*

*Moved Cr Clarke / Seconded Cr Rossouw*

*That Council:*

- 1. endorse the use of Lot 1023 / 11 Edmonds Place, Bindoon as an alternate location for future Chittering Farmers Markets if Bindoon Oval is unavailable; and*
- 2. considers the allocation of \$1,350 in their 2013/14 Annual Budget for the Chittering Farmers Markets.*

THE MOTION WAS PUT AND DECLARED CARRIED 7/0

Lot 1023, 11 Edmonds Place, Bindoon soon became the permanent home of the monthly market as it was the most convenient location.

In mid-2015 the current Chittering Farmers Market Organising Committee decided to seek the assistance of a Market Coordinator who would be reimbursed for their costs incurred in this role. This position remained unfilled at the end of 2015, with the markets waning as economically viable for stallholders and not becoming a standalone drawcard for visitors. So when the offer of assistance, from a passionate, proven individual was received, it was an offer that was carefully considered.

Ms Hooper (Attachment 1) has assessed the current market and has proposed a number of changes to the Organising Committee, including rebranding the market to "Bindoon Farmers Market" and relocating to a more visible venue. As noted in the proposal, there is also an additional request of Council for seed funding and auspicing which is addressed in the Officers Comments.

### Consultation

Executive Management Team  
Chittering Farmers Market Organising Committee  
Chittering Farmers Market Stallholders (through the Committee)

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Local: Chittering Strategic Community Plan 2012-2022

With reference to the Strategic Community Plan 2012-2022:

Key Area: Social: Building a Sense of Community  
Outcome: Strengthened social connections  
Key Priority: Encourage new markets

Key Area: Economic: Prosperity for the Future  
Outcome: Chittering: A Place to Visit  
Key Priority: Facilitate local stalls and produce

Local: Chittering Economic Development Strategy 2015-2025

With reference to page 22 of the Chittering Economic Development Strategy 2015-2025, under the heading "Visitor Attraction";

Action: promotion of local events / markets / stalls / produce through Shire communication channels.

Timeline: ongoing

Outcome: Chittering: A Place to Visit

### Site Inspection

Site inspection undertaken: Yes.

A site inspection was undertaken on the morning of Sunday, 22 November 2015 with Ms Hooper. Locations highlighted were the existing venue, Edmonds Place 'Reserve', the parking area located between Technical Services and the Service Station and Clune Park.



A further site inspection was undertaken in January with Mr Jim Garrett, Executive Manager Technical Services. During this inspection it was highlighted that access to Clune Park and subsequent vehicle parking for stallholders would need to be carefully addressed. Vehicles would only be allowed to drive on the 'roadway' and not on any turfed area.

### **Triple Bottom Line Assessment**

#### Economic implications

The Strategic Community Plan 2012-2022 states that economically the community aspires to see "*Chittering develop as a local government that promotes and fosters current and new economic development, continuing to brand Chittering as a day / weekend tourist destination*".

An increase in events and festivals has been identified as an economic strategy in the *Shire of Chittering Community Strategic Plan 2012-2022*.

Promotion of local events / markets / stalls / produce has been highlighted as an ongoing task that should be undertaken by the Shire in order to support "*Chittering: A Place to Visit*".

#### Social implications

Local events add value to the community through inclusion and involvement.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Comment**

The expansion and transformation of our local market would result in the provision of an additional promotable attraction for the area. It would be hoped that it would become more than 'another weekend market', that it would have a point-of-difference sought out by metro visitors.

The relocation of the market would also support the activation of Binda Place, following its own transformation, creating an attractive 'hub' for the town.

With regards to seed funding for permanent signage, it is suggested that the signage requirement simply be addressed as part of the proposed Signage Audit and Plan (reference Page 21 of the *Chittering Economic Development Strategy 2015-2025*). The group, as a local community group, has access (in common with all local community groups) to financial support from Council through the annual Community Assistance Grant process.

Should the group have a future requirement to appoint an auspice body (for funding purposes) it is suggested that details of the proposed project and other requirements be submitted. This request can be then be considered on its individual merits, rather than a formal commitment being made at this time.

### 9.3.4 OFFICER RECOMMENDATION

Moved Cr Rossouw / Seconded Cr King

That Council:

1. endorse the use of Clune Park, Bindoon as the permanent location for the proposed monthly Bindoon Farmers Market;
2. advise the Event Organiser of the availability of Chittering Community Assistance Grants; and
3. advise the Event Organiser that, should they wish Council to auspice the group for future projects, an individual request (including a project plan) be submitted.

Advice Notes:

1. The Event Organiser is to, on an annual basis (financial year), submit a Venue Booking form to the Shire of Chittering.
2. The Event Organiser is to ensure that stallholders and visitors adhere to the trafficable areas (designated pathway).
3. The Event Organiser is to, on an annual basis (financial year), submit an Event Notification form to the Shire of Chittering.
4. No vehicles to be permitted on any turf area of Clune Park.
5. Any damage to reticulation is to be at the Event Organiser's expense.

### AMENDMENT

Moved Cr King / Seconded Cr Gibson

That Point 1 be amended as follows:

*'endorse the use of Clune Park, Bindoon as the trial location for the proposed monthly Bindoon Farmers Market and advise the Event Organiser that this be a trial for a period of twelve (12) months.'*

THE AMENDMENT WAS PUT AND DECLARED CARRIED 7/0  
AND FORMED PART OF THE SUBSTANTIVE MOTION

### AMENDMENT

Moved Cr King / Seconded Cr Gibson

That an additional Point 4 be included as follows:

*'reserves the right to withdraw this approval at any time by providing two months' notice of its intention to the Event Organiser.'*

THE AMENDMENT WAS PUT AND DECLARED CARRIED 6/1  
AND FORMED PART OF THE SUBSTANTIVE MOTION  
*Cr Rossouw voted against the motion*

*Cr King left the Chambers at 9.33pm*

### AMENDMENT

Moved Cr Houston / Seconded Cr Gibson

That Advice Note 4 be amended as follows:

*'No vehicles to be permitted on any area of Clune Park.'*

THE AMENDMENT WAS PUT AND DECLARED CARRIED 6/0  
AND FORMED PART OF THE SUBSTANTIVE MOTION

*Cr King returned to the Chambers at 9.34pm*



### 9.3.4 SUBSTANTIVE MOTION / COUNCIL RESOLUTION 170216

Moved Cr Rossouw / Seconded Cr King

That Council:

1. endorse the use of Clune Park, Bindoon as the trial location for the proposed monthly Bindoon Farmers Market and advise the Event Organiser that this be a trial for a period of twelve (12) months.
2. advise the Event Organiser of the availability of Chittering Community Assistance Grants; and
3. advise the Event Organiser that, should they wish Council to auspice the group for future projects, an individual request (including a project plan) be submitted.
4. reserves the right to withdraw this approval at any time by providing two months' notice of its intention to the Event Organiser.

Advice Notes:

1. The Event Organiser is to, on an annual basis (financial year), submit a Venue Booking form to the Shire of Chittering.
2. The Event Organiser is to ensure that stallholders and visitors adhere to the trafficable areas (designated pathway).
3. The Event Organiser is to, on an annual basis (financial year), submit an Event Notification form to the Shire of Chittering.
4. No vehicles to be permitted on any area of Clune Park.
5. Any damage to reticulation is to be at the Event Organiser's expense.

THE SUBSTANTIVE MOTION WAS PUT AND DECLARED CARRIED 7/0

# **BINDOON FARMERS MARKET**

## **PROPOSAL TO COUNCIL**

### **Introduction/Background**

My name is Karla Hooper and I have a keen interest in farmers market's, community engagement and sustainability.

Whilst working as the Environmental Officer at the Shire of Toodyay I put a proposal to the community to start a local market, which was laced with health and environmental tones. 18 months later the first Toodyay Farmers Market (TFM) was held.

I am the President of the Toodyay Farmers Market, which has been set up as a Not For Profit Incorporated Association. We are extremely blessed to have an excellent, proactive, personality complimentary committee. Currently the markets are run 100% by volunteer hours.

Our first market in April 2015 had over 30 stalls and we have gone from strength to strength since this time. Our last market had 45 stalls and more stallholder enquiries are being received on an ongoing basis. We have had excellent, positive, feedback from both stallholders and patrons of the event despite a range of extreme weather challenges experienced.

I am naturally community minded and have an infectious passion and enthusiasm. I have been involved with Bindoon over the past few months due to working for John Butler and caring for his wife on their Bindoon property. I have already fallen in love with the town and many of its people.

### **Bindoon Farmers Market**

A number of the stallholders from TFM are from the Shire of Chittering region. Via this link I have formed connections with the Chittering Farmers Market (CFM) and late last year I expressed my interest in taking over the event in an independent manner, which has been supported by the current committee.

With experience under my belt, and the realization volunteer models are not sustainable long term, I wish to pursue future projects independently. This allows for some remuneration of time and energy invested into projects, whilst providing unbiased management

The CFM is currently held at Edmond's Place in Bindoon town. I would like to change the venue to Clune Park for the benefits of visibility, infrastructure and proximity to the hub of town – namely the Bakery. I would also change the market name to Bindoon Farmers Market.

## **Item 9.3.4 - Attachment 2**

Although taking on the CFM is not a smart business move financially, my motivation is driven by passion for creating strong community connections and linking people back to their food. The markets would have a strict artisan theme, supported by appropriate rules and guidelines.

I would like to request support from the Chittering Shire and Council by allowing regular use of Clune Park to hold the markets on an ongoing basis. I would also like to propose some seed funding support to assist with advertising in the form of permanent signage incoming and outgoing of Bindoon town.

I would like the Chittering Shire to consider becoming an official auspice body for the Bindoon Farmers Market. This would allow for grant applications to be submitted and would demonstrate a strong bond to the Chittering community of support of the markets.

I truly believe in the value of this project and strive to create strong connections that benefit all.

### 9.3.9 Chittering Farmers Market\*

<b>Applicant</b>	Shire of Chittering
<b>File ref</b>	26/01/4
<b>Prepared by</b>	Karen Dore, Economic Development Officer
<b>Supervised by</b>	Jean Sutherland, Executive Manager Corporate Services
<b>Voting requirements</b>	Simple majority
<b>Documents tabled</b>	Nil
<b>Attachments</b>	1. Site Plan 2. Budget

#### Background

The Chittering Farmers Market was held as a trial event on 11 November 2012 on the Chinkabee Complex Oval. It proved to be a great success with 28 stalls attending. A further market was held on the Chinkabee Complex Oval on 9 December 2012 at the request of stallholders wishing to capture Christmas trade. A third market will be held on 3 March 2013, this time located at The Village Green, Lower Chittering.

A permanent location and regular dates for future markets would assist with raising the profile for both stallholders and visitors.

There are limited permanent venue options within the Shire of Chittering due to the requirement for adequate parking, on-site power and toilet facilities. The previous venues, Chinkabee Complex Oval and Lower Chittering, are problematic due to the consideration of other users, especially during the sports season/s.

#### Consultation

Bob Blizzard, Bindoon Op Shop – with regard to the proposed permanent site and toilet facilities  
Stallholders – with regard to their preference of area and dates  
Arlene Carter, Community Development/Grants Officer

#### Statutory Environment

Nil

#### Policy Implications

There are no known significant policy implications associated with this report.

#### Financial Implications

Please refer to the attached Budget for a summary of the costs involved with each Market. It is proposed that the Shire consider an amount of \$1,350 per annum in the 2013-2014 Annual Budget to support the markets in line with the Strategic Community Plan 2012-2022 (see Strategic Implications, below).

#### Strategic Implications

With reference to the Strategic Community Plan 2012-2022:

Key Area:	Social: Building a Sense of Community
Outcome:	Strengthened social connections
Key Priority:	Encourage new markets
Key Area:	Economic: Prosperity for the Future
Outcome:	Chittering: A Place to Visit
Key Priority:	Facilitate local stalls and produce

### Site Inspection

After researching possible venues it is proposed that Lot 1023 / 11 Edmonds Place, Bindoon be utilised (attachment 1). It meets all of the above criteria as there is an area which can be taped off specifically for car parking, power is available and the toilet facilities at the nearby Bindoon Op Shop can be utilised. This area also offers a shaded area for the stalls and visitors.

### Triple Bottom Line Assessment

#### Economic implications

The *Strategic Community Plan 2012-2022* states that economically the community aspires to see “Chittering develop as a local government that promotes and fosters current and new economic development, continuing to brand Chittering as a day / weekend tourist destination”.

An increase in events and festivals has been identified as an economic strategy in both the *Shire of Chittering Strategic Plan 2010/11-2014/15* and the *Shire of Chittering Community Strategic Plan 2012-2022*.

#### Social implications

Local events add value to the community through inclusion and involvement.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### Comment

There is strong stallholder and community support for the Chittering Farmers Market to have a permanent location and regular dates. This action will assist with the ease of promotion and make it easier for stallholders to pre-plan their attendance. Research of other events in the area shows that the second Sunday of each month would be the preferred regular day.

It is intended that a Farmers Market Cooperative Committee be formed by stallholders and other interested parties. The Shire can then hand over the coordination of this event to the community but continue to assist with advertising and promotion.

### OFFICER RECOMMENDATION / COUNCIL RESOLUTION – 260213

Moved Cr Clarke / Seconded Cr Rossouw

That Council:

1. endorse the use of Lot 1023 / 11 Edmonds Place, Bindoon as an alternate location for future Chittering Farmers Markets if Bindoon oval is unavailable; and
2. considers the allocation of \$1,350 in their 2013/14 Annual Budget for the Chittering Farmers Markets.

THE MOTION WAS PUT AND DECLARED CARRIED 7/0

Lot 1023 / 11 Edmonds Place, Bindoon

Proposed location highlighted with purple





## Item 9.3.4 - Attachment 2

Attachment 2

### Chittering Farmers Market Budget

The cost per annum is based on nine markets per year, being held from March to November.

Item	Comment	Cost per market	Cost per annum
Coordination of stallholders, and organisation on day	Community Development Officer, with an expectation that time worked out of office hours be taken in lieu rather than as an overtime payment.	In-kind	In-kind
Hire fee for shade stalls	It has been negotiated that the Bindoon Agricultural Society will provide their shade stall at \$10 each. Monies will be received from stallholders on the day.	Nil	Nil
Assistance to erect and disassemble stalls	It is recommended that a donation be made to the Men's Shed for their provision of 3 people for an hour prior to each Market.	\$100	\$900
Advertising and promotion	Currently there is no budget and therefore we are using 'free' methods, including but not limited to Chatter, email contacts, event listings, Facebook and limited signage along with posters and flyers printed in-house. A limited budget for one year would allow the expansion of promotion through mail-drops and / or radio advertising in various out-of-Shire areas prior to each market.	\$50	\$450
Coordination of advertising and promotion	Economic Development Officer and Economic-Community Development Support Officer, approximately 1.5 hours each per Market.	In-kind	In-kind
Stallholders insurance	It is an expectation that Stallholders will provide their own Public Liability Insurance.	Nil	Nil
APRA licence fee	We are required to pay an annual licence fee to APRA to enable the Shire to broadcast recorded or live music to the public. This has been paid for all Shire events until 2014.	Nil	Nil
<b>Total</b>		<b>\$150</b>	<b>\$1,350</b>