



**Corporate Services Attachments  
Wednesday, 16 April 2014**

<b>REPORT NUMBER</b>	<b>REPORT TITLE AND ATTACHMENT DESCRIPTION</b>	<b>PAGE NUMBER(S)</b>
<b>9.3.1</b>	<b>Financial statements for the period ending 31 March 2014</b> 1. Statement of Financial Activity for period ending 31 March 2014 2. Bank reconciliation for period ending 31 March 2014 3. List of accounts paid for March 2014	<b>1</b>
<b>9.3.2</b>	<b>Community Development Plan 2014 – 2024</b> 1. Draft Community Development Plan 2014 – 2024	<b>37</b>
<b>9.3.3</b>	<b>Amendments to the Shire of Chittering’s “Council Committees and Advisory Groups Booklet” and “Citizen of the Year Award Policy”</b> 1. Terms of Reference for Chittering Australia Day Advisory Group showing track changes 2. Citizen of the Year Award Policy showing track changes 3. Australia Day Award Nomination Form showing new layout	<b>60</b>

SHIRE OF CHITTERING

BANK RECONCILIATION  
AS AT 31 MARCH 2014

GENERAL LEDGER	MUNI ACC	TRUST ACC	R/A RESERVE
OPENING BALANCE 1 JULY 2013	3,279,978.29	474,375.56	879,756.92
<b>PLUS RECEIPTS</b>			
TOTAL RECEIPTS (Beginning of the Month)	6,800,590.49	72,920.54	198,477.54
RECEIPTS THIS MONTH	733,271.02	157,158.24	0.00
TOTAL YEAR TO DATE RECEIPTS	7,533,861.51	230,078.78	198,477.54
<b>LESS PAYMENTS</b>			
TOTAL PAYMENTS (Beginning of Month)	(5,871,896.22)	(212,912.49)	0.00
PAYMENTS THIS MONTH	(661,184.47)	(10,299.27)	
TOTAL YEAR TO DATE PAYMENTS	(6,533,080.69)	(223,211.76)	0.00
<b>BALANCE</b>	<b>4,280,759.11</b>	<b>481,242.58</b>	<b>1,078,234.46</b>
<b>BANK STATEMENT</b>			
BALANCE AS PER BENDIGO BANK	318,243.38	337,855.52	59,038.79
BALANCE AS PER CBA	242,004.62	0.00	0.00
WA TREASURY CORPORATION	1,800,000.00	0.00	0.00
RESERVE TERM DEPOSIT - BENDIGO BANK	1,921,806.05	0.00	1,019,218.16
11AM ACCOUNT - BENDIGO BANK	0.00	0.00	0.00
FUNDS RECEIVED IN BANK NOT PROCESSED TO GL	(2,543.05)	0.00	(22.49)
PLUS OUTSTANDING DEPOSITS	15,277.19	153,596.33	0.00
LESS UNPRESENTED CHEQUES	(14,029.08)	(10,209.27)	0.00
<b>BALANCE</b>	<b>4,280,759.11</b>	<b>481,242.58</b>	<b>1,078,234.46</b>
GENERAL LEDGER BALANCE TO:	1910000	1990000	1951000

FUND - INSTITUTION	AMOUNT	MATURITY	INTEREST
Reserve Term Deposit Bendigo Bank	\$1,019,218.16	26.05.14	3.35%
11AM Account - Bendigo Bank	\$0.00		
Municipal - WA Treasury Corporation	\$1,800,000.00	On Call	2.45%
Municipal - Bendigo Bank	\$1,921,806.05	15.07.14	3.40%
	<b>\$4,741,024.21</b>		

Prepared By:

Jean Sutherland  
Executive Manager Corporate Services

Date: 01.04.14

Checked By:

Catherine Choules  
CSO Finance

Date: 01.04.14

## SHIRE OF CHITTERING

<b>ACCOUNTS PAID</b> <b>AS AT THE 31 MARCH 2014 PRESENTED TO THE</b> <b>COUNCIL MEETING ON THE 16 APRIL 2014</b>
--

This Schedule of Accounts paid under delegated authority as detailed below, which is to be submitted to each member of Council on the 16 April 2014, has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods, the rendition of services and as to prices, computations and costings.

Voucher No's		Value	Pages		Fund No.	Fund Name
From	To		From	To		
PR3274	PR3274	\$ 86,116.25	1	1	1	Municipal Fund
PR3277	PR3277	\$ 87,927.52	1	1	1	Municipal Fund
EFT 9261	EFT 9393	\$ 461,874.04	1	4	1	Municipal Fund
13561	13582	\$ 23,773.35	5	5	1	Municipal Fund
Direct	Debit	\$ 1,414.85	5	5	1	Municipal Fund
BPV38	BPV38	\$ 78.46	5	5	1	Municipal Fund
394	403	\$ 10,299.27	6	6	2	Trust Fund
	<b>Total</b>	<b>\$ 671,483.74</b>				

Officer: Catherine Choules

Signature: .....

Authorised by: Jean Sutherland

Signature: .....

Date of Report: 2 April 2014

Disclosure of Interest by Officer: Nil

Chq/EFT	Date	Name	Description	Amount
<b>Payroll Payments</b>				
PR3274	12/03/2014	BENDIGO BANK	PAYROLL ENDING - 12/03/2014	86,116.25
PR3277	26/03/2014	BENDIGO BANK	PAYROLL ENDING - 26/03/2014	87,927.52
<b>Total Payroll Payments</b>				<b>\$ 174,043.77</b>
<b>EFT Payments</b>				
EFT9261	17/03/2014	ACE ELECTRICAL & COMMUNICATIONS	AIR CON, CCTV, ICE MACHINE, TV RECEPTION, VANDALISM REPAIRS	3,125.92
EFT9262	17/03/2014	ACTIVE TREE SERVICES	TREE PRUNING OF VEGETATION AS PER WESTERN POWER	3,678.77
EFT9263	17/03/2014	ALLCOM COMMUNICATIONS	REPLACEMENT ANTENNA AND CABLE FOR BINDOON LIGHT TANKER	290.50
EFT9264	17/03/2014	AUSTRALIA POST	POSTAGE - FEBRUARY	1,007.21
EFT9265	17/03/2014	AUSTRALIAN TAXATION OFFICE	BAS - FEBRUARY	13,244.00
EFT9266	17/03/2014	AVON EVENTS & MARKETING	PROMOTIONAL STALL AT AVON VALLEY FOOD & WINE FESTIVAL	370.00
EFT9267	17/03/2014	BAILEYS FERTILISERS (AKC PTY LTD)	CLUNE PARK - SOIL AND WATER TESTING	363.00
EFT9268	17/03/2014	BEST CONSULTANTS	MULTI PURPOSE HEALTH CENTRE - ELECTRICAL CONSULTING SERVICES	4,059.00
EFT9269	17/03/2014	BINDOON BAKEHAUS & CAFE	MEETING REFRESHMENTS	65.60
EFT9270	17/03/2014	BINDOON HARDWARE & RURAL SUPPLIES	PALLET OF CEMENT	1,533.09
EFT9271	17/03/2014	BINDOON MEDICAL SERVICES PTY LTD	PRE-PLACEMENT MEDICAL	165.00
EFT9272	17/03/2014	BINDOON VOLUNTEER BUSH FIRE BRIGADE	REIMBURSEMENT - VEHICLE MAINTENANCE	21.89
EFT9273	17/03/2014	BUMP N JUMP	CHITTERING INTER-TOWN CHALLENGE - BOUNCY CASTLE	765.00
EFT9274	17/03/2014	CHITTERING LANDCARE GROUP	GRANT FOR NRM - 6 MONTHS	38,500.00
EFT9275	17/03/2014	CHITTERING PEST & WEED	PEST CONTROL	165.00
EFT9276	17/03/2014	CMS DIESEL ENGINES	REPAIR GENSET FOR MUCHEA LANDFILL	3,914.90
EFT9277	17/03/2014	COMPLETE PORTABLES	CHITTERING INTER-TOWN CHALLENGE - HIRE OF TOILETS	556.90
EFT9278	17/03/2014	COOEE COURIERS & TRANSPORT	FREIGHT	636.90
EFT9279	17/03/2014	COURIER AUSTRALIA	FREIGHT	676.12
EFT9280	17/03/2014	DAVID CARROLL	FUEL LOAD & RISK ASSESSMENTS FOR SHIRE RESERVES - PROGRESS PAYMENT	3,000.00
EFT9281	17/03/2014	DEPARTMENT OF FIRE AND EMERGENCY	2013/14 ESL - QUARTER 3	48,132.00
EFT9282	17/03/2014	DMS TINTING	OLD ROAD BOARD BUILDING - WINDOW TINTING	798.00
EFT9283	17/03/2014	DUN & BRADSTREET (Australia) PTY LTD	LEGAL EXPENSES	2,693.26
EFT9284	17/03/2014	ECOWATER SERVICES PTY LTD	MUCHEA HALL - QUARTERLY MAINTENANCE INSPECTION	191.80
EFT9285	17/03/2014	FAST FINISHING SERVICES	MINUTE BOOK BINDING	49.50
EFT9286	17/03/2014	FIRE & SAFETY WA	FIRE VOLUNTEER PPE	31.90
EFT9287	17/03/2014	FLYMOTION (PACIFIC FLY MOTION PTY LTD)	DEPOSIT - 4 IN 1 BUNGY TRAMPOLINE	500.00
EFT9288	17/03/2014	FRONTLINE FIRE & RESCUE EQUIPMENT	FIRE VEHICLE EQUIPMENT	2,270.76
EFT9289	17/03/2014	GINGIN CONCRETE	SUPPLY CONCRETE FOR DOG POUND	352.00
EFT9290	17/03/2014	GOLDY HOLDEN	SERVICE TO OCH	349.34

Chq/EFT	Date	Name	Description	Amount
EFT9291	17/03/2014	HAYDON AGRICULTURAL CONTRACTORS	ROAD MATERIALS	21,546.80
EFT9292	17/03/2014	JASON SIGN MAKERS	SIGN WRITING FOR NEW RANGER VEHICLE	659.18
EFT9293	17/03/2014	JCT'S CREATIVE SOLUTIONS	CONTRACT CLEANING OF OFFICES & PUBLIC AMENITIES	4,796.67
EFT9294	17/03/2014	JEFF LOUDON	CLEANING OF ROBERT HINDMARSH REST AREA	770.00
EFT9295	17/03/2014	JR & A HERSEY	PPE & EXPENDABLE TOOLS	1,655.85
EFT9296	17/03/2014	LANDGATE CUSTOMER ACCOUNT	VALUATION EXPENSES	244.30
EFT9297	17/03/2014	LOCK, STOCK & FARRELL	PADLOCK & KEYS FOR DEPOT AS PER KEY MATRIX SYSTEM	268.08
EFT9298	17/03/2014	M2 COMMANDER PTY LIMITED	SERVICE CONTRACT ON BCM PHONE SYSTEM	228.66
EFT9299	17/03/2014	MARK LEUBA	TEST & TAG OF SHIRE EQUIPMENT	3,867.60
EFT9300	17/03/2014	MIL-TEK WASTE SOLUTIONS	MUCHEA LANDFILL - REPAIRS TO BALER	209.00
EFT9301	17/03/2014	MOTORCHARGE LIMITED	MOTORCHARGE EXPENSES	4,140.77
EFT9302	17/03/2014	MUCHEA IRRIGATION & RURAL SUPPLIES	IRRIGATION UPGRADE TO BINDOON OVAL (INC TRENCHING & CABLING)	4,924.30
EFT9303	17/03/2014	NET SAVII	FIRE MESSAGES	22.00
EFT9304	17/03/2014	ORACLE SURVEYS	FEATURE SURVEY & BOUNDARY RE ESTABLISHMENT OF LOT 62 GNH	3,762.00
EFT9305	17/03/2014	PCS - PERFECT COMPUTER SOLUTIONS PTY	ADVANCE PURCHASE SUPPORT HOURS	7,575.00
EFT9306	17/03/2014	PRESTIGE PUMP RENTAL PTY LTD	HIRE OF STANDPIPE KIT	4,730.00
EFT9307	17/03/2014	RADIOWEST BROADCASTERS PTY LTD	AROUND THE TOWNS RADIO PROMOTION	55.00
EFT9308	17/03/2014	RELIANCE PETROLEUM	DIESEL	15,913.93
EFT9309	17/03/2014	ROADSIGNS AUSTRALIA	SIGNAGE	1,162.48
EFT9310	17/03/2014	ROWE GROUP	REVIEW OF LOCAL PLANNING STRATEGY	4,244.54
EFT9311	17/03/2014	SAVAGE SURVEYING	LOTS 1 & 5 & LOT 1023 EDMONDS PLACE SUBDIVISION SURVEY	7,117.00
EFT9312	17/03/2014	SGS ECONOMICS & PLANNING	COMMUNITY INFRASTRUCTURE DEVELOPMENT PLAN - PROGRESS CLAIM	6,383.19
EFT9313	17/03/2014	SQUASH MAGIC CO	CHITTERING INTER TOWN CHALLENGE - HIRE OF INFLATABLE JELLY PIT	385.00
EFT9314	17/03/2014	STAPLES AUSTRALIA	STATIONERY	49.75
EFT9315	17/03/2014	STRINGYBARK COTTAGE WINERY	GIFT VOUCHERS FOR VOLUNTEER DAY	175.00
EFT9316	17/03/2014	SYMONDS SEED	SUPPLY 10 KG OF JUMP UP SEED	119.90
EFT9317	17/03/2014	TRESA WHITE	REIMBURSEMENT - PPE FOOTWEAR	99.00
EFT9318	17/03/2014	TUSS CONCRETE PTY LTD	CONCRETE PIPES	601.36
EFT9319	17/03/2014	UHY HAINES NORTON	AUDIT COMMITTEE MEETING (TELECONFERENCE)	440.00
EFT9320	17/03/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS	14,303.94
EFT9321	17/03/2014	WC & SJ WRIGHT	SUPPLY WATER CART FOR MUCHEA RD UPGRADE	7,859.50
EFT9322	17/03/2014	WENDY LAMOTTE	DEVELOPMENT OF SHIRE OF CHITTERING YOUTH STRATEGY	6,886.00
EFT9323	17/03/2014	WESTRAC PTY LTD	CUTTING EDGES FOR CH1261	1,425.05
EFT9324	27/03/2014	WESTERN POWER NETWORKS	DESIGN FEE - LOT 62 GREAT NORTHERN HIGHWAY	7,800.00
EFT9325	31/03/2014	ACE ELECTRICAL & COMMUNICATIONS	REPAIRS TO PHASE FAULT IN STAFF HOUSING & TECH OFFICE	6,811.86

Chq/EFT	Date	Name	Description	Amount
EFT9326	31/03/2014	ACTION ROLLER SHUTTERS	REPLACE KITCHEN ROLLER DOORS AT CHINKABEE DUE TO VANDALISM	1,200.00
EFT9327	31/03/2014	ADVANCED TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT	9,347.25
EFT9328	31/03/2014	ALL FLAGS	THANK A VOLUNTEER DAY BANNERS	759.00
EFT9329	31/03/2014	BINDOON BAKEHAUS & CAFE	MEETING REFRESHMENTS	26.00
EFT9330	31/03/2014	BINDOON HARDWARE & RURAL SUPPLIES	IRRIGATION SPRINKLERS	1,200.00
EFT9331	31/03/2014	BINDOON MEDICAL SERVICES PTY LTD	PRE-PLACEMENT MEDICAL	165.00
EFT9332	31/03/2014	BINDOON ROADHOUSE	COUNCIL DINNER CATERING	433.20
EFT9333	31/03/2014	BINDOON TRACTORS	SUNDRY PLANT PARTS	45.14
EFT9334	31/03/2014	BOC LIMITED	OXYGEN MEDICAL C SIZE BOTTLE FOR MUCHEA FIRE BRIGADE	58.38
EFT9335	31/03/2014	BRAGSKALE PTY LTD	CLUNE PARK PLAYGROUND - CONCRETE FOOTINGS FOR LIMESTONE WALL	3,850.00
EFT9336	31/03/2014	BRIDGESTONE AUSTRALIA LTD	TYRE REPAIR FOR GRADER	350.90
EFT9337	31/03/2014	BUNNINGS BUILDING SUPPLIES	BRICKIE LIGHT CEMENT	118.19
EFT9338	31/03/2014	CARDNO (WA) PTY LTD	PROGRESS CLAIM - INVESTIGATION MOOLIBEENE LANDFILL SITE	8,503.55
EFT9339	31/03/2014	CHITTERING WASTE MANAGEMENT SERVICES	STREET BIN COLLECTIONS	4,067.43
EFT9340	31/03/2014	CHITTERING WILDLIFE CARERS INC	2013/14 COMMUNITY GRANTS - SIGNAGE	400.00
EFT9341	31/03/2014	CJD EQUIPMENT PTY LTD	CH1266 - BACKHOE BLADES	918.65
EFT9342	31/03/2014	COURIER AUSTRALIA	FREIGHT	92.45
EFT9343	31/03/2014	COVS PARTS PTY LTD	VEHICLE PARTS	95.15
EFT9344	31/03/2014	DALLYWATER CONSULTING	REVIEW OF BAUXITE MINING ACTIVITY	1,980.00
EFT9345	31/03/2014	DAVID & DEBBIE WILSON	REIMBURSEMENT - TRAINING REFRESHMENTS	354.11
EFT9346	31/03/2014	DAVID CARROLL	FUEL LOAD & RISK ASSESSMENTS FOR SHIRE RESERVES - PROGRESS PAYMENT	3,600.00
EFT9347	31/03/2014	DENNIS BADCOCK	REIMBURSEMENT OF EXPENSES	151.99
EFT9348	31/03/2014	DEPARTMENT OF ENVIRONMENT	MUCHEA LANDFILL ANNUAL LICENCE 2014/15	754.22
EFT9349	31/03/2014	DUN & BRADSTREET (Australia) PTY LTD	LEGAL EXPENSES	70.40
EFT9350	31/03/2014	ECO SPRINGS PERTH	ANNUAL RENTAL FOR WATER COOLER - TECH SERVICES BUILDING	572.00
EFT9351	31/03/2014	FINETONE CABINETS	SUPPLY & INSTALL NEW CABINETS TO BINDOON ARTS & CRAFTS	3,566.00
EFT9352	31/03/2014	FIRE & SAFETY WA	FIRE VOLUNTEER PPE	3,162.12
EFT9353	31/03/2014	FLYMOTION (PACIFIC FLY MOTION PTY LTD)	BALANCE - HIRE OF 4 IN 1 BUNGY TRAMPOLINE	1,633.47
EFT9354	31/03/2014	GINGIN CONCRETE	CONCRETE FOR FOOTINGS AROUND PLAYGROUND AT CLUNE PARK	1,628.00
EFT9355	31/03/2014	GREAT EASTERN COUNTRY ZONE	WHEATBELT CONFERENCE 2014 REGISTRATION	790.00
EFT9356	31/03/2014	HALL-ALL CONTRACTING	HIRE OF WATER CART	2,236.00
EFT9357	31/03/2014	JOHN LAMBIE	RATES REFUND	819.00
EFT9358	31/03/2014	KEYSTART HOME LOANS LTD	LOAN NO 72 PAYMENT	8,563.81
EFT9359	31/03/2014	LANDGATE CUSTOMER ACCOUNT	VALUATION EXPENSES	210.00
EFT9360	31/03/2014	MAJOR MOTORS	VEHICLE PARTS	840.73

Chq/EFT	Date	Name	Description	Amount
EFT9361	31/03/2014	MIDALIA STEEL	MATERIALS FOR DOG POUND EXTENSIONS	3,012.82
EFT9362	31/03/2014	MODERN MOWING	CLEANING OF CHITTERING HALL & TOILETS	957.00
EFT9363	31/03/2014	MUCHEA IRRIGATION & RURAL SUPPLIES	HARDWARE & SUPPLIES	47.20
EFT9364	31/03/2014	McLEODS BARRISTERS & SOLICITORS	ACCESS TO DUST MANAGMENT PLAN - LOT 9 TOY RD BINDOON	3,105.62
EFT9365	31/03/2014	N & M RUSSELL PLUMBING & GAS	INSTALL SPOON DRAIN & PLUMBING REPAIRS	4,545.20
EFT9366	31/03/2014	NETREGISTRY PTY LTD	RENEWAL OF CHITTERING.WA.GOV.AU	47.85
EFT9367	31/03/2014	NGALA COMMUNITY SERVICES	PPP - CREATING GOOD SLEEPING PATTERNS	440.00
EFT9368	31/03/2014	NORTHERN VALLEYS NEWS	CHATTER@CHITTERING ADVERTISING	1,976.00
EFT9369	31/03/2014	PACIFIC BRANDS - LGCC	STAFF UNIFORMS	41.80
EFT9370	31/03/2014	RALPH BEATTIE BOSWORTH CONSULTANTS	MULTI PURPOSE HEALTH CENTRE - QUANTITY SURVEYOR	3,850.00
EFT9371	31/03/2014	REG & JANET SCANTLEBURY	SERVICE & REPAIRS TO SHIRE VEHICLES	1,130.00
EFT9372	31/03/2014	ROBERT PARKER HOMES	PROGRESS PAYMENT - BINDOON MEDICAL CENTRE	19,939.00
EFT9373	31/03/2014	SELECT EQUIPMENT SALES & SERVICES	MUCHEA LANDFILL - HIRE OF GENSET	5,940.00
EFT9374	31/03/2014	SHERWOOD FLOORING PTY LTD	LOWER CHITTERING HALL - FLOOR SANDING	8,085.00
EFT9375	31/03/2014	SHIRE OF DERBY / WEST KIMBERLEY	LONG SERVICE LEAVE ENTITLEMENTS CONTRIBUTION - G CLARK	1,653.08
EFT9376	31/03/2014	STAPLES AUSTRALIA	STATIONERY	675.28
EFT9377	31/03/2014	STEWART & HEATON CLOTHING CO P/L	EMERGENCY MANAGEMENT TABBARD AND PANELS	450.17
EFT9378	31/03/2014	TALIS CONSULTANTS PTY LTD	STRATEGIC WASTE MANAGEMENT REVIEW	2,514.88
EFT9379	31/03/2014	TM TYPOGRAPHICS	CHIT CHAT TRAIL NOTES - WILDFLOWER TRAIL MAP	352.00
EFT9380	31/03/2014	TOM'S TREE SERVICE	PRUNE/REMOVE TREE BRANCHES AS REQUIRED TO CLEAR POWER LINES	539.00
EFT9381	31/03/2014	TOTALLY WORKWEAR - Joondalup	WORK CREW PPE	388.09
EFT9382	31/03/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS	14,899.70
EFT9383	31/03/2014	WALGA	LOCAL GOVERNMENT TENDER - BINDOON TOWN HALL	2,076.36
EFT9384	31/03/2014	WC & SJ WRIGHT	HIRE OF WATER TRUCK DUE TO BREAKDOWN OF SHIRE PLANT	3,690.50
EFT9385	31/03/2014	WA TREASURY CORPORATION	LOAN REPAYMENTS	7,120.25
EFT9386	31/03/2014	WESTRAC PTY LTD	NEW DRIVERS SEAT FOR GRADER	3,221.87
EFT9387	31/03/2014	BENDIGO BANK	CREDIT CARD	12,127.26
EFT9388	31/03/2014	ALEXANDER DOUGLAS	3RD QUARTER 13/14 - COUNCILLOR ALLOWANCE	3,145.15
EFT9389	31/03/2014	BARNI NORTON	3RD QUARTER 13/14 - COUNCILLOR ALLOWANCE	3,145.15
EFT9390	31/03/2014	DON GIBSON	3RD QUARTER 13/14 - COUNCILLOR ALLOWANCE	3,145.15
EFT9391	31/03/2014	MICHELLE ROSSOUW	3RD QUARTER 13/14 - DEPUTY PRESIDENT ALLOWANCE	3,645.15
EFT9392	31/03/2014	ROBERT HAWES	3RD QUARTER 13/14 - SHIRE PRESIDENT ALLOWANCE	7,520.15
EFT9393	31/03/2014	SANDRA CLARKE	3RD QUARTER 13/14 - COUNCILLOR ALLOWANCE	3,145.15
			<b>Total EFT Payments</b>	<b>\$ 461,874.04</b>

Chq/EFT	Date	Name	Description	Amount
<b>Cheque Payments</b>				
13561	17/03/2014	BINDOON BASKETBALL ASSOC	2013/14 COMMUNITY GRANT - COUNTRY WEEK UNIFORMS	1539.50
13562	17/03/2014	BINDOON GENERAL STORE	MEETING REFRESHMENTS	150.88
13566	17/03/2014	MR & MRS FARROW	REFUND 2013/14 ANNUAL LODGING HOUSE RENEWAL FEES	180.00
13567	17/03/2014	STATE LAW PUBLISHER	LOCAL GOVERNMENT ACT REGULATIONS	111.65
13568	17/03/2014	SYNERGY	STREETLIGHT TARIFF CHARGE	4941.85
13569	17/03/2014	TELSTRA	OFFICE & MOBILE TELEPHONE EXPENSES	3990.07
13570	31/03/2014	AMP SUPERANNUATION LIMITED	SUPERANNUATION CONTRIBUTIONS	414.46
13571	31/03/2014	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	357.54
13572	31/03/2014	BINDOON GENERAL STORE	STOCK FOR CHAMBERS	123.94
13573	31/03/2014	BINDOON IGA	STOCK FOR CHAMBERS	29.88
13574	31/03/2014	CONCEPT ONE	SUPERANNUATION CONTRIBUTIONS	405.58
13575	31/03/2014	LGRCEU	PAYROLL DEDUCTIONS	135.80
13576	31/03/2014	PORTFOLIOFOCUS	SUPERANNUATION CONTRIBUTIONS	220.33
13577	31/03/2014	SHIRE OF CHITTERING	PETTY CASH REIMBURSEMENT - MARCH 2014	437.10
13578	31/03/2014	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1389.40
13579	31/03/2014	SYNERGY	MUCHEA HALL ELECTRICITY CHARGES	1123.80
13580	31/03/2014	TELSTRA	MUSEUM - TELEPHONE CHARGES	52.98
13581	31/03/2014	WATER CORPORATION	PARKS WATER CHARGES	4774.14
13582	31/03/2014	DOREEN MACKIE	3RD QUARTER 13/14 - COUNCILLOR ALLOWANCE	3145.15
<b>Total Cheques Payments</b>				<b>\$ 23,773.35</b>
<b>Direct Debits - Mar 14</b>				
		BENDIGO BANK/COMMONWEALTH BANK	BANK FEES	751.41
		WESTNET	WESTNET/INTERNET	74.94
		CLUE DESIGN	WEB SITE MANAGEMENT	588.50
<b>Total Direct Debits</b>				<b>\$ 1,414.85</b>
<b>Transfers</b>				
BPV38	06/03/2014	BENDIGO BANK	TRANSFER INTEREST TO TRUST ACCOUNTS	78.46
<b>Total Transfers</b>				<b>\$ 78.46</b>
<b>Total Municipal Payments</b>				<b>\$ 661,184.47</b>



Chq/EFT	Date	Name	Description	Amount
<b>Trust</b>				
394	05/03/2014	ERICA SANDOW	RETURN OF VERMIN TRAP BOND	50.00
395	05/03/2014	KATH BARRETT	RETURN OF VERMIN TRAP BOND	50.00
396	05/03/2014	KIM WOODHOUSE	RETURN OF VERMIN TRAP BOND	50.00
397	05/03/2014	SUE CARTER	RETURN OF VERMIN TRAP BOND	50.00
398	05/03/2014	DONELLE MARTIN	RETURN OF VERMIN TRAP BOND	50.00
399	05/03/2014	TRUDY RILEY	RETURN OF MUCHEA HALL KEY & HALL BOND (13/12/2013)	250.00
400	17/03/2014	ANISSA REID	RETURN OF CHITTERING HALL & KEY BOND (22/02/2014)	250.00
401	31/03/2014	HC & LL READ	RETURN OF FENCING BOND - LOTS 66 & 68 CITRON WAY	5010.87
402	31/03/2014	THJG PTY LTD	RETURN OF MAINTENANCE BOND - STAGE 2 CAMMERAY CLOSE	4288.40
403	31/03/2014	WEST COAST JAYCO CARAVAN CLUB	RETURN OF CHITTERING HALL BOND (28-30/03/14)	250.00
			<b>Total Trust Payments</b>	<b>\$ 10,299.27</b>



**MONTHLY STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014**

**TABLE OF CONTENTS**

	Page
Statement of Financial Activity	1
Notes to and Forming Part of the Statement	
1 Significant Accounting Policies	2 to 7
2 Statement of Objective	8 to 9
3 Acquisition of Assets	10 to 12
4 Disposal of Assets	13
5 Information on Borrowings	14 to 15
6 Reserves	16 to 19
7 Net Current Assets	20
8 Rating Information	21
9 Trust Funds	22
10 Operating Statement	23
11 Balance Sheet	24
12 Financial Ratios	25
13 Report on Significant Variances	26

## SHIRE OF CHITTERING

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

	NOTE	March 2014 Actual \$	March 2014 YTD Budget \$	2013/14 Budget \$	Variances Actuals to YTD Budget \$	Variances Actual Budget to YTD %
<b>Operating</b>						
<b>Revenues/Sources</b>						
Governance	1,2	25,603	21,823	35,610	3,780	17.32%
General Purpose Funding		647,468	624,337	814,735	23,131	3.70%
Law, Order, Public Safety		229,653	218,274	326,063	11,379	5.21%
Health		153,261	152,436	1,233,897	825	0.54%
Education and Welfare		9,686	30,710	32,393	(21,024)	(68.46%) ▼
Housing		103,996	104,991	139,260	(995)	(0.95%) ▼
Community Amenities		599,516	530,957	664,630	68,559	12.91% ▲
Recreation and Culture		106,372	70,884	595,457	35,488	50.06% ▲
Transport		597,614	806,603	1,091,072	(208,989)	(25.91%) ▼
Economic Services		124,975	121,213	159,297	3,762	3.10%
Other Property and Services		36,725	38,080	49,265	(1,355)	(3.56%) ▼
		<u>2,634,869</u>	<u>2,720,307</u>	<u>5,141,679</u>	<u>(85,438)</u>	<u>(3.14%)</u>
<b>(Expenses)/(Applications)</b>						
Governance	1,2	(679,937)	(768,159)	(984,692)	88,222	11.48% ▼
General Purpose Funding		(142,339)	(165,210)	(239,565)	22,871	13.84% ▼
Law, Order, Public Safety		(555,306)	(581,324)	(760,141)	26,018	4.48% ▼
Health		(201,887)	(236,893)	(300,630)	35,006	14.78% ▼
Education and Welfare		(50,071)	(91,748)	(114,864)	41,677	45.43% ▼
Housing		(168,714)	(211,928)	(286,922)	43,214	20.39% ▼
Community Amenities		(1,224,050)	(1,268,129)	(1,679,204)	44,079	3.48% ▼
Recreation & Culture		(644,497)	(767,476)	(1,023,267)	122,979	16.02% ▼
Transport		(1,505,562)	(1,591,281)	(2,100,395)	85,719	5.39% ▼
Economic Services		(446,200)	(514,936)	(677,583)	68,736	13.35% ▼
Other Property and Services		(14,128)	(23,759)	(25,957)	9,631	40.54% ▼
		<u>(5,632,691)</u>	<u>(6,220,843)</u>	<u>(8,193,220)</u>	<u>588,152</u>	<u>(9.45%)</u>
<b>Adjustments for Non-Cash</b>						
<b>(Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	4	(19,461)	(19,460)	(19,461)	(1)	(0.00%) ▼
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		4,431	754	1,005	3,677	(487.86%) ▼
Movement in Deferred Liabilities		0	0	0	0	0.00%
Rounding Adjustment		(1)	0	0	(1)	0.00%
Depreciation on Assets	2(a)	1,120,163	1,155,447	1,540,650	(35,284)	3.05%
<b>Capital Revenue and (Expenditure)</b>						
Purchase Land and Buildings	3	(294,659)	(783,086)	(3,542,160)	488,427	62.37% ▼
Purchase Furniture and Equipment	3	(8,123)	(8,123)	(8,123)	(0)	(0.00%) ▼
Purchase Plant and Equipment	3	(172,993)	(172,993)	(599,993)	(0)	(0.00%) ▼
Purchase Motor Vehicles	3	(199,723)	(199,723)	(199,723)	(0)	(0.00%) ▼
Purchase Infrastructure Assets - Roads	3	(822,113)	(758,223)	(1,663,304)	(63,890)	(8.43%) ▼
Purchase Infrastructure Assets - Footpaths	3	(260)	(109,521)	(146,029)	109,261	99.76% ▼
Purchase Infrastructure Assets - Parks & Ovals	3	(10,788)	(9,575)	(24,575)	(1,213)	(12.67%) ▼
Proceeds from Disposal of Assets	4	179,329	179,328	179,329	1	0.00%
Repayment of Debentures	5	(146,759)	(147,041)	(160,001)	282	0.19%
Transfers to Restricted Assets (Reserves)	6	(198,478)	(224,297)	(234,300)	25,819	11.51% ▼
Transfers from Restricted Assets (Reserves)	6	0	13,200	57,490	(13,200)	(100.00%) ▼
ADD Net Current Assets July 1 B/Fwd	7	3,126,816	3,126,816	3,126,816	(0)	(0.00%) ▼
LESS Net Current Assets Year to Date	7	<u>4,308,368</u>	<u>3,385,515</u>	<u>0</u>	<u>922,853</u>	<u>(27.26%)</u>
<b>Amount Raised from Rates</b>	8	<u>(4,748,809)</u>	<u>(4,842,547)</u>	<u>(4,743,921)</u>	<u>93,738</u>	<u>(1.94%)</u>

This statement is to be read in conjunction with the accompanying notes.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The report has also been prepared on the accrual basis under the convention of historical cost accounting modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Superannuation**

The Shire of Chittering contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent a cash refund or a reduction in the future payments is available.

**(g) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

## (h) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

## (i) Inventories

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's

## (j) Fixed Assets

**Initial Recognition**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

**Revaluation**

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

**Land Under Roads**

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst this treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail. Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

**(k) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Computer Equipment and Software	3 years
Plant and Equipment - Heavy	5 to 15 years
Plant and Equipment - Light	0 to 10 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Footpaths - asphalt	10 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

Property, plant and equipment is brought to account at cost and will be carried at net written down values. Items of property, plant and equipment, including buildings but excluding freehold land are to be depreciated over estimated useful lives on a straight line basis.

**(l) Classification**

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

*(i) Financial assets at fair value through profit and loss*

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) *Classification (Continued)**(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

**Recognition and derecognition**

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

**Subsequent measurement**

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

**Impairment**

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

- (m) The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

**(n) Impairment**

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

**(o) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.



## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(p) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

- (ii) The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(q) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(r) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of

**(s) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

**Shire of Chittering Vision Statement**

*Chittering: Keeping the balance*

*Because we:*

- *have a long term view of the area*
- *place emphasis on the shire's assets*
- *undertake detailed assessments on new major works*
- *manage and operate using effective and efficient approaches*
- *ensure the finances are adequately managed*
- *carry out regular performance assessments*

**Shire of Chittering Mission Statement**

*"To work with and for our local community; to enhance our rural lifestyle; to protect our natural environment; to provide good governance and quality services; to operate with long term sustainability as an achievable goal; to encourage and approve suitable, non-intrusive, sustainable development; and to encourage employment within these frameworks."*

**Shire of Chittering Values**

- *Excellence*
- *Integrity*
- *Consistency*
- *Communication*
- *Customer focus*
- *Co-operation*
- *Trust*
- *Respect*
- *Valuing our staff*
- *Continuous improvement*

Council operations as disclosed in this report encompasses the following service orientated activities/programs:

**GOVERNANCE - SCHEDULE 4**

Administration and operation of facilities and services to elected members of Council, policy determination, public ceremonies and presentations. Other costs relating to tasks of assisting elected members and ratepayers, which do not concern specific council services.

**GENERAL PURPOSE FUNDING - SCHEDULE 3**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY - SCHEDULE 5**

Supervision of local laws, fire prevention including the provision of six volunteer fire brigades, animal control and the support of local emergency and public safety organisations such as the Chittering Rural Watch.

**HEALTH - SCHEDULE 7**

Food quality control, immunisation, contributions to medical health and the operation of the Chittering Community Health Centre and the Chittering-Gingin St John Ambulance

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 2. STATEMENT OF OBJECTIVE (Continued)

**EDUCATION AND WELFARE - SCHEDULE 8**

Operation and control of Senior Services other than housing, vacation swimming classes and youth services. The provision and maintenance of school bus shelters.

**HOUSING - SCHEDULE 9**

Maintenance of staff and rental housing. Administration and maintenance of community and seniors housing units in a joint venture arrangement with Homeswest.

**COMMUNITY AMENITIES - SCHEDULE 10**

Operation and control of cemeteries, public conveniences and sanitation services including the Bindoon, Muchea and Wannamal refuse sites. Funding of Town Planning services, drainage schemes and Landcare projects

**RECREATION AND CULTURE - SCHEDULE 11**

Maintenance of halls, the library and various parks, reserves and other recreation activities and cultural pursuits.

**TRANSPORT - SCHEDULE 12**

Construction and maintenance of roads, bridges footpaths, drainage works, lighting and cleaning of streets and Department of Transport licensing administration.

**ECONOMIC SERVICES - SCHEDULE 13**

The regulation and provision of building and extractive industries control, tourism services, area promotion, noxious weed control, community bus operations, business enterprise centre contributions and other economic development initiatives.

**OTHER PROPERTY & SERVICES - SCHEDULE 14**

Private works carried out by Council, public works and plant operation costs allocation.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

3. ACQUISITION OF ASSETS	2013/14 Budget \$	March 2014 Actual \$	
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Administration</b>			
Administration Centre Upgrade	1,263	1,263	
Motor Vehicle - CEO	44,378	44,378	
Motor Vehicle - EMCS	32,862	32,862	
<b>Law, Order &amp; Public Safety</b>			
<b><u>Animal Control</u></b>			
Motor Vehicle - Senior Ranger	30,671	30,671	
Cage for Ranger Vehicle	10,691	10,691	
<b>Health</b>			
<b><u>Other Health</u></b>			
Multi Purpose Health Centre	2,614,498	43,895	
Air Conditioner Bindoon Medical Centre	13,364	9,091	
Bindoon Medical Centre Extensions	132,293	91,632	
<b>Housing</b>			
<b><u>Housing - Community</u></b>			
Contribution to new House	0	0	
<b>Community Amenities</b>			
<b><u>Sanitation - Household Refuse</u></b>			
Muchea Landfill Fencing	20,000	0	
<b><u>Town Planning &amp; Regional Development</u></b>			
Motor Vehicle - EMDS	32,862	32,862	
<b>Recreation and Culture</b>			
<b><u>Public Halls, Civic Centres</u></b>			
Lower Chittering Hall - Floor	10,000	0	(Job Level)
Bindoon Hall Upgrade	577,283	20,320	(Job Level)
Muchea Hall - Verandah	45,000	0	(Job Level)
Chinkabee Complex - Bowling Surface	128,459	128,459	(Job Level)
<b><u>Other Recreation &amp; Sport</u></b>			
Sussex Bend POS	9,575	9,575	(Job Level)
Bindoon Oval Electrical Upgrade	0	1,213	(Job Level)
Outdoor Gym	0	0	(Job Level)
Cricket Nets	15,000	0	(Job Level)

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

3. ACQUISITION OF ASSETS	2013/14 Budget \$	March 2014 Actual \$	
The following assets have been acquired during the period under review:			
<b><u>By Program (Continued)</u></b>			
<b>Transport</b>			
<u>Construction Streets, Roads, Bridges, Depots</u>			
<u>Works Program/Road Construction</u>			
- RRG - Muchea South Road 12/13	94,596	79,582	(Job Level)
- RRG - Chittering Road 12/13	16,935	16,935	(Job Level)
- RRG - Chittering Road	350,975	268,946	(Job Level)
- RRG - Chittering Valley Road	250,198	279,260	(Job Level)
- BS - Chittering/Lake Roads - 12/13	21,929	28,664	(Job Level)
- BS - Ridgetop Ramble - 12/13	217,431	17,222	(Job Level)
- BS - Chittering Road	342,623	87,496	(Job Level)
- Roads to Recovery - Archibald Street	170,000	22,094	(Job Level)
- Council - Parkside Gardens	0	0	(Job Level)
- Council - Flat Rocks Road	59,063	6,903	(Job Level)
- Council - Stephens Road	28,947	4,403	(Job Level)
- Council - Tea Tree Road	4,403	4,403	(Job Level)
- Council - Health Centre Road	106,204	6,204	(Job Level)
- Bicycle Network - Pioneer Drive	100,465	130	(Job Level)
- Bicycle Network - McKenzie Street	45,564	130	(Job Level)
- CLGF - Binda Place Upgrade	0	0	(Job Level)
- Developers - McGLew Road	0	0	(Job Level)
<u>Road Plant Purchases</u>			
Tractor - CH1260	44,500	44,500	
Motor Vehicle - EMTS	35,549	35,549	
Kubota Mower - CH1271	18,200	18,200	
Toro Mower	35,767	35,767	
Skid Steer Loader	63,835	63,835	
Grader	385,000	0	
Truck - CH5026	42,000	0	
<b>Economic Services</b>			
<u>Tourism</u>			
Outdoor Movie Screen	8,123	8,123	
<u>Economic Development</u>			
Motor Vehicle - EDO	23,402	23,402	
	<u>6,183,906</u>	<u>1,508,659</u>	

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

3. ACQUISITION OF ASSETS (Continued)	2013/14 Budget \$	March 2014 Actual \$
The following assets have been acquired during the period under review:		
<b><u>By Class</u></b>		
Land Held for Resale - Current	0	0
Land Held for Resale - Non Current	0	0
Land	0	0
Land and Buildings	3,542,160	294,659
Furniture and Equipment	8,123	8,123
Plant and Equipment	599,993	172,993
Motor Vehicles	199,723	199,723
Infrastructure Assets - Roads	1,663,304	822,113
Infrastructure Assets - Bridges & Culverts	0	0
Infrastructure Assets - Footpaths	146,029	260
Infrastructure Assets - Drainage	0	0
Infrastructure Assets - Parks & Ovals	24,575	10,788
Infrastructure Assets - Other	0	0
	<u>6,183,906</u>	<u>1,508,659</u>

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	2013/14 Budget \$	March 2,014 Actual \$	2013/14 Budget \$	March 2,014 Actual \$	2013/14 Budget \$	March 2,014 Actual \$
<b>Administration</b>						
MVS718 - Holden Caprice	35,606	35,606	35,682	35,682	76	76
MVS127 - Holden Commodore SV6	20,503	20,503	21,909	21,909	1,406	1,406
<b>Law, Order, Public Safety</b>						
MVU314 - Ford Ranger	11,720	11,720	15,000	15,000	3,280	3,280
<b>Community Amenities</b>						
MVS128 - Holden Commodore	19,651	19,651	21,500	21,500	1,849	1,849
<b>Transport</b>						
MVU816 - Holden Colorado	25,688	25,688	25,909	25,909	221	221
MVU111 - Ford Ranger	0	0	0	0	0	0
PH1505 - Yanmar Tractor	3,496	3,496	9,500	9,500	6,004	6,004
PH1503 - Yanmar Tractor	4,000	4,000	5,818	5,818	1,818	1,818
PLV102 - Kubota Mower	3,496	3,496	7,267	7,267	3,771	3,771
PLV103 - Toro Mower	10,642	10,642	10,475	10,475	(167)	(167)
<b>Economic Services</b>						
MVS153 - Holden Cruze	8,702	8,702	10,227	10,227	1,525	1,525
MVU817 - Holden Colorado	16,364	16,364	16,041	16,041	(323)	(323)
	159,867	159,867	179,329	179,329	19,461	19,461

By Class of Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
	2013/14 Budget \$	March 2,014 Actual \$	2013/14 Budget \$	March 2,014 Actual \$	2013/14 Budget \$	March 2,014 Actual \$
Motor Vehicles	138,234	138,234	146,268	146,268	8,035	8,035
Plant & Equipment	21,634	21,634	33,060	33,060	11,426	11,427
	159,868	159,867	179,329	179,329	19,461	19,461

**Summary**

Profit on Asset Disposals  
Loss on Asset Disposals

2013/14 Budget \$	March 2,014 Actual \$
4,805	19,951
14,656	(490)
19,461	19,461

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$
<b>Health</b>									
Loan 79 - Multi Purpose Health Centre	504,558			23,998	16,155	480,560	488,403	24,346	4,316
<b>Education and Welfare</b>									
Loan 78 Purchase Land Respite Centre	76,165			76,165	76,165	0	0	2,499	1,353
<b>Housing</b>									
Loan 72 Staff Housing Development	217,478			21,859	16,297	195,619	201,181	12,396	9,359
Loan 73 Seniors & Community Housing	68,456			6,189	4,602	62,267	63,854	4,453	3,366
<b>Transport</b>									
Loan 79 New Grader	385,000			6,231	7,882	378,769	377,118	15,080	16,844
<b>Recreation &amp; Culture</b>									
Loan 71 Old Roads Board Building	13,756			13,756	10,231	0	3,525	580	500
Loan 74 Land Acquisition Gray Road	119,598			10,016	7,449	109,582	112,149	7,822	5,928
Loan 79 Bindoon Hall Upgrade	110,412			1,787	7,978	108,625	102,434	4,325	4,830
	1,495,423	0	0	160,001	146,759	1,335,422	1,348,664	71,501	46,496

All loan repayments are financed by general purpose income.



SHIRE OF CHITTERING  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2013/14

Nil

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

	2013/14 Budget \$	March 2014 Actual \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Employee Entitlements Reserve</b>		
Opening Balance	187,517	187,517
Amount Set Aside / Transfer to Reserve	8,624	4,431
Amount Used / Transfer from Reserve	<u>(13,200)</u>	<u>0</u>
	<u>182,941</u>	<u>191,948</u>
<b>(b) Plant Replacement Reserve</b>		
Opening Balance	12,251	12,251
Amount Set Aside / Transfer to Reserve	90,563	92,036
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>102,814</u>	<u>104,287</u>
<b>(c) Public Amenities and Buildings Reserve</b>		
Opening Balance	68,851	68,851
Amount Set Aside / Transfer to Reserve	8,666	7,227
Amount Used / Transfer from Reserve	<u>(28,290)</u>	<u>0</u>
	<u>49,227</u>	<u>76,078</u>
<b>(d) Gravel Acquisition Reserve</b>		
Opening Balance	60,799	60,799
Amount Set Aside / Transfer to Reserve	2,796	1,437
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>63,595</u>	<u>62,236</u>
<b>(e) Community Housing Reserve</b>		
Opening Balance	64,507	64,507
Amount Set Aside / Transfer to Reserve	7,767	6,417
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>72,274</u>	<u>70,924</u>
<b>(f) Seniors Housing Reserve</b>		
Opening Balance	20,653	20,653
Amount Set Aside / Transfer to Reserve	4,950	4,566
Amount Used / Transfer from Reserve	<u>(16,000)</u>	<u>0</u>
	<u>9,603</u>	<u>25,219</u>
<b>(g) Brockman Centre Precinct Reserve</b>		
Opening Balance	8,922	8,922
Amount Set Aside / Transfer to Reserve	410	211
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>9,332</u>	<u>9,133</u>
<b>(h) Public Open Space Reserve</b>		
Opening Balance	150,744	150,744
Amount Set Aside / Transfer to Reserve	96,473	74,935
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>247,217</u>	<u>225,679</u>
<b>(i) Bindoon Community Bus Reserve</b>		
Opening Balance	39,768	39,768
Amount Set Aside / Transfer to Reserve	1,829	940
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>41,597</u>	<u>40,708</u>

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

	2013/14 Budget \$	March 2014 Actual \$
<b>6. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>(j) Bindoon Cemetery Development Reserve</b>		
Opening Balance	30,069	30,069
Amount Set Aside / Transfer to Reserve	1,383	711
Amount Used / Transfer from Reserve	0	0
	<u>31,452</u>	<u>30,780</u>
<b>(k) Administration Centre Reserve</b>		
Opening Balance	31,596	31,596
Amount Set Aside / Transfer to Reserve	1,453	747
Amount Used / Transfer from Reserve	0	0
	<u>33,049</u>	<u>32,343</u>
<b>(l) Recreation Development Reserve</b>		
Opening Balance	41,125	41,125
Amount Set Aside / Transfer to Reserve	1,891	972
Amount Used / Transfer from Reserve	0	0
	<u>43,016</u>	<u>42,097</u>
<b>(m) Ambulance Replacement Reserve</b>		
Opening Balance	1,086	1,086
Amount Set Aside / Transfer to Reserve	50	26
Amount Used / Transfer from Reserve	0	0
	<u>1,136</u>	<u>1,112</u>
<b>(n) Waste Management Reserve</b>		
Opening Balance	19,713	19,713
Amount Set Aside / Transfer to Reserve	907	466
Amount Used / Transfer from Reserve	0	0
	<u>20,620</u>	<u>20,179</u>
<b>(o) Office Equipment Reserve</b>		
Opening Balance	9,773	9,773
Amount Set Aside / Transfer to Reserve	449	231
Amount Used / Transfer from Reserve	0	0
	<u>10,222</u>	<u>10,004</u>
<b>(p) Landcare Vehicles Reserve</b>		
Opening Balance	92,604	92,604
Amount Set Aside / Transfer to Reserve	4,259	2,188
Amount Used / Transfer from Reserve	0	0
	<u>96,863</u>	<u>94,792</u>
<b>(q) Binda Place Reserve</b>		
Opening Balance	6,699	6,699
Amount Set Aside / Transfer to Reserve	308	158
Amount Used / Transfer from Reserve	0	0
	<u>7,007</u>	<u>6,857</u>
<b>(r) Contributions to Roadworks Reserve</b>		
Opening Balance	33,079	33,079
Amount Set Aside / Transfer to Reserve	1,522	779
Amount Used / Transfer from Reserve	0	0
	<u>34,601</u>	<u>33,858</u>
<b>Total Cash Backed Reserves</b>	<u><u>1,056,566</u></u>	<u><u>1,078,234</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

	2013/14 Budget \$	March 2014 Actual \$
<b>6. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Employee Entitlement Reserve	8,624	4,431
Plant Replacement Reserve	90,563	92,036
Public Amenities and Buildings	8,666	7,227
Gravel Acquisition	2,796	1,437
Community Housing	7,767	6,417
Seniors Housing	4,950	4,566
Brockman Centre Precinct	410	211
Public Open Space	96,473	74,935
Bindoon Community Bus	1,829	940
Cemetery Development	1,383	711
Administration Centre	1,453	747
Recreation Development	1,891	972
Ambulance Replacement	50	26
Waste Management	907	466
Office Equipment	449	231
Landcare Vehicles	4,259	2,188
Binda Place	308	158
Contributions to Roadworks	1,522	779
	<u>234,300</u>	<u>198,478</u>
<b>Transfers from Reserves</b>		
Employee Entitlement Reserve	(13,200)	0
Plant Replacement Reserve	0	0
Public Amenities and Buildings	(28,290)	0
Gravel Acquisition	0	0
Community Housing	0	0
Seniors Housing	(16,000)	0
Brockman Centre Precinct	0	0
Public Open Space	0	0
Bindoon Community Bus	0	0
Cemetery Development	0	0
Administration Centre	0	0
Recreation Development	0	0
Ambulance Replacement	0	0
Waste Management	0	0
Office Equipment	0	0
Landcare Vehicles	0	0
Binda Place	0	0
Contributions to Roadworks	0	0
	<u>(57,490)</u>	<u>0</u>
<b>Total Transfer to/(from) Reserves</b>	<u>176,810</u>	<u>198,478</u>

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 6. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Employee Entitlements Reserve**

- to be used to fund employee accumulated annual, sick, long service leave and employee gratuities

**Plant Replacement Reserve**

- to be used to fund plant purchases, trades or major overhauls

**Public Amenities and Buildings Reserve**

- to be used to fund future public amenities and building maintenance requirements of Council

**Gravel Acquisition Reserve**

- to be used to fund the purchase of gravel or land containing gravel

**Community Housing Reserve**

- to be used to fund repairs, improvements, extensions or construction of community units

**Seniors Housing Reserve**

- to be used to fund repairs, improvements, extensions or construction of seniors units

**Brockman Centre Precinct Reserve**

- to be used to fund scheduled or agreed maintenance or improvements to buildings in this precinct

**Public Open Space Reserve**

- to be used to fund public open space developments in accordance with developer precincts

**Bindoon Community Bus Reserve**

- to be used to fund the shortfall on operations of the bus and to allow for its eventual replacement

**Bindoon Cemetery Development Reserve**

- to be used to fund the development or acquisition of cemetery land or facilities

**Administration Centre Reserve**

- to be used to fund major improvement or construction of Council's administrative building requirements

**Recreation Development Reserve**

- to be used to fund the development or acquisition of recreation land or facilities

**Ambulance Replacement Reserve**

- to be used to contribute towards the cost of purchasing or replacing an Ambulance

**Waste Management Reserve**

- to be used to fund the replacement of landfill sites and rehabilitation of existing landfill sites

**Office Equipment Reserve**

- to be used for the replacement of office equipment

**Landcare Vehicles Reserve**

- to be used for the financing of Landcare vehicles

**Binda Place Reserve**

- to be used for the upgrade of Binda Place with additional car parking

**Contributions to Roadworks Reserve**

- to be used for the maintenance of Mooliabeenee Road

All reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

	2012/13 B/Fwd Per 2013/14 Budget \$	2012/13 B/Fwd Per Financial Report \$	March 2014 Actual \$
<b>7. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	1,410,599	1,423,681	2,475,709
Cash - Restricted Unspent Grants	870,277	857,197	806,151
Cash - Restricted Unspent Loans	1,000,000	1,000,000	1,000,000
Cash - Restricted Reserves	879,757	879,757	1,078,234
Investments	42,500	42,500	42,500
Rates - Current	128,206	128,206	226,025
Sundry Debtors	71,924	71,924	42,806
Accrued Income/Payments in Advance	0	0	0
GST Receivable	0	0	0
Provision For Doubtful Debts	(3,685)	(3,685)	(3,685)
Inventories	7,880	7,880	(11,734)
	<u>4,407,458</u>	<u>4,407,460</u>	<u>5,656,006</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(165,114)	(132,658)	(19,708)
Income Received in Advance	0	0	(31,544)
Accrued Interest	0	(18,980)	0
Accrued Salaries & Wages	0	(70,761)	0
Payroll Creditors	0	0	0
GST Payable	4,330	1,917	(42,178)
Accrued Expenditure	0	0	0
Leave Provisions	(367,922)	(367,922)	(367,922)
	<u>(528,706)</u>	<u>(588,404)</u>	<u>(461,352)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>3,878,752</b>	<b>3,819,056</b>	<b>5,194,654</b>
Less: Cash - Reserves - Restricted	(879,757)	(879,757)	(1,078,234)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Liabilities Supported by Reserves	187,517	187,517	191,948
Adjustment for Trust Transactions Within Muni	0	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b><u>3,186,512</u></b>	<b><u>3,126,816</u></b>	<b><u>4,308,368</u></b>

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2013/14 Rate Revenue \$	2013/14 Interim Rates \$	2013/14 Back Rates \$	2013/14 Total Revenue \$	2013/14 Budget \$
<b>General Rate</b>								
GRV - General Rate	12.2254	311	6,686,939	817,506	5,845	0	823,351	817,506
UV - General Rate	0.5979	2,385	541,872,219	3,831,775	30,748	198	3,862,721	3,841,775
<b>Sub-Totals</b>		2,696	548,559,158	4,649,281	36,593	198	4,686,072	4,659,281
<b>Minimum Rates</b>								
	<b>Minimum \$</b>							
GRV - General Rate	500	7	23,159	3,500	0	0	3,500	3,500
UV - General Rate	750	145	109,933,463	108,750	0	0	108,750	110,250
<b>Sub-Totals</b>		152	109,956,622	112,250	0	0	112,250	113,750
Specified Area Rates							0	0
							4,798,322	4,773,031
Discounts							0	0
Movement in Excess Rates							(49,513)	0
<b>Totals</b>							4,748,809	4,773,031

All land except exempt land in the Shire of Chittering is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
BCITF Levy	10,828	38,507	(35,859)	13,476
BRB Levy	5,975	22,003	(20,011)	7,967
Bonds - Key & Hall Hire	2,165	3,580	(3,850)	1,895
Bonds - Animal Control	150	750	(750)	150
Bonds - Extractive Industries	29,132	88	0	29,220
Bonds - Developer	306,381	161,055	(108,945)	358,491
Bonds - Community Bus Hire	655	1,500	(1,000)	1,155
Bonds - Crossovers	21,334	1,139	(6,013)	16,460
Extractive Industry Licences	3,880	0	0	3,880
Revegetation of Block Trust	199	61	0	260
Bonds - Pit Rehabilitation	43,105	63	0	43,168
Bonds - Seal Coat	0	0	0	0
Bonds - Sand Extraction	251	0	0	251
Bonds - Defect Roadworks	45,650	114	(41,302)	4,462
Bonds - Transportable Buildings	0	0	0	0
Bonds - Community Housing	1,775	138	(1,912)	1
Bonds - Staff Housing	2,400	460	(2,860)	0
Unclaimed Monies Trust	495	1	(90)	406
Nominations - Elected Members	0	320	(320)	0
	<u>474,375</u>	<u>229,779</u>	<u>(222,912)</u>	<u>481,242</u>



## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 10. OPERATING STATEMENT

	March 2014 Actual \$	2013/14 Budget \$	2012/13 Actual \$
<b>OPERATING REVENUES</b>			
Governance	25,603	35,610	100,496
General Purpose Funding	5,396,277	5,558,652	5,684,603
Law, Order, Public Safety	229,653	326,063	350,779
Health	153,261	1,233,897	889,064
Education and Welfare	9,686	32,393	6,412
Housing	103,996	139,260	112,525
Community Amenities	599,516	664,630	559,413
Recreation and Culture	106,372	595,457	423,264
Transport	597,614	1,091,072	807,690
Economic Services	124,975	159,297	90,782
Other Property and Services	36,725	49,265	48,315
<b>TOTAL OPERATING REVENUE</b>	<b><u>7,383,678</u></b>	<b><u>9,885,596</u></b>	<b><u>9,073,341</u></b>
<b>OPERATING EXPENSES</b>			
Governance	679,937	984,692	697,185
General Purpose Funding	142,339	239,565	291,887
Law, Order, Public Safety	555,306	760,141	870,105
Health	201,887	300,630	280,047
Education and Welfare	50,071	114,864	88,197
Housing	168,714	286,922	236,158
Community Amenities	1,224,050	1,679,204	1,607,806
Recreation & Culture	644,497	1,023,267	765,175
Transport	1,505,562	2,100,395	2,104,394
Economic Services	446,200	677,583	614,769
Other Property and Services	14,128	25,958	74,019
<b>TOTAL OPERATING EXPENSE</b>	<b><u>5,632,691</u></b>	<b><u>8,193,222</u></b>	<b><u>7,629,742</u></b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u><u>1,750,987</u></u></b>	<b><u><u>1,692,374</u></u></b>	<b><u><u>1,443,599</u></u></b>

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 11. BALANCE SHEET

	March 2014 Actual \$	2012/13 Actual \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	5,360,094	4,160,635
Trade and Other Receivables	265,146	256,933
Inventories	(11,734)	7,880
Other Financial Assets	42,500	42,500
<b>TOTAL CURRENT ASSETS</b>	<u>5,656,006</u>	<u>4,467,948</u>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	35,674	35,674
Inventories	0	0
Property, Plant and Equipment	10,603,531	10,443,162
Infrastructure	42,379,893	42,311,634
<b>TOTAL NON-CURRENT ASSETS</b>	<u>53,019,098</u>	<u>52,790,470</u>
<b>TOTAL ASSETS</b>	<u>58,675,104</u>	<u>57,258,418</u>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	93,430	280,973
Long Term Borrowings	13,240	159,999
Provisions	367,922	367,922
<b>TOTAL CURRENT LIABILITIES</b>	<u>474,592</u>	<u>808,894</u>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	0	0
Long Term Borrowings	1,335,453	1,335,453
Provisions	105,199	105,199
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>1,440,652</u>	<u>1,440,652</u>
<b>TOTAL LIABILITIES</b>	<u>1,915,244</u>	<u>2,249,546</u>
<b>NET ASSETS</b>	<u>56,759,860</u>	<u>55,008,872</u>
<b>EQUITY</b>		
Retained Surplus	55,583,289	54,030,778
Reserves - Cash Backed	1,078,234	879,757
Reserves - Asset Revaluation	98,337	98,337
<b>TOTAL EQUITY</b>	<u>56,759,860</u>	<u>55,008,872</u>

## SHIRE OF CHITTERING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

## 12. FINANCIAL RATIOS

	2014	2013	2012	2011
Current Ratio	9.806	2.790	2.060	1.820

$$\frac{\text{current assets minus restricted current assets}}{\text{current liabilities minus current liabilities associated with restricted assets}}$$

This ratio is a measure of short term (unrestricted) liquidity. That is, the ability of Council to meet its liabilities (obligations) as and when they fall due.

A ratio of greater than one (100%) indicates Council has more current assets than current liabilities.

If less than one (100%), current liabilities are greater than current assets and Council has a short term funding issue.

**SHIRE OF CHITTERING**  
**FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014**  
**Report on Significant variances Greater than 10% and \$10,000**

**REPORTABLE OPERATING REVENUE VARIATIONS**

**Education & Welfare - \$21,024**

Aged & Disabled - Aged is higher for no major reason	(79)
Other Welfare is less due to timing of grant income	21,103

**Community Amenities - \$68,559**

Sanitation is less than YTD budget for no major reason	4,041
San Other is higher due to sale of recyclables	(647)
Sewerage is higher due to increased septic inspection fees	(1,442)
PoE is higher due to timing variation	(25,448)
Town Planning is higher due to increased fees and payment of planning fines	(44,737)
Other is less for no major reason	(326)

**Recreation & Culture - \$35,488**

Halls is higher due to timing of the receipt of grant funds	(35,791)
Library is higher than YTD budget for no major reason	(136)
Heritage is less than YTD budget for no major reason	193
Other Culture is less than YTD budget for no major reason	246

**Transport - \$208,989**

Transport is less than YTD budget due to timing of claiming road grants	208,989
---	---------

**REPORTABLE OPERATING EXPENSE VARIATIONS**

**Governance - \$88,222**

Members is less than YTD budget for no major reason	10,051
Other Gov is less than YTD budget due to timing of payments for consultant work	69,683
Admin is less than YTD budget for no major reason	8,488

**General Purpose Funding - \$22,871**

Rates is less mainly due to timing of valuation expenses	22,701
Other GPF is less due to admin allocations	170

**Health - \$35,006**

Preventive Services is less than YTD budget for no major reason	13,777
Other is less than YTD budget for no major reason	2,326
Other Health is less due to timing of loan payments	18,903

**Education & Welfare - \$41,677**

Education is less due to no school bus shelter maintenance to date	5,648
Aged is less due to less expenses on day centre than YTD budget	12,151
Aged other is less due to timing of payments for seniors events	3,268
Other is less due to timing of payments for events and contributions	20,610

**Housing - \$43,214**

Staff, Community & Seniors housing are all less than YTD due to timing of works	43,214
---	--------

**Recreation & Culture - \$122,979**

Public Halls is less due to timing variance	28,561
Other Rec & Sport is less due to timing variance and works program	49,509
Libraries is less due to timing variance	4,787
Heritage is less due to timing variance	7,657
Other Culture is less mainly due to community grants scheme	32,465

**SHIRE OF CHITTERING**  
**FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014**  
**Report on Significant variances Greater than 10% and \$10,000**

**Economic Services - \$68,736**

Rural services is less for no major reason	13,558
Tourism is less due to timing variation	22,915
Building is less for no major reason	10,296
Econ Dev is less due to timing for project expenses	17,145
Other is less for no major reason	4,822

<b>REPORTABLE CAPITAL EXPENSE VARIATIONS</b>
--

**Purchase Land and Buildings - \$488,427**

Works have commenced, variance is a timing issue. Health Centre not commenced

**Purchase Infrastructure - Footpaths - \$109,261**

Works have not commenced. Due to commence within two weeks.

**Proceeds from Disposal of Assets - \$49,871**

Not all plant has been purchased to date

**Transfer to Restricted Assets - \$25,819**

Less interest received to date, plus investment has not matured.

**Transfer from Restricted Assets \$13,200**

Transfer from reserves not done yet. Will leave in investment to maximise interest earnings

*For individual projects please refer to Note 3 in the financial statements*

# Community Development Plan 2014-2024



## **Shire of Chittering**

6177 Great Northern Highway (PO Box 70)

BINDOON WA 6502

Telephone: 08 9576 4600

Facsimile: 08 9576 1250

Email: [chatter@chittering.wa.gov.au](mailto:chatter@chittering.wa.gov.au)

Website: [www.chittering.wa.gov.au](http://www.chittering.wa.gov.au)

Approved by Council:

Review Date:

## Table of Contents

### Contents

Executive Summary.....	1
Introduction .....	2
What is Community Development?.....	2
Objectives of Community Development.....	2
To build up the capacity of the community to help itself.....	2
To foster the spirit of mutual help in the community .....	2
To address the needs of and to empower disadvantaged communities.....	2
To enhance community cohesion and harmony .....	2
To motivate community participation .....	3
The Shire’s Role in Community Development .....	3
Develop working relationships with communities and organisations.....	3
Encourage people to work with and learn from each other.....	3
Work with people in communities to plan for change and take collective action .....	3
Work with people in communities to develop and use frameworks for evaluation .....	3
Develop community organisations .....	3
Our Shire .....	4
Population.....	4
Social .....	5
Natural Environment .....	5
Recreational .....	5
Built Environment .....	6
ROLE OF THE PLAN.....	6
Community Engagement .....	6
Youth.....	7
What’s been done to date .....	7
Aged Care Services.....	9



---

What’s been done to date .....	9
Recreation & Sport.....	11
What’s been done to date .....	11
Community Events .....	12
Community Groups .....	12
Appendix (1) - Chittering Events, Services and Activities .....	13
Appendix (2) - Areas within Chittering.....	14
Wannamal.....	14
Bindoon.....	15
Lower Chittering .....	17
Muchea .....	17

## ***Executive Summary***

The Community Development Plan has been established to develop a ten (10) year Strategy to assist for future planning and provide the Community within Chittering a strategic direction. The Strategy provides for the high-level objectives of the Shire in relation to the wider community development.

This Plan has been produced to work in conjunction with the Shire of Chittering's Strategic Community Plan and to capture and enhance the community aspirations for the future and how we can achieve these.

In respect to community development, the following are considered as imperatives for the Shire:

- Planning for and facilitation of provision of age appropriate services, facilities and opportunities, including planning for a growing retired population who may have insufficient retirement funds at their disposal (Aged friendly community);
- Provision of a high standard of infrastructure to cater for community demands for Sports & Recreation, community services and cultural development opportunities;
- Establishment of a policy position of co-location of services and facilities;
- Support systems for those less able to provide entirely for themselves;
- Planning for a youth services.

Other existing Shire Plans that link with this Community Development Plan are:

- Strategic Community Plan 2012-2022
- Sports and Recreation Plan 2012-2022
- Disability Access and Inclusion Plan
- Chittering Trails Network Master Plan 2012-2023

## ***Introduction***

The Community Development Plan has been established to develop a ten (10) year Strategy to assist for future planning and provide the Community within Chittering a strategic direction. The Strategy provides for the high-level objectives of the Shire in relation to the wider community development.

During the Shire's Strategic Community Planning process in 2012 it was recognised that there was a need to support and resource community development initiatives within the region.

The appointment of a fulltime Club and Community Development/Grants Officer was the first step in developing Community Services.

### ***What is Community Development?***

Community development is the process of helping a community strengthen itself and develop towards its full potential. As facilitators, we work in partnership with local people and organisations to meet identified needs.

### ***Objectives of Community Development***

There are a number of inter-related objectives for engaging in Community Development.

#### **To build up the capacity of the community to help itself**

Community development should strive to build up the capacity of individuals and groups in the communities to participate in actions based on community interest. It should seek to enable people within the communities to understand, upgrade and use their capacity to improve their lives. They should be able to assume active roles in actions that are conducive to the benefits of the community.

#### **To foster the spirit of mutual help in the community**

Community development should assist members of the community to develop, support and communicate with networks within and outside the community, so as to foster a sense of mutual help among members of the community.

#### **To address the needs of and to empower disadvantaged communities**

Community development should motivate members of disadvantaged communities or groups to seek appropriate services and to solve their own problems, and provide services to disadvantaged communities through active involvement of members of such communities. Such services should serve to complement existing social services.

#### **To enhance community cohesion and harmony**

Community development should promote integration of disadvantaged and vulnerable communities with the mainstream society, as well as to foster better understanding and cooperation among people from diverse backgrounds. The purpose is to foster community harmony, as well as respect for human rights and equal opportunities for all.

**To motivate community participation**

Community development should encourage and provide opportunities for members of the community to participate in activities to improve their quality of life.

***The Shire's Role in Community Development***

There are a number of possible key roles that may be taken by the Shire in the performance of its Community development responsibilities. Roles will differ depending on the nature of the intended outcome, the level of involvement and the level of expertise within the Shire, the community and other stakeholders or the legislative responsibility of the Shire as opposed to other levels of government or the non-government sector. The key roles, with a brief explanation, are:

**Develop working relationships with communities and organisations**

- Make relationships within communities.
- Build relationships within and with communities and organisations.
- Develop strategic relationships with communities, organisations and within partnerships.

**Encourage people to work with and learn from each other**

- Contribute to the development of community groups/networks.
- Facilitate the development of community groups/networks.
- Facilitate ways of working collaboratively.
- Promote and support learning from practice and experience.
- Create opportunities for learning from practice and experience.
- Support individuals, community groups and communities to deal with conflict.
- Take action with individuals, community groups and communities to deal with conflict.

**Work with people in communities to plan for change and take collective action**

- Work within communities to select options and make plans for collective action.
- Contribute to collective action within a community.
- Support communities to plan and take collective action.
- Ensure community participation in planning and taking collective action.
- Contribute to the review of needs, opportunities, rights and responsibilities within a community.
- Work with communities to identify needs, opportunities, rights and responsibilities.

**Work with people in communities to develop and use frameworks for evaluation**

- Support communities to monitor and review action for change
- Facilitate the development of evaluation frameworks.

**Develop community organisations**

- Encourage the best use of resources
- Review and develop funding and resources

## Our Shire

The Shire of Chittering's southern boundary is located approximately 56kms from Perth CBD and covers an area of some 1,220 square kilometres.

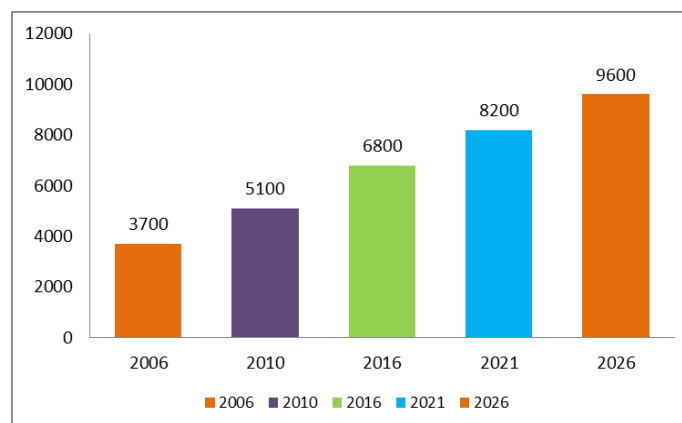
Generally the Southern part of the Shire is composed of small rural subdivisions, wineries and some broad acre farming and a small amount of industry including extractive industry, Tiwest and The Muchea Livestock Centre.

North of Bindoon is generally broad acre farming, with some vines, orchards and extractive industry.

There are three gazetted townships in Chittering, Bindoon (where the Shire offices are located and main shopping area), Muchea to the South of Bindoon and Wannamal to the North. There is also a strong sense of community in the districts of Upper Chittering, Lower Chittering, both south of Bindoon and Mooliabeenee north of Bindoon.

### Population

Census data of Population and Housing from the Australian Bureau of Statistics 2011 Census records show that the population for Chittering in 2011 was 4,427. It is expected to grow to 9,600 by 2026. The annual (June 2010 to June 2011) population growth rate of 4.9% is significantly above the State average. Most population growth is occurring in the southern part of the Shire with people choosing a semi-rural lifestyle.



Figures provided from "WA Tomorrow - Report #7, Feb 2012" published by WAPC

The Shire has the second largest youth population in the Wheatbelt, Northam being the largest. (*Wheatbelt Youth Strategy 2012-2017 Regional Development Australia Wheatbelt WA.*)

There are a comparatively large number of children aged 0-14 living in the Shire (978 or 22.1% of population) but this figure drops significantly for the 15-29 age bracket (representing 615 or 14% of the population). *Source ABS 2011.*

The northeast metropolitan area will continue to grow, in line with the *Western Australian Planning Commission "Direction 2031 and Beyond Strategic Plan"* and with this growth comes the requirement for improved services. In particular, Bindoon and areas south will become an even more viable option for people seeking a semi-rural lifestyle whilst still able to access metropolitan employment opportunities.

Over recent years residents purchasing property in Chittering are seeking a semi-rural lifestyle whilst still maintaining an expectation to have access to services and facilities equivalent to the metropolitan area. An ever-increasing number of people are commuting to Perth for work and there is a high level of absent landowners who perhaps are in a transition, gradually relocating from metro to country or establishing a retirement hideaway.

The Chittering community resembles a series of communities with differing needs and expectations. The balance between accepting differences whilst endeavoring to build a strong sense of community and belonging is a difficult task.

Figures provided by WA Tomorrow – Report #7, February 2012 published by the Western Australian Planning Commission indicates the Chittering population is changing and is predicted to double by 2026. We have a significant number of children who will need recreation, education and lifestyle choices.

### **Social**

Socially our communities tend to celebrate events within their own areas e.g. Wannamal, Bindoon, Muchea, Upper and Lower Chittering. There are some events e.g. Bindoon and Districts Agricultural Society Show Day, ANZAC day and Australia Day in which the communities will get together, however they still tend to hold their separate breakfast or lunch celebrations within their area. The Shire would like the community to embrace being part of Chittering however this may take some time for the culture to change. One way of trying to achieve this is by ensuring that events are spread around the district.

### **Natural Environment**

Chittering has a unique natural environment, which our communities have shared a commitment to preservation of the natural environment and resources, ensuring future generations enjoy the natural beauty of our biodiversity.

Chittering is a great place live and visit, where community and visitors enjoy the natural beauty of our lakes, wetlands and nature reserves.

### **Recreational**

The Shire of Chittering recognises the importance of sport and recreation to the Shire's residents. The Shire and the community play an important role in the provision of sport and recreation opportunities which are part of our social fabric and provide enjoyment and generate community cohesion. The Shire of Chittering Sport and Recreation Plan 2012-22 outlines the future needs of the community and provides strategies and actions to improve the planning and provision of sport and recreation in the Shire of Chittering over the next ten years.

## **Built Environment**

Our communities have expressed a desire to have a sustainable built environment that continues to meet its needs and reflects our lifestyles and values.

## **ROLE OF THE PLAN**

The Shire of Chittering's Community Development Plan 2014-2024 has been produced to work in conjunction with the Shire of Chittering's Strategic Community Plan and to capture and enhance the community aspirations for the future and how we can achieve these.

- Identify the current and future social and recreational needs of the community.
- Providing direction for the Shire's Community Development Services.
- Informs the community, staff and Council of the level of service, and types of events and activities delivered by the Community Development Services.

## **Community Engagement**

The need for the development of this plan has been based on the community feedback received during the development of the Shire's *Strategic Community Plan (SCP)*.

Community involvement techniques for the development of some of the initiatives identified in this plan will vary depending on who is being involved and the nature/complexity of the issue. Available resources will also determine the type of techniques that can be utilised ie. the timeframe, funds and staff available.

The Shire will ensure that the Community is involved on issues which impact on and/or are of concern to the Community or to any group within the Community in a timely manner to allow adequate involvement to occur and be analysed in order to inform decision making processes.

It is Council's intention that this plan will be reviewed regularly to ensure its relevance.

## Youth

The Shire of Chittering will develop a Youth Services Plan in the future, addressing issues such as services, events and future facilities required. The proposed Youth Plan will focus on the following outcomes for youth activities that will be delivered by the Shire:

- Introduction of additional new youth services;
- The development of strategies to involve young people in the development of youth services and programs; and
- Cooperative working relationships and partnerships with other government and non-government agencies in the Shire and the region to ensure efficient and effective service provision for all young people (residents, students, visitors, workers) in the Shire.

The “Youth Plan” will address the following social issues:

- Access to services and support;
- Participation in decisions affecting their lives, now and into the future; and
- Development of a community that recognises, values and encourages the contribution of all young people.

The plan will be based in part on consultation with young people to determine:

- What is important to young people (their expectations and aspirations);
- How the Council can improve the provision of programs and services for and with young people; and
- How information on programs and services can be communicated in a manner that is relevant and appropriate.



### *What's been done to date*

In January 2013, the Shire established a youth working group made up of youth, parents, youth agencies, Shire Community Development Officer and volunteers. This group is now called the Chittering Youth Krew (CYK). Youth provide a valuable contribution to the community and the Shire of Chittering can assist by creating opportunities for the youth to develop their talents in a fun social environment.



Subsequent meetings have resulted in the first event organised by the CYK being the “Band in the Park” in April 2013 followed by their assistance with the Muchea Youth Festival in May 2013 and “Minute to win it” game show in August 2013.

**(Action)**

- 1. Prepare a Youth Development Plan.**
- 2. Use the plan to seek external funding for its implementation.**

## *Aged Care Services*

Recent reports on aged care suggest the government policy, action and funding is directed around the following elements:

- maintenance of independence
- illness prevention
- hospital avoidance
- support and care at home
- residential care for complex care needs

The Shire of Chittering will develop an Aged Care Services Plan in the future, that attempts to address issues such as services, and future facilities required. The proposed Aged Care Plan will focus on the following outcomes for Aged Care activities that will be delivered by the Shire;

- Assist with the introduction of additional new aged care services:
- Creation of an Aged Friendly Community
- The development of strategies to involve aged people in the development of aged services and programs; and
- Cooperative working relationships and partnerships with other government and non-government agencies in the Shire and the region to ensure efficient and effective service provision for all senior people in the Shire.

The “Aged Care Plan” will attempt to address the following social issues:

- Access to services and support:
- Participation in decisions affecting their lives, now and into the future; and
- Development of a community that recognises, values and encourages the contribution of aged people.
- Develop stronger relations with service providers

The plan will be based in part on consultation with aged people and their careers to determine:

- What is important to senior people (their expectations and aspirations);
- How the Council can support/improve the provision of programs and services for and with aged people; and
- How information on programs and services can be communicated in a manner that is relevant and appropriate.

### *What’s been done to date*

In in the 2011/2012 financial year Council expended \$177,607 on the refurbishment of Ferguson House (6138 Great Northern Highway, Bindoon) as Aged Care Day Centre, which is operated by Silverchain.

The Wheatbelt Development Commission have recently undertaken an Aged Care study and published a Wheatbelt Integrated Aged Care Plan that has identified a number of recommendations for the various Regional Organisation of Councils for implementation. The Shire belongs to the Avon Regional Organisation of Councils (AROC).

**(Action)**

1. Prepared a brief for the development of a local Aged Care Services Plan, that incorporates relevant recommendations from the Wheatbelt Integrated Aged Care Plan.
2. Prepare and seek funding for the development of a local Aged Care Services Plan by a suitably experienced consultant in conjunction with Shire staff.

## Recreation & Sport

The Shire of Chittering recognises the importance of sport and recreation to the Shire's residents. The Shire and the community play an important role in the provision of sport and recreation opportunities which are part of our social fabric and provide enjoyment and generate community cohesion.

The Shire of Chittering has developed a Sport and Recreation Plan 2012 -22, which was endorsed by Council on the 20<sup>th</sup> March 2013.

A major project that was identified in the Plan was the development of a regional sports community facility in the lower part of Chittering.

A feasibility study will be required to determine:

- the viability of the project (Need & nexus) - review existing sporting facilities and their ability to meet current and future demands
- the scale of the project ie types & how many playing fields
- the buildings required eg Change rooms, club house/civic function centre etc
- suitability of the proposed land site (10 hectares)
- the estimated cost of the project

### *What's been done to date*

A site of 10 hectares has been identified in Lower Chittering in the Maryville estate Stage 11. The site is to be released as a condition of subdivision as a reserve that will vest in the Shire.

Council has also collected a small amount of developer contributions for the development of this site which would be used to fund this study.

#### **(Action)**

- 1. Prepared a brief for the development of a feasibility study for a regional sports centre within the Shire of Chittering**
- 2. Call for submissions from suitably qualified consultants for the development of a feasibility study in conjunction with Shire staff.**

## ***Community Events***

For a complete guide to current shire and community events please refer to appendix 1.

## ***Community Groups***

For a complete guide to current shire and community groups please refer to appendix 2.

## Appendix (1) - Chittering Events, Services and Activities

Events, Services and Activities				
Event/Activity/Service	Target Group	Location	Frequency	Responsibility
Child car restraint check – Free Service	Parents	Shire of Chittering offices - Bindoon	Shire office hours	Selected trained Shire staff
Library Services and Internet Services	Residents	Shire of Chittering offices - Bindoon	Monday – Friday 8.30am – 4.30 Saturday 9am – 12 noon	Shire Staff Volunteers on Saturday
Volunteer Week	All volunteers	Different locations each year	June	Community Development Support Officer
Seniors Week	Seniors	Bindoon Primary School	November	Community Development Support Officer
Christmas Celebrations	All residents and visitors to Chittering	<ul style="list-style-type: none"> <li>• Wannamal</li> <li>• Lower Chittering</li> <li>• Muchea</li> <li>• Bindoon</li> </ul>	December	Local Progressive or Community Groups. Bindoon Playgroup
'Stay on your feet' – Exercise Classes	Senior citizens	Wannamal Community Centre	Weekly	Be Active Coordinator
Chittering Farmers Markets	All residents and visitors to Chittering	Bindoon – Edmonds Reserve. Periodically in Lower Chittering Hall	Fourth Sunday of each month	Chittering Farmers Market Committee with Shire representation.
Taste of Chittering – local festival	Encourage visitors to area, all welcome	Lower Chittering Hall and Oval	End of October early November	Economic Development Officer
Muchea Youth Festival	Families, extended families and youth	Muchea	May	Community Development Officer and Chittering Youth Krew
Youth events	Youth, families, extended families	Held in different locations throughout the district	Bi-monthly	Community Development Officer and Chittering Youth Krew
Bindoon Agricultural Show	Residents and visitors of Chittering	Bindoon	October	Bindoon and Districts Agricultural Society

## Appendix (2) - Areas within Chittering

### Wannamal

Wannamal is situated approx 32kms north of Bindoon. The population of Wannamal is approximately 150 people and is predominantly an agricultural area producing grain crops, hay, sheep and cattle. The countryside consists of red, loamy soils to the east on the Darling Scarp and light, sandy soils to the west on the Dandaragan Plateau. The area consists of large holdings in the vicinity of 1200 to 1600 hectares, a few smaller lots of 12 to 40 hectares and town site lots to 2 hectares.

The recreation area at Wannamal, situated on the Bindoon Moora Road, has a hall, playground, synthetic tennis courts with lighting and an oval area. The hall is leased from the Chittering Shire by the Wannamal Community Centre Inc. This group is a very active body and is supported by a very proud community. The Wannamal Volunteer Bush Fire Brigade fire station is situated on the northern end of the oval area. The oval area is also hired out to visiting caravan clubs who use the hall facilities. On the reserve at the south end of the oval there is a refuse compound that is serviced by a private contractor every fortnight. Community members bring their green wheelie bins into this area for collection. The refuse compound was the result of community and shire consultation several years ago when the local rubbish tip was closed.

Opposite the recreation area is the Wannamal School site (1967-1984) now named the Robert Hindmarsh Rest Area. This area is managed by the Shire of Chittering and regularly used as overnight travel stop and offers toilet facilities, barbecue, picnic tables, shade, shelter and information for passing travelers.

A Heritage Walk Trail commences at the Rest Area. The walk trail brochure takes people on a self-guided, wander around the town site. Though very few buildings exist today we would like people to remember how it was when the town site was the bustling business and social centre of the district. This walk is dedicated to the pioneer men and women who toiled hard not only to establish the farming land but to provide and maintain the necessary public services and amenities. The first land lease was in 1853 and the town site was gazetted in 1908. The pioneers settled along the route of the railway and adjacent area before extending east to the Great Northern Highway. Railway gangers contributed to the early population of the district with some of them becoming landowners.

The lush green pastures in harmony with the spectacular natural lake and bushland provide essential sanctuaries for the extraordinary variety of flora and fauna. During September/October wildflowers abound in bushland around the town site, at Udumung Reserve on Hay Flat Road and along the North Road. During November/December the orange *Verdicordia* is spectacular on the Wannamal West Road. Birdlife is plentiful at the Wannamal Lake north of the town site.

#### Community Groups:

Wannamal has numerous clubs and community groups that new and existing residents can join. All of these clubs are made up of proactive volunteers. The following are some of the clubs, contacts of

which can be obtained by the Shire of Chittering’s Community Development Officer.

Wannamal Chittering Regional Herbarium  
Wannamal Sporting Clays  
Wannamal Lake Catchment Group  
Wannamal Volunteer Bush Fire Brigade

Wannamal Community Centre  
Wannamal Indoor Bowling  
Wannamal Tennis Club



One of the murals in Wannamal by Fire Station



Robert Hindmarsh Rest Area



Exercise classes at Wannamal Community Centre



Synthetic Tennis Courts at Wannamal

**Bindoon**

Bindoon has a population of approximately 500 residents and has a small shopping centre on the main highway (Binda Place) comprising of a Petrol Station, Grocery Store, Hardware, Real Estate Agents, Doctors and Dentist Surgery, Butcher, Chemist and Bendigo Bank. Across the road there is the Post Office, Tourist Centre, Machinery Store, Public Toilets and a Town Hall. Within the township area there is also a Day Centre (Ferguson House), Ambulance and a Fire Station in Bindoon and Upper Chittering and a walk trail behind the township linking to another park. The Chinkabee Complex has a Bowling Club, netball/basketball courts, Playgroup, children’s playground and an oval.

Residents residing in this area work in agriculture, horticulture, the businesses within the township, the Shire of Chittering, Primary School, Agricultural College or commute to other areas, or are



retired and just enjoying the rural aspect of the environment. Bindoon has many attractions including walking trails and sculpture trails currently being upgraded.

The formation of the Chittering Farmers Markets on the fourth Sunday of each month has added to the attractions and the social interaction within the communities (held in Bindoon and Lower Chittering). Other attractions include the Bindoon Bakehaus and Scottalian Hotel. Within Chittering we also have many wineries which include, Bindoon Estate, Glenown Wine, Stringybark, White Dog Farm and Briery Estate.

Community Groups:

Bindoon has numerous sporting clubs and community groups that new and existing residents can join. All of these clubs are made up of proactive volunteers. The following are some of the clubs, contacts of which can be obtained by the Shire of Chittering’s Community Development Officer.

- |  |  |
|--|--|
| Bindoon Seventh Day Adventist Church       | Bindoon and Districts Bowling Club       |
| Bindoon and Districts Agricultural Society | Bindoon and Districts Historical Society |
| Bindoon Arts and Crafts                    | Bindoon Basketball Association           |
| Bindoon Chittering Retirees                | Bindoon Cricket Club                     |
| Bindoon Little Athletics                   | Bindoon Men’s Shed                       |
| Bindoon Netball Club                       | Bindoon Playgroup                        |
| Bindoon Primary School Parents & Citizens  | Bindoon Range Pony Club                  |
| Bindoon Sing Australia                     | Bindoon Sport and Recreation Association |
| Bindoon Tai Chi Group                      | Bindoon Tennis Club                      |
| Bindoon Theatre Company                    | Chittering Bindoon CWA                   |
| Bindoon Volunteer Fire Brigade             | Chittering Cancer Support                |
| Chittering Tourist Association             | Chittering Riding Club                   |



*Chittering Farmers Market – Edmonds Reserve*



*Chittering Wildflower Show, Bindoon*

**Lower Chittering**

Lower Chittering is where the future growth is projected in our district and is made up of several estates such as Maryville Estate, Old Winery Estate, Wandena Estates. The region comprises predominately of agricultural, wineries and life style blocks. Due to this area being close to Bullsbrook and the metropolitan area, a high percentage of residents commute to work heading south. There is a private Catholic Primary School (Immaculate Heart College), the local Lower Chittering Hall which also has a tennis court, hand ball, playground, cricket/football oval and BBQ facilities. The Shire has recently built a playground in Maryville Estate, complete with basketball practice area and BBQ facilities.

Community Groups:

Lower Chittering has a number of clubs and community groups that new and existing residents can join. All of these clubs are made up of proactive volunteers. The following are some of the clubs, contacts of which can be obtained by the Shire of Chittering’s Community Development Officer.

- |   |   |
|---|---|
| Chittering Valley Wine Trails Inc                   | Chittering Wildlife Carers              |
| Chittering Valley Progress and Sporting Association |   |
| Chittering Scout Group                              | Lower Chittering Cricket Club           |
| Lower Chittering Volunteer Fire Brigade             | Upper Chittering Volunteer Fire Brigade |
| Lower Chittering Zumba                              |   |



*Lower Chittering oval and hall*



*Sussex Bend Playground – Maryville Downs*

**Muchea**

Muchea is a picturesque rural village, with plenty of green areas and trees. They have a local store which is considered as a “one stop shop” hosting the news agency, petrol station, post office, takeaways and groceries. There is also a stock-feed/irrigation store and a local electrician with a store. Muchea has some strong sporting clubs e.g. Polocrosse, Pony Club, Cricket, Football, Netball, Judo and Zumba. The employment breakdown for residents living in Muchea is approximately one third working for Tronox, one third working in employment south of Muchea in the wider Perth areas, and the remaining third either as local contractors, self employed or retired. The Shire manages three playgrounds in Muchea, one at the Polocrosse Grounds used by the Play Group, in central Muchea at John Glenn Park and beside the Muchea Hall. Behind the Muchea Hall there are netball courts and adjacent is a large oval. Muchea also has some public bridle paths and walk trails.

Community Groups:

Muceha has numerous sporting clubs and community groups new and existing residents can join. All of these clubs are made up of proactive volunteers. The following are some of the clubs, contacts of which can be obtained by the Shire of Chittering’s Community Development Officer.

Muceha Judo Association  
Muceha Playgroup  
South Midlands Polocrosse Club  
Chittering Junior Football Club

Muceha Netball Club  
Muceha Senior Cricket Club  
South Midlands Pony Club  
Muceha Zumba



*Polocrosse at Muceha*



*John Glenn Park*



6177 Great Northern Highway  
PO Box 70 Bindoon WA 6502  
T: 08 9576 4600 F: 08 9576 1250  
E: [chatter@chittering.wa.gov.au](mailto:chatter@chittering.wa.gov.au)  
[www.chittering.wa.gov.au](http://www.chittering.wa.gov.au)

Office hours: Monday to Friday  
8:30am - 4:30pm

3.1.1 *Chittering Australia Day Advisory Group***Membership**

Members	Deputies
Cr Don Gibson	Cr Michelle Rossouw
Wannamal Community Centre representative	-
Chittering Valley Progress Association representative	-
Bindoon Community Progress Association representative	-
Upper Chittering community representative	-
Muchea community member	-
Executive Manager Corporate Services	-

**Quorum**

4 members

**Objectives**Process

Overseeing the process of calling for nominations for the Shire of Chittering Premier's Australia Day Active Citizenship Awards the categories of:

- Citizen of the Year
- Young Citizen of the Year
- Community Event of the Year

Selection criteria

Each year two local citizens and one local community group in Chittering Shire will be eligible for the Premier's Australia Day Active Citizenship Awards:

- Premier's Australia Day Active Citizenship Award for a person of 25 years or older
- Premier's Australia Day Active Citizenship Award for a person under 25 years
- Premier's Australia Day Active Citizenship Award/or a community group or event

The recipients will be selected from people and groups who have made a noteworthy contribution since the closure of the previous nomination period, or given outstanding service to the local community over a number of years through active involvement.

The Australia Day Council of Western Australia (ADCWA) provides three awards each year for presentation in the Shire of Chittering on Australia Day.



The winners will have been judged to have shown active citizenship and recognise outstanding members of the local community for their contribution towards community life and their active participation in local projects:

- How has the nominee contributed to the Chittering community?
- How has the nominee demonstrated leadership on a community issue resulting in the enhancement of community life?
- What has the nominee achieved that has brought about change and value to community life?

- ~~Significant contribution to the Chittering community.~~
- ~~Demonstrated leadership on a community issue resulting in the enhancement of community life.~~
- ~~A significant initiative which has brought about positive change and added value to community life.~~
- ~~Inspiring qualities as a role model for the community.~~

Nominees should reside principally within the Chittering Shire.

Awards will not be granted posthumously.

Groups of people or couples will not normally be eligible except when meeting the criteria/or a community group.

A person cannot receive the same award twice, but can be considered for another award. Unsuccessful nominees may be nominated in future years.

Sitting members of State, Federal and Local Government are not eligible.

All category winners of the Premier's Australia Day Active Citizenship Awards will be selected from nominations received from the community.

These prestigious awards are only available to one recipient in each category in each year.

#### ~~Emergency service volunteers~~

~~Recognising emergency service volunteers' length or quality of service by presenting award certificates to nominees on Australia Day each year.~~

#### Award winners

Determining and recommending to Council the winners of the Shire of Chittering - Premier's Australia Day Active Citizenship Awards.

#### Review

Review the process at least annually.

#### Community initiatives

Nil

#### Community awareness



To promote the Shire of Chittering Premier's Australia Day Active Citizenship Awards' and encourage the community to nominate persons/events in the various categories.

Encourage attendance and participation of the community at the Australia Day Celebration held on 26 January each year.



## Citizen of the Year Award

---

<b>Policy Owner:</b>	Governance
<b>Person Responsible:</b>	Executive Support Officer
<b>Date of Approval:</b>	November 2005

---

### Policy

Each Year two local citizens and one local community group in the Chittering Shire will be eligible for the Premier's Australia Day Active Citizenship Awards:

- Premier's Australia Day Active Citizenship Award for a person of 25 years or older
- Premier's Australia Day Active Citizenship Award for a person under 25 years
- Premier's Australia Day Active Citizenship Award/or a community group/ or event

The recipients will be selected from people and groups who have made a noteworthy contribution since the closure of the previous nomination period, or given outstanding service to the local community over a number of years through active involvement.

The Australia Day Council of WA (ADCWA) provides three awards each year for presentation in the Shire of Chittering on Australia Day.

The winners will have been judged to have shown active citizenship and recognise outstanding members of the local community for their contribution towards community life and their active participation in local projects:

- How has the nominee contributed to the Chittering community?
- How has the nominee demonstrated leadership on a community issue resulting in the enhancement of community life?
- What has the nominee achieved that has brought about change and value to community life?

÷

~~Significant contribution to the Chittering Community  
Demonstrated leadership on a community issue resulting in the enhancement of community life  
A significant initiative which has brought about positive change and added value to community life  
Inspiring qualities as a role model for the community.~~

Nominees should reside principally within the Chittering Shire.





Awards will not be granted posthumously.

Groups of People or couples will not normally be eligible except when meeting the criteria/ or a community group.

A person cannot receive the same award twice, but can be considered for another award. Unsuccessful nominees may be nominated in future year.

Sitting members of State, Federal and Local Government are not eligible.

All category winners of the Premier's Australia Day Active Citizenship Awards will be selected from nominations received from the community with a Confidential report being prepared for Council consideration in ~~December~~ November every year.

Nominations open during the month of ~~October~~ September with the deadline being the ~~last~~ last Friday in ~~November~~ October.

These prestigious awards are only available to one recipient in each category in each year.

The Shire of Chittering will hold the award ceremony on a week night prior to 26 January in Bindoon. Details of the event will be published in the *Northern Valleys News* and *The Advocate*.

Nominees will receive a certificate of recognition with the winners receiving a certificate and a glass award.

#### **Community Service Awards**

The Shire's Community Service Awards are determined by Council and are awarded in the following two categories:

1. Individual/Couple
2. Group (club/organisation/business)

The winners will receive a certificate and a glass award.

The awards are given at the same ceremony for Citizen of the Year and the Education Scholarship Award.



## Premier's Australia Day Active Citizenship Awards

*Local Government celebrating local achievement*

**Australia Day Awards promote national pride and encourage community responsibility and participation. They recognise and celebrate significant contributions to community life and foster active citizenship. You are invited to nominate an outstanding individual or group for one of the 2015 Premier's Australia Day Active Citizenship Awards.**

**The information that you provide in this nomination form is what the judges use to assist them in selecting the winners.**

### Please read the following prior to completing the application overleaf

#### Guidelines and Criteria

Each year two local citizens and one local community group in Chittering Shire will be eligible for the Premier's Australia Day Active Citizenship Awards:

- **Premier's Australia Day Active Citizenship Award for a person of 25 years or older**
- **Premier's Australia Day Active Citizenship Award for a person under 25 years**
- **Premier's Australia Day Active Citizenship Award/or a community group or event**

The recipients will be selected from people and groups who have made a noteworthy contribution during the current year, or given outstanding service to the local community over a number of years through active involvement.

The Australia Day Council of Western Australia (ADCWA) provides three awards each year for presentation in the Shire of Chittering on Australia Day.

#### Selection criteria

The winners will have been judged to have shown active citizenship and recognise outstanding members of the local community for their contribution towards community life and their active participation in local projects:

- How has the nominee contributed to the Chittering community?

- How has the nominee demonstrated leadership on a community issue resulting in the enhancement of community life?
- What has the nominee achieved that has brought about change and value to community life?

#### Eligibility criteria

- Nominees should reside principally within the Chittering Shire.
- Awards will not be granted posthumously.
- Groups of people or couples will not normally be eligible except when meeting the criteria/or a community group.
- A person cannot receive the same award twice, but can be considered for another award. Unsuccessful nominees may be nominated in future years.
- Sitting members of State, Federal and Local Government are not eligible.
- All category winners of the Premier's Australia Day Active Citizenship Awards will be selected from nominations received from the community.
- These prestigious awards are only available to one recipient in each category in each year.
- Council's decision is final and no correspondence will be entered into.



**PLEASE COMPLETE AND RETURN THIS PART**

***Details of whom you are nominating***

<b>Name or Community Group or Community Event</b>	
<b>Address</b>	
<b>Contact number(s)</b>	

Please explain the nominee's achievements both past and present, background information and supporting evidence for their nomination.

***This form has been completed by***

<b>Club / organisation</b>	
<b>Name</b>	
<b>Address</b>	
<b>Contact number(s)</b>	
<b>Signature</b>	

The awards are provided by the Australia Day Council of Western Australia and are administered by local government authorities throughout Australia.

Persons who have made a significant contribution during the current year and/or given outstanding service to the community over a number of years shall be eligible. This award is designed to acknowledge persons who have contributed to their community over and above ones normal community spirit.







