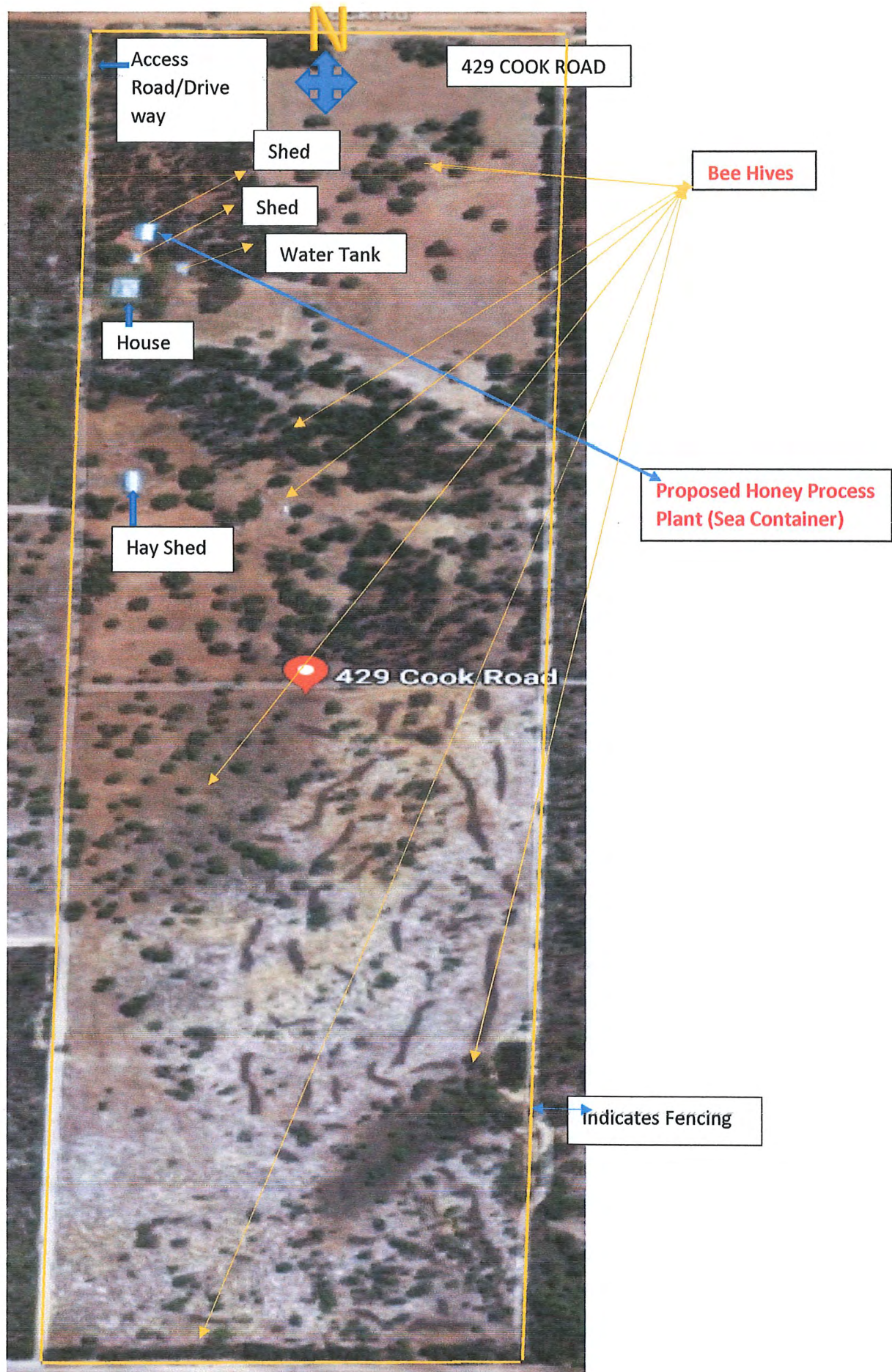




## Ordinary Council Meeting Attachments Wednesday 15 August 2018

REPORT NUMBER	REPORT TITLE AND ATTACHMENT DESCRIPTION	PAGE NUMBER(S)
9.1.1	<b>Proposed Change of Use to "Rural Pursuit": Apiary, and Honey Production and Packaging at Lot 4 (RN 429) Cook Road, Mooliabeenee</b> 1. Application 2. Schedule of Submissions	1 – 10
9.1.2	<b>Proposal to apply for changes to Western Australia Building Regulations 2012 for domestic swimming pool fencing, barriers and gates</b> 1. Swimming Pool Barrier Advice Note	11 – 12
9.3.1	<b>List of Accounts Paid for the Period Ending 31 July 2018</b> 1. List of Accounts Paid as at 31 July 2018	13 – 18
9.3.2	<b>Monthly Financial Reports for the Period Ending 30 June 2018</b> 1. Monthly Financial Report for period ending 30 June 2018	19 – 46
9.4.1	<b>Disposal of Property: Lot 121 (RN 6169) Great Northern Highway, Bindoon</b> 1. Council Resolution 060518 2. Northern Valleys News, July 2018 (page 17) 3. The Advocate, 18 July 2018 (page 18)	47 – 52
10.1.1	<b>Receiving of 'unconfirmed' minutes</b> 1. "Unconfirmed" CBFAC minutes	53 – 94



24/04/2018

The Shire of Chittering  
6177 Great Northern Highway  
Bindoon  
WA 6502

**Application for Development Approval**

We are planning to have an Apiary on our property at 429 Cook Road, Mooliabeenee. We are planning to produce honey from the beehives and then sell that honey at markets. This will be a small business and will involve only my wife and myself.

We are planning to utilise a 40 ft. sea container. The plumbing and electricity will be done by qualified plumbers and electricians and will be to the correct standards as for a demountable building. A generator will provide power and it will only be for short periods of time and only seasonal (mostly during the summer months). Pictures attached.

No retail sale of the honey will occur on the property and there will be no traffic generated due to the business activity.

No additional people will be employed.

No car parks or loading bays will be required.

Site plan attached.

If you have any queries, please feel free to contact me.

Kind regards

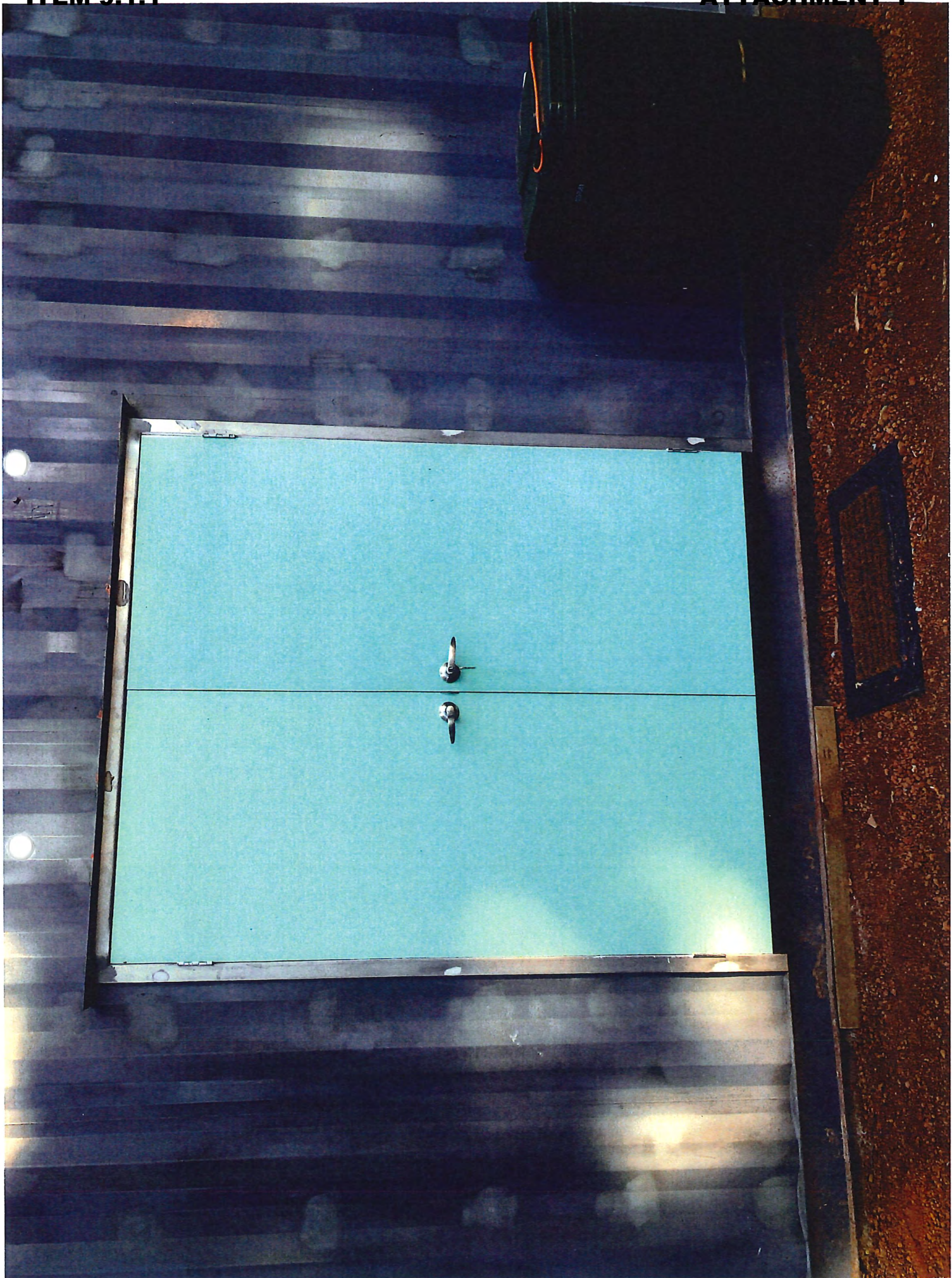


Jacobus van Eeden  
Little Eeden Farm Honey and Apiary

























AGENCY SUBMISSIONS		
Submitter	Comment	Shire Officer Response
Department of Primary Industries and Regional Development	<p>I have checked the record and Mr Eeden is a registered bee keeper with the our Department. The dilemma we face as decision makers is bees are highly mobile and as to are bee hives, and there a lots of feral bees out there. Normal commercial bee keeping practice has apiary moved fairly consistently following the various floral nectar flows. Semi commercial and hobby bee keeping are general far less mobile and or sedentary. There are some productive sites where the flora diversity provides year round nutrition and honey supply. Our very general information has the site vegetation listed as Medium open woodland; jarrah &amp; marri, with low woodland; banksia. I expect Mr Eeden either has other mobile apiary sites or has other permeant location given the number of hives he has registered. Many bee keepers will have a base location used to over winter, build colonies or consolidate equipment.</p>	Noted.
	<p>Bees generally forage within 2-3 km of their hive but can travel as far as 5 to 6 km in search of a food source. The 40 HA block in question is 1300m long. There is extensive vegetation surrounding this property and I expect intermittent flowering throughout the year. Although I think limiting hives to the northern section of the property may provide a small amount of relief, if the nursery in question in the only floral source at a certain time of year they will continue to visit this property. It is difficult to see from the aerial photograph exactly where the nursery is located on that property.</p>	Noted.
	<p>As for the number hives it is an impossible question. In the middle of a good marri flow areas like this one could support a large number of hive for the 4 – 6 week flowing and no one would be the wiser. Outside this or these flowing windows without nutritional support the bees would use their stored honey and pollen reserves and search for whatever limited floral sources are availed . Do I think this site could sustain 150 hives all year around, I would probably say no – but don't not have a good knowledge of local vegetation or if artificial flower sources are availed i.e. canola, lucerne ect .... At other time of year.</p>	Noted.
	<p>I suggest checking what level / number of bees are causing the problem or if bees are being used in an underlying neighbourly dispute. Maybe have a chat with a few of the other Neighbours to the north of the objector will have relevant input to similar garden observations. Possible ask the questions are they always a problem, or just a specific time or year. This might help find a practical solution for both parties.</p>	Noted.
	<p>Foraging Bees are not aggressive by nature – so unless they are in verdantly grabbed or stepped on they generally just go about their business. However if there is a local hive (feral or not) within proximity to the nursery aggressive behaviour can be associated with certain pollen intake, machinery fumes, mowers and strong smells / scents and perceived colony protection.</p>	Noted.
	<p>The provision of quality close water to an apiary site is 1. A legal requirement but 2. A commonly used practice to limit neighbourly issue in urban and the peri urban environment. That said the exclusion of water – i.e. dripping taps,</p>	Noted. During a visit to the property, it appeared each hive location was provided with a water source.



	containers from the concern party also helps clear up some neighbourly issues.  (Please note this response has been partially edited for grammar).	
PUBLIC SUBMISSIONS		
Submitter	Comment	Shire Officer Response
SUPPORT 1	We have no objections as long as the hives are located as per indicated. Previously they were all located on the boundary fence adjacent to our property. My husband is allergic to bees and are hoping the bees also will not come to our stock troughs so adequate water needs to be supplied by the property owner. Also provisions must be in place for migrating bees i.e. empty hives as we have Barnaby and Redtail Cockatoos on our property and do not want bees taking over hollows.	Noted. The report recommends the hive locations be moved into the northern portion of the property, where there is a greater concentration or vegetation.
SUPPORT 2	We have no problems with the property owner using their property as they please.	Noted.
OPPOSE 1	1. The hives are spread all over the property amid trees etc. but appears to (sic) a lot more than 6 hives.  2. Unsuitable property, mostly cleared, old pines and some redgums, very little nectar and pollen available.  3. Our property has natural bush and a good assortment of planted trees and shrubs flowering throughout the year even in winter.  4. During the warmer months thousands of bees come here for food and water. Consequently we are supplying their main food and water	The site map indicated only 'hive locations' as opposed to the number of hives.  Noted.  Noted.  Noted.

\*Note: The proponent was liaised with in relation to the comments from the department of ag and public submissions. The recommendation is a reflective of applicants comments in response to these submissions and as such are not provided in this table.

# SWIMMING POOL BARRIER ADVICE NOTE



6177 Great Northern Highway  
PO Box 70  
BINDOON WA 6502



(08) 9576 4600



chatter@chittering.wa.gov.au  
www.chittering.wa.gov.au



Office Hours  
8:30am – 4:30pm  
Monday to Friday

## NEW SWIMMING POOL BUILDING APPLICATIONS WITHIN THE TOWN SITES OF THE SHIRE OF CHITTERING

### Regulation 31C and Part 8 division 2 of the *Building Regulations 2012* applies

Swimming pool/spa containing over 300mm depth of water will:

- Require Building Permit for the swimming pool and barrier.
- Require a compliant barrier.
- Will require 4 yearly inspections.
- Will require the barrier to be maintained in a compliant manner.

## NEW SWIMMING POOL BUILDING APPLICATIONS OUTSIDE OF THE TOWN SITES OF THE SHIRE OF CHITTERING

### Regulation 31C of the *Building Regulations 2012* applies

Swimming pool/spa containing over 300mm depth of water will:

- Require Building Permit for the swimming pool.
- Require a compliant barrier.
- NOT require a building permit or 4 yearly inspections for the barrier.
- Will require the barrier to be maintained in a compliant manner. *Building Act 2011 division 5 112 (2) (v)*

## ADVICE OF SALES OUTSIDE OF TOWNSITES (SALE OF A PROPERTY)

The following items address Swimming Pool Barriers in varying circumstances and Regulations that apply upon sale of the property.

1. **Sale of property with a swimming pool/spa constructed WITH Building Approval and has a swimming pool barrier.**
  - Will require the fence to be maintained in a compliant manner. A compliance certificate from an independent assessor will be required.  
*Building Act 2011 division 5 112 (2) (v)* “to renovate or repair the building or incidental structure to a specified standard or in a specified way so as to prevent or stop the building or incidental structure from being a danger to persons, to other property or to the environment or to render it fit for human occupation;”
2. **Sale of property with a swimming pool/spa constructed WITH Building Approval and does NOT have a swimming pool barrier.**
  - Construction of a swimming pool barrier cannot be imposed.
  - Notification in the Advice of Sale concerning the lack of a barrier will be clearly made.
3. **Sale of property with a swimming pool/spa constructed, WITHOUT Building Permit for swimming pool and swimming pool barrier installed.**

### Regulation 31C of the *Building Regulations 2012* applies.

- Swimming Pool is an illegal structure.
- Retrospective Building Approval will be required.
- All current requirements for a new swimming pool Building Application will apply. (see above)  
A compliance certificate from an independent assessor will be required. Including for swimming pool. (skimmer box lockable lid etc)



## SWIMMING POOL BARRIER ADVICE NOTE



6177 Great Northern Highway  
PO Box 70  
BINDOON WA 6502



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chatter@chittering.wa.gov.au  
www.chittering.wa.gov.au



Office Hours  
8:30am – 4:30pm  
Monday to Friday

**4. Sale of property with a swimming pool/spa constructed WITHOUT Building Permit and does NOT have swimming pool barrier installed.**

**Regulation 31C of the *Building Regulations 2012* applies.**

- Swimming Pool is an illegal structure.
- Retrospective Building Approval will be required.
- All current requirements for a new swimming pool Building Application will apply. (see above)  
A compliance certificate from an independent assessor will be required. Including for swimming pool.  
(skimmer box lockable lid etc.)

**ADVICE OF SALES WITHIN TOWNSITES (SALE OF A PROPERTY)**

All swimming pools/spas containing over 300mm depth of water within the town sites of the Shire of Chittering.

- Require a compliant swimming pool barrier.
- Are to be registered with the Shire of Chittering for inclusion in the 4 yearly compliance inspection regime.

Please Note: This is an advice note only and not a legal document.

For further information please call Nathan Gough, Building Surveyor, on 9576 4600 or email [chatter@chittering.wa.gov.au](mailto:chatter@chittering.wa.gov.au)

## SHIRE OF CHITTERING

**ACCOUNTS PAID**  
**AS AT 31 JULY 2018 PRESENTED TO THE**  
**COUNCIL MEETING ON THE 15 AUGUST 2018**

This Schedule of Accounts paid under delegated authority as detailed below, which is to be submitted to each member of Council on the 15 AUGUST 18, has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods, the rendition of services and as to prices, computations and costings.

Voucher No's		Value	Pages		Fund No.	Fund Name
From	To		From	To		
Payroll	PR4449	\$92,344.81	1	1	1	Municipal Fund
Payroll	PR4464	\$92,394.91	1	1	1	Municipal Fund
EFT16344	EFT16489	\$785,323.75	1	4	1	Municipal Fund
12345	12387	\$2,906.40	4	4	1	Municipal Fund
Direct	Debit	\$33,352.72	4	4	1	Municipal Fund
Bank	Transfer	\$541.91	4	4	1	Municipal Fund
Trust	Trust	\$5,961.17	4	4	2	Trust Fund
	<b>Total</b>	<b>\$ 1,012,825.67</b>				

Officer: Mary Eager

Signature: *On file*

Authorised by: Rhona Hawkins

Signature: *On file*

Date of Report: 15 August 2018

Disclosure of Interest by Officer: Nil



# ITEM 9.3.1

# ATTACHMENT 1

LIST OF ACCOUNTS PAID IN JULY 2018 - SUBMITTED TO COUNCIL 15 AUGUST 2018					
	Chq/EFT	Date	Name	Description	Amount
	<b>Payroll Payments</b>				
1	PR4449	12/07/2018	Payroll	PPE 11/07/2018	\$92,344.81
2	PR4464	26/07/2018	Payroll	PPE 25/07/2018	\$92,394.91
				<b>Total Payroll Payments</b>	<b>\$184,739.72</b>
	<b>EFT Payments</b>				
3	EFT16344	06/07/2018	ACE Electrical & Communication Pty Ltd	BINDOON HALL MAINTENANCE Septic Tank Repairs	\$741.53
4	EFT16345	06/07/2018	BINDOON BAKEHAUS & CAFE	ESL BFB REFRESHMENTS Training 17/06/2018	\$607.05
5	EFT16346	06/07/2018	BINDOON GENERAL STORE	MEMBERS REFRESHMENTS CARE Thank You Event	\$275.17
6	EFT16347	06/07/2018	BINDOON HARDWARE & RURAL SUPPLIES	HARDWARE Supplies June 2018	\$1,552.76
7	EFT16348	06/07/2018	BINDOON MENS SHED	WELFARE YOUTH Materials July School Holiday Activity	\$200.00
8	EFT16349	06/07/2018	BINDOON SPORT AND RECREATION	BINDOON OVAL ELECTRICITY 01/03/18-30/06/18	\$1,332.18
9	EFT16350	06/07/2018	BINDOON THEATRE INC	BINDOON HALL Sound System Upgrade	\$88.00
10	EFT16351	06/07/2018	BIOCYCLE WA AGENT	BINDOON MENS SHED ATU Service	\$286.00
11	EFT16352	06/07/2018	BOB WADDELL & ASSOCIATES	ADMIN CONSULTANTS Assistance with 2018-19 Annual Budget	\$594.00
12	EFT16353	06/07/2018	BRAGSKALE PTY LTD	6169 GNH MAINTENANCE Install Vanity	\$143.00
13	EFT16354	06/07/2018	BREAKAWAY TOURISM PTY LTD	GOVERNANCE CONSULTANTS Bindoon Lifestyle Village Feasibility	\$10,378.50
14	EFT16355	06/07/2018	BROOKE DISCOUNT TYRE SERVICE	CH1263 ROLLER Tyre Repairs (WORKS)	\$753.80
15	EFT16356	06/07/2018	CHITTERING/BINDOON CWA	WELFARE YOUTH Materials July School Holiday Activity	\$50.00
16	EFT16357	06/07/2018	COMMANDER PTY LIMITED	ADMIN PHONE SYSTEM Service Contract June 2018	\$228.65
17	EFT16358	06/07/2018	COOEE COURIERS & TRANSPORT	VARIOUS DEPARTMENTS FREIGHT June 2018	\$237.60
18	EFT16359	06/07/2018	COURIER AUSTRALIA	DEPOT FREIGHT T-Quip	\$15.36
19	EFT16360	06/07/2018	DAIMLER TRUCKS PERTH	CH1255 FUSO TRUCK Floor Mat (WORKS)	\$61.89
20	EFT16361	06/07/2018	DANHIRE PTY LTD	DEVON WAY Tree Pruning	\$330.00
21	EFT16362	06/07/2018	ELLEN BROCKMAN INTEGRATED CATCHMENT	SWAN RIVER MAINTENANCE Drainage Nutrient Stripping Project	\$6,888.20
22	EFT16363	06/07/2018	FULTON HOGAN INDUSTRIES PTY LTD	MUCHEA EAST ROAD Supply 1 x Bulka Bag of Ez Street	\$1,407.99
23	EFT16364	06/07/2018	GREAT SOUTHERN FUEL SUPPLIES	DEPOT FUEL 7,186L Diesel	\$9,943.20
24	EFT16365	06/07/2018	JCT'S CREATIVE SOLUTIONS	6169 GNH MAINTENANCE Pre-Sale Clean	\$682.00
25	EFT16366	06/07/2018	KOMATSU AUSTRALIA PTY LTD	CH10555 KOMATSU GRADER Monthly Maintenance Contract 29/05/18- 27/06/18 (WORKS)	\$419.82
26	EFT16367	06/07/2018	LANDGATE CUSTOMER ACCOUNT	RATES VALUATION EXPENSES GRV Interim Vals Country Full Value	\$216.35
27	EFT16368	06/07/2018	LOCAL GOVERNMENT PROFESSIONALS	ADMIN PROFESSIONAL DEVELOPMENT 1x CDN Spotlight Forum Registration (CDO)	\$55.00
28	EFT16369	06/07/2018	MARKETFORCE PRODUCTIONS	GOVERNANCE ADVERTISING AV 13/06/18 Change of Venue Ordinary Council Meetings	\$575.09
29	EFT16370	06/07/2018	MIDALIA STEEL	ADMIN BUILDING Supply of Steel Beam	\$347.60
30	EFT16371	06/07/2018	MUCHEA IRRIGATION & RURAL SUPPLIES	BINDA PLACE GARDENS Sprinklers x 10	\$172.00
31	EFT16372	06/07/2018	MUCHEA TREE/PLANT FARM	BINDA PLACE GARDEN MAINTENANCE Osmocote Top-Dress	\$300.00
32	EFT16373	06/07/2018	McLEODS BARRISTERS & SOLICITORS	SANITATION Advice on WARR Act	\$521.84
33	EFT16374	06/07/2018	PRESTIGE COMMUNICATIONS	CH1260 SKID STEER Radio Repairs (WORKS)	\$88.00
34	EFT16375	06/07/2018	PUMA ENERGY	PUMA FUEL ACCOUNT June 2018	\$3,305.40
35	EFT16376	06/07/2018	**Now T/as Ritecert please use 2597**	BINDA PLACE OFFICE Cert Building Compliance and Occupancy Permit Modifications	\$2,010.80
36	EFT16377	06/07/2018	SLIMS TYRE SERVICE	CH5026 FORD RANGER MAINTENANCE 4x New Tyres (BUILDING MTCE)	\$3,030.83
37	EFT16378	06/07/2018	SOUTHERN CROSS AUSTEREO PTY LTD	TOURISM RADIO Around The Town Interviews June 2018	\$88.00
38	EFT16379	06/07/2018	SUNNY SIGN COMPANY	CHINKABEE ROAD Signage Chinkabee Rd With Shire Logo	\$44.00
39	EFT16380	06/07/2018	SYNERGY	VARIOUS BUILDINGS ELECTRICITY April - June 2018	\$5,437.65

# ITEM 9.3.1

# ATTACHMENT 1

40	EFT16381	06/07/2018	TELSTRA	ADMIN COMMUNICATIONS Phone and Data June 2018	\$5,002.69
41	EFT16382	10/07/2018	AUSTRALIA POST	ADMIN POSTAGE June 2018	\$673.31
42	EFT16383	10/07/2018	BOC LIMITED	DEPOT SUPPLIES Oxygen & Acetylene Gas 29/05/18-27/06/18	\$48.46
43	EFT16384	10/07/2018	LANDGATE CUSTOMER ACCOUNT	RATES TITLE SEARCHES Land Enquiry x 35	\$75.90
44	EFT16385	10/07/2018	Range Motors Pty Ltd	CH003 REPLACEMENT 2018 FORD RANGER 1GNJ401	\$48,855.42
45	EFT16386	11/07/2018	SHIRE OF GINGIN	ADMIN IT Management Services 07/02/18-26/06/18	\$30,538.66
46	EFT16387	12/07/2018	CIVIC LEGAL	ADMIN LEGAL Review of Decision under FOI Act	\$198.00
47	EFT16388	12/07/2018	ECOWATER SERVICES PTY LTD	MUCHEA HALL Quarterly ATU Service	\$223.30
48	EFT16389	12/07/2018	Hancock Creative Pty Ltd	TOURISM ACTION PLAN Social Media Workshop	\$1,750.32
49	EFT16390	12/07/2018	WESTERN AUSTRALIAN TREASURY	Loan No. 74 Interest payment - GRAY ROAD DEVELOPMENT	\$7,095.14
50	EFT16391	02/07/2018	KEYSTART HOME LOANS LTD	Loan No. 72 Interest payment - SHIRE HOUSING	\$8,563.81
51	EFT16392	12/07/2018	CMS LEGAL	Payroll deductions	\$100.00
52	EFT16393	12/07/2018	LGRCEU	Payroll deductions	\$41.00
53	EFT16394	12/07/2018	SHIRE OF CHITTERING	Payroll deductions	\$795.00
54	EFT16395	12/07/2018	GHD Services Pty Ltd	WANDENA ROAD BS Safety Barrier Design	\$6,311.25
55	EFT16396	12/07/2018	FRONTLINE FIRE & RESCUE EQUIPMENT	ESL UNIFORMS GST Omitted	\$33.25
56	EFT16397	13/07/2018	BENDIGO BANK	MEMBERS REFRESHMENTS CARE Catering	\$9,316.84
57	EFT16398	13/07/2018	ECOWATER SERVICES PTY LTD	CLUNE PARK PUBLIC CONVENIENCES Emergency Pump Out Septic System	\$2,653.60
58	EFT16399	13/07/2018	DEPARTMENT OF FIRE AND EMERGENCY	FIRE EMPLOYEE COSTS 40% Cost Sharing for Community Fire Manager 30/03/18-28/06/18	\$15,586.75
59	EFT16400	20/07/2018	ACE Electrical & Communication Pty Ltd	MUCHEA TIP MAINTENANCE Degas Fridges x 8	\$480.00
60	EFT16401	20/07/2018	ATC WILLIAMS PTY LTD	RECREATION CONSULTANTS Regional Sports & Recreation Facility Geotechnical Investigation	\$4,510.00
61	EFT16402	20/07/2018	Avantgarde Technologies Pty Ltd	ADMIN IT Fixed Term Support July 2018	\$5,984.00
62	EFT16403	20/07/2018	BANDIT TREE EQUIPMENT	CH3752 BANDIT CHIPPER Service 727 Hrs (PARKS)	\$983.11
63	EFT16404	20/07/2018	BINDOON BAKEHAUS & CAFE	GOVERNANCE REFRESHMENTS Information Session 10/07/18	\$153.90
64	EFT16405	20/07/2018	BINDOON MENS SHED	BROCKMAN CENTRE PUBLIC TOILETS Cleaning Quarter 1 2018/19	\$1,650.00
65	EFT16406	20/07/2018	BIOSYSTEMS 2000 PTY LTD	SANDOWN PARK ABLUTION Supply Wastewater Treatment Plant 65% Progress Claim	\$22,668.75
66	EFT16407	20/07/2018	BOB WADDELL & ASSOCIATES	GOVERNANCE CONSULTANTS New COA Budget 2018/19	\$891.00
67	EFT16408	20/07/2018	BOC LIMITED	MUCHEA BFB Annual Container Service Oxygen Cylinders x 2	\$141.84
68	EFT16409	20/07/2018	BRAGSKALE PTY LTD	FERGUSON HOUSE Gutter Clean	\$110.00
69	EFT16410	20/07/2018	BROOKS HIRE SERVICE PTY LTD	MUCHEA EAST ROAD Roller Hire June 2018	\$2,799.72
70	EFT16411	20/07/2018	BUNNINGS BUILDING SUPPLIES	ADMIN BUILDING UPGRADE Timber, Nails, Beading, Angles, Adhesive	\$779.91
71	EFT16412	20/07/2018	Bent Logic	LIBRARY STATIONERY 500x Library Cards	\$346.50
72	EFT16413	20/07/2018	CLI Lawyers Pty Ltd t/as Commercial Litigation &	RATES DEBT COLLECTION Consent Order for Dismissal (A11556)	\$308.00
73	EFT16414	20/07/2018	COURIER AUSTRALIA	DEPOT FREIGHT Totally Workwear	\$25.80
74	EFT16415	20/07/2018	ENVIRONMENTAL HEALTH AUSTRALIA (WA)	HEALTH MEMBERSHIPS Annual Fee EHO	\$340.00
75	EFT16416	20/07/2018	GREAT SOUTHERN FUEL SUPPLIES	DEPOT FUEL 8008L Diesel	\$11,218.01
76	EFT16417	20/07/2018	IT VISION	ADMIN FEES SynergySoft Annual License Fees 2018-19	\$46,467.52
77	EFT16418	20/07/2018	IT VISION USER GROUP	ADMIN MEMBERSHIPS 2018-19 IT Vision User Group Subscription	\$748.00
78	EFT16419	20/07/2018	JOHN BARLOW	COMMUNITY BUS Courtesy Payment June 2018	\$150.00
79	EFT16420	20/07/2018	MUCHEA NETBALL CLUB	RECREATION KIDSPORT Voucher x 2	\$480.00
80	EFT16421	20/07/2018	NORTHERN VALLEY'S QUALITY MEATS	WORKS REFRESHMENTS Sundowner 13/07/18	\$19.64
81	EFT16422	20/07/2018	NORTHERN VALLEYS NEWS	GOVERNANCE ADVERTISING NV July 2018 Chatter	\$839.00
82	EFT16423	20/07/2018	OCS SERVICES PTY LTD	SHIRE CLEANING July 2018	\$4,450.78
83	EFT16424	20/07/2018	PETER OSBORN	COMMUNITY BUS Courtesy Payment May - July 2018	\$250.00
84	EFT16425	20/07/2018	PLANNING INSTITUTE OF AUSTRALIA	PLANNING MEMBERSHIP Planning Institute of Australia 2018-19 Renewal (Special Project Manager)	\$1,242.00

# ITEM 9.3.1

# ATTACHMENT 1

85	EFT16426	20/07/2018	SANDRA KAY	COMMUNITY BUS Courtesy Payment May 2018	\$100.00
86	EFT16427	20/07/2018	SLIMS TYRE SERVICE	OCH HOLDEN CAPRICE 60,000km Service (P0001) (CEO)	\$438.39
87	EFT16428	20/07/2018	SPENCE INDUSTRIES	CH5987 CASE TRACTOR Repairs to Front Hub, Axle and Failed Bearings (PARKS)	\$8,020.59
88	EFT16429	20/07/2018	SUZANNE MARGARET CARTER	WELFARE YOUTH School Holiday Workshops	\$176.26
89	EFT16430	20/07/2018	SYNERGY	ADMIN ELECTRICITY July 2018	\$1,938.55
90	EFT16431	20/07/2018	TOTALLY WORKWEAR - Joondalup	WORKS UNIFORM Safety Boots, 10 x L/Sleeve Shirts	\$857.34
91	EFT16432	20/07/2018	TWE PR and MARKETING	TASTE OF CHITTERING Feature Article	\$150.00
92	EFT16433	20/07/2018	UNIQCO INTERNATIONAL PTY LTD	GOVERNANCE CONSULTANCY Fleet Management Services July 2018	\$3,175.26
93	EFT16434	20/07/2018	VODAFONE MESSAGING	ESL COMM Vodafone Messaging July 2018	\$530.51
94	EFT16435	20/07/2018	WALGA	ADMIN MEMBERSHIPS WALGA 2018-19	\$21,808.75
95	EFT16436	20/07/2018	WATER CORPORATION	SHIRE WATER 14/05/18 -11/07/18	\$5,853.97
96	EFT16437	20/07/2018	WC & SJ WRIGHT	SANDOWN PARK ABLUTIONS Earthworks for Install of BioSystem, Black Water and Grey Water Tanks 50 % Deposit	\$13,574.00
97	EFT16438	20/07/2018	WORKWEAR GROUP - LGCC	ADMIN UNIFORMS CSO Front Counter	\$440.79
98	EFT16439	20/07/2018	LGIS INSURANCE BROKING (JARDINE LLOYD	PLANT AND VEHICLES INSURANCES Premium 2018-19	\$59,893.04
99	EFT16440	20/07/2018	LGISWA	VARIOUS DEPARTMENTS INSURANCES WorkCare Premium 18-19	\$144,290.88
100	EFT16441	26/07/2018	CMS LEGAL	Payroll deductions	\$100.00
101	EFT16442	26/07/2018	LGRCEU	Payroll deductions	\$41.00
102	EFT16443	26/07/2018	SHIRE OF CHITTERING	Payroll deductions	\$750.00
103	EFT16444	30/07/2018	AUSTRALIAN TAXATION OFFICE (ATO)	BAS JUNE 2018	\$43,123.52
104	EFT16448	30/07/2018	BINDOON BAKEHAUS & CAFE	GOVERNANCE REFRESHMENTS OCM 18/07/18	\$24.00
105	EFT16449	30/07/2018	BINDOON CAFE AND RESTAURANT	GOVERNANCE REFRESHMENTS Staff Meeting 24/07/2018	\$237.00
106	EFT16450	30/07/2018	BUNNINGS BUILDING SUPPLIES	ADMIN BUILDING MATERIALS Timber, Angles, Plaster, Filler, Adhesive, Paint, Painting materials, Wall Vent, Access Panel	\$1,179.29
107	EFT16451	30/07/2018	CLI Lawyers Pty Ltd t/as Commercial Litigation &	RATES DEBT COLLECTION Professional Fees (A11464)	\$1,248.55
108	EFT16452	30/07/2018	FULTON HOGAN INDUSTRIES PTY LTD	EDWARDS PLACE 1 x Bulk Bag Ezstreet Asphalt	\$704.00
109	EFT16453	30/07/2018	JILL POWELL AND ASSOCIATES	REGIONAL SPORTS & RECREATION FACILITY Presentation and Background Paper	\$660.00
110	EFT16454	30/07/2018	Joondalup Climbing Centre	WELFARE YOUTH PROGRAM Climbing Activity x 12	\$198.00
111	EFT16455	30/07/2018	LOCAL GOVERNMENT PROFESSIONALS	MEMBERS MEMBERSHIPS Council Corporate Membership 2018-2019	\$2,579.00
112	EFT16456	30/07/2018	RAVIM RBC	GOVERNANCE CONSULTANTS Facility Management Review	\$8,890.00
113	EFT16457	30/07/2018	TRESA WHITE	ADMIN STATIONERY Budget Dividers and Covers	\$256.30
114	EFT16458	30/07/2018	WALGA	ADMIN MEMBERSHIPS WALGA Procurement Services 2018-19	\$2,750.00
115	EFT16459	30/07/2018	WINC AUSTRALIA PTY LTD	ADMIN STATIONERY July 2018	\$844.03
116	EFT16460	30/07/2018	WORKWEAR GROUP - LGCC	PLANNING UNIFORMS Suit Pack B (Planning Officer)	\$300.10
117	EFT16461	31/07/2018	ACE Electrical & Communication Pty Ltd	6194 GNH Replace Globes to Driveway	\$1,075.57
118	EFT16462	31/07/2018	AUSTECH SURVEILLANCE PTY LTD	ADMIN BUILDING IT and Telephone Cabling to New Work Station Areas	\$4,778.00
119	EFT16463	31/07/2018	AUSTRALASIAN PERFORMING RIGHT ASSOC. LTD	BINDOON HALL Licence Fees 01/6/2018 -31/05/2019	\$71.73
120	EFT16464	31/07/2018	AUSTRALIAN TAXATION OFFICE (ATO)	BAS JUNE 2018 - FBT Component	\$17,655.46
121	EFT16465	31/07/2018	AVON WASTE	SANITATION WASTE COLLECTION July 2018	\$52,579.45
122	EFT16466	31/07/2018	Autospark Bullsbrook	ESL BFB PLANT Strike Adaptor for Bury S9 Base Plate	\$90.00
123	EFT16467	31/07/2018	BINDOON AGENCIES	CH5464 TOYOTA COASTER BUS Annual Inspection	\$195.15
124	EFT16468	31/07/2018	BINDOON IGA	GOVERNANCE REFRESHMENTS Milk	\$34.41
125	EFT16469	31/07/2018	BINDOON MOWERS & MACHINERY	SUNDRY PLANT Repairs to Blower	\$477.50
126	EFT16470	31/07/2018	BINDOON SPORT AND RECREATION	GOVERNANCE HIRE Chinkabee Complex 10/07/18 - 24/08/18	\$495.00
127	EFT16471	31/07/2018	BOC LIMITED	LOWER CHITTERING BFB 1x C Size Oxygen Tank Annual Service Charge	\$134.64
128	EFT16472	31/07/2018	BULLSBROOK GLASS AND ALUMINIUM	ADMIN BUILDING Supply and Fit Windows and Doors	\$9,097.00
129	EFT16473	31/07/2018	BUNNINGS BUILDING SUPPLIES	ADMIN BUILDING UPGRADE Plaster, Filler, MDF, Tarpaulin	\$144.88



# ITEM 9.3.1

# ATTACHMENT 1

130	EFT16474	31/07/2018	CHITTERING CHAMBER OF COMMERCE	GOVERNANCE FUNCTIONS AGM Dinner x 2	\$150.00
131	EFT16475	31/07/2018	COURIER AUSTRALIA	ADMIN PRINTING Materials	\$12.32
132	EFT16476	31/07/2018	HERTZ AUSTRALIA PTY LTD	EMERGENCY MANAGEMENT HIRE Toyota Prado 1GFD 487 11/06/18 - 11/07/18	\$1,831.50
133	EFT16477	31/07/2018	LOWER CHITTERING VOLUNTEER BUSHFIRE	CH10099 Lease 01/07/2018 - 31/07/2018	\$185.90
134	EFT16478	31/07/2018	ON PRESS DIGITAL PRINT SOLUTIONS	RATES PRINTING Rates Notice x 4000	\$679.80
135	EFT16479	31/07/2018	SHIRE OF CHITTERING	11 EDMONDS PLACE Rates 2018/19	\$32,392.77
136	EFT16480	31/07/2018	SLIMS TYRE SERVICE	CH602 HOLDEN CRUZE Collect and Return Vehicle (EDO)	\$60.00
137	EFT16481	31/07/2018	SPENCE INDUSTRIES	CH5987 CASE TRACTOR Replace Brake Shaft Seal RHS (PARKS)	\$871.42
138	EFT16482	31/07/2018	STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY SUBSCRIPTIONS Better Beginnings Program 2018/19	\$242.00
139	EFT16483	31/07/2018	SUNNY SIGN COMPANY	MUCHEA LANDFILL Stop Sign for Boom Gate	\$44.00
140	EFT16484	31/07/2018	SYNERGY	MUCHEA HALL ELECTRICITY July 2018	\$559.85
141	EFT16485	31/07/2018	T-QUIP	CH1271 TORO MOWER Supply Blades (WORKS)	\$285.35
142	EFT16486	31/07/2018	TRIGGRFACTOR	ADMIN BUILDING Replace Filter to Kitchen	\$193.00
143	EFT16487	31/07/2018	TWINKARRI PTY LTD	NORTH ROAD Tree pruning	\$35,999.99
144	EFT16488	31/07/2018	WC & SJ WRIGHT	NORTH ROAD Transport Roller	\$528.00
145	EFT16489	31/07/2018	WREN OIL	MUCHEA LANDFILL Oil Waste Disposal	\$16.50
					<b>Total EFT's</b>
					\$785,323.75
<b>Muni Cheques</b>					
146	12345	11/07/2018	ISUZU AUSTRALIA PTY LTD	CH1256 & CH10099 Lease 06/06/2018	\$906.40
147	12387	20/07/2018	ROBERT GREGORY READ	CEMETERY Refund of Internment Fee Adult	\$2,000.00
					<b>Total Cheques Payments</b>
					\$2,906.40
<b>Direct Debits - July 2018</b>					
148	CLUE	04/07/2018	CLUE DESIGN	Website Management	\$588.50
149	DD6656.1	11/07/2018	WA SUPER	Payroll deductions	\$11,808.57
150	DD6656.2	11/07/2018	AMP FLEXIBLE LIFETIME INSURANCE	Superannuation contributions	\$239.21
151	DD6656.3	11/07/2018	CBUS SUPER	Superannuation contributions	\$211.66
152	DD6656.4	11/07/2018	LGIA SUPER	Superannuation contributions	\$958.75
153	DD6656.5	11/07/2018	ANZ SMART CHOICE SUPER	Superannuation contributions	\$394.23
154	DD6656.6	11/07/2018	AUSTRALIAN SUPER	Superannuation contributions	\$1,269.73
155	DD6656.7	11/07/2018	REST SUPERANNUATION	Superannuation contributions	\$367.36
156	DD6656.8	11/07/2018	THE WILSON FAMILY TRUST TRADING AS	Superannuation contributions	\$77.98
157	DD6656.9	11/07/2018	Australian Ethical Retail Superannuation Fund	Superannuation contributions	\$274.04
158	ISUZU	16/07/2018	ISUZU AUSTRALIA PTY LTD	Vehicle Lease	\$185.90
159	DD6685.1	25/07/2018	WA SUPER	Payroll deductions	\$12,538.90
160	DD6685.2	25/07/2018	CBUS SUPER	Superannuation contributions	\$211.98
161	DD6685.3	25/07/2018	LGIA SUPER	Superannuation contributions	\$958.75
162	DD6685.4	25/07/2018	ANZ SMART CHOICE SUPER	Superannuation contributions	\$404.64
163	DD6685.5	25/07/2018	AUSTRALIAN SUPER	Superannuation contributions	\$1,312.90
164	DD6685.6	25/07/2018	REST SUPERANNUATION	Superannuation contributions	\$407.62
165	DD6685.7	25/07/2018	Australian Ethical Retail Superannuation Fund	Superannuation contributions	\$281.41
166	DD6685.8	25/07/2018	BT LIFETIME - PERSONAL SUPER	Superannuation contributions	\$187.85
167	DD6685.9	25/07/2018	PRIME SUPER	Superannuation contributions	\$125.81
168	DD6656.1	11/07/2018	BT LIFETIME - PERSONAL SUPER	Superannuation contributions	\$176.82
169	DD6656.1	11/07/2018	PRIME SUPER	Superannuation contributions	\$125.69

# ITEM 9.3.1

# ATTACHMENT 1

170	DD6685.1	25/07/2018	AMP FLEXIBLE LIFETIME INSURANCE	Superannuation contributions			\$244.42
	<b>Transfers</b>					<b>Direct Debts</b>	\$33,352.72
171	BF/MFEE	31/07/2018	BENDIGO/COMMONWEALTH BANK	BANK & MERCHANT FEES			\$541.91
						<b>Total Transfer</b>	\$541.91
						<b>Total Municipal Payments</b>	\$1,006,864.50
	<b>Trust Payments</b>						
172	T452	17/07/2018	MERCEDES COLLEGE	REFUND OF LOWER CHITTERING HALL BOND (HIRE DATE 14/07/18)			\$250.00
173	EFT16445	30/07/2018	BUILDING COMMISSION	BSL JULY 2018 LEVY			\$2,872.96
174	EFT16446	30/07/2018	CONSTRUCTION TRAINING FUND	CTF JULY 2018 LEVY			\$2,707.21
175	EFT16447	30/07/2018	SHIRE OF CHITTERING	BSL JULY 2018 COLLECTION FEE			\$131.00
						<b>Total Trust Payments</b>	\$5,961.17



**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 30 June 2018**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

**TABLE OF CONTENTS**

Information Summary	3-5
Statement of Financial Activity by Program	6
Statement of Financial Activity by Nature or Type	7
Statement of Capital Acquisitions and Capital Funding	8
Note 1      Significant Accounting Policies	9-13
Note 2      Explanation of Material Variances	14-15
Note 3      Net Current Funding Position	16
Note 4      Cash and Investments	17
Note 5      Budget Amendments	18
Note 6      Receivables	19
Note 7      Cash Backed Reserves	20
Note 8      Disposal of Assets	21
Note 9      Rating Information	22
Note 10     Information on Borrowings	23
Note 11     Grants and Contributions	24
Note 12     Trust Fund	25
Note 13     Capital Acquisitions	26-28

Date prepared: 07/07/18





**SHIRE OF CHITTERING**  
**Information Summary**  
**For the Period Ended 30 June 2018**

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. The figures in this report have not been audited and the end of year processes have not been finalised. It is possible these figures will change once the end of year processes have been completed.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by Reporting Program

Is presented on page 6 and shows a surplus as at 30 June 2018 of \$1,709,182.

### Items of Significance

The material variance adopted by the Shire of Chittering for the 2017/18 year is \$10,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

### Capital Expenditure

Infrastructure Assets - Roads	▲	\$503,720	Works delayed
Plant and Equipment	▲	\$189,716	Purchases delayed
Land and Buildings	▲	\$41,361	Works delayed
Infrastructure Assets - Footpaths	▲	\$5,706	Purchases delayed

### Capital Revenue

Non-operating Grants, Subsidies and Contributions	▼	(\$949,118)	Grants received earlier than anticipated
Proceeds from Disposal of Assets	▼	(\$18,674)	Sale price for Loader higher than expected

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
<b>Significant Projects</b>				
Lot 215 Great Northern Highway Bindoon	100%	\$ 76,966	\$ 76,966	\$ 76,966
Muchea Hall Netball Courts Resurfacing (Capital)	100%	\$ 40,875	\$ 40,875	\$ 40,875
Sandown Park Ablution/Shower Block	80%	\$ 150,500	\$ 150,500	\$ 120,290
Lot 168 Binda Place	100%	\$ 695,544	\$ 695,544	\$ 695,544
Administration Building Upgrade	59%	\$ 48,600	\$ 48,600	\$ 28,576
Records Storage Donga	98%	\$ 27,380	\$ 27,380	\$ 26,831
CH5940 Komatsu Loader 2017 WA250PZ 6 Wheel (P1:	100%	\$ 250,310	\$ 250,310	\$ 250,310
Admin Server/IT Upgrade (Capital)	76%	\$ 130,000	\$ 130,000	\$ 98,360
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	177%	\$ 1,253,118	\$ 1,253,118	\$ 2,214,026
Non-operating Grants, Subsidies and Contributions	26%	\$ 1,287,259	\$ 1,287,259	\$ 338,141
	100%	\$ 2,540,377	\$ 2,540,377	\$ 2,552,167
Rates Levied	100%	\$ 5,433,286	\$ 5,433,286	\$ 5,441,331

% Compares Current YTD Actuals to Annual Budget

Financial Position		Prior Year 30 June 2017	Current Year 30 June 2018
Adjusted Net Current Assets	70%	\$ 2,433,123	\$ 1,709,182
Cash and Equivalent - Unrestricted	77%	\$ 2,162,996	\$ 1,662,960
Cash and Equivalent - Restricted	132%	\$ 1,590,118	\$ 2,094,182
Receivables - Rates	131%	\$ 223,115	\$ 291,792
Receivables - Other	58%	\$ 766,830	\$ 442,385

Payables	99%	\$	323,243	\$	319,174
----------	-----	----	---------	----	---------

*% Compares Current YTD Actuals to Prior Year Actuals at the same time*

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

### Preparation

Prepared by: Rhona Hawkins

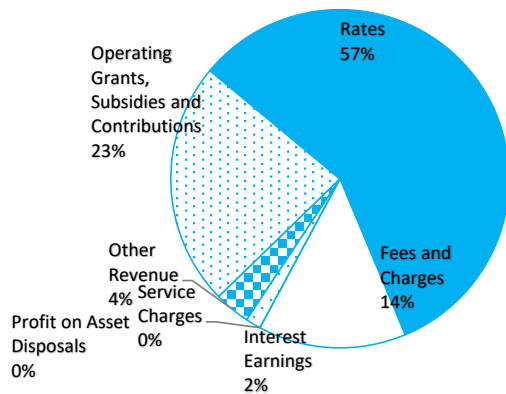
Reviewed by: Rhona Hawkins

Date prepared: 31/07/18

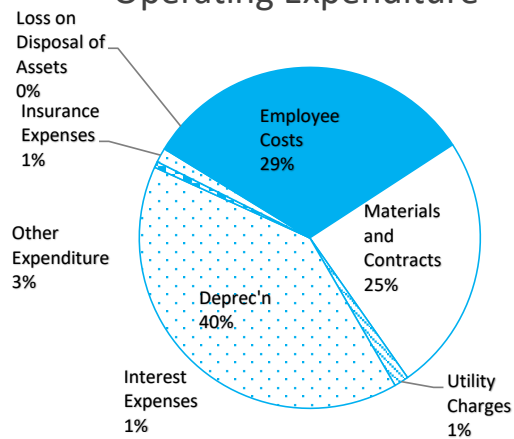


**SHIRE OF CHITTERING**  
**Information Summary**  
**For the Period Ended 30 June 2018**

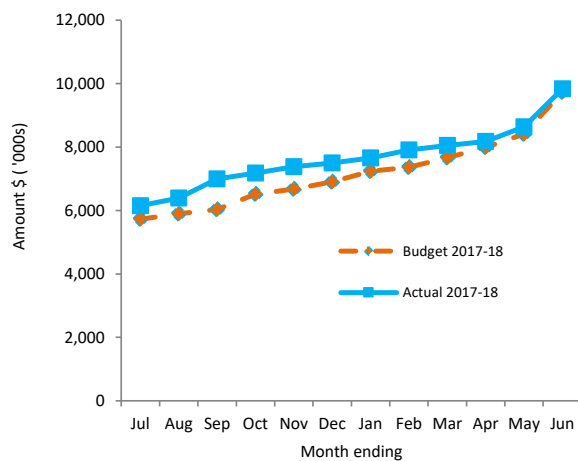
### Operating Revenue



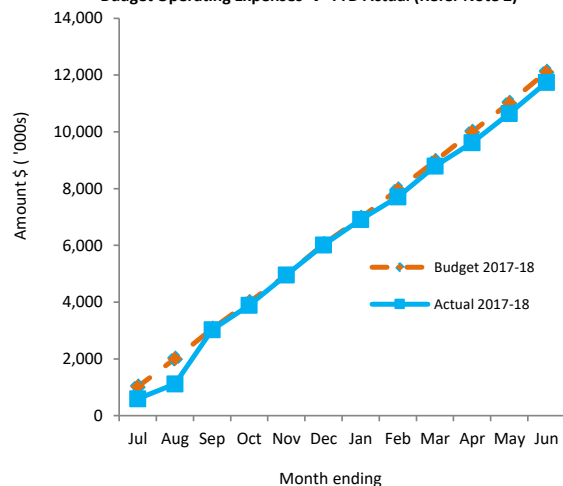
### Operating Expenditure



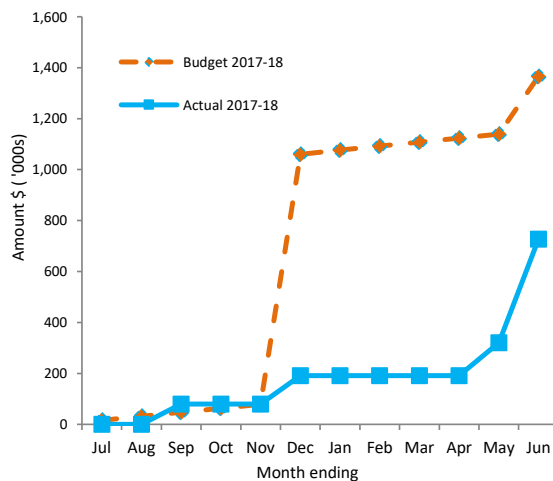
**Budget Operating Revenues -v- Actual (Refer Note 2)**



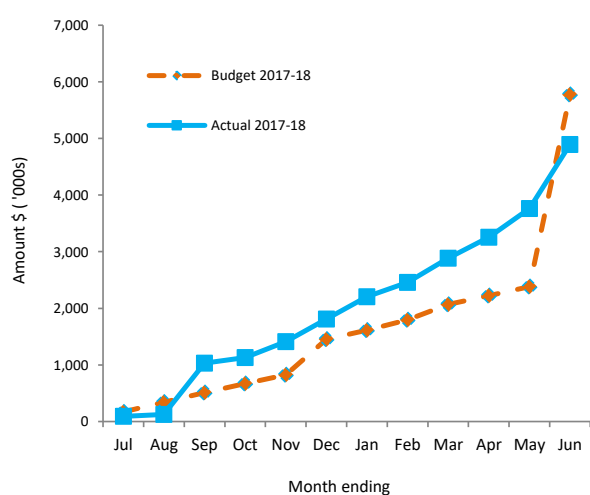
**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



**Budget Capital Revenue -v- Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF CHITTERING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 June 2018**

		Adopted	Amended Annual Budget	Amended YTD Budget	YTD Actual	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼
	Note	Annual Budget	(d)	(a)	(b)	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	\$ 2,471,033	\$ 2,433,123	\$ 2,433,123	\$ 2,433,123	\$ 0	0%	
<b>Revenue from operating activities</b>								
Governance		12,558	53,908	53,908	56,009	2,101	4%	▲
General Purpose Funding - Rates	9	5,435,077	5,433,286	5,433,286	5,441,331	8,045	0%	▲
General Purpose Funding - Other		836,690	785,870	785,870	1,441,548	655,678	83%	▲
Law, Order and Public Safety		514,360	519,772	519,772	554,080	34,308	7%	▲
Health		57,265	44,680	44,680	50,040	5,360	12%	▲
Education and Welfare		25,775	18,703	18,703	16,306	(2,397)	(13%)	▼
Housing		170,155	144,166	144,166	145,051	885	1%	▲
Community Amenities		971,199	974,969	974,969	979,270	4,301	0%	▲
Recreation and Culture		47,599	27,470	27,470	38,424	10,954	40%	▲
Transport		107,728	115,272	115,272	552,452	437,180	379%	▲
Economic Services		249,458	253,231	253,231	161,366	(91,865)	(36%)	▼
Other Property and Services		52,500	72,523	72,523	59,230	(13,293)	(18%)	▼
		<b>8,480,364</b>	<b>8,443,850</b>	<b>8,443,850</b>	<b>9,495,108</b>			
<b>Expenditure from operating activities</b>								
Governance		(852,068)	(877,926)	(877,926)	(642,476)	235,450	27%	▲
General Purpose Funding		(238,335)	(236,864)	(236,864)	(219,465)	17,399	7%	▲
Law, Order and Public Safety		(1,263,318)	(1,283,508)	(1,283,508)	(1,184,625)	98,883	8%	▲
Health		(365,004)	(357,232)	(357,232)	(340,230)	17,002	5%	▲
Education and Welfare		(106,108)	(95,173)	(95,173)	(67,731)	27,442	29%	▲
Housing		(337,343)	(332,233)	(332,233)	(297,636)	34,597	10%	▲
Community Amenities		(2,158,358)	(2,134,767)	(2,134,767)	(1,908,730)	226,037	11%	▲
Recreation and Culture		(1,310,548)	(1,181,043)	(1,181,043)	(1,073,171)	107,872	9%	▲
Transport		(4,503,252)	(4,558,159)	(4,558,159)	(4,727,813)	(169,654)	(4%)	▼
Economic Services		(947,312)	(986,975)	(986,975)	(750,034)	236,941	24%	▲
Other Property and Services		(15,078)	(68,947)	(68,947)	(532,243)	(463,296)	(672%)	▼
		<b>(12,096,724)</b>	<b>(12,112,827)</b>	<b>(12,112,827)</b>	<b>(11,744,154)</b>			
<b>Operating activities excluded from budget</b>								
Add back Depreciation		4,629,753	4,629,753	4,629,753	4,713,437	83,684	2%	▲
Adjust (Profit)/Loss on Asset Disposal	8	62,706	7,168	7,168	(22,718)	(29,886)	(417%)	▼
Movement in Leave Reserve (Added Back)		0	41,913	0	41,807	41,807		▲
Movement in Deferred Pensioner Rates/ESL		0	16,492	0	(21,219)	(21,219)		▼
Movement in Employee Benefit Provisions		0	(211)	0	(22,825)	(22,825)		▼
Rounding Adjustments		0	0	0	0	0		
Adjustment in Fixed Assets		0	0	0	0	0		
<b>Amount attributable to operating activities</b>		<b>1,076,099</b>	<b>1,026,138</b>	<b>967,944</b>	<b>2,439,437</b>			
<b>Investing Activities</b>								
Non-operating Grants, Subsidies and Contributions	11	1,337,484	1,287,259	1,287,259	338,141	(949,118)	(74%)	▼
Proceeds from Disposal of Assets	8	185,727	169,181	169,181	150,507	(18,674)	(11%)	▼
Land Held for Resale	13	0	0	0	0	0		
Land and Buildings	13	(1,224,200)	(1,149,017)	(1,149,017)	(1,107,656)	41,361	4%	▲
Plant and Equipment	13	(972,724)	(801,124)	(801,124)	(611,408)	189,716	24%	▲
Furniture and Equipment	13	0	0	0	0	0		
Infrastructure Assets - Roads	13	(2,610,781)	(2,417,698)	(2,417,698)	(1,913,978)	503,720	21%	▲
Infrastructure Assets - Bridges	13	(219,548)	(219,548)	(219,548)	(63,310)	156,238	71%	▲
Infrastructure Assets - Footpaths	13	(137,500)	(156,740)	(156,740)	(151,034)	5,706	4%	▲
Infrastructure Assets - Drainage	13	0	0	0	0	0		
Infrastructure Assets - Parks & Ovals	13	(47,200)	(40,000)	(40,000)	(29,488)	10,512	26%	▲
Infrastructure Assets - Airports	13	0	0	0	0	0		
Infrastructure Assets - Sewerage	13	0	0	0	0	0		
Infrastructure Assets - Other	13	0	0	0	0	0		
<b>Amount attributable to investing activities</b>		<b>(3,688,742)</b>	<b>(3,327,687)</b>	<b>(3,327,687)</b>	<b>(3,388,226)</b>			
<b>Financing Activities</b>								
Proceeds from New Debentures		845,000	845,000	845,000	845,000	0	0%	
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	7	286,607	351,669	351,669	396,325	44,656	(13%)	▲
Advances to Community Groups		0	0	0	0	0		
Repayment of Debentures	10	(132,769)	(132,769)	(132,769)	(116,088)	16,681	13%	▲
Transfer to Reserves	7	(857,228)	(857,228)	(857,228)	(900,389)	(43,161)	(5%)	▼
<b>Amount attributable to financing activities</b>		<b>141,610</b>	<b>206,672</b>	<b>206,672</b>	<b>224,848</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(0)</b>	<b>338,246</b>	<b>280,052</b>	<b>1,709,182</b>			

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF CHITTERING  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 30 June 2018

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
<b>Opening Funding Surplus (Deficit)</b>	3	\$ 2,471,033	\$ 2,433,123	\$ 2,433,123	\$ 2,433,123	\$ 0	0%		
<b>Revenue from operating activities</b>									
Rates	9	5,435,077	5,433,286	5,433,286	5,441,331	8,045	0%	▲	
Operating Grants, Subsidies and Contributions	11	1,377,473	1,253,118	1,253,118	2,214,026	960,908	77%	▲	\$
Fees and Charges		1,389,012	1,310,444	1,310,444	1,343,973	33,529	3%	▲	
Service Charges		0	0	0	0	0			
Interest Earnings		140,602	136,148	136,148	138,487	2,339	2%	▲	
Other Revenue		138,200	282,854	282,854	325,336	42,482	15%	▲	\$
Profit on Disposal of Assets	8	0	28,000	28,000	31,955	3,955	14%	▲	
		<b>8,480,364</b>	<b>8,443,850</b>	<b>8,443,850</b>	<b>9,495,108</b>				
<b>Expenditure from operating activities</b>									
Employee Costs		(3,210,283)	(3,202,347)	(3,202,347)	(3,454,692)	(252,345)	(8%)	▼	
Materials and Contracts		(3,427,067)	(3,463,520)	(3,463,520)	(2,874,940)	588,580	17%	▲	\$
Utility Charges		(144,664)	(148,879)	(148,879)	(162,090)	(13,211)	(9%)	▼	
Depreciation on Non-Current Assets		(4,629,753)	(4,629,753)	(4,629,753)	(4,713,437)	(83,684)	(2%)	▼	
Interest Expenses		(67,264)	(67,264)	(67,264)	(66,931)	333	0%	▲	
Insurance Expenses		(177,206)	(172,012)	(172,012)	(161,814)	10,198	6%	▲	
Other Expenditure		(377,781)	(393,884)	(393,884)	(301,012)	92,872	24%	▲	\$
Loss on Disposal of Assets	8	(62,706)	(35,168)	(35,168)	(9,238)	25,930	74%	▲	\$
		<b>(12,096,724)</b>	<b>(12,112,827)</b>	<b>(12,112,827)</b>	<b>(11,744,154)</b>				
<b>Operating activities excluded from budget</b>									
Add back Depreciation		4,629,753	4,629,753	4,629,753	4,713,437	83,684	2%	▲	
Adjust (Profit)/Loss on Asset Disposal	8	62,706	7,168	7,168	(22,718)	(29,886)	(417%)	▼	\$
Movement in Leave Reserve (Added Back)		0	41,913	0	41,807	41,807		▲	\$
Movement in Deferred Pensioner Rates/ESL		0	16,492	0	(21,219)	(21,219)		▼	\$
Movement in Employee Benefit Provisions		0	(211)	0	(22,825)	(22,825)		▼	\$
Rounding Adjustments		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
<b>Amount attributable to operating activities</b>		<b>1,076,099</b>	<b>1,026,138</b>	<b>967,944</b>	<b>2,439,437</b>				
<b>Investing activities</b>									
Grants, Subsidies and Contributions	11	1,337,484	1,287,259	1,287,259	338,141	(949,118)	(74%)	▼	\$
Proceeds from Disposal of Assets	8	185,727	169,181	169,181	150,507	(18,674)	(11%)	▼	\$
Land Held for Resale	13	0	0	0	0	0			
Land and Buildings	13	(1,224,200)	(1,149,017)	(1,149,017)	(1,107,656)	41,361	4%	▲	
Plant and Equipment	13	(972,724)	(801,124)	(801,124)	(611,408)	189,716	24%	▲	\$
Furniture and Equipment	13	0	0	0	0	0			
Infrastructure Assets - Roads	13	(2,610,781)	(2,417,698)	(2,417,698)	(1,913,978)	503,720	21%	▲	\$
Infrastructure Assets - Bridges	13	(219,548)	(219,548)	(219,548)	(63,310)	156,238	71%	▲	\$
Infrastructure Assets - Footpaths	13	(137,500)	(156,740)	(156,740)	(151,034)	5,706	4%	▲	
Infrastructure Assets - Drainage	13	0	0	0	0	0			
Infrastructure Assets - Parks & Ovals	13	(47,200)	(40,000)	(40,000)	(29,488)	10,512	26%	▲	\$
Infrastructure Assets - Airports	13	0	0	0	0	0			
Infrastructure Assets - Sewerage	13	0	0	0	0	0			
Infrastructure Assets - Other	13	0	0	0	0	0			
<b>Amount attributable to investing activities</b>		<b>(3,688,742)</b>	<b>(3,327,687)</b>	<b>(3,327,687)</b>	<b>(3,388,226)</b>				
<b>Financing Activities</b>									
Proceeds from New Debentures		845,000	845,000	845,000	845,000	0	0%		
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		0	0	0	0	0			
Transfer from Reserves	7	286,607	351,669	351,669	396,325	44,656	13%	▲	\$
Advances to Community Groups		0	0	0	0	0			
Repayment of Debentures	10	(132,769)	(132,769)	(132,769)	(116,088)	16,681	13%	▲	\$
Transfer to Reserves	7	(857,228)	(857,228)	(857,228)	(900,389)	(43,161)	(5%)	▼	
<b>Amount attributable to financing activities</b>		<b>141,610</b>	<b>206,672</b>	<b>206,672</b>	<b>224,848</b>				
<b>Closing Funding Surplus (Deficit)</b>	3	<b>(0)</b>	<b>338,246</b>	<b>280,052</b>	<b>1,709,182</b>				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

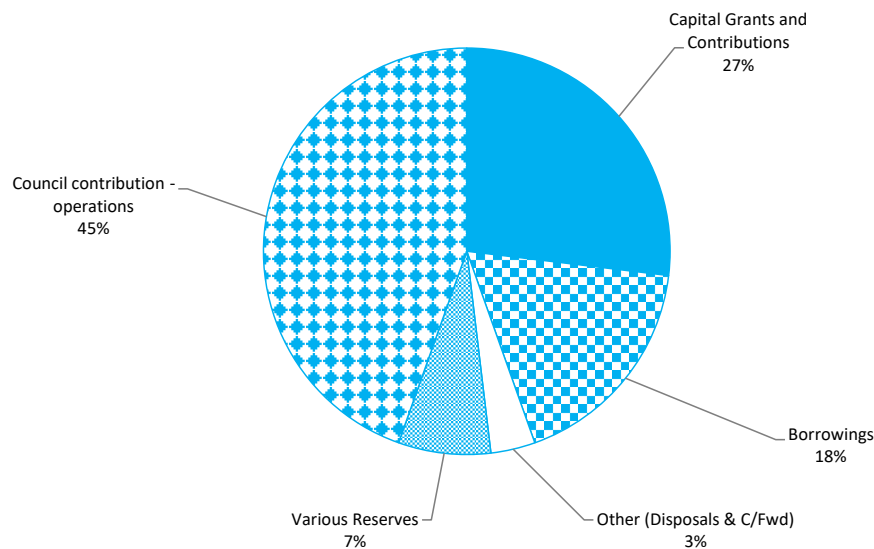
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF CHITTERING  
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING  
For the Period Ended 30 June 2018

Capital Acquisitions

	Note	YTD Actual New/ Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Amended Annual Budget	Adopted Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$	\$
Land Held for Resale	13	0	0	0	0	0	0	0
Land and Buildings	13	0	1,107,656	1,149,017	1,149,017	1,224,200	1,107,656	(41,361)
Plant and Equipment	13	0	611,408	801,124	801,124	972,724	611,408	(189,716)
Furniture and Equipment	13	0	0	0	0	0	0	0
Infrastructure Assets - Roads	13	0	1,913,978	2,417,698	2,417,698	2,610,781	1,913,978	(503,720)
Infrastructure Assets - Bridges	13	0	63,310	219,548	219,548	219,548	63,310	(156,238)
Infrastructure Assets - Footpaths	13	0	151,034	156,740	156,740	137,500	151,034	(5,706)
Infrastructure Assets - Drainage	13	0	0	0	0	0	0	0
Infrastructure Assets - Parks & Ovals	13	0	29,488	40,000	40,000	47,200	29,488	(10,512)
Infrastructure Assets - Airports	13	0	0	0	0	0	0	0
Infrastructure Assets - Sewerage	13	0	0	0	0	0	0	0
Infrastructure Assets - Other	13	0	0	0	0	0	0	0
<b>Capital Expenditure Totals</b>		0	3,876,874	4,784,127	4,784,127	5,211,953	3,876,874	(907,253)
<b>Capital acquisitions funded by:</b>								
Capital Grants and Contributions				1,287,259	1,287,259	1,337,484	338,141	
Borrowings				845,000	845,000	845,000	845,000	
Other (Disposals & C/Fwd)				169,181	169,181	185,727	150,507	
Council contribution - Cash Backed Reserves								
Various Reserves				351,669	351,434		396,325	
Council contribution - operations				2,131,018	2,131,253		2,146,901	
<b>Capital Funding Total</b>				<b>4,784,127</b>	<b>4,784,127</b>		<b>3,876,874</b>	

Budgeted Capital Acquisitions Funding



**SHIRE OF CHITTERING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 1: Significant Accounting Policies**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



**SHIRE OF CHITTERING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 1: Significant Accounting Policies****(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

<b>Asset</b>	<b>Years</b>
Buildings	30 to 50 years
Plant and Equipment - Furniture	4 to 10 years
Plant and Equipment - Computer Hardware	3 years
Plant and Equipment - Heavy	5 to 15 years
Plant and Equipment - Light	0 to 10 years
Sealed roads and streets	
formation (clearing and earthworks)	not depreciated
pavement (construction and road base)	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation (clearing and earthworks)	not depreciated
pavement (construction and road base)	50 years
gravel sheet	12 years
Formed roads	
formation (clearing and earthworks)	not depreciated
pavement (construction and road base)	50 years
Footpaths - slab	40 years
Footpaths - asphalt	10 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF CHITTERING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 1: Significant Accounting Policies****(n) Provisions**

Provisions are recognised when: The Council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications****Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**SHIRE OF CHITTERING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 1: Significant Accounting Policies****Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE****Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Council services.

**GENERAL PURPOSE FUNDING****Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY****Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH****Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE****Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING****Objective:**

To provide and maintain staff, community and senior residents housing.

**Activities:**

Provision and maintenance of staff, community and senior residents housing.

**COMMUNITY AMENITIES****Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE****Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT****Objective:**

To provide safe, effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**SHIRE OF CHITTERING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 1: Significant Accounting Policies**

**ECONOMIC SERVICES**

**Objective:**

To help promote the Shire and its economic wellbeing.

**Activities:**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. building control.

**OTHER PROPERTY AND SERVICES**

**Objective:**

To monitor and control Shire overheads operating accounts.

**Activities:**

Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF CHITTERING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var. ▲▼	Significant Var. S	Timing/ Permanent	Explanation of Variance
<b>Revenue from operating activities</b>	\$	%				
Governance	2,101	4%	▲		Permanent	Additional income from member reimbursements, insurance rebates, AROC reimbursement and Shire of Victoria Plains shared services.
General Purpose Funding - Rates	8,045	0%	▲		Permanent	Rate revenue under budget
General Purpose Funding - Other	655,678	83%	▲	S	Permanent	FAGS Grant received in previous year.
Law, Order and Public Safety	34,308	7%	▲		Permanent	Fire Mitigation Grant received
Health	5,360	12%	▲		Permanent	Licence renewals lower than anticipated
Education and Welfare	(2,397)	(13%)	▼		Permanent	Lease income from Ferguson House not realised, utilisation of Movie Nights not as expected
Housing	885	1%	▲		Permanent	Staff Housing - 2 houses vacant
Community Amenities	4,301	0%	▲		Timing	Revenue distributed over twelve months
Recreation and Culture	10,954	40%	▲	S	Permanent	Kidsport grant no longer received - now a reimbursement a funds are utilised.
Transport	437,180	379%	▲	S	Permanent	MRWA Direct Grant less than originally advised, offset by insurance claim and profit on sale of loader.
Economic Services	(91,865)	(36%)	▼	S	Timing	Revenue distributed over twelve months
Other Property and Services	(13,293)	(18%)	▼	S	Timing	Revenue distributed over twelve months
<b>Expenditure from operating activities</b>						
Governance	235,450	27%	▲	S	Timing	Expenditure delayed
General Purpose Funding	17,399	7%	▲		Timing	Rate recovery has not occurred as per budget
Law, Order and Public Safety	98,883	8%	▲		Timing	Remote Water Monitoring has not commenced.
Health	17,002	5%	▲		Timing	Expenditure distributed over twelve months
Education and Welfare	27,442	29%	▲	S	Timing	Expenditure distributed over twelve months
Housing	34,597	10%	▲	S	Timing	Expenditure distributed over twelve months
Community Amenities	226,037	11%	▲	S	Timing	Expenditure distributed over twelve months
Recreation and Culture	107,872	9%	▲		Timing	Expenditure distributed over twelve months
Transport	(169,654)	(4%)	▼		Timing	Maintenance works has occurred earlier than budget
Economic Services	236,941	24%	▲	S	Timing	Expenditure delayed
Other Property and Services	(463,296)	(672%)	▼	S	Timing	Admin Allocation, Public Works Overheads and Depn all to be adjusted due to mapping new COA



**SHIRE OF CHITTERING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

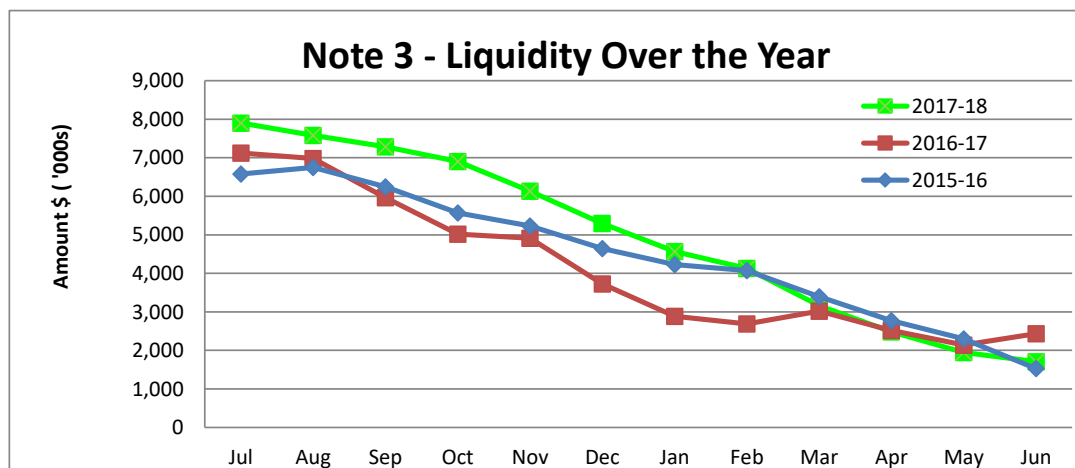
Reporting Program	Var. \$	Var. %	Var. ▲▼	Significant Var. S	Timing/ Permanent	Explanation of Variance
<b>Investing Activities</b>						
Non-operating Grants, Subsidies and Contributions	(949,118)	(74%)	▼	S	Timing	Grants received earlier than anticipated
Land and Buildings	41,361	4%	▲		Timing	Works delayed
Plant and Equipment	189,716	24%	▲	S	Timing	Purchases delayed
Infrastructure Assets - Roads	503,720	21%	▲	S	Timing	Works delayed
Infrastructure Assets - Bridges	156,238	71%	▲	S	Timing	Expenditure has not occurred as per budget
Infrastructure Assets - Footpaths	5,706	4%	▲		Timing	Works delayed
Infrastructure Assets - Parks & Ovals	10,512	26%	▲	S	Timing	Works delayed
<b>Financing Activities</b>						
Proceeds from New Debentures	0	0%			Timing	Loan not yet taken out
Transfer from Reserves	44,656	(13%)	▲		Timing	Transfers not required yet
Repayment of Debentures	16,681	13%	▲	S	Timing	Loan payment effected in subsequent month
Transfer to Reserves	(43,161)	(5%)	▼		Timing	Transfers not required yet

**SHIRE OF CHITTERING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30/06/2017	30/06/2017	30/06/2018
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	1,924,234	2,008,552	1,150,502
Cash Restricted - Conditions over Grants	11	238,762	154,444	512,458
Cash Restricted - Reserves	4	1,590,118	1,590,118	2,094,182
Receivables - Rates	6	223,115	223,115	291,792
Receivables - Other	6	766,830	766,830	442,385
Inventories		5,706	5,706	3,676
		4,748,764	4,748,764	4,494,995
<b>Less: Current Liabilities</b>				
Payables		(323,243)	(323,243)	(319,174)
Loan Liability		(82,355)	(82,355)	(79,301)
Provisions		(497,808)	(497,808)	(524,792)
		(903,405)	(903,405)	(923,266)
Less: Cash Reserves	7	(1,590,118)	(1,590,118)	(2,094,182)
Add Back: Component of Leave Liability not Required to be funded		95,527	95,527	137,334
Add Back: Current Loan Liability		82,355	82,355	79,301
Adjustment for Trust Transactions Within Muni		0	0	15,000
<b>Net Current Funding Position</b>		<b>2,433,123</b>	<b>2,433,123</b>	<b>1,709,182</b>

**Comments - Net Current Funding Position**

SHIRE OF CHITTERING  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>								
Municipal Bank Account	1,661,710				1,661,710	Bendigo	1.25%	At Call
Municipal Investment Account	0				0	Bendigo	0.00%	At Call
Reserve Bank Account		2,094,182			2,094,182	Bendigo	2.25%	29-Jun-18
Cash On Hand - Admin	400				400	N/A	Nil	On Hand
Cash On Hand - Refuse Site	350				350	N/A	Nil	On Hand
Petty Cash - Admin	500				500	N/A	Nil	On Hand
Trust Cash At Bank			388,586		388,586	Bendigo	0.00%	At Call
<b>(b) Term Deposits</b>								
Term Deposit Investments	0				0			
Reserve Bank - Term Deposit Investments		0			0			
<b>(c) Investments</b>								
Shares - Chittering Financial Services				42,500	42,500	N/A	Nil	On Hand
<b>Total</b>	<b>1,662,960</b>	<b>2,094,182</b>	<b>388,586</b>	<b>42,500</b>	<b>4,188,228</b>			

**Comments/Notes - Investments**



**Amendments to original budget since budget adoption. Surplus/(Deficit)**

**PAGE 36**

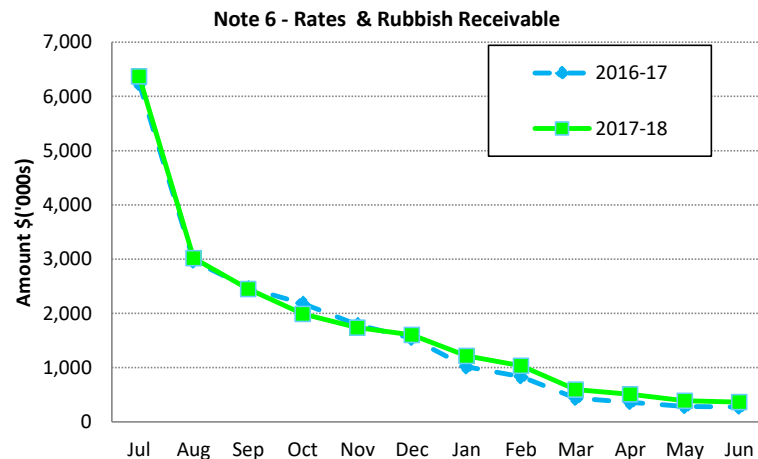
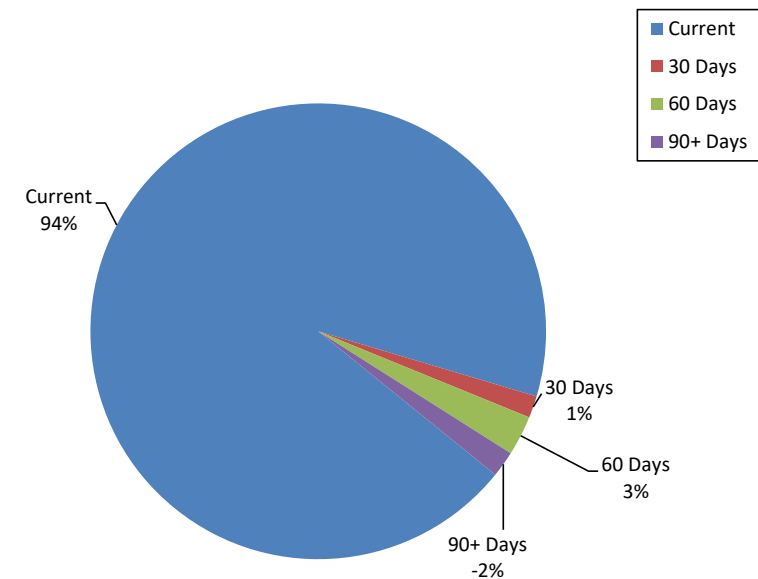
**SHIRE OF CHITTERING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2018

**Note 6: Receivables**

Receivables - Rates & Rubbish	30 June 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	274,565	196,969
Levied this year	6,080,828	5,885,506
<u>Less</u> Collections to date	(5,990,933)	(5,807,911)
Equals Current Outstanding	<b>364,460</b>	<b>274,565</b>
<b>Net Rates Collectable</b>	<b>364,460</b>	<b>274,565</b>
% Collected	94.27%	95.49%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	98,204	1,625	2,960	(1,930)	100,859
<b>Balance per Trial Balance</b>					
Sundry Debtors					379,435
Receivables - Other					62,950
<b>Total Receivables General Outstanding</b>					<b>442,385</b>

Amounts shown above include GST (where applicable)

**Note 6 - Accounts Receivable (non-rates)**

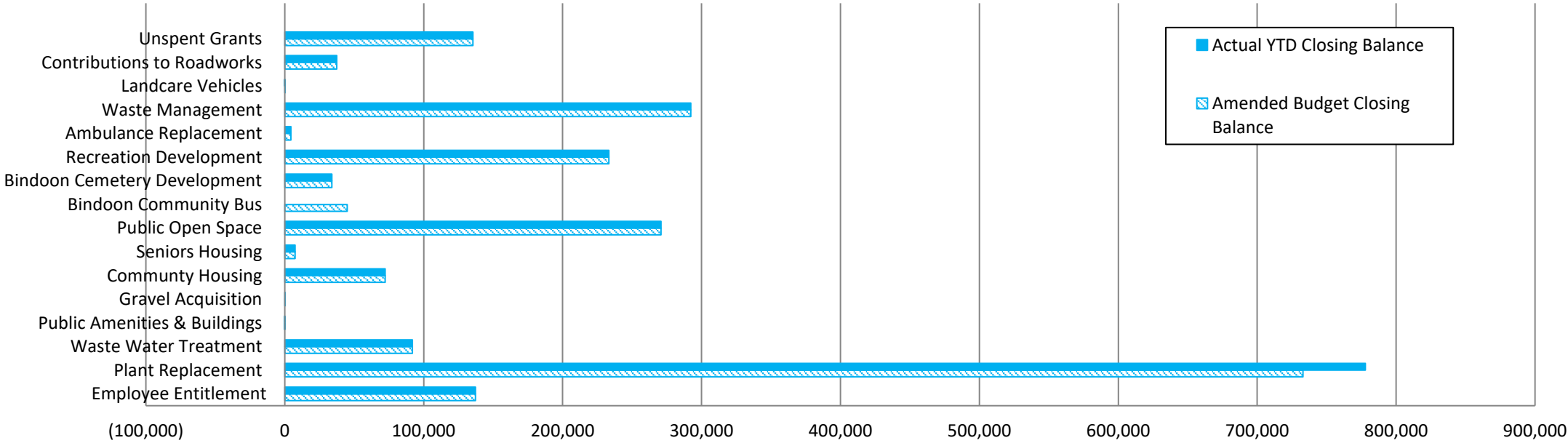
Comments/Notes - Receivables Rates & Rubbish

SHIRE OF CHITTERING  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee Entitlement	95,527	1,806	1,283	40,000	40,525	0	0	137,333	137,334
Plant Replacement	326,716	6,179	4,386	400,000	446,685	0	0	732,895	777,787
Waste Water Treatment	50,936	963	683	50,000	50,279	(10,000)	(10,000)	91,899	91,899
Public Amenities & Buildings	78,925	1,493	1,059	0	433	(80,418)	(80,417)	(0)	(0)
Gravel Acquisition	67,357	1,274	905	0	370	(68,631)	(68,632)	0	0
Communty Housing	80,713	1,526	1,084	0	444	(10,000)	(10,000)	72,239	72,240
Seniors Housing	17,121	324	230	0	94	(10,000)	(10,000)	7,445	7,446
Public Open Space	265,721	5,026	3,566	0	1,459	0	0	270,747	270,746
Bindoon Community Bus	44,057	833	591	0	242	0	(44,890)	44,890	0
Bindoon Cemetery Development	33,313	630	446	0	183	0	0	33,943	33,941
Recreation Development	229,021	4,331	3,073	100,000	101,258	(100,000)	(100,000)	233,352	233,351
Ambulance Replacement	4,260	81	58	0	24	0	0	4,341	4,341
Waste Management	188,762	3,570	2,533	100,000	101,037	0	0	292,332	292,332
Landcare Vehicles	71,041	1,344	954	0	390	(72,385)	(72,386)	0	(0)
Contributions to Roadworks	36,648	693	491	0	201	0	0	37,341	37,339
Unspent Grants	0	0	0	135,426	135,426	0	0	135,426	135,426
	1,590,118	30,073	21,341	825,426	879,049	(351,434)	(396,325)	2,094,183	2,094,182

Note 7 - Year To Date Reserve Balance to End of Year Estimate





SHIRE OF CHITTERING  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Forecast Actual				Amended Budget			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds			Value	Proceeds		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land and Buildings</b>												
	<b>Plant and Equipment</b>												
MVS159	P&E - 2015 Holden Caprice - Nitrate Silver - CEO					0	0			0	0		
MVU320	P&E - 2013 Holden Colorado Space Cab - Senior Ranger	15,534	9,625		(5,909)	22,034	10,000		(12,034)	22,034	10,000		(12,034)
MVU324	P&E - 2014 Holden Colorado Wagon - CESM					0	0			0	0		
MVU321	P&E - 2014 HOLDEN COLORADO 4X4 CAB CHASSIS	18,610	15,282		(3,328)	21,950	12,727		(9,223)	21,950	12,727		(9,223)
MVU323	P&E - 2014 Holden Colorado Crew Cab - WM	10,645	14,600	3,955		20,050	12,727		(7,323)	20,050	12,727		(7,323)
P1202	P&E - Loader - Volvo L90F	83,000	111,000	28,000		83,000	111,000	28,000		83,000	111,000	28,000	
PH1031	P&E - 2010 Isuzu NQR450 Crew					29,315	22,727		(6,588)	29,315	22,727		(6,588)
						0	0						
		<b>127,789</b>	<b>150,507</b>	<b>31,955</b>	<b>(9,238)</b>	<b>176,349</b>	<b>169,181</b>	<b>28,000</b>	<b>(35,168)</b>	<b>176,349</b>	<b>169,181</b>	<b>28,000</b>	<b>(35,168)</b>

**SHIRE OF CHITTERING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 9: Rating Information**

	Rate in	Number of Properties	Rateable Value	YTD Actual				Amended Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>RATE TYPE</b>	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>General Rate</b>											
GRV	9.7616	1,574	29,831,345	2,912,017	8,365	(83)	2,920,299	2,912,017	12,500	(83)	2,924,434
UV	0.6236	710	313,988,000	1,958,029	6,720	0	1,964,750	1,958,029	12,500	0	1,970,529
<b>Sub-Totals</b>		<b>2,284</b>	<b>343,819,345</b>	<b>4,870,046</b>	<b>15,085</b>	<b>(83)</b>	<b>4,885,048</b>	<b>4,870,046</b>	<b>25,000</b>	<b>(83)</b>	<b>4,894,963</b>
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV	1,000.00	468	3,013,857	468,000	0	0	468,000	468,000	0	0	468,000
UV	950.00	70	5,328,409	66,500	0	0	66,500	66,500	0	0	66,500
<b>Sub-Totals</b>		<b>538</b>	<b>8,342,266</b>	<b>534,500</b>	<b>0</b>	<b>0</b>	<b>534,500</b>	<b>534,500</b>	<b>0</b>	<b>0</b>	<b>534,500</b>
		<b>2,822</b>	<b>352,161,611</b>	<b>5,404,546</b>	<b>15,085</b>	<b>(83)</b>	<b>5,419,548</b>	<b>5,404,546</b>	<b>25,000</b>	<b>(83)</b>	<b>5,429,463</b>
Discounts							0				0
Concession							0				0
<b>Amount from General Rates</b>							<b>5,419,548</b>				<b>5,429,463</b>
Ex-Gratia Rates							2,483				2,483
Rates Adjustments							(2,235)				
Movement in Excess Rates							21,534				1,340
Specified Area Rates							0				0
<b>Totals</b>							<b>5,441,331</b>				<b>5,433,286</b>

**Comments - Rating Information**

SHIRE OF CHITTERING  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2018

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars/Purpose	01 Jul 2017	Forecast		YTD		New Loans		Principal Repayments		Forecast		Principal Outstanding		Forecast		Interest Repayments	
		Actual	Actual	Actual	Actual	Amended Budget	Adopted Budget	Amended Budget	Adopted Budget	Actual	Actual	Amended Budget	Adopted Budget	Actual	Actual	Amended Budget	Adopted Budget
		\$	\$			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>																	
Loan 80 Admin Server/IT Upgrade	0	100,000	100,000	100,000	100,000	9,132	0	9,132	9,132	90,868	100,000	90,868	90,868	2,000	288	2,000	2,000
<b>Health</b>																	
Loan 79 - Multi Purpose Health Centre	588,648	0	0	0	0	25,996	25,996	25,996	25,996	562,652	562,652	562,652	562,652	25,676	28,562	25,676	25,676
<b>Housing</b>																	
Loan 72 Staff Housing Development	121,806	0	0	0	0	27,650	20,584	27,650	27,650	94,156	101,222	94,156	94,156	6,605	5,108	6,605	6,605
Loan 73 Seniors & Community Housing	41,020	0	0	0	0	8,082	6,011	8,082	8,082	32,938	35,009	32,938	32,938	2,522	2,514	2,522	2,522
<b>Recreation and Culture</b>																	
Loan 74 Land Acquisition Gray Road	75,174	0	0	0	0	9,737	9,737	9,737	9,737	65,437	65,437	65,437	65,437	3,589	4,664	3,589	3,589
<b>Transport</b>																	
Loan 79 New Grader	274,472	0	0	0	0	12,121	12,121	12,121	12,121	262,351	262,351	262,351	262,351	11,972	8,403	11,972	11,972
<b>Economic Services</b>																	
Loan 81 Land Lot 215 Great Nth Hwy	0	80,000	80,000	80,000	80,000	12,682	12,952	12,682	12,682	67,318	67,048	67,318	67,318	1,600	1,397	1,600	1,600
Loan 82 Land Lot 168 Binda Place	0	665,000	665,000	665,000	665,000	27,369	28,688	27,369	27,369	637,631	636,312	637,631	637,631	13,300	15,995	13,300	13,300
	1,101,120	845,000	845,000	845,000	845,000	132,769	116,088	132,769	132,769	1,813,351	1,830,032	1,813,351	1,813,351	67,264	66,931	67,264	67,264

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

Particulars/Purpose	Forecast		YTD		Amount Borrowed		Institution	Term (Years)	Interest Rate	Forecast		Amount Used		Forecast	Actual	Balance Unspent	
	Actual	Actual	Actual	Actual	Amended Budget	Adopted Budget				Actual	Actual	Amended Budget	Adopted Budget			Amended Budget	Adopted Budget
Loan 80 Admin Server/IT Upgrade	100,000	100,000	100,000	100,000	100,000	100,000	WATC	5	4.00	100,000	0	100,000	100,000	0	100,000	0	0
Loan 81 Land Lot 215 Great Nth Hwy	80,000	80,000	80,000	80,000	80,000	80,000	WATC	3	4.00	80,000	80,000	80,000	80,000	0	0	0	0
Loan 82 Land Lot 168 Binda Place	665,000	665,000	665,000	665,000	665,000	665,000	WATC	10	4.00	665,000	665,000	665,000	665,000	0	0	0	0
	845,000	845,000	845,000	845,000	845,000	845,000				845,000	745,000	845,000	845,000	0	100,000	0	0

Institution	Loan Type	Term Years	Interest Rate
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SHIRE OF CHITTERING											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 30 June 2018											
Note 11: Grants and Contributions											
	Grant Provider	Type	Opening	Adopted Budget		YTD	Adopted	Post	YTD Actual		Unspent
			Balance	Operating	Capital	Adopted	Annual		Revenue	(Expended)	Grant
			(a)			Budget	Budget	Variations	Expected	(b)	(Tied)
							(c)	(d)	(c)+(d)		(a)+(b)
				\$	\$	\$			\$	\$	\$
General Purpose Funding											
Grants Commission - General	WALGGC	Operating	0	377,312	0	377,312	377,312		377,312	271,898	0
Grants Commission - Roads	WALGGC	Operating	0	238,676	0	238,676	238,676		238,676	151,175	0
Law, Order and Public Safety											
Grant - Watering WA - Remote Tank Monitoring		Operating - Tied	0	71,412	0	71,412	71,412		71,412	0	0
Grant - AWARE - Raising Resilience	Office of Emergency Management	Operating - Tied	0	17,500	0	17,500	17,500		17,500	17,500	0
Grant - Stronger Communities - Defibrillators CFS	Dept Infrastructure/Communities	Operating - Tied	0	0	0	0	0		0	18,145	0
Grant - ESL BFB Operating Grant	Dept Fire & Emergency Service	Operating - Tied	4,114	219,000	0	219,000	219,000		219,000	227,333	(218,734)
Grant - ESL SES Operating Grant	Dept Fire & Emergency Service	Operating - Tied		0	0	0	0		0	0	0
Grant - BRMP BAL Training	FAL Australia	Operating - Tied	0	0	0	0	0		0	870	0
Grant - Community Emergency Service Manager (CESM)	Dept Fire & Emergency Service	Operating - Tied	0	93,931	0	93,931	93,931		93,931	0	0
Grant - CESM Vehicle	Dept Fire & Emergency Service	Operating - Tied	0	12,000	0	12,000	12,000		12,000	0	0
Grant - Bushfire Risk Management (BRMP)	Dept Fire & Emergency Service	Operating - Tied	25,555	38,467	0	38,467	38,467		38,467	159,971	0
Grant - Fire Mitigation Activity Funding (MAF)	Dept Fire & Emergency Service	Operating - Tied	0	0	0	0	0	26,900	26,900	26,900	0
Education & Welfare											
Grant - Seniors Week - 5 Senses Discovery Tour	COTA WA	Operating - Tied	0	1,000	0	1,000	1,000		1,000	1,000	(936)
Grant - Volunteers Day	Volunteering WA	Operating - Tied	0	1,000	0	1,000	1,000		1,000	1,000	0
Grant - Thank a Volunteer	Dept Local Govt & Communities	Operating - Tied	0	1,000	0	1,000	1,000		1,000	0	0
Grant - Wear Ya Wellies	LotteryWest	Operating - Tied	0	6,000	0	6,000	6,000		6,000	9,000	(20,122)
Contribution - Wear Ya Wellies	Various	Operating - Tied	0	2,000	0	2,000	2,000		2,000	2,764	0
Grant - Youth Events	LotteryWest	Operating - Tied	0	6,000	0	6,000	6,000		6,000	0	0
Community Amenities											
			0	0	0	0	0		0	0	0
Recreation and Culture											
Contribution - Sandown Park Toilet Block	South Midlands Polocrosse Club	Non-operating	0	0	115,000	115,000	115,000	(85,000)	30,000	10,276	(120,290)
Contribution - Sandown Park Toilet Block	Bindoon Sport & Rec	Non-operating	0	0	18,595	18,595	18,595		18,595	0	0
Contribution - Brockman Centre Ramps and Paths	Brockman Centre	Non-operating	0	0	0	0	0		0	0	0
Contribution - Muchea Cricket Nets	Muchea Cricket Club	Non-operating	0	0	0	0	0		0	0	0
Contribution - Bindoon Cricket Pitch	Bindoon Sport & Rec	Non-operating	0	0	0	0	0		0	0	0
Grant - Kidsport	Dept Sport and Recreation	Operating - Tied	11,554	34,529	0	34,529	34,529	(22,029)	12,500	3,340	(18,463)
Grant - Blackboy Ridge Basic Enhancements	LotteryWest	Non-operating	0	0	40,000	40,000	40,000	(40,000)	0	0	(28,932)
Grant - Brockman Centre Access Ramps and Paths		Non-operating	0	0	0	0	0		0	0	0
Grant - Muchea Cricket Nets		Non-operating	0	0	0	0	0		0	0	0
Grant - John Glenn Pump & Jump Track		Non-operating	0	0	0	0	0		0	0	0
Grant - Cadbury Fundraiser	Cadbury	Operating - Tied	0	0	0	0	0		0	0	0
Transport											
Grant - Street Lighting	Main Roads WA	Operating	0	2,500	0	2,500	2,500		2,500	2,211	(56,971)
Contribution - Road Works		Operating - Tied	5,970	0	0	0	0		0	0	0
Grant - Direct Road	Main Roads WA	Operating	0	104,228	0	104,228	104,228	(44,202)	60,026	60,026	0
Grant - Black Spot - Chittering Road	Main Roads WA	Non-operating	0	0	84,800	84,800	84,800		84,800	66,090	(138,509)
Grant - Black Spot - Muchea East Road	Main Roads WA	Non-operating	0	0	166,500	166,500	166,500		166,500	113,256	(6,619)
Grant - Black Spot - Blue Plains/Maddern Road	Main Roads WA	Non-operating	0	0	177,880	177,880	177,880		177,880	119,776	(190,699)
Grant - Black Spot - Julimar Road	Main Roads WA	Non-operating	0	0	31,100	31,100	31,100		31,100	0	(81,452)
Grant - Black Spot - Wandena Road	Main Roads WA	Non-operating	0	0	59,357	59,357	59,357		59,357	23,743	(88,012)
Grant - Black Spot - Mooliabeenee Road	Main Roads WA	Non-operating	0	0	0	0	0		0	0	0
Grant - Regional Road Group - Bridge 4701 Blizzard Road	Regional Road Group	Non-operating	134,000	0	201,000	201,000	201,000		201,000	0	(63,310)
Grant - WALGCC Bridge 5374 Flat Rocks Road	Regional Road Group	Non-operating	40,000	0	0	0	0		0	0	0
Grant - Regional Road Group - Chittering Road	Regional Road Group	Non-operating	12,069	0	171,967	171,967	171,967		171,967	0	(632,224)
Grant - Regional Road Group - Muchea East Road	Regional Road Group	Non-operating	0	0	261,285	261,285	261,285		261,285	0	(253,500)
Grant - Regional Road Group - Archibald Street Footpath	Regional Road Group	Non-operating	0	0	0	0	0		0	0	0
Grant - Mountain Bike Trail		Non-operating	0	0	0	0	0		0	0	0
Economic Services											
Grant - Taste of Chittering	LotteryWest /TourismWA	Operating - Tied	5,500	0	0	0	0		0	0	(34,572)
Contribution - Taste of Chittering	Various	Operating - Tied		7,155	0	7,155	7,155		7,155	0	0
Grant - Wear Ya Wellies - Road Safety Message	Road Safety Council	Operating - Tied	0	1,000	0	1,000	1,000	300	1,300	1,300	0
Grant - Visitor Centre Auto Door		Non-operating	0	0	10,000	10,000	10,000		10,000	0	0
Grant - Muchea Employment Node - Special Projects Officer	Building Better Regions	Operating - Tied	0	120,563	0	120,563	120,563		120,563	0	(191,180)
Grant - Visitor Centre Sustainability	TourismWA	Operating - Tied	0	22,200	0	22,200	22,200		22,200	22,381	0
TOTALS			238,762	1,377,473	1,337,484	2,714,957	2,714,957	(164,031)	2,550,926	1,309,953	(2,144,525)
SUMMARY											
Operating	Operating Grants, Subsidies and Contributions		0	722,716	0	722,716	722,716	(44,202)	678,514	485,310	(56,971)
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		52,693	654,757	0	654,757	654,757	5,171	659,928	491,503	(484,007)
Non-operating	Non-operating Grants, Subsidies and Contributions		186,069	0	1,337,484	1,337,484	1,337,484	(125,000)	1,212,484	333,141	(1,603,547)
TOTALS			238,762	1,377,473	1,337,484	2,714,957	2,714,957	(164,031)	2,550,926	1,309,953	(2,144,525)

**SHIRE OF CHITTERING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2018**

**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:



































Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 30 Jun 2018
	\$	\$	\$	\$
Animal Control	50.00	0.00	0.00	50.00
Bonds - Community Bus	1,100.00	600.00	(600.00)	1,100.00
Construction Training Fund (CTF)	826.88	31,781.95	(29,835.62)	2,773.21
Bonds - Crossovers	16,513.89	0.00	0.00	16,513.89
Bonds - Defects Roadworks	60,329.59	0.00	(48,587.00)	11,742.59
Bonds - Developer	111,152.19	0.00	(15,470.00)	95,682.19
Bonds - Extractive Industries	59,558.43	158,100.00	0.00	217,658.43
Bonds - Gravel Pit Rehabilitation	21,289.16	0.00	0.00	21,289.16
Bonds - Keys, Hall and Equipment	6,286.94	4,300.00	(8,131.94)	2,455.00
Building Services Levy (BSL)	123.30	37,046.72	(34,232.06)	2,937.96
Bonds - Road Upgrade	0.00	0.00	0.00	0.00
Bonds - Seal Coat	0.00	0.00	0.00	0.00
Bonds - Sand Extraction	0.00	0.00	0.00	0.00
Bonds - Transportable Buildings	5,000.00	0.00	(5,000.00)	0.00
Bonds - Community Housing	0.00	351.93	0.00	351.93
Extractive Industry Licence	0.00	0.00	0.00	0.00
Councillor Nomination Deposits	0.00	560.00	(560.00)	0.00
Bonds - Revegetation of Blocks	0.00	0.00	0.00	0.00
Bonds - Senior Housing	0.00	0.00	0.00	0.00
Bonds - Staff Housing	0.00	0.00	0.00	0.00
Transport Licencing	0.00	0.00	0.00	0.00
Unclaimed Monies	1,031.40	0.00	0.00	1,031.40
	<b>283,261.78</b>	<b>232,740.60</b>	<b>(142,416.62)</b>	<b>373,585.76</b>

SHIRE OF CHITTERING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 JUNE 2018

Note 13: Capital Acquisitions														
Assets	Account	Balance Sheet Category	Job	YTD Actual			Forecast Actual			Adopted	Amended Budget			Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	New/Upgrade Forecast	Renewal Forecast	Total Forecast	Annual Budget	Annual Budget	YTD Budget	YTD Variance	
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<div><div></div>Level of completion indicator, please see table at the end of this note for further detail.</div>														
Land														
Economic Services														
<div><div></div></div>	Lot 215 Great Northern Highway Bindoon	4130809	509	LC490	0	(76,966)	(76,966)	0	(76,966)	(76,966)	(80,000)	(76,966)	(76,966)	0
Total - Economic Services					0	(76,966)	(76,966)	0	(76,966)	(76,966)	(80,000)	(76,966)	(76,966)	0
<div><div></div></div>	Total - Land				0	(76,966)	(76,966)	0	(76,966)	(76,966)	(80,000)	(76,966)	(76,966)	0
Buildings														
Housing														
<div><div></div></div>	Unit 1/6194 Great Northern Highway Buildings (Capital)	4090110	510	BC201	0	(4)	(4)	0	0	0	0	0	0	(4)
Total - Housing					0	(4)	(4)	0	0	0	0	0	0	(4)
Recreation And Culture														
<div><div></div></div>	Muchea Hall Buildings (Capital)	4110110	510	BC313	0	(5,328)	(5,328)	0	0	0	0	0	0	(5,328)
<div><div></div></div>	Muchea Hall Netball Courts Resurfacing (Capital)	4110110	510	BC313A	0	(40,875)	(40,875)	0	(40,875)	(40,875)	(38,100)	(40,875)	(40,875)	0
<div><div></div></div>	Muchea Hall Pavilion Upgrade	4110110	510	BC313B	0	(49,751)	(49,751)	0	(60,500)	(60,500)	(60,500)	(60,500)	(60,500)	10,749
<div><div></div></div>	Sandown Park Buildings (Capital)	4110110	510	BC338	0	(1,775)	(1,775)	0	0	0	0	0	0	(1,775) Fixed in April
<div><div></div></div>	Sandown Park Ablution/Shower Block	4110310	510	BC338A	0	(120,290)	(120,290)	0	(150,500)	(150,500)	(230,000)	(150,500)	(150,500)	30,210
Total - Recreation And Culture					0	(218,018)	(218,018)	0	(251,875)	(251,875)	(328,600)	(251,875)	(251,875)	33,857
Transport														
<div><div></div></div>	Depot Machinery Shed and Fencing Upgrade	4120110	510	BC410A	0	(36,651)	(36,651)	0	(36,652)	(36,652)	(60,000)	(36,652)	(36,652)	1
Total - Transport					0	(36,651)	(36,651)	0	(36,652)	(36,652)	(60,000)	(36,652)	(36,652)	1
Economic Services														
<div><div></div></div>	Tourist Bureau Buildings (Capital)	4130210	510	BC470	0	(8,960)	(8,960)	0	0	0	0	0	0	(8,960)
<div><div></div></div>	Visitor Centre Auto Door	4130210	510	BC470A	0	(227)	(227)	0	(12,000)	(12,000)	(22,000)	(12,000)	(12,000)	11,773 Reduced as Grant not received
<div><div></div></div>	Lot 168 Binda Place	4130610	510	BC480	0	(695,544)	(695,544)	0	(695,544)	(695,544)	(665,000)	(695,544)	(695,544)	(0) Stamp Duty
Total - Economic Services					0	(704,731)	(704,731)	0	(707,544)	(707,544)	(687,000)	(707,544)	(707,544)	2,813
Other Property & Services														
<div><div></div></div>	Administration Buildings (Capital)	4140210	510	BC560	0	(15,879)	(15,879)	0	0	0	0	0	0	(15,879)
<div><div></div></div>	Administration Building Upgrade	4140210	510	BC560A	0	(28,576)	(28,576)	0	(48,600)	(48,600)	(48,600)	(48,600)	(48,600)	20,024
<div><div></div></div>	Records Storage Donga	4140210	510	BC563	0	(26,831)	(26,831)	0	(27,380)	(27,380)	(20,000)	(27,380)	(27,380)	549
Total - Other Property & Services					0	(71,285)	(71,285)	0	(75,980)	(75,980)	(68,600)	(75,980)	(75,980)	4,695
Total - Buildings					0	(1,030,691)	(1,030,691)	0	(1,072,051)	(1,072,051)	(1,144,200)	(1,072,051)	(1,072,051)	41,360
Plant , Equip. & Vehicles														
Governance														
<div><div></div></div>	OCH New Vehicle (P0001) (CEO)	4040230	530	PA0001	0	0	0	0	0	0	(40,000)	0	0	0 Deferred to next year
Total - Governance					0	0	0	0	0	0	(40,000)	0	0	0
Law, Order And Public Safety														
<div><div></div></div>	FIRE - Plant and Equipment (Capital)	4050130	530	PE030	0	(12,620)	(12,620)	0	0	0	0	0	0	(12,620)
<div><div></div></div>	FIRE - FDI/LED Display Board (Capital)	4050130	530	PE030A	0	0	0	0	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	15,000
<div><div></div></div>	FIRE - Water Tanks (Capital)	4050130	530	PE030B	0	(14,066)	(14,066)	0	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	15,934
<div><div></div></div>	CH003 Ranger 2018 4x4	4050230	530	PA0231	0	(44,426)	(44,426)	0	(40,909)	(40,909)	(40,909)	(40,909)	(40,909)	(3,517)
<div><div></div></div>	000CH New Vehicle (P10178) (CESM)	4050730	530	PA000	0	0	0	0	0	0	(38,182)	0	0	0 Deferred to next year
Total - Law, Order And Public Safety					0	(71,113)	(71,113)	0	(85,909)	(85,909)	(124,091)	(85,909)	(85,909)	14,797
Community Amenities														
<div><div></div></div>	Gen Set (P1291) (MUCHEA TIP)	4100130	530	PA1291	0	(9,317)	(9,317)	0	(9,317)	(9,317)	0	(9,317)	(9,317)	0 Offset by Insurance Income
Total - Community Amenities					0	(9,317)	(9,317)	0	(9,317)	(9,317)	0	(9,317)	(9,317)	0
Recreation And Culture														
<div><div></div></div>	Lower Chittering Hall CCTV	4110130	530	PE312A	0	0	0	0	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	25,000
<div><div></div></div>	Muchea Hall Airconditioning	4110130	530	PE314A	0	(18,346)	(18,346)	0	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	1,654
<div><div></div></div>	Muchea Hall CCTV	4110130	530	PE314B	0	0	0	0	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)	18,500
Total - Recreation And Culture					0	(18,346)	(18,346)	0	(63,500)	(63,500)	(63,500)	(63,500)	(63,500)	45,154

SHIRE OF CHITTERING															
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY															
FOR THE PERIOD ENDED 30 JUNE 2018															
Note 13: Capital Acquisitions															
				YTD Actual			Forecast Actual			Adopted	Amended Budget				
Assets	Account	Balance Sheet Category	Job	New/Upgrade	Renewal	Total YTD	New/Upgrade Forecast	Renewal Forecast	Total Forecast	Annual Budget	Annual Budget	YTD Budget	YTD Variance	Strategic Reference / Comment	
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
Transport															
	CH5940 Komatsu Loader 2017 WA250PZ 6 Wheel (P1	4120330	530	PA1202	0	(250,310)	(250,310)	0	(250,310)	(250,310)	(377,000)	(250,310)	(250,310)	0	
	CH1252 New Truck Crew Cab (P1252) (WORKS)	4120330	530	PA1252	0	0	0	0	(142,000)	(142,000)	(142,000)	(142,000)	(142,000)	142,000	
	CH10886 Toro Mower Z-Master 7000/52 Zero Turn (I	4120330	530	PA1510	0	(17,500)	(17,500)	0	(17,500)	(17,500)	(17,500)	(17,500)	(17,500)	0	
	CH319 Ranger 2018 4x4 (WM)	4120330	530	PA310	0	(43,345)	(43,345)	0	(40,909)	(40,909)	(40,909)	(40,909)	(40,909)	(2,436)	
	Brush Cutter Extreme Duty High Flow 200cc (P6086)	4120330	530	PA6086	0	(9,120)	(9,120)	0	(9,120)	(9,120)	(14,000)	(9,120)	(9,120)	0	
	CH784 2018 Ranger 4x4	4120330	530	PA784A	0	(41,960)	(41,960)	0	(40,909)	(40,909)	(40,909)	(40,909)	(40,909)	(1,051)	
Total - Transport				0	(362,235)	(362,235)	0	(500,748)	(500,748)	(632,318)	(500,748)	(500,748)	(500,748)	138,513	
Economic Services															
	ECONDEV - New Vehicle Ranger 2018 4x4 (SPO)	4130630	530	PA1306	0	(40,388)	(40,388)	0	0	0	0	0	0	(40,388)	
Total - Economic Services				0	(40,388)	(40,388)	0	0	0	0	0	0	0	(40,388)	
Other Property & Services															
	Admin Server/IT Upgrade (Capital)	4140230	530	PE562	0	(98,360)	(98,360)	0	(130,000)	(130,000)	(100,000)	(130,000)	(130,000)	31,640	Increased to finish scope of works
	Administration Photocopier	4140230	530	PE563	0	(11,650)	(11,650)	0	(11,650)	(11,650)	(12,815)	(11,650)	(11,650)	0	
Total - Other Property & Services				0	(110,010)	(110,010)	0	(141,650)	(141,650)	(112,815)	(141,650)	(141,650)	(141,650)	31,640	
	Total - Plant , Equip. & Vehicles			0	(611,408)	(611,408)	0	(801,124)	(801,124)	(972,724)	(801,124)	(801,124)	(801,124)	189,716	
Roads (Non Town)															
Transport															
	Carl Street	4120140	540	RC060	0	(183,420)	(183,420)	0	(179,872)	(179,872)	(179,872)	(179,872)	(179,872)	(3,548)	
	Payne Street	4120140	540	RC105	0	(822)	(822)	0	0	0	0	0	0	(822)	
	Spillman Road	4120142	540	RC051	0	(28,847)	(28,847)	0	(93,700)	(93,700)	(93,700)	(93,700)	(93,700)	64,853	
	Chittering Road (RRG)	4120149	540	RRG002	0	(632,224)	(632,224)	0	(591,444)	(591,444)	(591,444)	(591,444)	(591,444)	(40,780)	
	Bindoon-Dewars Pool Road (RRG)	4120149	540	RRG003	0	0	0	0	0	0	0	0	0	0	Journal to Maintenance RM003
	Muchea East Road Renewal (RRG)	4120149	540	RRG004	0	(253,500)	(253,500)	0	(391,928)	(391,928)	(391,928)	(391,928)	(391,928)	138,428	
	Chittering Road (BS)	4120153	540	RBS002	0	(138,509)	(138,509)	0	(140,000)	(140,000)	(127,201)	(140,000)	(140,000)	1,491	
	Muchea East Road (BS)	4120153	540	RBS004	0	(6,619)	(6,619)	0	(278,920)	(278,920)	(262,398)	(278,920)	(278,920)	272,301	
	Blue Plains/Maddern (BS)	4120153	540	RBS006	0	(190,699)	(190,699)	0	(266,248)	(266,248)	(283,399)	(266,248)	(266,248)	75,549	
	Julimar Road (BS)	4120153	540	RBS010	0	(81,452)	(81,452)	0	(81,452)	(81,452)	(31,100)	(81,452)	(81,452)	0	
	Wandena Road (BS)	4120153	540	RBS030	0	(88,012)	(88,012)	0	(89,034)	(89,034)	(89,034)	(89,034)	(89,034)	1,022	
Total - Transport				0	(1,604,104)	(1,604,104)	0	(2,112,598)	(2,112,598)	(2,050,076)	(2,112,598)	(2,112,598)	(2,112,598)	508,494	
	Total - Roads (Non Town)			0	(1,604,104)	(1,604,104)	0	(2,112,598)	(2,112,598)	(2,050,076)	(2,112,598)	(2,112,598)	(2,112,598)	508,494	
Roads (Town)															
Transport															
	Maddern Road	4120141	540	RC052	0	(35,432)	(35,432)	0	(35,432)	(35,432)	(135,710)	(35,432)	(35,432)	(0)	
	Spice Road	4120141	540	RC055	0	(86,830)	(86,830)	0	(88,000)	(88,000)	(63,844)	(88,000)	(88,000)	1,170	
	Hart Drive	4120141	540	RC078	0	(37,182)	(37,182)	0	(37,500)	(37,500)	(188,944)	(37,500)	(37,500)	318	
	Ridgetop Ramble	4120141	540	RC098	0	(144,168)	(144,168)	0	(144,168)	(144,168)	(172,207)	(144,168)	(144,168)	0	
Total - Transport				0	(309,874)	(309,874)	0	(311,362)	(311,362)	(560,705)	(305,100)	(305,100)	(305,100)	(4,774)	
	Total - Roads (Town)			0	(309,874)	(309,874)	0	(311,362)	(311,362)	(560,705)	(305,100)	(305,100)	(305,100)	(4,774)	
Bridges and Culverts															
Transport															
	Bridge 4701 - Blizzard Road Slk 0.32 - Cap Ex	4120167	555	BR4701	0	(63,310)	(63,310)	0	(160,629)	(160,629)	(160,629)	(160,629)	(160,629)	97,319	
	Bridge 5374 - Flat Rocks Rd	4120167	555	BR5374	0	0	0	0	(58,919)	(58,919)	(58,919)	(58,919)	(58,919)	58,919	Design work by MRWA
Total - Transport				0	(63,310)	(63,310)	0	(219,548)	(219,548)	(219,548)	(219,548)	(219,548)	(219,548)	156,238	
	Total - Bridges and Culverts			0	(63,310)	(63,310)	0	(219,548)	(219,548)	(219,548)	(219,548)	(219,548)	(219,548)	156,238	
Footpaths															
Transport															
	Footpath - Ridgetop Ramble	4120170	560	FC098	0	(71,240)	(71,240)	0	(71,240)	(71,240)	0	(71,240)	(71,240)	0	
	Footpath - Forrest Hills Parade	4120170	560	FC103	0	(50,862)	(50,862)	0	(48,000)	(48,000)	(60,000)	(48,000)	(48,000)	(2,862)	
	Blackboy Ridge Trail	4120170	560	WT002	0	(28,932)	(28,932)	0	(30,000)	(30,000)	(70,000)	(30,000)	(30,000)	1,068	Reduced as we did not receive grant
	Bindoon Tale Trail	4120170	560	WT003	0	0	0	0	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)	7,500	



## Note 13: Capital Acquisitions

Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

**9.4.3 Disposal of Property: Lot 121 (RN 6169) Great Northern Highway, Bindoon**

Report date	18 May 2018
Applicant	Shire of Chittering
File ref	A9543
Prepared by	Executive Support Officer
Supervised by	Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	Nil

**Executive Summary**

Council is requested to authorise the Chief Executive Officer to commence the process of the disposal of Lot 121 (RN 6169) Great Northern Highway, Bindoon in accordance with the requirements of s3.58 of the *Local Government Act 1995*.

**Background**

The building located at Lot 121 Great Northern Highway, Bindoon (zoned “Residential”) was previously leased to Western Health Services (between 2002 and 2016). On completion of the Chittering Health Centre, WA Country Health vacated the building and moved into the new Centre. On vacating the property, the decision was made to return the building to a ‘residential’ building; which was subsequently leased to private tenants from 2016-2018.

The lease has now expired and the building is again vacant.

IMAGE 1: Locality Plan





Council has been previously briefed on the disposal of its surplus land holdings. Specifically, at the briefing session on 19 October 2016, Council was briefed on all Council owned properties which are considered surplus to needs. The subject property was included in that briefing.

### Consultation/Communication Implications

#### Local

Councillors  
Executive Managers

#### State

WALGA

### Legislative Implications

#### State

- Local Government Act 1995
  - 3.58 *Disposing of property*
    - (1) *In this section —*  
**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;  
**property** includes the whole or any part of the interest of a local government in property, but does not include money.
    - (2) *Except as stated in this section, a local government can only dispose of property to —*
      - (a) *the highest bidder at public auction; or*
      - (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
    - (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
      - (a) *it gives local public notice of the proposed disposition —*
        - (i) *describing the property concerned; and*
        - (ii) *giving details of the proposed disposition; and*
        - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
      - and*
      - (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
    - (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
      - (a) *the names of all other parties concerned; and*
      - (b) *the consideration to be received by the local government for the disposition; and*
      - (c) *the market value of the disposition —*
        - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
        - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*



### Policy Implications

Nil

### Financial Implications

In the 2017/18 budget Council approved the purchase of Lot 215 Great Northern Highway to facilitate the expansion of recreation facilities adjacent to the existing oval and the purchase of Lot 168 Binda Place to enable continued vehicle access and car parking at the Norther end of Binda Place. The sale of the subject property is intended to retire some of the debt associated with the procurement of those properties. Council has been previously briefed regarding these matters.

The most advantageous method for disposing of a residential property is via “direct negotiation”. While there will be costs involved (valuation, public notice and real estate agent fees), theses are normal costs associated with the disposal of residential property. Public tender or auction is not considered viable in this case.

### Strategic Implications

#### Local

- Strategic Community Plan 2017-2027  
Focus area: Our Build Environment  
Objective: S3.1 Development of Local Hubs

#### State

Nil

### Site Inspection

Site inspection undertaken: Yes

The Chief Executive Officer and Building Coordinator have inspected the property to ensure that the condition of the property is ready for sale.

### Triple Bottom Line Assessment

#### Economic implications

The disposal of surplus property will enable Council to retire debt associated with the recent purchase of more strategically significant parcels of land in Bindoon (as highlighted in this report).

#### Social implications

There are no known social implications associated with this proposal.

#### Environmental implications

There are no known environmental implications associated with this proposal.



**Officer Comment/Details**

The disposal of this property must be undertaken in accordance with s3.58 of the *Local Government Act 1995*.

Once a reasonable offer has been made on the property, a further report will be presented to Council to decide if the offer is to be accepted.

**9.4.3 OFFICER RECOMMENDATION / COUNCIL RESOLUTION 060518**

Moved Cr Osborn / Seconded Cr Angus

That Council authorises the Chief Executive Officer to do all things necessary to undertake the disposal of Lot 121 (RN 6169) Great Northern Highway, Bindoon in accordance with s3.58 of the *Local Government Act 1995*.

THE RECOMMENDATION WAS PUT AND DECLARED CARRIED 7/0  
8:05PM

**10. REPORTS OF COMMITTEES**

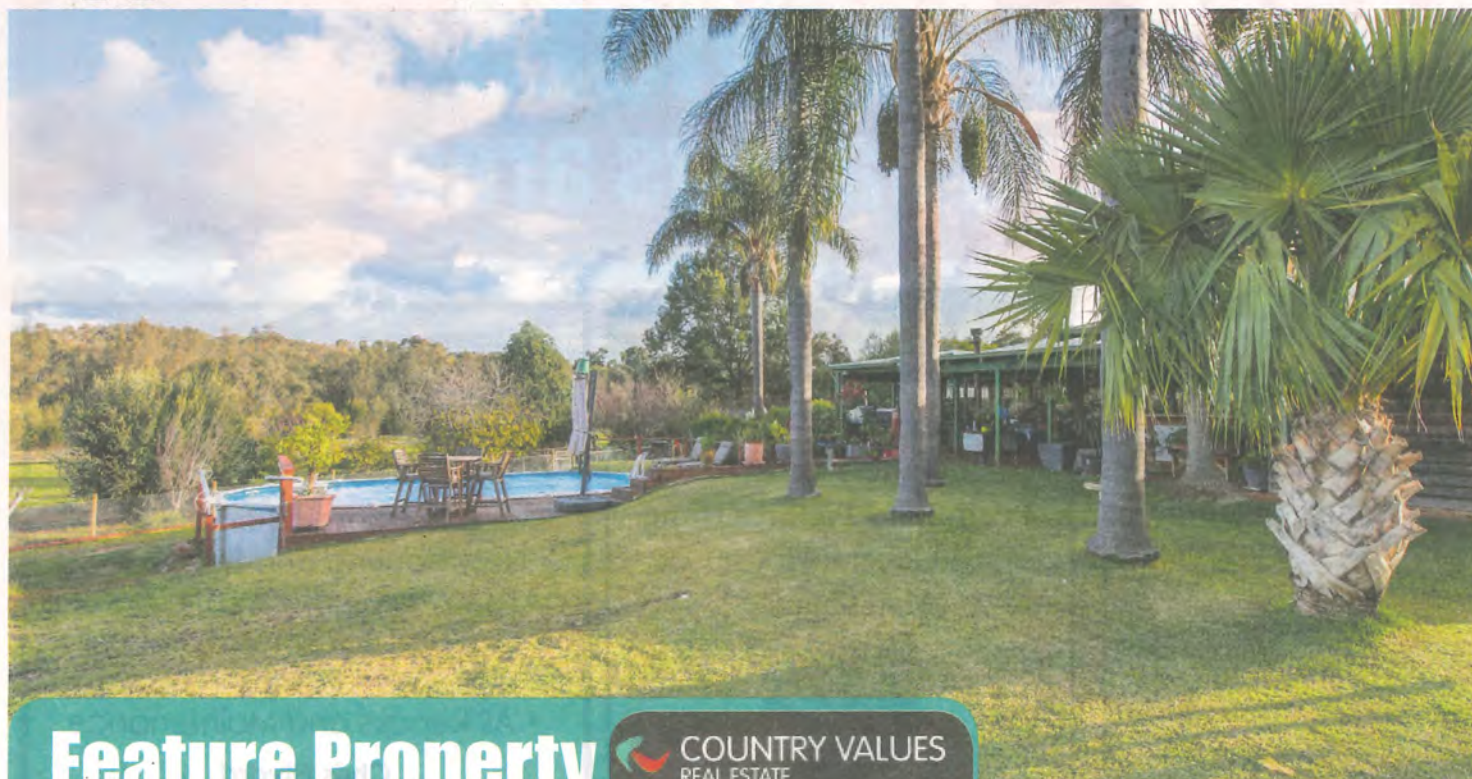
Nil





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## Feature Property

**COUNTRY VALUES**  
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### 5 Parkside Gardens, Bindoon

**\$660,000**
**Bronte Hewton 0433 337 134**

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Set amongst an abundance of garden and well-manicured lawn, this lovely home is offering not only space for a large family, but

also a great B&B opportunity.

The main house, presenting with country charm and a cosy feel offers spacious bedrooms, all with their own ensuite. The master in particular has a huge spa and its very own private garden! They all have robes, tidy floor coverings and a fresh lick of paint.

The main living area presents with modern

appliances in the kitchen, a walk-in pantry and shopper's entrance. Huge windows in the dining area offer stunning views over the paddocks. There are two differing sitting spaces in the family area, so absolutely no shortage of room.

Take a step outside and what an entertaining space! Complete with a massive bar, heaps of tiled patio space, Koi pond, and a decked above ground pool.

There is plenty of room here for those boys' toys, with a powered workshop, 3-car garage and an additional 3 carports.



The flat presents with 2 bedrooms, 1 bathroom, a kitchenette and lounge (with split system air conditioner), carport and patio.

The land is clear, great for animals and the newly fenced chook yard means fresh eggs each morning, while the orchard offers plenty of seasonal fruit. What more could you want?

Opportunities here are endless! Start your own B&B or health retreat. The vendors are also interested in selling on a 'walk in walk out' basis.

**COUNTRY VALUES**  
REAL ESTATE

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**\$275,000**
**6169 Great Northern Highway, Bindoon**  
GREAT VALUE


3x1 brick home in Bindoon, within walking distance to all town amenities and right across the road from the Chinkabee Complex.

- Refurbished bathroom
- Patio
- Stunning view at the rear of the home
- Ample parking space
- Manageable yard

**Bronte Hewton 0433 337 134**

### GINGIN

**\$660,000**
**52 Cairn Crescent, Gingin**  
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- Large balcony upstairs, ideal for entertaining guests and watching the sunset
- Solid timber flooring, high ceilings and reverse-cycle air con
- Chef's kitchen with quality appliances, two spacious living areas
- Colorbond workshop, ideal for vehicles, tools and equipment
- Walking distance to the main street of Gingin

**Craig Hyne 0448 825 833**

### GINGIN

**\$EOI**
**5 Lefroy Street, Gingin**  
EXCELLENT LOCATION


Three bedroom one bathroom brick and tile home on a quarter acre block. Very good first home buyer property. Close to all amenities. Very quiet.

- Excellent location
- Ideal rental
- Rural views
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**Tom Cabassi 0429 095 864**

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- Tonkin Hwy extension (Northlink WA) due for completion mid-2019.
- Industrial developments proposed at Muchea and South Bullsbrook.
- Build your new home and live the country lifestyle within reach of the city.

**Craig Hyne 0448 825 833**
**GINGIN: 9575 2566**
**BINDOON: 9576 0626**
**LANCELIN: 9655 1305**
[www.nvnews.com.au](http://www.nvnews.com.au)

17



# East Perth, Eagles split 'will benefit juniors'

THE scrapping of the East Perth and West Coast Eagles alignment will provide more opportunities for juniors to play senior WAFL, according to two club presidents.

East Perth FC's board voted to end its alignment with the West Coast Eagles earlier this month, an agreement that had been in place for five years.

There are nine junior clubs in the East Perth district, including Noranda Junior Football Club and Mt Hawthorn Cardinals Junior Football Club.

Noranda president Phil Clarke, who has been with the club for 13 years, said while East Perth had continued to provide great development programs, players in the district missed out on spots in a league side filled with Eagles players.

"The West Coast Eagles-East Perth alignment has had its detractors over the past five years," he said.



Noranda Junior Football Club president Phil Clarke with players.

"I have received feedback from parents of past players of our club who have experienced what they see as limited opportunities for players to get to that next level and represent East Perth and continue to develop their skills.

"I would anticipate the discontinuation of the alignment will only enhance the opportunities for our players as well as others within the district.

"That's a good result for junior football because to retain players and build numbers within our game, there needs to be a clear pathway to ensure players have every opportunity to reach their full potential and not get disillusioned

and leave the game."

Clarke said Richmond star Alex Rance, former AFL players Clancee Pearce and Michael Prior – as well as current East Perth players Julian and Christian Ameduri and other WAFL players Calum Hart and Tyler Keitel – came through the ranks of Noranda.

Despite the fact that the alignment had been beneficial as Eagles players supported its juniors, Cardinals president Martin Lawrence said he believed the pathways would be better in the future.

"I know of players that were just breaking into the league side when it started, they basically went to other clubs and the opportunities were limited at East Perth at the time," he said.

WAFC engagement and community football executive manager Troy Kirkman said the commission was still in the planning and negotiation phase and there was no negative impact on the pathways.

"On average there have been 13 West Coast Eagles players participating for East Perth at league level during qualifying rounds," he said. "With these players no longer available, East Perth will rely heavily upon developing local talent from both their regional and metropolitan zones.

## FAST FACTS

### List of East Perth District junior clubs

- Ballajura Junior Football Club
- Bayswater Junior Football Club
- Beechboro Junior Football Club
- Coolbinia Junior Football Club
- Ellenbrook Junior Football Club
- Morley Junior Football Club
- Mt Hawthorn Junior Football Club
- Mt Lawley Junior Football Club
- Noranda Junior Football Club

ent from both their regional and metropolitan zones.

"The focus moving forward will be on the WAFL competition at senior level... junior football clubs and junior players will continue to be supported as they have always been."

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### Proposal to dispose of property Local Government Act 1995, s3.58(3)

The Shire of Chittering proposes to sell Lot 121 (RN 6169) Great Northern Highway, Bindoon to Heather and Albert Smith on Friday 17 August 2018 for the following consideration:

- Two hundred and seventy-five thousand dollars (AUD\$275,000).
- The market value of the disposition was assessed at AUD\$250,000 on 22 May 2018.
- Other relevant detail:
- Lot 121 Great Northern Highway is residential land held for sale and has been previously advertised for sale by direct negotiation.

Members of the public are invited to make submissions in relation to the proposal.

Submissions should be made to the Shire of Chittering, PO Box 70, Bindoon WA 6502 by 4.00pm (WST) on Friday 3 August 2018.

Alan Sheridan  
Chief Executive Officer

P.O. Box 70 Bindoon 6502  
T: (08) 9576 4600  
[www.chittering.wa.gov.au](http://www.chittering.wa.gov.au)

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**MINUTES FOR THE  
CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018**

**Chinkabee Complex  
6166 Great Northern Highway  
Bindoon**

**Commencement: 7.00pm  
Closure: 8.25pm**



**Disclaimer**

The purpose of this Council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

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**MEMBERSHIP**Membership

- (a) One (1) Shire of Chittering Councillor as member and one (1) Councillor as deputy
- (b) Chief Executive Officer as member
- (c) Community Emergency Services Manager/Chief Bush Fire Control Officer as member
- (d) Deputy Chief Bush Fire Control Officer Southern Region as member
- (e) Deputy Chief Bush Fire Control Officer Northern Region as member
- (f) Deputy Chief Bush Fire Control Officer Central Region as member
- (g) Muchea Brigade
  - i. one (1) Bush Fire Control Officer as member and
  - ii. one (1) Bush Fire Control Officer as deputy
- (h) Lower Chittering Brigade
  - i. one (1) Bush Fire Control Officer as member and
  - ii. one (1) Bush Fire Control Officer as deputy
- (i) Upper Chittering Brigade
  - i. one (1) Bush Fire Control Officer as member and
  - ii. one (1) Bush Fire Control Officer as deputy
- (j) Bindoon Brigade
  - i. one (1) Bush Fire Control Officer as member and
  - ii. one (1) Bush Fire Control Officer as deputy
- (k) Wannamal Brigade
  - i. one (1) Bush Fire Control Officer as member and
  - ii. one (1) Bush Fire Control Officer as deputy
- (l) Incident Support Brigade
  - i. one (1) Bush Fire Control Officer as member
  - ii. one (1) Bush Fire Control Officer as deputy

Tenure of Membership

Shall be in accordance with the *Local Government Act 1995, Section 5.11*.

**ATTENDANCE BY GOVERNMENT AGENCIES**

The following are invited (non-voting) to attend meetings of the CBFAC:

- (a) DFES Fire Services Manager Perth North Coastal
- (b) DEC Conservation and Land Management Officer

**DELEGATED AUTHORITY**

Nil

**Preface**

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Chittering Bushfire Advisory Committee (CBFAC) Meeting, where the minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Chairperson.

Attachments that formed part of the agenda, in addition to those tabled at the CBFAC Meeting are put together as an addendum to these Minutes.

**Unconfirmed Minutes**

These minutes were approved for distribution on Friday 25 July 2018.



Alan Sheridan  
Chief Executive Officer  
Shire of Chittering

**Confirmed Minutes**

These minutes will be confirmed at a meeting to be held on Tuesday, 9 October 2018.

Signed .....

*Note: The Chairperson at the meeting at which the minutes were confirmed is the person who signs above.*



**MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018**

## TABLE OF CONTENTS

<b>1.</b>	<b>DECLARATION OF OPENING OF MEETING / ANNOUNCEMENTS OF VISITORS.....</b>	<b>1</b>
<b>2.</b>	<b>RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE.....</b>	<b>1</b>
2.1	Attendance .....	1
2.2	Apologies .....	1
2.3	Approved leave of absence .....	1
<b>3.</b>	<b>DISCLOSURE OF INTEREST .....</b>	<b>1</b>
<b>4.</b>	<b>PUBLIC QUESTION TIME.....</b>	<b>1</b>
<b>5.</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE.....</b>	<b>2</b>
<b>6.</b>	<b>CONFIRMATION OF PREVIOUS MINUTES .....</b>	<b>2</b>
6.1	Chittering Bushfire Advisory Committee meeting: Tuesday 13 March 2018.....	2
<b>7.</b>	<b>NOMINATIONS FOR POSITIONS .....</b>	<b>2</b>
<b>8.</b>	<b>ANNOUNCEMENTS WITHOUT DISCUSSION.....</b>	<b>16</b>
8.1	Community Emergency Services Manager / Chief Bushfire Control Officer .....	16
8.2	DFES District Manager North East .....	20
8.3	Chief Executive Officer .....	20
8.4	Chittering Fire Services Training Coordinator .....	20
8.5	Department of Parks and Wildlife .....	20
<b>9.</b>	<b>BRIGADE REPORTS .....</b>	<b>21</b>
9.1	Bindoon Volunteer Bushfire Brigade.....	21
9.2	Lower Chittering Volunteer Bushfire Brigade .....	22
9.3	Muchea Volunteer Bushfire Brigade .....	25
9.4	Upper Chittering Volunteer Bushfire Brigade .....	26
9.5	Wannamal Volunteer Bushfire Brigade.....	27
9.6	Chittering Fire Service Incident Support Brigade .....	28
<b>10.</b>	<b>CHITTERING BUSHFIRE ADVISORY COMMITTEE ACTION LIST AND COMMITTEE RECOMMENDATIONS .....</b>	<b>30</b>
10.1	Outstanding actions and recommendations .....	30
<b>11.</b>	<b>GENERAL BUSINESS.....</b>	<b>33</b>
11.1	Membership of the Chittering Bushfire Advisory Committee .....	33
11.2	Bushfire Preparedness .....	35
11.3	Restricted Burning Times .....	36
11.4	Corflute Signs.....	36
11.4	Chittering Bushfire Ready Facebook Page.....	36
11.5	Website enquiry .....	36
<b>12.</b>	<b>NEXT MEETING.....</b>	<b>37</b>
<b>13.</b>	<b>CLOSURE .....</b>	<b>37</b>



## 1. DECLARATION OF OPENING OF MEETING / ANNOUNCEMENTS OF VISITORS

The Chairperson declared the meeting open at 7.00pm.

## 2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

### 2.1 Attendance

The following members have previously confirmed their attendance:

Members:	Cr Peter Osborn	Councillor Delegate (Chairperson)
	Alan Sheridan	Chief Executive Officer
	Jeff Reeves	Acting Chief Bushfire Control Officer / Lower Chittering Volunteer Bushfire Brigade
	Arthur Blewitt	Muchea Volunteer Bushfire Brigade
	Phill Humphry	Deputy Chief Bushfire Control Officer
	Kim Haeusler	Wannamal Volunteer Bushfire Brigade
	Peter Watterston	Bindoon Volunteer Bushfire Brigade

Quorum – 6 members

#### Observers: External

Jamie O'Neill	District Officer North East Metropolitan, DFES
Shelly Parnell	Muchea Volunteer Bushfire Brigade

#### Internal

Cr Carmel Ross	Councillor Deputy
Natasha Mossman	Executive Support Officer (Minute Secretary)

### 2.2 Apologies

Dave Carroll	Community Emergency Services Manager/CBFCO
David Wilson	Deputy CBFCO
Michael Pasotti	Department of Biodiversity, Conservation and Attractions

### 2.3 Approved leave of absence

Nil

## 3. DISCLOSURE OF INTEREST

Nil

## 4. PUBLIC QUESTION TIME

Nil





MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF PREVIOUS MINUTES

6.1 Chittering Bushfire Advisory Committee meeting: Tuesday 13 March 2018

**6.1 OFFICER / COMMITTEE RECOMMENDATION**

Moved Cr Ross / Seconded Peter Watterston

That the minutes of the Chittering Bushfire Advisory Committee meeting held on Tuesday 13 March 2018 be confirmed as a true and accurate record of proceedings.

**CARRIED UNANIMOUSLY**

7. NOMINATIONS FOR POSITIONS

Report date	10 July 2018
Applicant	Shire of Chittering
File ref	09/02/4
Prepared by	Executive Support Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	<ol style="list-style-type: none"> <li>1. ISB AGM Minutes held on 9 June 2018</li> <li>2. Muchea VBFB details following AGM held on 5 June 2018</li> <li>3. Lower Chittering VBFB AGM minutes held on 6 June 2018</li> </ol>

**Executive Summary**

The Committee is requested to endorse the appointment of the Fire Control Officers for the coming 2018/19 financial year.

**Background**

The Shire's volunteer bushfire brigades conduct their Annual General Meetings during the month of June each year. At the Annual General Meeting, each brigade member(s) are to be nominated to the Chittering Bushfire Advisory Committee to serve as Fire Control Officers for their brigade until their next Annual General Meeting.

At the time of distribution of the Agenda the Incident Support Brigade and the Muchea Volunteer Bushfire Brigade have forwarded the outcome from AGM.



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

## Consultation

### Local

Incident Support Brigade  
Muchea Volunteer Bushfire Brigade

### State

Nil

## Statutory Environment

### Local

- *Bushfire Brigades Local Law 2013*

#### **3.6 Holding of annual general meeting**

*A bush fire brigade is to hold its annual general meeting during the month of May each year.*

#### **3.7 Nomination of bush fire control officers to Bush Fire Advisory Committee**

*At the annual general meeting of a bush fire brigade, brigade member/s are to be nominated to the Bush Fire Advisory Committee to serve as the bush fire control officer for the brigade until the next brigade annual general meeting.*

#### **3.8 Minutes to be tabled before the Bush Fire Advisory Committee**

- (1) *The brigade Secretary is to forward a copy of the minutes of the annual general meeting of a bush fire brigade to the Chief Bush Fire Control Officer within one month after the meeting.*
- (2) *The Chief Bush Fire Control Officer is to table the minutes of the bush fire brigade's annual general meeting at the next meet of the—*
  - (a) *Bush Fire Advisory Committee; or*
  - (b) *Council, if there is no Bush Fire Advisory Committee.**following their receipt under subclause (1)*

#### **3.9 Functions of Advisory Committee**

*The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to include such number of nominees of the bush fire brigades as determined by the local government.*

#### **3.10 Advisory Committee to nominate bush fire control officers**

*As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government from the persons nominated by each bush fire brigade a person for the position of a bush fire control officer for the brigade area.*

#### **3.11 Local government to have regard to nominees**

*When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.*

#### **3.12 Advisory Committee to consider bush fire brigade motions**

*The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.*



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

State

- Bush Fire Act 1954

**43. Election and duties of officers of bush fire brigades**

*A local government which establishes a bush fire brigade shall by its local laws provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of the bush fire brigade, and prescribe their respective duties.*

*[Section 43 amended by No.51 of 1979 s.5; No.14 of 1996 s.4.]*

**Policy Implications**

State

Nil

Local

Nil

**Financial Implications**

There will be costs incurred for the advertising of the appointed Fire Control Officers, which has been allowed for in the Shire's draft 2018/19 Annual Budget (due to be adopted at the Ordinary Council Meeting on 18 July 2018).

**Strategic Implications**

Local

- Strategic Community Plan 2017-2027

Focus area:	Our community
Objective:	S1.2 Strong sense of community
Strategy:	S1.2.1 Actively support community, volunteer groups and networks
Objective:	S1.3 A safe and healthy community
Strategy:	S1.3.1 Improve the safety of our community
Focus area:	Our natural environment
Objective:	S2.3 Protection of life and property
Strategy:	S2.3.1 Improve bushfire preparedness and recovery

State

Nil

**Site Inspection**

Not applicable

**Triple Bottom Line Assessment**

Economic implications

There are no known significant economic implications associated with this proposal.



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

**Officer Comment/Details**

The Chittering Bushfire Advisory Committee is to consider the nominations that have been presented from each Brigades Annual General Meeting for the position of Fire Control Officer. The position of Chief Bushfire Control Officer is filled by the Shire's Community Emergency Services Manager.

All Fire Control Officer positions from each Brigade become vacant annually in May, and it is the responsibility of each Brigade to provide their nominations to the Chittering Bushfire Advisory Committee Secretary following their Annual General Meeting.

The Officer Recommendation is reflective of the information provided from the Chief Bushfire Control Officer in an email dated 27 June 2018.

**7.1 OFFICER / COMMITTEE RECOMMENDATION**

**Moved Arthur Blewitt / Seconded Phill Humphry**

**That the Chittering Volunteer Bushfire Brigade recommends to Council the following appointments:**

**1. Fire Control Officer:**

- a. Arthur Blewitt and Shelly Pannell representing Muchea Volunteer Bushfire Brigade.
- b. Max Brown and Graham Furlong representing Lower Chittering Volunteer Bushfire Brigade.
- c. Gordon Carter and Aaron Cover representing Upper Chittering Volunteer Bushfire Brigade.
- d. Dennis Badcock and Scott Ormsby representing Bindoon Volunteer Bushfire Brigade.
- e. Greg Cocking and Kim Haeusler representing Wannamal Volunteer Bushfire Brigade.
- f. Matthew Johns and Mark Smith representing the Shire of Chittering.

**2. Deputy Chief Bushfire Control Officer:**

- a. David Wilson representing the South region.
- b. Phill Humphry representing the Central region.
- c. Kim Haeusler representing the North Region.

**3. David Carroll as the Chief Bushfire Control Officer.**


**CARRIED UNANIMOUSLY**





MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

## ITEM 7 – ATTACHMENT 1



**Chittering Fire Services**

**Incident Support**

**MINUTES OF ANNUAL GENERAL MEETING HELD ON  
Saturday 9 June 2018 commencing at 9.35am at Bindoon Station**

**Chair:** Mr Paul Groves

**Present:** Mel Jones, Bob Smillie, Anne Hopkins, Tennille Price, Sam Murray-Whelan, Sue Buchanan, Raylene Groves, Peter Hall, Trish McArthur, Denise Eeles, John Williams, Paul Groves, Deb Wilson, Brenda Riley, Peter Hall

**Visitors:** Prospective new member Greg Eeles.

**Apologies:** Sue Tough, Greg and Heather Salter, Dennis Lund, Kat Pringle

**Previous Minutes**

- Minutes of meeting held 12 June 2017 were confirmed as a true and correct record.  
Moved: Raylene Groves. Seconded: Debra Wilson. Carried

**Correspondence:**  
No correspondence relating to the AGM was received.

**Captains Report:** Paul Groves tabled his report - see attachment 1.

**Training Report:** Debra Wilson tabled her report - see attachment 2.

**Treasurers Report:** John Williams tabled the report – see attached.

**All office bearers to stand down.**

Election of Officer Positions:  
Nominations have been submitted for positions as follows:

Captain	Nominee	Paul Groves (1 year)
	Accepted	Yes
	Proposer 1 and 2	Samantha Murray-Whelan/Sue Buchanan
Lieutenant	Nominee	Debra Wilson (2 years)
	Accepted	Yes
	Proposer 1 and 2	Paul Groves/Brenda Riley
Lieutenant	Nominee	Samantha Murray-Whelan (1 year)
	Accepted	Yes
	Proposer 1 and 2	Trish McArthur/Sue Buchanan
Training Officer	Nominee	Heather Salter (1 Year)
	Accepted	Yes
	Proposer 1 and 2	Debra Wilson/Paul Groves
Equip/Mtce Officer	Nominee	No nominee



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

Treasurer	Nominee Accepted Proposer 1 and 2	John Williams Yes Paul Groves/Brenda Riley
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Secretary	Nominee Accepted Proposer 1 and 2	Brenda Riley Yes John Williams/Paul Groves
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**Expressions of Interest:**

Crew Leaders	Paul Groves Sam Whelan	Debra Wilson
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Uniforms	Raylene Groves
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Drivers	As per membership list
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First Aid Officer	Sam Whelan
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The meeting dealt with the election of Office Bearers en bloc and it was unanimous that all nominees be duly elected to positions as noted above for the following ISB year June 2018 to May 2019. Thanks were extended to all those members willing to take on the required roles for the smooth operation of Chittering ISB. It was noted that Deb Wilson would arrange to do a hand over as Training Officer with Helen Salter in the near future.

Paul Groves reiterated that the primary role of members were radio and T cards, but that all members would eventually need to become familiar with other DEFES systems, including mapping, AVL etc

**General Business:**

1. **ICV use as a possible repeater.**  
Paul will investigate if it is possible for the ICV to act as a repeater should the need arise.
2. **Expenses for ISB.**  
John was requested to see if some expenses could be recouped through ESL and will contact Dave Carroll to ascertain this information.

There being no further business the meeting concluded at 10.10am



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

Attachment 1.

Paul Groves – Captains Report 2017/2018

Again we have had a quiet year with 3 incidents where we responded with crews and the ICV.

Those incidents were:

1. Fire at 2450 Chittering Rd. Required from mid-afternoon until midnight
2. Brand Hwy x Nolan Road Muchea. Mid-afternoon until mid-morning the next day.  
Assisted by Wanneroo ISB with a crew in the morning
3. Barn Road Mooliabeenee. Late afternoon until 2300. Smaller fire and assisted by rain from early evening

In saying that we had 3 incidents there were a number of smaller incidents where the ICV was not required. I have had discussion with other ISB Captains around our availability for Land Search and Rescue incidents and have responded in the affirmative so we can keep our members involved and motivated. I am still hopeful that with changes in COMCEN processes we may get deployed to incidents to our north and east. This year we have had no requests for crews to assist other ISB's at incidents.

We are still finding it difficult to attract new members to the brigade and retaining those members as we are not given the opportunities afforded others. We continue to offer and complete training as required, and thanks to Deb Wilson, we have again had a very robust training schedule for the year. There has been renewed discussion around combined training exercises with all ISB's in the North Metro region and we are still an active member of the North Metro Emergency Support Group.

I extend my thanks to all members who have offered their service over the past year, in particular Deb Wilson as Brigade Training Officer. Deb has done a mountain of work creating, reviewing documents and providing training to members – Thank you.

To Sam Murray-Whelan thank you for your support though the year as Lieutenant and Deputy Captain. Your eagerness to turnout to anything and everything is appreciated. I am hoping that after today's AGM we will have 2 Lieutenants and I can work with them to build our capacity to have 3 crew leaders and a member capacity to sustain 3 x 8 hour shifts to support any Incident Management team  
John Williams – again a sterling job in juggling the finances of the ISB and being available for incidents and as a driver of the ICV – Thank You

Brenda Riley – Thank you to Brenda for her role as secretary – a sometimes demanding but necessary role for the brigade.

To all other members who have put their hand up to assist at incidents a big thank you to all especially to Sue Tough who puts her hand up and works well within the team. To Sue Buchanan and new member Peter Hall thank you for your efforts at the Muchea fire with the midnight – dawn graveyard shift. I have previously worked with Peter as firefighters covering the same shift and I can tell you it is not the best shift to be on as the night drags on.

The ICV has been taken off station for approximately 4 weeks to have a number of modifications and repairs done. There will also be a further IT upgrade completed while it is away with a reconfiguration of the IT Network. Once we have the ICV back I will work through the changes so I can determine that all is working OK and then I will be looking to train the (hopefully) 2 Lieutenants in the functions in the ICV and then with the 3 of us we can further train the remaining membership focusing on smaller groups of 1-2 at a time. We need to have enough members at each turnout to ensure we manage the basic functions of Radios and T-Cards and now the IT functions the IMT's are expecting of us. I imagine that the crew leaders initially will fill the IT role and as we are able to upskill other members they can take on the role.





MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

Other changes to be completed are,

- placing a lower window in the door so you see if anyone is outside the door before opening,
- altering the steps to improve the rise and step to make it easier to get in and out,
- altering the location of the 2 truck batteries and place them in the locker where we currently keep the stabilisers. This will assist with battery maintenance in the future.
- redirect the generator exhaust into the truck exhaust and take the fumes away. There have been issues with the fumes blowing into the T Card area.
- Changes to the Invertor cabinet to improve cooling air circulation

Locally the Brigade Captains are working with Dave Carroll to establish a process to recruit new members for all brigades and then how to retain those members. As I mentioned earlier if we can be assigned to more incidents I am hoping we can maintain our interest and membership base.

Thank you all for the past year and your support for the Incident Support Brigade. I will continue to work with you all and other brigades to have our capabilities utilized more for either bush fires or Search and Rescue activities. If the rain persists maybe we could be involved with local flooding — do you remember those days.

Paul Groves

Captain, Chittering Incident Support Brigade



**MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018**

**Attachment 2.**

**Training Report for June 12, 2017 to June 9, 2018**

**The following are the Courses that ISB Members have attended:**

<b>Courses</b>	<b>Date/s</b>	<b>Number Completed Training</b>
IFF	December 2, 2017	2
AIIMS Awareness	Online	3
WAERN Basic and Advanced	November, 2017	1
FesMaps Operations Overview	Online	5
WebEOC Online WebEOC and iRMS face to face	September 20 and 24, 2017	9 13 NB: 6 members who attended the face to face training have not completed the online course and therefore access not able to be provided by DFES
AVL System Training (Automatic Vehicle Locator System)	November 11, 2017	9
Basic Life Support and AED Training (Trainer: Heather Salter)	November, 2017	7
Pre-Season Skills Refreshers – one on one (Trainers: Captain, Lieutenant and Training Officer)	October – November, 2017	15
Driving Under Operational Conditions and 4x4 Driving	April, 2018	2
FIRS (Fire Incident Reporting System)	April, 2018	2

**Joint Training Activities:**

<b>Activity</b>	<b>Brigades</b>	<b>Date</b>
Huw Davies Day	All Shire Brigades	August 19, 2017
DFES ICV Exercise Forrestfield (8 members attended)	All available ICVs	August 26, 2017
Muchea Community Outreach Event – Recruited 2 new members and Inducted 1 new member	Muchea Brigade	November 12, 2017
Community Engagement/RUI Event	All Shire Brigades	October 28, 2017





MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

Other items:

- **5 new Members inducted** and still need to complete the required Training Courses – 5 to do the ICV Operations Modules, 2 to complete AIMS Awareness Online and WAERN Radio Operation Training and 4 to complete online training for WebEOC, FESMaps and the AVL System.
- **Training Records** up to date @ June 9, 2018 – emailed to everyone, please check it and follow-up on any training yet to be completed.
- **The Training Calendar for 2017/18** Calendar Year was incorporated into, and ISB related Training highlighted, as part of the Shire CFS Training Calendar as the need for a separate calendar with the number of ISB members requiring formal DFES Training Courses was limited.
- **Member Skills Refresher on a one on one basis** conducted this year – important for all members to do this by November 1<sup>st</sup> each year to be active and confident for the forthcoming fire season.
- **Basic Life Support and AED Training implemented** November 2017 (Lower BFB) and May 2018 (Mucnea and Bindoon BFBs) with Heather as the Trainer and David Wilson now able to issue AED/CPR Certificates via Time Critical (our First Aid Training providers)
- **Collar Tank Deployment Training is pending**, but planning completed with Arthur Blewitt (Mucnea FCO) as the Trainer

Debra Wilson  
ISB Training Officer



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

**Chittering Incident Support Brigade**

**Income and Expenditure Statement  
Year ended May 31, 2018**

**Income**

Bank interest	\$41
Donation from CWA	\$100
<b>Total</b>	<b>\$140</b>

**Expenditure**

Contribution towards Jamie O'Neill's farewell	\$200
Refreshments	\$52
Stationery (Diary & laminated sleeves)	\$26
Insect repellent	\$17
Petty cash shortfall	\$0
<b>Total</b>	<b>\$295</b>

**Excess of expenditure for the year** **-\$154**

*Can't find invoices  
for*

**Statement of Financial Position at May 31, 2018**

**Current assets**

Bendigo Bank cheque account	\$3,380
Petty cash on hand	\$46
<b>Total</b>	<b>\$3,426</b>

**Fixed assets**

Schedule of assets	\$2,243
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**Total assets** **\$5,669**

**Represented by:**

Accumulated funds brought forward	\$3,581
Excess of expenditure for the period	-\$154
Fixed assets introduced	\$2,242
<b>Accumulated funds May 31, 2018</b>	<b>\$5,669</b>

**Note 1 - Cheque account**

**Bank reconciliation May 31, 2018**

Bank balance June 01, 2017	\$3,465.45
Receipts for the year	\$140.83
	\$3,606.28
Payments for the year	\$225.98
<b>Bank balance May 31, 2018</b>	<b>\$3,380.30</b>

Bank statement balance May 31, 2018	\$3,380.30
<b>Reconciled bank statement balance</b>	<b>\$3,380.30</b>

*John Williams  
May 31, 2018*

*This is to certify that I  
have examined the attached  
financial statements and  
believe they are true and  
correct to the best of my  
knowledge. *TTA* 5/6/18*



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

ITEM 7 – ATTACHMENT 2

ABN 72830 525 197



**Mucnea Volunteer Bush Fire Brigade**  
**PO Box 239, Mucnea WA 6501**  
**60years 1952 - 2012**

12 June 2018

David Carroll  
Chief Emergency Services Manager  
Shire of Chittering

**Re. Mucnea VBFB Annual General Meeting**

Dear David

The Annual General Meeting of the Mucnea Volunteer Bush Fire Brigade was held on Tuesday 5<sup>th</sup> June 2018. Below is the list of office bearers as elected at this meeting:

Captain:	Shelly Pannell- 2 year term expires 2019
1 <sup>st</sup> Lieutenant:	Shane Robertson- 2 year term expires 2019
President:	Nicola Green
Treasurer:	Joanne Johns
Secretary:	Michelle Udy
Lieutenant:	Shane Johns
Lieutenant:	Roger Panton
Equipment Officer:	Jarrold McCulloch
Training Co-ordinator:	Ray Jordan
Hazard Reduction Officer:	Arthur Blewitt

The brigade requests the nomination of Shelly Pannell to position of Fire Control Officer for the 2 year period from 2018-2020 and to be appointed as our proxy member to BFAC. Arthur Blewitt will remain in his current position as Fire Control Officer for the 2 year period from 2017-2019.

Yours sincerely,

Michelle Udy  
Secretary Mucnea VBFB

**TRONOX**

Proudly supporting local volunteer bush fire brigades and the safety of the community



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

ITEM 7 – ATTACHMENT 3



LOWER CHITTERING  
VOLUNTEER BUSH FIRE  
BRIGADE

**AGM MEETING**  
WEDNESDAY 6<sup>th</sup> June 2018  
COMMENCING AT 8.03PM

MINUTES

**OPEN MEETING**

The President opened the meeting at 8.03PM.

i) **ATTENDANCE:** Rebecca Hodge, Jeff Reeves, Mitchell Williams, Dave Wilson, Liam Spence, Johan Rossouw, Daniel Hearn, Ben Eggleston, Jeremy Tenant, Jenny Chadwick, Dan Eggleston, Theo Bekkers, Max Brown, Chris Parsons, Alison Brown, Tamara Southwick, Perry Read, David Carroll, Darryl White,

ii) **APOLOGIES:** Leanne Bauerle, Thomas Bauerle, Travis Russell, Paul Jones, Kerry Juner, Oliver Brown, Grahame Beevors, Alan Brown, Graham Furlong.

i. **Non-Attendance:** Erin Sorenson, Alex Brown, Craig Chambers, Peter Gunn, Craig Brown, Tim Rix, John Aquilina, Josh Harney,

**CAPTAINS REPORT – Jeff Reeves**

I would like to thank all my Officers for the support this year and to all members for the effort you have put in this Fire Season. I would also like to say a great thank you to Graham, Chris and Jeremy for the effort and time they put into organizing the Training Schedules this past year.

Although we have had another fortunate quiet fire season we did attend 16 fires this past summer season. We have covered well the period most difficult for Fire Stations in Chittering experience and that is mid-week calls and congratulations to all who have able to cover this most difficult time for firefighting.

We head into unknown period ahead of us with the formation of the Rural Fire Division which may or may not see a new period of firefighting in the rural areas of WA. But there is one thing that won't change is we will still get calls in the middle of the night or weekends and we will turn out to all these incidents.



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

We have plans in place for continuing to improve this Station with the introduction of another FCO and a larger Lieutenant representation and a more structured training program to offer you the best opportunity to improve your skills as firefighters. But we as Officers need your help in this by attending and supporting these sessions.

I would also take this time to acknowledge Max Brown who heads into his 45th fire season.

Again, as we head into a new season I look forward to working alongside all of you.

**President Report – Paul Jones**

Nothing to report as absent

**Results of Elections**

Voted in as Training Officer – Graham Furlong

2 x Lieutenants voted on;

Leanne Bauerler

Chris Parsons

There being no further business the President closed the meeting at 8:19 PM.





MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

## 8. ANNOUNCEMENTS WITHOUT DISCUSSION

### 8.1 Community Emergency Services Manager / Chief Bushfire Control Officer

Report date	10 July 2018
Applicant	Chief Bushfire Control Officer
File ref	09/02/4
Prepared by	Dave Carroll, Community Emergency Services Manager/CBFCO
Disclosure of interest	Nil
Attachments	1. Emergency and Fire Management Annual Report 2018

#### Current situation

- Shire of Chittering is currently in the Unrestricted Burning Time, restricted commences on 1 October 2018.
- Summer season 2017/18 was mild with no heat wave conditions or days reaching 40° occurring. Mid-summer rains eased stress on bushland and increased grass fuel loads.
- Autumn was dryer and warmer than average with warm dry, windy days up until the season broke on 24 May 2018. The Autumn Restricted Burning Time was extended by 14 days due to the warm dry conditions and a high rate of burning and permit requirements noncompliance from residents.
- Social media broadcasting of safe burning information was increased at this time.
- No ISG or Welfare Centre activations have occurred during this period.

#### Incidents and Membership: 30/06/2017 – 20/06/2018

Brigade	Primary	Support	Total	Personnel
Muchea 6443	7	14	21	25
Lower Chittering 6387	14	14	28	39
Upper Chittering 6138	11	16	27	33
Bindoon 6055	20	11	31	37
Wannamal 6652	2	1	3	57
Chittering Incident Support 6975	-	4	4	22
				<b>213</b>

#### Operations

##### Chittering Fire Service attended to the following large-scale fires

- Brand Highway, Chandala Reserve, Muchea, third alarm bushfire of unknown cause, possibly lightning.
- Barn Road Fire, Mooliabeenee, third alarm bushfire ignited from an escaped burn on private property.



**MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018**

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### Training

- Brigade training available across multiple training calendars, Brigade, CFS and DFES Metro.
- Chittering Fire Service Training Coordinator Dave Wilson Training planned, 2018 brigade training calendar distributed.
- Firebreak inspection procedures for Rangers to be developed to assist with enhanced Firebreak notice compliance.

### **Safety Issues**

- Working at fires on Highways, crews advised to call WAPOL ASAP for traffic management.
- Slow initial turnout, under resourcing at fires, crews advised to request as much backup as required, including air support and resources from neighbouring Shires, Cities.

### **Mitigation**

- Town site protection, UCL Wannamal identified for firebreaks, prescribed burning and weed spray program, included in June 2018 round of Mitigation Activity Funding.
- Strategic Firebreaks to be upgraded and or sprayed by the Shire in the lead up to the fire season.
- Increased social media promotion of Firebreak Notice compliance for reduced bushfire intensity.
- Use of five Chittering Bushfire Shortz videos and Shire web site Fire Danger Rating graphic.

### **Community/Stakeholder/Brigade Engagement**

- Muchea BFB/VFES Risk to Resource Road Crash Rescue request, forwarded DFES for decision.
- Firefighting SWS tanks installation completed at Udumung Reserve, Wannamal & Upper Chittering Bush Fire Brigade Station.
- Fire Fighting water tank water level sensors have been installed on four tanks.
- AWARE Community Education Bushfire Videos (x5) scripted, filmed and edited, approved by OEM, posted weekly on social media – property preparation, Fire Danger Index, HVM Bans, Stay & defend or Leave early.
- Fire Danger Index graphic now on Shire of Chittering home page.
- Shire staff Annie, Lisa, Lynnette, Nadine and Dave attended Emergency Communications Conference.
- Resident fuel measurement gauges finalised, printed.
- DFES BRMP & treatments in transition phase from DFES to the Shire of Chittering.
- Firebreak Notice and Permit condition compliance, DFES Fire Chat Program promoted across Shire social media platforms and at events.

### **Investigations/Reviews**

- Nil

### **Thank You**

- Craig Garrett for years of service to the region, dedicated and thorough approach to assisting Local Governments, CEOs, CESMs and Bush Fire Brigades.
- Mr Jamie O'Neill for stepping in to the DO North East role and coming to the meeting.



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

## ITEM 8.1 – ATTACHMENT 1

## Emergency and Fire Management

### Local Emergency Management

During the year, the Shire of Chittering has maintained its obligation for compliance as per the Emergency Management Act hosting 4 LEMC meetings and exercised the Local Emergency Management Arrangements in September 2017 for the LEMC.

### Chittering Fire Service

The Shire of Chittering currently has five volunteer bush fire brigades and an Incident Support Brigade staffed by approximately 213 volunteers. The Shire received \$212,000 from Local Government Grant Scheme to fund the ongoing operations and maintenance of the Volunteer Bush Fire Brigades and Incident Support Brigade.

Incidents & Membership: 30/06/2017 – 10/07/2018

Brigade	Primary	Support	Total	Personnel
Muchea 6443	7	14	21	25
Lower Chittering 6387	14	14	28	39
Upper Chittering 6138	11	16	27	33
Bindoon 6055	20	11	31	37
Wannamal 6652	2	1	3	57
Chittering Incident Support 6975	-	4	4	22
				213

### Mitigation

The Shire commitment to Bush Fire Mitigation has continued in 2018 with the ongoing engagement of a mitigation contractor for strategic firebreak maintenance and prescribed burning. Approximately 75.27 kilometres of firebreaks have been upgraded/maintained and 46 hectares of bushland prescribed burnt at Blackboy Ridge, Payne Street Reserve, Muchea and Muchea East Road verge bordering Maryville in Lower Chittering.

A Bushfire Risk Management Plan Mitigation Activity Funding application was successful with \$26,900 provided for mitigation treatments to be carried out in Muchea.

### Community Engagement

Chittering was one of 20 organisations to receive funding through the All West Australians Reducing Emergencies through the Office of Emergency Management. Chittering commenced its campaign through Chatter Check-in survey which closed end of August 2017. A working group discussed the results of the survey and identified how to engage the local community. The Shire has produced a series of short videos which are being





MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

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progressively uploaded to the Chittering. A Fire Danger Rating graphic was included on the front page of the Shire web site to coincide with the release of the videos and assist residents with decision making regarding their daily activities during the fire season. Facebook and the Shire web site have been increasingly and regularly used to disseminate community messages to residents, including harvest and vehicle movement bans, prescribed burning and incident information.



**MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018**

## **8.2 DFES District Manager North East**

Acting DFES District Manager North East, Jamie O'Neill addressed the meeting and spoke to the following items:

- Craig Garrett has been appointed the District Officer Rural Fire. Craig passed on his thanks to the Chittering Bushfire Advisory Committee and Brigade Members for their dedication and support to fire prevention in the Chittering Shire.
- Rural Fire Division – what is happening?
  - A meeting was held in Mundaring approximately two weeks ago
  - Two items of discussion: (1) Certificate of Excellence – 19 local governments applying, link between prescribed burns and operations; (2) what happens to brigades – at the moment nothing, the main changes are more on administrative role, will help with red tape

Mr Alan Sheridan asked what the distribution of funds from ESL will be with the new Division, and Mr O'Neill's response was that the money would go towards the Rural Fire Division and mitigation; as the Chittering Shire has completed a Bushfire Risk Mitigation Plan.

- New CAD system will be implemented in August. It will allow for resources to be taken closer to the incident.

## **8.3 Chief Executive Officer**

The Executive Manager Development Services, Peter Stuart addressed the meeting and spoke to the following item:

- Bushfire Risk Mitigation Coordinator
  - The Shire has been handed a list of areas/localities which it now has to manage, most of which are "Extreme Risk". Most of the properties on the list are private properties. To make residents aware of the danger to their properties, the Shire will use social media and print media. The Shire will apply for grant funding to assist with the awareness program, and with mitigation works on public property. This list will provide a mechanism for the Shire for their annual inspections.

**ACTION**

**The Executive Manager Development Services to forward an unmarked copy to Brigade Captains.**

## **8.4 Chittering Fire Services Training Coordinator**

Nil

## **8.5 Department of Parks and Wildlife**

Nil





MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

## 9. BRIGADE REPORTS

### 9.1 Bindoon Volunteer Bushfire Brigade

Report date	10 July 2018
Applicant	Bindoon Volunteer Bushfire Brigade
File ref	09/02/0001
Prepared by	Peter Watterston, Captain
Disclosure of interest	Nil
Attachments	Nil

#### New members

Two

#### Member resignation

Nil

#### Brigade incidents

31 callouts

#### Brigade training

Sector Command Course – three attendees

#### Community engagement

Quiz Night scheduled for 25 August

Bindoon Show in October

#### Critical information

Signs for entry points to alert residents with regard to the extension in the fire season.

FDI sign located near Clune Park – what is the status?

#### ACTION

The Chief Bushfire Control Officer to obtain prices for signage and discuss with the Captains at the next Brigade Captains meeting.

*Post Meeting Notes: The FDI sign has been ordered and is awaiting the supplier to arrange installation.*



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

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## 9.2 Lower Chittering Volunteer Bushfire Brigade

<b>Report date</b>	10 July 2018
<b>Applicant</b>	Lower Chittering Volunteer Bushfire Brigade
<b>File ref</b>	09/02/0002
<b>Prepared by</b>	Jeff Reeves, Captain/Fire Control Officer
<b>Disclosure of interest</b>	Nil
<b>Attachments</b>	1. Facebook post on the Shire's Facebook page (20 June 2018)

### New members

Nil

Jeff informed the meeting of the passing of a long serving Brigade Member (Phil Dennis) and asked the Shire to send a letter to the family.

### Member resignation

Nil

### Brigade incidents

Have attended 16 Incidents during the current Summer season

### Brigade training

Continuing with scheduled training held each month on the third week, running Wednesday and repeated Saturdays offering members two opportunities to attend either session and run unscheduled training each other Saturday.

### Community engagement

- Targa West Rally in August – the Brigade will be involved with refuelling and their units will be used in case of any accidents.

### Critical information

Nil



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

**Lower Chittering VBFB– Elected Officers 2018 – 2019**

- Captain, Jeff Reeves
- Fire Control Officers – Jeff Reeves, Max Brown, Graham Furlong
- 1<sup>st</sup> Lieutenant, Johan Rossouw
- 2<sup>nd</sup> Lieutenant, Graham Furlong (NB: when FCO appointment confirmed Graham will stand down)
- 3<sup>rd</sup> Lieutenant, Chris Parson (NB: will become Second Lieutenant once Graham stands down)
- 4<sup>th</sup> Lieutenant, Leanne Bauerle (NB: will become Third Lieutenant once Graham stands down)
- Daniel Hearne will then be appointed Fourth Lieutenant
- Crew Leader, Jeremy Tennant
- Training Officer, Graham Furlong
- Burns Officer, Daniel Hearne
- Equipment Officer, Jeremy Tennant
- President, Paul Jones
- Secretary, Rebecca Hodge
- Treasurer, Alison Brown

**ACTION**

The Chief Bushfire Control Officer to send a letter of condolences to the family of Phil Dennis.



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

ITEM 9.2 – ATTACHMENT 1

**Shire of Chittering**  
Published by Chittering Shire [?] - Just now - 🌐

Local Volunteers needed!



**Chittering Incident Support Brigade need your help!**

As a volunteer you can provide much needed support to bush fire fighters, emergency services, searches, and rescues.

**COMMUNICATIONS - ADMINISTRATION - LOGISTICS**

**Training provided**





**So, would you like to join the team?**  
Contact us today!

<b>Paul Groves</b> Chittering Brigade Captain Phone: 0400 172 560 Email: <a href="mailto:pgroves@skymesh.com.au">pgroves@skymesh.com.au</a>	<b>Dave Carroll</b> Emergency Services Manager Phone: 9576 4600 Email: <a href="mailto:cesm@chittering.wa.gov.au">cesm@chittering.wa.gov.au</a>
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MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

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### 9.3 Muchea Volunteer Bushfire Brigade

Report date	10 July 2018
Applicant	Muchea Volunteer Bushfire Brigade
File ref	09/02/0003
Prepared by	Arthur Blewitt, Captain
Disclosure of interest	Nil
Attachments	Nil

#### New members

Four in the last three months

#### Member resignation

Three

#### Brigade incidents

Nil

#### Brigade training

Training is undertaken every fortnight

#### Community engagement

- ANZAC Day
- Raffle

#### Critical information

List of officers as per page 14 of these Minutes





MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

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#### 9.4 Upper Chittering Volunteer Bushfire Brigade

Report date	10 July 2018
Applicant	Upper Chittering Volunteer Bushfire Brigade
File ref	09/02/0004
Prepared by	Phill Humphry, Captain
Disclosure of interest	Nil
Attachments	Nil

#### New members

Nil

#### Member resignations

Nil

#### Incidents

27

#### Training

Training is undertaken every fourth Sunday of the month, which is followed by the Brigade meeting.

#### Critical information

Nil

#### Community engagement

Brigade is planning a few activities, but things are still in the planning stage.



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

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#### 9.5 Wannamal Volunteer Bushfire Brigade

Report date	10 July 2018
Applicant	Wannamal Volunteer Bushfire Brigade
File ref	09/02/0005
Prepared by	Kim Haeusler, Captain
Disclosure of interest	Nil
Attachments	Nil

#### New members

Nil

#### Member resignations

Nil

#### Incidents

One

#### Training

Nil

#### Critical information

Nil

#### Community engagement

Nil

#### ACTION

The Chief Bushfire Control Officer to liaise with the Executive Manager Technical Services to repair/fix the hardstand area surrounding the new water tank located in Udamong Reserve.



**MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018**

## 9.6 Chittering Fire Service Incident Support Brigade

<b>Report date</b>	10 July 2018
<b>Applicant</b>	Incident Support Brigade
<b>File ref</b>	09/02/5
<b>Prepared by</b>	Paul Groves, Captain
<b>Disclosure of interest</b>	Nil
<b>Attachments</b>	Nil

### New members

- 1 new member: Mr Peter Hall (ex Muchea VBFB) now transferred to the ISB. Great to have experienced personnel in the brigade

### Member resignation

- Nil

### Brigade incidents

- Three:
  - #381828 – 2540 Chittering Road;
  - #389322 – Brand Highway and Nolan Road; and
  - #391252 – Barn Road.

### Brigade training

- Nil

### Community engagement

- Nil

### Critical information

- We have now been advised of a schedule for the repairs / modifications to the ICV's. Chittering ICV is to be one of the 1st to be done although the date for commencement has now slipped.
- There has again been a lack of communication from DFES on progress and changes etc. If it wasn't for the persistence of ISB officers in following up we probably would not have been advised of the delays.
- We have had 3 turnouts and have managed to staff the ICV for the duration of the incidents albeit with the assistance of Wanneroo ISB for the Brand Hwy incident.
- Membership is still an issue for the brigade although we have 22 members on our list we probably have to rely on 6–8 members for first response turnouts. We are working on a different process for turnouts where we go back to the brigade callout officer to actually ring members for second/third shifts as BART is not always reliable as it relies on good mobile reception at the incident which is not always available. The planned modifications to the ICV's where there will be a mobile repeater installed in the ICV may bring improved coverage but as was pointed out to Dave Carroll and I by Telstra recently if you have no signal at the control point there is nothing to amplify so the repeater will not provide any improvement.



**MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018**

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**CHITTERING ISB – Elected Officers 2018 – 2019**

- Captain Paul Groves (1 year): 0400 172 560, pgroves@skymesh.com.au
- 1st Lieutenant, Debra Wilson (2 years): 0421 435 377, debra@metasolutions.com.au
- 2nd Lieutenant, Samantha Murray-Whelan (1 year): 0436 389 445, easewa1@gmail.com
- Secretary, Brenda Riley: 0418 957 544, briley483@gmail.com
- Treasurer, John Williams: 0439 937 829, jacko1943@bigpond.com
- Training Officer, Heather Salter (1 Year): 0411 018 565, phhodgson@westnet.com.au
- All nominations were elected unanimously



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

## 10. CHITTERING BUSHFIRE ADVISORY COMMITTEE ACTION LIST AND COMMITTEE RECOMMENDATIONS

### 10.1 Outstanding actions and recommendations

Meeting Date	Brigade/Report title	Details of required action	Person responsible	Current status	Action completed
01/08/2017	Local Planning Strategy	Mr Stuart to provide to the Committee maps showing the road linkages	A/EMDS		Completed
01/08/2017	Local Planning Strategy	Shire to ensure that Committee are sent details when the Strategy is made available for public comment.	A/EMDS	Draft document is now available for public comment. EMDS to send details to members in August/September for feedback.	
10/07/2018	Nominations for Positions	<p>That the Chittering Volunteer Bushfire Brigade recommends to Council the following appointments:</p> <ol style="list-style-type: none"> <li>1. Fire Control Officer: <ol style="list-style-type: none"> <li>a. Arthur Blewitt and Shelly Pannell representing Muchea Volunteer Bushfire Brigade.</li> <li>b. Max Brown and Graham Furlong representing Lower Chittering Volunteer Bushfire Brigade.</li> <li>c. Gordon Carter and Aaron Cover representing Upper Chittering Volunteer Bushfire Brigade.</li> <li>d. Dennis Badcock and Scott Ormsby representing Bindoon Volunteer Bushfire Brigade.</li> <li>e. Greg Cocking and Kim Haeusler representing Wannamal Volunteer Bushfire Brigade.</li> <li>f. Matthew Johns and Mark Smith representing the Shire of Chittering.</li> </ol> </li> <li>2. Deputy Chief Bushfire Control Officer:</li> </ol>	CBFCO	<p>Report was tabled at the July Ordinary Council Meeting and Resolved by Council (resolution 130718)</p> <p>Letters of Authorisation to be sent to appointed officers.</p>	18/07/2018





MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

Meeting Date	Brigade/Report title	Details of required action	Person responsible	Current status	Action completed
		a. David Wilson representing the South region. b. Phill Humphry representing the Central region. c. Kim Haeusler representing the North Region.  3. David Carroll as the Chief Bushfire Control Officer.			
10/07/2018	Chief Executive Officer	The Executive Manager Development Services to forward an unmarked copy to Brigade Captains.	EMDS		
10/07/2018	Bindoon Volunteer Bushfire Brigade	The Chief Bushfire Control Officer to obtain prices for signage and discuss with the Captains at the next Brigade Captains meeting.	CBFCO		
10/07/2018	Lower Chittering Volunteer Bushfire Brigade	The Chief Bushfire Control Officer to send a letter of condolences to the family of Phil Dennis.	CBFCO		
10/07/2018	Wannamal Volunteer Bushfire Brigade	The Chief Bushfire Control Officer to liaise with the Executive Manager Technical Services to repair/fix the hardstand area surrounding the new water tank located in Udamong Reserve.	CBFCO EMTS		
10/07/2018	Membership of the Chittering Bushfire Advisory Committee	That the Chittering Bushfire Advisory Committee recommends to Council that membership effective 10 July 2018 is as follows (see report 11.1)	CEO	Report was tabled at the July Ordinary Council Meeting and Resolved by Council (resolution 140718)	18/07/2018
10/07/2018	Bushfire Preparedness	The Chief Bushfire Control Officer to create a flyer for distribution to the local schools to be included in their newsletters.	CBFCO		
10/07/2018	Restricted Burning Times	The Chief Bushfire Control Officer and Executive Manager Development Services to discuss further.	CBFCO EMDS		



MINUTES FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY 10 JULY 2018

Meeting Date	Brigade/Report title	Details of required action	Person responsible	Current status	Action completed
10/07/2018	Corflute Signs	The Chief Bushfire Control Officer to consider this further in discussion with the Brigade Captains.	CBFCO		
10/07/2018	Chittering Bushfire Ready Facebook page	The Chief Bushfire Control Officer to liaise with the Shire officer who manages the Facebook page to discuss further.	CBFCO		



**ATTACHMENTS FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE**  
**TUESDAY, 11 OCTOBER 2016**

## **11. GENERAL BUSINESS**

### **11.1 Membership of the Chittering Bushfire Advisory Committee**

<b>Report date</b>	10 July 2018
<b>Applicant</b>	Shire of Chittering
<b>File ref</b>	09/02/4
<b>Prepared by</b>	Executive Support Officer
<b>Supervised by</b>	Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	Nil

#### **Executive Summary**

Members of the Chittering Bushfire Advisory Committee is requested to nominate for positions on the Committee, as following the Brigades Annual General Meeting members may be retired or not renominated for the coming year.

#### **Background**

As at 6 July 2018 the membership of the Committee is as follows:

- Cr Peter Osborn                      Council Member (Delegate)
- Cr Carmel Ross                      Council Member (Deputy)
- Alan Sheridan                      Chief Executive Officer, Shire of Chittering
- Dave Carroll                      Chief Bushfire Control Officer
- David Wilson                      Deputy Chief Bushfire Control Officer – Southern Region; Upper Chittering Volunteer Bushfire Brigade (Deputy)
- Gregory Cocking                      Deputy Chief Bushfire Control Officer – Northern Region
- Phillip Humphry                      Deputy Chief Bushfire Control Officer – Central Region
- Peter Hall                      Muchea Volunteer Bushfire Brigade (Member)
- Arthur Blewitt                      Muchea Volunteer Bushfire Brigade (Deputy)
- Jeff Reeves                      Lower Chittering Volunteer Bushfire Brigade (Member)
- Max Brown                      Lower Chittering Volunteer Bushfire Brigade (Deputy)
- Gordon Carter                      Upper Chittering Volunteer Bushfire Brigade (Member)
- Matthew Whelan                      Bindoon Volunteer Bushfire Brigade (Member)
- Peter Watterston                      Bindoon Volunteer Bushfire Brigade (Deputy)
- Kim Haeusler                      Wannamal Volunteer Bushfire Brigade (Member)
- Richard Rose                      Wannamal Volunteer Bushfire Brigade (Deputy)
- Paul Groves                      Incident Support Brigade (Member)
- Sam Murray-Whelan                      Incident Support Brigade (Deputy)

#### **Consultation/Communication Implications**

Local

Chittering Bushfire Advisory Committee



State

Nil

**Legislative Implications**

State

- *Local Government Act 1995, s5.12 and s5.13*

Local

Nil

**Policy Implications**

State

Nil

Local

Nil

**Financial Implications**

Nil

**Strategic Implications**

Local

- *Strategic Community Plan 2017-2027*  
Focus area: Our natural environment  
Objective: S2.3 Protection of life and property  
Strategy: S2.3.1 Improve bushfire preparedness and recovery

State

Nil

**Site Inspection**

Not applicable

**Triple Bottom Line Assessment**

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.





**ATTACHMENTS FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY, 11 OCTOBER 2016**

### Officer Comment/Details

The members present are now required to nominate for positions on the Committee, as following the Brigades Annual General Meeting members may be retired or not renominated for the coming year.

#### 11.1 OFFICER RECOMMENDATION

Moved Jeff Reeves / Seconded Arthur Blewitt

That the Chittering Bushfire Advisory Committee recommends to Council that membership effective 10 July 2018 is as follows:

Delegate	Deputy
Cr Peter Osborn	Cr Carmel Ross
Alan Sheridan, Chief Executive Officer	Nil
Dave Carroll, Community Emergency Services Manager/Chief Bushfire Control Officer	Nil
David Wilson, Deputy Chief Bushfire Control Officer Southern Region	
Phil Humphry, Deputy Chief Bushfire Control Officer Central Region	
Kim Haeusler Deputy Chief Bushfire Control Officer Northern Region	
Peter Watterston, Bindoon Volunteer Bushfire Brigade	Scott Ormsby, Bindoon Volunteer Bushfire Brigade
Jeff Reeves, Captain Lower Chittering Volunteer Bushfire Brigade	Graham Furlong, Training Officer Lower Chittering Volunteer Bushfire Brigade
Arthur Blewitt, Hazard Reduction Officer Muchea Volunteer Bushfire Brigade	Shelly Pannell, Captain Muchea Volunteer Bushfire Brigade
Gordon Carter, Upper Chittering Volunteer Bushfire Brigade	Aaron Cover, Upper Chittering Volunteer Bushfire Brigade
Greg Cocking, Wannamal Volunteer Bushfire Brigade	Richard Rose, Wannamal Volunteer Bushfire Brigade
Paul Groves, Captain Incident Support Brigade	Sam Murray-Whelan, Lieutenant Incident Support Brigade

**CARRIED UNANIMOUSLY**

#### 11.2 Bushfire Preparedness

During the meeting the Committee discussed ways to keep residents informed of risk of fires and ways to keep them engaged. Mr Peter Stuart informed the meeting that the Shire would be utilising social media to prepare residents for the coming fire season. Each year the Shire has a tent at the Bindoon Show and will again use the tent to inform residents. Also, with the list obtained for "Extreme Risk" properties, the Shire will be sending individual letters to landowners advising them of their risk and how to manage their property.

The Committee discussed creating a flyer that can be included in the school newsletters.

#### **ACTION**

**The Chief Bushfire Control Officer to create a flyer for distribution to the local schools to be included in their newsletters.**



### 11.3 Restricted Burning Times

During the meeting the Committee discussed the possibility of extending the Restricted Burning Time in the northern end of the Shire; more that it come forward two weeks to give property owners ample opportunity to undertake stubble burn on their land.

Mr O'Neill advised the meeting that residents are able to burn as they normally do, and if required a Fire Permit is available for farmers. Farmers 'tend' to know what they are doing.

#### **ACTION**

**The Chief Bushfire Control Officer and Executive Manager Development Services to discuss further.**

Mr O'Neill further advised that to permanently change any dates is only delegated to the Commissioner, therefore the Shire would need to seek approval from the Commissioner prior to making any changes.

### 11.4 Corflute Signs

Mr Peter Watterston enquired into the cost of corflutes to inform residents that may burn when they are not permitted to do so.

#### **ACTION**

**The Chief Bushfire Control Officer to consider this further in discussion with the Brigade Captains.**

### 11.4 Chittering Bushfire Ready Facebook Page

The Committee had a general discussion about the Shire's 'Chittering Bushfire Ready' Facebook page and the administration rights. Can administration rights be given to Brigade Captains especially over the weekend period when the page isn't being monitored/updated.

#### **ACTION**

**The Chief Bushfire Control Officer to liaise with the Shire officer who manages the Facebook page to discuss further.**

There was general consensus that a post needs to be "pinned" to the top of the page that this page is only for information only, not for posting 'junk'.

### 11.5 Website enquiry

The Committee enquired into when a Brigade Member form is downloaded and emailed to the Shire, what is the process.

The meeting was advised that the forms are registered into the Shire's Electronic Record Management System (SYNERGY) and assigned to the Chief Bushfire Control Officer for action.



**ATTACHMENTS FOR THE CHITTERING BUSHFIRE ADVISORY COMMITTEE  
TUESDAY, 11 OCTOBER 2016**

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**12. NEXT MEETING**

That the next meeting of the Chittering Bush Fire Advisory Committee is scheduled for **Tuesday, 9 October 2018 commencing at 7.00pm.**

**13. CLOSURE**

The Chairperson declared the meeting closed at 8.25pm.



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