



**CHIEF EXECUTIVE OFFICER ATTACHMENTS
ORDINARY MEETING OF COUNCIL
WEDNESDAY 15 NOVEMBER 2023**

REPORT NUMBER	REPORT TITLE AND ATTACHMENT DESCRIPTION	PAGE NUMBER(S)
CEO01 - 11/23	Work Health and Safety Statistics Report – October 2023 Attachments 1. WHS Statistics Report – October 2023	1 – 2

WORK HEALTH SAFETY REPORTING - OCTOBER 2023

COUNCIL KPI'S – MONTHLY REPORT – WORK, HEALTH AND SAFETY

First Quarter – October 2023

Reporting month	Drug tests performed	Alcohol tests performed	Positive drug test and bac exceedance	Workers compensation claims	Current workers compensation claims	Near misses and incident	Medically treated injuries	Restricted work injuries	Lost time injuries
October	0	33	0	0	1	6	2	1	1

NEAR MISS, INCIDENT AND DAMAGE REPORT

Incident	Date	Department and Location	Type of Injury / Incident / Near Miss	Response
159	02/10/2023	Tech Services, Chittering	Sore knees, lifting logs out of ditches	Future tasks to be risk assessed, plant equipment to be used where practicably possible
160	02/10/2023	Tech Services, Bindoon	Injured back, manually unloading signs	Manual handling refresher, take 5 of surroundings
161	09/10/2023	Tech Services, Bindoon	Twisted ankle, whipper snipping	Take 5 of surrounding area
163	18/10/2023	Tech Services, Bindoon	Near Miss, not aware of outdoor crew in yard, no visible behind the traxcavator	Radio in when entering the Landfill sites
164	27/10/2023	Dev Services, Muchea	Wasp bite while inspecting fire breaks	Doctors visit, under observation for the afternoon
165	23/10/2023	Tech Services, Muchea	Trapped finger while opening sliding door	Door investigated, stopper to be installed, working tired

WHS TRAINING AND DEVELOPMENT

Date	Training	Training Organisation
October	WHS Refresher Training (6 Indoor staff)	WHS Officer, Jon Barrett
	WHS Refresher Training (2 Outside Crew)	WHS Officer, Jon Barrett
	Works supervisor - Training and assessed to use plant equipment	Down to Earth Training
	Building Supervision - Playground Safety Inspections Course	Playgrounds WA
	Works Supervisor - Traffic Management	Kelyn Training

SITE INSPECITONS

Date	Areas
30/10/2023	Fire and Rangers Office in Bindoon
31/10/2023	Bindoon Landfill

SAFETY OBSERVATIONS

Date	Areas
18/10/2023	All radio's in heavy plant equipment inspected and either replaced or installed if missing
23/10/2023	Sliding door inspected at Muchea Hall and stopper to be installed
12/10/2023	Damage to door in Loader, safety inspection completed and training given on how to use the machine while awaiting repairs