



**COMMITTEE ATTACHMENTS
ORDINARY MEETING OF COUNCIL
WEDNESDAY 21 JULY 2021**

REPORT NUMBER	REPORT TITLE AND ATTACHMENT DESCRIPTION	PAGE NUMBER(S)
COM01 – 07/21	Chittering Health Advisory Group (CHAG) Attachments 1. Confirmed minutes from 18 February 2021 2. Confirmed minutes from 29 April 2021	1 – 6
COM02 – 07/21	Chittering Tourism Advisory Group (CTAG) Attachments 1. CTAG June 2021 Minutes	7 – 12



Chairperson: 0418728832
Secretary: 0428844868



Chairperson: alison@barnard.net
Secretary: cdc@chittering.wa.gov.au

Meeting of: Thursday, 18 February 2021
Venue: WACHS Meeting Rm, Chittering Health Centre
Time: 2pm – 4pm

Agenda Items	Details
Apologies	Jan Petersen, Michelle Rossouw, Alan Barnes, Cr Hughes, Cr Curtis Special Guests: invited but not present: <ul style="list-style-type: none"> Shane Love MLA Lisa Biglin - Aged Care Manager for WACHS Wheatbelt
Present	Alison, Joanne, Mary, Eric (via VC) and Lisa
Previous minutes – Business Arising	Palliative Care invitee amend to Brett Hayes. David stood in for Brett.
Correspondence In	<ul style="list-style-type: none"> CHAG November Minutes Cancer Council of WA December Newsletter VAD Survey for Health and Aged Care professionals Cancer Council WA eNews MSWA Nerve Centre Newsletter Palliative Care WA eNews December 2020 Department of Communities - Perinatal and Infant Mental Health News and Events Newsletter Palliative Care WA -Wrap up and outcomes from Joining the Dots NHMRC Revised Australian Guidelines to Reduce Health Risks from Drinking Alcohol CCWA January 2021 The Amity Health Post - Wheatbelt Connections NDIA Wheatbelt Forums – Have Your Say Cancer Council WA Move Your Body Grant Approval
Correspondence Out	<ul style="list-style-type: none"> Move Your Body Grant – Full Application (Injury Matters)
Chairperson report – Alison	<p>As there has not been a DHAC meeting since our last CHAG meeting, and there was the Christmas break for many organisations, there is little to report at this stage. The next DHAC meeting is on 17th March in Northam.</p> <p>We were very fortunate in the Wheatbelt not to be included in the recent escalation of COVID 19 restrictions.</p>

	I hope that we can discuss and agree on CHAG's priorities for the next 4 months and look forward to your suggestions, which hopefully include assisting the facilitation of accommodation for people to age in place, or those with disabilities.
Member update and questions time – Shane Love MLA	Apologies for not being able to attend due to prior commitment.
Aged Care Manager for WACHS Wheatbelt service overview – Lisa Bigland	<p>Not present. Eric – just been invited to an Age Care Reference Group. Erik will confirm if Lisa is still the contact and advise CHAG.</p> <p>CHAG Chairperson proposes a separate meeting for Age Care with relevant stakeholders – CHAG, Shire, WACHS, CRRRA representatives and other interested parties.</p>
Jupiter update - Mary	<p>Really busy as down to 1 Doctor per day. Dr Yousef on Extended leave. Have heard that he may not be back. At present appointments cannot be made for at least of couple of days ahead. As of two weeks ago Dr. Solomon has been attending one day a week to ease the burden. Although the first day he attended there was a power outage which with no backup generator the facility could not function and he headed back to Perth. There are issues with immunisations if there is no power. CHAG members discussed that a backup generator should be investigated for the facility. Erik also suggested looking into a battery backup for the Vac centre fridges, similar to what WACHS have. Jupiter to date have not followed this up. Erik indicated that there is the ability to utilise Vac fridge in Gingin if an emergency situation.</p> <p>Outcome: May require Shire support to encourage Jupiter to seek solutions to back up power.</p>
Shire update –Lisa Kay	<ul style="list-style-type: none"> • Bindoon Masterplan – has been progressing. A draft plan is being finalized for public information. • Mental Health First Aid – Shire Community Development Team have organized for a Youth Mental Health First Aid course to be delivered to the Youth Krew as part of the youth program schedule for 2020-2021. A full Mental Health First Aid Course has been offered to community members 18+ and a refresher course offered to those who have previously completed a MHF course in the past 3 years. Bookings are slowing filling up. Copies of flyers attached for your reference. • Food bank WA approached the Shire interested in running a Food Sensations for Adults course in March. This 1 day a week for 3 week course is available free of charge to local residents. Bookings a slowing filling for this also. • Age Housing – Shire Senior Planning Officer is investigating options for the development of cluster housing for the some vacant land in the Bindoon Townsite.
Amity – Health	<p>Erik outlined that Amity Health have received funding for Chronic Disease across the Wheatbelt. Karen Beardsmore and Amity Health have been working on this together. Naomi Crosby and Karen to be invited to attend next CHAG meeting.</p> <p>WACHS – Health Promotions Officer, currently working along with Amity Health on a Healthy Eating Project in Jurien which is going well.</p>



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Meeting of: Thursday, 29 April 2021
Venue: WACHS Meeting Rm, Chittering Health Centre
Time: 2pm – 4pm

Agenda Items	Details
Apologies	Alan Barnes, Clare Mouat , Jan Petersen, Lisa Bigland, Michelle Rossouw
Present	<p>Special guest:</p> <ul style="list-style-type: none"> Karen Beardsmore WACHS - Wheatbelt Chronic Conditions Coordinator Wheatbelt Public Health Unit Naomi Crosby, Amity Health - Dietitian & Care Coordinator Coastal Wheatbelt via virtual rm <p>Virtual Meeting Room – 62045. Cr Curtis, Jo Kavanagh, Mary Angus, Karen Beardsmore, Lisa Kay, Chair-Alison Barnard, Eric Ander (via VMR)</p>
Previous minutes – Business Arising	<p>Invitation to Sara.Pellant@health.wa.gov.au Wheatbelt Age Services Manager for next meeting. Suggestion from Alison that we extend invitation to external stakeholders who might be interested in attending. Also extend invitation to Lisa Bigland. Lisa to discuss with Matt and Council about external stakeholders and draft a formal request from CHAG re facilitated meeting with stakeholders interested in finding out more in space of independent living units.</p>
Correspondence In	<ul style="list-style-type: none"> Palliative Care WA eNews March 2021 National Rural Health Alliance Newsletter -The BushWire March 2021 Palliative Care WA Forum - Reimagining Advance Care Planning in Community
Correspondence Out	<ul style="list-style-type: none"> Alison email to Clare Mouat requesting update on GENIE program. No response to date
Chairperson report – Alison	<p>Last month I attended Palliative Care WA's workshop entitled "reimagining Advanced Care Planning in Community" It was very well attended and the speakers gave excellent presentations.</p> <p>I will briefly mention the speakers and their topics:</p> <ul style="list-style-type: none"> Assoc. Prof Charlie Corhe – Making a plan that works Dr Merian Cooper – Digital advance care plans for seamless connected care. Jeremy McKnight – GM of Shannon's Bridge – Community Advance Care Planning – it's not that tricky Vicki Barry – Planning for end of life made easy Chris Jeffrey – A shared ACP model for WA Sabena Lund – ACP Community workshop <p>Alison will email Lisa the agenda and handout from Palliative Care WA Forum for circulation to members.</p> <p>There was a DHAC meeting on 17th March which I was unable to attend but the main topics were:</p>

	<ul style="list-style-type: none"> • Encouraging your local Shire to involve HAGS's in developing their Community Health Plan. E.g. York actively involved Prof. Bruce Armstrong who is overseeing the project. • The DHAC work plan is to focus on Pediatric Care, Disability services and NDIS. • As we have a privately run GP service in Bidoon, it's not easy to access data on these services. I wonder if Erik can assist. Erik will follow up the possibility but feel certain that we can find data on Pediatric Care (all services provided by clinicians for all patients), Disability Services and NDIS. Jupiter may have some stats – Mary will follow this up. Silver Chain full for CHCP in Chittering at the moment as limit of funding for Wheatbelt at the moment. Not sure what other care providers are and stats for our area. • Finally, as each CHAG member has a specific reason/interest for being a member, it would be very helpful if they could give a brief update on their area of interest at each meeting. I will contact the local St John Ambulance to see if we can get information on their level of activity. Alison contacting St Johns – Lisa to provide contact details for Craig Spencer. <p>Lisa to organise a network meeting and invite Health Service providers to participate in new financial year – 19 August CHAG meeting open invitation.</p>
<p>Chronic Disease Wheatbelt – Karen (WACHS Chronic Care Coordinator) & Naomi - Amity Health</p>	<p>Work together and with each other but have too different functions. Karen is Chronic Care Coordinator for entire Wheatbelt – Care coordination for chronic conditions, (diabetes, long term lung, and heart disease). 18 – 90 yrs old. Don't generally work with children as PCH involved in Type 1 diabetes. However, do take on older teenagers with social issues that are impacting on their control where it is too hard for PCH work in place.</p> <p>Work collaboratively with Naomi through the Chronic conditions Collaborative which consists of the Wheatbelt Health Network, Amity Health, Silver Chain, WACHS, and WAPHA which is funded under WAPHA. This system provides 1 point referral from GP's via Health navigator (Silverchain) who assess and triage and determine whether face to face or telehealth. If require face to face referred to Amity. The program is based on the Flinders Self-Management Program as the basis of care plans. Doctors job to work on medical issues, where the collaborative consider what impacts are occurring to prevent someone from addressing their conditions. For non-compliant patients this system helps keep them engaged and addressing their issues by addressing the underlying issues that are impacting on their capacity to improve their health and work towards self-management.</p> <p>Karen is gatekeeper for WACHS through to other services via Silverchain. 1 referral point streamlines the process for GP's. It does slow the process down a bit but in the long terms helps to get the best support for patients. First time diabetes or urgent care is triaged by Karen and send straight to Diabetes WA. If long term diabetes, will go to health navigator and Diabetes WA straight away. Our locations are extremely difficult to track numbers of Chronic Disease as many of our resident's access metro hospitals. NDSS registrations show diabetes as a high percentage hotspot in Chittering. Karen to send Chronic Conditions</p>



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	<p>pamphlet and Health navigator pamphlet to Lisa to upload to Shire website.</p> <p>Questions – Jupiter: post hospital discharge ongoing issues that have been raised with Karen. Provision of appropriate dressings and plans. Post-acute care is out of Karen’s Scope. This issue has been raised with the Health Minister through CHAG on several occasions. With no local hospital our resses have to go back to the treating hospital. WACHS suggest getting the clients to make a complaint with the discharging hospital as an unsafe discharge. Submit a care opinion on behalf of the client.</p> <p>Shire and local health services to share information with local residents and encourage residents to submit Care opinion with issues in the past 6 months. Lisa can do a post on Shire FB.</p> <p>Eric providing Lisa with link to access this. Library computer could have care opinion on it for people to access.</p> <p>Jupiter looking into an iPad for the Doctors surgery.</p> <p>Naomi – pretty new to our community from Adelaide. Chronic Care Coord and Dietician. Been in role for 11 months. Refer to pamphlet for info. Once triaged appropriate referrals sent to Naomi. First Step Podiatry - Siobhan provides services for free to those on the program. Expands to Care Coord for other service provision depending on the different spectrum that the person is on through one on one support. Naomi is in Chittering on a fortnight basis. WACHS provide quite a bit of service provision to our residents. WACHS dietician also covers many chittering residents. Naomi works in Moora Lancelin, Gingin and Jurien Bay. Dietician, diabetes education etc. Recently in Jurien Bay providing collaborative programs with WACHS through the HEAL Program. This program has not been offered in Chittering. 2hrs long over 8 weeks. Pre and post assessments. 1hr light exercise collaborations with Yasmin – Health Promotions Officer. HEAL is not technically the Chronic Disease program but is being utilized to engage people with the program. Naomi’s role is to encourage people to go to GP’s and ask questions helping them to understand their rights and hear their issues. Karen pointed out that the HEAL program is designed for Chronic Disease patients not for the worried well. This is reason that the program has not been suitable to run in Chittering with low identified numbers of Chronic Disease patients who would benefit from the program.</p> <p>Emailed Amity pamphlet to group. Lisa to share.</p> <p>NDSS is a very expensive program and requires a credentialed person i.e. GP and Pharmacist. Our local Chemist Craig can do this.</p>
Jupiter update - Mary	<p>Really busy. Started giving COVID injections to Health workers and elderly. No appointments as yet for younger cohort due to availability of vaccines. Only have Astra Zeneca available as the other vaccine requires specialist storage that is not available at Chittering Health Centre. Up take is quite slow, it seems that people are quite nervous about the</p>

	<p>vaccine.</p> <p>Busy with over 65 flu injections. Have flu vaccine for kids and adults with chronic health conditions. Immunising children up to 5yrs and school aged.</p> <p>2 ladies Doctors. Unlikely that Dr. Usef coming back – he is currently in Northam. Potential that a new Doctor coming on board in May.</p> <p>Mary asked to work in Northam for all of June – has declined this.</p> <p>Alison Question: Monthly Clinician Engagement Forum – does Jupiter participate. Response was that this was unlikely if it was during the day as the Doctors are generally fully booked with appointments.</p> <p>Mary to send email to Lisa with Doctor names for recording in minutes.</p>
Shire update –Lisa Kay	<p>The Shire is currently undertaking an Age and disability survey. Lisa to send link to Silverchain to do with clients.</p> <p>Recently hosted Foodbank WA Food Sensations Course. 6 participants who spoke very highly of the program.</p> <p>Currently sponsoring locals to undertaken Mental Health First Aid. 20 people are registered to participate in this program on 1st & 2nd May 2021. A Youth Mental Health First Aid Program was held with the Chittering Youth Krew in March. The MHFA programs sponsorship is a Shire response to the Community Recovery for COVID 19.</p> <p>Have commenced a joint project with WACHS through Stay on ya Feet Funding under Injury Matters. This project aims to train local volunteer fitness leaders from existing clubs and hopefully encourage peer run programs in Lower Chittering & Muchea similar to the Pink Ladies exercise class undertaken at the Bindoon Hall on Fridays. The project is being supported by the WACHS Physio and will run for 6 months.</p> <p>Feasibility Study – Age Care. Cr Curtis asked can we recommend potential providers to undertake this.</p> <p>Erik cautioned that the Independent Living village in Jurien Bay has been priced out of market so the update of sales as been problematic.</p>
Other items	<p>Generator for Health Centre – no news.</p> <p>Ambulance Centre opening – currently moving in. No date set for opening as far as the Shire have heard.</p>

NEXT MEETING: 17 June 2021, WACHS Meeting Rm, Chittering Health Centre
Time: 2pm – 4pm



Chittering Tourism Advisory Group Minutes

10 June 2021

Council Chambers, 6177 Great Northern Highway, Bindoon
6:00PM

MEMBERSHIP AS AT 2 MARCH 2021

Members	Deputies
Shire of Chittering Councillor Cr Carmel Ross	Shire of Chittering Councillor Cr John Curtis
Chittering Tourist Association Colleen Osborn	Chittering Tourist Association Chris Waldie
Bindoon Bakehaus Anne Maree Hagge	Bindoon Bakehaus Leanne Phillipson
Little Eeden Farm Apiary Rene Van Eeden	Nil
Muchea Tree Farm Natalie Vallance	Nil
The Orchard Adam Saunders	Nil

Objectives

To make recommendations and advise Council on select matters relating to tourism. To suggest targets and track the progress made by the Shire in undertaking tourism development activities.

The Advisory Group will advise Council all matters in tourism relating to:

- Stakeholder engagement
- Marketing
- Business support & development
- Investment attraction & infrastructure implementation
- Visitor satisfaction
- Undertaking major projects
- Shire-led tourism-focused events coordination

Tenure of Membership

At each Ordinary Council Election, all positions will be declared vacant and; expressions of interest for committee positions will be advertised every two years in line with Council Elections, at the first meeting following the Elections. Though the inaugural Advisory group will be recommended by Shire Officers, ongoing recruitment will be advertised via the Shire community engagement processes. The Advisory Group has the power to co-opt people with relevant expertise, or where there is a gap in representation.

Interested parties will be invited to complete an application form and send to the Chair of CTAG who will consult with existing membership to consider the application.

The inaugural Advisory Group members with the exception of Council and CTA Representatives shall be selected by Shire Officers. The tenure of these members shall be until the first Ordinary Council Elections following the formation of the Advisory Group.

Delegated Authority

Nil

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1. DECLARATION OF OPENING OF MEETING

ANNOUNCEMENTS OF VISITORS

The Chairperson declared the meeting open at 6:06 PM.

Good evening ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Yued people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land, we acknowledge and respect their continuing culture, and the contributions made to this region.

2. RECORD OF ATTENDANCE / APOLOGIES

2.1 Attendance

The following members were present (Quorum – Shire Councillor and 3 Members):

Members:	Cr Carmel Ross	Council Delegate (Chairperson)
	Colleen Osborn	Chittering Tourist Association
	Anne Maree Hagge	Bindoon Bakehaus
	Natalie Vallance	Muchea Tree Farm
	Adam Saunders	The Orchard
	Rene Van Eeden	Little Eeden Farm Apiary
Observers:	Euan Martin	Economic Development Coordinator
	Matthew Gilfellow	Chief Executive Officer
	Arno Van Eeden	Little Eeden Farm Apiary
	Cr John Curtis	Shire of Chittering
	Georgia Kraljevich	Shire of Chittering

2.2 Apologies

Bruce Cussen (Withdrawn) Stringybark Winery Restaurant
 Leanne Phillipson Bindoon Bakehaus

3. DISCLOSURE OF INTEREST

Members with tourism related businesses declared an impartiality as they are indirect beneficiaries of decisions made through this advisory group (all members).

4. ANNOUNCEMENTS WITHOUT DISCUSSION

Nil

5. REPLACEMENT GROUP MEMBER

Bruce Cussens from Stringybark sent his apologies that other commitments no longer allow him to participate in the Advisory Group. With his withdrawn membership the group discussed potential options for a replacement group member. It was decided upon that Elles Mossing from Bindoon Valley Escape should be the preferred replacement in order to add a voice from the accommodation sector. Elles is to be contacted and offered the vacant position in the group.

6. ECONOMIC DEVELOPMENT STRATEGY DRAFT

A brief overview and explanation of the Economic Development Strategy Draft was presented by the Shire's Economic Development Coordinator. This was followed by a presentation of the tourism-related projects intended to be undertaken in the next year, including; tourism product development, major projects (Bindoon Mountain Bike and Adventure Park), recreation reserve upgrades, marketing activities, visitor centre upgrades and other related projects.

Questions around the application and audience for the strategy were answered and feedback taken. There was support for some of the initiatives in the document's action plan, such as the proposed pullover bays in the Chittering Valley, whilst there was also a consensus that religious or pilgrimage tourism could be addressed in the next revision with the opportunities arising from the popularity of the newly completed Divine Mercy Church.

Feedback on the strategy was encouraged throughout June and July, with the document to be finalised and taken to Council at the August 2021 Ordinary Council Meeting for endorsement.

7. EVENTS DISCUSSION

There was a brief update on A Taste of Chittering, advising that scores from the Groups' assessors had been tallied and unanimously awarded to Caroline James Events, despite competition from four other applicants.

Some discussion arose around the date of the event in 2021 into the future, as an August date this year may not be possible in such a short timeframe. Questions were posed around the reasoning for holding the event in August. The pros and cons of an August date were debated, with continuity regarded by several in the group as an important factor for consideration.

The extensive events activities to be undertaken through this year's Chittering Tourist Association's Chittering Spring Fest were highlighted. Along with the regular Spring Fest happenings like the Historic Vehicle Day and Landcare Wildflower Exhibition there will also be new events like a bonfire and stargazing night at The Orchard, an asparagus adventure at Wootra Farm and an already sold-out multi-date theatre performance at Enderslea Farm.

It was suggested that during this month the Shire could direct marketing resources towards the event program, as it was considered that with the number of events taking place in multiple locations around the Shire that it is one of the few times throughout the year when there is a multitude of tourism product to offer.

Other events were discussed; the Chittering leg of the WA Gravity Enduro mountain bike event is to be held at the Orchard later in June, a trail running event with location TBC, as well as nature play activities to be held at Muchea Tree Farm in the upcoming school holidays. Further discussion around the need to host an event in Lower Chittering with the loss of Wear Ya Wellies to COVID-19

in 2021 led to suggestions like the attraction of a religious or cycling event as possible replacements that would suit the location and activate tourism in the locality.

8. COOPERATIVE MARKETING OPPORTUNITIES

Adam Saunders addressed the group and asked them to consider the development of a signature sculpture trail that could be placed throughout Chittering to activate different areas and businesses. Examples of successes of other local and global trails were discussed, like “Cows on Parade” in London and the sheep sculptures in Northampton. It was suggested that an app could be used to create some interactive augmented reality features and to gamify the experience. Arts grants and Nature Play were suggested as potential avenues for funding and production.

9. ANY OTHER BUSINESS

Colleen expressed the view that the Visitor Centre is not open enough and that visitor care should be given the highest priority, including being an element of the position description for the Tourism Marketing Support Officer. She suggested that if a part-time events position is established, the incumbent could be based at the Visitor Centre to increase opening hours. Some background was given that the Shire currently only employs the Tourism Marketing Support Officer for three days of the week and that the rest of the time volunteers are relied upon to keep the centre open. Debate arose around the value of visitor centres against the cost to keep them open, and the option to provide interactive screens so that visitors can find information they seek when the centre is not open (increasingly available in other locations). The Chief Executive Officer will follow up on this.

10. NEXT MEETING

The next meeting of the Chittering Tourism Advisory Group is scheduled for Thursday, 23 September 2021 commencing at 6pm.

11. CLOSURE

The Chairperson declared the meeting closed. At 7:51pm