



Muchea Recreation Centre Playground Project Plan

Version 1 – September 2023

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1. Project

1.1 Problem or Opportunity

The Shire of Chittering have recently replaced their Community Hall in Muchea which required the removal of the existing playground on the site. No playground equipment was included in the project scope of the new Muchea Recreation Centre Development. Playgrounds at public venues are vital as they provide a space for physical activity for children, particularly those who are not able to access local sport or choose not to participate in formalised programs. In particular the one at the Muchea Hall, was extremely well used, and the lack of one at the Muchea Recreation Centre will detract from the user experience greatly.

Additionally, access to all abilities playgrounds in our community is not consistent, with Muchea not having any at all. The redevelopment of the site has provided an opportunity for the Shire of Chittering to not only provide replacement play space for the community, but to ensure that the Muchea community has a space that is accessible for all.

1.2 Project Description

This project is separate to but aligned with the Muchea Recreation Centre (MRC) Development which is due for completion in 2024. The MRC project is valued at around \$5.6 million dollars but did not include a replacement playground in the scope of works.

The Playground project will create:

1. A playground at the Muchea Recreation Centre that meets the needs and wants of the Muchea Community.
2. Fencing around the playground and a permanent shade structure over the playground to provide a safe play space for the children using the Muchea Recreation Centre.



2. Deliverables

OUTPUTS

Outputs	Performance Measure	Performance Measure Method
1. A playground	A playground which meets the communities current and future needs.	The Playground is constructed as per timelines and meets standards along with community needs and wants.
2. Fencing and Shade Structures	Fencing and Shade Structures which meet the communities needs, and provide the required level of safety.	The Fencing and Shade Structures are constructed as per timelines and meets standards along with community needs and wants.

OUTCOMES

Outcomes	Performance Measure	Performance Measure Method
Increased connection within the community of Muchea.	The community feels more connected to the area and each other.	Survey of community members. Attendance at Community Events. Number of Community Events.
A playground which meets the needs of the Muchea Community	The playground meets community's current and future needs.	Survey of community members.

3. Stakeholders

Stakeholder (Name or Group)	Impact on stakeholder (Low, Med, High)	Level of influence (Low, Med, High)	What is important to the stakeholder?	How can they contribute to the project?	How could they block the project?	Engagement Opportunities.
Councillors (KS)	Low	High	Financial impact on Shire. Social impact on Community.	Approval of plans, and funding.	Not approve plans, or funding for the project.	CEO meetings,
Staff (M)	Low	Low	Completion of project. Their role in the project.	Individual ideas, specific tasks as per role.	Not completing tasks on time or as per regulations.	Staff updates, feedback opportunities at each stage.
Existing Facility users (KI)	High	Low	A facility that meets their needs	Feedback on plans through User Group	Negative comments and influence over councillors.	User Group Meetings project updates. Social Media
Neighbouring Property Owners and Residents (KI)	High	Low	A facility that does not affect negatively their lifestyle or health.	Feedback during community consultations	Negative comments and influence over councillors.	Community Forums, Project Updates. Social Media
Muchea Community(M)	Med	Low	A facility that has a positive effect on their children's lifestyle or health, and connection with the rest of the community	Feedback during community consultations	Negative comments and influence over councillors.	Community Forums, Project Updates. Social Media
Funders	Med	High	A facility that meets their objectives and has a cost effective outcome.	Conversations during funding application process.	Unsuccessful funding application	Updates as per funding agreement.

4. Implementation

4.1 Project Tasks

Main Activities/Milestone	Milestone Date	Responsibility	Cost
Quotes for first design received	Jul 2023	CDC	\$0
Application for funding submitted	Nov 2023	CDC	\$0
Final design plans approved by Council	Feb 2024	CDC	\$0
Stage 2 of Muchea Recreation Centre completed	Feb 2024	Geared Construction	MRC Construction Project
Funding application successful	April 2024	CDC	\$0
Construction Company engaged	June 2024	CDC/Procurement	\$0
Construction Commences	July 2024	Contractor	\$170,000

4.2 Governance

The Community Development Coordinator will act as the Project Manager. The Principal Building Surveyor, and Building Maintenance Manager and other staff will support them. They will also work in consultation with the Chief Executive Officer.

Council will make decisions on the Strategic Direction of the project, keeping in line with their role under the *Local Government Act 1995*.

The outside consultancy and expertise required for this project will be procured in line with Council's Purchasing Policy and the relevant sections of the *Local Government Act 1995* and associated regulations.

5. Budget

Item of Expenditure : 2022/2023- 2023/2024	Budget
Plans released for public comment – NV advertising in eChatter etc.	\$0
Funding Applications	\$0
Playground Design	\$0
Construction Request of Quote	\$0
Building / Planning Licences and Applications Fees – Project dependent.	TBA
Construction	\$170,000
TOTAL	\$170,000

6. Risk

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Project Time & Reputation – Council does not approve Design Plans.	3 (possible)	2 (Minor)	6 (Moderate)	The initial design has been created through a number of consultations. The plans meet the needs of the current users of the existing facility.

Council resolution deferred.				Further consultation with the User Group will be ongoing to assist with final playground designs.
Opportunity: Chance to create a positive experience for the User Group and show respect and support for their involvement in the project so far.				

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Project Reputation & Time – Community Objection to Project	3 (possible)	2 (Minor)	6 (Moderate)	Ongoing Consultation, Transparency, and Community Engagement.
Opportunity: Increased Community Connection, and Stronger Council/Community Relationships.				

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Compliance - Licences and applications are not completed or applied for as per regulations.	1 (rare)	4 (Major)	4 (Low)	Industry experts engaged. Staff will confirm all requirements are being met at each stage before proceeding with actions.
Opportunity: Increased awareness of regulations for staff.				

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial Impact – The cost of the playground is more than what has been included in the budget	3 (possible)	4 (Major)	12 (High)	Reduce delays by communicating effectively with Council regarding the design influences, consultation, engagement and benefits of the design. Include contingency funds in budgets.
Opportunity: Connection between Council and Community strengthened through engagement and consultation, and commitment to the project.				