

# Stallholder Terms and Conditions

**Public Liability Insurance:** The Shire's insurance includes cover for limited stallholders (subject to the terms and conditions of the policy). There is no insurance cover for stallholders in respect to sale of products, food and drinks. Festival insurance excludes any cover for operators of rides and amusements. For operators of rides and amusements it is mandatory that you provide evidence of your Public Liability Insurance and the amount of the cover requested is \$10,000,000.

**Food Vendors & Sale of Goods:** The event insurance does not cover your liability arising from goods sold. For your own protection it is recommended you arrange appropriate insurance.

**Stallholders** participate at events at their own risk and are required to indemnify and hold harmless the organisers against any claim for damages, costs, claims, expenses and liabilities. (Including without limitations consequential loss and loss of profits) in respect of any loss, damage, injury, disease or death caused through any of the stallholders activities at events.

**Festival hours** are from 10.00am to 3.00pm. Stallholders shall be set up and ready to commence trading at 10.00am.

**Set-up:** Stallholders will not be allowed entry to the grounds after 8.30am. Support vehicles are to be moved to the designated stallholder parking areas by 9.00am. There will be a chance to set up the day before the event. No responsibility will be taken by The Shire for any damage to that stall outside or inside of event hours.

**Pack-up:** Stalls are not to be removed before 3pm. Stallholders will be required to operate between the hours of 10.00am until 3.00pm. It is expected that all stall holders will have enough supplies to operate throughout this period.

**Refunds:** Stall fees will not be refunded should inclement weather or factors beyond the control of event organisers affect the event. No refunds will be given for cancellations of bookings made within two weeks prior to the event.

**Product Exceptions:** For safety reasons, no stall will be permitted to sell cap guns or toys with any firing ability.

**Site Location and Assessment:** Event organisers reserve the right to refuse any applicant to maintain the spirit of the event or change stall locations without notice.

**Approved Food Vendors:** Vendors must have a current Food Registration Certificate and a copy of this must accompany this application, along with a Temporary Food Business Application. This permit and application will be forwarded to the Shire of Chittering's Principal Environmental Health Officer for approval.

**Non Registered Food Businesses:** Temporary Food Stalls must complete and enclose the Shire of Chittering Temporary Food Business Checklist and a Temporary Food Business Application. Please contact Natasha Kaweme (Principal Environmental Health Officer) at 9576 4600 or [chatter@chittering.wa.gov.au](mailto:chatter@chittering.wa.gov.au) for more information.

**Fit-out:** Stall Holders are to provide their own tables, chairs and weather protection (shades, tents etc.). Stallholders must provide their own weights or methods of securing shelters. Stallholders are responsible for the erection and dismantling of their own shades, within the designated area.

**Electricity:** All stalls that intend to use a powered site shall ensure all power leads and electrical appliances you will use on the day must have been tested and tagged by a licensed electrical worker within the last 12 months. The tags must be visible, legible and attached to the electrical item before the event. Inspectors will conduct visual electrical checks on the day. If site electrician is available, and agrees to tag any item on the day, stallholders/vendors will be invoiced for this service.

**Agreement:** By submitting an application, you are agreeing to all of the terms and conditions listed above.

For more information about stall fees and availability please contact Rachel Edwardson/Alison Reliti on 9576 4600 or [chatter@chittering.wa.gov.au](mailto:chatter@chittering.wa.gov.au)