

# FACILITY HIRE APPLICATION (PARKS)



Office Hours  
8:30am – 4:30pm  
Monday to Friday

6177 Great Northern Highway  
PO Box 70  
BINDOON WA 6502

(08) 9576 4600

chatter@chittering.wa.gov.au  
www.chittering.wa.gov.au

Applications should be submitted at least two weeks prior to the event date. Applications for food, alcohol or equipment may be required and should be taken into consideration when submitting your application. Please be aware, parks are of public access and the Shire cannot guarantee no other patrons will be at the desired park at the time of your event.

## APPLICANT DETAILS

Name of Event			
Name of Hirer	Organisation	Contact Person	
Mailing Address			
Telephone No		Mobile No	
Email Address			

## FUNCTION DETAILS

Type of function/Purpose	<i>(eg sporting event, fundraiser)</i>		
Date required	From / /	To / /	
Time required	From : am/pm	To : am/pm	
Type of Event	<input type="checkbox"/> Public Event – Please fill in Notification Form	<input type="checkbox"/> Private Event	
Venue	<input type="checkbox"/> Clune Park <input type="checkbox"/> Sussex Bend	<input type="checkbox"/> John Glenn Park <input type="checkbox"/> Bindoon Oval	

## CHECKLIST (to assist in processing your application, please complete the following checklist)

Will alcohol be consumed or served?	<input type="checkbox"/> Yes / <input type="checkbox"/> No	(If yes, please complete "Permission to Serve Alcohol" form)
Will you be selling or serving food?	<input type="checkbox"/> Yes / <input type="checkbox"/> No	(If yes, please complete a "Temporary Food Stall Application" form)
Would you like your Event advertised on the Shire's website?	<input type="checkbox"/> Yes / <input type="checkbox"/> No	(If yes, please complete an Event Notification Form)

## DECLARATION / ACCEPTANCE OF CONDITIONS OF USE.

I/We will ensure that appropriate liability and other insurances are in place for the activities to be conducted and indemnify the Shire of Chittering against all actions, claims, demands and costs arising out of or in connection with the use / hire of this facility.

		/ /
Name	Signature	Date

## OFFICE USE ONLY

Date Received	/ /	Booking recorded by	
Booking approved	<input type="checkbox"/> Yes / <input type="checkbox"/> No	Booking entered into booking calendar / file	<input type="checkbox"/> Yes / <input type="checkbox"/> No
Permission to sell alcohol granted	<input type="checkbox"/> Yes / <input type="checkbox"/> No	Permission to sell food granted	<input type="checkbox"/> Yes / <input type="checkbox"/> No