

Use this form to update your Community group contacts with the Shire.

N.B. Have you considered a PO Box for the club so that you don't have to keep changing your clubs address when you change office bearers / committee. Generic Club emails can also help i.e. clubname.secretary@gmail.com

CLUB MAIN CONTACT – *(this information is public information)*

Club Name		
Club postal address		
Club physical address (if applicable)		
Club meeting venue		
Contact person		Position:
Club Email		

CLUB DETAILS

Meeting schedule		
AGM date/month		
Incorporated	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Website url		
Facebook page		
Club season		

COMMITTEE CONTACTS

(This information is retained by the Shire and not for public information, unless authorised by the contact)

Chairperson / President		
Email		Phone:
Vice Chairperson/Pres		
Email		Phone:
Secretary		
Email		Phone:
Treasurer		
Email		Phone:

Please attach an additional sheet if you would like to provide further information

Office use only			
Incoming Record #		Date Received:	/ /
Updated in Synergy by:		Date Updated:	/ /
Updated on Spreadsheet by:		Date Updated:	/ /