

Chittering Bush Fire Advisory Committee Meeting Agenda 17 October 2023

To be held at Council Chambers, 6177 Great Northern Highway, Bindoon
Commencing at 7:00PM

MEMBERSHIP AS ENDORSED 21 JUNE 2023

Members	Deputies
Shire of Chittering Councillor Cr Carmel Ross	Shire of Chittering Councillor Cr David Dewar
Chief Executive Officer Melinda Prinsloo	Nil
Community Emergency Services Manager / Chief Bush Fire Control Officer David Carroll	Nil
Deputy Chief Bush Fire Control Officer Southern Region David Wilson	Nil
Deputy Chief Bush Fire Control Officer Central Region Phillip Humphry	Nil
Deputy Chief Bush Fire Control Officer Northern Region Kim Haeusler	Nil
Bindoon Brigade representative Neil Harvey	Bindoon Brigade representative Dennis Badcock
Lower Chittering Brigade representative Jeremy Tennant	Lower Chittering Brigade representative Graham Furlong
Muchea Brigade representative Shelly Pannell	Muchea Brigade representative James Marotta
Upper Chittering Brigade representative Aaron Cover	Upper Chittering Brigade representative Will Lee
Wannamal Brigade representative Clayton Smith	Wannamal Brigade representative Daniel Smith
Chittering Incident Support Brigade representative Paul Groves	Chittering Incident Support Brigade representative Ian Wright

Objectives

To make recommendations and advise Council on all matters relating to the Bush Fires Act 1954, Section 67(1).

To liaise with other emergency organisations and relevant bodies with regard to Fire and Emergency Management within the Shire of Chittering. The Committee will advise the local government all matters relating to:

- Preventing, controlling and extinguishing of bush fires
- The planning of the layout of fire-breaks in the district
- Prosecutions for breaches of the Bush Fire Act 1954
- The formation of bush fire brigades and the grouping thereof under group brigade officers
- The ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities
- Any other matter relating to bush fire control whether of the same kind, as, or a different kind from, those specified.

Tenure of Membership

Shall be in accordance with the *Local Government Act 1995, Section 5.11*.

Attendance by Government Agencies

The following are invited (non-voting) to attend meetings of the CBFAC:

- DFES District Officer – North East Metropolitan
- Department of Biodiversity, Conservation & Attractions / Parks and Wildlife Service

Delegated Authority

Nil

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Notice is hereby given that a meeting of the Chittering Bushfire Advisory Committee will be held on Tuesday, 17 October 2023 in the Council Chambers, 6177 Great Northern Highway, Bindoon commencing at 7.00pm.

**Melinda Prinsloo
Chief Executive Officer**

1. DECLARATION OF OPENING OF MEETING ANNOUNCEMENTS OF VISITORS

The Chairperson to declare the meeting open.

Good evening ladies and gentlemen, we wish to acknowledge the traditional custodians of the land within the Shire of Chittering, the Yued and Whadjuk peoples. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land, we acknowledge and respect their continuing culture, and the contributions made to this region.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1 Attendance

The following members have confirmed their attendance (Quorum – 6 Members):

Members:	Cr Carmel Ross	Council Delegate (Chairperson)
	Melinda Prinsloo	Chief Executive Officer
	Dave Carroll	Chief Bushfire Control Officer
	Dave Wilson	Deputy Chief Bush Fire Control Officer - South
	Phill Humphry	Deputy Chief Bush Fire Control Officer - Central
	Shelly Pannell	Muchea Volunteer Bush Fire Brigade
	James Marotta	Muchea Volunteer Bush Fire Brigade
	Aaron Cover	Upper Chittering Volunteer Bush Fire Brigade
	Paul Groves	Chittering Incident Support Brigade
	Jeremy Tennant	Lower Chittering Volunteer Bush Fire Brigade
	Neil Harvey	Bindoon Volunteer Bush Fire Brigade
Observers:	Murray McBride	Department of Fire and Emergency Services
	Jodie Connell	Development Services Support Officer (Minute Secretary)
	Ian Wright	Chittering Incident Support Brigade

2.2 Apologies

Dennis Badcock Bindoon Volunteer Bush Fire Brigade

2.3 Approved leave of absence

Nil

3. DISCLOSURE OF INTEREST

Members must declare to the Chairperson any potential conflict of interest they have in a matter before the Shire Council as soon as they become aware of it.

4. CONFIRMATION OF PREVIOUS MINUTES

4.1 Chittering Bushfire Advisory Committee meeting: 13 June 2023

<p>4.1 OFFICER RECOMMENDATION</p>
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<p>That the minutes of the Chittering Bushfire Advisory Committee meeting held on Tuesday, 13 June 2023 be confirmed as a true and accurate record of proceedings.</p>
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5. ANNOUNCEMENTS WITHOUT DISCUSSION

5.1 Community Emergency Services Manager / Chief Bushfire Control Officer

Dave Carroll to address the meeting

5.2 DFES District Officer – North East Metropolitan

Murray McBride to address the meeting

5.3 Chief Executive Officer

Melinda Prinsloo to address the meeting

6. PREVENTION (MITIGATION, COMPLIANCE & ENFORCEMENT)

6.1 Firebreak Inspection Process

Paul Groves to address the Committee to request information about the Shire's process for firebreak inspections and related activities.

7. 2024 COMMITTEE MEETING DATES & NEXT MEETING

In accordance with clause 1.12.3.11 Meetings in the "Council Committees and Advisory Group" booklet the Chittering Bushfire Advisory Committee are to determine the meeting dates for 2024.

The dates are to be discussed by Committee Members and agreed upon. The dates that are suggested for 2024 are as follows:

- a. Tuesday 12 March
- b. Tuesday 11 June
- c. Tuesday 8 October

7.1 OFFICER RECOMMENDATION

That:

1. The Chittering Bush Fire Advisory Committee meeting dates for 2024 are as follows:
 - a. Tuesday 12 March
 - b. Tuesday 11 June
 - c. Tuesday 8 October
2. The Chittering Bush Fire Advisory Committee meetings will be held in the Council Chambers, 6177 Great Northern Highway, Bindoon commencing at 7pm.

8. CLOSURE

The Chairperson to declare the meeting closed.