

**Chittering Bush Fire Advisory Committee
Meeting Agenda
Tuesday, 12 October 2021**

To be held at Council Chambers, 6177 Great Northern Highway, Bindoon
Commencing at 7:00PM

MEMBERSHIP AS AT 18 AUGUST 2021

Members	Deputies
Shire of Chittering Councillor Cr Carmel Ross	Shire of Chittering Councillor Cr Mark Campbell
Chief Executive Officer Matthew Gilfellon	Nil
Community Emergency Services Manager / Chief Bush Fire Control Officer David Carroll	Nil
Deputy Chief Bush Fire Control Officer Southern Region David Wilson	Nil
Deputy Chief Bush Fire Control Officer Central Region Phillip Humphry	Nil
Deputy Chief Bush Fire Control Officer Northern Region Kim Haeusler	Nil
Bindoon Brigade representative Peter Watterston	Bindoon Brigade representative Nic Walter
Lower Chittering Brigade representative Johan Rossouw	Lower Chittering Brigade representative Max Brown
Muchea Brigade representative Shelly Pannell	Muchea Brigade representative Shane Robertson
Upper Chittering Brigade representative Aaron Cover	Upper Chittering Brigade representative Gordon Carter
Wannamal Brigade representative Richard Rose	Wannamal Brigade representative Kim Haeusler
Chittering Incident Support Brigade representative Peter Hall	Chittering Incident Support Brigade representative Paul Groves

Objectives

To make recommendations and advise Council on all matters relating to the Bush Fires Act 1954, Section 67(1).

To liaise with other emergency organisations and relevant bodies with regard to Fire and Emergency Management within the Shire of Chittering. The Committee will advise the local government all matters relating to:

- (a) Preventing, controlling and extinguishing of bush fires
- (b) The planning of the layout of fire-breaks in the district
- (c) Prosecutions for breaches of the Bush Fire Act 1954
- (d) The formation of bush fire brigades and the grouping thereof under group brigade officers
- (e) The ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities
- (f) Any other matter relating to bush fire control whether of the same kind, as, or a different kind from, those specified.

Tenure of Membership

Shall be in accordance with the *Local Government Act 1995, Section 5.11*.

Attendance by Government Agencies

The following are invited (non-voting) to attend meetings of the CBFAC:

- (a) DFES District Officer – North East Metropolitan
- (b) Department of Biodiversity, Conservation & Attractions / Parks and Wildlife Service

Delegated Authority

Nil

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Notice is hereby given that a meeting of the Chittering Bushfire Advisory Committee will be held on Tuesday, 12 October 2021 in the Council Chambers, 6177 Great Northern Highway, Bindoon commencing at 7.00pm.

**Matthew Gilfellow
Chief Executive Officer**

1. DECLARATION OF OPENING OF MEETING ANNOUNCEMENTS OF VISITORS

The Chairperson to declare the meeting open.

Good evening ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Yued people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land, we acknowledge and respect their continuing culture, and the contributions made to this region.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1 Attendance

The following members have confirmed their attendance (Quorum – 6 Members):

Members:	Cr Carmel Ross	Council Delegate (Chairperson)
	Cr Mark Campbell	Council Deputy
	Matthew Gilfellow	Chief Executive Officer
	David Carroll	Chief Bushfire Control Officer
	David Wilson	Deputy Chief Bushfire Control Officer – South
	Johan Rossouw	Lower Chittering Volunteer Bushfire Brigade
	Peter Watterston	Bindoon Volunteer Bushfire Brigade
	Aaron Cover	Upper Chittering Volunteer Bushfire Brigade
	Peter Hall	Chittering Incident Support Brigade
	Shelly Pannell	Muchea Volunteer Bushfire Brigade
Observers:	Murray McBride	Department of Fire and Emergency Services
	Jodie Connell	Development Services Support Officer (Minute Secretary)

2.2 Apologies

2.3 Approved leave of absence

Nil

3. DISCLOSURE OF INTEREST

Members must declare to the Chairperson any potential conflict of interest they have in a matter before the Shire Council as soon as they become aware of it.

4. CONFIRMATION OF PREVIOUS MINUTES

4.1 Chittering Bushfire Advisory Committee meeting: 9 March 2021

4.1 OFFICER RECOMMENDATION

That the minutes of the Chittering Bushfire Advisory Committee meeting held on Tuesday, 9 March 2021 be confirmed as a true and accurate record of proceedings.

5. ANNOUNCEMENTS WITHOUT DISCUSSION

5.1 Community Emergency Services Manager / Chief Bushfire Control Officer

Dave Carroll to address the meeting and to speak to the following:

- New Australian Warning System implemented for 2021/22 Fire Season
- Independent Review of the 2021 Wooroloo Bushfire
- Seasonal Outlook for the 2021/22 Fire Season

5.2 DFES District Officer – North East Metropolitan

Murray McBride to address the meeting

5.3 Chief Executive Officer

Matthew Gilfellon to address the meeting

5.4 Department of Biodiversity, Conservation & Attractions / Parks and Wildlife Service

A representative of the Parks and Wildlife Service to address the meeting

6. PREVENTION (MITIGATION, COMPLIANCE AND ENFORCEMENT)

6.1 Update on Fire Danger Rating Sign

Following the meeting held 9 March 2021, Murray McBride spoke to Rachael Parks at Department of Fire and Emergency Services who advised that new signs will be coming in June 2022. Rachael advised that the Local Government should not purchase any more signs at this time. Rachael also mentioned that there could be Federal funding to replace existing signs. At this time, the Shire of Chittering will put the proposed Fire Danger Rating sign proposal on hold until there is more information about the new signs. Murray McBride to address the meeting with any other relevant information if available.

6.2 Shire Mitigation Activities under Mitigation Activity Funding

Graham Furlong to address the meeting with an update on mitigation activities.

6.3 Compliance

Peter Watterston to address the meeting to request that the Shire take the recent wet conditions into account during the upcoming Firebreak and Bushfire Hazard Reduction inspections.

7. RESPONSE

8. RECRUITMENT & TRAINING

8.1 Work Health & Safety Legislation Changes

Matthew Gilfellon to address the meeting and discuss the Workplace Health & Safety Act 2020 which is to come into full effect in January 2022.

9. RESOURCES & FACILITIES

9.1 Update on Transition to Volunteer Fire & Emergency Service Brigades

Matthew Gilfellon to address the meeting.

9.2 Growth Trends in the Shire

Matthew Gilfellon to address the meeting.

9.3 Future Development in the Shire – Guernsey Rise & Muchea Industrial Park

Johan Rossouw to address the meeting to request when Guernsey Rise will be extended from Maryville Heights to Chittering Springs. Additionally, Johan would like to request what types of development are proposed in the Muchea Industrial Park.

10. COMMUNITY ENGAGEMENT & EDUCATION

11. 2022 COMMITTEE MEETING DATES & NEXT MEETING

Matthew Gilfellow to speak to the following:

In accordance with clause 1.12.3.11 Meetings in the “Council Committees and Advisory Group” booklet the Chittering Bushfire Advisory Committee are to determine the meeting dates for 2022.

It was discussed at the meeting on 13 October 2020 to hold a meeting in June only as required. Due to Annual General Meetings that occur mid-year it is proposed to reinstate the June meeting. The June meeting helps to facilitate the formal nomination of the next season’s Fire Control Officers, the membership of the Committee and is held at an ideal time to discuss the next season’s Firebreak and Bushfire Hazard Reduction Notice.

The dates are to be discussed by Committee Members and agreed upon.

The dates that are suggested for 2022 are as follows:

- a. Tuesday 8 March
- b. Tuesday 12 June
- c. Tuesday 11 October

11.1 OFFICER RECOMMENDATION

That:

- 1. The Chittering Bush Fire Advisory Committee meeting dates for 2022 are as follows:**
 - a. Tuesday 8 March**
 - b. Tuesday 12 June**
 - c. Tuesday 11 October**
- 2. The Chittering Bush Fire Advisory Committee meetings will be held in the Council Chambers, 6177 Great Northern Highway, Bindoon commencing at 7pm.**

12. CLOSURE

The Chairperson to declare the meeting closed.