

# Shire Of Chittering

## Disability, Access and Inclusion Consultation Toolkit



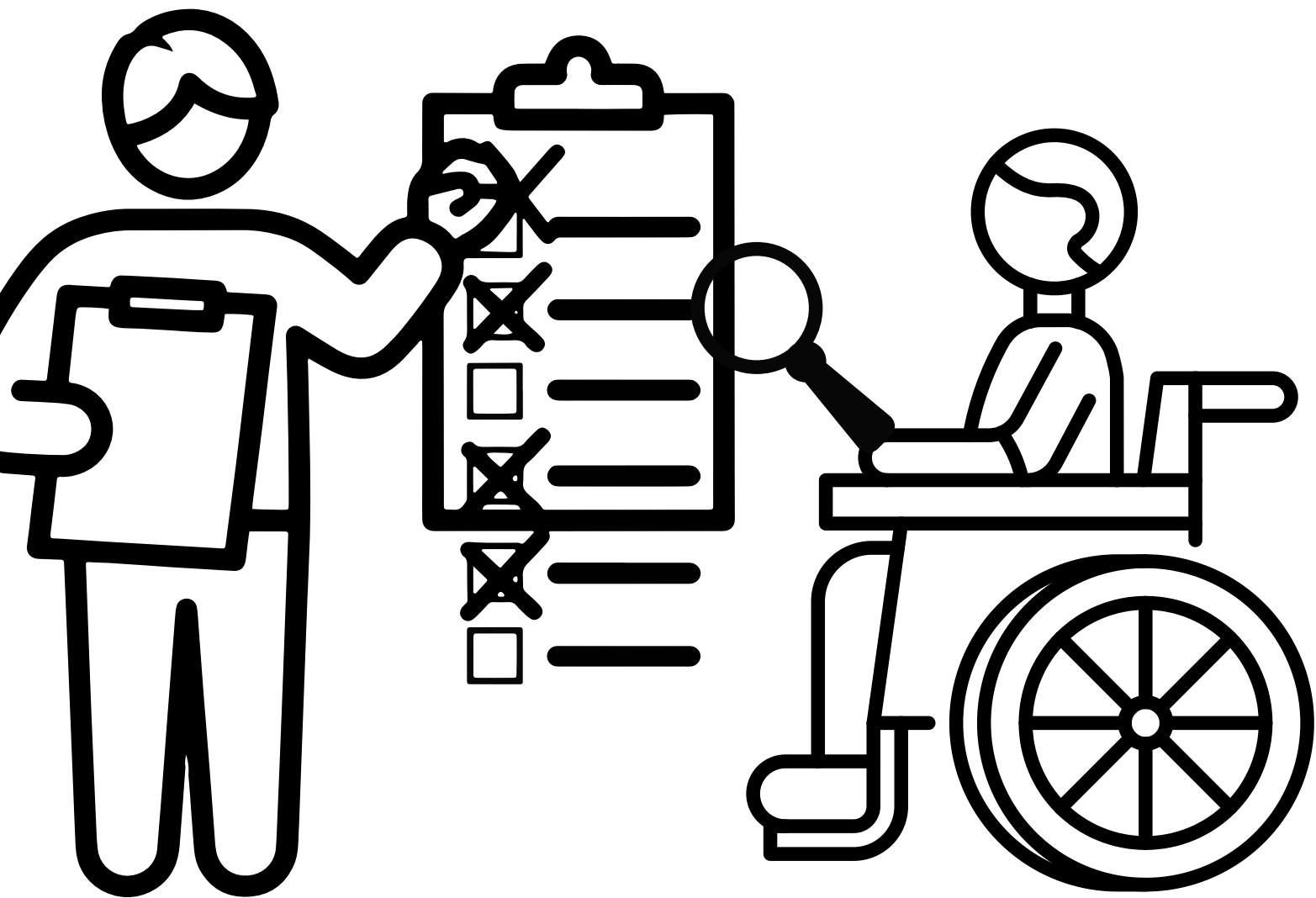
**EASY READ**



Government of **Western Australia**  
Department of **Communities**



# CONSULTATION TOOLKIT



# Shire of Chittering wrote this



We wrote this in  
**EASY READ.**

We have used  
pictures to explain  
some ideas.

**Bold**

Not Bold

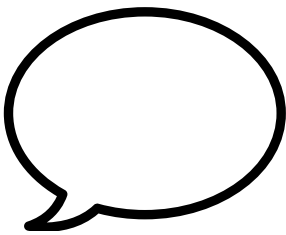
We have some  
words in **bold**

Bold is thicker and  
darker

Bold words are  
**important**



An EASY READ is a summary of another document



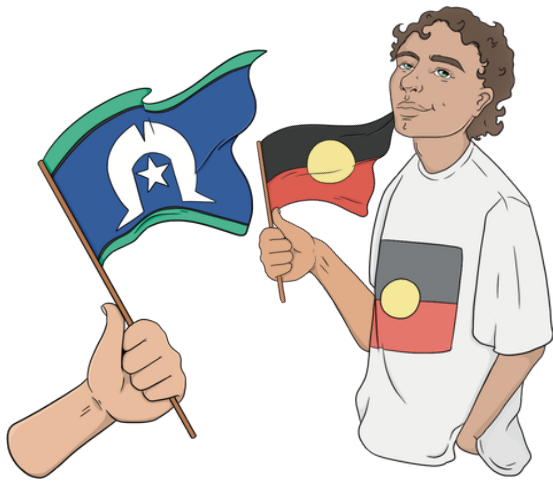
It has the most important ideas

You can ask for help

You can ask

- A friend
- Family
- Support person





We recognise Aboriginal and Torres Strait Islander people as the **Traditional Owners** of the land we live on.



They were the first people to live on and use

Land and Water

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We made this **toolkit**

A toolkit is:

- Information
- Strategies
- Ideas

We use them to make a plan



We want to make the toolkit

- **Accessible**
- **Inclusive.**



Accessible means it works for everyone.



Inclusive means everyone:

- Can join in
- Feels like they belong



We listened to ideas.

- People with disabilities.



- Disability Representative Organisations



- People who do research

## **Research** means:

- Learning what people think
- Using the information to help others.

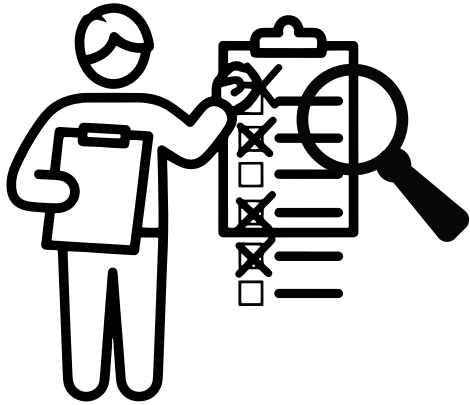


- The community



- People who work for the government.

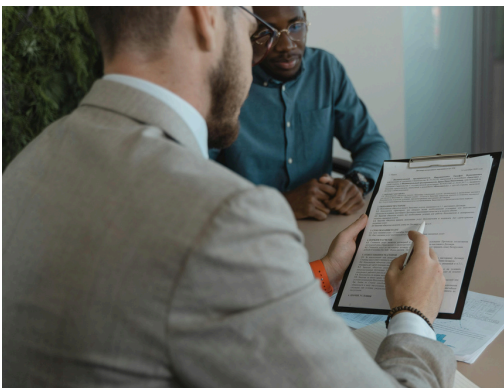
# What is evaluation



**Evaluation** means

looking at:

- What worked well
- What could be improved



Evaluation helps us see if our plans are working.



Evaluation helps us make things better for people with disability.



This means they get the right support.



Good evaluation should be:

- accessible
- inclusive

For people with disabilities.

# Evaluation Stages



Planning the evaluation



Doing the evaluation



Saying what you found

This is an evaluation report



You may take part in:

- Only some activities  
or
- All activities



There are different ways for you to be involved in the evaluation



# People with disability



You are the expert on your

- **Life**
- **Experiences.**



This helps you share your ideas about

- **Policies**

Policies help people know the right way to do things.



- **Programs**

Programs are made to support people in the community.

- Services.



Your ideas help make programs

- Accessible
- Inclusive.



Your ideas help us see:

- what is working
- what needs to change



You can choose to be involved in the evaluation. You do not have to.

# For evaluators



Evaluators are the people who do the evaluation.



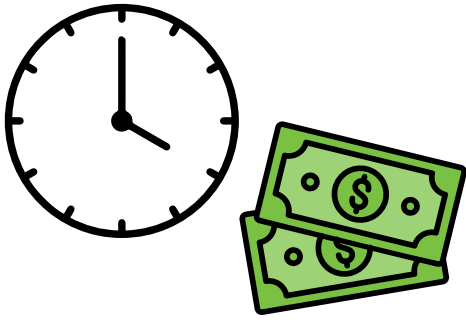
People with disabilities have said they want to be part of the evaluation process.



It is important that evaluators make things:

- accessible
- inclusive

right from the beginning.



By doing this, it:

- saves time
- costs less money

helps everyone take part.



People with disability should be involved in the evaluation from start to finish.



People with disability should have **leadership** roles.

A leadership role means you are in charge of a group or an organisation.



People with disability should be able to make decisions from the start.



There are things organisations can do to make this happen.

They can choose: people with disability to be evaluators or Co-Chair with a person with disability.



A **Co-Chair** is one of the leaders of the group.



People with a disability who are **experts** in the topic we are evaluating.



Experts are people who have lots of **knowledge** about something.



People with disability should be in **governance** groups.

**IMPORTANT**

Governance groups help make **important** decisions.



Governance groups check that a project or program is working well.



They say how things should be done and help make **important** decisions.

## Fact Sheets



This toolkit has 13 fact sheets.

Fact sheets explain the issue.



Give examples to explain things.

The facts sheet explains:

## FACT SHEET



1. **Reasonable adjustments** are helpful changes that make it easier for people with a disability to join in.

2. Asking people with disabilities for their **ideas** and **evaluating** our work.



We call this **collaborating**.

3. **Ethical** evaluation

Being ethical means:

- Acting in a good and fair way
- Not hurting people





4. Being **recognised** for your time and effort.



5. Making evaluation easy for all people to take part.

## Check List

The toolkit has 2 checklists.



**Checklist 1 is for people with disabilities.**



It gives questions that can help you choose if you want to be involved in the evaluation.

## Checklist 2 is for evaluators.

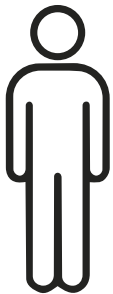


It includes questions about making the evaluation easy to access and open to everyone.

## Contact Us



If you need **help or more information**, contact us:



In Person:

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Bindoon



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9576 4601



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