


APPLICATION TO CONSTRUCT OR INSTALL AN APPARATUS FOR THE TREATMENT OF SEWAGE CHECKLIST




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Office Hours
8:30am – 4:30pm
Monday to Friday

All effluent systems require 'Approval to Construct' before they can be installed. When you are at a stage that you wish to commission and use the apparatus, the Principal Environmental Health Officer will need to do a final inspection to issue a 'Permit to Use'. It is recommended that you contact the Shire of Chittering's Principal Environmental Health Officer before lodging any applications to ensure you are choosing the right system and method for your property.

All applications must include:

- Completed and signed "Application to Construct or Install an Apparatus for the Treatment of Sewage"
- Form of payment for the applicable application fee¹
- If the application is for an aerobic treatment unit (ATU) a signed agreement with an authorised service provider must be attached
- Two (2) copies of a site plan (A3 or A4 size) showing the following details:
 - Boundaries including building envelope or setbacks
 - Setbacks from boundaries
 - All buildings and structures
 - Driveways
 - Plumbing reticulation lines
 - Septic tanks or ATU
 - Pump pits (if relevant)
 - Alarm system (if relevant)
 - Leach drains or irrigation area and diverter valve (where relevant)
 - Water tanks
 - Stormwater drainage / diversion drains etc
 - Specifications of the septic system or ATU system, e.g. manufacturer, size of the septic tanks, length of leach drains, capacity of ATU system and size of irrigation area (usually 150m²)
 - ADL height contours

¹ Applications requiring Department of Health approval will incur an additional fee payable to the Department of Health - see details on the application form