

APPLICATION FOR BUILDING PERMIT – UNCERTIFIED CHECKLIST



Office Hours
8:30am – 4:30pm
Monday to Friday



6177 Great Northern Highway
PO Box 70
BINDOON WA 6502



(08) 9576 4600



chatter@chittering.wa.gov.au
www.chittering.wa.gov.au

A BA2 Uncertified application is used for Classification 1a Residential 10a and 10b non-habitable building applications that are to be assessed by the Building Surveyor provided by the Shire of Chittering. Prior to lodging a building application, please ensure that all other relevant approvals have been obtained such as Planning approvals and Health approvals have been obtained. Applications that are incomplete or are missing these other approvals will be returned to the applicant.

An uncertified application (application form BA2) requires the local government, as the permit authority, to assess the proposal and issue the certificate of design compliance in conjunction with the building permit.

Please note that depending on the development, you may be required to provide additional information to what is listed on this page. Please refer to page 2.

APPLICATION FOR BUILDING PERMIT FEES

The fees for your application are calculated on the cost of the development. Developments under \$20,000 will need to pay the Building Services Levy and the Uncertified Building Permit Application fee. Developments \$20,000 and over will need to pay an additional fee to the Construction Training Fund (CTF) called the Building Construction Industry Training Fund (BCITF) Levy which is 0.2% of the development cost.

- A completed **Application for building permit - uncertified (BA2)** which must be signed and dated by all parties.
- A completed BCITF Levy form (only for developments \$20,000 and above)
- A form of payment to pay the appropriate fees
- Two (2) **A3 copies** of scaled and dimensioned **Site Plans** with the scale noted on them.
 - Street, lot number and street/road name
 - North point
 - Existing and proposed buildings, showing areas that are to be retained and the areas to be demolished (if applicable)
 - A contour survey showing the finished floor levels of the dwelling.
 - Access points: driveways and/or right of way access and pedestrian access
 - Boundaries and lot dimensions
 - Setbacks to all boundaries
 - Details and location of any fencing
 - Location, layout and dimension of any car parking area, including loading bays
 - Outline of all existing buildings/structures on adjoining properties
- Two (2) **A3 copies** of scaled and dimensioned **Architectural Drawings** with the scale noted on them.
 - Floor plan (room sizes, window sizes, and location of smoke alarms)
 - Elevations (to show natural ground and finished floor level)
 - Cross Sections showing footings, walls, eaves and roof frame details
 - Location and capacity of water tank.
- Two (2) **A3 copies** of scaled and dimensioned **Structural Drawings** with the scale noted on them.
 - Details of footings, walls, retaining walls and structure to be site specific and signed by a practicing Structural Engineer
 - Structural details and engineers endorsement for water tank (if applicable)
 - NOTE: The copies must be the original ink drawings and in colour. Photocopies will not be accepted.

APPLICATION FOR BUILDING PERMIT – UNCERTIFIED CHECKLIST



Office Hours
8:30am – 4:30pm
Monday to Friday



6177 Great Northern Highway
PO Box 70
BINDOON WA 6502



(08) 9576 4600



chatter@chittering.wa.gov.au
www.chittering.wa.gov.au

APPLICATIONS REQUIRING ADDITIONAL INFORMATION

The following types of developments require information to be submitted in addition to the list on page one.

Residential Developments

- Bushfire Attack Level (BAL) Report to be provided by an accredited assessor for extensions and new homes.*
- Construction details addressing the Bushfire Attack Level.
- Soil and site Classification report from a NATA approved laboratory. An engineer's soil classification may be accepted following approval from the Principal Building Surveyor for new homes and extensions.
- Proposed method of termite treatment
- Home Indemnity Insurance (Not applicable for Owner-Builders)
- Owner Builder Licence from the Building Commission (if applicable)
- Energy Efficiency Compliance Certificate confirming compliance with Part 3.12 of the Building Code of Australia
- Structural engineering drawings must include the address of the site and the signature of the engineer.
- Specifications
- Waterproofing details

Building Works on the Boundary

- A fully completed **Notice and request for consent to encroach or adversely affect (BA20)** works on Boundary form

Swimming Pool

- On completion accompanying the **Notice of Completion (BA7)** supplied to the shire of chittering is to be a certificate of compliance for the swimming pool and safety barrier.