

EMPLOYMENT APPLICATION FORM

6177 Great Northern Highway
PO Box 70 Bindoon WA 6502
☎ (08) 9576 4600
✉ chatter@chittering.wa.gov.au
www.chittering.wa.gov.au



Please complete this Employment Application Form and submit along with your Resume, cover letter etc.

APPLICANT DETAILS				
Position				
Surname				
Given Name/s				
Mobile /Phone				
Email Address				
Address				
State		Postcode		
RIGHT TO WORK				
Please tick appropriate box:			YES	NO
Are you an Australian Citizen?			☐	☐
If NO, are you a New Zealand Citizen?			☐	☐
If NO, have you been granted Permanent Residency?			☐	☐
If NO and you have the right to work in Australia, please provide more details?				
LEGISLATIVE REQUIREMENTS				
As a Local Government Authority, the Shire of Chittering is required to comply with any current or future applicable legislation (State and Federal) inclusive of Public Health Directions, (such as Mandatory vaccination of occupations and workforces in WA) therefore prospective employees must be aware that compliance with applicable legislation is a condition of employment.				

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HEALTH								
<i>Injuries and/or disabilities are NOT a barrier for employment with the Shire but this knowledge does help us to assist in appropriate employment and support.</i>								
Please tick appropriate box:		<table border="1"> <thead> <tr> <th>YES</th> <th>NO</th> </tr> </thead> <tbody> <tr> <td>☐</td> <td>☐</td> </tr> <tr> <td>☐</td> <td>☐</td> </tr> </tbody> </table>	YES	NO	☐	☐	☐	☐
YES	NO							
☐	☐							
☐	☐							
To the best of your knowledge (concerning any and all health factors), are you aware of any health reasons or accessibility requirements that may affect your ability to perform this job?								
Do you need any accommodations to perform this job to the best of your ability?								
If YES, please detail needed accommodations / requirements here or attach separately;								
CONVICTIONS								
A condition of employment for all Shire of Chittering employees is the provision of a current National Police Check, however a criminal record does not necessarily disqualify an applicant. <i>If your application is solely rejected because of a criminal record, you will be given the opportunity to discuss the matter fully before a final decision is made.</i>								
Please tick appropriate box:		<table border="1"> <thead> <tr> <th>YES</th> <th>NO</th> </tr> </thead> <tbody> <tr> <td>☐</td> <td>☐</td> </tr> </tbody> </table>	YES	NO	☐	☐		
YES	NO							
☐	☐							
Do you have any current convictions for any offences from any court, or are you currently the subject of any charge pending before any court?								
If YES, please give details (you do not have to give any details of any conviction which you have declared Spent as per the Spent Convictions Act 1998)								

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CHECKLIST									
<i>Please tick appropriate box if the following have been attached:</i>								YES	NO
Cover letter								☐	☐
Resume / Curriculum Vitae								☐	☐
Copies of any relevant qualifications								☐	☐
Driver's licence details* (fill details below)								☐	☐
State		Class		Number		Expiry	/	/	
Copy of current Working with Children Check*								☐	☐
Copy of current National Police Clearance**								☐	☐
* Only required if listed in the selection criteria / ** Only required if you are the successful applicant									
PROMOTION SURVEY									
<i>Can you please tell us how you heard about this job opportunity?</i>									
Shire of Chittering Website									☐
Shire of Chittering Facebook Page									☐
SEEK Employment									☐
Local Newspaper									☐
The West Australian Newspaper									☐
LG Professionals West Australian									☐
Other (please list)									
DECLARATION									
I, _____, declare statements in this application to be true in all respects. I acknowledge that any statement which is found to be false or deliberately misleading will make me, if employed, liable for dismissal.									
Signature of Applicant					Date				