

PURPOSE & APPLICATION PROCEDURE

This application is for residents wishing to keep more than two cats on their property.

Residents wishing to obtain additional cats are to follow this procedure prior to obtaining the additional cat(s):

1. Complete this form including:
 - a. Detailed written explanation for the purpose of the requested additional cat(s).
 - b. Enclose payment for the fee (which is non-refundable)
2. Register all existing cats that are ordinarily kept at the subject property.

Only once a resident has received approval from the Shire of Chittering (either by Council or under delegated authority), may they then obtain the additional cat(s) in line with the conditions outlined on their approval. A resident wishing to obtain retrospective approval may incur additional fees as per the Shire of Chittering Fees and Charges.

ASSESSMENT PROCEDURE

In assessing an application for additional cats the following procedures will be undertaken by an Authorised Officer (Ranger):

1. Notify all adjoining and adjacent neighbouring landowners within 50 metres of the boundary of the subject property in writing for the opportunity to make comment to support or object to the application within a period of 21 days from the date of the letter.
2. Arrange and conduct a site inspection of the property and undertake an animal welfare assessment of any existing cats. All details of the Authorised Officer's findings will be recorded as a report towards the final recommendation.
3. Contact and interview any neighbouring landowners who have made comments to ascertain their objection is justified and of a reasonable nature, if any received.
4. Review cat owner's history and complete a report upon closure of the 21 days period for part (1), and completion of part (2) and (3). The Authorised Officer will refer their report and recommendation for review of the Executive Manager of Development Services.

**Please ensure all areas are filled in - incomplete applications cannot be considered.
Credit card details can be provided on the application, alternatively a staff member will call you
for payment over the phone.**

APPLICANT DETAILS

Full Name	
Residential Address	
Postal Address	
Contact Number(s)	
Email Address	

DESCRIPTION OF PREMISES

This section requires a to-scale sketch of the property to be attached to the application

Property where the cats will ordinarily be kept	
Are you the owner of this property?	<input type="checkbox"/> YES <input type="checkbox"/> NO If you are not the owner of this property, you will need to obtain written permission from the owner or authorised agent
Size of property	
Buildings on the property	
Fencing type(s)	
How many cats are kept at the property at present?	

DETAILS OF EXISTING AND NEW CATS

#	Name	Breed	Sex M/F	Age	Sterilised?	Registration Number	Microchip Number
1					<input type="checkbox"/>		
2					<input type="checkbox"/>		
3					<input type="checkbox"/>		
4					<input type="checkbox"/>		
5					<input type="checkbox"/>		
6					<input type="checkbox"/>		

REGISTRATION: If any of the cats listed above are not currently registered with the Shire of Chittering you must do so immediately.

DECLARATION

I am aware that the Shire of Chittering shall inspect the nominated premises and is obliged to notify Owners/Occupiers of properties within 50 metres of the premises nominated in the application to keep more than two (2) cats on a premise.

I am also aware that the Shire of Chittering shall be entitled to advise persons notified, as mentioned above, as to any data or information contained in this application form. The Shire of Chittering shall not make a decision with respect to the application until at least twenty-one (21) days after the service of the last of the notices referred to herein and shall take into account a report prepared by an Authorised Officer.

I agree that the Shire of Chittering may at any time withdraw or amend the terms of any exemption which may at any time be granted.

I agree that the statements herein made by me are correct and I make this declaration in accordance with Section 106 of the Evidence Act 1906.

I agree to pay the application fee to the Shire of Chittering, and understand that this fee is non-refundable.

Signature	
Name	
Date	



